



Agenda

DATE 2/12/14 TIME 7:50a
 PREPARED BY Jessie Esparza
 APPROVED BY [Signature]

Parks and Open Space Advisory Commission
The Barn at Frenchy's Field • Osage and Agua Fria Streets
Tuesday February 18, 2014
3:00 p.m. - 5:00 p.m.

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: January 21, 2014
4. Approval of the Agenda
5. Old Business:
 - a. Parks Department Update: Ben Gurule
 - b. Review of 2008 Bond – up date on final report
 - c. MX Track update
6. New Business
 - a. Update on 2012 Parks Bond Implementation
 - b. Presentation from Brian Drypolcher on Santa Fe River Commission — Alameda Rain Gardens
 - c. Resignation of Nic Smith and new commissioner to represents the sports league
7. REPORTS from Sub-Committees (Brief report about progress of committee)
 - a. Water Conversation
 - b. Finances – Permanent Funding for Temporary Park Workers (2014-15)
 - c. IPM
 - d. Tree City
 - e. 2008 Bond
8. Possible Reports from POSAC Commissioners
 - Bette Booth: District 3, Youth involvement, Prairie dogs, BMX motocross, BTAC/POSAC/COLPAC member, Funding Source for Park Workers, Memorials and Friends of Parks and Trails, Climate Change effects on parks, Parks on the City Website.
 - Daniel Coriz: District 2 Youth, BMX, motocross & pump track: building and maintenance
 - Orallynn Guerrecortiz: District 1, Tierra Contenta parks and trails connections, Funding Source for Parks.
 - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
 - Melissa McDonald: District 2 Water Conservation, Young Families, Funding Source for Parks.
 - Sandie Taylor: District 2 Tree City
 - Pat Torres – Extension, Tree City, Community Gardens
 - Anna Hansen, Chair – District 3, Art in the Parks, Trail connections to Parks, Memorials, BTAC/POSAC/COLPAC Coordination, Funding Source for Parks (Planning for the Future).
9. Public Comments
10. Confirm date and time for the next meeting – March 18, 3-5 PM

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date*

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CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

February 18, 2014

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**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

TUESDAY, FEBRUARY 18, 2014

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Anna Hansen, Chair, on this date at approximately 3:10 p.m. at Frenchy's Barn, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a quorum as follows:

Members Present

Anna Hansen, Chair
Bette Booth
Daniel Coriz
Oralynn Guerrerortiz (arrived later)
Joe Lehm
Melissa McDonald
Sandra Taylor
Patrick Torres
One vacancy left by Nic Smith

Members Absent

Nic Smith (resigned)

Staff Present

Jesse Esparza, Parks Department
Ben Gurule, Parks Director

Others Present

Brian Drypolcher, Public Works, Roads & Trails
Robert Wood, Water Department
Charmaine Clair, Stenographer

APPROVAL OF MINUTES- January 21, 2014

On the last page, Tim refers to Tim Rogers.

Ms. McDonald moved to approve the minutes of January 21, 2014 as amended Ms. Taylor seconded the motion and the motion passed by unanimous voice vote.

APPROVAL OF THE AGENDA

Ms. Taylor moved to approve the agenda as presented. Ms. McDonald seconded the motion and the motion passed by unanimous voice vote.

Ms. Guerrerortiz entered the meeting at this time.

OLD BUSINESS

a. Parks Department Update- Ben Gurule

A summary of Mr. Gurule's February Parks update follows:

Zia Road medians- design and cost estimates are moving forward.

Plaza –David Rasch with the HDRB (Historic Design Review Board) approved a drinking fountain with potable water. The fountain will be painted green and hopefully completed by the Fourth of July.

Parks security cameras-the contract is being amended to change locations to places with AC power.

The Rail Yard- custom built slides would be provided for locations with slide safety issue concerns; and some slides will be replaced with a climbing wall feature.

Park Recycling- the recycling program will be stepped up and recycling containers will be put in all park locations. Funding will be phased in each fiscal year beginning with regional parks, then passive parks and lastly pocket parks.

Larragoite- in design process and getting cost estimates; the hope is to implement in the fall.

SWAN Park – two construction projects are happening simultaneously; one clearing grub and another bringing in the effluent line from the Wastewater Plant.

MX Track- approval for funding was received and requisitions were made for POs (purchase orders) for fencing, culverts, signing and fill material. Staff is working on implementation of guidelines provided by Great Outdoors with the goal to open the track within 4 to 6 weeks.

Zona Pump Track- Mr. Coriz and Chris Ortiz are working together on a volunteer schedule.

b. Review of 2008 Bond – Up Date on the Final Report

Mr. Gurule said a resolution was brought by Councilor Wurzbarger for the independent audit that POSAC recommended. The resolution was reviewed and forwarded with a recommendation to approve by Public Works to Finance to City Council for final approval on the 26th of February.

