



Agenda

DATE 9/11/13 TIME 11:26a
SERVED BY Richard DeMella
RECEIVED BY [Signature]

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

**September 19, 2013
5:15 P.M. - 6:15 P.M.
CYFD Offices
1920 FIFTH STREET**

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of August 15th, 2013
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
 - B. Approve of Financial Report
- VII Committee Reports
 - Program Committee
 - Action Item:
 - A) Approve contract with Boys and Girls Club for Tutor
 - B) Program Reports
 - 1 Intensive Community Monitoring. Mary Louise Romero
 - 2. Gender Specific Training Tita Gervers
 - 3. Final Report FY 12/13
- VIII Next meeting October 17, 2013
- IX Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

SANTA FE REGIONAL JUVENILE JUSTICE COMMITTEE

INDEX – SEPTEMBER 19, 2013

| | | |
|---|--|-----|
| Cover Page | | 1 |
| Call to Order and Roll Call | The meeting was called to order by Ms. Mary Ellen Gonzales, Acting Chair, at 5:15 pm, a quorum was not present at roll call. A quorum was declared at 5:25 pm. | 2 |
| Approval of Agenda VII-B placed first on the Agenda. Agenda for transitional meeting, September 25, 2013 at 3:00 p.m. provided to the Board Members. | <i>Ms. Gonzales moved to approve the agenda as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i> | 2-3 |
| Introduction of Board Member and Guests | <i>Reflected in Minutes – Others Present</i> | 3 |
| Approval of Minutes August 15, 2013 | <i>Ms. Gonzales moved to approve the minutes of August 15, 2013 as presented, second by Mr. Dickson, motion carried by unanimous voice vote</i> | 3 |
| Financial Report Exhibit A | <i>Ms. Gonzales moved to approve the financial report, second by Captain Johnson, motion carried by unanimous voice vote.</i> | 3 |
| Committee Reports Program Committee | <i>Exhibit B- 5 pages</i> | 3 |
| Action Items Approve Contract with Boys and Girls Club for Tutor | <i>Ms. Gonzales moved to defer action on 7A pending additional information, second by Ms. Romero, motion carried by unanimous voice vote.</i> | 3-4 |
| Program Reports ICM – Exhibit C – 7 pages Gender Specific Training Final Report FY 12/13 | <i>Informational, PDF available for final report.</i> | 4-5 |
| Adjournment and Signature Page | There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 6:30 | 5 |

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

**September 19, 2013
5:15 P.M. - 6:15 P.M.**

MINUTES

I. Call to Order

The meeting was called to order by the Chair at 5:15 pm, CYFD Offices, 1920 Fifth Street, Santa Fe, Mexico. A quorum was declared at 5:25 pm with the arrival of the Chair.

II. Roll Call

Present:

Deacon Anthony Trujillo, Chair
Mary Ellen Gonzales
Tommy Rodriguez
Mark Dickson
Deputy Chief William Johnson
Judge Mary Marlow Sommers
Jennifer Romero

Not Present:

Boni Armijo
Linda Trujillo
Mark Caldwell
Councilor Bill Dimas

Others Present:

Richard DeMella, Staff Liaison
Jessica Sanchez, SFPD
Judah Ben Montañño
Sam Jackson, Guest
Amber Nolasco, Intern with ICM Program
Jana Bnun, Teen Court
Shelley Man-Lev, SFPS/SF Prevention Alliance
Sarah Piltch, DA's Office
Fran Lucero, Stenographer

III. Approval of Agenda

VII-B placed first on the Agenda.

Agenda for transitional meeting, September 25, 2013 at 3:00 p.m. provided to the Board Members.

Ms. Gonzales moved to approve the agenda as amended, second by Mr. Rodriguez, motion carried by unanimous voice vote.

IV. Introductions of Board Members and Guests

Sign In Sheet – Reflected in “Others Present”

V. Approval of minutes of August 15, 2013

Ms. Gonzales moved to approve the minutes of August 15, 2013 as presented, second by Mr. Dickson, motion carried by unanimous voice vote.

VI. Financial Report – Richard DeMella

A. Budget – Detailed Budget and Financial Report

(Exhibit A) – Budget reflects contract balance of \$177,362.00. ICM Program has billed \$3,638 which is reflected in the current balance.

Ms. Gonzales moved to approve the financial report, second by Captain Johnson, motion carried by unanimous voice vote.

VII. Committee Reports

A. Program Committee

Ms. Gonzalez provided the Program Committee. Detailed discussion was held regarding the use of the left over funds from the Gender Specific Training line item, \$8,500 and to identify how much would be used for training.

Ms. Michelle Armijo has informed the Board that she would not be able to fulfill the tutoring requirements as proposed at the Boys and Girls Club Teen Center. There remains \$3,770 on Ms. Armijo’s contract. Continued discussion is needed on this subject and the Program Committee plans to have a follow up meeting on Monday, September 23, 2013. Other avenues available for tutoring were discussed along with the cost associated with the recommendations. There was discussion regarding the Boys and Girls Club becoming the fiscal agent for the tutoring project.

Included in the report was the Budget Considerations for the Tutor. **(Exhibit B - 5 pages)**

VIII. Action Item

A) Approve contract with Boys and Girls Club for Tutor

Contract is awaiting board action. \$9,000 is available through the CYFD for tutoring. It was again stated that the Boys and Girls Club had agreed to become the fiscal agent with no administrative cost. Statements reflecting the Program

Committee Report continued regarding the resources available to obtain a qualified tutor(s) for the program. In some cases, cost related to outside sources is very expensive. Ms. Man-Lev recommended a discussion with Adelante program; they have done this type of work successfully and have invested in a program which has documents success. It was recommended that Gail Herling from Adelante be contacted for her input. Ms. Man-Lev will acquire more information and send to the board for review. The name of the company they use is 100+.

Judge Sommers asked which schools have tutors. Ms. Romero said that Santa Fe High has tutoring during lunch and after school.

The Program Committee will meet on Monday to review the report from Adelante.

Ms. Romero commented that her belief is that the Tutors do not have to be Level III Teachers; we need someone who is invested in being consistent to tutor these kids.

Judge Sommers' reiterated that we need to get going; it is evident that there is no tutoring in the schools.

