



Agenda

CITY CLERK'S OFFICE

DATE 2/12/14 TIME 10:30a

PREPARED BY Richard DeMella

REVIEWED BY [Signature]

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

Thursday February 20, 2014

5:15 P.M. - 6:15 P.M.

CYFD Offices

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of January 16th, 2014
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII. Discussion: Youth Summit – Deacon Trujillo
- VIII. Presentations:
 - A. Teen Center – Leadership Santa Fe
 - B. Truancy Task Force – Shelly Man Lev
 - C. T.E.P update – Richard De Mella
- IX. Matters from the Board
- X. Matters from the Public
- XI. Next Meeting March 20th, 2014
- XII. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

REGIONAL JUVENILE JUSTICE BOARD
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FEBRUARY 20, 2014

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Introduction of Board Members and Guests	<i>Reflected in Minutes</i>	Page 2
Approval of Minutes – January 16, 2014	<i>Mr. Jackson moved to approve the minutes as presented, second by Ms. Gonzales, motion carried by unanimous voice vote.</i>	Page 3
Financial Report	<i>Ms. Gonzales moved to approve the financial report, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i>	Page 3
Discussion Youth Summit	<i>Informational</i>	Page 3-4
Presentations Teen Center – Leadership Santa Fe Truancy Task Force T.E.P Report	<i>Informational</i> <i>Creation of Sub-Committee</i> <u>Sub Committee</u> Chair Anthony Trujillo Mary Louise Romero, ICM Racheline Timu, Leadership Santa Fe Tommy Rodriguez, Juvenile Probation and Parole Mark Caldwell, Santa Fe County Linda Trujillo, President, SFPS Board Richard DeMella, City of Santa Fe, Staff Liaison Sarah Sims, Leadership Santa Fe Shelley Mann-Lev, SFPS Jennifer Romero, Teen Court <i>First Meeting: February 27th at 5:15 pm</i>	Page 5-7
Matters from the Board Program Committee Report (Exhibit C)	<i>Informational</i>	Page 7-8
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Next meeting date	<i>March 20, 2014</i> <i>Santa Fe High School</i>	Page 8
Adjournment	There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:30 pm	Page 8
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SANTA FE REGIONAL JUVENILE JUSTICE BOARD
Thursday, February 20, 2014
5:15-6:30 P.M.

MINUTES

I. Call to Order

The meeting was called to order by the Vice Chair at 5:15 pm at the CYFD offices, Santa Fe, New Mexico. A quorum was declared by roll call.

II. Roll Call

Present:

Deacon Anthony Trujillo, Chair
Mary Ellen Gonzales
Mark Dickson
Sam Jackson
Tommy Rodriguez
Jennifer Romero
Linda Trujillo
Mark Caldwell

Not Present

Bill Dimas
Judge Mary Marlow Sommers
Mark Dickson
Boni Armijo

Others Present:

Richard DeMella, Staff Liaison
Jack Ortega, Staff
Mary Louise Romero, ICM
Shelley Mann-Lev
Ken Pifer, Day Reporting
Eileen Joyce, Leadership Santa Fe
Sharon Drucker, Leadership Santa Fe
Racheline Timu, Leadership Santa Fe
Lindsay Waite, MATCH New Mexico
John R. Graham, MD, MATCH New Mexico
Sarah Sims, Leadership Santa Fe
Fran Lucero, Stenographer

III. Approval of Agenda
No changes on agenda.

IV. Introductions of Board Members and Guests

V. Approval of minutes of January 16th, 2014

Mr. Jackson moved to approve the minutes as presented, second by Ms. Gonzales, motion carried by unanimous voice vote.

VI. Financial Report – Richard De Mella

A. Budget – Detailed Budget and Financial Report (Exhibit A)

Contract Balance: \$134,829 - Mr. DeMella provided copies of the CIS Report and ICM Report and is awaiting the Day Reporting report. Ms. Romero commented on the ICM report and added that there are an additional 38 kids that should be reflected in the report for the year. (Exhibit B)

Mr. DeMella asked the Board if he could provide the financial report every 3 months as changes do not occur monthly.

Approval of Financial Report

Ms. Gonzales moved to approve the financial report, second by Mr. Rodriguez, motion carried by unanimous voice vote.