He said the remaining information requested by members for the designer, project administrator and who did construction was brought today. He also had answers to the questions on the budget and funding, etc. on the Water History Museum Park (Museum Park)

Mr. Gurule said in March 2012 voters approved a GO Bond that included funding for the Museum Park project and funds were not available until August of 2013. In between the election and the sale of the bond in August 2013, the project consultant and project team for the Museum conducted a design charrette (July of 2012). The charrette was part of the work scope and paid out of the City's Water Fund (\$43,000-\$44,000) to be reimbursed to the City Water Fund. The budget adjustment BAR is complete and the transaction is underway to refund the money in keeping with the provisions.

Chair Hansen added that the Museum project showing in the red was a mistake on the Final Report last month and the \$153,000 is still in the fund. She said Mr. Pino has stated that the money was *not* a loan, it was a BAR adjustment from the City Water Fund *not* the Water Department.

Mr. Gurule said Mr. Pino has gone on record repeatedly stating that the Final Report is not final until every 2008 Parks Bond project is closed and until then, the Report is a working document from month to month. The spreadsheets provided to the public will be done through Finance.

Ms. Guerrerortiz said what Mr. Gurule says is verbal and would be appropriate to see everything is okay. She said there was movement of money at the Museum Park and she couldn't see what happened and she would expect that type of bookkeeping to be reflected. She asked if they are still working on the 2012 money. Mr. Gurule replied it would be finished in the next bond.

Ms. Booth said they are talking about two different things; one is borrowing from the 2012 Bond and the other is the 2008 Parks Bond Report. She asked when the final numbers would be received.

Mr. Gurule said everything for Parks has been done, but the trails portion has ongoing expenditures. He said the POSAC question last month was if money was used from the Water Fund and that is the answer he brought forward. The Implementation Plan from the 2012 Bond specifically notes that once the business units are funded after the sale of the Bond, the money would be reimbursed and that is taking place.

Ms. Booth said she appreciated the Report and she knew it was a lot of work.

c. MX Track

Mr. Coriz said everyone is anxious to see the track open and it would be 4 to 6 weeks.

Ms. Booth said Earthworks would work with them to get more kids and she would meet with Mr. Coriz and Chris Ortiz to get more local kids involved. She suggested signs be put up that they would be working on the track.

Ms. Guerrerortiz asked if Mr. Coriz was able to get any of his problems rectified on the design.

Mr. Coriz said they would go with the original plans because of liability issues and in trying to provide the safest track possible.

Mr. Gurule said there is always a hurdle to cross and this project has a couple; one is the location of the DOT fence. He said if he doesn't receive notice in the next few weeks the track might have to be refigured so it doesn't cross the arroyo. He said Parks would probably build the track with the fence in the current location and if approved, it could be reshaped.

Mr. Coriz replied that the maps went through and he thought that DOT would move the fence line. He said DOT has to find out who the previous landowner is and if the City was, the right-of-way adjustment could be made. He would send some e-mails tomorrow.

Mr. Gurule said the other hurdle is the spectator location and off of 599 would be the best location. He said the current location would never be accessible because of the arroyo.

NEW BUSINESS

a. Update on 2012 Parks Bond Implementation (Exhibit 1)

Ms. Booth explained that she had pulled questions, because it had been a while since she and Mr. Chavez put the recommendations together. She said a lot has happened since and some parks had things done, but in other parks there are questions.

Chair Hansen said they could go through each park. A summary of the conversation follows:

Adam Armijo: Q- Is there enough community interest for a garden?

A- If an approved scope of work, Parks moves forward and the plan is to put a community garden there. He thought there is a lot of interest. Chair Hansen agreed and said she has received phone calls about a garden there.

Ms. Booth noted the Resolution that created the Garden Council states a public meeting should be held before a garden is put in.

Mr. Gurule said the cost would be \$25,000 and the project is \$15,000 short and the garden is on hold. When the 2008 Bond closes, Parks would put together a reallocation list for funding and the Governing Body would determine if there would be additional funding for this park.

Cross of the Martyrs –is continuing to move forward.

John Griego- the ADA playground has been done; the basketball court resurface is planned in spring/summer.

Tommy Macaione- Q- The 2008 Bond Report states that the drinking fountain was not installed due to the access and archaeological requirements being cost prohibitive.

A-The \$46,000 spent was approved by POSAC, Public Works, Finance and the Governing Body for money from the 2008 Bond to be used to pay for maintenance/labor. The 2008 Parks Bond work included park furniture and an irrigation system. The drinking fountain wasn't affordable, but is in the 2012 Parks Bond to be done.

DeVargas Park West- Mr. Gurule said a Master Plan was developed for DeVargas. He asked Mr. Drypolcher if the Master Plan included everything in his scope of work.

Mr. Drypolcher replied there is a '95 and a '99 Master Plan that has millions of dollars of work in West DeVargas, including taking down walls and re-sculpting the landscape. He said they paid attention to the parts of the park that would not be impacted by the proposed transformation of the landscape and some work was consistent with the previous Master Plan; some of the work is on hold.

