



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
SEPTEMBER 3, 2013 – 5:00 P.M.

CITY CLERK'S OFFICE

DATE 8/30/13 TIME 2:50 PM
SERVED BY Yolanda Green
RECEIVED BY [Signature]

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES

Regular Finance Committee Meeting – August 19, 2013

CONSENT AGENDA

6. Santa Fe Municipal Airport. (Francey Jesson)
 - A. Bid No. 14/05/B – Santa Fe Municipal Airport Runway 2/20 MIRL; Vis-Com, Inc.
 - B. Request for Approval of Grant Application and Award – Federal Airport Improvement Program for Construction of Runway 2/20 MIRL at Santa Fe Municipal Airport; U.S. Department of Transportation, Federal Aviation Administration.
 - C. Request for Approval of Amendment No. 2 to Professional Services Agreement – Task order No. 115 for Bidding and Construction Phase Services for Runway 2/20 MIRL and Request for Approval of Task Order No. 114 for Construction Observation and Testing Services for Runway 2/20 MIRL at Santa Fe Municipal Airport; Molzen-Corbin & Associates, Inc.
 - D. Request for Approval of Budget Increase – Grant Fund
7. Request for Approval of Grant Award and Professional Service Contract – Diabetes Prevention Program at GCCC; New Mexico Department of Health Diabetes Prevention and Control Program and New Mexico State University. (David Chapman)
 - A. Request for Approval of Budget Increase – Grant Fund



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
SEPTEMBER 3, 2013 – 5:00 P.M.

8. Request for Approval of Professional Services Agreement – Administrative Support to Create and Maintain a Management and Accountability Structure for Santa Fe Resource Opportunity Center; Interfaith Community Shelter Group, Inc. (Terrie Rodriguez)
9. Request for Approval of Grant Award and Agreement – 2013 Emergency Management Performance Grant Program; New Mexico Department of Homeland Security & Emergency Management. (Andrew Phelps)
 - A. Request for Approval of Budget Increase – Grant Fund
10. Request for Approval of an Ordinance Amending Subsection 11-9.1 SFCC 1987 to Require the City of Santa Fe to Provide Information, in a timely Manner, Related to the Purposes of a Proposed General Obligation Bond Measure that would Require Ratification by the Electorate of the City of Santa Fe; and Creating a New Section 18-9 SFCC 1987 to Require the City of Santa Fe to Provide Information related to the Purposes of any Proposed New or Increased Tax that would Require Ratification by the Electorate of Santa Fe. (Councilors Calvert and Bushee) (Marcos Tapia and Judith Amer)

Committee Review:

City Council (request to publish)

09/11/13

City Council (public hearing)

10/09/13

Fiscal Impact – No

11. Request for Approval of a Resolution Authorizing and Approving the Submittal of a Grant Application to the Federal Aviation Administration for the Purpose of Acquiring \$2.5 Million Dollars to Construct an Extension to Taxiway F at the Santa Fe Municipal Airport. (Mayor Coss) (Francey Jesson)

Committee Review:

Public Works (scheduled)

09/09/13

City Council (scheduled)

09/11/13

Fiscal Impact – Yes

END OF CONSENT AGENDA



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
SEPTEMBER 3, 2013 – 5:00 P.M.

DISCUSSION

12. Request for Approval of an Ordinance Relating to the City of Santa Fe Internal Audit Department; Amending Article 2-22 SFCC 1987 to Strengthen Internal Audit Independence. (Councilor Dominguez) (Liza Kerr and Judith Amer)

Committee Review:

Audit Committee (approved)	08/07/13
City Council (request to publish)	09/11/13
City Council (public hearing)	10/09/13

Fiscal Impact – No

13. Audit Committee. (Councilor Ives) (Liza Kerr and Judith Amer)

- A. Request for Approval of an Ordinance Relating to Chapter VI SFCC 1987, Boards, Committees and Commissions; Creating a New Article 6-5 SFCC 1987 to Establish the City of Santa Fe Audit Committee.

Committee Review:

Audit Committee (approved)	07/10/13
City Council (request to publish)	09/11/13
City Council (public hearing)	10/09/13

Fiscal Impact – No

- B. Request for Approval of a Resolution Amending Resolution 2010-83 to Repeal the Establishment of the City Audit Committee.

Committee Review:

Audit Committee (approved)	07/10/13 and 08/07/13
City Council	10/09/13

Fiscal Impact – No

14. Update on Phase II Annexation Roll Out. (Cindy Padilla)
15. Discussion on Draft 2015/2019 Infrastructure Capital Improvements Plan (ICIP). (Isaac Pino)



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
SEPTEMBER 3, 2013 – 5:00 P.M.**

16. OTHER FINANCIAL INFORMATION:
 - A. Status of the City's Cash and Investment Portfolio as of June 30, 2013.
(Helene Hausman)
 - B. Status of Union Negotiations for Fire Department. (Erik Litzenberg)
17. MATTERS FROM THE COMMITTEE
18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Tuesday, September 3, 2013

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – AUGUST 19, 2013	Approved	3
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ADMINISTRATIVE SUPPORT TO CREATE AND MAINTAIN A MANAGEMENT AND ACCOUNTABILITY STRUCTURE FOR SANTA FE RESOURCE OPPORTUNITY CENTER; INTERFAITH COMMUNITY SHELTER GROUP, INC.	Approved w/direction to staff	3-6
REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 11-9.1 SFCC 1987, TO REQUIRE THE CITY OF SANTA FE TO PROVIDE INFORMATION IN A TIMELY MANNER RELATED TO THE PURPOSES OF A PROPOSED GENERAL OBLIGATION BOND MEASURE THAT WOULD REQUIRE RATIFICATION BY THE ELECTORATE OF THE CITY OF SANTA FE; AND CREATING A NEW SECTION 18-9 SFCC 1987, TO REQUIRE THE CITY OF SANTA FE TO PROVIDE INFORMATION RELATED TO THE PURPOSES OF ANY PROPOSED NEW OR INCREASED TAX THAT WOULD REQUIRE RATIFICATION BY THE ELECTORATE OF SANTA FE	Approved as amended	7

