



# Agenda

DATE 9/4/13 TIME 9:45am

SERVED BY Julie Bystrom

RECEIVED BY [Signature]

## SANTA FE SISTER CITIES COMMITTEE

**Wednesday, September 11, 2013**

City Councilors' Conference Room

4:00 p.m. – 5:00 p.m.

955-6707

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - a. August 14, 2013
- IV. Sister Cities Liaison
  - a. Financial Report
- V. Report of Director
- VI. Report of Chair
- VII. Reports and Updates
  - a. Zhang Jie Jie International Country Music Festival Update – Jeff Case
  - b. Update: Livingstone, Zambia visit – Julie Bystrom
  - c. Update: San Miguel de Allende visit – Julie Bystrom
  - d. Update: Zhangjiajie, China delegation visit – Julie Bystrom
  - e. Italian film Festival- activities and support – Cathy Magni
- VIII. Other Items
- VI. Adjournment

\* Persons with disabilities in need of accommodations, contact the City Clerk's Office at 955-6520, five (5) working days prior to meeting date.

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<b>Call to Order and Roll Call</b>	Meeting was called to order at 4:00 PM, City Councilors' Conference Room. A quorum was declared by verbal roll call.	2
<b>Approval of Agenda</b>	VII-E to be reported on by Ms. Debra Garcia y Griego vs. Cathy Magni.  <i>Ms. Magni moved to approve the agenda as amended, second by Mr. Fernandez, motion carried by unanimous voice vote</i>	2
<b>Approval of Minutes August 14, 2013</b>	<i>Mr. Fernandez moved to approve the minutes of August 14, 2013 as presented, second by Mr. Olivas, motion carried by unanimous voice vote.</i>	2
<b>Report of the Liaison</b> a. Financial Report	<i>Informational</i>	3
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<b>Report of the Chair</b>	<i>Informational</i>	4
<b>Reports and Updates</b> a. Zhang Jia Jie International Country Music Festival Update b. Update: Livingstone, Zambia Visit c. Update on San Miguel de Allende d. Update: ZhangJiaJie, China Delegation Visit e. Italian Film Festival – activities and support	<i>Informational no formal action taken.</i>	4-5
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<b>Adjournment</b>	There being no further business, Chair called for adjournment at 5:00 pm	5
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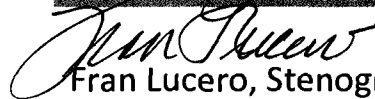
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# Sister Cities Committee Meeting

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Minutes, 9/11/13 –  
Draft Until Approved

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Fran Lucero, Stenographer

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# Sister Cities Committee

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## MINUTES

September 11, 2013  
City Councilor's Conference Room  
4:00 pm – 5:00 pm

### 1. Call to Order

Meeting was called to order by Chairperson Delgado at 4:00 pm. Roll call constitutes a quorum.

Roll Call

#### Present

Gilbert Delgado, Chair  
Rudy Fernandez  
Arthur Olivas  
Cathy Magni  
Dr. Jeff Case  
Bernard Rubenstein  
Carol Robertson Lopez  
Kim Song, Alternate  
Ling Tong, Alternate

#### Not Present

Carl Moore

#### Others Present

Julie Bystrom, Staff Liaison  
Debra Garcia y Griego, Director  
Anna Serrano for Fran Lucero, Stenographer

### II. Approval of Agenda

VII-E to be reported on by Ms. Debra Garcia y Griego vs. Cathy Magni.

*Ms. Magni moved to approve the agenda as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.*

### III. Approval of Minutes

a. August 14, 2013

*Mr. Fernandez moved to approve the minutes of August 14, 2013 as presented, second by Mr. Olivas, motion carried by unanimous voice vote.*

## Sister Cities Committee

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### IV. Sister Cities Liaison

#### a. Financial Report – Julie Bystrom

Deferred report until next month based on open questions from Accounts Payable.

### V. Report of Director

As the new Director for the Arts Commission, Ms. Garcia y Griego took this opportunity to Share her observations with the Committee on the future of the Sister Cities Committee. She committed staff time for the basic infrastructure and fundamental support for this committee such as support of the website. The City does not provide business cards for the Committee but the city does provide contact information for staff should the public need follow up information. Ms. Garcia y Griego said that she will pursue more public relations support from the city. Ms. Garcia y Griego would like to see Goals and Objectives placed on the agenda on a monthly basis in order to collaborate and provide support when possible. Ms. Garcia y Griego said that in her tenure she has seen some wonderful projects come out of this committee and the future holds great opportunity for continued success.

Questions: Can the sign at the airport be reviewed and discussed with Mr. Pino. Improvements are needed to the sign that welcomes our visitors to our city. It is weathered and outdated.

Annual Report Compilation – Request to have the City support a professional cover and printing of the report when it is complete.

It was asked if there are opportunities through the City and the Sister City Committee to help monetarily when coordinating a sister city event. Mr. Rubenstein referenced the example of Cuba; it would be beneficial to have Sister Cities involved in the event and planning, possibly from the PR angle.

Ms. Garcia y Griego said that any topics, i.e., event requests, etc., should be directed to Ms. Bystrom and they can discuss administratively any opportunities available. A decision can then be made if they should be placed on the agenda for discussion and/or action.

The question was asked about the amount of people who sit on the Sister City Committee; is it the right size based on the functions and objectives. Ms. Garcia y Griego said that most committees in the city are about 7-8 members as the official members. She commented that the more members on a committee the quorum ratio needs to be considered.