Mr. Gurule said this is a perfect example of how a process is needed. He said if money was originally designated for the park and most of the work was done in the previous bond a process to determine whether the money would be spent, reallocated to other parks with deficits, or at staff level; or needs a different process should be determined. He suggested POSAC could develop the process for funding.

Ms. Booth said they fought hard to get skate money in the bond and she would keep trying to hold that money for skate features. Chair Hansen agreed it is important and if the features don't happen at DeVargas they should happen somewhere.

Mr. Lehm said the skaters recommended replacing the crusher fine and that was in the original scope of work. The crusher fine is a liability issue and money could finish the feature. He said the work is close to being done and that was just an oversight.

Patrick Smith- the ADA ramp is complete; work is being done on the irrigation system upgrade /design.

Water History Park- previously discussed. A note would be made that a budget breakdown is wanted.

Los Milagros- the correct playground structure for the park would be put in.

Las Acequias- Mr. Gurule said the plan for the open space is for an additional flat turf area where "people could kick the ball around". Ms. Booth said the neighbors do not want that and are concerned it would bring more people. Mr. Gurule explained that any time a park is completely "raw" a neighborhood meeting is held.

GCC Park- the fence in the Master Plan is actually a barrier fence for prairie dogs and goes underground.

Mr. Gurule said he did not get to the rest of the questions. Chair Hansen said she would continue the 2012 Bond on the agenda for updates.

c. Presentation on Santa Fe River Commission-Alameda Rain Gardens- Brian Drypolcher

Chair Hansen introduced Mr. Drypolcher and thanked him for coming.

Mr. Drypolcher explained he works in the Public Works Engineering Division in the section of River and Watershed as the River and Watershed Coordinator. He is also the staff liaison for the Santa Fe River Commission and the staff person assigned to manage the Santa Fe River Voluntary Conservation Fund (the "River Fund").

He explained that the Fund was once earmarked for the acquisition of water rights on the Santa Fe River or the Rio Grande. Over time the City found no useful way to acquire water rights for the benefit of the Santa Fe River so the Ordinance was amended. The amendment dedicated the funds to projects that improve the flow of water in the Santa Fe River in ways that enhance the ecosystem of the River and its riparian corridor.

Mr. Drypolcher said funds that were donated prior to the amendment are still restricted to water rights acquisition. Letters are being sent to the donors stating they could release those funds from the old purpose and put them into the new purpose.

He said the Alameda Rain Garden Program (Exhibit 2) came from an idea of having something to show the kinds of projects that could be implemented if a contribution is made. He said the program happens

mostly on City park land. Mr. Drypolcher said he thought appropriate that POSAC know about the program and he get their feedback.

Mr. Drypolcher said the proposal has been approved by Public Utilities, Public Works and Finance Committees and next week goes to City Council. He explained the idea is to capture pollutants and litter coming off the streets and provide local groundwater recharge by putting more moisture into the soil adjacent to the feature. The more they build, the more the damage from storm water would be lessened.

Mr. Drypolcher said the fund has close to \$250,000 and since the amendment, there is approximately \$60-\$80,000 accrued for the new fund. Each contribution citizens or ratepayers make is matched by the City one to one.

Ms. McDonald said she is happy to see the work that has been done and she thanked Mr. Drypolcher. She asked if the River project would have youth work and education so people could learn about the River and the rain gardens, etc.

Mr. Drypolcher said it would probably be more an RFP. He said he hopes to experiment with the procurement process and do a design/build that would encourage teams that are "mom and pop" companies.

Ms. McDonald said this is a great opportunity to educate the greater community the importance. She said the Water Conservation Committee has struggled with how to increase awareness about water harvesting. She liked the idea of doing workshops and hands-on.

Mr. Drypolcher said the River Commission wants is to promote that kind of work and market the River Fund and at the same time, market the work.

Chair Hansen suggested using the Santa Fe Watershed Association as another way to go about that. The Watershed already does education and partners with the City on some of the projects.

Ms. Booth said the idea is fabulous. She congratulated everyone involved and said they should look at whether the City could get some type of award.

Ms. Booth moved that POSAC support the endeavor. Ms. Taylor seconded the motion and it passed by unanimous voice vote.

d. Resignation of Nic Smith and a New Commissioner to Represent the Sports League (Exhibit 3)

Chair Hansen said Nic Smith sent a letter of resignation and another person to represent the sports league is needed. She said she isn't in a rush because they are in the midst of an election cycle and the new mayor or new councilor member might have someone to recommend. She said they could solicit names and move forward with that and she would send e-mails to people in organized sports.

