

Agenda DATE CO-26-12-TIMF 3 SERVED BY JAGIE S

CITY CLERK'S OFFICE

RECEIVED BY

AIRPORT ADVISORY BOARD **MEETING** SANTA FE MUNICIPAL AIRPORT TERMINAL BUILDING 121 AVIATION DRIVE THURSDAY, JULY 5, 2012 4:00 PM

- **CALL TO ORDER** 1.
- **ROLL CALL** 2.
- APPROVAL OF AGENDA 3.
- **APPROVAL OF JUNE 7, 2012 MINUTES** 4.
- 5. AIRPORT REVIEW AND ASSOCIATED REPORTS:
 - -AIRPORT ACTIVITY REVIEW
 - -ATC TRAFFIC OPERATIONS/COUNTS REPORT
 - -AIRPORT NOISE COMPLAINTS REPORT
 - -AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
 - -MONTHLY AIRPORT REVENUE REPORT
- CONTINUED AIRPORT MASTER PLAN UPDATE DISCUSSION AND RECOMMENDATIONS, 6. **REVIEW MASTER PLAN CHAPTERS 3 AND 4.**
- ITEMS FROM THE FLOOR 7.
- ITEMS FROM THE BOARD. 8.
- ITEMS TO BE DISCUSSED AT THE AUGUST 2, 2012 9. AIRPORT ADVISORY BOARD MEETING.
- **ADJOURN** 10.

*REMINDER; ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

INDEX OF MINUTES

AIRPORT ADVISORY BOARD July 5, 2012

ITEM	ACTION	PAGE(S)
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ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [as amended]	1
APPROVAL OF MINUTES		
June 7, 2012	Approved [as submitted]	2
AIRPORT REVIEW AND ASSO AIRPORT ACTIVITY RE ATC TRAFFIC OPERAT AIRPORT NOISE COMP AIRLINE ENPLANEMEN MONTHLY AIRPORT RE	EVIEW IONS/COUNTS REPORT LAINTS REPORT NT/DEPLANEMENT REPORT	
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MINUTES OF THE

CITY OF SANTA FE

AIRPORT ADVISORY BOARD MEETING

July 5, 2012

CALL TO ORDER

A regular meeting of the City of Santa Fe Airport Advisory Board was called to order by Richard Allison, Vice Chair at 4:05 p.m. on this date at the Santa Fe Municipal Airport Terminal Building, 121 Aviation Drive, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT:

Richard Allison, Vice Chair Elizabeth Hunke Mark Miller Bill Sauter

MEMBERS ABSENT:

Carolyn Cook, Chair, excused William Schmitt, excused Bob Talarczyk, excused

OTHERS PRESENT:

Bill Aneshensel, Aviation Association Jim Montman, Aviation Division Director Jo Ann G. Valdez, Stenographer

APPROVAL OF AGENDA

Mr. Montman noted that there is an error on the agenda, item 6. The Board will only be reviewing Chapter 3 of the Master Plan.

Upon a motion by Ms. Hunke, second by Mr. Sauter, members voted unanimously to approve the agenda as amended.

APPROVAL OF JUNE 7, 2012 MINUTES:

Upon a motion by Mr. Sauter, second by Mr. Miller members voted unanimously to approve the Minutes of June 7, 2012 as submitted.

AIRPORT REVIEW AND ASSOCIATED REPORTS:
AIRPORT ACTIVITY REVIEW
ATC TRAFFIC OPERATIONS/COUNTS REPORT
AIRPORT NOISE COMPLAINTS REPORT
AIRLINE ENPLANEMENT/DEPLANEMENT REPORT
MONTHLY AIRPORT REVENUE REPORT

Memorandum dated June 25, 2012 to the Airport Advisory Board from Jim Montman; Aviation Division Director was distributed and reviewed.

[A copy is incorporated to these Minutes as Exhibit "A".]

At the last Board meeting, Chair Cook requested that Mr. Montman bring copies of the latest CIP project list. Mr. Montman distributed and reviewed copies of the Capital Improvement Plan. [A copy is hereby incorporated to these Minutes as Exhibit "B".]

