



Agenda

DATE 11/26/13 TIME 9:00 a.m.
SERVED BY Kristin Slater-Huff
RECEIVED BY [Signature]

RETIRED SENIOR VOLUNTEER PROGRAM (RSVP)

ADVISORY COUNCIL MEETING

Tuesday, November 26, 2013

10:00 a.m.

MEG Senior Center Board Room
1121 Alto Street Santa Fe, NM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes from meeting September 23, 2013
6. Business Reports
 - a) RSVP Coordinator's Report, Kristin Slater-Huff
 - b) Senior Board Report, Doug Schocke
 - c) Other reports, if applicable
7. Old/Unfinished Business
8. New Business/Announcements
9. Time and place of next meeting
10. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

Retired Senior Volunteer Program
Advisory Council Meeting
Unofficial Minutes for November 26, 2013

Members Present: Carmen Ortiz, Barbara Anderson-Acosta, Doug Schocke, Marino Tixier

Members Excused: Ted Yamada, Many Valdez, Christine Sandoval, Joyce Martinez, Frank Lucero

Staff: Kristin Slater-Huff, Marisa Romero

No Quorum: Minutes of September meeting and Agenda not officially approved

Meeting called to order by member Doug Schocke at 10:37

RSVP Report: Kristin Slater-Huff

(See Kristin's report attached) Additionally, Kristin noted that we have lost several members this year and need to seek new people with fresh energy to join the RSVP Advisory Council. She suggested we contact some of our volunteer stations. Members present suggested we look for staff of Managed Care Organizations or the COLTS program, or that we ask members to ask a friend who volunteers.

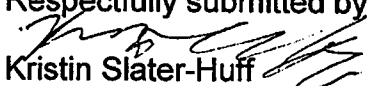
Senior Board of Directors Report: Doug Schocke

Doug reported the Board has been dealing with conflicts with staff and volunteers at the Pasatiempo Senior Center. He said that the Board has reviewed the Capital Outlay request for Senior Services. Also, that they have discussed the Friday food distribution program at the different senior centers.

Announcements:

There were no announcements.

The next meeting will be January 7th, 2014 at 10:30 a.m. at the MEG Center.

Respectfully submitted by

Kristin Slater-Huff

RSVP Coordinator's Report

November 26, 2013

Corporation for National and Community Services

- We created many new RSVP forms and outreach materials, based on CNCS-mandated changes. Materials included "What is RSVP and Why should you Enroll?" "RSVP Volunteer Opportunities" and our enrollment form.
- We are still working on hiring a senior for a training position to work for all 3 volunteer programs, to be paid by the ALTSD and to help with many CNCS-mandates tasks.
- We have a new assignment to send a weekly update to CNCS on a success of a volunteer.
- Marisa finished the quarterly report with 422 volunteers reporting 28,280 hours.
- We are about to launch into collecting data for the Progress Report due to CNCS in December. It will cover the program statistics over the last year.
- Although funding is approved through the CNCS grant, the monies awarded do not go into the correct categories or "line items" automatically. This year, it took until early November (from the FY starting July 1) to get our money into the correct categories and accessible as needed.

Volunteer Stations and Volunteer Issues

- I recruited volunteers at orientation meetings of 2 groups of new Literacy Volunteers.
- I met with new staff at CASA (Court appointed Special Advocates) to strengthen ties.
- I met with one volunteer about issues related to his Bingo calling.
- Marisa and I each met with a number of volunteers who were enrolling for the first time or who wanted additional volunteer jobs.
- I met with City and ALTSD staff regarding challenging but vital volunteer at one of our senior centers.
- I was told that Las Colonias is a registered non-profit and so can be a volunteer station. I went to their monthly night time meeting to apologize, explain, and recruit.
- We have started a new "volunteer program" which is a Friday Food distribution at MEG.
- Although our handyman program is going strong, we have decided not to pursue creation of a full-blown grab bar installation program.
- I still participate in monthly conference calls for Red Cross volunteers in Santa Fe.
- Marisa and I solicited gift bag stuffers and spent a day helping with the Senior Olympics state basketball tournament.

Training/ Meetings/ Committees

- Marisa and I attended classes at SFCC on Microsoft Word, Microsoft Powerpoint, and Excel.
- For the Alliance for Area Agencies on Aging, I have had to arrange the tables for Senior Day, arrange the writing of a proclamation, and line up the mayor Pro Tem to read it.
- As the representative for Senior Services, I attended a quarterly meeting of the CCRC, a group looking to end domestic and sexual violence in Santa Fe.
- I was nominated by ALTSD to sit on a committee to look at designing rules for volunteer programs that want to continue RSVP-like activities but do not win the next federal grant.

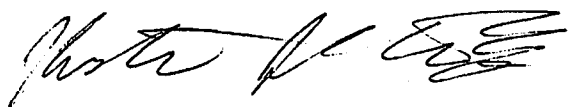
Special Projects / Misc.

- Marisa has been overseeing a volunteer who finished printing the checks for all 600+ volunteers on the National Sex Offender website.
- Marisa has been undertaking the huge task of going through every volunteer file and organizing them and fixing errors. We made a new checklist for what we should have and we will focus on updating all files this spring.
- I was assigned to greet a delegation from Santa Fe's Sister City in Zambia and tour them around the center and explain our Senior Services.
- We have nominated Don Bell as Employee of the month for the City.
- A woman called from out of state, looking to find help for her friend in Santa Fe with multiple sclerosis, who had to move. I spent 2 days helping her.
- Marisa served lunch for our Thanksgiving meal at MEG and I delivered Meals on Wheels and helped serve for the Halloween party at Pasatiempo.
- We have organized representatives from the County Assessor's office to collect property taxes at MEG.
- We have collected and sent in more 911 cell phones.
- I met with the woman at the state who oversees the farmers' market voucher program, giving my suggestions on program improvement.
- The governor has taken up food scarcity as a focus, so we had to provide a lot of information about the work of our amazing volunteers to reduce hunger in Santa Fe.
- We have another round of massages at MEG next week, so we made many calls to schedule seniors, etc.
- Lifesongs Community Conversations is a wonderful program about discussions to do with aging and dying. We hosted one conversation at MEG one evening last month.
- We are working to get 2014 Social Security papers for the 105 ECHO commodity clients we pick up for.
- I have been asked to write another letter from the mayor for the Santa Fe Family Caregiver Resource Guide, for 2014.

Upcoming Events

- On December 4th and 5th, there will be a free Aging Network Training Session (ANTS) in Albuquerque. I sent you an email about it, but nobody could go. The offer is still there.
- Tuesday, January 28th will be Alliance for Area Agencies on Aging-Senior Day at the New Mexico State Legislature. If anyone wants to help run the table for Senior Services/RSVP, please let me know. We need help anytime 8:00 a.m. to noon.
- We have not yet settled on an event for MLK Day in January, but we are working on it.

Respectfully Submitted,



Kristin Slater-Huff, RSVP Coordinator