



Agenda

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DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center

1121 Alto Street, Santa Fe, NM

Wednesday, November 20, 2013

9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – October 16, 2013
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Director
 - A. Program Units of Service
 - B. MEG Friday Food Distribution Update
 - C. 2012 Capital Outlay Request Contract Update
 - D. City/County Scheduled Trips
- VII. COMMITTEE REPORTS
 - A. In-Home Support
 - B. Transportation/Nutrition Programs
 - C. Foster Grandparent/Senior Companion Programs
 - D. RSVP
 - E. Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS
- IX. NEW BUSINESS
 - A. 2014 Board Vacancies
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations may contact the City Clerk's office at (505) 955-6520, five (5) working days prior to the meeting date.

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DIVISION OF SENIOR SERVICES

ADVISORY BOARD MEETING

November 20, 2013

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MINUTES OF THE
DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS

November 20, 2013

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

MEMBERS PRESENT

Andres Romero, Chairperson
Rosemarie Trujillo, Secretary
Bernardo C de Baca
Toni Ann Gallegos
Dennis Gonzales
Elaina K. Gonzalez
Virginia Lucero
Corrine Sanchez
Doug Schocke

MEMBERS ABSENT

Mary Louise Giron, Vice Chairperson, excused
Gilbert Alarid, excused

STAFF PRESENT

Lugi Gonzales, Division of Senior Services Manager
Ron Vialpando, Division of Senior Services Director

OTHERS PRESENT

Judi Beare, on behalf of Virginia Soto
Wesley Sandel, on behalf of Virginia Soto
Robert Sinn, on behalf of Virginia Soto
Virginia Soto
Jo Ann G. Valdez, Stenographer

INVOCATION

Invocation was led by Dennis Gonzales.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Doug Schocke and was recited by all present.

APPROVAL OF AGENDA

Comments from the Floor were moved up on the agenda after Approval of the Minutes.

Ms. Trujillo moved to approve the agenda as amended. Ms. Sanchez seconded the motion. The motion passed unanimously by voice vote.

APPROVAL OF MINUTES: October 16, 2013

Ms. Lucero moved to approve the Minutes of the October 16, 2013 meeting as submitted. Mr. Gonzales seconded the motion. The motion passed unanimously by voice vote.

***COMMENTS FROM THE FLOOR**

Several individuals spoke in response to the letter that was sent to Virginia Soto regarding complaints from senior citizens about her, and her son's (Louis R. Heidel) behavior and management style. Ms. Judi Beare, Mr. Wesley Sandel and Mr. Robert Sinn spoke on behalf of Ms. Soto. They explained that Ms. Soto has set up various programs (Zuma classes, line dancing, etc.) at the Pasatiempo Senior Center and they do not know what they would have done without her. They expressed appreciation for everything Ms. Soto has done for the Center. They indicated that Ms. Soto has not been disrespectful, discourteous and does not bully the seniors, as indicated in the letter. [A copy of a letter that was signed by the dancers was given to the Chairman.]

Virginia Soto said the letter was never sent to her. She got it from other sources and she thinks it is customary to send it to the "accused", as well as everybody else. Secondly, the letter is very degrading and did not start at Pasatiempo. It started all because of the Food Program that they have on Fridays. She said she admits that her nature is to speak loud, so everyone can hear her. She said she told people to wait until the residents got their food first. She noted that people from out of the area are coming there for the food program because the volunteers are the ones who invite their friends,

because it is free food. She did not think it was fair to blame her for something she didn't do. She said she has had this program years prior to these volunteers who recently came into the program and she is no longer part of the program. She said as far as the Center, she has never abused or neglected the seniors; and never has said she is the Manager of the Pasatiempo Center. She merely tries to keep the Center going for the seniors to enjoy for 14 years now and give the seniors entertainment and things to do. She said she is not asking for payment, and does not intent to get paid. She is also not asking for a job. She asked for a copy of the letter and the names of the accusers.

