



Agenda

DATE 1/9/14 TIME 1:48 p

SERVED BY Chris Sanchez

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CHILDREN AND YOUTH COMMISSION MEETING

Tuesday, January 14, 2014

Market Station

Conference Room

500 Market Station

6:00 p.m. - 8:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: October 22, 2013
4. Guest: Theresa Baca, Director of Instructional Programs, SFPS
4. New Business:
 - a. Election of Officers (Chair and Vice-Chair)
 - b. Approval of 2014 Commission Meeting Dates
 - c. Data Team Report
 - d. 2014-2015 Request for Proposal
5. Old Business:
 - a. Transitional Education Program Update
6. Comments from the Chair and Commissioners
7. Report from Staff :
 - a. Status of Resolution No. 2013-84
 - b. Truancy Initiative
 - c. School of Sustainability (S.O.S.) Initiative
 - d. Report on Site Visits
8. Matters from the Floor
9. Adjournment

TO ACCOMMODATE THOSE WITH SENSITIVITIES, PLEASE REFRAIN FROM WEARING FRAGRANCE.

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

CHILDREN AND YOUTH COMMISSION
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JANUARY 14, 2014

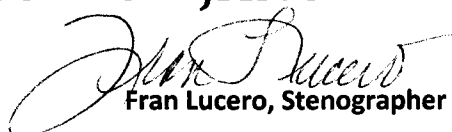
Cover Page		Page 1
Call to Order and Roll Call	The Children and Youth Commission meeting was convened by the Chair at 6:00 pm, Market Center, Santa Fe, New Mexico. A quorum was declared by roll call.	Page 2
Approval of Agenda	Amend agenda to reflect approval of minutes for November 19, 2013 <i>Mr. Multari moved to approve the agenda as amended, second by Ms. Fidel, motion carried by unanimous voice vote.</i>	Page 2
Approval of Minutes	<u>Approval of Minutes: October 22, 2013 November 19, 2013</u> Corrections: Aarniokoski's is correct spelling of name. Page 2: Ms. Reichman – Not - Mr. <i>Mr. Bustamante moved to approve the minutes as amended, second by Mr. Multari, motion carried by unanimous voice vote.</i>	Page 2
<u>Guest: Theresa Baca, Director of Non-Instructional Programs, SFPS</u>	<i>Informational</i>	Page 2-3
New Business Election of Officers, Chair and Vice Chair Approval of 2014 Meeting Dates Data Team Report 2014-2015 Request for Proposal	<i>Mr. Bustamante moved to approve the appointment of Sue Ann Herrmann as Chair for the year of 2014, second by Mr. Multari, motion carried by unanimous voice vote.</i> <i>Mr. Multari moved to approve the appointment of Jill Reichman as Vice Chair for the year of 2014, second by Dolores Fidel, motion carried by unanimous voice vote.</i> <i>Mr. Bustamante moved to</i>	Page 3-5

	<i>approve the meeting dates for 2014, second by Mr. Multari, motion carried by unanimous voice vote.</i>	
Old Business TEP Report	Informational	5
Communications from Chair and Commissioners	None	5
Report from Staff Status of Resolution No. 2013-84 Truancy Initiative School of Sustainability (SOS) Initiative Report on Site Visits	Informational	5-6
Next Meeting	February 25, 2014	6
Adjournment	There being no further business to come before the Children and Youth Commission, the meeting was adjourned at 6:00 pm	6
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CITY OF SANTA FE

CHILDREN AND YOUTH COMMISSION

MINUTES – JANUARY 14, 2014


Fran Lucero, Stenographer

1/14/2014

DRAFT UNTIL APPROVED

CHILDREN AND YOUTH COMMISSION MEETING
Tuesday, January 14, 2014
6:00 p.m. - 8:00 p.m.

MINUTES

1. Call to Order

The meeting was called to order by the Chair at 6:00 pm, Market Station Conference Room, Santa Fe, New Mexico. Roll Call constitutes a quorum.

Roll Call

Present:

Sue Anne Herrmann, Chair
Thomas Bustamante
Dolores Fidel
Michael Multari
Jill Reichman

Not Present:

Joanne Lefrak, Excused

Others Present:

Paige Aarniokoski
Theresa Baca, Director of Instructional Programs, SFPS
Fran Lucero, Stenographer

2. Approval of Agenda

Amend agenda to reflect approval of minutes for November 19, 2013

Mr. Multari moved to approve the agenda as amended, second by Ms. Fidel, motion carried by unanimous voice vote.