END OF CONSENT CALENDAR DISCUSSION		

ITEM**ACTION****PAGE****DISCUSSION**

REQUEST FOR APPROVAL OF AN ORDINANCE
RELATING TO THE CITY OF SANTA FE INTERNAL
AUDIT DEPARTMENT; AMENDING ARTICLE 2-22
SFCC 1987, TO STRENGTHEN INTERNAL AUDIT
INDEPENDENCE

Postponed to 09/16/13

7

AUDIT COMMITTEE

REQUEST FOR APPROVAL OF AN ORDINANCE
RELATING TO CHAPTER VI SFCC 987, BOARDS,
COMMITTEES AND COMMISSIONS; CREATING
A NEW ARTICLE 6-5 SFCC 1987, TO ESTABLISH
THE CITY OF SANTA FE AUDIT COMMITTEE

Postponed to 09/16/13

7

REQUEST FOR APPROVAL OF A RESOLUTION
AMENDING RESOLUTION 2010-83, TO REPEAL
THE ESTABLISHMENT OF THE CITY AUDIT
COMMITTEE

Postponed to 09/16/13

7

DISCUSSION ON DRAFT 2015/2019 INFRASTRUCTURE
CAPITAL IMPROVEMENTS PLAN (ICIP)

Approved w/direction to staff

8-15

UPDATE ON PHASE II ANNEXATION ROLL OUT

Information/discussion

15-17

OTHER FINANCIAL INFORMATION

STATUS OF THE CITY'S CASH AND INVESTMENT
PORTFOLIO AS OF JUNE 30, 2013

Presentation/discussion

17

STATUS OF UNION NEGOTIATIONS FOR FIRE
DEPARTMENT

Information/discussion

17-18

MATTERS FROM THE COMMITTEE

None

18

ADJOURN

18

Melessia Helberg, Stenographer

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE**
Tuesday, September 3, 2013

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:15 p.m., on Tuesday, September 3, 2013, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Patti J. Bushee
Councilor Christopher Calvert
Councilor Bill Dimas
Councilor Peter N. Ives

OTHERS ATTENDING:

Marcos A. Tapia, Finance Department
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Chair Dominguez said he would like to postpone items 12 and 13 to the next meeting of the Committee, and to move Item #15 to be heard before Item #14.

MOTION: Councilor Ives moved, seconded by Councilor Calvert, to approve the agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve the following Consent Agenda, as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. **SANTA FE MUNICIPAL AIRPORT. (FRANCEY JESSON)**
 - A. **BID NO. 14/05/B – SANTA FE MUNICIPAL AIRPORT RUNWAY 2/20 MIRL; VISCOM, INC.**
 - B. **REQUEST FOR APPROVAL OF GRANT APPLICATION AND AWARD – FEDERAL AIRPORT IMPROVEMENT PROGRAM FOR CONSTRUCTION OF RUNWAY 2/20 MIRL AT SANTA FE MUNICIPAL AIRPORT; U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL AVIATION ADMINISTRATION.**
 - C. **REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – TASK ORDER NO. 115 FOR BIDDING AND CONSTRUCTION PHASE SERVICES FOR RUNWAY 2/20 MIRL AND REQUEST FOR APPROVAL OF TASK ORDER NO. 114 FOR CONSTRUCTION OBSERVATION AND TESTING SERVICES FOR RUNWAY 2/20 MIRL AT SANTA FE MUNICIPAL AIRPORT; MOLZEN-CORBIN & ASSOCIATES, INC.**
 - D. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
7. **REQUEST FOR APPROVAL OF GRANT AWARD AND PROFESSIONAL SERVICES CONTRACT – DIABETES PREVENTION PROGRAM AT GCCC; NEW MEXICO DEPARTMENT OF HEALTH DIABETES PREVENTION AND CONTROL PROGRAM AND NEW MEXICO STATE UNIVERSITY. (DAVID CHAPMAN)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
8. ***[Removed for discussion by Councilor Calvert]***
9. **REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT – 2013 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM; NEW MEXICO DEPARTMENT OF HOMELAND SECURITY & EMERGENCY MANAGEMENT. (ANDREW PHELPS)**
 - A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**
10. ***[Removed for discussion by Councilor Ives]***

11. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING THE SUBMITTAL OF A GRANT APPLICATION TO THE FEDERAL AVIATION ADMINISTRATION FOR THE PURPOSE OF ACQUIRING \$2.5 MILLION DOLLARS TO CONSTRUCT AN EXTENSION TO TAXIWAY F AT THE SANTA FE MUNICIPAL AIRPORT (MAYOR COSS). (FRANCEY JESSON) Committee Review: Public Works Committee (scheduled) 09/09/13; and City Council (scheduled) 09/11/13. Fiscal Impact – Yes

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – AUGUST 19, 2013.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve the minutes of the regular Finance Committee meeting of August 19, 2013, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT CALENDAR DISCUSSION

8. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ADMINISTRATIVE SUPPORT TO CREATE AND MAINTAIN A MANAGEMENT AND ACCOUNTABILITY STRUCTURE FOR SANTA FE RESOURCE OPPORTUNITY CENTER; INTERFAITH COMMUNITY SHELTER GROUP, INC. (TERRIE RODRIGUEZ)

Councilor Calvert said in Exhibit A, under Scope of Services it says, "The Interfaith Community Shelter Group shall hire an individual to manage and operate the Santa Fe Resource and Opportunity Center," and asked who is filling that position currently. He noted there has been somewhat of a shuffle in terms of the position.

