

Agenda

DATE 7/29/13 TIME 1:07pm

SERVED BY Anita Medina

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**AIRPORT ADVISORY BOARD MEETING
SANTA FE MUNICIPAL AIRPORT
BUILDING 3002 (JUST NORTH OF TERMINAL BUILDING)
THURSDAY AUGUST 1, 2013
4:00 PM**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF JUNE 6, 2013 MINUTES
5. APPROVAL OF JULY 11, 2013 MINUTES
6. OLD/CONTINUING BUSINESS
 - a. AIRPORT RATES & FEES
 - b. CONSTRUCTION/MAINTENANCE & GRANTS
 - a. AIRPORT OPERATIONS INTERN PROGRAM
 - a. OUTREACH
 - b. AAB RESOLUTION
 - c. CONTRACTS & LEASING
 - i. UNITED AIRLINES LEASE
 - ii. MOLZEN-CORBIN RENEWAL
2. AIRPORT ACTIVITY & FINANCIALS
 - a. AIRCRAFT OPERATIONS
 - b. ENPLANEMENTS/DEPLANEMENTS
 - c. FINANCIALS
 - d. NOISE COMPLAINTS
3. NEW BUSINESS
4. ITEMS FROM THE FLOOR
5. ITEMS FROM THE BOARD
6. ITEMS TO BE DISCUSSED AT THE SEPTEMBER 5, 2013 AIRPORT ADVISORY BOARD MEETING
7. ADJOURN

***REMINDER: ALL PRESENTATION ITEMS BE LIMITED TO 5 MINUTES**

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**Index Summary of Minutes
Airport Advisory Board
August 1, 2013**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
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Call to Order/Roll Call	Meeting was called to order at 4:00 pm by the Chair, Carolyn Cook.	2
Approval of Agenda <i>Ms. Hunke proposed a motion to discuss improving the minutes. As this item is not an action item under the approval of the minutes it was noted as a discussion item.</i>	<i>Ms. Hunke moved to approve the agenda as amended, second by Mr. Ortega, motion carried by unanimous voice vote.</i>	2
Approval of Minutes: June 6, 2013 July 11, 2013 All corrections are noted in the minutes for August 1, 2013.	<i>Mr. Miller moved to approve the June 6, 2013 minutes as corrected, second by Mr. Talarczyk, motion carried by unanimous voice vote.</i> <i>Mr. Talarczyk moved to approve the minutes as amended, second by Mr. Miller, motion carried by unanimous voice vote.</i> <i>Ms. Hunke moved that the minutes include only what has to be there in terms of the quorum and the motions that are made and the vote, one or two sentence summaries of each topic, second by Mr. Ortega, motion carried by unanimous voice vote.</i>	2-4
Old/Continuing Business a. Airport Rates and Fees b. Construction/Maintenance & Grants c. Airport Operations Intern Program d. Outreach e. AAB Resolution f. Contracts and Leasing	Informational, no formal action taken.	5
Airport Activity and Financials a. Aircraft Operations b. Enplanements/Deplanements c. Financials	(Exhibit B and C) Informational, no formal action taken.	6

d. Noise Complaints		
New Business	Informational	6
Items from the Floor	Informational	7
Items from the Board	Informational	7-8
Items to be discussed at the September 5, 2013 Airport Advisory Board Meeting.	<ol style="list-style-type: none"> 1. Terminal Expansion and Funding 2. Minutes 3. Proposed La Bajada Mesa National Monument 	8
Adjournment/Signature Sheet	<i>There being no further business to come before the Airport Advisory Board, Mr. Krohn moved for adjournment at 6:00 pm, second by Ms. Hunke, motion carried by unanimous voice vote.</i>	8
Exhibits	Attached	

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August 1, 2013
MINUTES
4:00 pm – 6:00 pm

The Airport Advisory Board Meeting was called to order at 4:00 pm by the Chair, Carolyn Cook. The meeting was held at the Santa Fe Municipal Airport, Building 3002, Santa Fe, New Mexico. A quorum was declared by roll call.

