



# Agenda

DATE 9/13/13 TIME 8:29a

SERVED BY Bob Siqueiros

RECEIVED BY [Signature]

## BICYCLE AND TRAIL ADVISORY COMMITTEE MEETING

Wednesday, September 18, 2013

5:30 p.m. – 7:30 p.m.

City Council Chambers

Ground Floor, City Hall

**AMENDED**

**A. CALL TO ORDER**

**B. ROLL CALL**

**C. APPROVAL OF AGENDA**

**D. APPROVAL OF MINUTES from July 17, 2013 and August 21, 2013**

**E. CITIZEN COMMUNICATIONS FROM THE FLOOR**

**F. COMMUNICATIONS FROM OTHER AGENCIES.**

**G. DISCUSSION AND ACTION**

1. Discussion and Action Regarding a Resolution Recognizing the Unique Volunteer Services that the Santa Fe Conservation Trust Trails Program Provides on Behalf of the City of Santa Fe's Trails and Open Spaces; and Directing the City Manager to Enter into a Professional Services Agreement with the Santa Fe Conservation Trust to Provide Trails Volunteer Coordinator Services on Behalf of the City of Santa Fe. (Councilor Bushee) (Leroy Pacheco)
2. Discussion Regarding Possible Funding Sources for a Trail Connection from Tierra Contenta and Villa Linda Mall including Right-of Way Acquisition (Engineering Staff).
3. BTAC Request for Additional Information and Continued Discussion and Action Regarding the City of Santa Fe's Participation in the Santa Fe County's Old Santa Fe Trail Road Widening Project (Engineering Staff).
4. BTAC Subcommittee Updates:
  - On-Road
  - Mountain Bike
  - Bike Education and Outreach
  - La Tierra Master Plan

**H. STAFF COMMUNICATIONS**

- 1). BTAC Request for Information Log

**I. COMMITTEE COMMUNICATIONS**

**J. ADJOURNMENT**

**PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.**



# Agenda

CITY CLERK'S OFFICE

DATE 9/11/13 TIME 3:52p

SERVED BY Bob Siqueiros

RECEIVED BY [Signature]

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**CITY OF SANTA FÉ**  
**BICYCLE & TRAIL ADVISORY COMMITTEE**  
**September 18, 2013**

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J. ADJOURNMENT	Adjourned at 7:35 p.m.	12

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**BICYCLE AND TRAIL ADVISORY COMMITTEE**

September 18, 2013  
5:30 p.m. – 7:30 p.m.

**A. CALL TO ORDER**

A regular meeting of the City of Santa Fé Bicycle and Trail Advisory Committee was called to order by Chair Patti Bushee on this date at approximately 5:40 p.m. in Council Chambers at City Hall 200 Lincoln Avenue, Santa Fé, New Mexico.

**B. ROLL CALL**

Roll call indicated a quorum as follows:

**Members Present:**

Patti Bushee, Chair  
Joseph Abbatacola  
Gretchen Grogan  
James Ronald Pacheco  
Shelley Robinson  
Tomás Rivera

**Members Absent:**

John Longworth [Excused]  
Frank Herdman  
Vacancy (Lisa Miles)

**Staff Present:**

Bob Siqueiros  
Eric Martínez  
Keith Wilson

**C. APPROVAL OF AGENDA**

Mr. Abbatacola moved to approve the agenda as presented. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

**D. APPROVAL OF MINUTES**

**1. JULY 17, 2013**

**Ms. Robinson moved to approve the July 17, 2013 BTAC minutes as presented. Mr. Abbatacola seconded the motion and it passed by unanimous voice vote.**

## **2. AUGUST 21, 2013**

**Mr. Ron Pacheco moved to approve the August 21, 2013 BTAC minutes as presented. Ms. Robinson seconded the motion and it passed by unanimous voice vote.**

### **E. CITIZEN'S COMMUNICATIONS FROM THE FLOOR**

Ms. Kat Downing said BTAC was doing a good job

### **F. COMMUNICATIONS FROM OTHER AGENCIES**

Mr. Wilson gave an update on MPO activities.

Mr. Abbatacola how the counting of the pedestrian traffic on the Rail Trail was going.

Mr. Wilson said he could come to next meeting and give an update of the numbers. He talked about the discussions at the Boulder conference.

