



# Agenda

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## HUMAN SERVICES COMMITTEE MEETING

**Thursday, March 20, 2014  
Market Station Offices  
500 Market Street, Suite 200  
Round House Conference Room  
5:30pm – 6:30pm**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of Minutes of January 15, 2014
5. New Business
  - a. Site Visit reviews
6. Old Business
  - a. Update on Priority Initiatives and On-going Projects
7. Matters from the Committee
8. Matters from Staff
9. Matters from the Floor
10. Adjournment

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**INDEX OF**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE MEETING**

**March 20, 2014**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE (S)</u></b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>1</b>
<b>APPROVAL OF MINUTES OF:</b> <b>January 15, 2014</b>	<b>Approved</b>	<b>1</b>
<b>NEW BUSINESS</b>		
<b>a. Site Visit Reviews</b>	<b>Informational/Discussion</b>	<b>2-5</b>
<b>OLD BUSINESS</b>		
<b>a. Update on Priority Initiatives and On-going Projects</b>		
	<b>Informational</b>	<b>5</b>
<b>MATTERS FROM THE COMMITTEE</b>	<b>Informational</b>	<b>6</b>
<b>MATTERS FROM STAFF</b>	<b>Informational</b>	<b>6</b>
<b>MATTERS FROM THE FLOOR</b>	<b>None</b>	<b>6</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 7:00 p.m.</b>	<b>6</b>

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**HUMAN SERVICES COMMITTEE**  
**MEETING**

**Santa Fe, New Mexico**

**March 20, 2014**

A meeting of the City of Santa Fe Human Services Committee was called to order by Betty Ann Rose, Chair on this date at 5:34 p.m. at Market Station Offices, 500 Market Street, Suite 200, Round House Conference Room, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT:**

Betty Ann Rose, Chair  
Shirlee Davidson  
Marizza Montoya-Gansel  
Kathleen Rowe  
Steve Shepherd  
Dorothy Shepherd

**MEMBER(S) ABSENT:**

Richard Tavares, excused

**STAFF PRESENT:**

Terrie Rodriguez, Youth and Family Services Division Director

**OTHERS PRESENT**

Jo Ann G. Valdez, Stenographer

**APPROVAL OF AGENDA**

**Ms. Rowe moved to approve the Agenda as published. Mr. Shepherd seconded the motion. The motion passed unanimously by voice vote.**

**APPROVAL OF MINUTES: January 15, 2014 Meeting**

**Ms. Montoya-Gansel moved to approve the Minutes of the January 15, 2014 meeting as submitted. Ms. Shepherd seconded the motion. The motion passed unanimously by voice vote.**

**DRAFT: SUBJECT TO APPROVAL**

## **NEW BUSINESS**

### **a. Site Visit Reviews**

Ms. Rodriguez thanked Ms. Davidson for attending the site visits. She noted that they visited the following organizations:

- Casa Milagro
- La Familia Medical Center
- Solace Crisis Treatment Center
- Esperanza Shelter
- Literacy Volunteers
- Santa Fe Recovery Center
- St. Elizabeth's Shelter

Copies of the Site Visit Reviews were reviewed.

Ms. Rodriguez explained that none of the above organizations had to cut their budgets. She noted that Casa Milagro was able to get Medicaid reimbursement. However, they have not seen any funding coming in since January because Optum Health has not paid them.

Ms. Montoya-Gansel mentioned that the State Department of Health extended Optum Health's contract until the end of December but the contract was not signed until January.

Chair Rose asked about the length of stay at Casa Milagro.

Ms. Rodriguez said Ms. Davidson asked them about this and they have seen more turnover and people are not staying as long as they used to. They also work with the Community College in getting people some job training to get people to transition out.

Ms. Rodriguez reported that Casa Milagro recently had some staff changes. She noted that she met the Nutritionist at Casa Milagro. The Nutritionist visits the shelter two times a week.

Ms. Davidson said she thinks Casa Milagro is making some progress because they are working with Life Link. They have they had their first City fundraiser, which was a dance and they paired it with the Center for Contemporary Arts. They made \$500 from the fundraiser.

Casa Milagro has done some remodeling and put in new tile flooring. The remodeling was paid for with a grant of \$5,000 that they received from Santa Fe Community Foundation.

Ms. Davidson mentioned that Casa Milagro has a new Executive Director. She said they are going to be involved in October with "Minds Uninterrupted", which is the big NAMI contract fundraiser. She said their audits look good and they were working on

personnel policies. They now have a consumer on their Board and they are still working on a strategic plan.

Ms. Rowe asked if Casa Milagro is developing any outcome measures.

Ms. Davidson said no, not like the Committee would like to see.

Ms. Davidson said one of Casa Milagro's needs is that they do not have public transportation to their facility.

Chair Rose asked if they had a bus to transport people.

Ms. Davidson said no, volunteers drive the clients.

Ms. Rodriguez met the new Director at Esperanza Shelter who used to run other domestic violence shelters in New Jersey and therefore is very competent in this type of work. Esperanza Shelter had a slight increase in funding due to a small grant. They are also looking for funding to renovate the existing shelter.

Ms. Rodriguez reported that La Familia Medical Center was able to give their staff a small raise. She noted that they also came out with an Employee Handbook and they meet quarterly with the entire staff; and reviews the budget with the staff. They have improved employee moral by doing these things and it shows in terms of staff turnover, which is presently at 14%.

