



Agenda

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DATE 4-4-12 TIME 9:17am

SERVED BY Reed Liming

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Capital Improvements Advisory Committee

Thursday, April 12, 2012

3:00 p.m.

**City Hall, 200 Lincoln Avenue, 1st Floor
City Councilors' Conference Room**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES
 - Meeting of January 12, 2012
5. ACTION ITEMS
6. INFORMATION ITEMS
 - A. Quarterly Financial Summary & Permit Report (January–March, 2012)
7. MATTERS FROM THE CHAIR / COMMITTEE
8. MATTERS FROM THE FLOOR
9. NEXT QUARTERLY MEETING DATE (Thursday, July 12, 2012, 3:00 p.m.)
10. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

For questions regarding this agenda, please contact the Long Range Planning Division at 955-6610.

INDEX OF MINUTES

CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

April 12, 2012

ITEM	ACTION TAKEN	PAGE(S)
1. CALL TO ORDER		1
2. ROLL CALL	Quorum	1
3. APPROVAL OF AGENDA	Approved	2
4. APPROVAL OF MINUTES: January 12, 2012	Approved [as amended]	2
5. ACTION ITEMS	None	2
6. INFORMATION ITEMS		
A. Quarterly Financial Summary & Permit Report (January-March 2012)	Informational	2-3
7. MATTERS FROM THE CHAIR/COMMITTEE		3
8. MATTERS FROM THE FLOOR	None	3
9. NEXT QUARTERLY MEETING DATE: Thursday, July 12, 2012 at 3:00 p.m.		3
10. ADJOURNMENT		3

MINUTES OF THE
CITY OF SANTA FE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

April 12, 2012

1. CALL TO ORDER

A regular meeting of the City of Santa Fe Capital Improvements Advisory Committee was called to order by Neva Van Peski at 3:10 p.m. on this date in the City Councilors' Conference Room, 1st Floor, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

Roll call indicated a quorum was present for conducting official business as follows:

MEMBERS PRESENT:

Rick Martinez
Gilbert Romero
Kim Shanahan
Neva Van Peski
Marg Veneklassen

MEMBERS ABSENT:

Karen Walker, Chair, excused
Michael Chapman, Vice Chair, excused
Edmundo Lucero, excused
Maria Higuera Pope, excused

STAFF PRESENT:

Reed Liming, Long Range Planning Division

OTHERS PRESENT:

Jo Ann G. Valdez, Stenographer

3. APPROVAL OF AGENDA

Ms. Veneklassen moved to approve the agenda as published. Mr. Shanahan seconded the motion. The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES: January 12, 2012

The following changes were made to the Minutes of the January 12, 2012 Meeting:

Page 3, 3rd paragraph 2nd sentence was changed to read: *“She said this is the most inequitable thing she has ever heard of and it continues to be so.”*

Page 3, last paragraph was changed to read: *“Ms. Pope agreed with Ms. Van Peski and felt that it was a moot point, given that the residential impact fees are going to be suspended for two years.”*

Mr. Shanahan moved to approve the Minutes of the January 12, 2012 meeting as amended. Mr. Martinez seconded the motion. The motion passed unanimously by voice vote.

5. ACTION ITEMS

There were no action items.

6. INFORMATIONAL ITEMS

A. Quarterly Financial Summary & Permit Report (January-March 2012)

[Copies of the Quarterly Financial Summary and Permit Report {*Exhibit 6A*} were distributed in the members’ packets.]

Mr. Liming reviewed Exhibit 6A noting that there were five commercial permits. The City collected \$90,428 in the first quarter of the year.

Commissioner Shanahan sent an e-mail on April 9th to Mr. Liming requesting that the City track the residential permits that were issued and would have paid impact fees to determine what the city will be losing. He stated that there is a presumption that it will stimulate construction and the collection of construction-related gross receipts will offset the loss. At some point, someone is going to want to know whether it worked or not.

Mr. Liming said \$123,456.00 was waived in residential impact fees for this last quarter-separating out the affordable housing units.

7. MATTERS FROM THE CHAIR/COMMITTEE

There were no matters from the Chair or the Committee.

8. MATTERS FROM THE FLOOR

There were no matters from the Floor.

9. NEXT MEETING DATE: Thursday, July 12, 2012 at 3:00 p.m.

The next meeting is scheduled for July 12, 2012 at 3:00 p.m.

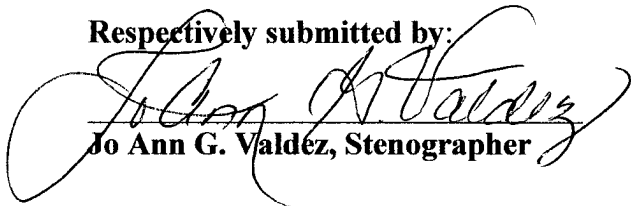
10. ADJOURNMENT

Having no further business to discuss, Mr. Shanahan moved to adjourn the meeting, second by Ms. Veneklassen, the meeting adjourned at 3:40 p.m.