Isaac Pino said a person was hired and stayed in the position for 2 months and then voluntarily moved on. He said there was a gap for a while, and then the group reconvened and hired Barbara Goldman as the Director at the ROC Center.

Councilor Calvert asked if there is another person who is the facilities person.

Mr. Pino said that is the same position.

Councilor Calvert said that isn't the position Barbara took, noting she took the overall director position. He said he thought there were two positions.

Mr. Pino said no.

Councilor Calvert said he thought there was an operator/coordinator and then the director of the facility. He said the woman from LifeLink was the overall operator.

Mr. Pino said that was on a volunteer basis.

Councilor Calvert said Exhibit B shows two personnel, an Administrator and an Executive Administrator.

Mr. Pino said his understanding is those are one and the same. He said if he learns something different, he will provide that information to the Committee.

Councilor Calvert said then things have settled down and we are back on track. He said we entered into this agreement and provided to funds to see this thing got going and running smoothly.

Councilor Ives said Exhibit B identifies two different positions. He said if it is a single position, he hopes by the time this reaches Council we can have clarity on that Exhibit.

Councilor Ives said on page 1 of the Agreement, the second sentence of the first paragraph says, "The date of this Agreement shall be from July 1, 2013 through June 30, 2014, unless sooner," and said "or terminated" should be inserted. He said Paragraph 5 on page 5 it says, "This agreement shall be effective when signed by the City and the Contractor, which occurs last and shall terminate on June 30, 2014, unless sooner," and said again, "or terminated" should be inserted. He asked when the contract begins.

Mr. Pino said it is effective on signature.

Councilor Ives said then we need to eliminate the second sentence in paragraph 1 to clarify that, and add "terminated" in paragraph 5 between the words "sooner" and pursuant."

Councilor Ives said in Exhibit A, at the end of Paragraph A, it says, "The center will be a place to go to on Monday through Friday and work together on meeting basic needs and moving out of homeless to a stable living situation." He said it should be "homelessness." He asked what happens on Saturday and Sunday to anyone participating in the program.

Mr. Pino said that is applicable to the various services provided by the non-profits in the Center, Monday through Friday. He said during the winter, the shelter is open 7 days a week. On the weekends, people still have the opportunity for shelter and hot meals, but the services are provided only 5 days a week – psychiatric, counseling and such.

Councilor Ives asked if the Administrator would have duties on Saturdays or Sundays.

Mr. Pino said he doesn't know the schedule, but said, "I suspect that the Director, with a 7 day a week center, with the type of clientele she is likely to run into, she probably will be called on frequently on Saturdays and Sundays."

Councilor Ives would like this to be clarified by the time this goes to the City Council.

Councilor Bushee asked what is happening at St. Eve's, noting something happened during the transition. She said people have been writing and emailing her requesting that the City try to extend the hours of operation of the ROC Center. She wants to know what organization is doing what, and the capacity of the organization to do what they're doing, and if there is a collaboration. She said perhaps she should be postponing this item until there are people in attendance that could answer these questions.

Mr. Pino said he believes they can continue to move forward, although you might not want to vote on this until you have a final answer. He said St. Eve's decided it no longer would provide meals at the ROC Center.

Councilor Bushee asked how many days a week did they provide meals.

Mr. Pino said he thinks it was hot meals 5 days a week, but they decided to focus all of their attention on their center and not on the ROC.

Councilor Bushee asked if they are funded by the City to provide meals.

Mr. Pino said they are not funded for that purpose, and they were doing that on their own good will as part of the team that is part of the ROC. He said Terrie Rodriguez was trying to put together a program so there could be continued meals, which included using the Food Depot preparation of meals. He said they have a full service kitchen in the ROC which is run by volunteers and they have been doing it that way for a while. He said when the winter shelter opens, things shift back into a more recognizable mode from previous winters. This was just to keep food available during the summer.

Councilor Bushee said then we don't need to worry that meals won't be provided.

Mr. Pino said if that happens, and somebody becomes unable to deliver the service, then we will pull the funds immediately and use those on the next provider.

Councilor Bushee said then funds are available for somebody to provide the meals and there is an organization that might be willing to do that.

Mr. Pino said, for clarity, the meals being provided by St. Eve's were being provided by St. Eve's, not through a contract, but the statement she just made would be true for the winter shelter. Meaning, if whoever is providing the meals is unable to provide them, then we would move on to a different provider.

Councilor Bushee said she spoke with Ms. Rodriguez about this previously [*the balance of Councilor Bushee's remarks here are inaudible*].

Mr. Pino said he would suggest that we move this forward to the Council, make it a discussion item, and have Barbara Goldman here to talk about those issues.

Councilor Bushee said it never works to do that at Council, and that is what the Committee process is supposed to do. She doesn't want to hold it up necessarily, she just wants to be sure these services are on track. *[The balance of Councilor Bushee's remarks here are inaudible].*

Chair Dominguez asked Mr. Pino to have staff prepare a memo articulating the operation as detailed as possible, so we can ask any additional questions prior to or at the Council meeting.

Mr. Pino said he will ask Ms. Rodriguez to provide a report by the end of business tomorrow.

Councilor Dimas asked if the \$70,000 has been appropriated and approved by the Council.

Mr. Pino said yes, the money was in the budget. He said it was partially funded from Human Services Reserves.

Councilor Dimas said then the budgeted item, 22763.510300, referred to in the cover memo, comes out of the General Fund.