3. Approval of Minutes: ~~October 22, 2013~~ November 19, 2013

Corrections: Aarniokoski's is correct spelling of name.

Page 2: Ms. Reichman – Not - Mr.

Mr. Bustamante moved to approve the minutes as amended, second by Mr. Multari, motion carried by unanimous voice vote.

4. Guest: Theresa Baca, Director of Non-Instructional Programs, SFPS

Welcome and Congratulations to Ms. Baca in her new position. Ms. Baca explained that two positions were combined to create the position that she holds at SFPS. Ms. Baca has many roles that overlap yet specifically she is responsible for the Teen Center, Adelante, working with the School Counselors K-12 and other special

projects. She will be presenting to the School Board on the historical state and district trends of truancy. Santa Fe's truancy rate within kindergarten and first grade is at 19%. The high school data for truancy is at 36% of those who are habitually truant. Ms. Baca complimented the collaborative work that Chris Sanchez has provided with the City and SFPS. Mr. Sanchez will provide potential names to serve on the Task Force to discuss truancy and bullying. Ms. Baca shared with the committee that HB47 will be introduced this legislative session which will connect the motor vehicle department licensing to the student's driver's privileges when truant. Withdrawal from school is a three step consideration through the District and they could keep their drivers license if the Superintendent of SFPS approves. If they drop out their drivers permit and/or license can be pulled by MVD. It would go into effect in 2016. Ms. Baca looks forward to working with the Children and Youth Commission.

5. New Business:

a. Election of Officers (Chair and Vice-Chair)

Ms. Herrmann expressed that she would like to serve an additional year as Chair if it was the pleasure of the Committee.

Mr. Bustamante moved to approve the appointment of Sue Ann Herrmann as Chair for the year of 2014, second by Mr. Multari, motion carried by unanimous voice vote.

Nominations for Vice Chair – Jill Reichman was nominated and she accepted the nomination.

Mr. Multari moved to approve the appointment of Jill Reichman as Vice Chair for the year of 2014, second by Dolores Fidel, motion carried by unanimous voice vote.

b. Approval of 2014 Commission Meeting Dates

January 14, 2014	February 25, 2014	March 25, 2014	April 22, 2014
May 27, 2014	June 24, 2014	July 22, 2014	August 26, 2014
September 23, 2014	October 28, 2014	November 18, 2013	No meeting in Dec.

Mr. Bustamante moved to approve the meeting dates for 2014, second by Mr. Multari, motion carried by unanimous voice vote.

c. Data Team Report

Ms. Reichman provided a recap of the report and meeting with the UNM team to include Dr. Peter Winograd. Mr. Chris Sanchez, as a follow up to the meeting wrote an e-mail to UNM providing them the indicators that the Children and Youth Commission wanted as indicators and to assure that the term well-being was also put in the second goal. UNM asked CYC for options to partner. UNM did report back but the results were not defined. Ms. Reichman said she feels like

the next step is for Children and Youth to identify the best funders and coming together on what the indicators are. How do we keep coming together and assure that the data gathering is consistent? The Chair asked if the Children and Youth Resource book would be a useful tool. Mr. Sanchez said that it does not feel like they would have interest to pursue, they are looking more to the city to create the shared indicators and programs. The next step would be; how do we all collaborate. One suggestion after speaking with Johee Rand from the Santa Fe Community Foundation was to have a regional summit to identify those sources. The Chair asked if the Santa Fe Community Foundation would be interested in taking the lead in this type of a program and Mr. Sanchez said that this would be a perfect program for them to lead. The Chair asked Mr. Sanchez to initiate the conversation with the Santa Fe Community Foundation. Ms. Reichman did say that we should re-evaluate our request if we meet with the funders. Mr. Sanchez said that UNM does have data, but much of the information comes from other reports that the Children and Youth Commission have been able to review prior to this meeting.

It was noted that there is one particular school that works with their student population and compiles information that creates the identity of the student and the gaps. There would need to be identification of a provider and/or organizations that would help our kids.

