



# Agenda

DATE 11/14/13 TIME 10:52

PREPARED BY Brian Drypolcher

APPROVED BY [Signature]

## SANTA FE RIVER COMMISSION

Thursday, November 14, 2013

6:00 p.m. – 8:00 p.m.

City Councilors' Conference Room, City Hall

200 Lincoln Avenue, Santa Fe, NM

505.955.6840

1. ROLL CALL
2. APPROVAL OF AGENDA
3. APPROVAL OF MINUTES FROM OCTOBER 10, 2013
4. INFORMATION/DISCUSSION/ACTION ITEMS
  - a) Discussion and Action: Review options, and select preferred option for a project or program to be funded via the Santa Fe River, Voluntary River Conservation Fund. (Drypolcher)
  - b) Discussion and Action: Review and approve the schedule for meetings of the Santa Fe River Commission for calendar year 2014. (Drypolcher)
5. MATTERS FROM COMMISSIONERS, MATTERS FROM SUB-COMMITTEES
6. MATTERS FROM STAFF
7. CITIZENS COMMUNICATION FROM THE FLOOR

ADJOURN

Persons with disabilities in need of accommodation, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

## SANTA FE RIVER COMMISSION MEETING - INDEX

Cover Page		1
Call to Order and Roll Call	Meeting was called to order at 6:00 PM by the Chair. A quorum was declared by verbal roll call.	2
Approval of Agenda	<i>Mr. Ellenberg moved to approve the agenda as presented, second by Mr. Buchser, motion carried by unanimous voice vote.</i>	2
Approval of Minutes October 10, 2013	<i>Mr. Ellenberg moved to approve the minutes of October 10, 2013, second by Ms. Doremus, motion carried by unanimous voice vote.</i>	2
<p>Information and Discussion Items</p> <p style="padding-left: 20px;">a. Discussion and Action: Review options and selected preferred option for a project or program to be funded via the Santa Fe River, Voluntary River Fund.</p> <p>Power Point Presentation</p> <p style="padding-left: 20px;">b. Discussion and Action: Review and approve the schedule for meetings of the Santa Fe</p>	<p><i>Mr. Ellenberg moved to endorse the River Commissions request to the governing body that staff – the River Watershed Coordinator, Public Works Department and the Streets and Drainage Division and the Parks Division cooperate and collaborate for the implementation of the Alameda Rain Garden program, second by Mr. Gerberding, motion carried by unanimous voice vote.</i></p> <p>Mr. Ellenberg asked staff to write up a description of the program and show the River Commission how it might proceed for a Council Resolution. The direction is for Mr. Drypolcher to draft and circulate a memo with the descriptors on this program for final consensus from the Commission. It was also noted that the write up should be written in a description that can be released to the Press. Ms. Doremus offered to help with any research elements.</p> <p><i>Mr. Ellenberg moved to approve the 2014 meeting schedule for the Santa Fe River Commission as amended, September 11<sup>th</sup> to September 18<sup>th</sup> due to Zozobra, second by Mr. Gerberding, motion carried by unanimous voice vote.</i></p>	3-5

## SANTA FE RIVER COMMISSION MEETING - INDEX

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<b>River Commission for 2014.</b>		
<b>Matters from Commissioners, Matters from Sub-Committees</b>	<b>Informational</b>	<b>5</b>
<b>Matters from Staff</b>	<b>None</b>	<b>5</b>
<b>Citizens Communications from the floor</b>	<b>None</b>	<b>5</b>
<b>Adjourn</b>	<b>Mr. Gerberding moved to adjourn at 7:15 pm, second by Ms. Pike, motion carried by unanimous voice vote.</b>	<b>5</b>

# SANTA FE RIVER COMMISSION

MINUTES – NOVEMBER 14, 2013 – 6:00 PM – 7:15 PM

City Councilor's Conference Room, Santa Fe, NM

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1. Call to Order/Roll Call

Chairperson Jacobi called the meeting to order at 6:00 pm, a quorum was present and reflected in the roll call.

Present:

Gerald Jacobi, Chair  
Melinda Romero Pike  
Phillip Bové  
John Buchser  
Dale Doremus  
Richard Ellenberg  
Sam Gerberding

Others Present:

Brian Drypolcher  
Anna Serrano for Fran Lucero, Stenographer

2. Approval of Agenda

Mr. Ellenberg moved to approve the agenda as presented, second by Mr. Buchser, motion carried by unanimous voice vote.

3. Approval of Minutes from October 10, 2013

Mr. Ellenberg moved to approve the minutes of October 10, 2013, second by Ms. Doremus, motion carried by unanimous voice vote.

4. Information/Discussion Items

- a. Discussion and Action: Review options, and selected preferred option for a project or program to be funded via the Santa Fe River, Voluntary River Conservation Fund.

*(Power Point presented by Mr. Drypolcher and was followed by the Commissioners) – Discussed the difference of a project and program and the benefits. Mr. Drypolcher defined a program as a series of projects.*

Option 1: The program idea would be a series of infiltration projects all along Alameda – all the way up on East Palace Avenue down to the Torreon Arroyo. That program would be called "Alameda Rain Gardens". (The route was explained in the power point). This recommendation would provide 3.7 acres worth of catchment; you could be catching rain water all through Alameda.

Mr. Ellenberg asked how this would fit in to all of the trail work that has just been done.

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Mr. Drypolcher said with the downtown work, it would fit fine.

Mr. Gerberding brought to Mr. Drypolcher's attention that along Alameda/Don Gaspar, there are numerous boards missing from the fence and he is concerned about children's safety. Thank you.