Mr. Abbatacola asked that Mr. Wilson come next time to give an update on it.

Ms. Lynette Guevara gave a recap of the Gonzales issue meeting - the back bike gate issue.

Chair Bushee said they were going to do both a reconfiguration of the area and the sidewalk.

Ms. Guevara said the grant application for the green belt trail with links from that back gate to trails did not get funded.

Chair Bushee said Mr. Martínez did have some figures in terms of right of way on that trail and suggested that Ms. Guevara could follow up with him.

Ms. Guevara asked if they could do part of the trail if they didn't have funding for doing the whole trail.

Chair Bushee said it would be an interim measure but they could pursue it.

Ms. Robinson thought they had made a lot of progress since the last meeting.

Ms. Grogan asked Mr. Wilson about money for Safe Route to Schools.

Chair Bushee said BTAC already discussed that.

Ms. Robinson said she would be happy to go with Ms. Guevara.

Ms. Guevara noted that the interconnecting issues were discussed at a public meeting.

Ms. Anne Shriver introduced herself and said she moved here from other bike friendly communities. She said the work being done in Santa Fé by BTAC was wonderful. It was nice to be in a community of people who treated bicycles as important. She thanked the City for the new La Tierra Trails connection. She said she rides it a couple times a week.

Chair Bushee asked if she knew about the ribbon cutting.

Ms. Shriver said she did but would be out of town.

Chair Bushee explained to her that BTAC was working toward gold status as a Bicycle Friendly Community.

## **G. DISCUSSION AND ACTION**

### **1. Discussion and Action Regarding a Resolution Recognizing the Unique Volunteer Services that the Santa Fé Conservation Trust Trails Program Provides on Behalf of the City of Santa Fe's Trails and Open Spaces; and Directing the City Manager to Enter into a Professional Services Agreement with the Santa Fé Conservation Trust to Provide Trails Volunteer Coordinator Services on Behalf of the City of Santa Fé. (Councilor Bushee) (Leroy Pacheco)**

Chair Bushee introduced the issue and announced she was leaving soon and asked Mr. Ron Pacheco to chair the rest of the meeting when she left.

Mr. Leroy Pacheco and Margaret Alexander presented.

Mr. Leroy Pacheco described this as a sole source contract with Santa Fé Conservation Trust. Margaret Alexander was on the Board of Santa Fé Conservation Trust. The Trust had been a longtime supporter of trails in Santa Fé.

Ms. Alexander showed the foothills map.

Mr. Leroy Pacheco said the Resolution being written would support the Santa Fé Conservation Trust in the future. The discussion regarding the RFP would not happen. They would negotiate directly with the Trust.

Ms. Grogan asked if the person would be a sub-contractor.

Mr. Leroy Pacheco said the coordinator would be an employee of the Santa Fé Conservation Trust.

Ms. Grogan asked if Charlie O'Leary would be the coordinator's supervisor.

Mr. Leroy Pacheco said Mr. O'Leary was the Executive Director of the Trust.

Ms. Grogan asked if it was \$50,000 without benefits.

Mr. Leroy Pacheco said it was the general plan.

Ms. Grogan asked if it was one time funding.

Mr. Leroy Pacheco said it was funded for this fiscal year which started in July by City Council. The money Chair Bushee secured was ongoing money but was contract money. Each budget cycle she would have to justify the funding of \$50,000 that comes from the City. She "pulled it out of a hat" at the last budget cycle. It repeats unless deleted each budget cycle. The coordinator would be an employee of the Trust. They felt the Trust was the best entity to do this work. It was up to them to advertise it. This allows the revenue to go to them. He went to the Finance Committee last week and it was approved unanimously.

Chair Bushee said Councilor Calvert asked about sole source but staff worked on it and said they were good to go. It would go to Public Works on Monday.

Ms. Robinson asked what was included in the scope.

Chair Bushee said it would be for primary trails and the watershed was part of that.

Chair Bushee left the meeting.

Mr. Rivera asked if a new contract would be done every year.

Mr. Leroy Pacheco said basically the City would contract with the Trust. The details were not in the packet. It says the City Manager would enter into a contract with the Trust. Details to be negotiated and worked out. It was not the issue before BTAC today. This was to authorize the City Manager to enter into contract.