Mr. Pino said it comes out of the Community Services Department, which comes out of the General Fund.

Councilor Ives said all the faith communities around Santa Fe do provide food services regularly at the shelter, noting he has been at the shelter through various ministries at the cathedral. He said to his knowledge it was an all volunteer effort which seems to be working very well, at least when he was there.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve this request, with direction to staff to clarify the questions asked by this Committee before this gets to Council.

DISCUSSION: Chair Dominguez asked, referring to the reporting requirements in Exhibit C, if they are looking for 4 sets of Board minutes, one per quarter, or if they are looking for all of the minutes.

Mr. Pino said he doesn't know for sure, but it seems to want all of the minutes, which to him would make more sense, but he will get that information.

Chair Dominguez said he will leave that to staff to decide, but if we need more information to answer questions such as Councilor Bushee's, the minutes might be helpful.

Councilor Ives said he thinks the group meets quarterly, but if they meet more frequently, it would be appropriate to have copies of all minutes.

Councilor Calvert noted the first report is due October 15, 2013, and he would like that report to be passed to this Committee, so we can see if we want to discuss it in terms of an agenda item.

VOTE: The motion was approved unanimously on a voice vote.

10. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SUBSECTION 11-9.1 SFCC 1987, TO REQUIRE THE CITY OF SANTA FE TO PROVIDE INFORMATION IN A TIMELY MANNER RELATED TO THE PURPOSES OF A PROPOSED GENERAL OBLIGATION BOND MEASURE THAT WOULD REQUIRE RATIFICATION BY THE ELECTORATE OF THE CITY OF SANTA FE; AND CREATING A NEW SECTION 18-9 SFCC 1987, TO REQUIRE THE CITY OF SANTA FE TO PROVIDE INFORMATION RELATED TO THE PURPOSES OF ANY PROPOSED NEW OR INCREASED TAX THAT WOULD REQUIRE RATIFICATION BY THE ELECTORATE OF SANTA FE (COUNCILORS CALVERT AND BUSHEE AND COUNCILOR IVES). (MARCOS TAPIA AND JUDITH AMER) Committee Review: City Council (request to publish) 09/11/13; and City Council (public hearing) 10/09/13. Fiscal Impact – No.

Councilor Ives asked to be added as a cosponsor.

MOTION: Councilor Ives moved, seconded by Councilor Dimas, to approve this request with the following amendments: Page 2, line 17, add an “s and a parenthesis after “purpose” and do similarly on line 22.

VOTE: The motion was approved unanimously on a voice vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

12. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE CITY OF SANTA FE INTERNAL AUDIT DEPARTMENT; AMENDING ARTICLE 2-22 SFCC 1987, TO STRENGTHEN INTERNAL AUDIT INDEPENDENCE (COUNCILOR DOMINGUEZ). (LIZA KERR AND JUDITH AMER)) Committee Review: Audit Committee (approved) 08/07/13; City Council (request to publish) 09/11/13; and City Council (public hearing) 10/09/13. Fiscal Impact – No.

This item is postponed to the Finance Committee meeting of September 16, 2013.

13. AUDIT COMMITTEE (COUNCILOR IVES). (LIZA KERR AND JUDITH AMER)
- A. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO CHAPTER VI SFCC 1987, BOARDS, COMMITTEES AND COMMISSIONS; CREATING A NEW ARTICLE 6-5 SFCC 1987, TO ESTABLISH THE CITY OF SANTA FE AUDIT COMMITTEE. Committee Review: Audit Committee (approved) 07/10/13; City Council (request to publish) 09/11/13; and City Council (public hearing) 10/09/13. Fiscal Impact – No.
 - B. REQUEST FOR APPROVAL OF A RESOLUTION AMENDING RESOLUTION 2010-83, TO REPEAL THE ESTABLISHMENT OF THE CITY AUDIT COMMITTEE. Committee Review: Audit Committee (approved) 07/10/13; and City Council 10/09/13. Fiscal Impact – No.

This item is postponed to the Finance Committee meeting of September 16, 2013.

15. DISCUSSION ON DRAFT 2015/2019 INFRASTRUCTURE CAPITAL IMPROVEMENTS PLAN (ICIP). (ISAAC PINO)

A color copy of *ICIP Projects 2015-2019* was distributed to the Committee. A copy of this document is incorporated herewith to these minutes as Exhibit "1."

Mr. Pino said last week this item was considered by the Public Works Committee which provided priorities on the projects. He said DFA continues to change the rules, so we aren't quite sure what they want or when they want it, but staff is working on this to the extent possible. He said the State data base crashed a little bit today, so we are working through this. He said he needs the top 5 priorities from Councilor Dimas, Councilor Bushee and Dominguez.

Councilor Calvert explained in detail how Public Works came up with its top 5 priorities, noting they used this list [Exhibit "1"] to narrow the list.

Chair Dominguez asked what are the top 5 priorities for Public Works.

Mr. Pino detailed the semi-short list for Public Works, as follows:

Green

Main Police Station
SWAN Park
Water History Museum

Yellow

MRC Youth Soccer Complex
Downtown Bridge Improvements
La Tierra Tank
Facilities
Southside Library Lightning Protection
Salvador Perez Pool
Ft. Marcy Complex
ITT Backup Generator
ITT Financial System Hardware Platform
Traffic Study St. Michael's Drive
Genoveva Chavez Community Center
Southside Transit Center
Fire Station (SW Sector/Agua Fria)
Airport Terminal Building Expansion

Councilor Ives said two additional projects were added – shade structures for City Parks and Trails an expressed interest of Representative Egolf in the Legislature, and Houses for Heroes to finish infrastructure work for affordable housing for veterans. He said there was a one-time appropriation by the Legislature at the last session of \$50,000, but that has fallen way short of what is needed to get the work done.

