



Agenda

DATE 11/7/13 TIME 8:54 a

SERVED BY Julie Bystrom

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SANTA FE SISTER CITIES COMMITTEE

Wednesday, November 13, 2013

Santa Fe Community Convention Center, 2nd Floor

Tesuque Room

4:00 p.m. – 5:00 p.m.

955-6707

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
 - a. September 11, 2013
- IV. Sister Cities Liaison
 - a. Financial Report
- V. Report of Chair
- VI. Report of Director
- VII. Action Item
 - b. Approval of 2014 Sister Cities Committee Meeting Schedule
 - c. Approval of sponsorship of the Italian Film & Cultural Festival:
Amici del Festival di Santa Fe (\$100): February 9, 2014
- VIII. Reports and Updates
 - d. Livingstone, Zambia visit – Julie Bystrom
 - e. San Miguel de Allende visit – Julie Bystrom
- IX. Other Items
- X. Adjournment

* Persons with disabilities in need of accommodations, contact the City Clerk's Office at 955-6520, five (5) working days prior to meeting date.

SISTER CITIES – INDEX

November 13, 2013

Cover Page		1
Call to Order and Roll Call	Meeting was called to order at 4:00 PM by the Chair, Gilbert Delgado. A quorum was declared by roll call.	2
Approval of Agenda	Mr. Fernandez moved to approve the agenda as presented, second by Mr. Rubenstein, motion carried by unanimous voice vote.	2
Approval of Minutes September 11, 2013	Mr. Rubenstein moved to approve the minutes of September 11, 2013 as presented, second by Mr. Fernandez, motion carried by unanimous voice vote.	2
Report of the Liaison		2
a. Financial Report	Informational	
Report of the Chair	<i>Informational</i>	2
Report of the Director	<i>Informational</i>	2
Action Items		3
a. Approval of 2014 Sister Cities Committee Meeting Schedule	<i>Ms. Magni moved to approve the 2014 Sister Cities Committee Meeting Schedule, second by Mr. Rubenstein, motion carried by unanimous voice vote.</i>	
b. Approval of Sponsorship of the Italian Film & Cultural Festival	<i>Ms. Rubenstein moved to approve the \$100 donation to the Italian Film & Cultural Festival, second by Mr. Fernandez, motion carried by unanimous voice vote.</i>	
Reports and Updates		3-4
a. Livingston, Zambia Visit	<i>Informational</i>	
b. San Miguel de Allende		
Other Items	<i>Informational</i>	4
Adjournment	There being no further business to come before the Sister Cities Committee, the meeting was adjourned at 5:00 pm	4
Signature Page		4

SANTA FE SISTER CITIES COMMITTEE

Wednesday, November 13, 2013

1. **Roll Call** –Chair Delgado called the meeting to order at 4:00 pm. Roll call reflected a quorum. The meeting was held in the Tesuque Room at the Santa Fe Community Convention Center, Santa Fe, New Mexico.

Present:

Gilbert Delgado, Chair
Rudy Fernandez
Bernard Rubenstein
Cathy Magni
Ling Tong
Kim Song
Carl Moore

Staff in Attendance:

Debra Garcia y Griego
Julie Bystrom

Not Present:

Arthur Olivas, Excused
Dr. Jeff Case (Korea)
Carol Robertson Lopez (Korea)

Anna Serrano for Fran Lucero,
Stenographer

2. **Approval of Agenda**

Mr. Fernandez moved to approve the agenda as presented, second by Mr. Rubenstein, motion carried by unanimous voice vote.

3. **Approval of September 11, 2013 Minutes**

Mr. Rubenstein moved to approve the minutes of September 11, 2013 as presented, second by Mr. Fernandez, motion carried by unanimous voice vote.

4. **Report of the Liaison**

- a. **Financial Report**

Ms. Bystrom reported that there is approximately \$33,600 in the Professional Services Sister Cities budget.

5. **Report of the Chair – Gilbert Delgado**

The Chair announced that he has asked the Mayor to allow him to step down as the Chair and he would like to remain as a member of the Sister Cities committee. Mr. Delgado has served as Chair for 6 years and he expressed his thanks to every member of the committee. Mayor Coss and Ms. Garcia y Griego will meet to assign a new Chair for the Sister Cities Committee. The members of the committee expressed their sincerest of thanks to the Chair for his chairmanship and service.

Ms. Garcia y Griego informed the committee that in discussions with the Mayor he may appoint an Acting Chair. More information to follow by next meeting following the Mayor's return from Korea.

6. **Report of the Director**

Ms. Garcia y Griego expressed her thanks to Mr. Delgado for his service to the Sister Cities Committee.