The Chair said that we need to have someone with oversight.

It was suggested that Santa Fe Prep and St. Mikes be contacted to research the use of students for tutoring.

Ms. Gonzales moved to defer action on 7A pending additional information, second by Ms. Romero, motion carried by unanimous voice vote.

B) Program Reports

1. Intensive Community Monitoring - Mary Louise Romero

Ms. Romero provided a verbal presentation on her program. **(Handouts were circulated and available to review – Exhibit C – 7 pages)**

Tools (Handouts):

I Have a Choice.

Because (Name) Progress Report

- Teachers' connecting with kids is a big concern.
- We can't change teachers but we can change how students respond.
- Progress Reports (to Judge Sommers')
- Ms. Romero provides each student a motivational journal and asks them to write an entry every day and to express themselves.
- Accountability, confidentiality and lowering the bar without a choice.
- The feelings that our kids have when in the Treatment Foster Care (TFC).

“You don’t have to be great to start, but you have to start to be great.”
Investing in our kids is a cascading affect; they begin to believe in themselves.

Chief Johnson asked if there is any component for the parents to continue in a success pattern. Ms. Romero stated that her hope is that the kids during her program are provided positive reinforcement and they can influence their parents.

2. Gender Specific Training - Tita Gervers

Ms. Gervers is retiring on Monday; PMS is doing a retirement reception to honor her at Santa Fe High, invitation extended to the Board to attend.

Ms. Man-Lev talked about Stephanie Covington, training on October 17th. The agenda is broken in to a 2-part day, Juvenile Justice Professionals Day – 8-12 noon; girls at risk and trauma approaches. She has resources to bring to us on how to work with our girls. Afternoon schedule is 1:00 pm -3:30 pm focused on a curriculum for girls. Jennifer Romero has created a flyer and will send it out electronically. This event will be held at BF Young.

3. Final Report FY 12/13

CYFD submitted in July, 2013. (Exhibit D-PDF Available)

IX. Next meeting October 17,2013

Announcement: Mr. DeMella informed the board of a meeting to be held at ZONA next week for the new *Transitional Education Program*. Voices for Children Executive Director, Dr. Veronica Garcia will be present. The plan is to open up the school in January, 2014. This program should cost nothing to those who want to be a part of it. Policy makers in government have dedicated their support. The city funds 34 programs and 16 of those programs will be part of this school program.

X. Adjournment

There being no further business to come before the Juvenile Justice Committee, the meeting was adjourned at 6:30 pm.

Signature Sheet:


Deacon Antony Trujillo, Chair


Fran Lucero, Stenographer

PROGRAM INVOICE

INVOICE NUMBER 2

I. CONTRACTOR NAME: City of Santa Fe
REMIT TO ADDRESS: Street/PO Box
City, State, Zip 200 Lincoln Ave PO Box909
Santa Fe NM 87504-0909
CONTRACT NUMBER: 14-690-16404
TERM OF CONTRACT: August 13 to June 14
VENDOR NUMBER: 54360
PURCHASE DOC #: 69000-0000041451

II. BILLING PERIOD: Aug-13
TOTAL CONTRACT AMOUNT: 181000.00
PREVIOUS BALANCE: 181000.00

AMOUNT OF THIS BILLING 30,138.00

CONTRACT BALANCE: 177362.00


CONTRACTOR SIGNATURE

INVOICE DATE

Marcos A. Naeglein Fin Dir.
PRINT NAME AND TITLE

PHONE NUMBER

FOR CYFD USE ONLY

I/WE CERTIFY THAT THE INFORMATION IN THIS INVOICE IS TRUE AND CORRECT, THAT THE SERVICES PERFORMED ARE IN ACCORDANCE WITH THE SCOPE OF WORK IN THE ABOVE REFERENCED CONTRACT AND SERVICES RENDERED HAVE NOT BEEN PREVIOUSLY APPROVED.

PROGRAM MANAGER SIGNATURE

Arturo Naeglein
PRINT NAME

DATE

Scan & e-mail to:
aurturo.naeglin@state.nm.us

Physical Address:
CYFD- Juvenile Justice Services
PO Drawer 5160, Room 542
Santa Fe, NM 87502

Revised 9/3/13

Exhibit A


CHILDREN, YOUTH AND FAMILIES EXPENDITURE REPORT

| | | |
|------------------------------|-------------------|---------------------------------------|
| CONTRACTOR/GRANT NAME | City of Santa Fe | PROGRAM EXPENDITURE REPORT (x) |
| CONTRACTOR/GRANT | Continuum | |
| CONTRACT/GRANT PERIOD | Aug 13 to June 14 | MATCH EXPENDITURE REPORT () |
| BILLING FOR PERIOD OF | 13-Aug | (CHECK IF APPLICABLE) |

Use this report to report on the budget and expenditures of a program or project. It is not to be used for a single invoice or a single transaction.

| ACCOUNT DESCRIPTION | APPROVED BUDGET | CURRENT BILLING | EXPEND YTD | BUDGET BALANCE |
|---|--|--------------------|--------------------|---------------------|
| INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN | INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN | | | |
| ICM | \$ 47,600.00 | \$ 3,638.00 | \$ 3,638.00 | \$ 43,962.00 |
| Gender Specific | \$ 8,500.00 | \$ - | \$ - | \$ 8,500.00 |
| Tutoring | \$ 9,000.00 | \$ - | \$ - | \$ 9,000.00 |
| Mentoring | \$ 25,685.00 | \$ - | \$ - | \$ 25,685.00 |
| Consultant Services | \$ 14,500.00 | \$ - | \$ - | \$ 14,500.00 |
| Day Reporting | \$ 75,715.00 | \$ - | \$ - | \$ 75,715.00 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM | \$ 181,000.00 | \$ 3,638.00 | \$ 3,638.00 | \$177,362.00 |

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BEEN MADE.


 AUTHORIZED SIGNATURE


 DATE

Marcos A. Tapia
 Printed Name and Title

BUDGET CONSIDERATIONS FOR THE TUTOR

We have \$9,000 from CYFD which will go to Boys and Girls Club.