Approved by:

Neva Van Peski

Respectively submitted by:



Jo Ann G. Valdez, Stenographer

City of Santa Fe
Quarterly Report for Impact Fees FY 11/12

EXHIBIT

tabbles

6A

	Roads	Parks	Police	Fire	
Funds	2720	2721	2722	2723	
Revenue	21720	21721	21722	21723	
Expense	22784	22786	22787	22788	
Budgeted Revenue					
Budgeted Interest					
Transfer out					
Budgeted General Fund (Adm Fee 3 %)					
1ST Quarter					
Beginning Cash Balance 06/29/11	1,679,626.07	274,464.04	21,754.35	53,638.36	2,029,482.82
Revenue					
Impact Fees	42,316.00	24,123.00	997.00	3,236.00	70,672.00
Interest Income					-
Obligated Projects					-
Fire Station #4 Facility Expansion				(52,842.21)	(52,842.21)
3% Admin Fee					-
Cash Balance	1,721,942.07	298,587.04	22,751.35	4,032.15	2,047,312.61
2nd Quarter					
Revenue					
Impact Fees	126,112.80	21,466.00	2,443.00	7,322.00	157,343.80
Interest Income					-
Obligated Projects		(144,000.00)			(144,000.00)
3% Admin Fee					-
Cash Balance	1,848,054.87	176,053.04	25,194.35	11,354.15	2,060,656.41
3th Quarter					
Revenue					
Impact Fees	82,967.00	1,111.00	1,644.00	4,706.00	90,428.00
Interest Income					-
Obligated Projects					-
3% Admin Fee					-
Cash Balance	1,931,021.87	177,164.04	26,838.35	16,060.15	2,151,084.41
4th Quarter					
Revenue					
Impact Fees					-
Interest Income					-
Obligated Projects					-
3% Admin Fee					-
Cash Balance					
TOTAL REVENUE					
TOTAL INTEREST					
TOTAL ADMIN FEES					
TOTAL OLBIGATED PROJECTS					
TOTAL FEES REC'D FOR FY 11/12					

IMPACT FEES PAID FOR JANUARY 1ST 2012 THROUGH MARCH 31ST 2012
SORTED BY APPLICATION NUMBER

04/03/12 08:30:23

APP YEAR	APP NBR	APPL TYPE	RECPT DATE	FEE CODE DESC	PAYMT AMT	Street number	Street Dir	Street Name	Street suffix
12	246	OFBP OFBP OFBP	12/03/02 12/03/02 12/03/02	# ROADS - BANK # RETAIL/COMM POLICE # RETAIL/COMM FIRE	31,009.00 489.00 1,385.00	3721 3721 3721		ACADEMY ACADEMY ACADEMY	RD RD RD
				TOTAL COUNT	32,883.00 3				
12	205	ADNR ADNR ADNR	12/03/01 12/03/01 12/03/01	# ROADS - GENERAL OFFICE # OFFICE/INST POLICE # OFFICE/INST FIRE	6,578.00 119.00 336.00	3831 3831 3831		THOMAS THOMAS THOMAS	RD RD RD
				TOTAL COUNT	7,033.00 3				
11	2509	NASR NASR NASR	12/02/08 12/02/08 12/02/08	# ROADS- HEALTH CLUB/REC # RETAIL/COMM POLICE # RETAIL/COMM FIRE	11,969.00 212.00 602.00	3360 3360 3360		CERRILLOS CERRILLOS CERRILLOS	RD RD RD
				TOTAL COUNT	12,783.00 3				
11	2430	SFDT SFDT SFDT SFDT	12/01/04 12/01/04 12/01/04 12/01/04	#(0-1500) SFD POLICE #(0-1500) SFD FIRE #(0-1500) SFD PARKS #(0-1500) SFD ROADS	44.00 125.00 1,111.00 1,850.00	1566 1566 1566 1566		SHALAKO SHALAKO SHALAKO SHALAKO	WAY WAY WAY WAY
				TOTAL COUNT	3,130.00 4				
11	1991	STOR STOR	12/03/02 12/03/02	# RETAIL/COMM FIRE # RETAIL/COMM POLICE	964.00 340.00	5020 5020		PROMENADE PROMENADE	BLVD BLVD
				TOTAL COUNT	1,304.00 2				
				FINAL TOTAL COUNT	57,133.00 15				

* * * E N D O F R E P O R T * * *

(1QTR 2012)

PERMIT & IMPACT FEE ACTIVITY - JANUARY - MARCH 2012

Building Permit #	Permit Type	# Units	Roads	Parks	Police	Fire	Impact Fees Collected	Impact Fees Waived
11-1991	Commercial				\$ 340.00	\$ 964.00	\$ 1,304.00	
11-2430	S-F Detached		\$ 1,850.00	\$ 1,111.00	\$ 44.00	\$ 125.00	\$ 3,130.00	
11-2509	Commercial		\$ 11,969.00		\$ 212.00	\$ 602.00	\$ 12,783.00	
12-205	Commercial		\$ 6,578.00		\$ 119.00	\$ 336.00	\$ 7,033.00	
12-246	Commercial		\$ 31,009.00		\$ 489.00	\$ 1,385.00	\$ 32,883.00	
	Spec. Proj.		\$ 13,294.00		\$ 185.00	\$ 545.00	\$ 14,024.00	
	Spec. Proj.		\$ 18,267.00		\$ 255.00	\$ 749.00	\$ 19,271.00	
	Single Family	33						\$ 115,434.00
	Affordable S-F	8						
	Multi Family	61						
	Guest House	2						\$ 5,348.00
	Res. Studio	1						\$ 2,674.00
	Condo							
	Mobile Home							
	Manuf. Housing							
							\$ 90,428.00	\$ 123,456.00