VII. Discussion: Youth Summit – Deacon Trujillo

Chair Trujillo addressed the board and the audience stating that his vision is to bring our youth in the community together and learn how to bring the resources of the community together. The new T.E.P. is a good resource as they would use resources that are available and it would not cost money. It would be a mechanism to get community groups and agencies together. Chair Trujillo feels that the Youth Summit has to be youth driven to learn what the needs are directly from them and as providers, they need to listen to know what those needs are. The Chair said that the one directive he has is to not have this be a finger pointing session.

Ms. Trujillo said that they have been working with the youth population on the south side. She made the suggestion to possibly have youth summits at the different schools and possibly at the Teen Center. Ms. Trujillo said that it is challenging to have youth cross lines. If we had multiple opportunities to have parents listen to our youth and gather all of the information.

Ms. Romero stated that in 2007, City Councilor Carmichael Dominguez lead a Youth Summit and they partnered with Teen Court and Probation and Parole. Ms. Romero said it is important to get the right players on the table. This summit was held and they had over 200 kids from the High Schools and the NM School for the Deaf was included and it

was extremely successful. It is important to get participation from everywhere, not just the high schools but the middle schools. The facilitators for the Youth Summit were College and High Schools students.

Ms. Trujillo clarified that it didn't have to be specific schools she said that having it say at Capitol but inviting kids who maybe don't attend that school but find it easy to attend due to location.

The Chair said that if at all possible a survey could be created so learn what the youth would like to discuss is important, possibly giving them the survey before the school year ends. The Chair asked for volunteers to be part of a steering committee. In the last 5 years there have been so many changes in our young people that it is time to address this. There are also so many changes in our community.

Mary Ellen Gonzales stated that the Community Corrections Advisory Committee put together a summit like this and it was called "It Takes a Village" and it was held at the ceremonial court house downtown. It focused on all of the providers so it did not have anybody who was receiving services. It was well done and the providers were very clear on what they did. Ms. Gonzales will provide the literature from that event.

Ms. Trujillo said that there are other school board members that she will talk to and get the word out at the schools.

Ms. Mann-Lev said that in 2007 she believed there was city funding and she would be happy to help.

Ms. Romero provided additional information from the last youth summit and said that one end result was the information that the youth provided in their survey at the end of the summit. The youth expressed the happiness of being able to have a voice at the summit. It is important to know what their needs are and again we need to work hard to have the youth be the leaders and that it not be the voices of the adults overpowering the voices of the youth.

That Chair made reference to Mr. Caldwell and said that in the future they would like to make a presentation at the facility, invite some of our own young people to go and experience that environment.

Mr. Ortega said that in terms of momentum he recommended that the timeline be set and consideration be given to hold this youth summit when the new school year begins as it will take time to plan.

VIII. Presentations:

A. Teen Center – Leadership Santa Fe

Ms. Racheline Timu from Hutton Broadcasting and part of Leadership Santa Fe introduced herself. She shared that Mr. Rodriguez had made a presentation at one of their Leadership Santa Fe classes and talked about a world class Teen Center, that something that wasn't already taking place in Santa Fe. Ms. Timu took time to do some research to see what is already in Santa Fe and what could be different. The consensus was to work with City Councilor Carmichael who has expressed interest to work on this endeavor for a south side project if he wins re-election. Ms. Timu asked if a sub-committee should be created from the Regional Juvenile Justice Board that is strictly dedicated to this project and combine the other places in Santa Fe that are currently working with teen centers or with teens and our resource. A sub-committee would bring all those things together. Ms. Timu discussed with Mr. Rodriguez how Regional Juvenile Justice Board and the Probation office would want to be there when they started building it if we got to that point. What Leadership Santa Fe is thinking amongst the group, is that we are members of the community and we are part of the large businesses around here. Ms. Timu said that she has also thought of joining this committee but asked if that would work. Do we need to create a sub-committee and Leadership Santa Fe joins that sub-committee, how does that work?

The Chair said that the way it has been done in the past on this Board is that not just board members are invited to be part of sub-committees; anybody from the community can be a member of a sub-committee.

Ms. Timu asked if she joined this committee would she be doing more than just a sub-committee.

The Chair clarified if she was to join the Board, yes.