It will be spent this way:

Tutoring and Prep @ \$24.95 per hour, plus GRT, or \$27.00 per hour \$8,800.00

This allows for 10 hours of meeting with the SFRJJ Board or Program Committee

63 hours of Prep time (1 hour for every 5 hours tutoring)

253 hours of actual tutoring

Supplies

200.00

The Boys and Girls Club will not charge us a fiscal agency fee.

We have \$3,775 left from last year. It is in the care of SFPS. It will be turned over to the Boys and Girls Club. It will provide 28 hours of prep time and 110 hours of tutoring if SFPS's fiscal agency fee has already been paid.

The way I figure it, we can pay for about 13 hours of tutoring a week from October 1 until the end of school.

I talked to James Lujan and asked what happens when a student is suspended and ordered by the Judge to return to school. He told me that in most instances, they work something out. This is good news because Mike (our chosen Tutor) will have some structure for his lessons.

Exhibit B (5 pages)

Program Committee Report

NOTES OF PROGRAM COMMITTEE MEETING

August 22, 2013

The meeting was held at the offices of the City of Santa Fe, housed in the downtown post office. Present were Boni Armijo, Richard Demella, Tommy Rodriguez, Deacon Anthony Trujillo, Tita Gervers, and Mary Ellen Gonzales

We decided to talk about how to spend the money left over from the Gender Specific Training when we know how much of the \$8,500 will actually be used for this training. We would like to see a copy of the contract with the Presenter and know what the parameters for her hotel, meals, and car rental are. It was noted that we cannot cover spending for alcohol. Richard wants to see copies of the receipts for all expenses which we will pay.

Michelle Armijo has sent us an email saying that she will not be able to fulfill the tutoring requirements of 5 days a week at the Boys and Girls Club Teen Center. Also, she is certified to teach elementary school, not secondary school.

We recognized that we should have talked to her before agreeing to the above tutoring schedule. We talked about our desire to help kids already in the system who desperately need help and helping younger kids not get into the system. We recognize that we do not have enough money to meet the need for tutoring/teaching. We also recognize that the involvement of Communities in Schools changes everything about our tutoring/mentoring program at Cesar Chavez. We agreed that we want to find a tutor immediately, and not wait until April as we did last school year. Generally, we agreed to spend whatever is left of the \$3,000 from last year with Michelle on elementary school students and most of the \$9,000 for this year on high school students.

We then brainstormed where we can find a tutor. Suggestions were:

Contact St. John's College; **Deacon Anthony** will do that.

Tita will check with Adelante who has hired a tutoring company with whom they are very pleased. This company is 100+ Tutoring and charges \$50 an hour per student. They like to work with a student for 18 hours, and will do all the Administrative work, including intake, providing progress reports and data, and providing all necessary supplies. This will not cover many students, but will do good job with the few it will serve.

Contact the Santa Fe Community College; **Mary Ellen** will do that

Check in the phone book, for tutoring companies; **Tommy** will do that.

Mary Ellen will call Julia Bergen

Tommy will write up a short paragraph about what we want. We have a small grant for this, describing our clientele, and that our kids need more than the basics.

We all recognized that we need administrative support for this tutoring program. Lack of that has been a problem.

Exhibit B

Our next meeting will be Monday, August 26, at 10 AM at the Office of Student Wellness, Sierra Vista Complex.

Boni has requested (by email of Aug 22) that I add this comment to these notes:

“I had mention that as a program comm we are simply a recommending body and not a action board once again were taking off on recommendations this comm is making and not on the actions of the Board The last voted action of the Board was to have a our tutor work with the Boys & Girls Club since then we have been in a tailspin with recommendation from our last Board meeting and now recommendations from the program comm We need not take action until this is the direction the board wants to go I am starting to think that this subcommittee is creating more confusion that giving proper referral direction I think as Tommy said we need to have a executive session and discuss certain issues before going any further

NOTES FROM PROGRAM COMMITTEE MEETING

August 26, 2013

Present were Tita Gervers, Jack Ortega, Deacon Anthony Trujillo, Tommy Rodriguez, Richard DeMella, Boni Armijo, Marisa (representing Jennifer Romero), and Mary Ellen Gonzales

Tita reported that there is \$3,770 left on Michelle Armijo's contract. She will begin tutoring at the Boys and Girls Club, as agreed, in November.

We then talked about the issue of providing tutoring for the kids referred by the Judge..

Deacon Anthony reminded us of what Tommy said, "It is better to help 10 kids and get a good result than 40 with an unsure result."

Boni reminded us that 2 years ago the Board decided to focus on elementary students. He also feels ignored by the School Board. However, everyone remembered that the general sense of the entire Board was to hire a Secondary Tutor since Communities in Schools will be providing tutoring at Cesar Chavez Elementary School.

Tommy reported that he called 3 tutoring companies, and they charge between \$55 and \$80 an hour. The committee wondered if we can get more bang for our limited dollars by contracting with a licensed teacher and giving that teacher/tutor a set of clear expectations.

Deacon Anthony reported that he called St. John's, and they responded that what we want is too complicated for them. They are willing to put up fliers to see if students want to volunteer. We decided that hiring and managing tutors is a complicated business and began to understand why companies charge so much for them.

Tommy suggested that we set a limit of 3 to 5 kids at a time, depending upon the needs of the students, tutoring to be done at the Boys and Girls Club Teen Center; the students referred by the Judge will get first priority, second will be kids referred by Teen Court, and third priority will be upon the judgment of The Boys and Girls Club staff.

Tita suggested that as we discuss these sorts of issues, we set a template for structure. One of those parameters be that we invite our contractors to present reports to us and answer questions, and then, we ask the contractor to leave while we make decisions about that contractor. She also suggested that if we contract with family members of Board Members, that family member not participate in any discussion of that position. Boni pointed out that he has never voted on any issue which involves Michelle.

We then discussed using Communities in Schools template to assess success of the tutoring. Jack pointed out that the Boys and Girls Club also has assessment tools.

We decided that we will ask the Boys and Girls Club will be the fiscal agent for this tutoring project.

Exhibit B

We asked Tita to send us copies of all the resumes of those who responded to her query about interest in tutoring. We decided to respond by email to all who our top three picks are to interview, and to set the interviews from 4 to 6 on September 6 at the Office of Student Wellness.

