



Agenda

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Capital Improvements Advisory Committee

Thursday, January 12, 2012

3:00 p.m.

**City Hall, 200 Lincoln Avenue, 1st Floor
City Councilors' Conference Room**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - **Meeting of December 8, 2011**
5. ACTION ITEMS
 - A. **Impact Fees Annual Report 2012**
6. INFORMATION ITEMS
 - A. **Quarterly Financial Summary & Permit Report (October–December, 2011)**
7. MATTERS FROM THE CHAIR / COMMITTEE
8. MATTERS FROM THE FLOOR
9. NEXT QUARTERLY MEETING DATE (**Thursday, April 12, 2012, 3:00 p.m.**)
10. ADJOURN

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For questions regarding this agenda, please contact the Long Range Planning Division at 955-6610.

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CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

January 12, 2012

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MINUTES OF THE
CITY OF SANTA FE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

January 12, 2012

1. CALL TO ORDER

A regular meeting of the City of Santa Fe Capital Improvements Advisory Committee was called to order by Karen Walker, Chair at 3:00 p.m. on this date in the City Councilors' Conference Room, 1st Floor, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

Roll call indicated a quorum was present for conducting official business as follows:

MEMBERS PRESENT:

Karen Walker, Chair
Michael Chapman, Vice Chair
Rick Martinez
Maria Higuera Pope
Gilbert Romero
Neva Van Peski
Marg Veneklassen

MEMBERS ABSENT:

Edmundo Lucero, excused
Kim Shanahan, excused

STAFF PRESENT:

Reed Liming, Long Range Planning Division

OTHERS PRESENT:

Jo Ann G. Valdez, Stenographer

3. APPROVAL OF AGENDA

Ms. Van Peski moved to approve the agenda as published. Mr. Chapman seconded the motion. The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES: December 8, 2011

Chair Walker suggested the following change to the Minutes of the December 8, 2011 meeting:

Page 7, 2nd motion was changed to read: *“Mr. Shanahan moved that the Committee recommends that the City Council consider a waiver of commercial impact fees for two years, in addition to the waiver of residential impact fees, or that a stipulation be made that in order to have impact fees waived a certain percentage **if** the construction labors be local.”*

Ms. Van Peski moved to approve the Minutes of the December 8, 2011 meeting as amended. Mr. Romero seconded the motion. The motion passed unanimously by voice vote.

5. ACTION ITEMS

A. Impact Fees Annual Report 2012

[Copies of the Impact Fees Annual Report 2012 {*Exhibit 5A*} were distributed in the Members’ packets.]

Mr. Liming reviewed Exhibit 5A noting that this information is for fiscal year 2011. He said this is something that is required by City ordinance.

Mr. Liming reviewed the account balances for the various impact fee categories as of January 1, 2012.

Mr. Liming said the Fire Station #4 Facility Expansion project is almost complete.

Ms. Van Peski referred to the words *“including project encumbrances”* and suggested that it read: *“excluding project encumbrances”*. Also, the column that reads *“Balance Available”* be changed to read: *“Net Balance Available”*, to make it clearer.

Mr. Liming agreed to make the changes on the Impact Fee Account and Permit Summary.

Mr. Liming reviewed the information on the amount of revenue collected for each impact fee account since the Impact Fees program was approved in 2003. The City collected \$1,398,190 in impact fee revenue during 2011, more than doubling the amount collected during 2010. While residential-based impact fee revenue continued to decline during 2011, commercially-related impact fee revenue increased mainly due to the permits for the Super Wal-Mart on Cerrillos Road. The 8-year total collected in impact fee revenue is \$12,538,785.

Mr. Liming referred to the language that reads: *"The City had 74 residential permits that paid impact fees in 2011, while 53 new affordable single-family homes were granted permits and had impact fees waived. The figures for affordable units are based on the monthly permit reports issued by the Land Use Department."* He said it should read: *"The City had 74 **single family** residential permits that paid impact fees in 2011, while 53 new affordable single-family homes were granted permits and had impact fees waived. The figures for affordable units are based on the monthly permit reports issued by the Land Use Department."*

Chair Walker referred to the paragraph that states that impact fees in the City are set according to the size of the house, not according to the price of the house. She said this is the most inevitable thing she has ever heard of and it continues to be so. She said this is wrong.

Ms. Veneklassen asked how they could correct this.

Chair Walker said they would have to change the Impact Fee Ordinance.

Mr. Liming said that would have to be an action item on the agenda so that this is publicly advertised.

Chair Walker asked the Committee Members if they object to putting this as an agenda item.

Ms. Van Peski said yes, she objected. She said the reason for impact fees is to make up for growth. She said the rationale is that a smaller house would have fewer people.

Ms. Pope agreed with Ms. Van Peski and felt that it was a mute point, given that the residential impact fees are going to be suspended for two years.

Chair Walker agreed and said Ms. Van Peski's point is overriding.

Mr. Liming continued to review the summary report noting that the summary was written before City Council approved the proposal to suspend residential impact fees. Therefore, the language on the last paragraph, last sentence, will be changed to read: "City Council **approved** the proposed ordinance on January 11, 2012".

Mr. Liming reviewed the projects that were funded by Impact Fees noting that they were broken down by fiscal year.

Ms. Van Peski moved to approve the Impact Fees Annual Report 2012, as amended. Mr. Chapman seconded the motion. The motion passed unanimously by voice vote.

6. INFORMATIONAL ITEMS

A. Quarterly Financial Summary & Permit Report (October-December 2011)

[Copies of the Quarterly Financial Summary and Permit Report {*Exhibit 6A*} were distributed in the members' packets.]

Mr. Liming reviewed Exhibit 6A noting that the report shows the amounts through the second quarter of FY11/12.

Mr. Romero asked if the parking lot project at Salvador Perez is reflected in this report.

Mr. Liming said yes, it is reflected in the Parks Category under the obligated projects.

7. MATTERS FROM THE CHAIR/COMMITTEE

There were no matters from the Chair or the Committee.

8. MATTERS FROM THE FLOOR

There were no matters from the Floor.

9. NEXT MEETING DATE: Thursday, April 12, 2012 at 3:00 p.m.

The next meeting is scheduled for April 12, 2012 at 3:00 p.m.

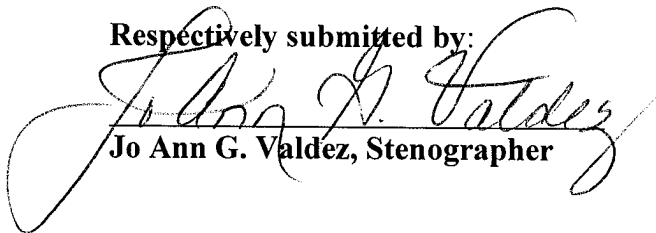
10. ADJOURNMENT

Having no further business to discuss, Mr. Chapman moved to adjourn the meeting, second by Ms. Pope, the meeting adjourned at 4:10 p.m.

Approved by:

Karen Walker, Chair

Respectively submitted by:


Jo Ann G. Valdez, Stenographer