



Agenda

CITY CLERK'S OFFICE

DATE 8/21/13 TIME 10:51 am

SERVED BY Chris Sanchez

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CHILDREN AND YOUTH COMMISSION MEETING

Tuesday, August 27, 2013

City Councilors' Conference Room

City Hall, 1st floor

200 Lincoln Avenue

6:00 p.m. - 8:00 p.m.

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: June 25, 2013 and July 22nd and 23rd, 2013
4. New Business:
 - a. Review and Approval of Ends/Results Framework Document and Ends Framework with Indicators.
 - b. Review Critical Priorities identified by the Children & Youth Commission and establish timelines.
 - c. Review and Approval of "Transitional Education Program".
 - d. Review and Approval of resolution being introduced by City Councilor Patti Bushee regarding the following, "AFFIRMING THE CITY'S COMMITMENT TO EQUALITY AND FREEDOM FROM DISCRIMINATION AND VIOLENCE FOR ALL OF ITS RESIDENTS, INCLUDING CHILDREN AND YOUTH; CONDEMNING BULLYING, HARASSMENT AND INTIMIDATION IN SCHOOLS; AND URGING THE COMMUNITY TO WORK TOGETHER TO FURTHER DEFINE AND UNDERSTAND THE MULTIPLE ASPECTS OF BULLYING."
 - e. Letter of Resignation from Children & Youth Commission
5. Old Business:
6. Comments from the Chair and Commissioners
7. Report from Staff:
 - a. 2012-2013 Contract overview
 - b. Meeting updates: Santa Fe Community Foundation, Brindle Foundation, Representative Jim Trujillo and Congressman Ben Ray Lujan
 - c. Request for reallocation of \$21,000.00
8. Matters from the Floor
9. Adjournment

TO ACCOMMODATE THOSE WITH SENSITIVITIES, PLEASE REFRAIN FROM WEARING FRAGRANCE.

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

**Index Summary of Minutes
Children and Youth Commission
August 27, 2013**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Sheet		1
Call to Order	Call to Order by Chair, Sue Ann Herrmann at 6:00 pm. Meeting held at City Hall, 2 nd Floor Conference Room.	2
Roll Call	A quorum was declared by roll call.	2
Approval of Agenda	<i>Mr. Bustamante moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.</i>	2
Approval of Minutes	<p><i>June 25, 2013 – Minutes have been approved.</i></p> <p><i>July 22, 201</i></p> <p><i>Ms. Fidel moved for approval of July 22, 2013 minutes, second by Mr. Multari, motion carried by unanimous voice vote.</i></p> <p><i>July 23, 2013</i></p> <p><i>Ms. Fidel moved for approval of July 23, 2013 minutes, second by Mr. Multari, motion carried by unanimous voice vote.</i></p>	2
<p>New Business</p> <p>A. Review and Approval of Ends/Results Framework Document and Ends Framework with Indicators</p> <p>B. Review Critical Priorities Identified by the Children and Youth Commission and establish timelines.</p> <p>C. Review and Approval of “Transitional Education Program”</p> <p>D. Review and Approval of</p>	<p><i>A & B. Noted Corrections.</i></p> <p><i>C. Informational</i></p> <p><i>D. Mr. Bustamante moved to support the Anti-Bullying Resolution, second by Ms. Lefrak, motion carried by unanimous voice vote.</i></p> <p><i>E. Informational</i></p>	3-5

**Index Summary of Minutes
Children and Youth Commission
August 27, 2013**

Resolution being Introduced by City Councilor Patti Bushee. E. Letter of Resignation from Ernestine Gallegos de Hagman	•	
Old Business	None	5
Matters from the Chair and Commission	None	5
Staff Report 2012-2013 Contract Overview Meeting Updates	Informational	5-6
Matters from the Floor	None	6
Adjourn and Signature Page	Chair called for adjournment at 8:30 pm	6

MINUTES

CHILDREN & YOUTH COMMISSION MEETING

AUGUST 27, 2013 - 6:00 pm - 8:30 pm

City Hall, 2nd Floor Conference Room, Santa Fe, NM

1. **The meeting was called to order by the Chair, Sue Anne Herrmann at 6:00 pm, City Hall, 2nd Floor Conference Room, Santa Fe, NM. By roll call a quorum was declared.**

Present:

Sue Anne Herrmann, Chair
Dolores Fidel
Michael Multari
Thomas Bustamante
Joanne Lefrak
Jill Reichman

Not Present

Ernestine Gallegos de Hagman has resigned.

