



Agenda

CITY CLERK'S OFFICE

DATE 3/10/14

TIME 2:30 PM

RECEIVED BY

FILED BY

MAYOR'S COMMITTEE ON DISABILITY
THURSDAY, MARCH 20, 2014
10:00 A.M.
GENOVEVA CHAVEZ COMMUNITY CENTER
3221 RODEO RD.
CLASSROOM 1

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: FEBRUARY 20, 2014
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. NEW BUSINESS
 - a) CITY'S PEDESTRIAN MASTER PLAN PRESENTATION BY CLAUDIA HORN, PLA, LEED, AP, DESIGN OFFICE
 - b) MCD NAME PLATES DISCUSSION – MARCIA BOWMAN AND DAVID CHAPMAN
7. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) FUNDING REQUEST FOR MAIN LIBRARY DOOR ENTRANCE: PATRICIA HODAPP

ITEMS FROM MEMBERS AND STAFF (3 MINUTES)

8. ADJOURN

NEXT MEETING April 17, 2014

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Marcia Bowman, Chair at 438-4382 and/or David A. Chapman, Interim ADA Coordinator/Liaison, at 955-2012 if you are unable to attend.**

**SUMMARY INDEX
CITY OF SANTA FE
MAYOR'S COMMITTEE ON DISABILITY**

ORIGINAL

MARCH 20, 2014

<u>ITEM</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
CALL TO ORDER		
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF MINUTES February 20, 2014	Approved	1-2
PUBLIC COMMENTS	None	2
NEW BUSINESS		
a) City's Pedestrian Master Plan Presentation PLA, Leed, AP, Design Office	Rescheduled	2
b) MCD Name Plates Discussion –	M. Bowman/D. Chapman	2
c) Community Day	Discussed	2
OLD BUSINESS		
a) MCD Sub-Committee Reports	Discussed	2-4
b) Funding for Main Library Door:	Patricia Hodapp	4-6
c) Status Report on Transition Plan	Discussed	6
d) Service Acknowledgement for Reed and Martinez	Discussed	7
ITEMS FROM MEMBERS AND STAFF	Discussed	7
ADJOURNMENT & Next Meeting	Adjourned 11:12 a.m. April 17, 2014	7

MINUTES OF THE
MAYOR'S COMMITTEE ON DISABILITY

SANTA FE, NEW MEXICO

March 20, 2014

A scheduled meeting of the Mayor's Committee on Disability was called to order by Marcia Bowman, Chair on this date at approximately 10:00 a.m. at Genoveva Chavez Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

Roll call indicated a quorum as follows:

Members Present:

Marcia Bowman, Chair
Dr. Charles Maynard
Roberta Hunt, Vice Chair
Mary McGinnis
Dave McQuarie

Members Excused:

Ron Ortiz Dinkel

Members Absent

E. Mariam Jawhar
Nancy Pieters

The Committee has one vacancy

Staff Present:

David Chapman, Interim ADA Coordinator/Liaison

Others Present:

Patricia Hodapp, Director of Libraries
Charmaine Clair, Stenographer

APPROVAL OF AGENDA

Under Old Business a status report for the Transition Plan and a discussion about how to acknowledge the service of Hope Reed and Dee Martinez and members in the future.

Under New Business the City Pedestrian Master Plan would be rescheduled and a discussion on Community Day was added.

Mr. McQuarie moved to approve the Agenda as amended. Dr. Maynard seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES: February 20, 2014

Page 6, in the last paragraph the word plaques should be *plaques*.

Page 5, bottom third of the page: *Ms. Hunt said the letter states the existing automatic door system does not work and that conflicts...* was asked to read for clarification: "does not work and that conflicts with Mr. McQuarie's statement."

Dr. Maynard moved to approve the January minutes as amended. Mr. McQuarie seconded the motion and it passed by unanimous voice vote.

PUBLIC COMMENTS-There was no public comment.

NEW BUSINESS

- a) City's Pedestrian Master Plan Presentation -Claudia Horn- Rescheduled
- b) MCD Name Plate Discussion- Marcia Bowman/David Chapman

Mr. Chapman said he noticed in another committee that the Board had name plates and he has put in the works some nameplates for the Committee. The nameplates are the same as the temporary plaques used for new City Councilors and would be printed for free.