REPORTS from SUB-COMMITTEES

a. Water Conversation

Ms. McDonald said there would be more to report next month. She would attend the xeriscape conference in Albuquerque at the end of the week and she hopes to have recommendations from the subcommittee.

b. Finance – Permanent Funding for Temporary Park Workers (2014-15)

Ms. Guerrerortiz said she has talked with mayoral candidates about the permanent funding.

c. IPM- There was no report

d. Tree City

Mr. Torres said the subcommittee met with staff and looked at reorganizing and a possible new chair. He said they also considered a change of meeting time to one o'clock to allow more time should the meeting go beyond an hour. The next meeting is planned March 18 at one o'clock. Mr. Gurule added that Gary Varela will work with the subcommittee.

e. 2008 Bond (Exhibit 4)

Chair Hansen said she has a copy of the resolution presented to City Council and could forward it to anyone interested. She said the resolution was approved at Public Works and Finance and forwarded to City Council. She said Ms. Booth has been working on the resolution. She asked if she wanted to comment.

Ms. Booth said the important thing is that the resolution calls for an *Agreed upon Procedures Audit*, which is more specific. She said she reported at the last meeting on questions she has heard and Councilor Dominguez has asked POSAC to help develop questions.

She said the Finance Committee made requests for information from staff and Councilor Dominguez has asked for a summary.

She reviewed the requests that are still outstanding:

- The request for the names of staff members who were paid from the Parks Bond.
- Documentation of reallocations and budget adjustments; the binder contains only documentation on Pueblos del Sol and MRC.
- The status on Council's approval of bond money to pay staff. A memo in the binder from Dr. Melville states it is *not* authorized.
- Documentation on MSL (Marty Sanchez Links) golf course. Councilor Dominguez has asked for that again.
- The cancellation of projects.

Ms. Booth said in several meetings she heard people say the CAFR (City Audit Financial Report) has already audited the bond. She said that isn't quite true; the CAFR takes a sample of all City-wide

projects and the bond projects could potentially be in the audit, but that isn't known for sure.

Ms. Booth said the 2013 CAFR does not mention the Parks and Trails Bond and had nine counts of significant deficiencies and three counts of non-compliance. She said two respond to questions POSAC has raised like: "management should update policies and procedures that specifically include reviews that compare actual to budget expenditures". She said that is only done at the end of the year and should be done quarterly. Also there are financial adjustments recorded in the wrong account or recorded incorrectly.

Ms. Booth said that POSAC calling for the audit is a movement to help the City become more transparent and accountable with their finances. She said many issues, like the fact they can't find out which staff were paid out of the bond; says something about how IT is functioning.

REPORTS

◦ Community Gardens- Betty Booth

Ms. Booth said two meetings were set up and she canceled the one she set up. She said the Garden Council issue is separate.

Ms. Esparza explained there was one meeting with the liaisons and the majordomos to see what they need from the City and how Parks could help.

Ms. Booth said the question still remains of how the Garden Council will function. She said in the past the Council was made of the majordomos and there was a meeting on that and not just what is needed from the City. She said the Garden Council is also to provide advice and assistance to the City and Amy Hetager had a major role in that.

She said the other question is what to do with the Garden Council, mandated by the resolution that created them. She added that POSAC is supposed to be a member of the Garden Council.

Mr. Gurule asked who coordinates this. Ms. Esparza replied it is confusing because the Seed Exchange was invited for Homegrown New Mexico. She said that would be held March 12 at seven at Frenchy's; but is only to exchange seeds.

Ms. Booth said she had coordinated that for the last four years and two invitations were sent out simultaneously. She said the resolution does not say there has to be an annual meeting, but it says the Garden Council is to create the structure to help support more community gardens.

Ms. Esparza thought most important is to have the majordomos, since they collect the fees. She said that meeting would be on March 17 at 4 p.m. at the Parks Department.

Chair Hansen said Ms. Esparza could bring up the Garden Council at that meeting. Ms. Esparza agreed to send an e-mail out for both the seed exchange and the community garden meeting.

- Tierra Contenta - Orallynn Guerrerortiz

Ms. Guerrerortiz said there've been a lot of public meetings/hearings about trail connections in the City.

She said her concern is that SWAN Park has replaced artificial turf with regular turf to save money, but as a result would increase the water use.

Chair Hansen said since SWAN would be using reclamation water possibly some of the artificial turf could move to other parks where potable water is used. She said she isn't as upset with the reclamation, but she would like to find other places that use potable water for the artificial turf.

Ms. Guerrerortiz said that is a wonderful idea. She said if artificial turf is not put in, the City would probably save about \$3 million in the original build-out costs. She said the City probably would not go back later to put in artificial turf.

Mr. Lehm said he had nothing new to report but he did have a question for Mr. Gurule. He asked if the RFP for Ragle was still at 90 percent. Mr. Gurule replied he would get back to him with an answer.

- Tree City- Patrick Torres

Mr. Torres said he had requests from staff for Site Applicator Training. He planned training for about five staff members on alternatives to pesticides between March and April. He said he would let members know the dates.