Mr. Pino said they broke down facilities further to be Carlos Ortega Teen Center and La Farge Library as the most critical.

Chair Dominguez wants to be respectful of the Public Works Committee and the work they've done, but we need to ensure the priorities capture the Governing Body's priorities as a whole.

Mr. Pino said from that list the individual members of the Committee provided their priorities, and those are as follows:

1. Completion of Main Police Station was combined with the Evidence Room
2. ITT Backup Generator
3. SWAN Park
- 4 & 5. MRC Soccer Complex
Downtown Bridges
St. Michael's Traffic Study
Water History Museum
Southside Transit Center
Southwest Sector Fire Station

Mr. Pino said the City is going to submit the complete list of 65, as we have in the past, and if a priority pops up, the position on the list can be over-ridden by the individual Legislator or DFA staff people.

Responding to the Chair, Mr. Pino said the non-profits listed would be a pass through the City acting as the fiscal agent.

Chair Dominguez said previously, he had asked for information regarding how much money the City has given those non-profits in the past.

Mr. Pino said he doesn't have that information, but it can be put together quickly.

Chair Dominguez said he would like to see that information.

The Committee commented and asked questions as follows:

- Councilor Bushee said she had asked to add pedestrian improvements for Old Taos Highway. She asked the reason affordable housing infrastructure is back on the list, because the \$500,000 to \$1 million we appropriated from a CIP bond was never used. She said that isn't a priority for her at this point. She said her priority is some of our oldest projects which have begun work, and

she sees the Downtown Bridge Improvements as one of her top projects. She would like to see things done which have potential safety issues. She doesn't know what the Bicentennial Pool Improvements are, and asked if that would involve any of the broken pipes from this summer.

Mr. Pino said the Bicentennial Pool Improvements would include the equipment, piping and redoing the showers.

- Councilor Bushee said we have always spent money on the GCCC since it was built, but not on Ft. Marcy and Bicentennial. She said she is hearing from people that chunks of cement are falling in the pool at Ft. Marcy. She reiterated the old facilities may cause liability issues. She said roads are "missing all around." She said as they widen and improve Old Santa Fe Trail "it would be nice to finish it on the City side of things." She said as much as she likes the Water History Museum and Park, we've put money into that, and asked if the funds are to finish the Museum.

Mr. Pino said the funds are for the museum and park.

- Councilor Calvert said it is for the Museum and for the educational displays that are part of that.
- Councilor Bushee thinks the water company can afford to pay for that at some point. She said she sees aging infrastructure competing for resources, and new projects she wants to move along, but we run into the wall of how to maintain and staff them. She said, with regard to the Police Station, the taxpayers rejected the Police Station, commenting we just spent "a chunk of change there." She asked how much is left of those funds.

Mr. Pino said he is told there construction still is needed to completely finish Police Main, and we've always needed to do something in the evidence room which has been lumped with the Main Police Station.

- Councilor Bushee asked how much money we're talking about now.

Mr. Pino said \$700,000 to \$800,000.

- Councilor Bushee said then the last money we got didn't do it.

Mr. Pino said it didn't quite get it all finished

- Councilor Bushee said, "And they're not going to move anytime soon, right."

Mr. Pino said no.

- Councilor Bushee said she is recalling the work that was done at the Alameda station, where we poured money into that and we didn't use it.

- Councilor Bushee said her comments on priorities are as follows: go back to the older facilities that are falling apart. She also would like to hear from staff. She sees no bonds coming up soon to take care of things. She asked, "In your review of things, as you see the complaints and facilities falling apart, what's your sense."

Mr. Pino said, "Ft. Marcy Complex is over 30 years old and needs some major overhauls. Sal Perez, the shower, the pool decks, everything that touches water needs to be redone. Carlos Ortega Teen Center needs a new roof from one end to the other, and repairs inside because of the old roof. Monica Roybal, another one of our oldest buildings, continues to need some help."

- Councilor Bushee said, "They're not on the list, and I'm not seeing them right now, and they're not popping up."

Mr. Pino said he is just mentioning the facilities off the top of his head.

- Councilor Bushee wants to put them on the list.

Mr. Pino said anything can be added to the list.

- Councilor Bushee asked to add Monica Roybal and Carlos Ortega.
- Councilor Calvert said the Public Works Committee expanded Facilities, and asked for more detail because that's the direction that DFA was giving that they wanted specifics and not Facilities City-wide, or Trails City-wide. He asked Mr. Pino how many facilities they itemized as the result of expanding facilities.

Mr. Pino said, "The Facilities list already included Ft. Marcy and Sal Perez and we added Carlos Ortega and La Farge to that."

- Councilor Calvert said Monica Roybal wasn't added to the list.
- Councilor Bushee requested that they put it on the list of specifics. She asked Mr. Pino how he feels about the Downtown Bridge Improvements and whether the bridges are safe.

Mr. Pino said the Guadalupe and Sandoval bridges need to be replaced, noting DeFouri is already funded.

- Chair Dominguez asked if the Committee wants to debate the list of priorities, or go through the same process as Public Works where the members emailed their priorities.
- Councilor Bushee said she is giving her priorities now. She asked if the Bicentennial Pool can hold up.

Mr. Pino said, with the new chlorinator and the new boiler we put in this year, and the new sand filters we will be installing after the pool closes, we should be good for the foreseeable future. He said the tile is more an esthetic thing, but that needs to be replaced as well, and he doesn't know the cost.

- Responding to Councilor Bushee, Mr. Pino said we are taking care of the concrete breaking away with a project that started today with a new roof over the swimming pool.
- Councilor Bushee said Ft. Marcy pool is over-used and the gym equipment "is older than I am."