**Mr. Rivera moved to approve the resolution. Ms. Robinson seconded the motion and it passed by unanimous voice vote.**

## **2. Discussion Regarding Possible Funding Sources for a Trail Connection from Tierra Contenta and Villa Linda Mall including Right-of Way Acquisition (Engineering Staff).**

Mr. Eric Martínez said the presentation was made at the last meeting. He was asked to look at this connection. He handed out a map showing the connection. As the notes on the map showed this was in phase A. The other part would be in phase B of the master plan. The cost estimate was shown there also.

They had not done a detailed breakdown yet but it would include easements and right of way.

Ms. Grogan said she was not at the meeting in August and wasn't sure why only part of it was in phase A. She asked if it was funded.

Mr. Martínez said it was not.

Ms. Grogan asked if this would come out of bond money. Mr. Martínez agreed.

Ms. Grogan asked why this was now a priority.

Mr. Leroy Pacheco said Councilor Rivera came to the meeting and was looking for this. Mr. Wilson went back and shared the plan but it was not funded. So BTAC asked him to bring it back to us with additional information. Mr. Martínez noted there was no funding source at this time. So they could take money from the bond or ask them to continue to support it until money was found. The Councilor asked the Committee to support it.

Ms. Robinson said she would have to look at the other projects. She felt this was a part of town where not much was happening.

Ms. Grogan recalled the Committee recommended a combination of things for phase A. She thought the Arroyo Chamisa was a big part of what they recommended. She asked if this included.

Mr. Wilson asked if she was looking at the detailed map for Tierra Contenta. Those pieces were not included.

Mr. Ron Pacheco asked why the school wasn't more involved. That was their property.

Mr. Martínez said if this was a funded project, the school board would be involved. It was not yet funded. He looked at some of these as potential projects but could not move forward due to right of way issues. Until they knew there was a funding source they didn't put resources toward working things out.

Mr. Wilson gave more description of the area. The MO tried to prioritize all of these trails in the bicycle master plan.

Mr. Rivera thought this was important. It made him wonder if the school district could apply for funding to help.

Mr. Wilson said safe routes to schools funding was applied for. That had tight timelines. If not shovel ready or close, it could not be considered. There was no time left this year to develop this project. This project was just conceptual at this point.

Mr. Ron Pacheco asked if there were some alternative routes at this time.

Mr. Wilson said there were some alternative routes.



Mr. Ron Pacheco said they were asked to do something by Councilor Rivera. It seemed to him that they were not going to be able to find a funding source. But BTAC could support the conceptual plan. If the Council found funding BTAC could support that. As a committee BTAC could not reallocate monies that they had already made recommendations on.

Ms. Robinson asked why the councilors wouldn't go to the developer. It behooves them to look at the big picture as developers. She asked who the developers were.

Mr. Martínez said he and Mr. Wilson were involved in review and recommendations on trails that were in the master plan.

Mr. Ron Pacheco thought the Committee didn't want to take a vote now. But if anyone disagreed with him to please weigh in. He didn't think they had the ability to find the funding but could support conceptually should the funding be found. He asked if there was a CIP list for trails to which this could be added.

Mr. Wilson said it was on a list. This project was two projects below the last project funded.

Ms. Grogan suggested as a first step that Councilor Rivera look at funding to negotiate the right of way easements to get started. Then to look for funding for implementation. She asked if they could get Safe Routes to Schools money in a year or so.

Mr. Martínez agreed that was a possibility.

Mr. Rivera said it sounded like there was movement and he was glad to see that. He asked if Mr. Martínez thought the possibility of funding this with existing funds or reallocation of funds could be done.

Mr. Martínez said that depended on the will of the Council to reallocate.

Mr. Ron Pacheco thought that was probably the only way something like this could move forward. We could support getting it on the list and funding down the road. It would take Council action to move this forward. BTAC does support trails down south.

Mr. Ron Pacheco asked if the Committee wanted this to come back to revisit after Councilors looked at what we have said.

Mr. Martínez suggested maybe adding that the Committee would support if money becomes available.

Mr. Siqueiros said this was a lot of information for him. He knew there was not funding.

Mr. Rivera asked then if BTAC should even take action on this.

Mr. Ron Pacheco noted it was not an action item. If Mr. Siqueiros wanted to bring back in 60 days we could discuss it further. Mr. Siqueiros said he could put on for action.