Mr. Sanchez said that this work which is being done, as noted above, shines a light to assist the Children and Youth Commission on how to identify the data and resources. Contact for more information would be Paige Aarniokoski.

The Chair asked that the sub-committee reconvene to discuss next steps. It might behoove the committee to delay the next data meeting as the RFP project needs immediate attention. Ms. Reichman said we should continue the conversation with our Stakeholders. CYFD is anxious to see what the Children and Youth Department is doing. The question is why Voices for Children are not at the table with UNM; they have the systems in place.

Next step is to work with the Santa Fe Community Foundation and to work with Theresa Baca and obtain additional information.

- d. 2014-2015 Request for Proposal
Tentative Schedule for RFP process. Mr. Sanchez walked the commissioners through the process.

Mr. Sanchez recommended that the sub-group meet before next meeting to review the RFP. Any comments and recommendations should be sent to Mr. Sanchez.

Friday, February 19 th	Pre-RFP meeting
Friday, February 21 st	Advertisement and Issuance of RFPs
Thursday, March 7 th	Technical Assistance Training
Monday, March 21 st	Deadline for Submission

March 25-April 7 th	Review and Analysis of Proposals by Staff and Commission
April 8 th	All interviewee recommendations to Chris Sanchez
April 11 & 12	Children and Youth Commission Meeting and discussion of proposals
April 25 and 26 th	Interviews with Applicants
Monday, May 19 th	Recommendation of award to Finance Committee
Wednesday, May 28 th	Recommendation of award to City Council
Monday, June 2, 2014	Prepare Contracts for Fiscal Year 2014-2015
Tuesday, July 1, 2014	Beginning of Fiscal Year 2014-2015

Next meeting for staff to meet with Mr. Bustamante, Mr. Multari and Jill Reichman is January 23rd at Santa Fe Prep at 9:00 am to review the RFP document.

6. Old Business

- a. Transitional Education Program Update
 Program was to start on Monday, unfortunately there were problems with the leasing agreement as the City of Santa Fe is the landlord for ZONA del Sol. SFPS is entering in to a lease agreement with ZONA and the doors should open next Monday. There are an estimated 14 organizations that have aligned services for the TEP. An open house will follow.

7. Comments from the Chair and Commissioners

None

8. Report from Staff

- a. Status of Resolution No. 2013-84
 Bullying – an update has been done; Children and Youth staff will be meeting with SFPS.
- b. Truancy Initiative
 Ms. Rodriguez met with the City Manager, City Police and a follow up meeting will take place on the 21st before the School Board with Dr. Almi Abeyta, Chief Academic Officer for SFPS. As stated earlier, Theresa Baca from SFPS will join this meeting. Transportation should be added as a topic for discussion to address the needs of the school kids not having sufficient seating in the bus which in return causes a truancy of no fault.
- c. School of Sustainability (S.O.S.) Initiative
 This is a new endeavor to create a partnership in the community where an identified group of individuals are trying to revamp the south campus at Santa Fe High. They are working with the community and both Ms. Rodriguez and Mr.

Sanchez were asked if they would join to champion this endeavor. This endeavor is geared to become an all green facility of service. This is an informational piece, more information to follow

d. Report on Site Visits

Mr. Sanchez has met with all of the after school programs. Next phase is to meet with the 3 after school coordinators together and one to include the topic of discussion; data and indicators and how they impact our kids. Goal is to have a unified report.

It was noted once again that there is room for additional students to attend the after school programs but the transportation is not available.

Mr. Sanchez also visited the Youth Shelter. The new Director is welcoming and looks forward to future discussion with the Children and Youth Commission for services.

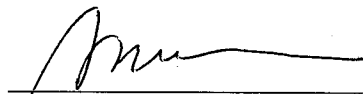
9. Matters from the Floor

None

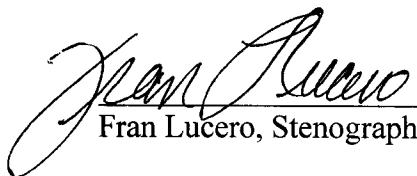
10. Adjournment

There being no further business to come before the Children and Youth Committee, the meeting was adjourned at 8:00 pm.

Signature Page:



Sue Anne Herrmann, Chair



Fran Lucero, Stenographer