



# Agenda

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## HUMAN SERVICES COMMITTEE

Tuesday, December 13, 2011

Health and Human Services

2052 Galisteo Street

6:00pm – 8:00pm

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes – August 16, 2011
5. New Business:
  - A. 2011-12 Contract Summary
    - SF ROC Opening – Stage Coach Breaking ground
  - B. Human Services Resolution change to allow persons living in SF County to serve on Committee
  - C. SF Regional Juvenile Justice Board
  - D. Coming Home Connection
6. Old Business:
  - A. RFP for Human Services
  - B. Meeting Schedule
7. Matters from the Committee
8. Matters from the Floor
9. Adjournment

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**INDEX OF**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE**  
**December 13, 2011**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE (S)</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>1</b>
<b>APPROVAL OF MINUTES:</b> <b>August 16, 2011</b>	<b>Approved</b>	<b>2</b>
<b>NEW BUSINESS:</b>	<b>Informational</b>	
<b>A. 2011-2012 Contract Summary</b>		<b>2</b>
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<b>D. Coming Home Connection</b>		<b>4</b>
<b>OLD BUSINESS</b>		
<b>A. RFP for Human Services</b>	<b>Motion passed</b>	<b>4-5</b>
<b>B. Meeting Schedule</b>	<b>Approved</b>	<b>5</b>
<b>MATTERS FROM THE COMMITTEE</b>		<b>5</b>
<b>MATTERS FROM THE FLOOR</b>		<b>6</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 7:45 p.m.</b>	<b>6</b>

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE**

**Santa Fe, New Mexico**

**December 13, 2011**

A meeting of the City of Santa Fe Human Services Committee was called to order by Betty Ann Rose, Chair on this date at 6:05 p.m. at the Health and Human Services Conference Room, 2052 Galisteo Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Betty Ann Rose, Chair  
Marizza Montoya-Gansel  
Kathleen Rowe  
Steve Shepherd  
Dorothy Shepherd

**MEMBER(S) ABSENT:**

2 vacancies

**STAFF PRESENT:**

Terrie Rodriguez, Youth and Family Services Division Director

**OTHERS PRESENT:**

Richard Tavares, prospective candidate to fill Committee vacancy

**APPROVAL OF AGENDA**

**Mr. Shepherd made a motion to approve the Agenda as published. Ms. Rowe seconded the motion. The motion passed unanimously by voice vote.**

**APPROVAL OF MINUTES:**

**August 16, 2011**

The following change was made to the Minutes of the August 16, 2011 meeting:

Marissa Montoya-Ganzel was changed to read: Marizza Montoya-Gansel throughout the entire document.

**Ms. Shepherd moved to approve the Minutes of the August 16, 2011 meeting as amended. Mr. Shepherd seconded the motion. The motion passed unanimously by voice vote.**

**NEW BUSINESS:**

**A. 2011-2012 Contract Summary**

Ms. Rodriguez referred to the handout she distributed noting that the first quarter reports have been received. She said the numbers on the handout are the amounts that have been paid out, the remaining balance, and the percentage remaining on the contract award.

Ms. Montoya-Gansel asked about Catholic Charities because they only have 15% left. She asked if this means that they will not continue services for the rest of the fiscal year if they use up their 15% by February.

Ms. Rodriguez said no. She explained that Catholic Charities sent a letter stating that they would continue services and would fund them out of other funding sources once the City's funding was used.

Ms. Rodriguez noted that St. Elizabeth's Shelter has been drawing down their money. They only have 23% remaining.

- **SF ROC Opening**

Ms. Rodriguez reported that the Santa Fe Resource Opportunity Center (ROC) started taking guests in on the second week of November. She mentioned that she was able to get them a grant from the U.S. Conference of Mayors for paint. They received approximately \$25,000 to purchase paint. The Resource Opportunity Center was renovated with funding (\$270,000) they received from the City.

Ms. Rodriguez said there is a Memorandum of Understanding with the organizations that utilize the ROC.

She noted that St. Elizabeth's Shelter has a "resource day" that they used to hold two days a week on Alarid Street and they moved it to the ROC. This is where St. Elizabeth's Shelter tries to do outreach to those individuals who do not come to the Shelter - to help them access services.

Ms. Rodriguez said there will be a grand opening on January 6<sup>th</sup> or January 8<sup>th</sup>. They will talk about how far they have come with the process and what they still need. They still need furnishings for some of the areas and the kitchen. St. Elizabeth's Shelter asked that they have a commercial kitchen at the ROC but this was not included in the \$270,000 that the City funded. The Interfaith Shelter Group and the local churches used to bring prepared food into the shelter, and used their kitchen to prepare it.

Ms. Rodriguez noted that ROC has appointed an individual to run the entire facility and she initially works for the Interfaith Shelter Group and is getting paid by them to do

this part-time.

Mr. Shepherd asked if the City owned the building.

Ms. Rodriguez said yes.

Ms. Rodriguez mentioned that the State Interfaith Shelter Group has indicated that they will be lobbying the Legislature for funding for a commercial kitchen; and to finish the outside of the building. They would like to put a lower level wall and restroom facilities/ port-o-potties.

Ms. Rodriguez invited the members to go see the new ROC.

Chair Rose asked how many people they can accommodate.

Ms. Rodriguez said approximately 70 (50 for women; 20 for men) however, they can take up to 100, if necessary.

Ms. Gansel asked when Esperanza Shelter will hold their open ceremony.