1. Roll Call

Carolyn Cook, Chair
Elizabeth Hunke
Bob Talarczyk
Mark Miller
Chris Ortega
Ron Krohn

Not Present

Richard Allison

Staff Present:

Francey Jesson, Airport Manager
Anita Medina, Airport Administrative Assistant

Others Present

William Aneshensel, President, Aviation Association of Santa Fe
Rick Thomas, Visitor
Mike Provine, Senior Engineer, Molzen Corbin
Ken DeLapp, Ops Manager, SFAC
Troy Padilla, SFAC GM
Bob Wood, Santa Fe Air Traffic Manager
Anna Serrano for Fran Lucero, Stenographer

2. Approval of Agenda

Additions:

Ms. Hunke proposed a motion to discuss improving the minutes. As this item is not an action item under the approval of the minutes it was noted as a discussion item.

Ms. Hunke moved to approve the agenda as amended, second by Mr. Ortega, motion carried by unanimous voice vote.

3. Approval of Minutes, June 6, 2013

Page 2: Chair Cook re-worded her statement:

Strike paragraph 1 and 2 in 5(b) and replace with documented wording (Exhibit A)
Chair Cook reported she had spoken to Sen. Udall's Washington Office and he stated that the Bill to change Sequestration and continue the funding for Contract Towers is in the Commerce, Science and Educational Committee. There are 28 members of that committee – Sen. Udall being the only member from New Mexico.

All Senators and Rep from NM have stated support of the Bill to keep Airport Towers open.

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Chair Cook shared a letter from Rep Lujan confirming his strong commitment to keeping Contract Towers open and denouncing Sequestration.

- Page 3: Mr. Allison said bio fuel? Ms. Hunke stated that she did not know what that means.
- Page 4: 5th paragraph – Clarification of statement: 75% of the aircraft non-based parking fee. They give 7 cents for every gallon of fuel that they pump.
- Page 5: Bottom, last line before Item 2: which will be the first runway you have ~~with lights~~ - should be LED lights.
- Page 5: The Chair asked for clarification of what Taxiway is being addressed? Taxiway A (Alpha)
- Page 6: Middle of paragraph iv. 14th sentence: safety ~~hill~~ area
- Page 6: Taxiway 8 – should be – Taxiway H (in two places)
- Page 6: bottom of the page: restaurant should be terminal remodel
- Page 7: Paragraph f (iii) Jim took care of this contract. (spell out name and title) Jim Montman, former Airport Manager.
- Page 10: Community & User Contacts: 3rd sentence: ~~water in second hole~~ – should be water in secure hold
- Page 12: 3rd paragraph down refers to Jim – change to Jim Montman, former Airport Manager
- Page 12: second to last paragraph: John's concern – should be John Elling
- Page 12: Delete Sentence: ~~A perfect example of that is that some airports can show that it would be unsafe.~~
- Page 13: Name of Speaker – need to work on getting the names of those who speak from the Gallery
- Page 13: Mr. Allison – My concern is that I am not sure how we would prevent someone from ~~not~~ building a hangar when this is the standard we were going by.
- Page 14: Fill in the blank at bottom of page.
- Page 17: Ms. Hunke moved that ~~her recommendation is that~~ any lease agreements that are underway or in development be continued.....
- Page 17: Items from the floor: Identify last names for the new people from the Board.

Ms. Jesson did share with the Board that the June 6th meeting was in a setting that was very loud and that is when it was decided that the Grill was not the best venue. I can't imagine how the Stenographer can capture all of the content of the meeting with the outside noise. The Chair agreed that it is very difficult.

Mr. Miller moved to approve the June 6, 2013 minutes as corrected, second by Mr. Talarczyk, motion carried by unanimous voice vote.

