



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Transportation Policy Board

Thursday January 30th, 2014, 4:00 P.M.

City of Santa Fe Offices @ Market Station
500 Market Street, Suite 200, Santa Fe, NM

(Map: <http://tinyurl.com/l6keieg>)

AGENDA

CITY CLERK'S OFFICE

DATE 1/21/14 TIME 2:45 p

STAVED BY Keith Wilson

RECEIVED BY [Signature]

CALL to ORDER

ROLL CALL

APPROVAL of AGENDA

APPROVAL of MINUTES: *November 19th, 2013*

A. MATTERS FROM THE PUBLIC

B. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Election of Officers
2. Presentation of the I-25/Cerrillos Road Interchange Study – *NMDOT Staff*
3. Transportation Improvement Program (TIP) Project Updates – *MPO Staff*
4. Review of FFY14/FFY15 Tribal/Local Public Agency Program Changes – *MPO Staff*
5. Review of the proposed recommendation for the Functional Reclassification – *MPO Staff*
6. Review of the Response to the FHWA Corrective Action #1 on the MPO Joint Powers Agreement – *MPO Staff*
7. Annual Review of the Financial Contributions to the MPO as outlined in the MPO Joint Powers Agreement – *MPO Staff*
8. Review of the NMDOT Planning Procedures Manual – *MPO Staff*
9. Presentation on the MPO Staff Work Activities in 2014 – *MPO Staff*
10. Approval of 2014 MPO Meetings Schedule

C. MATTERS FROM THE MPO STAFF

D. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

E. MATTERS FROM THE NMDOT AND FHWA

F. ADJOURNMENT – Next meeting, To Be Determined.

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January 30, 2014

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**MINUTES OF THE
SANTA FÉ MPO
TRANSPORTATION POLICY BOARD
January 30, 2014**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Transportation Policy Board was called to order on the above date by Councilor Patti Bushee, Chair, at approximately 4:00 p.m. in the Large Conference Room, 500 Market Station, Suite 200, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Patti Bushee, Chair, City of Santa Fé
Deputy Secretary Katherine Bender, NMDOT
Commissioner Miguel Chávez, Vice-Chair, Santa Fé County
Governor Robert Mora, Tesuque Pueblo
Commissioner Liz Stefanics, Santa Fé County

MEMBERS ABSENT:

Commissioner Robert Anaya, Santa Fé County
Mayor David Coss, City of Santa Fé [excused]
Councilor Ron Trujillo, City of Santa Fé [excused]

STAFF PRESENT:

Mr. Mark Tibbetts, MPO Officer
Mr. Keith Wilson, MPO Planner
Mr. Erick Aune, MPO Planner

Also present: Ms. Rosa Gozub, NMDOT Bicycle/Pedestrian Liaison
 Mr. Dave Quintana, NMDOT

APPROVAL OF AGENDA

Commissioner Stefanics moved to approve the agenda as presented. Commissioner Chávez seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES – November 19, 2013

Commissioner Stefanics moved to approve the minutes of November 19, 2013 as presented. Commissioner Chávez seconded the motion and it passed by unanimous voice vote except that Councilor Bushee abstained because she was not present at the meeting.

A. MATTERS FROM THE PUBLIC

Mr. Fermin Aragon, owner of a lot in Oshara Village, wanted to know about any plans for a bypass, noting that the traffic at the subdivision was "tremendous." He was informed it would be covered later in the agenda.

There were no other speakers from the public.

B. ITEMS FOR DISCUSSION AND POSSIBLE ACTION

1. Election of Officers

Councilor Bushee moved to elect Commissioner Miguel Chávez as Chair and Mr. (Governor) Mora as Vice-Chair. Commissioner Stefanics seconded the motion and it passed by unanimous voice vote.

Commissioner Chávez thanked Councilor Bushee for chairing the meetings during the past year. He welcomed Governor Mora of Tesuque Pueblo. He said the intent was to rotate the Chair among the City, County and Pueblo. He was grateful to work with the pueblos as a good partnership and sharing common interests.

Councilor Bushee meant to refer to Governor Mora as Governor and apologized.

