



# Agenda

CITY CLERK'S OFFICE

DATE 8/15/13 TIME 8:19a

SERVED BY Shannon Cantu

RECEIVED BY [Signature]

## PUBLIC SAFETY COMMITTEE

Tuesday, August 20, 2013

4:00 PM

City Council Chambers

200 Lincoln Avenue, Santa Fe, NM 87501

1. Roll Call
2. Approval of agenda
3. Approval of Tuesday, July 16, 2013 minutes
4. Old business:
  - A. Update from Apprentice Abel Perez regarding the proposed resolution directing City of Santa Fe Public safety staff to develop a public safety apprenticeship program that will benefit residents of Santa Fe and directing the city manager to explore the options for establishing apprenticeship programs in other areas of the city. (Fire Chief Litzenberg)
5. New business:
  - A. Approval to accept 2012 Emergency Management Performance Grant paying 50% of the Emergency Manager position salary from July 1, 2013 through June 30, 2014 (Andrew Phelps, Emergency Manager)
  - B. "Chemical Romance" Full Scale Exercise After-Action Report and Improvement Plan (Andrew Phelps, Emergency Manager)
  - C. Assistance to Firefighters Grant (AFG) Spending Approval (Fire Officer Sheila Beuler)
6. Matters from Municipal Court-Monthly report
7. Matters from Police Chief Raymond Rael
8. Matters from Fire Chief Erik Litzenberg
9. Matters from Committee Members
10. Communications from the Floor
11. Adjournment

For information regarding the agenda, you can call Shannon Cantu at 955-5074. Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**Index Summary of Minutes  
Public Safety Committee  
August 20, 2013**

<b><u>INDEX</u></b>	<b><u>ACTION TAKEN</u></b>	<b><u>PAGE(S)</u></b>
Cover Sheet		1
Call to Order	Call to Order by Acting Chair, Herbert Harris at 4:00 pm. Meeting held in the City Council Chambers.	2
Roll Call	A quorum was declared by roll call.	2
Approval of Agenda No changes from Staff or the Committee Members	<i>Dr. Lewis moved to approve the agenda as presented, second by Dr. Mier, motion carried by unanimous voice vote.</i>	2
Approval of Minutes – July 16, 2013	<i>Mr. Mizrahi moved to approve the minutes of July 16, 2013 as presented, second by Dr. Lewis, motion carried by unanimous voice vote.</i>	2
Old Business Update from Apprentice Abel Perez regarding the proposed resolution directing City of Santa Fe Public Safety staff to develop a public safety apprenticeship program that will benefit residents of Santa Fe and directing the city manager to explore the options for establishing apprenticeship programs in other areas of the city. (Fire Chief Litzenberg)	No formal action.	3
New Business A. Approval to accept 2012 Emergency Management Performance Grant paying 50% of the Emergency Manager position salary from July 1, 2013 through June 30, 2014 (Andrew Phelps, Emergency Manager) B. “Chemical Romance” Full Scale Exercise After-Action Report and Improvement Plan (Andrew Phelps, Emergency Manager)  C. Assistance to Firefighters Grant (AFG) Spending Approval (Fire Officer Sheila Beuler)	<i>Mr. Bowen moved for approval of the 2012 Emergency Management Performance Grant paying 50% of the Emergency Manager position salary from July 1, 2013 through June 30, 2014, second by Dr. Lewis, motion carried by unanimous voice vote.</i>  <i>Dr. Lewis moved to recommend approval, second by Councilor Rivera, motion carried by unanimous voice vote.</i>	3-4

**Index Summary of Minutes  
Public Safety Committee  
August 20, 2013**

Matters from Municipal Court	Report in Packet	4
Matters from Police Chief	Informational	4-5
Matters from Fire Chief Litzenberg	Informational	5
Matters from Committee Members	None	6
Communication from the Floor	None	6
Adjourn and Signature Page	There being no further business to come before the Public Safety Committee, the meeting was adjourned by the Chair at 4:45 pm.	6