Wednesday, November 13, 2013

Ms. Garcia y Griego has been approached by Mr. Luttjohann, Executive Director at the Convention Center – every Christmas season we put up a Christmas Tree in the lobby and Mr. Luttjohann suggested making it more multi-cultural, multi-religious and he has requested input from the Sister Cities on customs from the respective sister cities. Chair Delgado asked if we have flags for all Sister Cities. Ms. Garcia y Griego said she believes that we do, she will follow up and see what is available. It was recommended that information be sent to Ms. Garcia y Griego in the next week if possible.

7. Action Items

a. Approval of 2014 Sister Cities Committee Meeting Schedule

The meetings will continue to be held on the 2nd Wednesday of each month. It was asked if a regular meeting room could be assigned for all meetings. Ms. Bystrom will look in to this option.

Mr. Rubenstein asked what is the formal process to be excused for a meeting. Ms. Bystrom suggested that both the staff liaison and the Chair be notified on an absence prior to the meeting.

Ms. Magni moved to approve the 2014 Sister Cities Committee Meeting Schedule, second by Mr. Rubenstein, motion carried by unanimous voice vote.

b. Approval of Sponsorship of the Italian Film & Cultural Festival: *Amici del Festival di Santa Fe (\$100): February 9, 2014*

Ms. Magni informed the committee that they are trying to bring the Festival to Santa Fe on February 9, 2014. The activity will be an evening event and includes a dinner and the profit will be contributed to UNM Children's Hospital.

Ms. Bystrom asked for clarification on the sponsorship amount as last meeting it stated it was \$500 and it was asked if it is actually \$100.00.

Ms. Rubenstein moved to approve the \$100 donation to the Italian Film & Cultural Festival, second by Mr. Fernandez, motion carried by unanimous voice vote.

8. Reports and Updates

a. Livingstone, Zambia visit – Julie Bystrom

Mr. Delgado said he was very impressed with all the detail and work that both Ms. Garcia y Griego and Ms. Bystrom provided towards this event success.

Ms. Bystrom provided a detailed report on the delegation from Zambia. They were greeted by the Mayor and his wife and Firefighters. St. Francis Hotel sponsored them and provided their lodging. Dr. Case set up an educational tour at the Santa Fe Community College; they met with the City Manager, City Attorney and the Finance Director. They also met with Judge Yalman at the Municipal Court. Their total visit was 5 days. There were social events scheduled for them and they all enjoyed the

SANTA FE SISTER CITIES COMMITTEE

Wednesday, November 13, 2013

scenic beauty of Santa Fe. They were able to go to the Museums, to enjoy the music of the Mariachi's and to experience the actual court hearings at the Municipal Court. Their feedback was the excitement to back and do training with their firefighters.

I intended with a farewell dinner that Fire Station 3 created for them. Ms. Garcia y Griego touched on all of the state and national agencies that helped make this trip possible. There was a lot of cohesive work and many good relationships were made for future trips.

b. San Miguel de Allende visit – Julie Bystrom

Ms. Garcia y Griego provided information on the visit from San Miguel de Allende and their delegation. There was a formal signing of the agreement and Councilor Ambura was present for the signing. It was interesting to learn that their Mayor position is an appointed position for 3 years and they come in with their cabinet. It was noted that they have a growing senior population and one of their requests were to see retirement facilities. Mr. Moore added that Santa Fe Workshops puts together photographic workshops and helps to coordinate events for our community.

The Chair expressed his sincerest of thanks, both events were exceptional.

9. Other Items

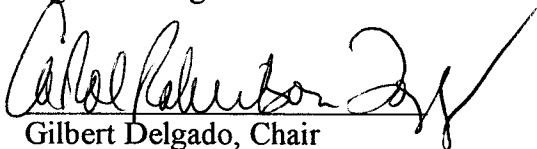
Carl Moore is going to the Cuban sister city next week. Mr. Rubenstein will support him with official welcome information. Mr. Moore mentioned that Cuba is the only country that he knows of that has an International Officer that works with you to make sure that your paperwork is accurate.

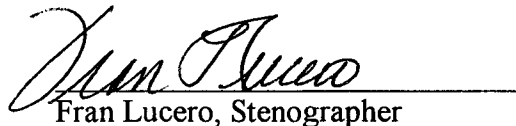
Ling Tong talked about the relationship with Icheon. Icheon see a strong cultural and education exchange with the help of Dr. Case, with the Santa Fe Community College.

10. Adjournment

There being no further business to come before the Sister Cities Committee, the meeting was adjourned at 5:00 pm.

Signature Page:


Gilbert Delgado, Chair


Fran Lucero, Stenographer