2. Presentation of the I-25/Cerrillos Road Interchange Study

Keith Wilson said this project was moving to the design phase and the construction funding was in place. David Quintana with NMDOT District 5 would make the presentation.

Mr. Quintana used a power point presentation. He said they hoped to accommodate economic development with this project. NM 599 to St. Francis Drive were the study limits. At the intersection they selected the recommended alternative Diverging Diamond design. It was the best operationally, handled traffic the most efficiently, eliminated two bridges and the diverging diamond design would be the first one in New Mexico. They met with a group from Utah to learn from their expertise. This design would avoid any left hand turns.

Commissioner Stefanics asked him to show how people coming from the south would go through the

interchange.

Mr. Quintana said as you come from the south at the cross intersection there would be a traffic signal as a two-phase signal. You would cross to the left side of road then an intersection with 2-phase signal. It allows for traffic coming off the interstate to merge into the lanes. No left hand turn would be necessary.

Dep. Sec. Bender asked Mr. Quintana to go through all the on and off ramps and Mr. Quintana explained them.

Commissioner Stefanics understood the design would eliminate the circle and asked him to clarify that when you come off you would be in left hand lane. Mr. Quintana agreed.

Mr. Wilson said they had an animation available to see this better.

Mr. Quintana said the design would reduce the conflict points and incorporate a multi-use path. In the future pedestrian traffic would be protected by a wall barrier. It would allow an expansion of Cerrillos Road to 6 lanes. He showed examples. He said the schedule called for project design to be complete in July and construction letting in the fall of 2014.

Commissioner Stefanics asked how this would affect egress to and from the outlet mall.

Mr. Quintana said this would make it easier and didn't really affect the mall entrance.

Commissioner Chávez asked if they had any crash data with this style.

Mr. Quintana said the Utah DOT was now collecting accident data. They have had this type for several years and they have found crashes were reduced. There was not as much cross traffic and tended to be just property damage type crashes. With respect to how they compare to a roundabout they would have to see. They did not have a roundabout here. They were reconfiguring the interchange completely so there would not be an apples to oranges comparison.

Commissioner Chávez asked how the development on both sides of highway 14 such as adult detention center, sheriff, etc. were factored into this.

Mr. Quintana said the first responders were the major stake holder considered. DOT discussed it with them. It would have adequate shoulder widths so they could go around if they had to.

Commissioner Chávez asked if they had the money in the budget for design and construction.

Mr. Quintana agreed. They had \$17 million this year with \$1 million for design and the rest for construction.

Commissioner Stefanics noted that change was hard sometimes. She asked how they would help the public understand this new plan when they rolled this out.

Mr. Quintana said their consultant was producing an educational video on how to drive this intersection and they would produce literature also. There were two public meetings with a simulation. At the December meeting they had 10 to 15 members of the public. They would have more outreach over the next several months.

Commissioner Stefanics asked how the old dinosaur trail was factored in.

Mr. Quintana said it would still be right in and right out access - no change.

Mr. Wilson said they did a newsletter at the beginning of January and dedicated a page to this project. The outlet mall has offered space to set up display information.

Commissioner Stefanics asked Mr. Wilson to send her that one page so she could get it out.

Councilor Bushee noted there would be a frontage road or a separate pedestrian bicycle access that would happen at the same time.

Mr. Quintana agreed. The design would allow for pedestrian traffic through the middle if they needed it.

Councilor Bushee thought it would be much better than what was there.

Commissioner Chávez asked if they were taking this presentation to the public meetings.

Mr. Quintana explained they had completed the public meetings and used something similar to this. They would make the consultant's video available through the DOT website and would make it available to public and would use space at the mall as well.

Commissioner Stefanics wanted to work with staff after this meeting about what she would need to distribute to constituents.

Ms. Maes asked what their current ABT was.

Mr. Quintana said it was a good question and he would have to get that information to her. It was pretty significant.

Commissioner Chávez thanked Mr. Quintana for the presentation.

3. Transportation Improvement Program (TIP) Project Updates

Mr. Wilson said the information on the TIP projects was in the packet. He went through the update tables. He and Mr. Quintana went through each project one by one.

- For the NE/SE Connectors Location Study, Commissioner Stefanics asked if there was a map that could be provided for the Board.