Ms. Timu asked if for Leadership Santa Fe members would the Board create a sub-committee and Leadership Santa Fe would be a part of that sub-committee.

The Chair said that is a decision that Leadership Santa Fe would need to make. Personally, this is going to be a big effort and it is going to take a huge community effort. The Chair strongly encouraged that someone from Leadership Santa Fe Board to join the Juvenile Justice Board.

Mr. Rodriguez said that what is being brought forward tonight for the Boards consideration is; does the Board want to get involved in trying to help Santa Fe build a world-class Teen Center for our kids. There is a need; the city has the Monica Roybal Center and Carlos Ortega Teen Center but those were not designed to be teen centers. Pojoaque Teen Center is an excellent example of a world class Teen Center. If Pojoaque can have one there should be no reason why Santa Fe can't have one.

No one has championed this endeavor and kid's voices are not being heard. Mr. Rodriguez would like to have a member from Leadership Santa Fe on the Board to work cohesively to make this Teen Center become a reality. We need a place for our kids to go and call their own. Mr. Rodriguez endorses the board to go in this direction.

Mr. DeMella stated that they have worked with not only the city and county but with the federal government, our US Senator. Representative Jim Trujillo said that they have \$250,000 for capital outlay. If this amount could be acquired it would a good start. A collaboration of services and support will make this move.

Mr. Rodriguez reiterated that Leadership Santa Fe bring a huge amount of expertise to get a project like this started.

Mr. DeMella said that in conversation with his director that they discussed \$1.3-\$1.5 million for a project of this size.

Ms. Trujillo has tried to spark excitement with Senator Heinrich and other governmental officials along with Superintendent Boyd discussing the Agua Fria area would qualify for this classification. It is the idea that will bring people together to work on this project. People are saying, "We need more community", on the south side.

Ms. Timu reiterated that the consensus is that we are not there yet to say we want to build here the discussion is to create a sub-committee off of this Board; gather the ideas from the board and getting the resources going.

Ms. Romero said that the Mayor's Youth and Advisory Board have done a tremendous amount of work on architectural plans for a Teen Center and recommended that the Chair of this committee be contacted. Their information would be very useful.

Ms. Trujillo said that there will be a debriefing session with Senator Heinrich on Saturday and asked if Leadership Santa Fe has been invited as this forum is important but by invitation only.

Mr. Caldwell talked about the critical needs of our youth. He expressed his thanks to Mr. Rodriguez from the Juvenile Probation Office for working on placements for these kids. We need to move quickly

Sub Committee

Chair Anthony Trujillo

Mary Louise Romero, ICM

Racheline Timu, Leadership Santa Fe

Tommy Rodriguez, Juvenile Probation and Parole

Mark Caldwell, Santa Fe County

Linda Trujillo, President, SFPS Board

Richard DeMella, City of Santa Fe, Staff Liaison
Sarah Sims, Leadership Santa Fe
Shelley Mann-Lev, SFPS
Jennifer Romero, Teen Court

First meeting will be held on February 27th at 5:15 pm at the CYFD building.

B. Truancy Task Force – Shelly Mann Lev

Ms. Mann-Lev reported that there is a truancy task force at SFPS. They recently held their first meeting but she was unable to attend. Mr. DeMella did attend the meeting and the Principal at ATC is taking all absences, excused or unexcused and she has created a policy. She shared that last year she had close to 170 truanies and this year she has had about 40. Other schools have come together and they will share her policy and see if it works. The law says it is 10 unexcused absences. A policy is one thing and the law is another.

Mr. Rodriguez said that the packets he is receiving are not complete. Ms. Jennifer Romero suggested a list be created by Mr. Rodriguez and sent back to SFPS to get the appropriate information. Mr. Rodriguez said that someone from SFPS needs to go out and train on what is needed in the packet. With all new principals in the school it is important to get them trained. It was recommended that Theresa Rodriguez from SFPS be contacted to prompt this training.

Ms. Jennifer Trujillo noted that our kids get dropped off at the school and they turn around and get on the city bus for free.

C. T.E.P (Transition Education Program) update – Richard De Mella

Mr. DeMella stated that a formal building opening has not been held. There are 7 students in the school with 100% attendance. Wrap around services have been a success, educational assessments are being done and the student gets 1:1 attention. Mr. DeMella said that this program became a reality because the community came together, providers came together and it didn't cost money. The location of TEP is the Zona del Sol and daily hours are from 8:00 am to 3:30 pm. The kids would like to change the name of the Program to Harmony. The kids are long term suspended individuals.