Dr. Case said that he is interested in schools and education and asked Ms. Garcia y Griego if she was familiar with Partners in Education. Ms. Garcia y Griego informed the

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committee that through the ArtWorks Program there is an established relationship with Partners in Education and the Arts Commission. Dr. Case would like to see Sister Cities fund programs for the Partners in Education. Ms. Garcia y Griego reiterated that topics or ways to support any groups can be brought back to Ms. Bystrom for discussion through the Committee and the City Administration.

Compliments to Ms. Garcia y Griego and accolades of respect for the work she has done to date as Director of the Arts Commission.

### **VI. Report of Chair**

(Reference – Portrait of Andrea Bacigalupa, well known artist and resident of Santa Fe) The Chair informed the committee that the intention was to present this portrait during the Sorrento, Italy visit that did not transpire. Mr. Delgado asked the Committee what their wishes were to proceed with a presentation.

### **VII. Reports and Updates**

#### **a. Zhang Jia Jie International Country Music Festival Update – Jeff Case**

Three goals were to present the Mariachi Group from Santa Fe to participate in the International Country Music Festival, to support and troubles shoot. The group won an award for the best instrumental work. They were great citizen diplomats during this visit. Second goal was to work with the schools and colleges in Zhang Jia Jie and there is a new Mayor. It was noted that the new Mayor studied in Baltimore and that in itself brings an added benefit of his understanding of cultural exchange. Ms. Lopez and Dr. Case were successful in getting a meeting with the Mayor and he made time. Discussion continued on the High School Relationship there with our three high schools in Santa Fe. Dr. Case and Ms. Lopez were welcome and meetings were set up with the educators along with celebratory activities. Dr. Case also proceeded to conduct meetings at the college level to bring back information to the Santa Fe Community College. Pictures and photographs have been delivered to Ms. Bystrom in order to share with the Mayor and City Council. Alma Castro should be recognized as she is just a dynamic individual who represented the city of Santa Fe in a brilliant manner. Mariachi Bank performed at the secondary schools and at the college. Ms. Lopez also talked about the UNESCO relationship and hopes to have the Zhang Jia Jie representatives bring a delegation to Santa Fe. Public relations reporting on this trip will continue. Thank you to Ling Tong for all of her hard work in assisting with the coordination. The Committee members extended their sincerest of thanks to Dr. Case and Ms. Lopez for taking on this monumental project. Thank you.

#### **b. Update: Livingstone, Zambia visit – Julie Bystrom**

Ms. Bystrom reported that at last meeting she reported that 4 individuals would be coming from Livingstone. Since that time, the Prime Minister has now requested the acceptance of 10 additional individuals who could benefit from the training with the Fire Department. The Mayor and the Fire Chief are supportive of this group coming to Santa Fe and the fire department can accommodate this amount. Continuous coordination is on a daily basis, additional report at next meeting. The dates of their visit are September 25 – October 1<sup>st</sup>. The training is nationally recognized and the fire

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department has offered to take them off site to learn wild fire and urban firefighter training. Ms. Bystrom stated if they do come a signing will be scheduled and she would like all of the Committee to attend.

- c. Update: San Miguel de Allende visit – Debra Garcia y Griego  
Staff has been in communication with the representatives from San Miguel de Allende regarding a visit that they have planned to Santa Fe, October 20-26, 2013. They are coming for a clothes fashion event; not too many details are available at this time. The burden of hosting has lessened as they will be here for multiple reasons. The signing has been set for October 22nd at 10:00 am as a ceremony and a luncheon to follow. They will be taken to SFCC to see the fashion design. Dr. Case said that they would love to have this group come to SFCC. Ms. Garcia y Griego will be in communication with Dr. Case to get this arranged. Dr. Case informed staff and the Committee that the President at SFCC is very interested in Sister Cities and in having more activity on the campus.
- d. Update: Zhang Jia Jie, China delegation visit – Julie Bystrom  
Ms. Bystrom said that there will be 6 visitors from Zhang Jia Jie which will overlap the dates of the San Miguel de Allende visitors. The Zhang Jia Jie group will pay for their own accommodations; they would like to pay with city officials and park staff.
- e. Italian Film Festival- Activities and Support – Debra Garcia y Griego  
A request was received for a \$500 contribution to have Sister City sponsorship/identity in the Brochure for the Italian Film Festival. Ms. Garcia y Griego also offered a letter of support from the Mayor and opportunities for members of the Sister City Committee to volunteer with the group. Action is deferred as it was not listed on the agenda as an action item. The committee members would like this item to be a topic of discussion under Action Items at the next month meeting.

It was asked if the Arts Commission could also make a monetary contribution. Ms. Garcia y Griego said that it could not. It was then asked if possible mention of the Italian Film Festival could be posted on the Arts Commission Facebook page. Ms. Garcia y Griego said that this definitely was a possibility. PR support is needed and appreciated.

### **VIII. Other Items**

The Chair expressed his appreciation for full membership in attendance.

Ms. Lopez suggested that Mayor Coss send a letter of congratulations to the new Mayor in Zhang Jia Jie.

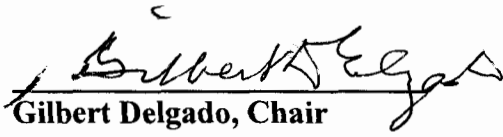
### **VI. Adjournment**

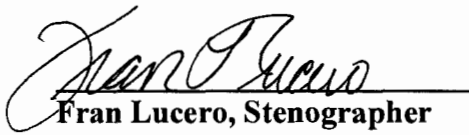
There being no further business to come before the Sister Cities Committee, the meeting was adjourned at 5:00 pm.

## Sister Cities Committee

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### Signature Sheet:

  
Gilbert Delgado, Chair

  
Fran Lucero, Stenographer