Ms. Rodriguez and/or Mr. Shepherd offered to check on this.

Ms. Gansel requested that Ms. Rodriguez let the Committee know when they have their open ceremony. Ms. Rodriguez agreed.

Mr. Tavares asked if these organizations use the Human Services funding for bricks and mortar.

Ms. Rodriguez said no - Human Services funding is mainly used for direct services.

- **Stage Coach breaking ground**

Ms. Rodriguez noted that the Santa Fe Community Housing Trust bought the Stage Coach Hotel and is renovating it with money from the Mortgage Finance Authority (MFA) and other partners. Molina is also a partner. She attended the breaking ground ceremony.

Ms. Rodriguez said they want to develop 40 units for deaf individuals to have housing and live independently. They are also coordinating with Life Link to serve the homeless population.

Ms. Rodriguez explained that this is one of the projects that came out of the Mayors Blue Ribbon Committee to End Homelessness 5-Year Plan. They also opened the Village Sage housing units at the beginning of this year.

**B. Human Services Resolution change to allow persons living in SF County to serve on Committee**

[Copies of the Resolution were distributed in the members' packets.]

Ms. Rodriguez explained the process for the Resolution noting that it will go through the committee process and should be approved by City Council soon. The Resolution will expand the membership criteria allowing persons who live in Santa Fe County to serve on the Committee.

Mr. Tavares may be interested in serving on the Committee.

**C. SF Regional Juvenile Justice Board**

Ms. Rodriguez did not receive the information to give a report on this agenda item.

Mr. Shepherd asked if the Regional Juvenile Justice Board is just a city group.

Ms. Rodriguez said no, it is supposed to have representatives from the First Judicial District, which includes the county. She noted that there are 14 Juvenile Justice Boards across the state. She mentioned that they have a line item budgeted in the State Legislature for approximately \$1.8 million that gets distributed to these Boards across the state to administer to the programs that are approved by the CYFD.

**C. Coming Home Connection**

Ms. Rodriguez said she put this on the agenda because she and the Mayor had a meeting with the person who runs this program (Gwyneth Clark). Ms. Clark held a luncheon to thank the volunteers. She asked the Mayor to get the word out about the luncheon. Ms. Clark also spoke about the possibility of having a hospice home for those individuals who do not have a support system to be cared for at home.

**OLD BUSINESS**

**a. RFP for Human Services**

Ms. Rodriguez noted that the date to review the Request for Proposals for Human Services funding is March 30<sup>th</sup> and 31<sup>st</sup>.

Ms. Rodriguez made some minor changes to the application packet, so the organizations will address their mission statement; need statement; project information and how they will evaluate their project; and their supporting research.

Ms. Rodriguez requested the Committee's approval of the revised Request for Proposal packet; and to issue the Request for Proposal on Friday, February 3, 2012.

**Ms. Shepherd moved to approve the Request for Proposal packet as amended and to authorize Ms. Rodriguez to issue the Request for Proposal on February 3, 2012. Ms. Gansel seconded the motion. The motion passed unanimously by voice vote.**

**b. Meeting Schedule**

[Copies of the Meeting Schedule were distributed in the members' packets.]

**Mr. Shepherd moved to accept the meeting schedule dates for 2012. Ms. Gansel seconded the motion. The motion passed unanimously by voice vote.**

The next meeting is scheduled for March 30<sup>th</sup> and March 31<sup>st</sup>, 2012. The Committee will review the Request for Proposals. The time and location will be announced at a later date.

**MATTERS FROM THE COMMITTEE**

Chair Rose asked Mr. Tavares to give a brief history of his background and why he is interested in serving on the Committee.

Mr. Tavares said he was originally from Chicago and has been in Santa Fe since 1984. He worked for the Department of Health and spent a few years in developmental disability. The majority of his 25 years of experience has been in behavioral health. He also served as Deputy Director for 10 of the 25 years.

Chair Rose asked if he worked for the State or County Department of Health.

Mr. Tavares said the State Department of Health.

He noted that he was also a supervisor and didn't go out on the road that often, which he loves, because he loves the direct relationship with the patient and the providers. Mr. Tavares is presently retired.

Mr. Shepherd said the County has heard that Women's Health Services may be in financial trouble. He noted that they lost a large recurring state grant and 9% of the rural health funding was cut. He said they may come to the County for help with some funding. He offered to provide updates to the Committee as the information becomes available.

Mr. Shepherd noted that the County Health Policy and Planning Commission has talked about getting all the providers together for a meeting or some kind of forum. He said possibly this Committee could co-sponsor this with them.

Ms. Rowe added that the HPPC will be embarking on a community health needs assessment.

**MATTERS FROM THE FLOOR**

There were no matters from the floor.

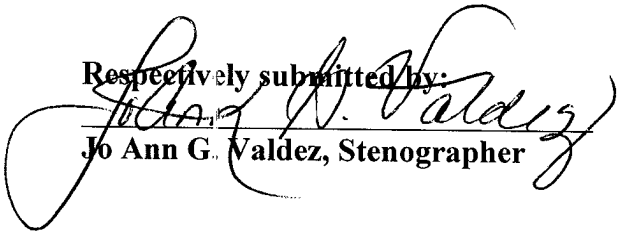
**ADJOURNMENT**

The meeting adjourned at 7:45 p.m.

Approved by:

\_\_\_\_\_  
Betty Ann Rose, Chair

Respectively submitted by:

  
\_\_\_\_\_  
Jo Ann G. Valdez, Stenographer