IX. Matters from the Board

Program Committee – Report on File (Exhibit C)

Invitation to tour Community in Schools on February 27th at 11:00 am. Please RSVP to Julia Bergman. Leadership Santa Fe was invited to attend this tour.

Sam Jackson has put a list together of Issues with Youths in the Juvenile Justice System and the SFPS. (Exhibit D) Mr. Jackson stated that this was in response to a request from

Judge Mary Marlow Sommers and said that it was his understanding that this list would be discussed with SFPS representatives. The Chair said that staff should follow up with SFPS to engage in a discussion.

Mr. DeMella reported that Day Reporting MOUs went to Finance on Tuesday and that City Councilor Ives is very supportive of our kids. Mr. DeMella is working to find a location to possibly mirror the T.E.P. program. There is a lot of synergy and support from our City Councilors on the T.E.P. program.

Mr. Caldwell introduced Mr. Pifer as the new Director for the Day Reporting. He brings 38 years of experience in Juvenile Justice. Mr. Pifer started in Pennsylvania and retired there after 25 years; he built and worked in a Behavioral Health facility in Florida; has worked in New Mexico and is back in Santa Fe. He was welcomed by the Juvenile Justice Board and look forward to his attendance and reporting.

X. Matters from the Public
None

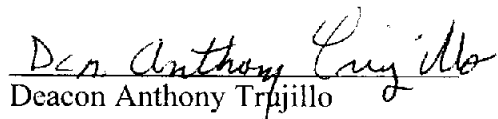
XI. Next Meeting March 20th, 2014

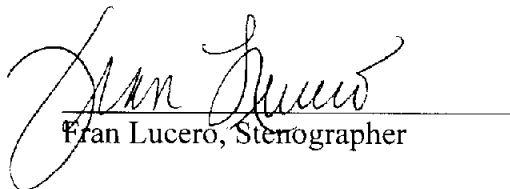
It was noted that the Principal of Santa Fe High Public School has extended an invitation for the Regional Juvenile Justice Board to meet there next meeting and it was agreed to accept the invitation.

XII. Adjournment

There being no further business to come before the regional juvenile justice board, adjourn at 6:30 p.m.

Signature Page:


Deacon Anthony Trujillo


Fran Lucero, Stenographer

PROGRAM INVOICE

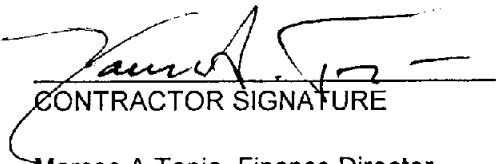
INVOICE NUMBER 7

I. CONTRACTOR NAME: City of Santa Fe
REMIT TO ADDRESS: Street/PO Box 200 Lincoln Ave PO Box909
City, State, Zip Santa Fe NM 87504-0909
CONTRACT NUMBER: 14-690-16404
TERM OF CONTRACT: August 13 to June 14
VENDOR NUMBER: 54360
PURCHASE DOC # 69000-0000041451

II. BILLING PERIOD: Jan-14
TOTAL CONTRACT AMOUNT: 181000.00
PREVIOUS BALANCE: 142677.88

AMOUNT OF THIS BILLING 7348.62

CONTRACT BALANCE: 134829.51


CONTRACTOR SIGNATURE

Marcos A Tapia, Finance Director
PRINT NAME AND TITLE

2-13-14
INVOICE DATE

955-6530
PHONE NUMBER

FOR CYFD USE ONLY

I /WE CERTIFY THAT THE INFORMATION IN THIS INVOICE IS TRUE AND CORRECT, THAT THE SERVICES PERFORMED ARE IN ACCORDANCE WITH THE SCOPE OF WORK IN THE ABOVE REFERENCED CONTRACT AND SERVICES RENDERED HAVE NOT BEEN PREVIOUSLY APPROVED.