Mr. Sandel asked if they will be hearing what the Board's disposition is on this. He said if Virginia has done something wrong, she needs to know it; and there has to be some guidelines.

Chairman Romero said it is in the hands of the City Manager and the Mayor and he is sure they will notify Ms. Soto of any action that they may take. This is not the responsibility of the Board. The Board is only an advisory Board.

Mr. Vialpando noted that the Division of Senior Services has a Code of Conduct and policies and procedures for the various senior program volunteers to follow, as well as employees.

DSS DIRECTOR'S REPORT

a) Program Units of Service

Mr. Vialpando gave an update on the Program's Units of Services as follows:

- The Division of Senior Services has completed four months of the fiscal year and based on projections, they are exceeding the units of services in all programs.
- The units of services for congregate meals are over projections by 1475 units.
- The units of services for home-delivered meals are over projections by 301 units.
- The units of services for transportation were over by 484 units.
- The units of services for respite are over projections by 49 units; and the units of services for homemaker services are over projections by 592 units.
- The DSS has been short-staffed but has been able to maintain the current level of services. Staff has done an outstanding job in maintaining the same level of services.

b) MEG Friday Food Distribution Update

The Department of Senior Services and the Santa Fe Civic Housing Authority are working together to help distribute food to the Pasatiempo Housing Authority Site and the Mary Esther Gonzales Senior Center site residents. Mr. Vialpando reported that the Food Distribution Program started here at the Mary Esther Gonzales Senior Center and they have already had three distributions. There have been over 79 individuals that have received these services.

Ms. Sanchez asked if this will be done at all the senior centers.

Mr. Vialpando said yes, and the food distribution should be done every Friday.

c) 2012 Capital Outlay Request Update

Mr. Vialpando provided an update on the 2012 Capital Outlay Request noting that the Division of Senior Services has received the grant agreements from the State of New Mexico Aging and Long-Term Services Department and they are in the process of getting these reviewed and approved.

These agreements are for various City of Santa Fe, Division of Senior Services' Capital Improvement projects and/or equipment that were approved during the 2012 Legislative Session and the November 2012 General Obligation Bond election. The agreements and descriptions are as follows:

Agreement # 2013-1204, for **\$185,690** to make improvements at the Luisa Senior Center for building code compliance to include a Fire Prevention System and HVAC.

Agreement # 2013-1205, for **\$146,940** to plan, design and renovate, and equip the Luisa Senior Center with a computer lab addition and flooring.

Agreement # 2013-1206, for **\$134,880** to plan, design, renovate, and equip the Mary Esther Gonzales Senior Center with a computer lab addition, as well as a Fire/Security System.

Agreement # 2013-1207, for **\$300,000** to plan, design, construct and equip a code compliant inventory warehouse to include required fire/security alarm systems.

Agreement # 2013-1208, for **\$8,500** to make improvements for building code compliance at the Pasatiempo Senior Center to include kitchen wall laminate and ceiling tiles.

Agreement # 2013-1210, for **\$111,900** to purchase and install meals equipment for senior centers citywide.

Agreement # 2013-1211, for \$132,000 to purchase and equip vehicles for senior centers citywide.

Agreement # 2013-2014, for \$110,890 to make improvements for code compliant interior and exterior repairs, HVAC system, Fire Prevention system and sidewalks for the Villa Consuelo Senior Center.

Mr. Vialpando noted that the Division of Senior Services is also waiting for two other grant agreements from the State of New Mexico that were approved at last year's Legislative Session. One in the amount of \$154,000 for the Mary Esther Gonzales Senior Center parking lot improvements and another one for \$80,000 for kitchen equipment

d) City/County Scheduled Trips

Mr. Vialpando said the Division of Senior Services received a notice from the County requesting that they be incorporated with the senior trips that the City has. He said they have discussed this with the Travel Committee and they will be meeting with the County Board Members and staff tomorrow to discuss how they are going to address this.