Mary Ellen Gonzales

Boni, by email of September 4, has requested that I add these comments to these notes:

“What I said is that with fyra we had never received a written report from anyone that participated with that program The last time we met with the principal of CC she said she had backup of what The program had done In 2 years I have asked this ? And yet to receive a single report from anyone and now the program is no longer in play with our supposed coordination

I also stated that the program committee was creating more confusion than help as is obvious from the last few meetings we have approved a seminar with know one knowing who is attending when it is or what we are paying We have now lost our tutor that we had all setup after months in finding a place that was suitable for the kids for us and cyfd in reporting and lost that due to no communication between Board Tutor and I also asked that this Board go into executive session I see now why r kids fail

Exhibit C-1

I can do
anything if I never
give up!

Because Alvaro is Important!
"Progress Report"

CMS

| Class | Progress How am I doing? What Can I improve? | Teacher initials | Grade | Attendance |
|-------|--|---------------------|-------|------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |

Because Tommy Rodriguez "is important" she has rules.

I understand that upon release of my ankle bracelet I must have a plan. _____

I understand it is my choice to follow the plan. _____

I understand that if I fail to follow the plan I will have consequences, simply because a lot of people care about me. _____

JPO is giving me an 8pm curfew. _____.

I can go out with my parents and if they go to a movie I can go with them. _____

If I am supervised by an adult my parents, or JPO has approved I can go safe places with this adult. _____

I must give clear and detailed information of where I am going telephone #s of where I will be. _____

I will clean my room daily _____

I will clean up after myself _____

I will clean the bathroom on Monday's, Wednesdays and Saturdays. _____

I will attend my soccer practice and games weekly. _____

Because I am important, my parents will make an effort to talk to me before calling Mary Louise, JPO or police.

I know I can call Mary Louise anytime including, weekends and any night if I need someone to guide, coach, support, and remind me I matter and my choices, are up to me. _____ Mary Louise's # 310-1789.

I Have Choices!

Stop – Challenge – Choose

Examples of feelings/behaviors that trigger you NOT to be your best YOU!

- Jealousy
- Embarrassed
- Distrustful
- Angry
- Disliked
- Feeling Judged
- Feeling Disrespected
- Whining
- Being Interrupted
- Feeling Unaccepted

- Hurt/ Uncomfortable
- Being cut off when talking.
- Screaming
- Put downs
- Disconnecting
- Pacing
- Racial Slurs
- Rolling of the eyes
- Leaving with in the midst of a conversation.

1. **Stop the Process/Cycle/Triggers**
 - Don't respond; do not act on your feelings. (count to 10)
 - Take a deep breath.
 - Its time to separate the person from their behavior.
 - Self talk, if I respond when I am angry what are the repercussions or consequence I might endure? Am I at my best?
 -
2. **Challenge Your Interpretation (which is causing your feeling)**
 - What am I saying to myself or believing about this situation that is causing me to feel this way?
 - Clarify- in a calm way what it is you are hearing. Using I statements.
 - OR self-talk. (how will I handle this in way that will give me a positive result?)
 - What is it that I want to achieve? The results I desire? What response will best lead me to the results I desire?
 - Who will my choice affect? How? Am I at my BEST?
3. **Choose Your Response**
 - Remember to make a choice that will allow you the RESULTS that you seek to achieve.

Remember, if you are proud of how you choose to respond, so will those who care about you, those who look up to you and those who have high expectations of you. When you are proud of your decision I WILL BE TOO!!

Scope of Work- Intensive Community Monitoring Program.

1. Provides an alternative to incarceration to juveniles pending final adjudication.
2. Community Supervision in regards to following interim order conditions ordered by Children's Court Judge, Mary Marlowe. Which include; curfew, house arrest, school attendance, counseling, evaluations and visits with JPO.
3. Supervision includes, daily and nightly, face-to face visits @ home, school, athletic participation as well as other extra curricular activities including community service. The program requires nightly check-in's by each ICM program participant.
4. Works with Juvenile Probation to report progress or otherwise on each client, this progress reports at school and supervision in the community.
5. Maintains Weekly, Reports to JPO compliance in regards to nightly check-in's with ICM, attendance in school. Works with client to stay compliant in all areas.
6. Works with Juvenile Probation to support clients during the interim order. The long-term goal is for each client to understand their role as a positive and productive member of our community and to have had enough community and family support, discipline, guidance and direction to complete probation successfully.
7. Attends Children's Court with each participant to report to the Children's Court Judge progress each juvenile have made. Attends on-site program reviews and attends meetings of the Santa Fe Regional Juvenile Justice Board to facilitate in-person reports and updates. Visits with JPO weekly to keep finger on the pulse on how to better serve clients.
8. The role and over all goal of the ICM Coach is to accept each client without bias, to support them and get from where they are to where they are, to where they need to be in life. Strength building includes; building on developmental assets and intrinsic values. Each client sits with ICM to discuss a safety plan, short-term goals in regards to education, choices, supervision, which includes following interim order, and alternatives to responding to challenges each client may face. ICM contributes and supports each client in setting short and long term goals, those that can be accomplished in 1 week 3 weeks and so on. Program coaches each individual on decision-making, guides, re-directs and advocates, while supervising and raising the bar for their personal expectations including others invested in client's progress. ICM connects each client and their families to local resources for additional support.

HEART

“Healthy Advocacy” “Being Mindful”

H ONOR

Honor yourself and others. Bring your Values and your best self... Create a safe and fun environment. Be Generous, Kind and Genuine. Recognize even smallest triumphs and celebrate them. Honor your role and their presence.

E MPATHY-

Put yourself in the other person's shoes...Embracing Differences. The Golden Rule- is recognizing Age and Cultural Differences & Experiences...Display, Genuine Compassion... Be Open-minded, Sensitive to others and their needs. You are worth it and so are they. Remember everyone is important.

A CTIVE LISTENING

Listen with all Senses especially from your HEART... Be open-minded and non-judgmental when responding to feelings respond with meaningful words.. Imagine how fortunate you are, to be the recipient of somebody's story. Ask Questions without judgment. Allow others to express their feelings. Listen even when you don't like what your hearing. Use "I" messages.