PROGRAM MANAGER SIGNATURE

Christiann Stapf
PRINT NAME

DATE

Scan & e-mail to:
christiann.stapf@state.nm.us

Physical Address:
CYFD- Juvenile Justice Services
PO Drawer 5160, Room 542
Santa Fe, NM 87502

Revised 9/3/13

Exhibit A

CHILDREN YOUTH AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME City of Santa Fe PROGRAM EXPENDITURE REPORT (x)
 CONTRACTOR/GRANT Continuum
 CONTRACT/GRANT PERIOD Aug 13 to June 14 MATCH EXPENDITURE REPORT ()
 BILLING FOR PERIOD OF 14-Jan (CHECK IF APPLICABLE)

Use this form to organize and request reimbursement for expenditure of your contract as a written budget on Exhibit B.

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	EXPEND YTD	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN			
ICM	\$ 47,600.00	\$ 4,138.00	\$ 24,828.00	\$ 22,772.00
Gender Specific	\$ 17,500.00		\$ 8,500.00	\$ 9,000.00
Mentoring	\$ 25,685.00	\$ 3,210.62	\$ 12,842.49	\$ 12,842.51
Consultant Services	\$ 14,500.00			\$ 14,500.00
Day Reporting	\$ 75,715.00	\$ -	\$ -	\$ 75,715.00
		\$ -	\$ -	
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$ 181,000.00	\$ 7,348.62	\$ 46,170.49	\$134,829.51

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN MADE.

AUTHORIZED SIGNATURE

DATE

Marcos A Tapia, Finance Director

Printed Name and Title

Progress Report Form **General Fund and Formula Federal Grant Funds** **PROGRESS REPORT: January 2014**

PROGRAM NAME Program Type: Mentoring (CIS)		
Performance Measures	Data	Description
1.) Grant funds awarded for the program/services	25,685.00	CYFD Continuum Grant Funds awarded to the program.
2.) Use of best practice models?	Yes	OJJDP Mentoring
3.) Number of youth referred to the program during the reporting period.	32	New referrals made to the program during the reporting period. Count each client referred as one. Referrals may come from various sources: self, JPO, School...
4.) Number of intakes completed by program staff during the reporting period.	32	Number of youth referred to the program who met with a program representative to complete the intake process during the reporting period.
5.) Number of youth referred to the program who were screened as eligible for services.	NA	Youth who completed the intake process and were eligible for services during the reporting period.
6.) Number of eligible youth to enroll in the program during the reporting period.	32	<p>Number of youth with a start date during the reporting period.</p> <p>*If a youth agrees to the program but their START DATE falls outside of the reporting period, include their data on the PRF for the correct reporting period.</p> <p><i>Example:</i> A youth completes their intake on 6/27. The same youth does not start the program until 7/1. On the June PRF the youth's intake is counted. On the July PRF the youth is counted as enrolled.</p> <p>Indicate number who declined participation within the narrative.</p>
7.) Demographics of new youth enrolled during the reporting period.	NULL BOX	<p>Gender: 21# Male and 11 # Female</p> <p>Ethnicity: # each ethnicity represented during the reporting period. 32H</p> <p>The total in #7 (combined gender and combined ethnicity) must match the value in #6. Demographics of new youth only.</p>

8.) Number of youth active in the program during the reporting period.	32	Include carry-over youth from the previous reporting period plus new youth enrolled during the current reporting period. Do not include youth who are pending a start date during a future reporting period.
9.) Number of juveniles who successfully complete the program requirements during the reporting period.	On going in program 0	Number of youth who completed all of the requirements for successful program completion during the reporting period. Number of youth DISQUALIFIED from the program for failure to comply with program requirements should be included in the narrative. Number of youth who remain PENDING completion into the next reporting period should be included in the narrative.
10.) The number of program youth who offend while participating in the program or who re-offend within 90 days of completing a program.	NA	Number of youth who receive a delinquent charge while active in the program. Plus Number of youth who receive a delinquent charge within 90-days of successfully completing the program. Do not include status offenses unless client is on probation and the SO results in a probation violation or petition being filed. Violations of conditional release or electronic monitoring when result is a new petition. Do not include school discipline infractions unless also charged with a delinquent act. Do not include program rule/policy violations. A program violation which leads to unsuccessful discharge is documented in section #9.