Chairman Romero asked who the large bus belongs to.

Mr. Vialpando said the City of Santa Fe and the Division of Senior Services has received permission and approval from the City to do this. He explained that the trips are [fundraising] trips that are sponsored by the Travel Committee.

COMMITTEE REPORTS:

The written Committee Reports were submitted, distributed and reviewed.
{Please see Exhibit "A" for the specifics.}

In-Home Support Committee

Mr. Gonzales moved to accept the In-Home Support Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.

Transportation and Nutrition Committee

Ms. Sanchez moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.

Foster Grandparent /Senior Companion Programs Committee

Ms. Trujillo moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Ms. Lucero seconded the motion. The motion passed unanimously by voice vote.

RSVP Committee

Ms. Gonzalez moved to accept the RSVP Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Lucero seconded the motion. The motion passed unanimously by voice vote.

Senior Olympic Committee

Ms. Sanchez moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Mr. C de Baca seconded the motion. The motion passed unanimously by voice vote.

UNFINISHED/OTHER BUSINESS

Chairman Romero reported that he, Ron Vialpando and Louise Kippert have been appointed to the Hunger Panel that has been put together to look and identify strategies to address the hunger issue here in New Mexico. He noted that New Mexico is presently ranked #2 in the country in terms of food insecurity and hunger. He mentioned that there will be a statewide Hunger Summit in New Mexico next July and this is a start to work towards that goal. Ms. Obama has been asked to be one of the key speakers for the Hunger Summit.

Chairman Romero mentioned that the medical alerts were brought up at one of the meetings and they are looking at a national initiative that may be tied to Medicaid or Medicare in the future. They are also considering going after grants to get funding to do research on how to get low-cost medical alerts.

Chairman Romero explained that there are now applications for cell phones and this may be an option for the medical alerts.

Ms. Lugi Gonzales was acknowledged for all the hard work she does for the Division of Senior Services. A letter of commendation will be done at a later date.

NEW BUSINESS

A. 2014 Board Vacancies

This agenda item was postponed until the next meeting.

TIME AND PLACE OF NEXT MEETING

The next meeting was scheduled for December 18, 2013 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

ADJOURNMENT

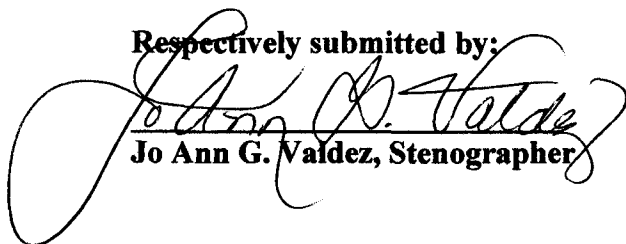
There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.

Approved by:



Andres Romero, Chairperson

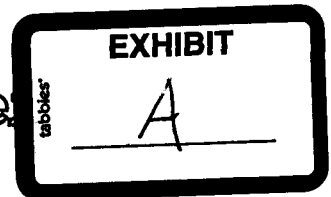
Respectively submitted by:



Jo Ann G. Valdez, Stenographer

City of Santa Fe, New Mexico

memo



DATE: November 14, 2013

TO: Advisory Board Members

FROM: In-Home Support Services Committee
Theresa P. Trujillo, IHSS Supervisor T.T.

SUBJECT: Committee Status Report

September units of service are as follows:

- Homemaker – 813.50 hours to 104 seniors
- Respite – 718.25 hours to 38 caregivers
- Equipment - 32 units
- Nutritional Supplements –124 6-packs (31 cases)

October units of service are as follows:

- Homemaker – 900.50 hours to 104 seniors
- Respite – 821.25 hours to 41 caregivers
- Equipment - 37 units
- Nutritional Supplements – 136 6-packs (34 cases)

Year to date, we are over in Respite hours by 49 hours and over in Homemaker hours by 327.25 hours. IHSS providers have taken a total of 254 hours off the past two months plus two and a half holidays (September 2, September 6 afternoon & October 14).