Ms. Pike asked about the square with rocks, rock filter and debris.

Mr. Drypolcher answered that under the rock there are wood chips and amended soil which is more absorbent and water sinks in. It accelerates infiltration of water that comes in off the streets.

Ms. Doremus made the statement that many urban areas have done studies on how to deal with petroleum issues. It doesn't seem to be toxic to animals; you are going to lose volatiles to the air.

Mr. Drypolcher spoke about the student who did a science project on foam at the beach and did this poster show about organics and how it was caused by decomposition of organic material. One of the city's environmental staff members shared research on naturally occurring foam and agitated water.

*(Mr. Drypolcher continued with the power point presentation.)*

Mr. Drypolcher explained the standard process for procurement with the City is you do an RFP, hire design firm, design firm creates the construction documents, the construction documents are bid, the bid goes to the lowest bidder and they get the job. Or, we do design build; Mr. Drypolcher said he is working legal and procurements to come up with a design build approach for storm water projects on the Arroyo Chamiso. The benefit to this process is it may be more financially beneficial and it also supports what now is working in Santa Fe where firms and teams come together to do these projects for the private sector. It might be an entry way for smaller teams to come in do the project with local business support. Mr. Drypolcher said that he is advocating for design build vs. design bid build.

Mr. Gerberding echoed that when you use local businesses their inclination because they are small is that power of reputation for them is such a profound investment they work hard to make it right. A little different from a large firm where they may have so much more going on that we might have the same investment of quality.

Mr. Drypolcher explained another difference in design bid build is when a contractor gets the bid documents from the City of Santa Fe they know the city is locked in to selecting the lowest bidder with no question. You can do a two phase bid process where you pre-qualify bidders. When you go to bid, it is low bid. With the design build, Mr. Drypolcher would like to use the RFP process instead of a bid process.

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Mr. Drypolcher explained that the RFP he is working on now identifies four project sites and he is asking someone to submit a proposal to do design build for each of those project sites. There is scoring criteria and by City Procurement Code cost has to be at least 20% of the weighted values that are in the scoring. They take into consideration if they have good local knowledge with respect to the requirements, local code; they get scored on that. There are also subsurface companies on call who utilize a unit price list and they can be utilized.

Option 2: Design and Construct a storm water infiltration feature with landscape improvement southeast of Old Santa Fe Trail and include resetting curb stones; install infiltration projects.

If Option 1 is selected, it would be possible to scale the entire project for under \$50,000 with City Manager approval.

If Option 2 is selected it would be possible to start with ad hoc installations as a parallel.

Mr. Ellenberg noted that signage needs to be approved by the H-Board and he feels that the program is great, the name it catch, it can be done in small increments and we need to work on the educational program for the public. You have a good program to promote the river; you have a good plan to use to promote the River fund and a good program to educate the public about the need for this type of infiltration program.

It was noted that money deposited in to the voluntary river conservation fund shall be dedicated to projects that improve the flow of water in the Santa Fe River in ways that enhance the eco-system of the Santa Fe River and its riparian corridor.

***Mr. Ellenberg moved to endorse the River Commissions request to the governing body that staff – the River Watershed Coordinator, Public Works Department and the Streets and Drainage Division and the Parks Division cooperate and collaborate for the implementation of the Alameda Rain Garden program, second by Mr. Gerberding, motion carried by unanimous voice vote.***

Mr. Ellenberg asked staff to write up a description of the program and show the River Commission how it might proceed for a Council Resolution. The direction is for Mr. Drypolcher to draft and circulate a memo with the descriptors on this program for final consensus from the Commission. It was also noted that the write up should be written in a description that can be released to the Press. Ms. Doremus offered to help with any research elements.

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- b. Discussion and Action: Review and approve the schedule for meetings of the Santa Fe River Commission for calendar year 2014.

***Mr. Ellenberg moved to approve the 2014 meeting schedule for the Santa Fe River Commission as amended, September 11<sup>th</sup> to September 18<sup>th</sup> due to Zozobra, second by Mr. Gerberding, motion carried by unanimous voice vote.***

5. Matters from Commissioners, Matters from Sub-committees

- Former Commissioner Matt McQueen has announced that he is running for House District 50.
- Mr. Gerberding said that 5 totem poles along Alameda disappeared a few months back and it has now been learned that the Artist took them away to refurbish them. They are still not back and a lot of people are asking about them.
- Mr. Ellenberg said that at the next meeting; the completion of Nichols is now off till mid-summer on the status reports. He suggested that staff get someone to talk at the next meeting to discuss functionally how they are going to put water in the river. Mr. Drypolcher will invite someone from the Water Division to speak next month.
- Ms. Pike asked if there was any word on who would replace Claudia Borchert. The position has not been advertised at this time.

6. Matters from Staff

None

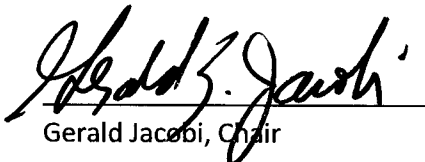
7. Citizens Communication from the Floor

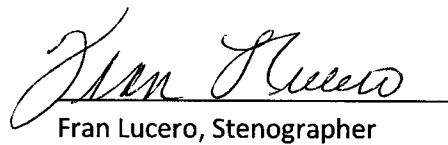
None

8. Adjourn

***Mr. Gerberding moved to adjourn at 7:15 pm, second by Ms. Pike, motion carried by unanimous voice vote.***

Signature Sheet:

  
Gerald Jacobi, Chair

  
Fran Lucero, Stenographer