Ms. Grogan thought they didn't have any action to take.

Mr. Ron Pacheco suggest that Mr. Martínez come back to the next meeting and update the Committee. If anyone wanted to put it on the agenda as an action item we could.

Ms. Grogan reminded them they had the underpass project that was unfunded as well. She wanted to remind everyone of that.

Mr. Ron Pacheco asked if the Committee was satisfied that no action was necessary.

Ms. Robinson agreed. She was not worried about this project. It would happen.

### **3. BTAC Request for Additional Information and Continued Discussion and Action Regarding the City of Santa Fe's Participation in the Santa Fe County's Old Santa Fe Trail Road Widening Project (Engineering Staff)**

Mr. Leroy Pacheco gave a brief overview.

Mr. Martínez said the project went from El Gancho to Zia.

Ms. Grogan noted the City boundary was at Zia.

Mr. Martínez said the county project went into the City.

Mr. Martínez gave the details again. The bike lanes would go to Zia Road and it was a funding swap. It would require Council action. There were two things on the table. Do we support Commissioner Holian's offer to use her allocation of money to design the bike lanes? There were drainage issues to look at on Old Santa Fé Trail.

The other issue was how to fund construction on this and whether the City was willing to swap the Alameda improvements for this.

Mr. Pacheco said the County Public Works Director said the County agreed to share costs.

Mr. Martínez said Councilor Bushee wanted numbers at this meeting and staff worked on that. They came up with an estimate but it was based on a lot of assumptions. Based on staff assumptions it was between \$2 million and \$2.5 million just for construction - not sidewalks or bike lanes. If it did cost \$2.5 million the County would be on the hook. There were lots of scenarios.

Ms. Robinson said now that they were giving some details it was better.

Mr. Leroy Pacheco said it was often easy to come up with great ideas but when you put pencil to paper staff felt they did not have the answers and they needed to crunch numbers. The County wanted to move quickly but the City not done with due diligence.

Mr. Ron Pacheco thought the idea was good. If they could trade and get this done and get Alameda moving he thought it was a good idea. West Alameda was dangerous. He would say to go for it and figure out the details so that it balanced in the end.

There seemed to be this problem once the city and county get too close. If there was a way to get the county and city to come together on projects like this it would save lives. If staff could work on it and make happen.

Ms. Robinson asked if there was a precedent for this.

Mr. Leroy Pacheco said there were two precedents.

Mr. Martínez said they had MOAs on two projects.

Mr. Rivera asked how going forward with this or not going forward would affect relationships between the county and city.

Mr. Martínez said it would have no effect.

Mr. Rivera suggested they support moving forward with caveat that staff work out the details and if they could do it to not move forward with it.

Mr. Ron Pacheco agreed. They could support it conceptually.

Mr. Abbatacola asked if there were some time constraints with the County.

Mr. Martínez agreed. Their design contract was ready to expire.

Mr. Ron Pacheco understood there was an issue. But if we were too late we were too late.

Ms. Grogan wanted to make a decision now.

Mr. Martínez said the County was willing to design it on their nickel.

Mr. Ron Pacheco suggested they support the County sponsoring the design and then we could have more information for deciding on construction.

Ms. Grogan asked why they were bundled.

Mr. Ron Pacheco thought they could do it piece by piece.

Ms. Grogan asked if staff was recommending to break it up.

Mr. Martínez said the Committee could do either or both.

Ms. Grogan said she was ready to take a position on all but that we would like to see the designs to offer comments on what they come up with.

Ms. Robinson said they were going to dig it up anyway.

Mr. Martínez said he would take it a step further that we could look at drainage.

Mr. Ron Pacheco thought that was detail that they could work out with the County in discussions.

Ms. Downing reminded the Committee that there were two or three big meetings on Old Santa Fé Trail. Bicyclists said they approved any improvements to Old Santa Fé Trail.

Ms. Grogan asked if he said there was no money for the construction.

Mr. Leroy Pacheco said they were saying they would design and construct everything. They wanted the City to say that they would design and construct Alameda in return.

Ms. Grogan thought the only thing the County had money for was to design the bike lanes - not construction money.

Mr. Martínez agreed, unless the City agreed to do the drainage on West Alameda.