Mr. Pino said there are issues with equipment. He said, with regard to the GCCC, Councilor Dimas and Councilor Dominguez went along on the field trip, and when you get down where the pipes and pumps are, "that's the scary part I think, because those are getting to be 15 years old now."

- Councilor Bushee said it is unbelievable how much money we have had to pour into the GCCC.
- Chair Dominguez said Councilor Bushee can participate in the exercise with him and Councilor Dimas if she would like.
- Councilor Calvert said when he established his priorities, there are things we would like to do, but there also are the issues of bonding and such. He said he was looking at things that absolutely need to be fixed, and for which there isn't another source of money. He said he put things on his list such as the Police Station which was finishing something we started and needs to be done. He said we already don't have enough people to maintain the facilities, parks and trails. He said if we add to that burden, we are shooting ourselves in foot. He said he focused almost exclusively on things that need to be fixed. He said unless we provide more staffing, we have to be careful where we put our money, because we can save money and staff if we fix up old things and they don't require as much maintenance we don't need more people.
- Councilor Ives said at Public Works they also discussed the total amount we might reasonably be expected to receive in CIP funds which was about \$2 million. He said the effort in that process was to balance and not just put forth the most expensive projects, as well as to fund projects which had received prior funding that might be completed with the round of funding. He said he believes the Legislators would be more likely to fund something if they were looking at completion as part of the process.
- Councilor Calvert said Governor Martinez has deleted some things approved by the Legislature because they didn't meet her criteria of completing or doing something that will be complete.
- Chair Dominguez asked what is the mandate from the State regarding this list. He said, in the past, the more vague it was the better chance of having a project that could fit in.

Mr. Pino said there isn't a mandate as such, but just the experience with what this Governor would allow to be funded. He said she tends toward projects which have been funded previously and/or are shovel ready projects that could be completed with a full round of funding.

- Councilor Calvert said DFA also said it wanted more specificity this time around.

Mr. Pino said for the last few years we got away with 5 categories being City-wide, and the first mandate from the State is that we can no longer use such broad categories, and we need to provide a prioritized list of projects.

- Councilor Dimas where we are with the Rodeo Arena.

Mr. Pino asked Ms. Vaulkner to speak to this issue.

Pilar Vaulkner, Lobbyist for Rodeo, said right now they have spent all of their money, have received all deliverables done, and they have \$235,000 from the 2013 Legislative Session. They do not have to go to bid, because the original RFP included the work which will be done with the rest of the money coming from the State. She said appears the County is going to "throw in" some more money as well. She said they are waiting on the PPA with the City until they know for sure what the County is doing, and then do one PPA instead of having to amend it when the County comes in. She said, "We're right on target and we are almost shovel-ready."

- Councilor Dimas said, with regard to the GCCC, that is one of our premier facilities that is absolutely necessary because it is an enterprise. He said the GCCC would be one of his priorities. He said that facility is in dire need of a lot of things. He said there is no air conditioning in the exercise room, and asked what has been done in that regard.

Mr. Pino said they added portable air conditioners, and added better air conditioners for the facility – we have more permanent air conditioning now.

- Councilor Dimas asked about the Cerrillos Road reconstruction, noting the City owns a portion and the State maintains a lot of it.

Mr. Pino said that would be the final phase of the reconstruction of Cerrillos Road from Camino Carlos Rey to St. Michaels drive. He said the State DOT and the feds provide most of the funding for that project, but the City will have to come up with a match. The project is now in development, being surveyed, marked-out, but won't be going to construction until 2015. So if we don't get the match right now, we need to get it next year. He said he won't know what the match will be until we have a better estimate of the cost of the final improvements.

- Chair Dominguez thinks it's best to make the list as complete as possible, so if there is something of importance to the community a Legislator can get it done. He said he is happy with the list as is, and asked the wishes of the Committee.

– Councilor Dimas said the Public Works Committee did a good job with the list.

MOTION: Councilor Dimas moved, seconded by Councilor Calvert, to approve the list of priorities.

DISCUSSION: Councilor Calvert asked if DFA wants the top 5 priorities in addition to the list.

Mr. Pino said DFA wants the top 5 in order, followed by 6 through 65 in no particular priority order.

Chair Dominguez said the top 5 priorities from Public works are: 1. The Main Police Station along with the Evidence Storage Area; 2. The ITT backup generator; and 3. The SWAN. He said there were a lot of ties for 4 and 5.

Mr. Pino said the other two could come from the ones that received two votes each: MRC Soccer, Downtown Bridges, St. Michaels Traffic, the Southside Transit Center and the Southwest Sector Fire Station.

Councilor Calvert said he and Councilor Ives have already done the exercise, and if Councilor Dimas, Councilor Bushee and Chair Dominguez give their top 5, he will combine that with the list and end up with our ranking.

Chair Dominguez said that is the best thing to do.

RESTATEMENT OF THE MAIN MOTION BY THE CHAIR: Councilor Dimas moved, seconded by Councilor Calvert, to approve the list of priorities, with follow up by Councilors Dimas, Bushee and the Chair providing staff with an email of their top 5 priorities

DISCUSSION: Councilor Bushee asked if this will be heard at the next Council meeting, and Chair Dominguez said yes.

Councilor Bushee said the motion does not provide any direction from this Committee in terms of our priorities.

Councilor Calvert said he intended that each member would give their top 5 priorities to Mr. Pino, who will then add your votes to the Public Works Committee votes.

Councilor Bushee said, "How would you articulate what this motion indicates that the Finance Committee's priorities are."

Chair Dominguez said the Finance Committee's priorities are: the Main Police Station, the IT backup generator and the SWAN Park, and they need input from this Committee for items 4 and 5 on those items that were tied.