- Mr. Montman noted that the items for 2010, 2011 and 2012 have been funded and they have prioritized the items for 2013 to 2016.
- Mr. Montman reported the Taxiway H design project will start in two to three weeks and will be done by Molzen and Corbin. He said Runway 10-28 MIRL Construction (listed in the 2013 projects) will be done in 2012.
- Mr. Montman said the Airport will be receiving an additional \$300,000 in federal grant funding because they have projects that are ready to go. He mentioned that the Airport was the only airport in the state who will receive a discretionary grant.
- Mr. Allison asked if they have gone to LED lighting, and if so, have they seen a decrease in the electric bill.
- Mr. Montman said yes, they have gone to LED lighting and they have seen a decrease of approximately 40%.
- Mr. Allison asked if there was a need to include an expansion of the terminal in the Capital Improvement Plan.
- Mr. Montman said the design of the terminal building expansion is already included as one of the CIP projects in 2013.
- Ms. Hunke noted that the terminal building expansion construction is included in the CIP project list for 2015.

- Mr. Montman said the Airport has been paid all the money that American Airlines owed, pre-bankruptcy, which is over \$44,000. He said the Lease Agreement has been completed and he is waiting for the Agreement to come back from the City Clerk's office.
- Mr. Montman said they continue to make progress on the lease agreement with TSA.
- Mr. Montman reported that the bids/proposals for the rental car services and the Consultant have gone through two committees and will go before City Council next Wednesday.
- Mr. Montman gave an update on the Wildlife Hazard Assessment report noting that the City is now getting involved in that report due to a concern brought up with respect to La Bajada.
 - Mr. Montman noted that the Tower Lease Agreement has been stalled.
 - Mr. Montman asked if there was an update on the NMPA event.
- Mr. Aneshensel said they had a meeting with Troy Padilla and tower control last Friday regarding the coordination of the 60 aircrafts that will be coming in for the Air Tour. He mentioned that they are working on the history presentation of the airport and offered to have copies for the Board at the next meeting.
- Mr. Montman gave an update on the Part 139 inspection results noting that the Final Correction Action has been completed and submitted.
- Mr. Montman said City Council will be considering an emergency resolution to delay the implementation of the Community Workforce Agreements until September.
- Mr. Montman mentioned that he received a letter addressed to the City of Santa Fe- asking that the Skymaster aircraft be registered with the FAA. Mr. Montman will check with the City Attorney on what needs to be done.
- Mr. Montman reported that he had a few edits from the Fire Department on the Emergency Response Plan and he will be correcting these and putting it together.
- Mr. Montman reported on operations noting that the total-to-date operations are 30,562, a decrease of 2560 operations when compared to the prior year and a decrease of 557 when compared to this month in the prior year.
 - Mr. Montman reported that there were two noise complaints for the month of June.

Mr. Montman gave an update on enplanement/deplanements noting that there was an increase of 809, when compared to the prior year and approximately about 700 over the best year the Airport had in 2010.

Mr. Montman reviewed the monthly airport revenue report noting that the numbers does not include the \$44,000 check from American Airlines.

CONTINUED AIRPORT MASTER PLAN UPDATE DISCUSSION AND RECOMMENDATIONS-REVIEW MASTER PLAN CHAPTER 3

[Copies of the handout entitled: Santa Fe Airport Master Plan Review Chapter 3 dated July 5, 2012 prepared by Mr. Allison were distributed and reviewed. A copy is hereby incorporated to these Minutes as Exhibit "C".]

Mr. Allison presented the information from Exhibit "C". Please see Exhibit "C" for the specifics of this presentation.

Mr. Allison suggested that a new study be done on the runway length requirements that would reflect the requirements for the equipment based, and using Santa Fe as a destination and frequent department point. The study should include research on the number of aircraft that cannot take off using Runway 2-20 with full fuel on high density altitude days. He recommended that American Eagle be contacted for information on the flights that must leave passengers and/or baggage due to density altitude.