R ESPECT

No Put-downs, Gotchas, I told you so Behaviors... Recognize other people's strengths, Not Weaknesses... No Gossip...Empower Others... Separate Person from Behavior...Own your own behaviors before placing blame on others. Treat others as you would like to be treated.

T EAMWORK-TRUST

Help and Support Everyone...Work Together Toward Common Goals... Accept nothing less than your Best Self... Encourage others to be at their Best...Embrace Others, Encourage positive Outcomes. Trust you, the process and your team! MLRB

Experiential Educational Learning Overview

Experiential learning occurs when a person engages in some activity, looks at the activity critically, abstracts some useful insight, and puts the result to work. This process is experienced spontaneously in everyone's ordinary living. This is called inductive process: proceeding from observation inductive learning means learning through discovery, and the exact things to be learned cannot be specified beforehand. This means whatever happens in an activity, whether expected or not, becomes the basis for critical analysis, group processing, and application. A structured experiential activity provides a framework in which the inductive process can be facilitated. Learning can be defined as a relative change in behavior, and that is the usual purpose of training, experiential learning is particularly effective because of its immediacy and its personal impact. This impact can vary considerably, from intellectual awareness, through personal relevance, to complete reshaping of one's self-image. Experiential affects the learner in three ways; (1) thinking patterns are altered, (2) attitudes are modified, and (3) a repertoire of behavioral skills is cultivated. This process begins with, experience-observation-interpretation-implication-application-implication and it goes in a circle as shown below.

Experience -> Observation -> Interpretation
Implication -> Application -> Implication

Principals of Experiential Educational Learning

- ✓ People believe more in knowledge they have discovered themselves rather than Learning is more effective when it is an active rather than a passive process.
- ✓ In addition to experience, there needs to be a system that the experience tests out, and reflection on the meaning of the experience.
- ✓ Behavior changes will be temporary unless the values and attitudes underlying them are changed.
- ✓ Changes in perceptions of oneself and ones social environment are necessary before changes in values, attitudes and behavior will take place.
- ✓ The more supportive, accepting, and caring the social environment, the freer a person is to experiment with new behaviors, attitudes, and values.
- ✓ It is easier for a person to examine his or her values, attitudes, and behavioral patterns in a group context than in an individual context.
- ✓ When groups create a safe environment, learning comes from personal experiences and from others who share their personal experiences.

CITY OF SANTA FE

FINAL REPORT

FY 2012 / 2013

Exhibit D

TABLE OF CONTENTS

A) DAY REPORTING

B) INTENSIVE COMMUNITY MONITORING

C) GENDER SPECIFIC

D) MENTORING AND TUTORING

E) CONSULTANT

DAY REPORTING

FY 2012-13

FINAL REPORT

Day reporting Cases Served: 159

Gender of Youth: 108 males
51 females

Ethnicity of Youth:

- 144 Hispanic
- 11 White
- 4 African American

Number and Percent

Of clients that completed: 82 completed
52 %

DEMELLA, RICHARD M.**From:** Amanda A. Valencia [aavalencia@co.santa-fe.nm.us]**Sent:** Mon 07/15/2013 4:26 PM**To:** DEMELLA, RICHARD M.**Cc:** Mark K. Caldwell**Subject:** Day Reporting Numbers**Attachments:**

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|--|---|--------|---------------|
| 1 | Number of Day Reporting (DR) cases Served | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 7 | 159 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender | Document the gender of each DR client. | 5M, 2F | 108M, 50F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of each DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O- Other | 7H | 144H, 11A, 4F |
| 4 | Average Daily Attendance | Calculate the ADA for the month and year to date | Determine the number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 1.9 | 6.16 To Date |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days with the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be duplicated count | 2 | 82 ,52% |

Santa Fe County Corrections Departmentaavalencia@santafecountynm.gov

Confidentiality Notice: This e-mail is from the Santa Fe County Public Safety / Corrections Department, including all attachments is for the sole use of the intended recipient(s) and may contain information that is Law Enforcement Sensitive (LES) or Privacy Act Sensitive and is to be used for official purposes only. Any unauthorized review, use, disclosure or distribution is prohibited unless specifically provided under the New Mexico Inspection of Public

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: May 2013 (22 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 19 | 153 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 11M, 8F | 104M, 49F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 18H, 1A | 138H, 11A, 4F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 9.3 | 9 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 15 | 80, 52% |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 05/31/13
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: April 2013 (22 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 21 | 134 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 15M, 6F | 93M, 41F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 20H, 1A | 120H, 10A, 4F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 11.8 | 9 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 6 | 65, 48.5% |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 05/13/13
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: March 2013 (21 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 19 | 113 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 12M, 7F | 78M, 35F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 18H, 1A | 100H, 9A, 4F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 7.5 | 7 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 11 | 59, 52% |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 04/16/13
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: February 2013 (20 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|---------|--------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 17 | 94 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 11M, 6F | 66M, 28F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 16H, 1A | 82H, 8A, 4F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 7.45 | 6.5 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 9 | 48 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 03/18/13.
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: January 2013 (21 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 13 | 77 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 10M, 3F | 55M, 22F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 11H, 1F, 1A | 66H, 7A, 4F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 5 | 5.5 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 8 | 39 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 02/19/13
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: December 2012 (20 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 13 | 64 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 9M, 4F | 45M, 19F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 11H, 1F, 1A | 55H, 6A, 3F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 7 | 6 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 5 | 31 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 01/16/13
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: November 2012 (19 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|-------------|--------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 13 | 51 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 7M, 6F | 36M, 15F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 10H, 2A, 1F | 44H, 5A, 2F |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 6 | 5.5 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 9 | 26 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 12/13/12
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: October 2012 (22 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|--|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 14 | 38 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 7M, 7F | 29M, 9F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 10H, 3A, 1F | 38H |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 5.7 | 5 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 3 | 17 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting – 11/13/12
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: September 2012 (19 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------------|---------------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 7 | 24 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 7M | 22M, 2F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 7H | 24H |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 3.5 | 4 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 5 | 14 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting - 10/17/12
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures
FY 13 (July 1, 2012-June 30, 2013)
For the Month of: August 2012 (23 days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|---|---|--------|--------------|
| 1 | Number of Day Reporting (DR) cases served. | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 9 | 17 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 8M, 1F | 15M, 2F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 9H | 17H |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 3.8 | 4.4 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 5 | 9 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR | . Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting - 10/17/12
Santa Fe County Youth Development Program