CLARIFICATION OF THE MOTION: Councilor Calvert said, "That really wasn't what my motion intended. My motion intended that you are adopting the list and you add it to the list as the overall listing. I think each member of the Finance Committee is free to give their top 5, regardless of what Public Works said, and then we would just add your votes to our votes and that would give us an overall priority list." Councilor Dimas agreed that this is his understanding of the intent of the motion.

STATEMENT BY THE CHAIR: Chair Dominguez said, "So forget everything that I said, Ms. Helberg. Strike it. I was completely wrong."

Councilor Bushee said, "You're not going to get an email from me. If you want to figure out how to calculate my votes, they start with old facilities that are most in need. So you could prioritize that like, between Ft. Marcy, Sal Perez, the Bridges the Teen Centers. I just feel like we're in a liability situation and we really need to take care. I don't think each one has a huge price tag. We might be able to knock them all out, actually, in a session, if it were the case, if we were to get some sponsorship. And I am absolutely sure we need to finish some of these other projects, so I don't mind them being up on the top. And I guess the two that would rise to the top for me would be the Police Station and the SWAN Park, but I would flip the order and put the old facilities that are just really in dire need and could be dangerous, and then I would get to the others. That's just the way I would go. And I'll go for IT once they find the missing.... why we spent \$500,000 on used no software, so I'm not going for IT just yet."

VOTE: The motion was approved unanimously on a voice vote.

Mr. Pino said he will be contacting the members directly as he did with Public Works. He will then synthesize a list and have it ready for Council, noting he will be contacting them tomorrow and Thursday so he can make the City Clerk's deadline for the packet.

14. UPDATE ON PHASE II ANNEXATION ROLL OUT. (CINDY PADILLA)

Cindy Padilla presented information from her Memo of September 4, 2013. Please see this Memorandum for specifics of this presentation.

Councilor Ives departed the meeting.

The Committee commented and asked questions as follows:

- Councilor Bushee said since we don't have that report yet "about how we're going to change things," from our consultants, she doesn't want to buy equipment that might be outmoded. If we move to single stream, how would we know, how would we predict and could we plan ahead – "that would be my thing."

Ms. Padilla said, "The equipment being purchased for recycling units are for our current system, and if we do go to single stream, it will take 1 to 1½ years or maybe 2 years, with the actual transition, so we will need this equipment for the next 1 ½ years or 2 years. And at that point, we

can sell them or use them as trade-ins. They definitely are equipment that we need now. She said, "We wouldn't be able to serving annexed customers or keep up with existing recycling customers with the vehicles that we have now, because they are all scheduled to be replaced."

- *[Councilor Bushee's question here is inaudible]*

Ms. Padilla said they actually have the recycling truck already on order, and are purchasing two additional recycling trucks this year. The final report should be issued in December 2013 or January 2014, so they will have the equipment prior to receiving the report. She said once we receive the report if we decide to move to single-stream, we can either trade this equipment in or sell it, or take advantage of having new equipment still under warrant.

- *[Councilor Bushee's remarks here are inaudible]*

Ms. Padilla said she agrees, noting they talked long and hard about possibly starting the single-stream with the annexed customers, but they really aren't ready to move to single stream right now. She said there is also the question of what to do with glass in the market.

- Councilor Bushee said something about getting more aggressive on commercial recycling of cardboard, and if this is the appropriate equipment to do that, and asked if we are buying the right stuff.

Ms. Padilla said yes, we are.

Councilor Bushee departed the meeting.

- Councilor Calvert, referring to packet page 4, said under Revenues and Customers, it talks about "The Division Projected Income, and subsequently budgeted revenue based on a half year of 100% annexation beginning January 1, 2014." He said there are residential projections and commercial projections. He asked, based on the hiccup with the County over some of these contracts, if we still think those projections will hold, especially in the residential part which is the lion's share.

Ms. Padilla said at this point, in the last discussions with the attorneys, noting there is case law in this regard, about the City taking over these contracts as of January 1, 2014. So, they are anticipating and planning to move forward. She said, "So, the short answer would be we are anticipating, yes. The long answer is their contracts, if they need to be broken, there are liquidated damages in those contracts and we will have the question of who would be liable for that.

Councilor Dimas departed the meeting

Chair Dominguez noted there no longer is a quorum of the membership in attendance and said the Committee will continue for the purposes of receiving information only

- Councilor Calvert asked if the problem with most of the contracts is in the commercial sector, versus the residential, or is it equal, or what.

Mr. Padilla said it's probably about equal. She said 3 of the 4 private haulers have anticipated annexation, and she doesn't believe there will be a problem or situation with them.

- Councilor Calvert asked if the largest one is the one we're talking about, and Ms. Padilla said yes.
- Councilor Calvert noted on packet page 4, Ms. Padilla has listed two equipment operators with figures, and an Equipment Operator and Maintenance Worker without figures, and asked if this is because they haven't been fired – what does "none" mean.

Ms. Padilla noted the short answer is that those two are expansion positions, and the two operators they are hiring are positions the Division had budgeted.

- Councilor Calvert asked the cost.

Ms. Padilla said by the end of the calendar year, once they are fully staffed, that will be about \$64,000 for the 4 positions.

Responding to the Chair, Councilor Calvert said it will be heard by the Public Utilities Committee tomorrow.

16. OTHER FINANCIAL INFORMATION

A. STATUS OF THE CITY'S CASH AND INVESTMENT PORTFOLIO AS OF JUNE 30, 2013. (HELEN HAUSMAN)

Helen Hausman reviewed the information in her Memorandum of September 2, 2013. Please see this Memorandum for specifics of this presentation.