Progress Report Form

General Fund and Formula Federal Grant Funds

PROGRESS REPORT: January 2014

<i>PROGRAM NAME</i>		
<i>Program Type: Intensive Community Monitoring</i>		
Performance Measures	Data	Description
1.) Grant funds awarded for the program/services	46,700	CYFD Continuum Grant Funds awarded to the program.
2.) Use of best practice models?	Yes	Cite program or a curriculum which is designated best practice or promising approach. By whom? Intensive Monitoring Program OJJDP Alternative to detention
3.) Number of youth referred to the program during the reporting period.	Numeric Value 10	New referrals made to the program during the reporting period. Count each client referred as one. Referrals may come from various sources: self, JPO, School... Judge Marlow referred 10 in the month of January 2 were carried over from Dec
4.) Number of intakes completed by program staff during the reporting period.	Numeric Value or NA	Number of youth referred to the program who met with a program representative to complete the intake process during the reporting period. 10
5.) Number of youth referred to the program who were screened as eligible for services.	10	Youth who completed the intake process and were eligible for services during the reporting period. All referred are accepted. ICM is an alternative to Detention Program.
6.) Number of eligible youth to enroll in the program during the reporting period.	10	<p>Number of youth with a start date during the reporting period.</p> <p>*If a youth agrees to the program but their START DATE falls outside of the reporting period, include their data on the PRF for the correct reporting period.</p> <p><i>Example:</i> A youth completes their intake on 6/27. The same youth does not start the program until 7/1. On the June PRF the youth's intake is counted. On the July PRF the youth is counted as enrolled.</p> <p>Indicate number who declined participation within the narrative.</p>

7.) Demographics of new youth enrolled during the reporting period.	NULL BOX	Gender: Ethnicity The total in #7 (combined gender and combined ethnicity) must match the value in #6. Demographics of new youth only.
8.) Number of youth active in the program during the reporting period.	2	Include carry-over youth from the previous reporting period plus new youth enrolled during the current reporting period. Do not include youth who are pending a start date during a future reporting period.
9.) Number of juveniles who successfully complete the program requirements during the reporting period.	6	Number of youth who completed all of the requirements for successful program completion during the reporting period. 6 Number of youth DISQUALIFIED from the program for failure to comply with program requirements should be included in the narrative. 0 Number of youth who remain PENDING completion into the next reporting period should be included in the narrative. 6 Number of youth who receive a delinquent charge while active in the program. Plus 0 Number of youth who receive a delinquent charge within 90-days of successfully completing the program. 0 Do not include status offenses unless client is on probation and the SO results in a probation violation or petition being filed. Violations of conditional release or electronic monitoring when result is a new petition. Do not include school discipline infractions unless also charged with a delinquent act. Do not include program rule/policy violations. A program violation which leads to unsuccessful discharge is documented in section #9.
10.) The number of program youth who offend while participating in the program or who re-offend within 90 days of completing a program.	Numeric Value or NA 0	

SANTA FE REGIONAL JUVENILE JUSTICE BOARD PROGRAM COMMITTEE

Notes of Meeting of February 13, 2014

Present were Jack Ortega, Richard DeMella, Sam Jackson, Jennifer Romero, and Mary Ellen Gonzales.

Jack took the **strategic plan** we worked up 2 years ago and aligned it with the Strategic Plan of JJAC. He passed out the results of his work. It is important that every Board member, and especially every member of the Program Committee carefully review this document. Richard will send it around. We, as a committee and board, need to make a plan of how to attack this plan.

Jack also gave us the updated version of what our budget will be for 2014-15. Here are the numbers:

ICM and Voices (Mary Louise Romero)	\$51,400
Day Reporting	75,000
SFPS Strengthening Families (PIP)	14,439
Jack Ortega	15,008
CIS	31,531

This does not add up to the \$194,908 total which was mentioned, so obviously, my notes are incomplete. We will get a complete list at our meeting next week.

Richard gave Jack the demographic report from the Community foundation. We need to look at that information and compare it to the information from SFPS and Kids Count for a more in-depth understanding of the situation of our youth.

Please remember that our **tour of the Cesar Chavez** site for CIS is Thursday the 27th from 11 to 12:30. If you will be coming, please let Julia Bergen know. Her office phone number is 954-1880 and her cell is 660-5194.

