

Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Technical Coordinating Committee Monday February 24, 2014, 1:30 P.M.

*City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM
(Map: <http://tinyurl.com/l6kejeq>)*

AGENDA

CITY CLERK'S OFFICE

DATE 2/19/14 TIME 8:01

SERVED BY Maria Vigil

RECEIVED BY [Signature]

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from January 27th, 2014.

1. Communications from the Public

2. Items for Discussion and Possible Action:

- a. Review and Recommendation on Amendment 3 of the FFY2014-2017 Transportation Improvement Program – *MPO Staff*
- b. Transportation Improvement Program (TIP) Project Updates – *Lead Agency Staff*
- c. Amended Joint Powers Agreement – *MPO Staff*
- d. Amended Unified Planning Work Program 2012-2014 – *MPO Staff*
- e. Review of the proposed recommendation for the Functional Reclassification – *MPO Staff*
- f. Update on the Highway Safety Improvement Program – *MPO Staff*

3 Matters from the MPO Staff

4. Matters from TCC Members

5. Adjourn - Next TCC Meeting: Monday March 24th, 2014

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

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SFMPO-TCC MEETING
February 24, 2014**

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**MINUTES OF THE
SANTA FÉ MPO
TECHNICAL COORDINATING COMMITTEE
February 24, 2014**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Keith Wilson in the absence of Chair John Romero and Mr. Tibbetts at approximately 1:30 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Tamara Baer, City of Santa Fé
Vicky Lucero for Penny Ellis-Green, Santa Fé County
Eric Martínez, City of Santa Fé
Anthony Mortillaro, NCRTD
Dave Quintana, District 5
Lisa Roach, Santa Fé County
Ken Smithson, Santa Fé Trails

MEMBERS ABSENT:

John Romero, City of Santa Fé Chair
Adam Leigland, Santa Fé County
Reed Liming, City of Santa Fé
Sandra Maes, Pueblo of Tesuque

STAFF PRESENT:

Keith Wilson, Senior MPO Planner
Mark Tibbetts, MPO Officer
Erick Aune, MPO Transportation Planner

OTHERS PRESENT:

Carl Boaz, Stenographer
Rosa Gozub, NMDOT Bicycle Pedestrian Coordinator

APPROVAL OF AGENDA

Ms. Baer moved to approve the agenda as presented. Mr. Smithson seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES - January 27, 2014

Ms. Baer moved to approve the minutes of January 27, 2014 as presented. Mr. Martínez seconded the motion and it passed by unanimous voice vote.

1. COMMUNICATIONS FROM THE PUBLIC

There were no communications from the public.

The Program Manager for the Northern Pueblos RPO introduced himself.

2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

a. Review and Recommendation on Amendment 3 of the FFY 2014-2017 Transportation Improvement Program – MPO Staff

Mr. Wilson shared a handout of Amendment 3 of the FFY 2014-2017 TIP. He identified the changes to be included in the Amendment. The first was Cerrillos Road. The second was the Santa Fé River Trail connections and improvements with program funds for this phase. Phase one had minor connections from St. Francis to DeFouri and constructing the trail under bridges from DeFouri to Don Gaspar with a July 15th deadline to secure funding. This change scaled it back to phase 1. The project is continuing but the second phase was being moved forward.

The third change was the Gonzales School Bike and Pedestrian Safety Improvement & Bike Rack purchase. A trail alignment was identified, adding \$100,000 to the project and it would provide access not only to the school but also to the River Trail across Alameda.

The fourth change was the Santa Fé River Trail Crossing of St. Francis Drive near West Alameda. It was funded by City GO bonds and they were pacing it here because it would require Federal Highway approval ultimately.

The MPO had received input on the last project from Mr. Don Baker who objected to this use of the funds. But the GO Bonds were approved by the City's Governing Body so funding was not at issue here.