- Trails- Anna Hansen

Chair Hansen said she was grateful last week for Chris Ortiz and Eric Martinez meeting her at the Los Pinos Bridge. She said ATV riders are coming up from Montano to the path and staff will build an embankment along the Acequia to protect their investment. She thanked Mr. Gurule for his help in organizing the meeting. She said it is important for people to mention when they see something like that happening and for something to be done.

Ms. McDonald said she forgot to mention that two more Parks staff was QWEL certified in irrigation efficiencies and that is exciting. Mr. Wood added that it becomes very important when there are water allotments if Parks goes to the Orange certification; those people will already be trained.

Ms. Booth said Gary has been working on workforce development. She asked if he could talk to the Commission about that. Mr. Gurule replied he would ask him and get back to her and Chair Hansen.

PUBLIC COMMENT

Mary Shruben said she is a board member of the Ranchos Siringo Neighborhood Association (District Four) and her park is listed as a complete renovation on the Parks list. She thanked them and said the park has been badly neglected and destroyed by criminal elements in the neighborhood. She said she is particularly interested in the park because it borders her property on two sides.

Ms. Shruben said the neighbors have been talking about the plans for the park and are positive about them, but she said they are concerned. The neighbors thought the plans are a little "too fussy and will cost too much water". She said neighbors have commented they want a simple vegetation plan and a simple, more maintainable irrigation plan.

Ms. Shruben said since the City took over the property in 2000, the irrigation system has been a disaster and hundreds of thousands of gallons of water has run into the arroyo. There is a lot of vandalism. She said until the gang is removed there will be a constant problem. She talked with HomeWise and there are some strategies in place.

Ms. Shruben talked about the problem with vandalism. She said the police department has helped with the vandalism and Parks removed a dangerous structure.

Mr. Gurule said he had already signed the Ranchos Siringo drawings and they were circulated for signatures, but Parks would work with the neighborhood to modify the landscaping. He said making those changes would make it easier for Parks staff to maintain the park. He said they could work with her on how to incorporate some of the neighborhood recommendations into the drawings.

Ms. Booth thanked Ms. Shruben for her for her activism and suggested forming a "friends of the park".

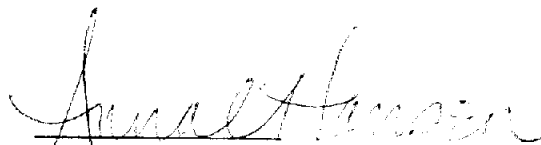
Ms. Shruben said they aren't quite that far along, but it has been great to be involved.

DATE AND TIME FOR NEXT MEETING: March 18, 2014

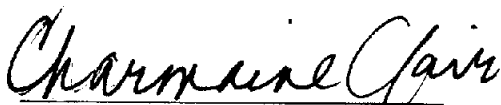
ADJOURN:

Having no further business to discuss, the meeting adjourned at 4:55 p.m.

Approved by:


Anna Hansen, Chair

Submitted by:


Charmaine Clair, Stenographer

QUESTIONS ABOUT THE 2012 BOND IMPLEMENTATION PLAN

strict	Park	Proposed Improvement	Amount Approved by the City Council	Comments and Questions
	Adam Armijo	Community Garden	\$10,000.00	<i>Hold a Public Meeting:</i> Is there really enough community interest for a garden here? We still don't have enough participants at Frenchy's and we're pulling from a much larger neighborhood. Fabian required 30 signatures before agreeing to put in a new garden. Several Adam Armijo Park neighbors have commented to me that it is only one person who wants this garden. We have already spent \$80,700.00, double what was originally programmed for this lightly used north-side park.
1	Cross of the Martyrs	Erosion Control Planting	\$17,474.00	
1	John Griego	Resurface Bball court, ADA playground equipment, irrigation upgrade	111,354.00	
1	Thomas Macione	Drinking Fountain	\$8,737.00	A drinking fountain was suppose to have been done with 2008 Bond monies. We spent \$46,000.00 in this park but didn't install the drinking fountain. The 2008 Bond Report states that "The drinking fountain was not installed due to the associated access and archeology requirements being cost prohibitive." If \$8,000.00 is enough to install this fountain, why didn't we do it with the 2008 Bond monies as planned?
2	DeVargas West	Install lights, Finish Skate Park Feature	\$130,513.00	The skate park is already completed with 2008 Bond monies. Consult with the skaters. Replace crusher fines to reduce liability issues. Use the remainder for replace and remodel in 2015 when it will need an updating/fixing?
2	Patrick Smith	ADA Parking Ramp	7,000.00	ADA ramp is already completed. See photos.
		Irrigation System Upgrade	140,000.00 160,539.00 total with contingency	
2	Water History Park	Building Renovation and Interpretive Master Plan	45,000.00 – interpretive plan to be paid back to Water Fund	Was this money ever paid back? Since they received more than \$140,000.00 more from the 2008 Bond than approved, should this decreased by that amount?