Mr. Allison said the citizens should be able to comment on the necessity of a longer runway; "not to provide service by larger aircraft but provide adequate runway length for safety and accommodate passengers and corporate aircraft". He said asking for volunteers to take a later flight or bumping passengers to make weight restrictions on hot days makes Santa Fe a less desirable airport for flying than Albuquerque.

Mr. Allison asked if there were any comments on Chapter 3 and there were no comments from the Board; however, Mr. Aneshensel said he found Chapter 3 hard to read. He said possibly for the next Master Plan, they could consider how the graphics are presented.

ITEMS FROM THE FLOOR

There were no items from the floor.

ITEMS FROM THE BOARD

There were no items from the Board.

ITEMS TO BE DISCUSSED AT THE AUGUST 2, 2012 AIRPORT ADVISORY BOARD MEETING

Airport Master Plan Update Discussion and Recommendations-Review of Master Plan (Chapter 4- Bill Sauter). Ms. Hunke will review Chapter 5 at the September meeting.

ADJOURNMENT

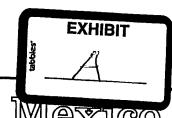
The next meeting of the Board will be held on August 2, 2012.

There being no further business to come before the Board, Ms. Hunke made a motion to adjourn the meeting, second by Mr. Miller, the meeting was adjourned at 5:00 p.m.

Approve	a by.
Richard	Allison, Vice Chair

Respectively submitted by:

Jo Ann G. Valdez, Stenographei



City of Santa Fe, New Mexico

memo

DATE:

JUNE 25, 2012

TO:

AIRPORT ADVISORY BOARD

FROM:

JIM MONTMAN, AVIATION DIVISION DIRECTOR

RE:

AIRPORT REVIEW REPORTS

The following reports will be passed out at the meeting since the data is not available until after the last day of each month:

- 1) ATC traffic operations counts
- 2) Airport noise complaints
- 3) Airline enplanement/deplanement
- 4) Monthly airport revenue