The public review period will end day after tomorrow on the 26th and then it goes to TPB and to DOT on the third Thursday of March and then would be submitted to FHWA so it might not be authorized until late April.

Mr. Mortillaro moved to recommend Amendment 3 of the FFY 2014-2017 Transportation Improvement Program to the Transportation Policy Board as presented. Ms. Baer seconded the motion for discussion.

Ms. Baer asked who administered the Safe Routes To Schools funds.

Mr. Wilson said NMDOT did in agreement with the Santa Fé Public Schools.

The motion passed by unanimous voice vote.

b. Transportation Improvement Program (TIP) Project Updates – Lead Agency Staff

Mr. Wilson handed out the update and through the list.

Mr. Quintana reported no change on Jaguar/Cerrillos Road interchange. The bonding was being finalized and the construction meeting would take place at the end of March. The actual bridge construction wouldn't begin until later.

Mr. Wilson reported that for the NE Connector, the County selected one alternative to go to Phase B with a- straight alignment and two alignments with the SE Connector between the eastern boundary and Richards. Avenida del Sur splits off to Richards Avenue. He had asked the County to present it at the next TCC meeting.

Cerrillos Road had nothing new to report.

Mr. Quintana reported nothing new for the I-25 at Cerrillos interchange. The report was under review and documentation would be completed by month end. The final design was moving swiftly.

Mr. Quintana reported that the I-25 @ Cañoncito construction was to begin in July.

Old Santa Fé Trail Bicycle Lanes had no changes to report.

Mr. Martínez reported that the DeFouri Bridge appeal (from HDRB) was going to City Council on Wednesday.

County Pavement had no changes to report.

For the 84-285 and 502 bridges, Mr. Quintana said the contracts were to be let in December for all of them.

Mr. Wilson said the Pedestrian Signal Head Upgrade had local agreements being done.

Ms. Gozub had nothing to report on it yet.

Mr. Martínez reported the Paseo del Sol extension construction was awaiting better weather.

For the I-25 project, Mr. Quintana said they would advertise in April. Project 310 will be on June 9 and

320 on July 9th.

Mr. Smithson reported that Santa Fé Trails got approval from City Council to move the Transit Center from the Santa Fe Mall.

Ms. Baer asked if they were discontinuing negotiations with the Mall. Mr. Smithson agreed.

Mr. Smithson reported that Santa Fé Trails bus purchases was moved up to October.

Mr. Martínez said the Safe Routes project agreements were completed and they would start the project soon.

Mr. Martínez said the Santa Fé Rail Trail Retaining Wall was under construction.

The River Trail improvements had two public input meetings.

The River Trail/E Alameda pedestrian improvements - Mr. Martínez reported they were negotiating design and cost with the Design Center.

Mr. Tibbetts arrived during this review.

Ms. Gozub understood the local government agreement would be separate in the construction project at Gonzales School. It would be sent out soon for the construction phase. She said she didn't have much information on certification at this point but if the deadline stands it will be a short turnaround to get it obligated prior to the end of the FY. They will be coming in at different times. There were two cooperative agreements on the project.

Mr. Martínez asked if the Committee could get a presentation on it. Ms. Gozub agreed to talk with Mr. Wilson about it.

Mr. Martínez commented that it keeps changing and we need something concrete on it. We're scratching our heads on it.

Ms. Gozub asked if it should be on the changes and certification and agreements or something else.

Mr. Martínez said they were all tied together.

Mr. Wilson said he would appreciate a copy of the email on it.

Ms. Gozub said it comes from a cooperative agreement (with the NMDOT Finance Department) and changes would be for the entire state.

Mr. Quintana explained it further.

c. Amended Joint Powers Agreement – MPO Staff

Mr. Tibbetts recalled their review in 2012 with corrective action needed on the JPA to address conflict resolution more specifically. It needed to be tied down because of potential disputes our bylaws wouldn't be able to handle such as disengagement from the MPO and sharing local match. The federal funding and local match were insufficient. The responses were finished and submitted to DOT and DOT would review and then submit the response to the feds and meanwhile, we will present it to TPB. It is basically signatories of governing bodies that make up the MPO. So the action is to update per federal requirements on performance measures and other things. It is in process.