Mr. Wilson said they just finalized a map this week on what they were moving forward with but he didn't have the map here.

Mr. Aragon asked what the timeline was for when this work would begin.

Mr. Quintana said the NE Connector would be done in 2014 and the SE Connector depended on the County.

Commissioner Stefanics asked what the outcome of the Community College vote was on the SE Connector

Mr. Wilson didn't know.

Commissioner Stefanics thought the County should provide some of their documentation on this. She informed Mr. Aragon that she could connect him with the County staff member who could share more information about it.

Councilor Bushee said there was lots of interest from the community college area and asked about public input.

Commissioner Stefanics agreed there had been a lot.

Mr. Wilson said there was another opportunity for public comment.

Councilor Bushee asked if the MPO had made a particular outreach to students out there.

Mr. Wilson agreed. In June they had a public meeting at the college.

Councilor Bushee asked if any students attended the meetings. Mr. Wilson said no.

Commissioner Stefanics said the interest seemed to be from the heights. The recommendation was that the route be straight and not a curly cue. The Community College had its own plans and dialogs about walking trails and how the County road would work with that. The County was not involved in debates on campus about their own development but the County was working with College Heights and the Community College on the road.

Councilor Bushee said she had been at some of the listening sessions and was surprised that the road was still an issue.

Commissioner Stefanics said she had the County staff look at Richards Avenue. The backup time was not as serious as she thought but it was at Santa Maria de La Paz. She had appropriated money to do a study to determine if something different could happen. The SE Connector could alleviate a lot of the problem there.

Mr. Wilson said there would be intersections.

Councilor Bushee just wanted to make the MPO staff aware that the students were also interested.

Mr. Aune said, based on that comment, MPO staff could make suggestions to populate a newsletter to students.

- Old Santa Fé Trail Bicycle Lanes

Councilor Bushee asked if there was going to be funding for this project.

Mr. Wilson agreed. This piece was within the County.

- Santa Fé County Pavement Preservation Program

Commissioner Chávez asked where those roads were.

Mr. Wilson said it was a big list.

Commissioner Chávez asked for a copy of that list. Mr. Wilson agreed.

- Santa Fé Place Transit Center Improvements

Councilor Bushee said the City was abandoning the Camino Entrada option and going back to option One. They still needed responsiveness from the Santa Fé Mall owners and funding was in jeopardy if they did not hear soon.

Commissioner Stefanics commented that the Boys and Girls Club owned some property just south of Walmart and want to sell some of it.

Councilor Bushee said they really needed the Santa Fé Mall because Camino Entrada was not ideal.

Commissioner Chávez asked if there was federal funding for this project.

Councilor Bushee agreed.

Commissioner Chávez asked her to keep the Board posted.

- Acequia Trail/Railyard Crossing

Commissioner Chávez said he was under impression that we already had right of way for that crossing.

Mr. Wilson clarified that it needed more to accommodate the design.

Commissioner Chávez asked if it wasn't done in the same footprint.

Mr. Wilson said the City had 40 foot wide right of way except at the School for the Deaf it narrowed.

Councilor Bushee asked if that ran into the tracks at all.

Mr. Wilson said there was no issue with the tracks.

Commissioner Chávez was hoping there were not any right of way issues.

Mr. Wilson said the city staff was working on it.

Councilor Bushee said the real issue was funding.

Mr. Wilson identified the remaining projects on the list.

4. Review of FFY 14/FFY 15 Tribal/Local Public Agency Program Changes

Mr. Wilson explained this item was to bring to the Board's attention a new procedural change in order to comply with FHWA's request to stabilize the annual obligation process by modifying the time table deadlines. A letter in the packet described it.

Dep. Sec. Bender said they were considering relaxing the deadline to June. Once a project was in the TIP or STIP the project design could begin. She explained that this was for new programs and the intent was to resolve concerns raised about the concentration of federal funds being obligation in the final few months before the end of the fiscal year.

Mr. Wilson commented that it changed the deadlines for certification and application for funds in a more challenging schedule and even out the appropriations throughout the year.