Day Reporting Output and Performance Measures

FY 13 (July 1, 2012-June 30, 2013)

For the Month of: July 2012 (21 Days)

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|--|---|--------|--------------|
| 1 | Number of Day Reporting (DR) cases served | Number of DR clients served monthly and cumulatively during the reporting period. | List DR clients on monthly basis. In some cases this may be a duplicated count. | 8 | 8 |
| 2 | Gender of youth served | Separate the number of DR youth served by gender. | Document the gender of each DR client. | 7M, 1F | 7M, 1F |
| 3 | Ethnicity of youth served | Separate the number of DR youth served by ethnicity | Document the ethnicity of DR client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other | 8H | 8H |
| 4 | Average Daily Attendance (ADA) | Calculate the ADA for the month and year to date. | Determine number of students attending DR for each day of the month. Total up all the students for each day and divided by the number days DR operated for the month. | 5 | 5 |
| 5 | Number and percent of DR clients that complete their individual duration of time in DR | Number and percent of DR clients that complete their individual DR assigned days in the program. | Document the number of youth that complete their individual DR assigned days. In some cases this may be a duplicated count. | 4 | 4 |
| 6 | Number and percent of DR clients that reoffend during DR supervision. | Number and percent of DR clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the number served into the total number that reoffended. | | |
| 7 | Number and percent of DR clients that completed their DR program then reoffend within 30 days of completing DR. | Number and percent of DR clients who that reoffend within 30 days of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges. | | |
| 8 | Number and percent of DR clients that completed their DR program then reoffend within 31 days and six months of completing DR. | Number and percent of DR clients who that reoffend within 31 days and six months of completing DR. | Document the total number clients completing DR services. Divide the number DR completions into the total number DR clients that are then arrested on new charges within 31 days and six months of completing DR. | | |

Submitted by: Sam Jackson, Program Director, Day Reporting - 10/17/12

Santa Fe County Youth Development Program

INTESIVE COMMUNITY MONITORING

FY 2012-13

FINAL REPORT

ICM Cases referred: 55

ICM Cases served 35

Gender of Youth: 35 males
20 females

Ethnicity of Youth: 55 Hispanic
2 White

Number and Percent

Of clients that completed: 49 completed
96% completed

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: June 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 7 | 55 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 2 | 35 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 4 Male 3 female | 35M 20F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 7- H | 2M 55H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | 7 | 749 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE ROMERO C Title ICM PROGRAM MONITOR Date 7/15/13
 Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: May 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 7 | 48 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 3 | 33 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 4 Male 3 female | 31 M 17 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 7- H | 21A 48H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE ROMERO

Title ICM Program MONITOR

Date 6/13/13

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: April 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|---|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 3 | 41 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 5 | 30 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 4 Male 1 female | 27 M 14 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 5- H | 2 A 41 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | Ø |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | Ø |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | Ø |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | Ø |
| 1 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | Ø |

Prepared by MARY LOUISE POMEROY Title ICM MONITOR

Date 5/13/13

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: March 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 3 | 38 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 3 | 25 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 1 Male 2 female | 23 M 13 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 3- H | 2 M 36 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that, that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that, that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE BOMER Title ICM MONITOR

Date 4/15/13

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: February 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 3 | 35 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 1 | 22 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 1 Male 2 female | 22M 11F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 3- H | 2M 33H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that, that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that, that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE BOMERO Title ICM MONITOR

Date 3/15/13

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2013)**

For the Month of: January 2013

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 4 | 32 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 2 | 21 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 2 Male 2 female | 21 M 9 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 4- H | 2 A 30 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE ROMERO Title ICM MONITOR

Date 2/15/13

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2012)**

For the Month of: December 2012

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 4 | 28 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 2 | 19 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 2 female | 19 M 7 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 4- H | 2 H 20 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE ROMERO

Title ICM Monitor

Date 12/15/13

Funding Amount 23,000⁰⁰

**Intensive Community Monitoring Output and Performance Measures
(FY 2012)**

For the Month of: Nov 2012

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|------------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period. | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 4 | 28 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 4 | 15 19 RD |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 2 male 2 female | 14M 17M 7F 5F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 4- H | 2 M 22/4 |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | Ø |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | Ø |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | Ø |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | Ø |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | |

Prepared by MARY LOUISE ROMERO Title ICM MONITOR

Date 12/15/12

Funding Amount _____

**Intensive Community Monitoring Output and Performance Measures
(FY 2012)**

For the Month of: Oct 2012

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 4 | 20 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 4 | 13 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 2 male 2 female | 17 M 3 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 4- H | 2 A 18 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that, that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that, that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | 0 |

Prepared by MARY LOUISE BUNERC Title ICM MONITOR

Date 11/15/12

Funding Amount 23,000

**Intensive Community Monitoring Output and Performance Measures
(FY 2012)**

For the Month of: Sept 2012

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. 2 new cases | 9 | 16 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases-year to date plus all the new and carry over clients for the current month. | 9 | 9 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 8 male 1 female | 15 M 1 F |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 1-A 8- H | 2 A 14 H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Pending | 0 |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | N/A |

