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**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2014-1**

**INTRODUCED BY:**

Mayor Coss

**A RESOLUTION**

**REPEALING RESOLUTION NO. 2013-1 RELATING TO THE OPEN MEETINGS ACT;  
ADOPTING THE STATE OF NEW MEXICO OPEN MEETINGS ACT BY REFERENCE;  
AND ADOPTING NOTICE REQUIREMENTS.**

**WHEREAS**, the City of Santa Fe desires to repeal Resolution No. 2013-1 relating to the Open Meetings Act; and

**WHEREAS**, the City of Santa Fe desires to adopt the New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4 NMSA 1978, for purposes of compliance with state law; and

**WHEREAS**, the City of Santa Fe desires to adopt notice requirements for the City of Santa Fe's governing body and its agencies, commissions, committees or other policy-making bodies; and

**WHEREAS**, the City of Santa Fe is hereby giving its annual notice to the public of its determination, pursuant to Section 10-15-1(D) NMSA 1978 that seventy two hours notice prior to meetings and the meetings of its agencies, commissions, or other policy-making bodies is deemed by the City to be reasonable notice.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE**

1 **CITY OF SANTA FE** that:

2 **Section 1.** Resolution No. 2013-1 is hereby repealed.

3 **Section 2.** The New Mexico Open Meetings Act, Sections 10-15-1 through 10-15-4  
4 NMSA 1978 is hereby adopted by reference and incorporated fully as if set out herein.

5 **Section 3.** The notice requirements set forth below are hereby adopted.

6 A. A minimum of 72 hours notice of all regular meetings of the governing body  
7 and its subordinate bodies shall be given in advance of such regular meetings. The date, time  
8 and place shall appear on an agenda and shall be made available to the public and news media  
9 through reasonable means including posting on the city's website. The agenda shall be filed,  
10 recorded and posted with the office of the city clerk.

11 B. Regular meetings of the governing body shall be held on the second and last  
12 Wednesday of each month in two sessions: the afternoon session, which will begin promptly at  
13 5:00 p.m. for purposes of presentations, committee hearings, and approval of consent calendar  
14 items and the evening session, which will begin promptly at 7:00 p.m. for the purposes of  
15 hearing petitions from the floor, public hearings or matters of public importance. Regular  
16 meetings are normally scheduled to be held at the city council chambers of the municipal  
17 building of the city, located at Lincoln and Marcy streets, Santa Fe. In the event a study session  
18 is called, notice shall follow the same requirements of a special meeting as specified in  
19 Subparagraph C.

20 C. A minimum of 72 hours notice of all special meetings of the governing body  
21 and its subordinate bodies shall be given in advance of such special meeting.

22 D. Special meetings are normally held at the same place specified in Subparagraph  
23 B of this resolution. The date, time and place of the special meeting shall appear on the agenda  
24 and be made available to the public and news media through reasonable means including posting  
25 on the city's website. The agenda shall be filed, recorded and posted with the office of the city


1 clerk.

2 E. The governing body of the city hereby requires that every quasi-judicial  
3 committee, board or commission, including but not limited to the planning commission, historic  
4 design review board and board of adjustment, shall follow the same notice requirements as the  
5 governing body, and as provided in this resolution and the New Mexico Open Meetings Act.

6 F. The governing body of the city hereby requires that all other boards,  
7 commissions, committees or other policy-making bodies shall follow the same notice  
8 requirements as provided by the New Mexico Open Meetings Act.

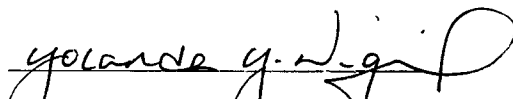
9 G. The mayor or city council of the city may call, with, if possible, up to 24 hours  
10 notice, a meeting of the governing body, or any board, commission, committee or other policy-  
11 making body of the municipality to consider any matter that needs emergency treatment because  
12 of a clear and present danger to the health, welfare or safety of the people of the city. When  
13 possible, 24 hour telephonic notice will be given to all media who normally cover city meetings  
14 before the emergency meeting commences.

15 PASSED, APPROVED and ADOPTED this 8th day of January, 2014.

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17 DAVID COSS, MAYOR

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20 ATTEST:

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23 YOLANDA Y. VIGIL, CITY CLERK

1 APPROVED AS TO FORM:

2 Kelley A. Brennan

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4 KELLEY A. BRENNAN, INTERIM CITY ATTORNEY

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25 *CAO/Melissa/Resolutions 2014/2014-1 Open Meetings Act*