



Agenda

DATE 1/15/14 TIME 3:48 PM

PREPARED BY Shannon Cantu

APPROVED BY [Signature]

PUBLIC SAFETY COMMITTEE
Thursday, January 23, 2014
4:00 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of agenda
3. Approval of Tuesday, December 17, 2013 minutes
4. Old business:
 - A. NONE
5. New business:
 - A. 2013 State Homeland Security Grant Acceptance (Emergency Manager Andrew Phelps)
 - B. 2011 State Homeland Security Grant (Supplemental) Acceptance (Emergency Manager Andrew Phelps)
 - C. Battalion Chief Vacancy (Fire Chief Erik Litzenberg)
6. Matters from Municipal Court
7. Matters from Police Chief Raymond Rael
8. Matters from Fire Chief Erik Litzenberg
9. Matters from Committee Members
10. Communications from the Floor
11. Adjournment

For information regarding the agenda, you can call Shannon Cantu at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**PUBLIC SAFETY COMMITTEE
INDEX
January 23, 2014**

Cover, Call to Order and Roll Call	The meeting of January 23, 2014 was called to order by the Vice Chair, Mr. Harris at 4:00 pm in the City Councilor's Chambers, a quorum was declared by roll call. Councilor Trujillo resumed the Chairmanship at 4:15 pm.	Page 1-2
Approval of Agenda	<i>Councilor Rivera moved to approve the agenda as presented, second by Dr. Mier, motion carried by unanimous voice vote.</i>	Page 2
Approval of December 17, 2014 Minutes	<i>Dr. Mier moved to approve the minutes of December 17, 2013 as presented, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	Page 2
Old Business	None	
New Business 2013 State Homeland Security Grant Acceptance (Emergency Manager Andrew Phelps) 2013 State Homeland Security Grant (Supplemental) Acceptance (Emergency Manager Andrew Phelps) Battalion Chief Vacancy (Fire Chief Erik Litzenberg)	<i>Councilor Rivera moved for approval of 2013 State Homeland Security Grant Acceptance, second by Dr. Mier, motion carried by unanimous voice vote.</i> <i>Councilor Rivera moved to approve the 2013 State Homeland Security Grant (Supplemental), second by Dr. Mier, motion carried by unanimous voice vote.</i>	Page 3
Matters from Municipal Court	Report Included in Packet	Page 3
Matters from Police Chief Ray Rael	Informational	Page 4
Matters from Fire Chief Erik Litzenberg (Assistant Chief Jan Snyder)	Informational	Page 4
Matters from Committee Members	Informational	Page 4
Matters from the Floor	None	Page 5
Adjournment and Signature Page	There being no further business to come before the Public Safety Committee, the meeting was adjourned at 4:35 pm.	Page 5

PUBLIC SAFETY COMMITTEE
Thursday, January 23, 2014
4:00 PM – 4:35 PM
City Council Chambers
200 Lincoln Avenue, Santa Fe, NM 87501

MINUTES

1. Call to Order

The Public Safety Committee meeting was called to order at 4:00 pm by Mr. Herbert Harris, Vice Chair, roll call constitutes a quorum. The Chair resumed the meeting at 4:15 pm.

2. Roll Call

Present

Councilor Ron Trujillo
Councilor Chris Rivera
Dr. Mike Mier
Mr. Herbert Harris
Mr. Peter Mizrahi

Not Present

Dr. Nancy Owen Lewis
Mike Bowen

Others Present

Chief Ray Rael, SFPD
Assistant Chief Jan Snyder, SFFD
Andrew Phelps, Emergency Manager
Fran Lucero, Stenographer

3. Approval of Agenda

No changes from staff.

Councilor Rivera moved to approve the agenda as presented, second by Dr. Mier, motion carried by unanimous voice vote.

4. Approval of Tuesday, December 17, 2013 minutes

Dr. Mier moved to approve the minutes of December 17, 2013 as presented, second by Councilor Rivera, motion carried by unanimous voice vote.

5. Old business:

A. NONE

6. New business:

A. 2013 State Homeland Security Grant Acceptance (Emergency Manager Andrew Phelps)

This sub-grant provides \$194,420 for Police Department Special Weapons and Tactics SWAT Team training and equipment as well as equipment, training and exercise for Incident Management. There are no local match requirements for this grant. The sub-grant expires on November 30, 2014. Funding is as follows:

SWAT Training and Equipment - \$105,000

Incident Management Team Training Equipment and Exercise - \$89,420

Councilor Rivera moved for approval of 2013 State Homeland Security Grant Acceptance, second by Dr. Mier, motion carried by unanimous voice vote.

