



# Agenda

DATE 5/22/13 TIME 8:40a

SERVED BY Kristin Slater-Huff

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## RETIRED SENIOR VOLUNTEER PROGRAM (RSVP) ADVISORY COUNCIL MEETING

Tuesday, May 28 2013

10:00 a.m.

MEG Senior Center Board Room  
1121 Alto Street Santa Fe, NM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Approval of Minutes from meeting March 26, 2013
6. Business Reports
  - a) RSVP Coordinator's Report, Kristin Slater-Huff
  - b) Senior Board Report, Doug Schocke
  - c) Other reports, if applicable
7. Old/Unfinished Business
8. New Business/Announcements
9. Advisory Council Membership
  - a) Election of a new Vice-Chairperson
10. Time and place of next meeting
11. Adjournment

Persons with disabilities in need of accommodations, contact the City Clerk's office  
at 955-6520, five (5) working days prior to meeting date.

## **Retired Senior Volunteer Program**

### **Advisory Council Meeting**

#### **Minutes for May 28, 2013**

**Members Present:** Manny Valdez, Janet Amtmann, Joyce Martinez, Frank Lucero, and Doug Schocke

**Members Absent:** Christine Sandoval, Carmen Ortiz, Barbara Anderson-Acosta, and Ted Yamada. Mariano Tixier is apparently no longer a member.

**Staff:** Present; Kristin Slater-Huff and Marisa Romero

Meeting was called to order by Chairman Manny Valdez at 10:08

**Agenda:** approved by acclamation

**Minutes:** approved with corrections

**RSVP Report:** (See Kristin's report) Kristin reported that an RSVP progress report had been sent to the State and recommended for approval.

The RSVP budget status showed a flat budget from the Federal Government of \$28,912. The State of New Mexico increased the budget from \$38,845 to \$42,000. However, the City of Santa Fe reduced the RSVP budget (as well as the other programs: Senior Foster and Grandparent). RSVP was reduced by \$22,580 from \$60,975 that was received last year. Kristin said the City is committed to pay the salary of both Marisa and Kristin. She is trying to adjust for these new budget concerns.

Another Estate Planning program is planned for August 7<sup>th</sup> in the evening at the Mary Ester Gonzales Center.

**Senior Advisory Report:** Doug Schoke reported that plans are in the works for a new addition to include an expanded computer lab at the MEG Center. He also said that his non-profit was to receive donated computers from the Area Agency on Aging that his non-profit can distribute to needy seniors.

**New Business:** Chairman Valdez asked for nominations for Vice Chair, but no names were put forth. The matter was tabled until the next meeting.

Janet reported on two county projects: the expansion of the Adam Senior Center and the Vista Grande Library in Eldorado. The library construction has begun and plans for the senior center expansion should be approved soon.

The next meeting will be July 23<sup>rd</sup> at the MEG center.

Meeting was adjourned at 11:10.

Respectfully submitted by

Janet Amtmann, Secretary

# RSVP Coordinator's Report

## May 28, 2013

### Volunteer Recognition

- The Mayor's Senior Volunteer Celebration on May 7<sup>th</sup> was a great success, with well over 400 attendees, including the Secretary of the Aging and Long-Term Services Department and staff and volunteers from Senior Volunteer Programs around the state.
- We had a 1950's and gave door prizes, trivia quiz prizes, and a great lunch. A lot of people came in '50's attire and danced to the band and enjoyed the Elvis impersonator and the old-fashioned ice cream bar for posing for photos. We have over 300 photos from the day.

### RSVP Grant Status

- We participated in grant update conference calls and watched videos about grant preparation.
- Our most recent Progress Report was read by our state office and recommended for approval.
- We are awaiting the opening of the next cycle, so we can see exact rules about the changes in mandates for RSVP programs. It should open in August to be submitted in October.
- I renewed the CCR registration for the three Senior Volunteer Programs so that we can continue to receive federal funds.
- We have tried to make contact with the Blue Star Mothers as a station representing military support, which is a new CNCS mandate. We have discovered that many volunteers do some military-related activities.
- \* We created a survey of volunteer activities performed for all volunteers to fill out. It gives all of the categories of service we may now report on and the measurements CNCS is making us use to report. We ask volunteers to mark where they serve. There is an "other" section for work that does not fit in (is not reportable as main focus categories) and many volunteers only filled that in.
- The City cut our funding drastically, so we are looking at how to afford the grant writer.

### RSVP Budget Status

- We came close to losing \$4,000 in federal funds because our new accountant was not aware that our federal Fiscal Year ends March 31 so all federal funds must be appropriated by then, while our State and City FYs end June 30.
- \*For FY 2013/14, the federal government awarded us a flat budget of 28,912.
- The state of New Mexico increased our FY 2013/14 budget from \$38,845 to \$42,000 (an increase of \$3,155). They had already sent our contracts for the year, so they had to revise them and send them again.
- \*The City of Santa Fe has historically given us either a flat budget or a slight increase, due to salary and benefit increases they approve for all City employees. This year, with no notice, they slashed budgets for all three Senior Volunteer Programs. RSVP received a total cut of \$22,580 from the \$60,975 we received last year. Two thirds of that came from salaries and benefits and the rest from our operating expenses. We are currently working on making decisions to operate with the cuts.

### Volunteers & Volunteer Stations

- We each participated in two additional Red Cross training sessions, all in Los Alamos, and there are 6 RSVP volunteers and 2 staff members who have earned Red Cross ID badges.
- I have signed an MOU with Civic Housing for the volunteers who will tutor in a reading program being created at Villa Alegre housing.
- I am a certified volunteer with the Aging and Disability Resource Center and I ran an information table at a retirement fair.
- We have almost completed running the names of all 600+ volunteers through the National Sex Offender website, just as a precaution.
- We attended a volunteer appreciation event at Habitat for Humanity and gave Muchas Gracias awards to our volunteers.

### Special Projects / Misc.

- The volunteer handyman we recruited is barely working out so I need to locate another one or two. He keeps telling me to tell clients no.
- We came across a photo album from the 1940's owned by a man in Buffalo, NY and tracked down the owner's family. They were thrilled.
- We assembled and gave out 60 Vials for Life to a church group and have hundreds more.
- The free Estate Planning workshop given by the State Bar was not as successful as last year, but we did have about 40 people attend.
- \*The Food Depot put out a resource book on food banks and quoted me and Ron Vialpando, our director, about food scarcity issues.
- We are both attending meetings for the planning of the N.M. Conference on Aging.
- The only staff person in the Graphics Dept. (which lays out the newsletters) will be on paternity leave for 6 weeks, so all our newsletters will have to be very early, up to the October edition which is due to him by August 5<sup>th</sup>.

Respectfully Submitted,

Kristin Slater-Huff, RSVP Coordinator