5. Review of the Proposed Recommendations for the Functional Reclassification

Mr. Wilson said he didn't have anything to present but was working with DOT, the City and the County. They needed to have a more defined conversation and make some recommendations. It was a little bit of a struggle. He said he would bring this back to the next meeting.

Commissioner Chávez asked if there was a deadline.

Mr. Wilson said the deadline was March 1st for the recommendations but there might be an opportunity to extend that a month.

6. Review of the Response to FHWA Corrective Action # 1 on the MPO Joint Powers Agreement

Mr. Tibbetts said the FHWA review was done in 2012 and had recommendations to improve the process. This addressed the lack of specifics in the language referencing the current funding act as well as other considerations in the JPA. The JPA was in the Board packets along with the corrective action. He had received no word on their response to the corrective action yet but it looked like they would have to amend the JPA.

Commissioner Chávez asked if this was time sensitive.

Mr. Tibbetts said it would be on the February agenda. It had to go before all of the governing bodies. That would start the process and the MPO would get through it as soon as possible.

Commissioner Stefanics asked Dep. Sec. Bender about the deadline.

Dep. Sec. Bender said time was of the essence but they had not been given a drop dead date. They were recommending that there be periodic updates in the future.

Commissioner Stefanics said she was asking because this was administrative and not controversial.

Mr. Tibbetts said he would make it as timely as possible.

Commissioner Stefanics asked if he had enough information to have a draft of it at the next meeting.

Mr. Tibbetts thought he could.

Commissioner Chávez was anticipating having to amend the JPA on this and didn't know if many other MPOs had a sovereign nation as part of their governing body. He asked if Tesuque Pueblo could meet the time frame.

Governor Mora said they could, depending on when they got a draft.

Commissioner Chávez didn't think it had to be specific.

Governor Mora requested a red-lined version be sent to him.

Mr. Tibbetts agreed.

Commissioner Chávez asked if the bylaws could be specific regarding the sovereign nation also. Mr. Tibbetts said they could do both.

Commissioner Chávez asked that he give Governor Mora a redlined version of the bylaws as well.

Mr. Tibbetts agreed to provide a redlined version of the bylaws to the Board members.

7. Annual Review of the Financial Contributions to the MPO as outlined in the MPO Joint Powers Agreement

Mr. Tibbetts referred the Board members to the JPA in the packet on page 3 of the staff memo and reviewed the financial contribution portion of the JPA. He said they were currently working on several plans.

Commissioner Chávez asked if the dollar amount they were talking about was \$280,000.

Mr. Tibbetts clarified that they had an authorization to spend that amount from two grants and the local match brings it up to what the total budget.

Commissioner Chávez said this was noticed as an action item.

Commissioner Stefanics said they lacked a quorum with Councilor Bushee out of the room. She asked what they were voting on.

Mr. Tibbetts said it was how the Board wanted staff to proceed.

Commissioner Stefanics asked if the City had agreed to contribute the local match.

Mr. Tibbetts had not heard anything otherwise but it was under review.

Commissioner Stefanics moved to accept the review of the financial contributions to the MPO as presented by the staff [continue with the status quo]. Councilor Bushee seconded the motion.

Commissioner Chávez does the motion need to be specific.

Mr. Tibbetts said the City was the fiscal agent and that was not an item for action at this time.

Commissioner Stefanics understood they might have changes in the future but her motion was to continue with the status quo until that time.

The motion passed by unanimous voice vote.

8. Review of the NMDOT Planning Procedures Manual

Mr. Tibbetts explained that the Manual itself was 150 pages long so it was not in packet. It was more of an internal staff to staff document. They were planning to have an amended version out in April. Ms. Gozub offered to come do a brief power point at our next meeting section by section. She had gone over it in detail with staff. Rather than review it now, he asked that it be on a later agenda.

Commissioner Chávez asked if it was really an internal document to help staff. Mr. Tibbetts agreed.

9. Presentation on the MPO Staff Work Activities in 2014

Mr. Tibbetts said the Unified Planning Work Program list was in the packet close to the end. He noted that many of these major activities would require TPB meetings to allow for public input. Staff appreciated the appearance of Board members at these meetings.

Councilor Bushee Thought these were some of the best staff and couldn't say enough in support of their work.