A Respite Care Provider was hired and she will begin employment on November 18.

We will be having a Caregiver Support Meeting on Tuesday, November 19 at the Mary Esther Gonzales Senior Center at 1:30 pm. Our presenter will be Annabelle Montoya, Northeastern Regional Manager of the Alzheimer's Association. November is National Alzheimer's Disease Awareness Month as well as National Family Caregivers Month.


We are planning a luncheon for our in-home clients/caregivers at Frenchy's Barn on Friday, December 6.

City of Santa Fe, New Mexico

memo

Date: November 18, 2013

To: DSS Advisory Board Members

From:  Thomas Vigil, DSS Program Administrator

Subject: Transportation/Nutrition Committee Monthly Report

Transportation Monthly Report

- In October, DSS staff provided a total of 3,755 rides to seniors.

Nutrition Monthly Report

- In October DSS provided 13,045 meals-on-wheels to DSS clients.
- In October DSS provided 6,110 congregate meals.
- All DSS meal sites held the annual Thanksgiving meal on Friday, November 8th.
- The Annual DSS Christmas meal will be held on Friday, December 13th. All Board members are reminded to attend.

City of Santa Fe, New Mexico

memo

Date: November 18, 2013

To: Senior Services Board of Directors

From: Melanie Montoya, Volunteer Programs Administrator 

Re: Foster Grandparent/Senior Companion (FGP/SCP) Programs

The following are some program highlights:

- With one month short of our mid-year, we are on target in regards to our budget spending. We have all Senior Companion slots filled but we are always recruiting Foster Grandparents.
- Six Foster Grandparents have joined forces with the Santa Fe Public Schools and the Adelante Program, to provide mentoring/tutoring services for children experiencing homelessness. The Foster Grandparents have made a positive impact on the lives of the children, which were specifically identified to be in dire need of tutoring. We are always interested in collaborating with different organizations.
- We continue to get requests for Senior Companion services, almost on a daily basis. Adult Protective Services recognizes the value of our services so they are constantly making referrals. We attempt to work with them but we are currently on a waiting list status for new requests.
- The next mandatory in-service training for Foster Grandparent and Senior Companion volunteers is on Wednesday, November 20th. The presentation will focus on Charity Fraud Prevention – how to spot a scam, how to know if a charity uses gifts wisely, how to protect your friends and family from scammers and how to avoid becoming a scam statistic.
- Staff is currently working on coordinating a holiday luncheon for FGP's and SCP's at a local restaurant. Our low-income volunteers always appreciate the opportunity to eat out at a restaurant and be waited on – and they deserve it!

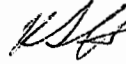
If you have questions or require additional information, please feel free to contact Melanie at 955-4761. Thank you.

City of Santa Fe, New Mexico

memo

DATE: November 7, 2013

TO: DSS Board of Directors

FROM: Kristin Slater-Huff, RSVP Coordinator 

SUBJECT: RSVP Advisory Council Meeting

The RSVP Advisory Council holds regular meetings every other month. Our last meeting was on September 23rd but I gave you an update on that meeting in your October Board Meeting, and our next meeting will be on November 26th. So, the Senior Board of Directors is up to date on our business.

City of Santa Fe, New Mexico

memo

Date: November 18, 2013

To: Board of Directors

Fr: Cristina Villa, DSS Program Coordinator

Subj: Senior Olympics

The Senior Olympics Committee met on Wednesday, November 13th. The committee is currently working on the Senior Olympic Program as well as publicity. Committee members will be registering at the GCCC as well as the SFCC in the months of January and February. They want to try and register as many athletes as possible; being that it is a qualifying year. The committee has agreed to change the fundraising account for the City to the SAC account. They choose the shirt style they will be giving to the athletes.

The next meeting will be on Wednesday, December 11th at 11:00 a.m.