**PUBLIC SAFETY COMMITTEE**  
**Tuesday, August 20, 2013**  
**4:00 PM – 4:45 PM**  
**City Council Chambers**  
**200 Lincoln Avenue, Santa Fe, NM 87501**

1. The meeting was called to order by Acting Chair Herbert Harris at 4:00 pm. A quorum was declared by roll call.

Roll Call

Present:

Acting Chair, Herbert Harris  
Dr. Nancy Owen Lewis  
Mr. Peter Mizrahi  
Councilor Chris Rivera  
Dr. Mike Mier  
Mr. Mike Bowen

Not Present:

Councilor Ron Trujillo

Staff in Attendance:

Police Chief Ray Rael  
Fire Chief Erik Litzenberg  
Deputy Chief William Johnson, Santa Fe City Police  
Andrew Phelps, Emergency Preparedness Manager  
Abel Perez, Fire Department Intern  
Shannon Cantu, City Police Department (Staff)

Others Present:

Anna Serrano for Fran Lucero, Stenographer

2. Approval of Agenda

***Dr. Lewis moved to approve the agenda as presented, second by Dr. Mier, motion carried by unanimous voice vote.***

3. Approval of July 16, 2013 minutes

***Mr. Mizrahi moved to approve the minutes of July 16, 2013 as presented, second by Dr. Lewis, motion carried by unanimous voice vote.***

4. Old Business

- A. Update from Apprentice Abel Perez regarding the proposed resolution directing City of Santa Fe Public Safety staff to develop a public safety apprenticeship program that will benefit residents of Santa Fe and directing the city manager to explore the options for establishing apprenticeship programs in other areas of the city. (Fire Chief Litzenberg)

Chief Litzenberg invited Mr. Perez to provide the report on the apprenticeship program. Mr. Perez stated that he feels very accepted as part of the Fire Department family. Mr. Perez has spent two with in training and two weeks in prevention. He stated that he knows he is an apprentice but he doesn't get treated any different and is grateful for this opportunity.

Mr. Mizrahi asked how long the program is.

Chief Litzenberg stated that it is a 3 months program; 2 weeks in training, 2 weeks in prevention and 2 weeks of wild management interface and Mr. Perez will than get to do the rides in different vehicles. Once he has completed the 3 months he will be provided with a certificate of completion.

Dr. Mier asked what the cost is to the City or the Fire Department.

Chief Litzenberg stated that Mr. Perez is being paid \$7.00/hr. which the City pays Youth Works for 38-40 hours a week.

5. New Business:

- A. Approval to accept 2012 Emergency Management Performance Grant paying 50% of the Emergency Manager position salary from July 1, 2013 through June 30, 2014 (Andrew Phelps, Emergency Manager)

Mr. Phelps stated that this is a request for initial approval of the 2012 Emergency Management Performance Grant. This sub-grant covers 50% of the salary and benefits for the City of Santa Fe Emergency Manager position, with the City providing the other half.

***Mr. Bowen moved for approval of the 2012 Emergency Management Performance Grant paying 50% of the Emergency Manager position salary from July 1, 2013 through June 30, 2014, second by Dr. Lewis, motion carried by unanimous voice vote.***

- B. "Chemical Romance" Full Scale Exercise After-Action Report and Improvement Plan (Andrew Phelps, Emergency Manager)

Mr. Phelps provided the committee with a copy of the Homeland Security Exercise and Evaluation Program (HSEEP) document on "Chemical Romance"

Full Scale Exercise. The Chemical Romance Full Scale Exercise was designed to establish a learning environment for players to exercise emergency response plans, and procedures as they pertain to Full-Scale. A Cull-Scale is a complex event that requires detailed planning. To ensure effective exercise subject matter experts (SMEs) and local representatives from numerous agencies took part in the planning process and continued to participate through the development of this Report.