Once the draft is approved by TPB it will go for review including legal review; and then to DFA. It should not take too long.

d. Amended Unified Planning Work Program 2012-2014 – MPO Staff

Mr. Tibbetts said they had to a budget and amend the UPWP. The last one was done in April when we anticipated 4 staff and now have 3 and don't anticipate further changes. On the reverse side of his handout, it showed the net gain of about \$27,000 because of additional funds from FHWA and FTA backup. It showed two years of work. The front side listed the tasks for staff. It dropped the person/hours from 13,780 to 12,000 and he briefly went through them.

In Management and Support they were putting more ads in paper and newsletter along with improvements to web site. That will be reviewed again in March or April. In Section 2 they bumped up the travel demand model with a commensurate drop of hours in IPS, Functional classification and traffic count collection.

In Section 3, Transportation Planning was about the same. Bikeways Planning had consultant services going up a little. Pedestrian Planning was up for Dan Burton's presentation and cooperative communities. Phase 2 was increased and needs more work by end of the calendar year. They checked off public transit planning with a bump. He had gotten a few responses on it.

MTP was bumped to 77,145 and they were sending out a survey right now that would be done at the end of March.

They were not adding any new activities. Once approved here it would go to TPB to approve the amendment and then to DOT.

Mr. Smithson noted that some other states had gone to blending FHWA and FTA and getting 85% funding on both.

Ms. Gozub had not heard about doing that and was willing to inquire about it.

Mr. Tibbetts shared the codes which didn't always compare. He acknowledged that those grants were very similar and was looking at them for cooperative planning. The new format for UPWP will call out the

TIP.

Ms. Gozub asked which states were doing that. Mr. Smithson said Nevada was.

Ms. Baer asked on what basis he had reduced hours in a particular task.

Mr. Tibbetts explained that some were nearly completed so he foresaw using it for other projects that were more dormant. We went back and adjusted them. It was a reconciliation and it came out pretty close. This was a good time for midyear adjustments. Hopefully they would do another two-year extension.

Ms. Baer moved to recommend the amended UPWP to the TPB as presented. Mr. Smithson seconded the motion and it passed by unanimous voice vote.

e. Review of the Proposed Recommendation for the Functional Reclassification – MPO Staff

Mr. Wilson said they were getting closer to the process. It went a little slower during the holidays. He handed out a map of the classification. He had trouble figuring out the best way to present the information because it was hard to see on big maps. They met and discussed the existing classifications with solid colors and showed the proposed changes with colored dots. West Alameda would become a Major Arterial. The I-25 @ 599 frontage road would be considered for reclassification at a meeting on Thursday. They could add roadways in the four year time frame so he added Jaguar and Paseo del Sol east.

He had discussed with John Romero about getting a clear idea when developers would build Las Soleras Drive. It was likely to be privately funded and he needed to find out if it would be built in the next 3-4 years and if so, he could come back with another amendment. He suggested coming to the meeting on Thursday morning with any proposed changes.

The current schedule was two weeks of public input and then bringing it back to the TCC on March 24 and to TPB for further review and approval. Then the outcome would go to DOT by the end of the year.

No action taken on this matter.

f. Update on the Highway Safety Improvement Program – MPO Staff

Mr. Tibbetts handed out a memo on HSIP.

Mr. Wilson reported getting the HSIP manual from DOT. He explained the funding decision process with about \$20 million per year program and looking to identify projects for FY14, 15, 16 and 17. MPOs have one representative on the selection committee. They suggested changing representation quarterly. Also RPOs have a representative.

He said there was also a change on safety audits. There would be no local match. They set a goal of identifying \$2 million worth of projects each year. All local government projects have to come through the

MPO.

