



Agenda

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**AIRPORT ADVISORY BOARD
MEETING
SANTA FE MUNICIPAL AIRPORT
TERMINAL BUILDING
121 AVIATION DRIVE
THURSDAY, MARCH 1, 2012
4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF FEBRUARY 2, 2012 MINUTES
5. AIRPORT REVIEW AND ASSOCIATED REPORTS:
 - AIRPORT ACTIVITY REVIEW
 - ATC TRAFFIC OPERATIONS/COUNTS REPORT
 - AIRPORT NOISE COMPLAINTS REPORT
 - AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
 - MONTHLY AIRPORT REVENUE REPORT
6. AIRPORT MASTER PLAN UPDATE DISCUSSION AND RECOMMENDATIONS.
7. AIRPORT CIP DISCUSSION.
8. ITEMS FROM THE FLOOR
9. ITEMS FROM THE BOARD.
10. ITEMS TO BE DISCUSSED AT THE APRIL 5, 2012
AIRPORT ADVISORY BOARD MEETING.
11. ADJOURN

***REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

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AIRPORT ADVISORY BOARD

March 1, 2012

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AIRPORT NOISE COMPLAINTS REPORT		
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MINUTES OF THE
CITY OF SANTA FE
AIRPORT ADVISORY BOARD MEETING

March 1, 2012

CALL TO ORDER

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Carolyn Cook, Chair at 4:00 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Carolyn Cook, Chair
Elizabeth Hunke
Bill Sauter
William Schmitt
Bob Talarczyk

MEMBERS ABSENT:

Richard Allison, Vice Chair, excused

OTHERS PRESENT:

Bill Aneshensel, Aviation Association
Dallas Bishoff, visitor
Kent Freier, Molzen-Corbin
Jim Montman, Aviation Division Director
Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

Mr. Montman requested to move Item 7 (Airport CIP Discussion) after Item 5 (Airport Review).

Upon a motion by Ms. Hunke, second by Mr. Sauter, members voted unanimously to approve the agenda as amended.

APPROVAL OF FEBRUARY 2, 2012 MINUTES:

The following changes were made to the Minutes of the February 2, 2012 meeting:

Page 2, 7th paragraph, 1st and 2nd sentences were changed to read: “*Mr. Montman gave a brief report on the large **Republic Charter** Airlines aircraft that was recently diverted from Albuquerque due to an emergency fuel **shortage**. He noted that **Republic Airlines** lost radio communications with the Albuquerque Airport.*”

Page 3, 3rd paragraph, last sentence was changed to read: “*They are currently pouring the concrete **bases** for the guidance signs.*”

Page 3, 14th paragraph was changed to read: “*Mr. Montman noted that the Airport will be getting **additional space** for the Runway lighting system.*”

Upon a motion by Mr. Sauter, second by Ms. Hunke members voted unanimously to approve the Minutes of February 2, 2012 as amended.

AIRPORT REVIEW AND ASSOCIATED REPORTS:

AIRPORT ACTIVITY REVIEW

ATC TRAFFIC OPERATIONS/COUNTS REPORT

AIRPORT NOISE COMPLAINTS REPORT

AIRLINE ENPLANEMENT/DEPLANEMENT REPORT

MONTHLY AIRPORT REVENUE REPORT

Mr. Montman said there were no reports for the Airport Review and Associated reports because it is the first of the month and a lot of the numbers have not come in yet. He will have these numbers/reports at the next meeting.

Senate Bill 219

Mr. Montman reported that Senate Bill 219 failed on the House Floor, which is important to state aviation funding. This is the key funding bill for aviation in the state, which otherwise would end on July 1st of this year without Senate Bill 219 approval. Chair Cook mentioned that she called the legislators.

Mr. Montman reported that all the items that the Board recommended for approval last month have been approved by City Council.

Mr. Montman noted that American Eagle hired a new General Manager (Linda Dempsey).

Mr. Montman gave an update on TSA noting that TSA hired a new Security Director for screening.

Mr. Montman reported the Airport has received the \$15,000 state grant for consumable items needed to maintain the Airport to include, but not limited to, wind cones, pain, paving materials and specialty light bulbs.

Mr. Montman reported that all the observations have been done with regard to the Wildlife Hazard Assessment and they are in the process of developing a report.

Mr. Montman gave an update on the Taxiways A & C project noting that Taxiway C is open and there are a few punch items left to be done.

Mr. Montman reported that the final walk -through for the National Guard project will be on March 20th. He mentioned that there will be a Welcome Home ceremony for the soldiers who are returning from Afghanistan sometime between April 21st and April 25th.

Mr. Montman said the crack repair and seal of Taxiways D and E and the north apron has not been scheduled as of yet.

Mr. Montman noted that negotiations of the Tower Lease Agreement continue to be an ongoing process with FAA.

Mr. Montman reported that the Airport will be moving forward with designing signs for gate access and they are working on the language/wording for the signs.

Mr. Montman said there is nothing new to report on the NMPA event.

Mr. Montman said the wireless service in the terminal building has been hard wired and they are waiting for the hardware.

Mr. Montman noted that the Airport is processing a state grant in the amount of \$181,000 through the City Council process. It will go to the Public Works Committee and the Finance Committee after that. He explained that the Aviation Bill signed by the President changes the match from 95/5 to 90/10.