Mr. Leroy Pacheco added that there were all kinds of issues to work out. Conceptually we could support design and construction. Ms. Downing says there was a huge amount of people out there that supported it. If the staff says this would not work, it would not work. The County said they would have contractors out there doing work.

Mr. Martínez commented that the bigger the project was, the better price you get.

**Mr. Rivera moved to conceptually support the design and construction with staff review. As a committee we support the construction of bike lanes. Ms. Grogan seconded the motion.**

Mr. Martínez understood the motion to be BTAC supports this project however the funding mechanism could be worked out.

The Committee considered different ways to word the motion in their discussion.

**Then Mr. Rivera retracted his motion.**

**Mr. Ron Pacheco made a motion that BTAC supports conceptually the City of Santa Fé's participation in the Santa Fé County's Old Santa Fe Trail Road Widening Project with City and County staff involvement. Mr. Rivera seconded the motion and it passed by unanimous voice vote.**

#### **4. BTAC SUBCOMMITTEE REPORTS:**

Mr. Siqueiros recalled a year ago BTAC had a joint meeting between City and County bike committees. He suggested it might be a good idea to pull it together.

Mr. Ron Pacheco asked him to put it on the next agenda.

Mr. Wilson commented that the COLTPAC committee was in reorganization.

##### **a On-Road**

Ms. Grogan said Zia Road was being paved between Old Santa Fé Trail and Old Pecos Trail.

Mr. Martínez said he was not sure.

Ms. Grogan asked if the shoulders were going to be striped on that road and if there were any plans for bike lanes.

Mr. Martínez was not sure how wide the road was.

Ms. Grogan asked if Mr. Siqueiros could you follow up on this. Mr. Siqueiros agreed.

Ms. Grogan said there was street repaving on Early Street and asked if they had any plans for bike access. Mr. Siqueiros agreed to check it out.

Ms. Grogan said they needed sharrows on Washington for the portion that was closest to Palace - Marcy to Palace.

Mr. Siqueiros asked if that was closed off now.

Mr. Martínez said it was not closed.

Ms. Robinson asked if they were done with that project.

Mr. Siqueiros didn't think it was done.

Mr. Ron Pacheco asked Mr. Siqueiros to please find out.

##### **b. Mountain Bike**

There was no report from Mountain Bike Subcommittee.

**c. Bike Education and Outreach**

There was no report from Bike Education and Outreach Subcommittee.

**d. La Tierra Master Plan**

There was no report from La Tierra Master Plan Subcommittee.

**H. STAFF COMMUNICATIONS**

**1. BTAC Request for Information Log**

Mr. Siqueiros reported that the boards on the first bridge west of St. Francis and Alameda were getting bad.

Ms. Grogan asked about the Rail Trail where it went under the road.

Mr. Wilson said it was going to be fixed.

Mr. Martínez agreed. The bid opening was next week.

**I COMMITTEE COMMUNICATIONS**

Mr. Ron Pacheco reminded everyone about the ribbon cutting.

Ms. Grogan reminded everyone about the two workshops. She asked that it be put on the City website.

Mr. Siqueiros described the ribbon cutting activities.

Mr. Ron Pacheco asked him to invite the County.

Mr. Abbatacola needed clarification on how to get to the location and Ms. Robinson provided it.

Mr. Ron Pacheco said BTAC was appreciative of all the work staff did and thanked them.

Ms. Grogan asked if BTAC members needed to bring anything to the event.

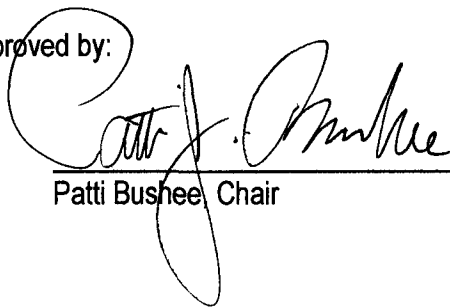
Mr. Siqueiros said they could if they wanted something other than water.

## J. ADJOURNMENT

Mr. Abbatacola moved to adjourn the meeting. Mr. Rivera seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 7:35 p.m.

Approved by:

A handwritten signature in cursive script, appearing to read "Patti Bushee", written over a horizontal line.

Patti Bushee, Chair

Submitted by:

A handwritten signature in cursive script, appearing to read "Carl Boaz", written over a horizontal line.

Carl Boaz, Stenographer