Others Present:

Terrie Rodriguez, Director, Youth & Family Services Department
Chris Sanchez, Children and Youth Program Manager
Patti Bushee, City Councilor
Melissa Byers, Legal Department
Fran Lucero, Stenographer

2. APPROVAL OF AGENDA

Mr. Bustamante moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.

3. APPROVAL OF MINUTES:

June 25, 2013 – Minutes have been approved.

July 22, 201

Ms. Fidel moved for approval of July 22, 2013 minutes, second by Mr. Multari, motion carried by unanimous voice vote.

July 23, 2013

Ms. Fidel moved for approval of July 23, 2013 minutes, second by Mr. Multari, motion carried by unanimous voice vote.

4. New Business

a. Review and Approval of Ends/Results Framework Document and Ends Framework with Indicators

Exhibit A: Ends/Results Framework

The Chair noted that she sent in her changes and they were not reflected on Exhibit A.

Noted Comments and suggested changes:

“using” substances and “abusing” substances needs to be clarified

Promote Children raised in Stable and Nurturing Families

Remove the headings: Young Children, School Age Children and Youth

~~Exercising healthy weight~~

~~No unwanted pregnancies~~ *Avoiding* unwanted pregnancies

Note: Mission is different in Exhibit A. Title Change: Vision vs. Mission – delete the words: ~~To Promote, to cultivate~~

Mission Statement in Strategic Plan will continue.

The committee members would like to see the final version with changes prior to approval.

Exhibit B: Ends Framework with Indicators

Indicators are to develop outcome data and results for the Commission. It was noted that Santa Fe Community Foundation is taking the lead to create a data team to include UNM and Voices for Children to start measuring and gathering of data. There was emphasis that the indicators as listed are broad and might be difficult to reach. UNM would like to go down to the census level, not the program level. The Chair recommended to remove the word “Outcomes” and leave the word “Indicators” and to leave all the listed items with the suggested corrections.

Corrections:

- Child where two parents are involved.
- Infants receive well baby care.
- Mothers receiving pre-natal check-ups.

Supplemental Education for School-Age Children:

- Participation in after school activities which improve academics and social skills.

Healthy Lifestyles:

- ~~Engagement~~ Participation in enrichment activities who show growth & improvement in skills, attitudes or behaviors (e.g. enrichment activities

such as outdoor education, arts, education & positive learning experience).

Mr. Sanchez provided information on the role of the Santa Fe Community Foundation in this process. There is discussion of creating an RFP in partnership with the SF Community Foundation. The Committee members asked if they could meet with the Santa Fe Community Foundation staff to take part in this process. Mr. Sanchez said yes and appointed to work on this committee are Jill Reichman, Commission member and Ms. Terrie Rodriguez, Staff Liaison.

b. Review Critical Priorities Identified by the Children and Youth Commission and establish timelines.

Action Items for Critical Priorities for the Children & Youth Commission (Exhibit C)
The priorities listed were identified when the summary work was discussed. Mr. Sanchez would like to have the Commission Members indicate where they could assist in the Action Items.

Internal:

1. All
2. Jill Reichman and Chair Herrmann
3. Jill Reichman and Thomas Bustamante
4. Dolores Fidel and Thomas Bustamante
5. Mike Multari and Chair Herrmann
6. Chair Herrmann

External:

1. Chair Herrmann, Joanne Lefrak
2. Jill Reichman, Sue Herrmann
3. Joanne Lefrak, Chair Herrmann
4. Mike Multari, Sue Herrmann

c. Review and Approval of “Transitional Education Program”

Who is our audience? It was asked if SFPS Superintendent Boyd is on board with this program and Ms. Rodriguez confirmed that Superintendent Boyd is in strong support. Question: What type of kids and how many would attend this school? It was clarified that these are kids who have not committed a crime; they are kids who are close to long term suspension. The Mission: As a community effort, the City of Santa Fe, Santa Fe Public Schools and Santa Fe community partners are addressing the need of Santa Fe Public School Students by providing a one-stop shop of educational programming and wrap-around services, so students remain engaged in education and live a healthy and productive life as a member of the community. It is estimated that it could be up to 50 kids attending.

Mr. Multari stated that he attended a meeting of many supporters, community leaders, organizational representatives and it was a gratifying experience to see everyone pull

together for this transitional education program. The collaboration and participation of the organizations who receive funding from the City of Santa Fe will be key to the success of this program.

The City's goal is to get programs on the south side of the city where they are badly needed and this program is going to support that goal. Mr. Sanchez stated that once this document is refined, he would like the Children and Youth Commission to present it to the City Council. Mr. Sanchez was provided with direction to create more specificity in the document when reference is made to the City of Santa Fe and to acquire commitment on what services the organizations would provide.