She mentioned that La Familia Medical Center south side office has been very busy and is working at capacity.

Ms. Rodriguez said La Familia did not get the "re-Trent" federal grant this year. This was not renewed, so La Familia Medical Center is trying to work with the collaboration that they built with this (previous) grant and has made some real progress – like bringing in healthier lifestyles and fresh fruits and vegetables to the south side area; connecting trails; doing sidewalks to connect to the trails; having parks at the south side area, etc. Because of Councilor Dominguez and Councilor Rivera's efforts, they were able to get funding for this area. They are calling this the "Quality of Life Out on the South Side of Town". The City would also like to have some new parks in this area.

She noted that the Food Policy Council has completed their Plan and it has some great information about the need in that area. They worked hard with the Farmers' Market in bringing farmers to the south side Market and they had up to 14 farmers who offered their food at affordable prices. They also have a mobile van where they offer fresh fruits and vegetables.

Ms. Rowe asked if it was true that the Executive Director (John Cassidy) at La Familia Medical Center is leaving.

Ms. Rodriguez said yes, he is moving out of town and will be leaving as of May 1<sup>st</sup>.

Ms. Davidson said after the County Health Policy and Planning Commission did the health assessment, it surfaced that there is a problem with early pregnancy care, particularly with young women who are using drugs and are fearful in seeking care early because of being arrested. She noted that La Familia Medical Center now has an early Pregnancy Program and they have 26 people currently enrolled in it.

Ms. Rodriguez said the Literacy Volunteers program is now down to one part-time employee but they have been able to maintain most of their programs, with the exception of the neighborhood tutoring. This has not grown to what they would like because they are finding that this is more for "at-risk" students, so they want to connect them to outreach services. However, they have expanded their citizenship tutoring project and they have had successful results from this. They also had a small bump in their funding which was mainly due to salary savings. Literacy Volunteers are still at the Community College.

Ms. Davidson thinks that Literacy Volunteers does a remarkable job – in terms of the Board's and staff commitments; and the numbers that they serve. She noted that 20% of Santa Fe County residents are totally illiterate and 36% are functioning-illiterate, which means they are at 6<sup>th</sup> grade level. 60% of prisoners in New Mexico are functioning-illiterate.

Ms. Rodriguez said Santa Fe Recovery Center had some good news in that their Spanish-speaking intensive outreach and inpatient program is their most successful program. Their Spanish-speaking clients have had the highest graduation rates. They have had some slight increases in their funding, some small grants that they have been able to get. She noted that BHSD will make a determination after 6-18 months on whether or not Santa Fe Recovery Center will continue to get another grant. They received a \$105,000 State Suboxone grant.

Ms. Montoya-Gansel noted that Santa Fe Recovery Center received a poor audit at their last State site visit because of the poor quality of their clinical charts and insufficient information on the charts. They are in danger of losing their IOP Medicaid funding.

Ms. Rodriguez said they indicated that they are going to have to revamp their policies and procedures because of the Medicaid IOP and they will have to submit a Corrective Action report.

Ms. Rodriguez mentioned that their audit for 2011-2012 showed that their revenues were down, when compared to the prior year.

Ms. Rodriguez said St. Elizabeth's Shelter received a \$900,000 endowment gift. They also received a \$15,000 endowment from a priest that was on their Board.

Ms. Rodriguez said it has been less than a year since they left the ROC and they have been able to expand their services. They opened the Women's and Children's piece and they have been able to provide respite-care services for CHRISTUS St. Vincent

Hospital clients. They had a small increase in their budget of \$49,000. They will be offering 3% retirement benefit to their employees with a 3% match.

Ms. Rodriguez noted that the Boards of St. Elizabeth's Shelter and the Interfaith Community Shelter have been meeting.

Ms. Davidson said apparently there is a resolution that has been introduced that states that the water prices will be decreased for homeless shelters but this has not been passed as of yet.

Ms. Rodriguez offered to check on this.

Ms. Rodriguez said the last place they visited was the Solace Treatment Center. They are seeing an increase in dual diagnosis and they are doing job training for their staff to work with people who are dealing with addictions. She noted that their budget went up almost 200% and they are putting \$90,000 of it towards salary increases. The Solace Treatment Center has a contract with a fund development individual and they have been doing some planning. They have also invested in some database software.

Ms. Davidson said their children and youth services increased last year. They saw 254 children and youth clients last year (mostly sexual assaults).

Ms. Rodriguez noted that they formed a Quality Improvement Committee.

Ms. Davidson mentioned that they need funding for a full-time individual to work with their Spanish-speaking clients.

Ms. Rodriguez said they have not done site visits for Catholic Charities, Interfaith Community Faith Shelter, Life Link, Farm to Table, Food Depot, Santa Fe Community Services and Kitchen Angels. These will be done, hopefully prior to the evaluations of the proposals on April 25<sup>th</sup> and April 26<sup>th</sup>.

## **OLD BUSINESS**

### **a. Update on Priority Initiatives and On-Going Projects**

Ms. Rodriguez reported that staff has been asked to provide an update on the priority initiatives and on-going projects for the new Mayor coming on. They are as follows:

LEAD Project

Transitional Education Program (TEP)

Truancy Task Force (SF Public Schools has asked the City to work on this)

Data Team Initiative

SF ROC

Veterans' Services

Communities of Care (CYFD received a grant to work on wrap around services for youth)

Bullying Prevention Summit

Early Childhood