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ear ear	Project Name	Sta	tus	FAA	"		Total
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			SubTotal;	\$2,646,719.00	\$67,713.00	\$64,375.00	\$2,778,807.00
010							
	SAF-10-001 Radar	Closed		2,000,000.00	1,200,000.00	800,000.00	\$4,000,000.00
	SAF-10-002 - Taxiway F Construction	Funded		1,575,000.00	15,000.00	12,500.00	\$1,602,500.00
	SAF-10-003 - East Apron Reconstruction	Funded		2,755,000.00	72,500.00	72,500.00	\$2,900,000.00
	SAF-10-004 - Runway 2/20 re-Striping	Closed		0.00	101,600.00	25,400.00	\$127,000.00
			SubTotal:	\$6,330,000.00	\$1,389,100.00	\$910,400.00	\$8,629,500.00
011 ₊							
	SAF-11-001 - Wildlife Hazard Assessment	Funded		150,000.00	3,947.00	3,947.00	\$157,894.00
	SAF-11-002 - Taxiway A - Design Only and Taxiway C Reconsruction	Funded		300,000.00	11,842.00	7,895.00	\$319,737.00
	SAF-11-03 - Taxiway H EA & 10-28 MIRL Design & Mower	Funded	- State AVI	0.00	313,500.00	16,500.00	\$330,000.00
-	SAF-11-04 - RWY 2-20 SURFACE SEAL AND MARKING	Funded	- State AVI	0.00	191,900.00	10,100.00	\$202,000.00
			SubTotal:	\$450,000.00	\$521,189.00	\$38,442.00	\$1,009,631.00
a de la constante de la consta		N					Market Company of the
012							
	Acquire Sweeper		Fundual	135,000.00	7,500.00	7,500.00	\$150,000.00
	SAF-12-01 - Taxiway A and C Reconstruction	Funded		2,701,187.00	71,084.00	71,084.00	\$2,843,355.00
	SAF-12-02 - MAINTENANCE ITEMS	Funded	- State AVI	0.00	15,000.00	1,667.00	\$16,667.00
	Taxiway A Reconstruction/Relocation Phase 2 Taxiway H Design	CIP	turdier 1	2,700,000.00 370,000.00	150,000.00 20,565.00	150,000.00 20,565.00	\$3,000,000.00 \$411,130.00
	making coming		SubTotal:	\$5,906,187.00	\$264,149.00	\$250,816.00	\$6,421,152.00
. <i>1</i> .	p 2012 111 SWG N	X,s,f					
	Control of the Contro						Secretary of the Company of the Company
013		100			ii.		
013 «خ	1 RW 10-28 MIRL Construction / MSTAIL OR	CIP-/	(h)	360,000.00	20,000.00	20,000.00	
013	1 RW 10-28 MIRL Construction // STA // COX	CIP CIP	FED I		***		
013	2 Taxiway H Construction 4 Local 3 Update Master Plan SWPPP & Noise Map	12	TE SID	360,000.00	20,000.00	20,000.00	\$3,000,000.00
C	2 Taxiway H Construction 4 Local 3 Update Master Plan SWPPP & Noise Map 4 Installation of REIL on Runway 02	CIP (C. C. C.	360,000.00 2,700,000.00	20,000.00 150,000.00	20,000.00 150,000.00	\$3,000,000.00 \$350,000.00 \$30,000.00
C	2 Taxiway H Construction 4	CIP	P. C. D.	360,000.00 2,700,000.00 315,000.00	20,000.00 150,000.00 17,500.00	20,000.00 150,000.00 17,500.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00
~	2 Taxiway H Construction 4	CIP CIP CIP	P. C. C.	360,000.00 2,700,000.00 315,000.00 27,000.00	20,000.00 150,000.00 17,500.00 1,500.00	20,000.00 150,000.00 17,500.00 1,500.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00
0	2 Taxiway H Construction 4	CIP CIP CIP CIP	FRO D	360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00
0	2 Taxiway H Construction 4	CIP CIP CIP CIP	P. P. D.	360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00 1,656,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00	\$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00 \$200,000.00
~	2 Taxiway H Construction 4	CIP CIP CIP CIP CIP	SubTotal:	360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00 1,656,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00 \$200,000.00
C	2 Taxiway H Construction 4	CIP CIP CIP CIP CIP		360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00 1,656,000.00 180,000.00 90,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00 \$200,000.00
0	2 Taxiway H Construction 4	CIP CIP CIP CIP CIP		360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00 1,656,000.00 90,000.00 \$5,508,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	\$3,000,000.00 \$350,000.00 \$30,000.00 \$200,000.00 \$1,840,000.00 \$200,000.00 \$100,000.00
2013	3 Update Master Plan SWPPP & Noise Map 4 Installation of REIL on Runway 02 5 N. Apron Crack & Surf Seal 6 Terminal Building HVAC 7 Runway 15 and 33 PAPI 8 Terminal Bldg Expan Design	CIP CIP CIP CIP CIP CIP		360,000.00 2,700,000.00 315,000.00 27,000.00 180,000.00 1,656,000.00 90,000.00 \$5,508,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 \$306,000.00	20,000.00 150,000.00 17,500.00 1,500.00 10,000.00 92,000.00 10,000.00 5,000.00	\$400,000.00 \$3,000,000.00 \$350,000.00 \$350,000.00 \$200,000.00 \$1,840,000.00 \$100,000.00 \$6,120,000.00