- c) Community Day- Marcia Bowman

Ms. Bowman said Community Day is May 10 and MCD usually has a booth on the Plaza.

The Committee discussed the Community Day process.

Mr. Chapman, as ADA Coordinator would reserve the space and arrange for a table and chairs. He agreed he could set up at the event and breakdown at the end. The Committee members would man the tables.

Mr. Chapman said he also felt he could arrange for a tarp/shade structure.

Chair Bowman confirmed staffing for the event: Dr. Maynard and Ms. Hunt volunteered; Mr. McQuarie offered to fill in as needed and the Chair would also participate.

Mr. Chapman would check to confirm the hours of the event and ask Mr. Lujan where the box of handouts and the banner for the event is stored.

OLD BUSINESS

- a) MCD Sub-Committee Reports
 - Transportation- Mary McGinnis

Ms. McGinnis said she is now officially on the board of the Transit Advisory Board (TAB). She took Susan Maslers place. She said she and Ms. Bleck want two additional members on the ADA subcommittee. She said a lot of the Santa Fe Ride issues have not been resolved and the thought is with a couple of additional members there would be more opportunity to handle the issues.

Ms. McGinnis said she talked with Ms. Hunt about being a member of the subcommittee and Katherine Lee might come on board in April or May.

Ms. McGinnis gave an example of an unresolved issue: she said customers are sometimes told they are a "no show" because the person was out of the house and the driver called their home phone, even though the person had their cell phone with them. She said there should be a process so it is clear what the primary number is and which is the cell phone. She said the call takers do give their names now and ask how they could help, but it is still a work in progress.

Ms. Hunt said there are still quite a few people from the KIVA Program here. She asked Ms. McGinnis if more information could be given to people at KIVA and let them nominate someone to be on the subcommittee.

Ms. McGinnis said Ms. Bleck has kept accurate minutes and has a list of the issues and those could be shared with the KIVA Director.

Mr. McQuarie asked if Mr. Bulthuis mentioned the fall of the KIVA student on Rodeo Road at the TAB meeting.

Ms. McGinnis said he did mention the fall. He plans to talk with the director of the KIVA group to get a count of KIVA students that take the bus to that stop and how often that is done. She explained that the bus stop had been an on-demand stop, but not used often. People on the bus were unhappy when the route took an extra 10 minutes to include the stop and no one was there. The route would be extra and not done every day because of the concern of how many people need the stop.

Mr. McQuarie asked what Mr. Bulthuis planned to do about the fall of the KIVA student.

Ms. McGinnis said people were concerned that someone fell, but she didn't know what would be done; she just asked clarification about GCC as a bus stop.

Mr. McQuarie asked about the percentage of on-time pick-up/drop-offs for Santa Fe Ride. He said originally Mr. Bulthuis had a goal of 95%, but reports show the percentage isn't even close.

Ms. McGinnis said it still hasn't reached 95 percent and that has to do with the shortage of drivers. She said the good news is there is a new driver who just finished training and a driver who had been absent had returned; two additional drivers haven't started yet. She added there is now a Complaint and Comment form given out at the TAB meeting.

She said when Santa Fe Ride was late picking her up one day she was 'comped' the ride.

Ms. Hunt said she wants Transit to make the Chávez Center an everyday part of the regular schedule. She said they do that at the hospital, so why not here. She thought it important that the Committee advocate for that especially because the KIVA Program is at GCC.

- Media – Roberta Hunt

Ms. Hunt said she contacted Jody Porter, regarding the press release on the Water Department automatic doors and sent her information. She wrote about the door installation and added her contact number for public kudos and concerns on disability issues within City property. She said she included the time that MCD meets to encourage the public to attend and offer public comment etc.

Ms. Hunt said Ms. Porter would use her mock up and do the press release. Members would be e-mailed when the release is out.

Dr. Maynard asked that Ms. Hunt let Ms. Porter know he would be in contact and plans a radio feature once the press release is done. He offered to also do that for Community Day. He said if the members know of anything else, they could let him know.

Ms. Hunt said she wanted to comment about going to the Water Department. She said the doors worked nicely and there is a big Plexiglas barrier that the person receiving payments sits behind. She said she mentioned to the employee that she had heard about their concerns with the wind and cold when the doors open. She said the employee indicated the issue was more about the department keeping the thermostat low. She said the trip made her more comfortable about the arrangement.