We have been invited to the **Board meeting of Communities in Schools**, Tuesday, the 18th from 3:30 to 3:50 at the Santa Fe Community Foundation offices. The President of their Board is Bill Carson, and he has asked me to let him know how many of us will be coming so he will know how big a room to reserve. So, if you are coming, please let me know by Monday at 3 so I can let Bill know.

We discussed **Day Reporting (DR)**. It is NOT a school. It is an Alternative to Detention. Most kids in DR have been locked up and cannot return to their home school because they are essentially unwelcome there. The DR staff and Mary Louise work to get them back in their home schools.

We then talked about the **Transitional Educational Program (TEP)**. Referrals to TEP can come only from a JPO, DR, or Teen Court. Communities in Schools can help get kids back into their home school. We need data from TEP as to how well it worked this year; its first year.

Jack will develop **internal data reporting forms** to help guide our program spending. These forms will give our providers a clear understanding of our expectations for the money we grant them. The information we get from this will help us make better data driven decisions as we decide which programs to fund next year.

Exhibit C-1

One thing we can be proud of is that Santa Fe has a very low detention rate. Jack reported that a huge factor in this is the excellent work being done by Tommy Rodriguez and his JPOs.

Our **next Program Committee meeting** is March 13 at noon.

Respectfully submitted,
Mary Ellen Gonzales

Exhibit C-2

Issues with Youths in the Juvenile Justice System and Santa Fe Public Schools

The following are some of the issues facing students and teachers when students enter the Juvenile Justice System and are assigned to Santa Fe Public Schools (SFPS) in the Santa Fe County Youth Development Program (Juvenile Detention Center or Day Reporting). These points are outlined here in order to promote further discussion.

1. **Suspension:** Youths suspended from school are often unsupervised and roaming freely in the Community. This may lead to/exacerbate drug use and petty crime. Potential Solution: *Mandatory programs or supervision for suspended students.*
2. **Unprepared Incarceration:** Youths assigned to SFPS programs in the Juvenile Detention Center or Day Reporting are not provided with homework or textbooks from their regular school. Usually the SFPS staff at the Detention Center has little idea of their academic status. Potential Solution: *Academic Status, Homework and texts should be made available to SFPS Detention Center staff within two days of incarceration for each student.*
3. **Truant Students:** Some incarcerated youth have not been in school for weeks, months or even years, making it difficult for them to pick up school in the Detention Facility or Day Reporting. Potential Solution: *Address chronic truancy situation in the community. Provide basic re-entry remedial programs for students in this situation.*
4. **Missing Individual Education Plans (IEP's):** Students with IEP's usually have special needs. The transfer of IEP's from the student's original school to the SFPS programs in the Detention Center are slow to non-existent, meaning that the student's needs are not met in accordance with the law. Potential Solution: *Improve the transfer of IEP's for every student. Two days from point of incarceration would appear to be minimal.*
5. **Transfer Difficulties:** Students moving between schools must have transfer papers. The SF Public Schools at the Detention Center are stand-alone schools. Students returning to regular school need transfer papers which are often not produced in a timely manner, resulting in delays and confusion in returning to regular school. Potential Solution: *streamline this process.*
6. **Reentry Difficulties:** Students released from Detention or Day Reporting often have trouble getting reestablished in regular school...finding class

Exhibit D

assignments, etc. This often results in further truancy. Potential Solution: *Provide a reentry counselor to assist every student returning to school after a lengthy absence.*

7. **Difficulty Establishing Credit Status/Lost Credits:** Students who have been out of the system for a period or who have transferred between schools, including the Detention Center/Day Reporting SFPS Programs, have difficulty establishing the number of credits they have earned and SFPS records are often flawed. Potential Solution: *Improve Credit reporting and record keeping.*
8. **Lack of Materials in Detention Center Schools:** Detention Center Schools do not generally have current textbooks and support materials, so teachers cannot easily maintain program continuity with the student's "regular" school. Potential Solution: *Provide Detention Center schools with adequate up-to-date materials and texts.*
9. **Resistance to GED Prep:** Youth who are otherwise eligible to enter a GED Prep program (16+ years old) and who have few or no High School Credits and often minimal skills are not allowed to participate in GED Prep programs while incarcerated and are forced to take High School Classes until they are 18 years old. Potential Solution: *Re-assess this requirement and work with Santa Fe Community College to place suitable students in a GED-track program.*

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