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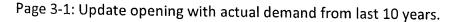
Year	Project Name	Sta	atus	FAA	State	Local	Total
	4 Terminal Parking Lot	CiP		0.00	375,000.00	375,000.00	\$750,000.00
	5 Car Rental Offices and Car Wash Facility	CIP		0.00	100,000.00	100,000.00	\$200,000.00
	6 New Maintenance Bldg Design	CIP		67,500.00	3,750.00	3,750.00	\$75,000.00
	7 New Maintenance Building Construction	CIP		450,000.00	25,000.00	25,000.00	\$500,000.00
	8 North Apron Extension	CIP		2,700,000.00	150,000.00	150,000.00	\$3,000,000.00
			SubTotal:	\$4,027,500.00	\$698,750.00	\$698,750.00	\$5,425,000.00
2015							
	1 Taxiway G Reconstruction Construction	CIP		2,250,000.00	125,000.00	125,000.00	\$2,500,000.00
	2 RW 2-20 Reconstruction Design	CIP		360,000.00	20,000.00	20,000.00	\$400,000.00
	3 Terminal Bldg Expan Construction	CIP		900,000.00	50,000.00	50,000.00	\$1,000,000.00
	4 Consolidated Fuel Farm	CIP		0.00	20,000.00	20,000.00	\$40,000.00
			SubTotal:	\$3,510,000.00	\$215,000.00	\$215,000.00	\$3,940,000.00
2016	A gold and the second						
	1 Reconstuct Runway 2-20	CIP		7,200,000.00	400,000.00	400,000.00	\$8,000,000.00
	2 eALP	CIP		90,000.00	5,000.00	5,000.00	\$100,000.00
	3 Taxilanes - Phase III	CIP		315,000.00	17,500.00	17,500.00	\$350,000.00
	4 BLM Land Acquisition	CIP		90,000.00	5,000.00	5,000.00	\$100,000.00
			SubTotal:	\$7,695,000.00	\$427,500.00	\$427,500.00	\$8,550,000.00
2017							
	East Access Road	CIP		693,000.00	38,500.00	38,500.00	\$770,000.00
			SubTotal:	\$693,000.00	\$38,500.00	\$38,500.00	\$770,000.00
2018							
	Parallel Taxiway Construction, 15-33, C, G	CIP		4,000,000.00	222,222.00	222,222.00	\$4,444,444.00
			SubTotal:	\$4,000,000.00	\$222,222.00	\$222,222.00	\$4,444,444.00
A 11	Projects			\$49,749,882.20	\$4 978 357 00	\$3,975,598.90	\$58,703,838.10

Jahts

2/21/12

Santa Fe Airport Master Plan Review Chapter 3 Richard Allison P.E.

July 5, 2012



Pages 3-3,4,5, Update Airfield Layout, Runway use, Aircraft use.

Pages 3-7,8,9 Update Capacity Analysis based on new taxiways if necessary.

Page 3-14, 15 Runway length requirements: The new study should reflect the requirements for the equipment based and using SAF as a destination and frequent departure point. The study should include research on the number of aircraft that cannot takeoff using 2-20 with full fuel on high density altitude days. American Eagle should be contacted for information on flights which must leave passengers and/or baggage because of density altitude.

Light loading aircraft has an economic impact to both the aircraft operator in loss of time and in the case of American Eagle, loss of revenue. Santa fe Jet Center loses fuel sales and SAF loses tax dollars. It appears this loss starts in June and runs through September.

Existing Table 3D reveals that a 9400' runway will accommodate 75 percent of the business jets at 90% load. Text on page 3-16 a 9600' runway is necessary for a Canadair Regional jet to operate at full load. Since SAF now has regional jet service, actual data can be used to reveal required runway.

The citizens should be able to comment on the necessity of a longer runway. Not to provide service by larger aircraft but provide adequate runway length for safety and accommodate passengers and corporate aircraft. Asking for volunteers to take a later flight or bumping passengers to make weight restrictions on hot days makes SAF a less desirable airport for flying than ABQ.

Pages 3-17,18 Runway Strength: Identify areas with less than 120,000 pound loading strength on runway 2-20 and taxiways for possible additional work.

Update taxiway information.

Page 3-20: Update instrument approach information with new GPS approaches.

Page 3-22 Update lighting and visual aids discussions.

Table 3E Update based on current enplanements.

Table 3D Update based on current needs.

Pages 3-31, 32, 33, 34, 36, Update parking, support facilities, ARFF, existing equipment, Snow Removal, Fuel Storage

Update Exhibits based on new facilities.

MONTMAN, JAMES H.

From: Richard Allison [rhallison@hotmail.com]

Sent: Tuesday, July 03, 2012 3:51 PM

To: GONZALES, ANGIE N.

Cc: MONTMAN, JAMES H.; Carolyn Cook

Subject: Chapter 3 Review

Angie:

Please make copies of the attachment for use at the meeting on Thursday.

Thank you

Richard H. Allison Jr. P.E. C.F.I. Allison Aviation LLC