Prepared by MARY LOUISE BOMERC

Title ICM MONITOR

Date 10/1/12

Funding Amount \$23,000⁰⁰

**Intensive Community Monitoring Output and Performance Measures
(FY 2012)**

For the Month of: August 2012

| | Output Measure | Description | Documentation/Data | Month | Year To Date |
|----|--|--|---|-----------------------------|--------------|
| 1 | Number of ICM referrals | Unduplicated count of ICM referrals received during the reporting period | Document monthly new, carry-over and closed ICM cases. In addition maintain a year to date cumulative case data. | 7 | 7 |
| 2 | Number of ICM cases served | Number of ICM served monthly and cumulatively during the reporting period. | Listed clients on monthly caseload list as new, carry-over and closed. Year to date cumulative caseloads are all the closed cases year to date plus all the new and carry over clients for the current month. | 0 | 0 |
| 3 | Gender of youth served | Separate the number of youth served by gender. | Document the gender of each ICM client. | 7 male | 7M |
| 4 | Ethnicity of youth served | Separate the number of youth served by ethnicity. | Document the ethnicity of ICM client. A-Anglo, N-Native American, H-Hispanic, S-Asian, F-African American, O-other. | 1-A 6-H | 1A 6H |
| 5 | ICM clients that complete the ICM requirements. | Number of ICM clients that complete the program requirements during the term of supervision. | Document the total number that completed the ICM requirements. | Contract just active | |
| 6 | ICM clients that reoffend during ICM supervision. | Number and percent of ICM clients that are arrested for a new delinquent offense. | Document the total number served and those that reoffend. Divide the total served number into the reoffender number. | 0 | 0 |
| 8 | ICM clients that. that reoffend within 30 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 reoffended during interim | 0 |
| | ICM clients that. that reoffend within 90 days of completing the program | Number and percent of ICM clients who are charged with a new delinquent act or formal probation violation. | Document the total number served and those charged with formal probation violation. Divide the total number of clients served into the probation violation number. | 0 | 0 |
| 11 | ICM clients that complete the ICM requirements and completed probation. | Number and percent of ICM clients that complete ICM and complete probation successfully. | Document the total number completing ICM services. Divide the total number ICM completions into the total number ICM clients that complete probation successfully. | | |

Prepared by MARY LOUISE ROMERC Title ICM MONITOR

Date 9/2/12

Funding Amount \$23,000

Gender Specific Program

FY 2012/13

Number of clients: 18

Gender: female

Ethnicity: 15 h 3 a

Completion: 18 all completed.

City of Santa Fe
Community Services Department
Gender Specific Services:
March – June 2013

“Real Girls Circle”
Program Final Report
08/02/13

Program Summary

This is a final report to the City of Santa Fe’s Juvenile Justice Department submitted by YouthWorks, contractor, to summarize the Juvenile Justice program goals and outcomes achieved through the delivery of with gender specific programming and interventions. YouthWorks, a Santa Fe nonprofit managed the program delivery with interventions specifically designed for the targeted population. The program, entitled “Real Girls Circle” has been delivered as a targeted intervention to engage high-risk adolescent girls identified and referred by the Santa Fe Juvenile Probation Office, the Santa Fe Public Schools Counseling staff and Teen Court and also included targeted interventions for girls participating in YouthWorks center-based education and job training programs.

The Real Girls Circle Program continues to grow and change to meet the needs of the girls referred for services. For the current contract period we were able to engage 18 girls from the three established program sites. The program was able to reach 5 at risk girls identified and referred through the Juvenile Probation Office, 5 sixth, seventh and eighth grade girls at Ortiz Middle School (ages 11-13) that were concurrently receiving individual counseling services through YouthWorks and 8 out-of-school girls, participating in YouthWorks spring and summer job training and G.E.D. education program (ages 16-18) who were also receiving individual counseling services.

The “Real Girls Circle” program utilized the collaborative efforts of YouthWorks female master’s level professional counselor utilizing the *Girls Circle* curriculum, and YouthWorks female Life Skills Training Educator. Designed for a successful, high quality, resiliency-building program for high-risk girls, this gender specific program was delivered with the critical components as follows:

- 1) Weekly one-on-one counseling sessions, for a minimum of 15 selected participants- selection based on demonstrated need, subject matter included in-depth coverage of personal and interpersonal issues, and immediate crisis intervention for a minimum of 10 weeks.
- 2) Weekly support groups, over ten weeks, utilizing the *Girls Circle* group format that features 1) an Opening Ritual, 2) Theme Introduction, 3) Check-in with Respect emphasized, 3) Activity (Verbal, experiential, Creative), 4) Sharing of Activity- making connections, 5) Closing Ritual emphasizing safety, respect and gratitude.
- 4) 8 sessions of Botvin’s Life Skills Training featuring experiential teambuilding and youth leadership training with the YouthWorks Life Skills Training Facilitator. Life Skills subject matter and topics included: Substance Abuse prevention and awareness, Sexual health and safe practices, choice-making strategies, how to deal with stress, Media influence and positive social skills.

All of the above Girls Circle program and counseling sessions focused on topics that featured:

- Creating healthy relationships/friendships
- Conflict Resolution and Team Building
- Self acceptance & Esteem building
- Self Expression & Exploring a range of emotions
- Cultivating respect

- Communication and Dealing with Authority figures
- Family Relationships
- Sexuality
- Dating Violence/Abusive Relationships
- Teen Drug use/abuse

Target Population/Strategy

Adolescent girls that present as high-risk, low academic performing, school code of conduct violations, truancy, probation, engagement in or exposure to domestic violence and substance abuse. The vast majority of participants were working with an individual therapist and were identified in part due to their interest in the program. Five of the 7 girls referred through the Juvenile Probation Office engaged and participated in the program on some level. The program addressed self-esteem issues, encouraged self-reflection and positive choice-making as crucial to personal growth and community bonding, and focused on resiliency-building to encourage personal success. Self-worth is gained through adult and peer mentorship and consistent support from caring adults. The aim of the intervention strategies was to reach the foundation of common issues among the adolescent female population being served, and to: 1) Address the basic issues of self in relation to society/school/family/peers, etc., 2) To overcome the powerful force of peer pressure, 3) Achieve greater connection to other participants and positive female adult role models and therefore, 4) Achieve greater self-esteem and positive life choice-making skills, 5) Educate, build skills and basic resiliency for positive life outcomes, 6) Establish a context for on-going support.