- d. Review and Approval of Resolution being Introduced by City Councilor Patti Bushee regarding the following, "Affirming the city's commitment to equality and freedom from discrimination and violence for all of its residents, including children and youth; condemning bullying, harassment and intimidation in schools; and urging the community to work together to further define and understand the multiple aspects of bullying."**

Councilor Bushee has asked the Commission to assist in identifying the organizations that could assist with anti-bullying.

Mr. Bustamante moved to support the Anti-Bullying Resolution, second by Ms. Lefrak, motion carried by unanimous voice vote.

- e. Letter of Resignation from Ernestine Gallegos de Hagman**
Ms. Gallegos de Hagman pledged her future support to the Children and Youth Commission. The Committee members would like to have a Teacher for the Children and Youth Commission. The committee members will provide possible candidate names to Mr. Sanchez for consideration. The Children and Youth Commission members expressed their sincerest of thanks to Ms. Gallegos de Hagman for hard work and dedication.

5. Old Business
None

6. Comments from the Chair and Commissioners
None

7. Report from Staff

a. 2012-2013 Contract Overview

Mr. Sanchez reported that there are 9 agencies they are awaiting close out reports. Approximately \$16,000 was left as an active balance for the Children and Youth Commission. Mr. Sanchez will evaluate the reasons why the organizations did not use their complete funds. Earth Care has informed the commission that they will be closing operations at the end of August, 2013.

b. Meeting Updates:

Santa Fe Community Foundation, Brindle Foundation, Representative Jim Trujillo and Congressman Ben Ray Lujan

Mr. Sanchez reported that he and Ms. Rodriguez met with the Santa Fe Community Foundation and received a tremendous amount of support for this project. Ms. Rodriguez reported that the community is really looking at changing the indicators. The idea of trying to align the funders sparked interest by the Santa Fe Community Foundation. Johee Rand and Brian from the Foundation would like to be active in gathering the data which is needed. The goal is to get the common indicators set out across the board.

Mr. Sanchez met with the Brindle Foundation and provided them with an update on the re-alignment of the Commission. They want to partner with the Children and Youth Commission and also pledged their full support. Voices for Children's report have created a great awareness and there is a need to involve the community. The focus of Brindle Foundation is early childhood. Every organization is looking for that missing link; how do we measure and gather data.

Representative Trujillo shared his concern to assure that kids get the help they need. He committed his support to work on this project through the New Mexico Legislature. He would like to introduce legislation this next session and request financial support.

Discussion with Congressman Ben Ray Lujan was through a town meeting where his topic was; "how do you measure poverty." Rio Rancho, Las Vegas, Gallup, Tucumcari and the City of Santa Fe were at the Community College town hall meeting. There were other congressional representatives present, Councilor Carmichael Dominguez provided time for the City of Santa Fe to discuss the goal of the program and Congressman Lujan did speak. The Congressional Delegation would like a follow up meeting to speak to the city to discuss wrap around services.

c. Request for reallocation of \$21,000

The Commission can revisit this item at the September 24, 2013 meeting to discuss the potential use of this funding.