Mr. Montman reported that the Roadrunner Shuttle has not paid rent on their lease for five years but they have worked out an agreement to pay the \$5,000 that is owed over the next six months.

Mr. Montman gave an update on the Board vacancy noting that six people have expressed an interest in filling the vacancy and two of them have submitted a letter of interest and resume.

AIRPORT CIP DISCUSSION

Handout: Capital Improvement Program Report was distributed.
[A copy is hereby incorporated to these Minutes as Exhibit "A".]

Mr. Montman noted that the Airport is required to do a CIP Report annually for the federal and state.

Mr. Montman reviewed Exhibit "A". Please see Exhibit "A" for the specifics of this presentation.

AIRPORT MASTER PLAN UPDATE DISCUSSION AND RECOMMENDATIONS

[Copies of the Airport Master Plan dated 2002 were distributed.]

Mr. Montman referred to the e-mails with respect to Mr. Allison's comments about extending Runway 2-20. [Copies of the e-mails are incorporated to these Minutes as Exhibit "B".]

In Mr. Allison's e-mail dated February 29, 2012, he states that there is a demand for more runway length. He states that American Eagle cannot fly fully loaded in the summer due to density altitude. He spoke with Geoff Vaneklasen about G.A. jets. Mr. Vaneklasen is a FAA Designated Examiner and corporate jet pilot for Gerald Peters. He said there is a definite need for runway extension just based on G.A. jets "Balanced Field" requirements. Mr. Allison has asked Mr. Vaneklasen to make a presentation about "Balanced Field" requirements at the April 5th Board meeting and he has accepted.

Mr. Allison noted that the existing Master Plan (page 4-16) discussed extending the Runway 2-20 by 1258 feet. He feels that the tool exists to extend the runway based on need, since this is already in the Master Plan. Mr. Vaneklasen informed Mr. Allison that a runway extension would solve a lot of the problems that jets are having getting out of Santa Fe. Mr. Allison proposed that the Advisory Board discuss this topic with the idea of either supporting the extension, or not, and put it in writing. He feels that this affects operations and safety for the airport.

Mr. Montman explained that there are a lot of factors regarding the extension of Runway 2-20. He reviewed the current requirements in the Master Plan. He said the Board needs to read all of the Runway Length discussion found on page 4-16, Exhibit 4E, 4-17, and 4-18. The Board should also see the same discussion in Chapter 5, pages 5-3. This is the part (Ordinance) that was put into law by the City. It clearly states that the adopted airfield plan as shown in the Master Plan does not include any runway extension. Also, the BLM leased land would have to be acquired if the project were to be funded in any way with federal funds, which is not addressed.

Mr. Montman said that they never looked at runway length; only weight because it is a factor year round and runway extension has never been a viable option.

Mr. Montman explained that there is also no mention regarding noise impacts. Any extension in any direction extends the noise footprint off airport property. Required general

public and political support for any extension or expansion of the airport is non-existent. All of these hurdles have to be addressed before anything can be done.

Mr. Talarczyk said a lot has changed since 2002 when the Master Plan was done.

Mr. Freier said this discussion came out of Mr. Allison's concerns about whether or not the technology at the Airport would be able to accommodate larger passenger aircrafts should the 50-passenger aircraft go away.

Mr. Montman reviewed the priorities established for the CIP Plan for 2013.

Mr. Montman suggested that the Board Members review the Airport Master Plan and come back with some recommendations on priorities.

Chair Cook explained that an update to the Airport Master Plan is a complex public process.

Mr. Schmitt moved that the Board study the existing Master Plan over the next 2-3 months and during that time develop recommendations; or a vision of what the Board thinks is important and discuss them at the June meeting. Also, the Board supports the priorities established for the CIP Plan for 2013. Mr. Talarczyk seconded the motion. The motion passed unanimously by voice vote.

ITEMS FROM THE FLOOR

Mr. Dallas Bishoff said he is in attendance because he is interested in aviation.

ITEMS FROM THE BOARD

Copies of the response letter from the FAA to Mr. Schmitt's letter were distributed and reviewed. [A copy is hereby incorporated to these Minutes as Exhibit "C".] The letter is regarding concerns expressed over equipment at the Santa Fe Municipal Airport Air Traffic Control Tower. Please see Exhibit "C" for the specifics.

ITEMS TO BE DISCUSSED AT THE APRIL 5, 2012 AIRPORT ADVISORY BOARD MEETING

An update to the Master Plan will be an ongoing agenda item.

ADJOURNMENT

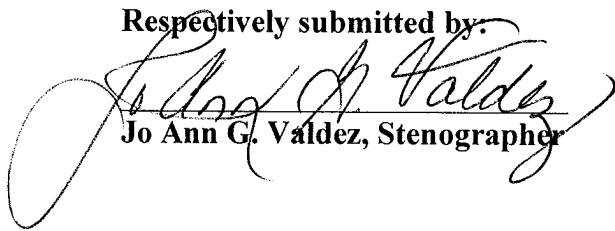
The next meeting of the Board will be held on April 5, 2012.

There being no further business to come before the Board, Ms. Hunke made a motion to adjourn the meeting, second by Mr. Sauter, the meeting was adjourned at 6:00 p.m.

Approved by:

Carolyn Cook, Chair

Respectively submitted by:



Jo Ann G. Valdez, Stenographer