



Agenda

DATE 12/11/13 TIME 9:10a
BY Mania Finley
APPROVED [Signature]

SANTA FE PUBLIC LIBRARY BOARD MEETING

**Main Library
145 Washington Avenue
Pick Room
Tuesday, December 17, 2013
4:30 p.m.**

- I. ROLL CALL
- II. APPROVAL OF MINUTES
November 19, 2013
- III. PRESIDENT'S REPORT
- IV. DIRECTOR'S REPORT
- V. NEW BUSINESS
1. No New Business
- VI. OLD BUSINESS
1. Update on Library Needs/Services
- VII. DATE OF NEXT BOARD MEETING
- VIII. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**MINUTES OF THE
CITY OF SANTA FE
PUBLIC LIBRARY BOARD MEETING
December 17, 2013
Santa Fe, New Mexico**

PROCEDURES

A regular meeting of the City of Santa Fe Public Library Board was called to order on this date by Vice President Grace Brill at approximately 4:33 p.m., in the Pick Room, at the Main Library, 145 Washington Avenue.

Roll Call

Roll call indicated the presence of a quorum as follows:

Members Present

Grace Brill, Vice President
Rebecca Allahyari
Emily Dwyer
Lou Hernandez
David Wagner
Jose Sanchez

Excused

Jan Duggan

Staff Present

Pat Hodapp

APPROVAL OF MINUTES

Emily made a motion to approve the November 19, 2013 minutes, seconded by Rebecca, which passed unanimously by voice vote.

PRESIDENT'S REPORT

No President's report.

DIRECTOR'S REPORT

Pat announced that the County MOU for funding is \$25,000 this year. The County began granting funds when the Southside Branch was built to offset some of the costs of serving the County residents. The funds are only earmarked for support of library programs and services. Pat pointed out that the County residents hold approximately 18 percent of library cards and if the County paid based on usage, the amount would be closer to \$720,000. It is a gift initiated by former County Manager Roman Abeyta.

The Library staff organized and conducted the Alternative Gift Market which benefits five local non-profits and the national Alternative Gift Market. The event drew hundreds to the DeVargas Mall. The Library chose to request support for children's books and to support the Books for Babies program. The latter gives every new baby born in Santa Fe County, at the hospital or by midwife, a special bag which contains a book, CD of lullabies plus library information and materials from St. Vincent's hospital foundation. The program is one sponsored by the Brindle Foundation that had asked for Friends support. Approximately 1500 bags are given out each year. The two weekend event gave volunteers and staff an opportunity to present to the public what the Library does for children and promote the Books for Babies. Storytelling staff and local children's choir added to the festivities. The

Market raised a total of \$41,000, up \$11,000 from 2012. The Library raised \$2,400 and Books for Babies earned \$ 1,920.

Pat announced that Henrietta Valdez, a twenty five year veteran of the Library is retiring December 31. Henrietta most recently has worked in the Technical Services Department. Pat will provide a draft letter of congratulations to Grace to be sent on behalf of the Library Board.

NEW BUSINESS

No new business.

OLD BUSINESS

The issue of lack of staffing was addressed. Pat updated the Board on vacancies and the request to fill positions not funded in the 2013-14 budget. Currently the Library is working to fill 9 regular vacancies due to retirement, staff moving out of state, or staff taking other positions in the Library. In addition, unfunded positions total three staff. Filling a vacancy can take up to two months as the positions are advertised, interviewed and sent through the City hiring process from Pat's director to Human Resources to Budget to the City Manager for signature. Discussion was held on how to manage the shortage of staff.

The status of the La Farge Branch was discussed. Pat reported that Ike Pino was in talks with the schools regarding the land at the Llano Street location. Both parties have approximately one month to make a proposal regarding the land and the buildings. It was brought up that building a new La Farge to the west of the current location was an option that was being discussed. The schools have evidenced some interest in having a youth center at the site of the old Tino Griego pool with access to library resources.

The issue of transients and homeless at the libraries was raised. Lou suggested that instead of building a library in mid-town, near the old La Farge location, the City could incorporate the Main Library into one building which might be a solution. Rebecca noted that the issue of homeless using resources was a moot point as the transients and homeless seem to make use of facilities all over Santa Fe. The board expressed interest in devoting the bulk of issues surrounding La Farge library in the next meeting and requested that any more routine items be handled in a brief written report.

Discussion was held regarding the need to have an election of a president before the regularly scheduled July election. Pat reported that the City Clerk had stated that as long as the election was in the Board agenda, an election could be held. Pat will research that further. Grace, in discussion with the Board members present, proposed that those interested in serving as an officer email their interest to Maria at mpfinley@santafenm.gov by the January meeting. This will be shared with Board members so as to be voted upon at the February meeting.

Grace asked for information on how Board members could get something on the Board agenda. Pat stated that suggestions needed to be in two weeks prior to the meeting so that Maria can get them on the agenda which goes to the City Clerk's office for posting and advertising. Pat recommended suggestions be sent to Grace for inclusion on the agenda. Pat will work with Grace to send out suggestions in advance to the Board members.

Emily asked for clarification on the State Open Meetings rules and transparency. Pat shared that any meeting of the Library Board as a whole or a majority, four members, has to be posted per open meeting rules. That is why in the past Board committees working on issues would have three Board members so that they could meet without having to post the meeting. Emily will research transparency and open meeting rules in depth and report to the Board.

DATE OF NEXT BOARD MEETING


The next regularly scheduled meeting will be held on January 21, 2014 in the Pick Room, at the Main Library, 145 Washington Avenue, Santa Fe, at 4:30 p.m.

The library has received no requests for patron information and library usage through the Homeland Security act or other agencies.

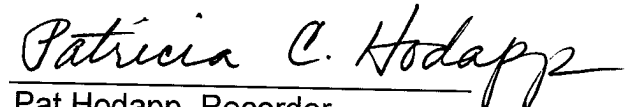
ADJOURNMENT

Rebecca made a motion to adjourn, seconded by Jose, which passed unanimously by voice vote. The meeting adjourned at approximately 5:35 p.m.

ACCEPTED BY:



Grace Brill, Vice President



Pat Hodapp, Recorder