B. STATUS OF UNION NEGOTIATIONS FOR FIRE DEPARTMENT. (ERIK LITZENBERG)

Erik Litzenberg, Fire Chief, said he spoke with the President of the Firefighters Union who said he would have a representative here this evening, but there is no one from the union here. Chief Litzenberg said he can give a summary, "but it's probably only half the equation and it's real brief."

Chief Litzenberg said throughout the last year, they have been trying to "inspire" negotiations with the Union. He said, in his opinion, the Union has been somewhat reluctant to do that. He said an article was negotiated 3 years ago by the Union had to do with reparation of their pay plan, and they were hesitant to begin negotiations again until they thought that the reparation of the pay plan was going to happen. He said there is some indicator that the GRT's established in that article has been reached, and

in his discussions with the Union, they said they would be willing to sign off with this fiscal year's negotiations after that indicator has been met and the pay plan has been repaired – and then move on with negotiations for FY 14-15. He said there are informal agreements, but nothing has been signed or is formal.

Chair Dominguez asked the time constraints.

Chief Litzenberg said past negotiations should have been done in June, noting they changed the timeframe to try to be more in line with the fiscal cycle. He said, "So we should be doing negotiations for 14/15 by end of this calendar year."

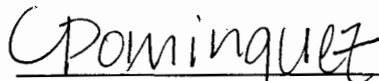
Responding to Councilor Calvert, Chief Litzenberg said there is 1 year and 10 months left on the contract.

17. MATTERS FROM THE COMMITTEE


There were no matters from the Committee.

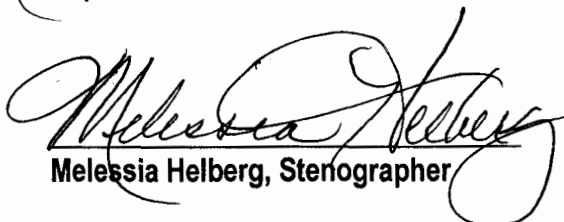
18. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at approximately 6:40 p.m.


Carmichael A. Dominguez, Chair

Reviewed by:


Marcos A. Tapia, Director
Department of Finance


Melessia Helberg, Stenographer

ICIP Projects
2015-2019

Non Funded Legislative Projects

ID	Project Title	Category
11800	Bicentennial Pool Improvements	Adm/Service Facilities
12062	Youth Soccer Complex	Public Parks
13836	Downtown Bridge Improvements	Hiways/Roads/Streets/Bridges
13943	Traffic Signals Comm Design & Install	Hiways/Roads/Streets/Bridges
13944	Bus Stop Amenities	Transit
13954	Acequia Trail Crossing at St. Francis/Cerrillos	Hiways/Roads/Streets/Bridges
13955	Santa Fe River Trail Crossing	Hiways/Roads/Streets/Bridges
14041	Traffic Signing & Pavement Marking Maintenance	Hiways/Roads/Streets/Bridges
14121	Cerrillos Road Reconstruction	Hiways/Roads/Streets/Bridges
14124	Northside Transit Center	Transit
14172	Traffic Signal Cabinet Project	Hiways/Roads/Streets/Bridges
15403	La Tierra Tank	Water Supply
9816	Solid Waste Equip Maintenance Shop	Solid Waste
9836	Solid Waste- Residential/Commercial/Office	Solid Waste
10190	Affordable Housing Infrastructure	Housing-Related Cap Infra
20257	Facilities	Adm/Service Facilities
22943	Main Library Rewire	Libraries
24017	Agua Fria/South Meadows Intersection Improvements	Hiways/Roads/Streets/Bridges
24018	Sandoval/Montezuma Intersection Improvements	Hiways/Roads/Streets/Bridges
24020	Cerrillos Rd./Sandoval Intersection Improvements	Hiways/Roads/Streets/Bridges
25924	Southside Library Lightning Protection	Libraries
25925	Main Library	Libraries
25970	Ft. Marcy Ball Park	Public Parks
25971	Salvador Perez Pool	Adm/Service Facilities
25973	Salvador Perez Park	Public Parks
25974	Ft. Marcy Complex	Adm/Service Facilities
26128	Public Safety Improvements	Public Safety
27532	ITT Back up Generator	Other
27539	ITT Financial System Hardware Platform	Other
27556	Waste Water Belt Press for Solids Handling	Wastewater
27557	Rufina St. Sewer Line Rehabilitation	Wastewater
27559	Traffic Study- St. Michael's Drive	Hiways/Roads/Streets/Bridges
27560	Municipal Court- Office Expansion	Adm/Service Facilities
27561	Municipal Court- Building Renovations	Adm/Service Facilities
27572	Senior Center Outdoor Recreation	Senior Facilities
27589	Genoveva Chavez Community Center	Adm/Service Facilities
27608	Traffic Calming Improvements	Hiways/Roads/Streets/Bridges
22909	Southside Transit Center	Transit
22927	Fire Station (SW sector/Agua Fria)	Fire
27540	ITT Back up Simulcast Radio Central Site	Other
25230	Fire Training Facility (1130 Siler Road)	Fire
21226	Waste Water Sludge Digester	Wastewater
16685	Airport Terminal Building Expansion	Airports
10581	Evidence Storage Area	Public Safety
22928	Fire Station (200 Murales)	Fire

Non Profits

ID	Project Title	Category
13418	Southwest Boys and Girls Club	Adm/Service Facilities
10023	La Familia Center Expansion	Health Related Cap Infr
10026	Community Center for Addictions Program	Health Related Cap Infr
16647	Zona Teen Center	Adm/Service Facilities
16757	The Lensic Performing Arts Center	Arts (other than museums)
23956	YouthWorks	Adm/Service Facilities
21368	Warehouse 21	Adm/Service Facilities

Exhibit "1"