So we finally have clear direction on this program. It is a good time to review this and identify possible safety projects for consideration. The most current application deadline is two weeks before May 2.

Mr. Quintana didn't think a 2014 project was realistic but FY 16 and 17 would work.

Mr. Wilson said he would put it on his radar for the next couple of weeks.

Mr. Quintana said the MPO could do an RSA with the funding. Ms. Gozub agreed.

Mr. Wilson read from the material about RSA applications.

Ms. Baer recommended Old Las Vegas Highway which recently had a fatality.

Mr. Quintana said it was time sensitive.

The Committee briefly discussed the possibility for funds that were left over.

3. MATTERS FROM THE MPO STAFF

Mr. Tibbetts talked about the Pedestrian Master Plan. The community outreach was the focus staff were working on now. Mr. Wilson was working on an RFP for the transit plan and lots of work on the newsletter. He has also been involved in traffic counting and the project would get finished by June.

Mr. Wilson said they were trying to figure out what was going on with St. Francis. There were no major traffic concerns. Two years ago, DOT said they would hold up opening Zia Station until a decision was made. In December, 2011, it was a headline in the New Mexican.

Ms. Baer asked who did the study.

Mr. Wilson said the Legislature directed DOT to do the study. The MPO participated and it would simulate what would happen if Zia opened, based on prevention knowledge. The legislators then provided the media with the copy.

Mr. Tibbetts said the MPO had received nothing since the initial request. That was one of the issues in the FTA review - communications with DOT.

Ms. Baer recalled that at the last public airing on the Zia Station, it was up to the City and the Mayor was getting lots of emails about it.

Mr. Wilson said the City would make the decision. Merritt Brown had offered to construct the parking lot, etc. Now that the study is complete, it awaits a decision on whether to open it or not. Hopefully in the next day or two he could get in touch with the mayor about it.

4. MATTERS FROM TCC MEMBERS

Ms. Baer said in the Land Use Department the staff discussed the status of MPO recommendations for the Bicycle Master Plan. While it was approved by the TPB, it never went to City Council or Board of County Commissioners. Our Code references some approved plan but it is not the Bicycle MP but the MP for Parks, Trails and Open Space which the Parks Department is not familiar with. We need to have some ammunition for new projects. We need to take forward the Bicycle MP for formal adoption and then could point to that which said this trail should come out.

Mr. Wilson said he had been trying to find out the impact on the MP for projects done.

Mr. Tibbetts said he talked with Steve Ross at the County and reviewed the JPA when signed off that indicated the MPO would be authorized for all of that planning from Lamy to Tesuque Pueblo. All of the area referenced was in the Bicycle MP. That was passed and approved and referenced by the federal agency. So the Bicycle MP is a piece of the official Plan. We are now looking at transit planning. If the Council needs clarification, we can point to that document.

Ms. Baer asked for a copy of the JPA.

Mr. Wilson said it would be considered at the TPB with both the original and the proposed amendment. If TPB adopts it, it would go back to square one to be approved by BCC and Council. The Bicycle MP is stand-alone but referenced to show bicycle priorities in the other document. He agreed to try to clarify the TPB's approval which meant the government entities were taking it on. A quick way to resolve it is for the Open Space and Trails to have this approved document.

Ms. Baer reasoned that they were looking at two different trail sets.

Mr. Martínez said if they were referencing AASHTO standards, they didn't go for individual approval so he questioned why the MPO should be different.

Ms. Baer said we referenced the city code on it and it needed an update for the Bicycle MP. Maybe it didn't need to go independently.

Mr. Martínez said they could assure that it was approved.


5. ADJOURN – Next TCC Meeting: Monday, March 24, 2014

The meeting was adjourned at 3:03 p.m.

Approved by:


for John Romero, Chair

Submitted by:


Carl Boaz for Carl G. Boaz, Inc