Program Results

The “Real Girls Circle” workshop program delivered significant impact and demonstrated change among the participants, noted below:

- 1) Behavior Change- Trust-building and elimination of skepticism and negativity are the focus of the first few weeks of participation. Program attachment and attachment to counselors is nurtured while group dynamics and positive peer culture is established. The “Real Girls Circle” intervention program consistently demonstrates that high-risk adolescent girls in Santa Fe are willing to grow and change given a safe environment and explicit confidentiality norms. Self-reflection, and care for other participants, and experiential interventions lead to mutual support, respect and skill building. Three girls that originally reported they were not intending to return to school in the Fall are not indicating that they will be enrolled for the 2013-14 school year.
- 2) Attitude Change- Attitude change was twofold. Girls who were wary of adult intervention and/or counseling support demonstrated an increased willingness to accept support and a greater understanding of the need for adult guidance. This can be attributed to a policy of non-judgment and a variety of interventions that accommodate multiple coping strategies. Despite the fact that the desire for peer relations often eclipses adult relationship at this age, mistrust of other girls was probably even higher than it was for adults. By the end of the program there was a significant shift in how participants viewed their peers and a recognition of common experience. Many girls also expressed the desire to continue with the group as well as with the personal relationships built with each other.
- 3) Community and Self-Respect- Many girls developed new friendships from within their base-school/territorial groups and among girls from other schools and areas. Girl on girl aggression and emotional conflict is high with this population. The majority of girls demonstrated more positive conflict resolution and active listening skills and a great willingness to address issues in less impulsive, non-violent ways.

Feedback from Participants

Consistently girls' indicate that although they were skeptical about the group at first they felt they could be open and find support with other girls who were coping with similar issues regarding family, peers and school.

Groups have high anxiety levels and responded well to the group sharing and curriculum topics. They were given the opportunity to have input regarding the timing and subject matter of the group which enhanced their participation. Girls referred through the Juvenile Probation Office indicated that having a group during the school year would be helpful to address the pressures they experience there.

Middle school girls at Ortiz were disappointed when it was time to close the group due to the end of the school year. A group with girls run by a supportive female role model allowed them to "de-stress" and "work out their issues" with other girls at school. Middle School often is not perceived as a safe place emotionally or physically. However, giving the girls a safe venue contributed to a more positive outlook on the school in general. One girl indicated that she "hated school" but that she came because she wanted to attend the group. "It's cool and people don't judge you."

| Mentoring Program | | |
|--|---------------|--|
| Performance Measure | Number | Description |
| Amount of grant funds allocated for this program. | | |
| Number and Percent of youth with whom evidence based practice was used. | | |
| Increase in Number of Program Mentors Recruited. | 7 | |
| The number and percent of program mentors successfully completing training. | 7/100% | |
| Number and percent of trained program mentors with increased knowledge of the program area. | 7/100% | |
| Mentor Retention (The number of program mentors retained by the program within the reporting period. | 3 | |
| Increase in youth enrolled since the beginning of the grant program. | 33 | End of year one = 21 students End of year two = 33 students |
| Percent of Mentoring Programs with Active Partners i.e. partners such as non-profit/fairh based/businesses/education/vocational training and others. | | Students participated in school based mentoring program |
| Number of program youth served. | 33 | Number of youth served by gender: F=16, M=17 Number of youth by race/ethnicity: H=25, NA=6, non-H=2 |
| Number and percent of program youth completing program requirements. | 30/91% | 1 parent disenrolled, 2 moved out of school district |
| Number of program youth who offend or reoffend within 90 days. | NA | |
| Number of program youth who offend or reoffend within 180 days. | NA | |

TUTORING PROGRAM
AT CESAR CHAVEZ ELEMENTRY
FY 2012/13

Clients: 22

Ethnicity: 18 His, 2 Anglo, 2 native American

Genders: 15 males 7 females

Ages 6 to 10 years old

Facilitator Activities

1. I attended monthly meetings of the Santa Fe Regional Juvenile Justice Board. I assisted the City of Santa Fe in preparation of agenda items for five months from July to June. At part of the monthly meeting preparations I assisted with budget matters that included budget/program development, budget adjustments requests, and contract staff position job descriptions.
2. Assistance was provided to readjust the SFRJJB core FY 13 budget due to major factors. First, the budget was appropriated for the initial six months of the fiscal year. This required a complete assessment of the FY 13 budget to assure that core programs would have enough funds for first part of year and how this funding formula would be coordinated with second half of the fiscal year. The final six months of the budget were stabilized. The only program area that may need some adjustment may be the Family Resource Center. All budget projections indicate the entire budget amount will be expended at the end of the current fiscal year.
3. I assisted with development of the program committee. This committee has been given the responsibility by the board to oversee the development and function of the board's program. For the last six months the committee has explored three major program areas to include: 1) A community youth center to address youth with low academic achievement and not attending school; 2) Redesign and implement a JCC program; and 3) Partner with Communities in School with our FYA program. All three program areas will attempt to leverage current SFJJB funds to create new programs that will be able to serve more youth.
4. I coordinated efforts to have the FYR program coordinate its services with our tutoring program. The part of the coordination involved the interviewing and hiring of new tutor. Tutoring service delivery is also included in the monthly FYR meetings.
5. I continue to work closely with the Santa Fe Public Schools, Safe Schools-Healthy Schools grant as a member of the core management team. During the months of July and August I assisted Santa Fe Public Schools with the development of their Year Four Program Report. One of the major activities of the core management team to sustain key programs of the Safe School-Health School program experience.
6. I coordinated meetings between the Santa Fe Juvenile Probation Office and the Rio Arriba DWI Program to begin to explore the possibility of the DWI Program developing and maintaining a JCC Program for Santa Fe County. These meetings have resulted in the Rio Arriba DWI agreement to submit a proposal to CYFD to administer the JCC Program in Santa Fe County.
7. I continue to work to implement a monthly report process for the Intensive Community Monitoring (ICM), Day Reporting, Drop-Off Center, Disproportionate Minority Contact (DMC), and Tutoring programs. Reporting formats have been developed that address

CYFD contract requirements and capture data elements found in the Office of Juvenile Justice and Delinquency Planning (OJJDP) reports for model intervention programs. These formats have been developed for ICM, tutoring and Day Reporting.

8. I assisted City of Santa Fe staff in the development of the FY 14 RFP. I prepared all the of the required budget forms as well the required supporting materials contained in the appendix.
9. I am in contact with CYFD staff on a regular basis to attempt to acquire Juvenile Probation data for our needs assessment. However, this process is proving to be very difficult and requires constant follow-up.
10. The CYFD data is critical in my efforts to develop a Disproportionate Minority Contact (DMC) strategy. A DMC strategy is a required activity of the RAYSP, but I need access to data that is proving to be difficult to acquire.