Approval of Minutes, July 11, 2013

- Page 2: Roll Call: Bill Sauter (retired board member)
Mark Miller should be reflected in the active members. Ken DeLapp, Julieann Grimm
- Page 3: Chris Ortega: Pilot and retired Civil Engineer for 27 years
Mark Miller is already on the board.
- Page 2 & 4: Julianne ~~Graham~~ (Grimm)
Ken ~~DeLap~~ (DeLapp) works for the Santa Fe Air Center
Bob Wood is not retired Airport Tower Manager.
- Correct throughout the minutes: Richard Allison is correct – Not: Ellison
- Page 5: d (iii) liability should be lighting on the runway

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Page 6: Question on the content: Overall load factors for individual airlines. Airport Manager provided clarification on this statement.

Page 7: Mr. Miller asked if we have parking fees for the Aircraft. Ms. Jesson said, No, more information to follow. Mr. Miller stated that he asked if parking fees were listed for vehicles and she clarified and said that they were for the aircraft. Ms. Jesson again clarified that it was the other way around, Mr. Miller had asked if it was aircraft parking and she said that it was automobile parking. Mr. Miller and Ms. Jesson were in agreement.

Page 7, 3rd paragraph: The Chair asked if this was total with terminal expansion. (I was trying to ask if this total was deterring our terminal expansion.) Ms. Jesson said she remembers the question being; is it possible without terminal expansion. Chair stated that is what she meant to say.

Page 7: line 8 – 7,500 should be 75% at first reference. Next reference remains 7, 500

Page 7 & 8: English grammar mistakes.

Page 9: 7 (a) – last sentence, Chair asked for clarification if the Intern is not going to get paid, it was her understanding that they would be paid. Ms. Jesson said that they would normally get paid.

Page 10: The Chair made note that she has not received a bill from Lisa for \$292. *It should say: The Chair made note that she had not received a bill for from Lisa of the Airport Grill for Jim Montman's party. Lisa has been paid \$292 from funds for that party.*

Mr. Talarczyk moved to approve the minutes as amended, second by Mr. Miller, motion carried by unanimous voice vote.

Ms. Hunke made the statement that we should not have to spend so much time in approving the minutes. Her motion is going to address the concerns. There has to be a concern on how the meetings are being recorded. Ms. Jesson stated that the recordings aren't being recorded very well. The Chair commented that more discussion needs to take place on how the minutes are recorded and how they must be edited.

Ms. Hunke said that she does not know what rules the city has for their committees; she knows that the only thing that has to be in the minutes is when the meeting is, who is there and how you arrived at a quorum and any motions that were made and how the vote was made. Nothing else has to be in the minutes. It would be nice to have some summary but they don't have to be verbatim. Summarizing each subject would be sufficient.

Ms. Hunke moved that the minutes include only what has to be there in terms of the quorum and the motions that are made and the vote, one or two sentence summaries of each topic, second by Mr. Ortega, motion carried by unanimous voice vote.

Discussion:

Ms. Jesson informed the Board that she attended a meeting with the City Attorney that dealt with public meetings. There are some very specific rules on how public meetings are announced, what information to hand out at public meetings and how those meetings are recorded. Ms. Jesson told the Board that what she would like to do is have a conversation with the City Clerk and inquire about New Mexico Open Meetings Rules about minutes and how they are recorded. Ms. Jesson informed the Board that one of the things they were instructed on specifically is that when you are in a public meeting; information provided in the agenda has to be published. Ms. Jesson stated that they needed to be sure to follow the rules and she respectfully requested time to meet with the City Clerk. The Board was in full support of this request.

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4. Old/Continuing Business

a. Airport Rates & Fees

Ms. Jesson is working with the State Aviation Division to pursue a Grant to do an Airport rates and fees study. In addition to this the plan would be to do an Air Service Marketability Study which normally goes hand in hand.

b. Construction/Maintenance & Grants

Ms. Jesson reported that the Runway RFP was released today and is due back by August 23rd.

c. Airport Operations Intern Program

Ms. Jesson has created a draft of the job description for this position. She will provide it to Mr. Bulthuis for his review and approval. Ms. Jesson has researched other programs at other airports and the conclusion is that the candidate would need to be full time which is what she would like to have. It was noted that a recent graduate would be the best fit for this airport and Ms. Jesson will make this recommendation to Mr. Bulthuis.

d. Outreach

Ms. Jesson reported that the Santa Fe Municipal Airport has had a tremendous amount of good press making the front page of the New Mexican. Ms. Jesson participated in the Mayor's radio talk show and the City's weekly TV program to talk about the airport. Mayor Coss issued a proclamation at the City Council meeting declaring August "Fly Santa Fe Month." Ms. Jesson informed the Board that every week this month the City Newsletter will have a piece on the Santa Fe Municipal Airport. There is no cost for any of the above mentioned marketing endeavors.