8. Matters from the Floor


None

9. Adjournment

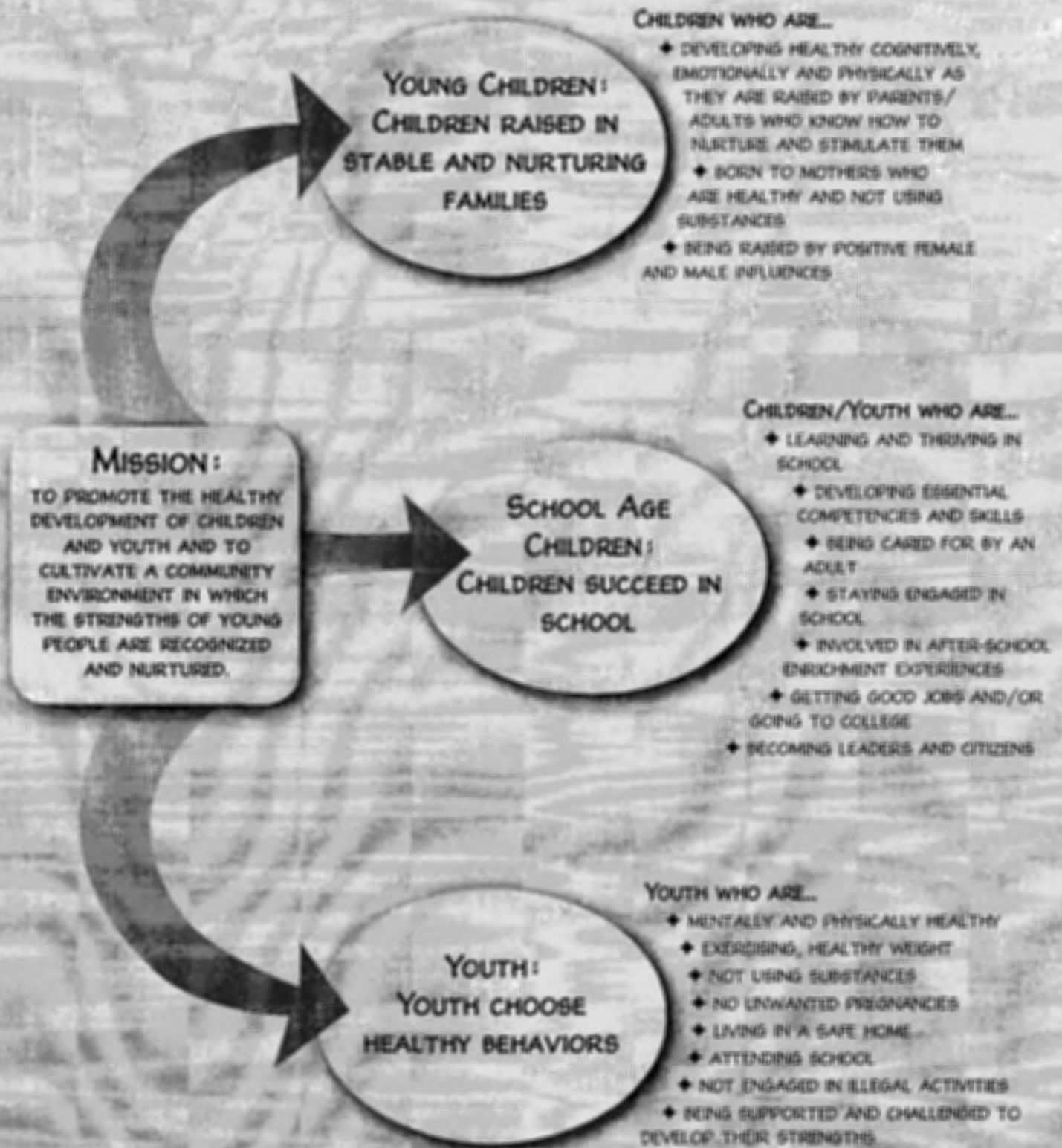
There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 8:30 pm.

Signature Page:


Sue Anne Herrmann, Chair


Fran Lucero, Stenographer

CITY OF SANTA FE CHILDREN AND YOUTH COMMISSION ENDS/RESULTS FRAMEWORK



Ends Framework with Indicators

Funding Category/Goal Area	Desired Results/Ends (Conditions of well-being)	Indicators/Outcomes (Measures of conditions of well-being)
<p>Early Care and Education for Children 0-5</p>	<p>Ends: Children raised in stable and nurturing families. <i>We would see children who are ..</i></p> <ul style="list-style-type: none"> • Developing healthy cognitively, emotionally and physically as they are raised by parents/adults who know how to nurture and stimulate them • Physically healthy and developing • Born to mothers who are healthy and not using substances • Being raised by positive female and male influences 	<p><i>Number and/or Percent:</i></p> <ul style="list-style-type: none"> • Infant death and injuries • Child abuse/neglect rates • Children enrolled in Pre-K programs and % who are ready for Kindergarten based on assessments • Infants receiving well baby care • Mothers receiving prenatal checks • Children born to addicted parent • Child where father is involved
<p>Supplemental Education for School-Age Children</p>	<p>Ends: Children raised in stable and nurturing families. <i>We would see children/youth who are ..</i></p> <ul style="list-style-type: none"> • Learning and thriving in school • Developing essential competencies and skills (e.g. reading, writing, math & science) • Being cared for by an adult • Staying engaged in school • Engaged in after-school enrichment experiences • Getting good jobs and/or going to college • Becoming leaders and citizens 	<p><i>Number and/or Percent:</i></p> <ul style="list-style-type: none"> • School attendance rates/truancy • Reading, math and science proficiency rates • Graduation rate & drop out rates • Engagement in after-school activities who show improvement/growth (academic, social skills, etc.) • % of youth who can identify a caring adult/caretaker • Involvement in community services, apprenticeships or school activities who show growth in leadership or career preparation skills
<p>Healthy Lifestyles</p>	<p>Ends: Youth choose healthy behaviors. <i>We would see youth who are ..</i></p> <ul style="list-style-type: none"> • Mentally healthy • Exercising, healthy weight • Not using substances • No unwanted pregnancies • Living in a safe home • Attending school • Not engaged in illegal activities • Physically healthy • Being supported and challenged to develop their strengths 	<p><i>Number and/or Percent:</i></p> <ul style="list-style-type: none"> • Suicide rates, depression rates • Obesity rates • Rate of use of substances • Teen pregnancy rates • Homeless rates • Abuse and neglect rates • Suspension rates/JPPO involvement • School attendance rates • Immunization rates, flu shots • Engagement in enrichment activities who show growth & improvement in skills, attitudes or behaviors (e.g. enrichment activities such as outdoor education, arts education & positive learning experience)