			170,000.00 construction	
3	Colonia Prisma	Build new park	234,832.00 total with contingency	
3	Los Hermanos Rodriguez	Walking path with exercise stops	21,842.00	Paved walking path already there. Just need exercise stops.
3	Los Milagros	Playground equipment	65,526.00	Larger child equipment since the other nearby park has small child equipment?
3	Las Acequias 4	Large Turf Area	229,341.00	Hold a public meeting: When we were planning for the Bond, an identified priority was to build more multi-use fields. Fabian and I thought that this might be a good location and that it would reduce pressure on Las Acequias. I have recently been canvassing in this neighborhood and community members don't want this because they think it would bring even more people in. Several are requesting a wall in the back of the park. Others fixing the path and others suggested adding lighting at the back of the park.
4	GCOC	Chain Link Fence Prairie dog removal	54,604.00	The chain link fence is already built. See photos
4	Herb Martinez	Resurface Bball court, new hoops, new fence	32,763.00	The new fence has already been installed. See photos.
4	La Resolana	Arroyo Stabilization New bridge	98,289.00	A new bridge and arroyo stabilization has already been completed. See photos.
4	Monica Lucero	Large shade structure	40,000.00	Already completed (see photos)
		Improve trail connection to Arroyo Chamisa	5,000.00	
		Improve turf condition	10,000.00	
			Total 60,065.00 with contingency	
4	Rancho Siringo	Complete renovation	163,815.00	
4	Escondido	Improve existing drainage	21,842.00	This is really a drainage "hole" public safety issue. Could we get any money from Public Utilities? See photos.

		Park furniture		
4	Dancing Ground Phase II	Design	54,605.00	
Regional	Franklin Miles	Skate Park Renovation	163,815.00	Nice collaborative work with the skate community. Put money left over towards Ragle?!
Regional	Ragle	BBall Court Grill with hood Skatepark	75,000.00 50,000.00 435,000.00 611,576.00 total with contingency	
Regional	Salvador Perez	East Parking Lot Playground Concession and bathroom upgrades Irrigation upgrade	106,000.00 50,000.00 235,000.00 50,000.00 514,379.00 total with contingency	Enough?!

Alameda Rain Gardens

A program to be funded by the Santa Fe River
Voluntary River Conservation Fund (the River Fund)

The River Fund

"Money deposited in the voluntary river
conservation fund shall be dedicated to projects
that improve the flow of water in the Santa Fe River
in ways that enhance the ecosystems of the Santa
Fe River and its riparian corridor."



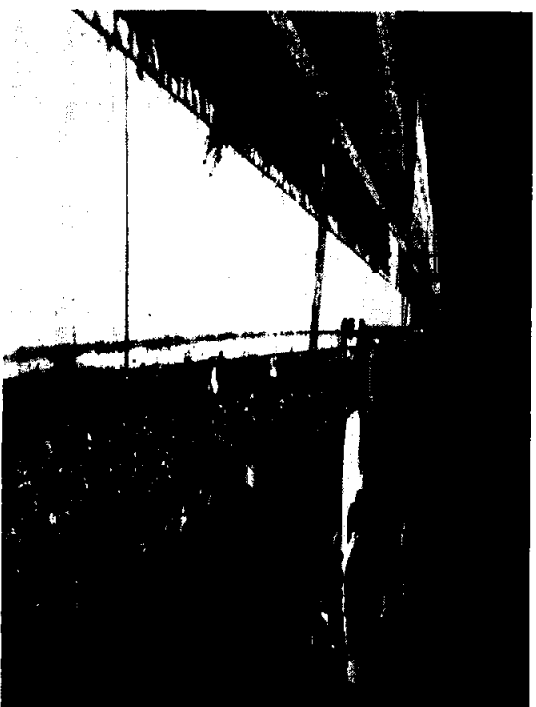
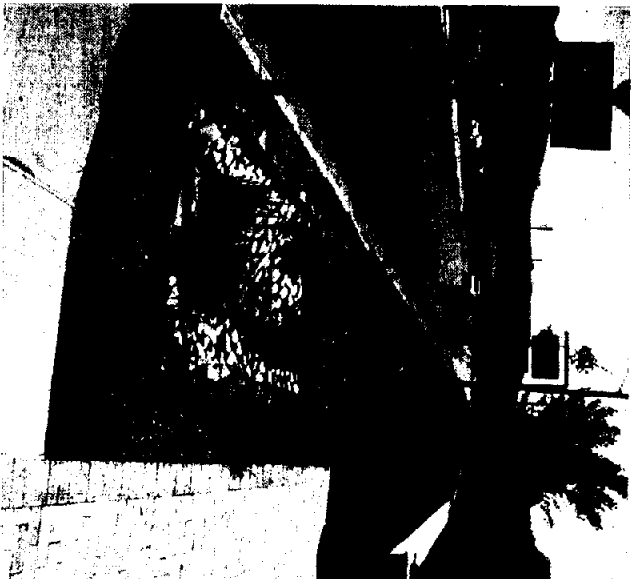
A series of storm water management features along East and West Alameda Street from East Palace Avenue to Rincon de Torreón and the Torreón Arroyo; a three-mile stretch of Alameda running parallel to the Santa Fe River.