Ms. Jesson extended an invitation to the Board Members on August 15, 2013 extended by the Tourism Committee of the Chamber of Commerce. One of the items that the Chamber had on their annual priority list is to promote air travel in to Santa Fe. Ms. Jesson will not be available to attend and Mr. Talarczyk, Board Member has volunteered to attend that meeting and represent the Airport. The Chair encouraged attendance by the board members.

e. AAB Resolution

The Chair referenced the Airport Advisory Board Resolution, included in the meeting packet and asked the Board Members for feedback. The Chair informed the board members that there would need to be an election of a new Vice Chair upon receipt of Mr. Allison's retirement. Nominations will be accepted once the retirement of Mr. Allison has been acknowledged.

f. Contracts & Leasing

i. United Airlines Lease

Ms. Jesson reported that United Airlines has the draft lease that was approved by the City Attorney's office and she is awaiting their return of the signed lease.

ii. Molzen Corbin Renewal

Ms. Jesson reported that Molzen Corbin contract was approved at City Council at their July 31, 2013 meeting.

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5. Airport Activity & Financials – included in meeting packet.

a. Aircraft Operations (Exhibit B)

Ms. Jesson reported that since the last meeting 3 weeks ago there was not much to report on financials. The good news is that air carrier numbers are going up. No questions from the Board.

b. Enplanements/Deplanements

Ms. Jesson presented actual numbers for Great Lakes and American Eagle and continues to work on getting United Airline numbers. American finished the month at 71% load factor for enplanements and 80% load factors for Deplanement. Great Lakes is still holding steady at the 30-37% for load factors. Ms. Jesson stated that she learned today that United Airline load factors for July were up and are at 66%. A total load factor number report was not available due to the lateness in securing the numbers from United Airlines.

Ms. Hunke: Is Great Lakes still operating under the subsidized program?

Ms. Jesson: No, they are not.

c. Financials (Exhibit C)

A monthly report was not available awaiting a full month of activity to report. American Eagle and Great Lakes Passenger and Landing Monthly Reports were included for the Board review. Second page indicates the revenue payable to the Santa Fe Airport from American Eagle in the amount of \$34,786.41 and Great Lakes in the amount of \$6,293.77. Ms. Jesson informed the Board that a percentage of these fees collected from the airlines can be used for Advertising.

Ms. Jesson informed the Board on the enplanements/deplanements and financial reports from the airlines; their leases require them to provide their monthly reports by the 25th of the following month. Ms. Jesson said that technically the Board would be reviewing numbers that are a month old. The Chair confirmed that they were aware of this clause in the lease.

d. Noise Complaints

Ms. Jesson reported that it has been relatively quiet. There were reports of low flying aircraft which did not qualify as noise complaints.

6. New Business

Mr. Talarczyk asked who inspects the runway daily. Ms. Jesson answered that her maintenance staff inspects the runway two times daily. Regulation is to inspect the runway no less than once a day, we do it in the morning very early before the first air carrier departs and they do it later in the evening when they do the lighting. They do all the runways and all the taxiways.

The Chair asked for an update on the prairie dogs. Ms. Jesson reported that Integrated Pest Control Contractor came out several weeks ago and they did prairie dog relocations. They trapped them live and they send them to a ranch. Ms. Jesson said that she has been out in the field in the last couple of weeks and has not seen any more prairie dogs.