- Plan Review-Dave McQuarie

Mr. McQuarie said the one plan review in the packet was on Colonial Prisma Park and is straight forward.

He said under Plan Review, he is assigning Mr. Chapman a job. He said the City is doing curb ramps as a result of a Federal Highway complaint and the City resolution states that the Engineering Division should submit the plans to MCD before the work is done, when within a certain dollar amount. He said as part of the disabled committee they should have a chance to make comments. He asked Mr. Chapman "to let Eric know he should submit the plans".

b) Funding Request for the Main Library Door Entrance- Patricia Hodapp

Ms. Hodapp said she worked with Mr. McQuarie on the Southside Library. She explained that she is adamant about this issue because she worked for National Handicapped Sports running their ski programs in Colorado. She said in addition this past year she had to have a disabled sticker and is more adamant about disabled spaces in places like the libraries, etc.

She said the Main library doors are original with the building and have been nursed along since she came 10 years ago. She said when she was with the Denver Public Library and they built, renovated or repaired 23 branches and built a new library. Ms. Hodapp said one of her duties was to make sure the law of ADA was met, but also to make sure they met the "spirit" of ADA. She said she takes this very seriously.

Ms. Hodapp said there are double doors on the main library that are 29 1/2 inches wide and both doors have to be opened to bring in a wheelchair or a child in a stroller. The doors work sporadically and have a hand press. The operating system has been reviewed by the City and found to be for "light duty".

Ms. Hodapp said the library has programs for infants through 12-year-olds and approximately 400 kids are brought in every day during the summer and school year. She said over 300,000 people visited the main library a year ago and system wide is about 778,000 people. She said they serve everyone and though she isn't sure of the percentage of Santa Fe's disabled population; most people do use the library.

Ms. Hodapp said the doors should be heavy-duty and she has learned that because the library is in the historic district, cost is tripled on everything done; the cost for two 29 1/2 inch doors is over 20,000 dollars. She said the City did check to see if the old door openers could be taken out and re-installed, but because of the age of the doors, there was concern the costs would be higher in the long run.

Ms. Hodapp said she is asking for relief in order to meet the ADA requirements on a total bid of \$20,168.32 for the heavy duty door openers. She said this *does* meet ADA [requirements] for improvement and *does* affect or increase accessibility and *is* appropriate under ADA funding.

Chair Bowman asked if Mr. McQuarie had the wording for his statement that *the money could not be used for maintenance and must be for accessibility*.

Mr. McQuarie said that is covered in the preamble of the ADA. He said under ADA regulation a certain width of opening for doors are required, but automatic door openers are not; they are *desirable*.

Mr. McQuarie said the barrier mitigation schedule in the Transition Plan does not talk about replacing the door openers; it states to "maintain them". He said the MCD should not recommend money for the door openers, because there are openers in place. He said if the City cannot adjust the door openers they should replace them under the maintenance or the facilities budget.

Mr. McQuarie said he learned that the MCD had \$300,000 for ADA and all of it was given away. He said the way the letter was written to the federal government, the City promised the \$300,000 and to his knowledge, that is the only ADA budget for the City. He said if the City uses the budget for surveys, etc. then there isn't money for mitigation. He said they already have \$8 million charged to the budget.

He said the City under the Transition Plan was supposed to do the library in FY 2011 for 300,000 dollars and he didn't think that was done.

Ms. Hodapp said she is fortunate in working with City facilities and Dave Pfeiffer because he has helped get things done when she was told an outside contractor was needed.

Chair Bowman said she understands what is being asked. She said she wants to support the request, but wanted in writing, what MCD's limitations are and the request would need to be postponed until then.

Ms. Hodapp said she also wanted to share that there would be new security gates that meet ADA standards at the library and the media section upstairs would be brought downstairs to make it more accessible.

She thanked the Committee for their consideration and offered to provide anything else needed. She asked when the Committee would consider the request.

Chair Bowman replied it would be at the next meeting in April (seventeenth).

Ms. Hunt said she hoped to have the document [regarding the limitation of funds]. She wants to know the dollar amount of the MCD funds and the directive for the money's use. She said the comment of Ms. Hodapp the "spirit of ADA" is critical; everyone has seen that something done with a minimum amount to just meet requirements is often not acceptable and at times creates more problems.