Estimated potential for 145,000 square feet of catchment area, about 3.3 acres of roadway surface

Legend

- Rain Garden Sites
- Rain Garden Project Area
- Contours 10ft
- Santa Fe River



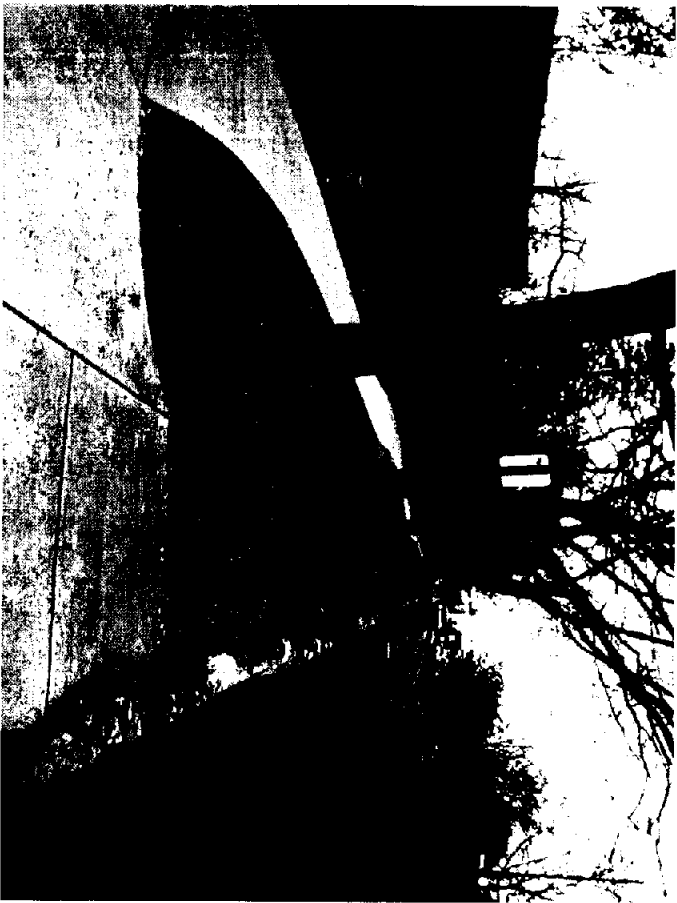


Storm water infiltration features that have been installed on Alameda Street



**To capture pollutants and litter before they enter the Santa Fe River
To encourage infiltration to support adjacent plant life
To reduce the damaging, eroding forces of storm water**

Example of one potential Rain Garden site
Design and construct a storm water infiltration feature, with landscape improvements, east of Old Santa Fe Trail (between OSFT and Cathedral Place). Include resetting curb stones, install infiltration features, plantings, site furniture.



From: Nic Smith <ed@northernsc.org>
Subject: **POSAC**
Date: January 22, 2014 3:01:03 PM MST
To: Anna Hansen <dakinidesign@newmexico.com>
1 Attachment, 19.8 KB

Anna

I feel I need to talk with you about my contribution to POSAC. My role as ED of Northern Soccer, President of the Adult Soccer league and now President of the Santa Fe Soccer Complex is consuming a vast amount of my time. As a result I do not feel that I can dedicate the time required to this committee. The Soccer Complex has a 'head of steam' now and is demanding more of my time, and I feel this is likely to expand.

Therefore I would like to tender my resignation from this Committee. I am hoping that this email is sufficient notice, but if I need to do anything more formal, please let me know.

I am sure I will see you at future POSAC meetings as the complex moves through the process.

Good luck.



NORTHERN
SOCCER • CLUB

Nic Smith
Executive Director,
Northern Soccer Club

ed@northernsc.org
Tel: 505 982 0878 Ext 2.
Mobile: 505 930 1956



NORTHERN
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2. **City Council Approval of Using Bond Monies to Pay Staff:** In mid-December, in response to the City's answers to the POSAC questions, you requested:

were used to pay for the salaries of certain City employees who worked directly on implementing these park projects, either as laborers or project managers, in accordance with advice from the City's bond counsel that it is a proper use of bond proceeds. In addition, use of City staff saved the City

"Concern: It may have been a proper use and legally acceptable, however, please provide supporting documentation demonstrating the governing bodies approval of this direction." Please provide supporting documentation (meeting minutes, packet memos, BARS, etc.) authorizing and approving salary and benefits for ALL parks bond projects

Status: Documentation still needed. Three documents in the Public Works Documentation Binder relate to this question. No documentation has been provided from either the City's Bond Counsel or Geno Zamoro.