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7. Items from the Floor

Mr. Wood reported that on this date they had finished the adaptation on their radar which was a software upgrade. Mr. Wood said that we are now a key test site for the Stars LITE hardware and are one of five airports that will be test sites for this new software.

Mr. Wood informed the Board that he has sent out an e-mail Airport followers asking them to contact Congress. We have been notified that the House has pulled their Bill 2610 from the floor for further consideration. This Bill would have funded Air Traffic and HUD and some other entities regardless of the proposed budget.

Mr. Wood reported that there were 2-days in June where they ran over 300 operations; one day was 373 and the next was 364. In July there were 6 days where they were over 300 and one of which they were over 400.

Discussion continued on the recent item of fuel charges. Mr. Aneshensel made the statement that the need for reliable data is needed on fuel charges as he continues to hear complaints about fuel. The Chair made the suggestion to send Letters to the Editor regarding the discrepancy in fuel charges. She and other Pilots would be happy to sign this letter and send on to the New Mexican.

Mr. Padilla reported that the jet traffic volume and counts are up with private jet traffic coming in to Santa Fe. It is up about 60% from last year. This increase is partly attributed to the Santa Fe Opera and the Spanish Market activities.

The Chair asked about landing fees. Mr. Padilla answered that they do not charge any landing fees. They do charge a facility fee; example, if a jet comes into our location, they may use all of the amenities, i.e., ice, coffee, popcorn, they use our internet and they may use our crew car and we try to support that with fuel. If we don't get the fuel support then we do charge them a facility fee usage.

Ms. Jesson added information and clarification; only airport operators can charge a landing fee. On some airports the FBO collects the landing fee on behalf of the airport operator but the FBO is not actually charging the landing fees. In the state of New Mexico landing fees on general aviation, I don't know that they are necessarily illegal but if you charge landing fees on general aviation in the State of New Mexico you are no longer eligible for State Aviation funding. Therefore there is no landing fee on general aviation. Mr. Padilla and Ms. Jesson had a conversation about the term infrastructure fee and we agree for clarity that it was a facility fee for the FBO

Ms. Jesson stated that regarding fuel sales, it is very important, particularly for this Board to recognize that fuel sales that are generated on this airport produce revenue for the airport that go back in to the airport. Mr. Padilla has been very helpful with their fuel prices to insure that we at least maintain our volume. Every time someone buys at another airport who are based here, that money goes to that airport it doesn't go to this airport.

8. Items from the Board

Ms. Hunke made reference to a recent article in the Albuquerque Journal regarding the Monument Resolution delayed by Mayor Coss. Point in hand, this Resolution that the City Council was about to hear affects the Airport and Ms. Hunke knew nothing about it. Ms. Hunke feels that the Airport Advisory Board should be aware. Ms. Hunke stated that they could not take any action tonight as it is not on the agenda but she would like to see it on next month's agenda as an action item. It is called

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La Bajada Mesa National Monument and the land in question for expansion does affect the Airport. Ms. Jesson will look in to this matter.

Mr. Krohn recently shared concerns regarding the TSA going through inspection of suitcases by hand and our intent to increase travel volume when we don't have an infrastructure to support it. Question directed to Ms. Jesson; where are we with the terminal upgrades, updates and modernization? Ms. Jesson responded that TSA has no rental space in the Airport because we have no space to rent them. They do not have an office, they don't have a place to work on a computer, they don't have a place to hang their coats. We have no rentable space at the airport. Ms. Jesson has also had a conversation with TSA regarding their going through the suitcases by hand. She asked them about an x-ray screener and is awaiting information regarding the cost and volume needed to have an x-ray machine. Ms. Jesson has had a recent conversation with her supervisor and the City Manager appealing to them the need for more space. They cannot wait until the Airport Master Plan is approved, the need for funding is a need right now. The City Manager will be visiting the Airport very soon to evaluate this situation and assist the Airport Manager on obtaining funding. One of the most critical pieces is that we cannot deny services to any aircraft wanting to fly in to Santa Fe. The shortage of space at the airport is a priority and critical need that Ms. Jesson is addressing with her Supervisor and the City Manager.