Ms. Hunt said when there is an advocate and a public resource central to community; it should be the spotlight of the spirit of ADA and go above and beyond. She said she appreciates Ms. Hodapp's advocacy and hopes the MCD could do something; even if it is to fundraise at Community Day.

Mr. McQuarie addressed Ms. Hodapp. He suggested she hit hard on the *spirit*. He said this is a maintenance issue, but ADA "sort of implies that spirit could override the maintenance".

Ms. Hodapp noted that the library, with almost 800,000 people, has more people visiting than City Hall.

Ms. Hunt added that the memo from Jason Kluck was well written, as well as Ms. Hodapp's input and addressed the improvement, increased accessibility and meeting ADA guidelines.

c) Status report on Transition Plan Revised Agenda)

Mr. Chapman said he provides the DOT (Department of Transportation) Federal Highway (FHWA) local division with a report on how the City is meeting the requirements. He sends a packet monthly and has talked with DOT and they are pleased with the progress. He noted that this is a long term endeavor.

He said the spreadsheet shows the progress and he would arrange a meeting with James Martinez and Mr. McQuarie to give specific locations of what has been proven to work. He said some of the problems would be reviewed with Mr. Martinez so he could pass the instructions on to the contractor.

Mr. Chapman offered to provide the report to the Committee when he sends the report to DOT.

Mr. McQuarie said Mr. Chapman misunderstood and when he asked for a report on the Transition Plan update, he was talking about the update that includes the status of the library, city hall, etc. and the costs, the amount of money the City has spent, why there are delays, etc.

Mr. Chapman apologized and said he did misunderstand. He said he would work on the request.

Mr. McQuarie said he calls this an update because it is not complete and the Federal Highway is a portion that was never done. He said there are other areas like the civic center; if the City does not address those, then it should be turned over to the DOJ (Department of Justice) for further study and probably penalty assessment. He said the City has done part in making a survey, but a lot of the barriers have not been surveyed.

Mr. McQuarie said the Committee was charged with giving an annual report to City Council. He said how could they do that if they don't know.

Chair Bowman said Mr. Chapman has agreed he would do what he could and that would be a discussion next month.

d) Acknowledgment of service of Hope Reed and Dee Martinez

Chair Bowman said last month a discussion was to do something for Hope Reed who will not be able to attend the meeting as often. She said initially her suggestion was to ask Dee Martinez for ideas, but Ms. Martinez a while back had mentioned her frustration that she put in eight years on the Committee and never received a thank you or a certificate, etc. when she left. She said she thought the MCD should do something for both members and make that standard policy.

Mr. Chapman said if Chair Bowman would request for a certificate and give him ideas of what to put on the certificate, he would give the information to graphics to have something made.

Chair Bowman said she would look for past members who also might be deserving of a certificate.

ITEMS FROM MEMBERS AND STAFF

Ms. Hunt asked if the new mayor has been invited to the meeting; if not could he be.

Mr. Chapman offered to invite Mayor Gonzales to the April meeting.

Chair Bowman agreed it was a good idea. She asked that Mr. Chapman let the Mayor know that the Committee realizes he is busy and doesn't expect his attendance at every meeting, but would appreciate a visit at some point.

Dr. Maynard said if members have issues or events they want on the air, to let him know via e-mail.

Mr. McQuarie said he has an issue with the accessibility of sidewalks and curb ramps. He pointed out a section of Alameda that is accessible to cross if a person is ambulatory, but not possible if you are not. He also noted that the Defouri Bridge is another where access is not provided.

Chair Bowman asked if plans for those areas would come to the Committee.

Mr. McQuarie said they wouldn't. He said he has never seen a plan come back, even when the Committee requests it.

Chair Bowman said a note she received from Desiree Lujan stated that when she receives a plan review for the Bridge [Defouri] the Committee would be on their list. Chair Bowman said the note states that the preliminary design would wrap up in summer with the final design beginning thereafter and hopefully MCD will get that.

Chair Bowman said the Older Adult Fall Prevention Bill was passed by the appropriate House and Senate and went on to Governor Martinez. She hasn't heard if the bill was signed.

ADJOURNMENT & NEXT MEETING: April 17, 2014

Having completed the agenda and with no further business, the meeting adjourned at 11:12 a.m.

Approved by:

Marcia Bowman
Marcia Bowman, Chair

Submitted by:

Charmaine Clair
Charmaine Clair, Stenographer