Exhibit B

Action Items for Critical Priorities for the Children & Youth Commission

	<i>Action Item</i>	<i>Owner</i>	<i>Due Date</i>	<i>Status</i>
1	<u>INTERNAL:</u> Identify Children & Youth Commission Key Indicators, we want to impact and improve within our three identified funding categories.			
2	Identify and partner with Key Funders and Stakeholders around shared-community Key Indicators.			
3	Revise 2014-2015 RFP: Aligning with Key Indicators; Scoring mechanism; and Performance Measures and Outcomes.			
4	Identify organizations in need of technical assistance and explore ways to assist organizations with new RFP changes and expectations.			
5	Develop and Implementation of a community-wide Transitional Education Program.			
6	Develop performance outcome-based goals for the Commission, e.g. \$x awarded to x# of grantees; %of grants awarded on time; % of payments to grantees within x days of invoice; % of grantees that report progress on child/youth results; % of grantees working in collaboration on turning the curve on key indicators with collective impact partnership, etc.			

Exhibit C

1	<p><u>EXTERNAL:</u> Develop a comprehensive community-wide strategy to turn the curves around shared-community Key Indicators.</p>			
2	Develop a shared-system to track and analyze data and determine factors and root causes regarding Key Indicators.			
3	Develop a plan for Stakeholders, Funders and the Community what the Commission is doing to address the well-being of children and youth.			
4	Facilitate meetings of organizations by activity to plot performance indicators, learn, share and align efforts.			
5				
6				
7				
8				

Job Interest Cards	Job Title	Organization	Applied	View App.	Status	Schedule
	Surveillance Officer (CYFD #41772)	New Mexico State Personnel Office, NM	08/21/13 7:44A Mountain Time	View	Application Received	
	Special Agent/Special Investigations Division (DPS-Multiple Locations Statewide)	New Mexico State Personnel Office, NM	08/21/13 7:42A Mountain Time	View	Application Received	
	Probation Parole Officer I/Transitional Coordinator (NMCD/PPD #69929)	New Mexico State Personnel Office, NM	08/21/13 7:39A Mountain Time	View	Application Received	
	Evidence Custodian (DPS #17871)	New Mexico State Personnel Office, NM	08/21/13 7:31A Mountain Time	View	Application Received	
	Contract Monitor Advanced (NMCD/PPD #10104105)	New Mexico State Personnel Office, NM	08/21/13 7:26A Mountain Time	View	Application Received	
	Classification Officer (NMCD/PNM #16002)	New Mexico State Personnel Office, NM	08/21/13 7:25A Mountain Time	View	Application Received	
	Classification Officer (NMCD/PNM #15999)	New Mexico State Personnel Office, NM	08/21/13 7:23A Mountain Time	View	Application Received	
	Facility Trainer (NMCD/PNM #16587)	New Mexico State Personnel Office, NM	05/31/13 10:56A Mountain Time	View	Applicant Scoring	
	Probation Parole Officer (NMCD/PPD #80551)	New Mexico State Personnel Office, NM	04/25/13 8:28P Mountain Time	View	Referred	
	Probation Parole Officer (NMCD/PPD #16713)	New Mexico State Personnel Office, NM	04/25/13 8:18P Mountain Time	View	Eligible	
	Juvenile Probation Officer Supervisor (CYFD #26080)	New Mexico State Personnel Office, NM	04/25/13 8:11P Mountain Time	View	Referred	
	Probation Parole Officer (NMCD/PPD #27027)	New Mexico State Personnel Office, NM	04/25/13 8:06P Mountain Time	View	Referred	
	Probation Parole Officer (NMCD/PPD	New Mexico State	04/25/13 8:03P	View	Eligible	