The Chair will call Mayor Coss and request a meeting to discuss the urgency of space and funding for expansion. The Board was in agreement.

- 9. Items to be discussed at the September 5, 2013 Airport Advisory Board Meeting.**
Terminal Expansion and Funding
Minutes
Proposed La Bajada Mesa National Monument

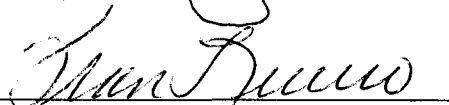
10. Adjournment

There being no further business to come before the Airport Advisory Board, Mr. Krohn moved for adjournment at 6:00 pm, second by Ms. Hunke, motion carried by unanimous voice vote.

Signature Page:



Carolyn Cook, Chair



Fran Lucero, Stenographer

Please strikeout 1st paragraph of 5 b page 2 and the last paragraph
Of 5 b page 3 - and place the following paragraph as first paragraph
Of 5 b. - thank you Carolyn Cook

b. Airport Tower Closure Update

Chair Cook reported she had spoken to Sen. Udall's Washington Office and he stated that the Bill to change Sequestration and Continue the funding for Contract Towers is in the Commerce, Science And Educational Committee. There are 28 members of that committee - Sen. Udall being the only member from NM.

All Senators and Rep from NM have stated support of the Bill to keep Airport Towers open.

Chair Cook shared a letter from Rep Lujan confirming his strong commitment to keeping Contract Towers open and denouncing Sequestration .

Exhibit A - Minutes

Jul-13		AIR CARRIER PASSENGER COUNTS - MONTHLY								
		MONTH			YR TO DATE TOTALS		PERCENTAGE CHANGES			
		Jul-13	Jun-13	Jul-12	2013	2012	Jul-13 Jun-13	Jul-12 Jul-13	13 YTD 12 YTD	July 2013 Load Factor
Enplaned PAX	American	5,244	4,612	5,404	26,946	26,380	13.70%	-2.96%	2.15%	71%
	United									
	Great Lakes	430	413			362	4.12%			37%
	Total	5,674	5,025	5,404	26,946	26,742	12.92%	5.00%	0.76%	
Deplaned PAX	American	5,928	5,180	5,946	28,058	27,187	14.44%	-0.30%	3.20%	80%
	United									
	Great Lakes	382	296			349	29.05%			33%
	Total	6,310	5,476	5,946	28,058	27,536	15.23%	6.12%	1.90%	
Total PAX	American	11,172	9,792	11,350	55,004	53,567	14.09%	-1.57%	2.68%	76%
	United									
	Great Lakes	812	709				14.53%			34%
	Total	11,984	10,501	11,350	55,004	53,567	14.12%	5.59%	2.68%	

United started operating May 2013.
Great Lakes started operating Dec 2012.

United for July not available at time of report.

Load factors estimated based on estimated seat counts. Seat counts based on aircraft equipment max seating configurations. Actual seat counts & load factors from the airlines (seats available for sale on any given flight) were not available.

Exhibit B

2012 SANTA FE MUNICIPAL AIRPORT OPERATIONS

MONTH	ITINERANT				LOCAL			OPERATIONS	LAST YR	MONTH
	Air Taxi	Gen. Avia	Military	Total Itinerant	Civil	Military	Total Local	TOTAL	DIFFERENCE	
Jan -12	389	465	85	939	3893	400	4293	5232	-566	Jan -12
Feb -12	371	389	111	871	3259	252	3511	4382	-157	Feb -12
Mar -12	414	427	92	933	3882	292	4174	5107	-933	Mar -12
Apr -12	426	387	58	871	3371	187	3558	4429	-136	Apr -12
May -12	503	469	66	1038	4222	252	4474	5512	-211	May -12
Jun -12	489	507	54	1050	4527	323	4850	5900	-557	Jun -12
Jul -12	692	653	65	1410	4328	337	4665	6075	-1075	Jul -12
Aug -12	627	751	56	1434	4660	482	5142	6576	16	Aug -12
Sept -12	548	563	65	1176	4015	365	4380	5556	49	Sept -12
Oct -12	461	626	69	1156	4248	426	4674	5830	-226	Oct -12
Nov -12	435	455	67	957	4243	512	4755	5712	612	Nov -12
Dec -12	616	412	42	1070	3771	306	4077	5147	1630	Dec -12
TOTALS	5971	6104	830	12905	48419	4134	52553	65458		
TOTAL OPERATIONS DIFFERENCE FROM LAST YEAR, TO DATE								-1554		