The Exercise Planning Team selected objectives that would focus on evaluating emergency response procedures; identifying areas for improvement, and achieving a collaborative attitude. This exercise focused on the following objectives; Operational Coordination, On-Scene Security and Protection and Environmental Response, Health and Safety.

The Committee expressed their thanks to Mr. Phelps for the hard work accomplished in this plan.

C. Assistance to Firefighters Grant (AFG) Spending Approval (Fire Officer Sheila Beuler)

Chief Litzenberg and Fire Officer Sheila Beuler have been working on this grant since 1997. Items purchased will go towards equipment and services that will evaluate and promote the health and wellness of all fire department employees. Approval for funding was received about 2-weeks ago in the amount of \$86,550. The total grant award is for \$86,550 with an 80/20 cost share requirement, the department will be reimbursed for \$69,240.00. (The City Fire Department will be responsible for \$17,310) of the following purchases:

- Biospace InBody 720 Bio electrical Impedance Scale - \$19,932
- Gopher Performance Physical Training Equipment - \$9,376.08
- Vo2Max performance evaluation. - \$57,241.92

Officer Beuler is working together with Sue Perry to assure that this equipment is available for Wellness Programs for the employees. The hopes are to bring on a Physician and/or Pulmonologist.

***Dr. Lewis moved to recommend approval, second by Councilor Rivera, motion carried by unanimous voice vote.***

6. Matters from Municipal Court - Monthly report in file.

7. Matters from Police Chief Raymond Rael

Chief Rael reported that Indian Market went well. The City Police is preparing for the Santa Fe Fiestas and Zozobra.

In the committee packets was the Property Crimes Comparisons for 2010-2011-2012-2013. There was an increase in commercial burglaries last month. The Chief feels confident that they do have this matter under control.

Chief Rael discussed the hiring incentives and program that is forthcoming. He discussed briefly the recruiting program.

Mr. Mizrahi asked questions regarding the agility tests that are required.

Chief Rael stated that the standards are set by the New Mexico Law Enforcement Academy. The Chief said what they can do and are doing is to provide a pre-employment training. Classes will be taught by physical fitness instructors to prepare for the physical fitness portion.

In answer to a question regarding drug and psychological testing, the Chief stated that in drug testing if there is any indication of cocaine, heroin, things of that nature are automatic disqualification. If it is disclosed to find marijuana, it is automatic disqualification. It is generally serious scheduled drugs with usage or sale is not allowed.

Mr. Harris asked with the Veterans are being considered for these positions.

Chief Rael said yes, they post the jobs on the VA job site listing boards and are getting a lot of inquiries from these job site boards.

Dr. Mier would like to see some sort of program that would assist and prepare the applicants for these positions.

8. Matters from Fire Chief Erik Litzenberg

Chief Litzenberg stated that the fire fighter classes will start in October. Dr. Lewis asked approximately how many of the 45 are local. Chief Litzenberg did not have that information ready for this meeting. He informed the committee that there are 12 openings in the Fire Department. Chief Litzenberg said that they send their fire fighters to the Santa Fe Community College for their paramedic training. The program at the SFCC folded this summer; a short term solution will be to partner with the Albuquerque Fire Department for the 6 month paramedic training.

Councilor Rivera asked if the SFCC would bring this program back. Chief Litzenberg said he is in hopes that they will bring it back but he was not sure they would.

Mr. Harris asked normally how many would attend these classes. Chief Litzenberg said 1-5. It was noted that with this number of attendees this was probably the reason they folded.

9. Matters from Committee Members

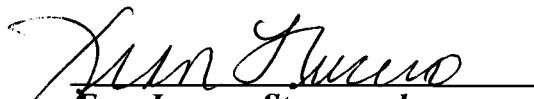
10. Communications from the Floor  
None

11. Adjournment

There being no further business to come before the Public Safety Committee, the meeting was adjourned by the Chair at 4:45 pm.

***SIGNATURE PAGE:***

  
Herbert Harris, Chair

  
Fran Lucero, Stenographer