



# Agenda

CITY CLERK'S OFFICE

DATE 9/12/13 TIME 1:30p

SERVED BY Kym Dicome

RECEIVED BY [Signature]

## COMMUNITY DEVELOPMENT COMMISSION MEETING

Thursday, September 12, 2013

3:30 p.m. – 5:00 p.m.

**Main Post Office**

**120 South Federal Place**

**Main Conference Room**

**Third Floor, Room 326**

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Approval of the April 17, 2013 and July 17, 2013 Minutes
5. Discussion and Action on the 2013-2013 Consolidated Assessment Performance Evaluation Review (CAPER) Report
6. Items from the Commission
7. Items from the Floor
8. Adjournment

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.**

**INDEX OF**  
**CITY OF SANTA FE**  
**COMMUNITY DEVELOPMENT COMMISSION**

**September 12, 2013**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE (S)</b>
<b>CALL TO ORDER</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>1</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>1</b>
<b>APPROVAL OF MINUTES:</b>		
<b>APRIL 17, 2013</b>	<b>Approved [as submitted]</b>	<b>1</b>
<b>JULY 17, 2013 MINUTES</b>	<b>Approved [as amended]</b>	<b>2</b>
<b>DISCUSSION AND ACTION ON THE 2013-2014 CONSOLIDATED ASSESSMENT PERFORMANCE EVALUATION REVIEW (CAPER) REPORT</b>		
	<b>Approved</b>	<b>2-3</b>
<b>ITEMS FROM THE COMMISSION</b>	<b>None</b>	<b>3</b>
<b>ITEMS FROM THE FLOOR</b>	<b>None</b>	<b>3</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 4:30 p.m.</b>	<b>3</b>

**MINUTES OF THE**  
**CITY OF SANTA FE**  
**COMMUNITY DEVELOPMENT COMMISSION MEETING**  
**Santa Fe, New Mexico**

**September 12, 2013**

A meeting of the City of Santa Fe Community Development Commission was called to order by Rusty Tambascio, Vice Chair on this date at 3:30 p.m. in the Main Post Office, Main Conference Room, Third Floor, Room 326, 120 South Federal Place, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business; as follows:

**Members Present:**

Councilor Rebecca Wurzbarger, Chair, [arriving later]  
Rusty Tambascio, Vice Chair  
John Padilla  
Silas Peterson  
Annette Thompson-Martinez

**Member(s) Absent:**

2 vacancies

**Staff Present:**

Kym Dicome, Housing and Community Development Department

**APPROVAL OF AGENDA**

**Commissioner Thompson-Martinez moved to approve the Agenda. Commissioner Peterson seconded the motion. The motion passed unanimously by voice vote.**

**APPROVAL OF THE MINUTES FOR THE APRIL 17, 2013 MEETING**

**Commissioner Peterson moved to approve the Minutes of the April 17, 2013 meeting. Commissioner Thompson-Martinez seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF THE MINUTES FOR THE JULY 17, 2013 MEETING**

The following changes were made to the Minutes of the July 17, 2013 meeting:

Pages 3, the allocations for CDBG funding were amended by staff as follows:

**\$120,500** to Homewise DPA (**\$20,500** increase)

**\$ 96,700** to Habitat for Humanity DPA

**\$ 96,700** to Housing Trust –DPA

**\$ 22,000** to Youth Works! – Hopewell Youth (**\$9,500** increase)

**Commissioner Peterson moved to approve the Minutes of the July 17, 2013 meeting as amended. Commissioner Thompson-Martinez seconded the motion. The motion passed unanimously by voice vote.**

## **DISCUSSION AND ACTION ON THE 2013-2014 CONSOLIDATED ASSESSMENT PERFORMANCE EVALUATION REVIEW (CAPER) REPORT**

The purpose of the CAPER is to identify housing and community development needs, priorities, goals and strategies; and to stipulate how funds will be allocated to housing and community development activities.

The City's focus over the next five years is to improve and sustain affordable housing, rental, homeownership, and economic opportunities for low-to-moderate income households in Santa Fe, as well as addressing the needs of the homeless. The City will accomplish this by administering program funds to service providers, supporting collaboration and strategically applying resources to community needs.

Ms. Dicome said the key points were the reduction of program income carried forward, meaning the recipients ended up with little or no program income at year end. Only two 2012-2013 projects had to carry forward their allocation; Homewise Rehab because of the program income that is being generated, but they are drawing down quickly. The other one was Youth Shelters. They had to carry forward some funding through no fault of their own because there was a delay in getting their Transitional Living Housing funding for transitional housing facilities.

Ms. Dicome said overall, it was a good year for actual need and spending of funds.

Commissioner Padilla said it was wonderful to see that there was little carry over balances. He acknowledged Ms. Dicome for the work she has done, as well as the work that the recipients have done in their responsibilities.

**Chair Wurzburger moved to approve the 2013-2014 Consolidated Assessment Performance Evaluation Review (CAPER) Report. Commissioner Padilla seconded the motion. The motion carried unanimously by voice vote.**

**ITEMS FROM THE COMMISSION**

There were no items from the Commission.

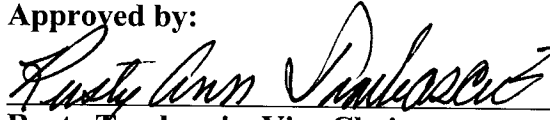
**ITEMS FROM THE FLOOR**

There were no items from the floor.

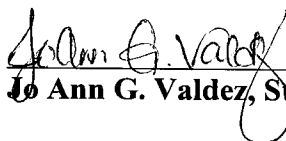
**ADJOURNMENT**

Its business being completed, Commissioner Peterson moved to adjourn the meeting, second by Commissioner Padilla, the meeting adjourned at 4:30 p.m.

Approved by:

  
\_\_\_\_\_  
Rusty Tambascio, Vice Chair

Respectively submitted by:

  
\_\_\_\_\_  
Ann G. Valdez, Stenographer