2013 SANTA FE MUNICIPAL AIRPORT OPERATIONS

MONTH	ITINERANT				LOCAL			OPERATIONS	LAST YR	MONTH
	Air Taxi	Gen. Avia	Military	Total Itinerant	Civil	Military	Total Local	TOTAL	DIFFERENCE	
Jan -13	545	374	91	1010	3606	670	4276	5286	54	Jan -13
Feb -13	537	360	56	953	3608	433	4041	4994	612	Feb -13
Mar -13	688	444	60	1192	3842	580	4422	5614	507	Mar -13
Apr -13	656	431	39	1126	4013	495	4508	5634	1205	Apr -13
May -13	779	474	26	1279	4928	218	5146	6425	913	May -13
Jun -13	757	512	49	1318	4739	393	5132	6450	550	Jun -13
Jul -13	873	665	48	1586	5322	579	5901	7487	1412	Jul -13
Aug -13	0	0	0	0	0	0	0	0	0	Aug -13
Sept -13	0	0	0	0	0	0	0	0	0	Sept -13
Oct -13	0	0	0	0	0	0	0	0	0	Oct -13
Nov -13	0	0	0	0	0	0	0	0	0	Nov -13
Dec -13	0	0	0	0	0	0	0	0	0	Dec -13
TOTALS	4835	3260	369	8464	30058	3368	33426	41890		
TOTAL OPERATIONS DIFFERENCE FROM LAST YEAR, TO DATE								5253		

Exhibit B

AMERICAN EAGLE

Passenger & Landing Monthly Report

Airport: SAF

Month: July 2013

Landing Summary

Aircraft Type	Gross Weight Landed		Number of Landings		Total Weight		Rate		Landing Fee
E145	43,651	x	90	=	3,928,590	x	\$ 3.00	=	#####
E140	41,226	x	60	=	2,473,560	x	\$ 3.00	=	\$ 7,420.68
E135	40,785	x	-	=	-	x	\$ 3.00	=	\$ -
		x		=	-	x	\$ 3.00	=	\$ -
		x	-	=	-	x	\$ 3.00	=	\$ -
		x	-	=	-	x	\$ 3.00	=	\$ -
Totals			150	=	6,402,150	x	\$ 3.00	=	#####

Fire Protection Summary

Aircraft Type	Gross Weight Landed		Number of Landings		Total Weight		Rate		Landing Fee
E145	43,651	x	90	=	3,928,590	x	\$ 1.00	=	\$ 3,928.59
E140	41,226	x	60	=	2,473,560	x	\$ 1.00	=	\$ 2,473.56
E135	40,785	x	-	=	-	x	\$ 1.00	=	\$ -
Totals			150	=	6,402,150	x	\$ 1.00	=	\$ 6,402.15

Enplane & Deplane Summary

Revenue Passengers		Non-Revenue Passengers		Departures	
Enplaned	5,244	Enplaned	169	Flights	155
Deplaned	5,928	Deplaned	168	Cancel	-
Totals	11,172	Totals	337	Totals	155

Equipment Rental

Deicer Monthly		Valet and Baggage Cart		Lav Cart	
Nov to Mar \$1400.00 Monthly		Valet Cart \$50.00 Monthly	\$ 50.00	Monthly \$200.00	\$ 200.00
One Time Charge Apr to Oct Paid in May \$700.00		Baggage Carts \$400.00 Monthly	\$ 400.00		
			\$ 450.00		\$ 200.00