Commissioner Stefanics thanked the staff for a lot of the work they had done tonight. Based on what staff wanted to accomplish in 2014, she asked if the demands had changed. It seemed there was a lot more paperwork.

Mr. Tibbetts agreed a lot of it was a pretty major increase of paperwork like getting things in place and lots of administrative tasks.

10. Approval of the 2014 MPO Meeting Schedule

Mr. Wilson gave an overview and referred the members to the proposed meeting schedule in the packet. The meetings would be here at Market Station.

Commissioner Chávez asked if this schedule was acceptable to Governor Mora.

Governor Mora said he could follow the schedule as presented at this time.

Commissioner Stefanics moved to approve the 2014 MPO Meetings Schedule as presented. Governor Mora seconded the motion and it passed by unanimous voice vote.

C. MATTERS FROM MPO STAFF

Mr. Tibbetts mentioned the newsletter in May would feature Bike to Work Week for which the SFMPO has been an active supporter. He secured Mr. Dan Burton, the walkability guru, to come to New Mexico for 2 days to present workshops on May 14 and 15 with one in Farmington and one in Albuquerque. He would be promoting Safe Routes to Schools and the Pedestrian Master Plan.

D. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

Commissioner Stefanics was grateful that Mr. Aragon brought up the need to complete the Richards Avenue project and hoped that could be done soon.

Commissioner Chávez and Dep. Sec. Bender thanked the staff for all of their work. Commissioner Chávez was glad to have Mr. Aune still involved.

Councilor Bushee commented that the MPO had come a long way, especially with alternative transportation. She was pleased with staff and the product.

Governor Mora thanked the staff for going out of their way to keep Tesuque informed. He acknowledged that as Governor he was not always available to attend meetings and was thankful that their staff member Sandra Maes had stepped to represent them.

Commissioner Chávez agreed that Ms. Maes did double duty.

Commissioner Chávez said ditto on what Commissioner Stefanics said. Richards was not working and he would like to see it completed.

Commissioner Chávez looked forward to next year and to working with other agencies and staff.

Governor Mora said regarding the repairs from Llano Street to Camino Carlos Rey that they had not seen any reports from the surveys that were done. He explained that he received a letter asking if the Pueblo had any concerns but he had not seen any reports so he could not sign off on the letter or make any comments. He would like to see any reports on this so the Pueblo could sign off or do something with comments. He did not want to be on the record as not making any comments.

Dep. Sec. Bender asked if she could see the letter.

Mr. Quintana said it was a DOT standard letter from environmental about cultural concerns. He said Desirae could get the report to Governor Mora.

Mr. Wilson agreed to provide her contact information to Ms. Maes.

Dep. Sec. Bender said they did need to provide whatever we have to the Pueblo.

Commissioner Chávez asked if the report was in draft.

Mr. Quintana thought it had been finalized and should be available.

Dep. Sec. Bender noted that if DOT had identified anything, that would be in the document.

Mr. Quintana asked what the deadline would be.

Governor Mora asked for it within 30 days from the letter, January 28th.

Mr. Quintana agreed.

Commissioner Chávez agreed they could work with staff to tighten that up.

E. MATTERS FROM THE NMDOT AND FHWA

Ms. Gozub said the manual they discussed earlier was really to outline responsibilities for the MPO. She want to reiterate the offer for her or her supervisor to come present to the member entities.

Commissioner Stefanics Maybe thought the Board should hear about that sooner than later. It would be pertinent information to make sure they were on the right track.

Commissioner Chávez agreed.

Dep. Sec. Bender said she was the DOT's representative on the AASHTO Steering Committee. The Steering Committee was recommending MAP as it was preauthorized. They wanted to have a bill to the President in August.

F. ADJOURNMENT Next Meeting to be determined.

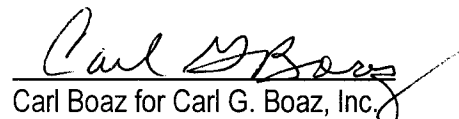
Governor Mora moved to adjourn the meeting. Commissioner Stefanics seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 6:17 p.m.

Approved by:


Miguel Chávez, Chair

Submitted by:


Carl Boaz for Carl G. Boaz, Inc.