- Dr. Melville's memo (Finance Director in 2011) (Binder page 2) which states "unless expressly provided for by statute, bond proceeds may not be used to pay for operating expenses (e.g. salaries and in-house labor). "Bond proceeds are limited to the payment of salaries for the number of hours (or % of FTE) of direct field workers or direct project managers for the number of hours that the employees are actually doing the work of the project".
- 2011 Bond Reallocation request for specific people to be paid out of the Bond (Binder page 4). However, the Bond Report shows that salaries were paid starting in 2008.
- Minutes of the 2011 Bond request meetings show that both Robert and Fabian talked about paying maintenance people out of the Bond, but there's no documentation that this was formally approved.

3. **Authorization of Marty Sanchez Gold Course Operational Expenses:** In mid-December, you requested: "Please provide supporting documentation (meeting minutes, packet memos, BARS, etc.) authorizing and approving bond proceeds to be used for operational expenses at the Marty Sanchez Golf Course for FY's 09/10 – 12/13."

Status: Documentation still needed. No materials in the Public Works Documentation Binder respond to this request.

4. **Cancellation of Projects:** In mid-December you requested "Please provide documentation where the Governing Body has determined that certain amenities were cost prohibited (please see Monica Roybal Park and Orlando Fernandez park for example)."

Status: Documentation still needed. No materials in the Public Works Documentation Binder respond to this request.

NOTE: This documentation will be necessary for the Bond Audit. It will make the external auditor's work more efficient and much less expensive if it is already at hand rather than having the auditors look for it or having to wait for staff to look for it.

PENDING FINANCE COMMITTEE REQUESTS OF INFORMATION FROM STAFF

At the December 2nd Finance Committee Meeting, the Chair requested:

Staff paid out of the Bond: “provide a list to the Committee of everyone who was paid out of the Parks (bond), and how much they were paid, both overtime and regular pay, and how much of it was spent on maintenance”.

Status: No information has been provided.

In Mid-December, in response to the City’s answers to the POSAC questions, the Finance Committee Chair requested:

1. Documentation of reallocations and budget adjustments.

benches not being needed at another park. In those cases, the money was reallocated to another City-designated park project that could be completed. Every such reallocation and budget adjustment request was approved by the appropriate City committee and the City Council. Finally, the Bonds

“Please have staff provide supporting documentation of memos and minutes where reallocations and budget adjustments were discussed at City committee and City Council Meetings. I’m looking for specific direction or action from the governing body giving staff the authority to reallocate.

Status: Documentation still needed. The Public Works Documentation Binder only includes minutes of a meeting concerning the Pueblos de Sol and MRC documentation. However, the minutes don’t include what was authorized. As can be seen in the Bond Report, almost every project had monies reobligated. The following were over \$50,000.00

Reobligations of more than \$50,000.00

West DeVargas (\$212,819.00)

Water History Park and Museum (149,999.92)

SF River Parkway Park (\$100,000.00), 212,819.00, 77,572.00, 197,170.00.

Pueblos del Sol: (86,000.00), (127,958.00), (99,146.00), (49,318.00), (111,877.00)

Herb Martinez: 86,000.00

Patrick Smith: 100,000.00 and (56,496.00)

Multiple changes that total more than \$50,000.00

Candelero - \$72,259.00

Cielo Vista – \$68,685.00

DeVargas (221,819.00)

Nava Ade – (93,411.00)

Torreon – 76,281.00

2013 CITY AUDIT COMPREHENSIVE FINANCIAL REPORT (CAFR)

1. The CAFR takes a small sample of all of the City projects unless asked to look specifically at a particular issue. It's possible that none of the 56 Bond projects were even part of that sample. The Finance Director couldn't tell me if any Bond projects were actually audited, rather "they had the potential of being audited" as were all City projects.
2. The 2013 CAFR doesn't mention the Parks and Trails Bond.
3. The 2013 CAFR found nine counts of significant deficiencies and three counts of non-compliance, two of which apply to our questions about the Parks Bond.

06-06 BUDGETARY COMPLIANCE (NON-COMPLIANCE) - CONTINUED

Recommendation:

Management should update policies and procedures that specifically include reviews that compare actual to budget expenditures, including a review of budgeted revenues, expenditures, and fund balance.

13-02 FINANCIAL CLOSE AND REPORTING (SIGNIFICANT DEFICIENCY)

Condition:

As a result of audit procedures there were several adjustments that were required to be made to the financial statements due to revenues being recorded in the wrong account, transfers and repayments of notes receivable being recorded incorrectly and a net position category not agreeing to supporting data. Finally, we noted that bank reconciliations for the City's major bank accounts are not performed timely (several were not completed until October) and two of the six reviewed contained no indication that the reconciliation was reviewed by a supervisor.

mbjordan