Boarding Ramp Usage

Departures	155	x	\$ 15.00	=	\$ 2,325.00
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Airstart Unit

Times Used	3	x	\$ 75.00	=	\$ 225.00
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Exhibit C

SUMMARY OF RENT AND FEES**AE GL ACCOUNTS**

Gate Fee	5,413 x	\$ 0.50	=	\$ 2,706.50	6404201
Security Fee	117 x	\$ 18.91	=	\$ 2,212.47	7506102
Ramp Fee	1 x	\$ 45.50	=	\$ 45.50	6404101
Airport Rent	1 x	\$ 1,013.34	=	\$ 1,013.34	6404101
Landing Fee	1 x	\$ 19,206.45	=	\$ 19,206.45	6401101
Fire Protection	1 x	\$ 6,402.15	=	\$ 6,402.15	6401101
Equipment Ren	1 x	\$ 3,200.00	=	\$ 3,200.00	6409910
TOTAL DUE				\$ 34,786.41	

I hereby certify that, to the best of my knowledge, the above landing weights and number of landings for the specified period, are an accurate and complete accounting in accordance with our contract agreement.

Signature: Lucy Garcia

31-Jul-13

Phone #: 505-424-2209 Office

GREAT LAKES

Passenger & Landing Monthly Report

Airport: SAF

Month: JULY 2013

Landing Summary

Aircraft Type	Gross Weight Landed		Number of Landings		Total Weight		Rate		Landing Fee
BC 1900	16,765	x	62	=	1,039,430	x	\$ 3.00	=	\$ 3,118.29
0	-	x	-	=	-	x	\$ -	=	\$ -
0	-	x		=	-	x	\$ -	=	\$ -
		x		=	-	x	\$ -	=	\$ -
		x	-	=	-	x	\$ -	=	\$ -
		x	-	=	-	x	\$ -	=	\$ -
Totals			62	=	1,039,430	x	\$ 3.00	=	\$ 3,118.29

Fire Protection Summary

Aircraft Type	Gross Weight Landed		Number of Landings		Total Weight		Rate		Landing Fee
BC 1900	16,765	x	62	=	1,039,430	x	\$ 1.00	=	\$ 1,039.43
0	-	x	-	=	-	x	\$ -	=	\$ -
0	-	x	-	=	-	x	\$ -	=	\$ -
Totals			62	=	1,039,430	x	\$ 1.00	=	\$ 1,039.43

Enplane & Deplane Summary

Revenue Passengers		Non-Revenue Passengers		Departures	
Enplaned	430	Enplaned	25	Flights	60
Deplaned	382	Deplaned	12	Cancel	2
Totals	812	Totals	37	Totals	62

Equipment Rental

Deicer Monthly	Valet and Baggage Cart	Lav Cart
Nov to Mar \$1400.00 Monthly	Valet Cart \$50.00 Monthly	Monthly \$200.00
One Time Charge Apr to Oct Paid in November \$700.00	Baggage Carts \$400.00 Monthly	
\$ -	\$ -	\$ -

Boarding Ramp Usage

Departures	0	x	\$ -	=	\$ -
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Airstart Unit

Times Used	0	x	\$ -	=	\$ -
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Exhibit C

SUMMARY OF RENT AND FEES

Gate Fee	455 x	\$ 0.50	=	\$ 227.50
Security Fee	60 x	\$ 18.91	=	\$ 1,134.60
Ramp Fee	- x		=	
Airport Rent	1 x	\$ -	=	\$ 773.95
Landing Fee	1 x	\$ 3,118.29	=	\$ 3,118.29
Fire Protection	1 x	\$ 1,039.43	=	\$ 1,039.43
Equipment Ren	1 x	\$ -	=	\$ -
TOTAL DUE				\$ 6,293.77

I hereby certify that, to the best of my knowledge, the above landing weights and number of landings for the specified period, are an accurate and complete accounting in accordance with our contract agreement.

Signature: ELI F SUAZO

Date: 08/1/13

Phone #: 505-471-9269