- B. 2013 State Homeland Security Grant (Supplemental) Acceptance (Emergency Manager Andrew Phelps)

2013 State Homeland Security Grant was awarded on October 1, 2013. This sub grant provides \$9,790.10 for travel and per diem expenses to attend state-approved homeland security and emergency management and response training, conferences, workshops, and related events. There are no local match requirements for this grant. The sub-grant expires on July 30, 2014.

Let the record reflect that the Memo dated November 15, 2013 refers to the grant as 2011 and it should be corrected to reflect 2013.

The Vice Chair asked if this money goes directly to the Police Department. Mr. Phelps said that the funded award is managed in his office.

Councilor Rivera moved to approve the 2013 State Homeland Security Grant (Supplemental), second by Dr. Mier, motion carried by unanimous voice vote.

- C. Battalion Chief Vacancy (Fire Chief Erik Litzenberg)

Memo dated January 16, 2014 from Chief Litzenberg details the Battalion Chief Vacancy in response to a request from the Public Safety Committee on November 19, 2013. Asst. Chief Jan Snyder explained that the Fire Department at this time would not proceed to fill the Battalion Chief position. A combination of staffing has been done for coverage needed. This position will be brought back in the next year budget proposal which will be prepared next week.

Councilor Rivera expressed his thanks for the update and is pleased that this position will be request for the next budget fiscal year.

7. Matters from Municipal Court

Report in committee packet for committee review. There being no one in attendance to accept questions, any questions can be brought back to the next meeting.

Councilor Rivera asked if the electronic transition has already been complete at the municipal court. Chief Rael said that to his knowledge he believe only the citations have been digitized at this time.

Dr. Mier expressed his thanks for the barricades coming down on St. Francis Drive from Alta Vista and Cordova Road. This action took place after the last Public Safety Committee meeting and is pleased that the voiced concerns were addressed.

8. Matters from Police Chief Raymond Rael

Santa Fe Property Crimes Comparisons – Chief Rael reported a 32% decrease in burglaries.

Chief Rael informed the committee that the GPS equipment is installed to insure that the closest unit is dispatched on a priority call. This should reduce the response time substantially.

The Recruiting commercial will start next week. Once the finished product is ready it will be shared with the Public Safety Committee.

Chief Rael stated there are 3 vacancies and interviews have been set up. The 10 positions that have been granted for annexation should be filled by the end of March.

Councilor Rivera informed Chief Rael of constituent concerns on the burglaries in the Osage area. Police Chief Rael said that the property crime division is working on this as a priority and it is an area which is being closely monitored.

9. Matters from Fire Chief Erik Litzenberg (Assistant Chief Jan Snyder)

The Cadet class will be graduating on February 21, 2014. It will take place at 9:30 am at the Department of Public Safety on Jaguar Drive. An official announcement will be sent out to the committee. There are 14 individuals who will enter the field and will start the next day after their graduation. Councilor Rivera asked that the invitation also be sent by e-mail.

A job announcement has been put out for seasonal wild land firefighters. This year two groups will be hired based on funding sources; one will be internally funded through reimbursements from last fire season and the other is a grant award. We will have close to 20 additional seasonal wild land firefighters working in and around the city area. When not fighting fires they will be doing city projects, home assessments and things of that nature around the city. Dr. Mier asked that the job announcement be sent to him electronically.

Assistant Chief Jan Snyder proudly noted that he would provide Chief Rivera (Councilor Rivera) with a retiree badge. A retiree badge will be provided to all retiring Fire Chiefs.

There was a question from the committee regarding the EMT class at the Santa Fe Community College. Assistant Chief Snyder said that they are working on an alternative class. They are being sent to AFT right now. SFFD is in hopes that SFCC gets things worked out. SFFD is considering doing the classes through the department yet it was emphasized that the SFFD is not set up right now to conduct these classes. More updates will follow. Accreditation will need to be worked on through one of the New Mexico Universities. Councilor Rivera said that through conversations with the SFCC it is their hopes to resume the classes in the fall.

10. Matters from Committee Members

Update was requested from Chief Rael regarding the Emergency Extension and the RFP process. Chief Rael said that it is also being reviewed in Legal.

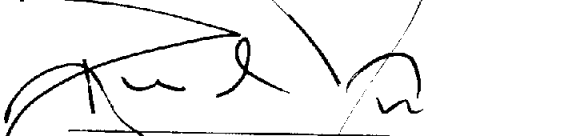
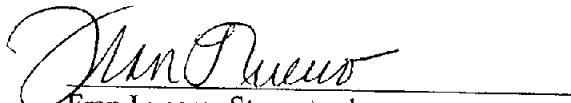
A request was made to Chief Rael regarding a need for continued traffic surveys and possibly increased speed patrol.

11. Communications from the Floor
None

12. Adjournment

There being no further business to come before the Public Safety Committee, the meeting was adjourned at 4:35 pm.

Signature Page:


Councilor Ron Trujillo
Fran Lucero, Stenographer