



Agenda

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**MAYOR'S COMMITTEE ON DISABILITY
THURSDAY, AUGUST 15, 2013
10:00 A.M.
GENOVEVA CHAVEZ COMMUNITY CENTER
3221 RODEO RD.
CLASSROOM 1**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF THE AGENDA
4. APPROVAL OF MINUTES: JULY 18, 2013
5. PUBLIC COMMENTS (15 MIN. TOTAL)
6. OLD BUSINESS
 - a) MCD SUB-COMMITTEE REPORTS
 - b) AUTOMATIC DOOR OPENER UPDATE – JOE LUJAN
 - c) ASSISTIVE LISTENING DEVICE FOR CITY COUNCIL CHAMBERS – JOE LUJAN
7. NEW BUSINESS
 - a) PLANNING TOOLS TO PRIORITIZING BARRIERS & IMPLEMENT PEDESTRIAN INFRASTRUCTURE IMPROVEMENTS – SALLY SWANSON, SALLY SWANSON ARCHITECTS INC.
 - b) MCD AGENDA FORMAT DISCUSSION – DAVE McQUARIE
8. ITEMS FROM MEMBERS AND STAFF (3 MINUTES)
9. ADJOURN

NEXT MEETING, SEPTEMBER 19, 2013

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

THIS IS A FRAGRANCE FREE MEETING

****Please notify Marcia Bowman, Chair at 438-4382 and/or Joe Lujan, ADA Coordinator/Liaison, at 955-4021 if you are unable to attend.**

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CITY OF SANTA FE
MAYOR'S COMMITTEE ON DISABILITY**

AUGUST 15, 2013

ITEM	ACTION TAKEN	PAGE(S)
CALL TO ORDER		
ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Lacked Quorum	1
APPROVAL OF MINUTES July 18, 2013	Lacked Quorum	1
PUBLIC COMMENTS	None	1
OLD BUSINESS		
a. MCD Sub-Committee Reports	Discussed	1-2
b. Automatic Door Opener Update	Joe Lujan	2
c. Assistive Listening Device/ City Council Chambers	Joe Lujan	2-3
NEW BUSINESS		
a) Planning Tools to Prioritizing Barriers & Implement Pedestrian Infrastructure Improvements, Sally Swanson Architects Inc.	Sally Swanson	3-4
b) MCD Agenda Format Discussion	Postponed until September	4
ITEMS FROM MEMBERS AND STAFF	Discussed	4
ADJOURNMENT & Next Meeting	Adjourned 11:47 a.m. September 19, 2013	5

MINUTES OF THE
MAYOR'S COMMITTEE ON DISABILITY
SANTA FE, NEW MEXICO

August 15, 2013

A scheduled meeting of the Mayor's Committee on Disability was called to order by Marcia Bowman, Chair on this date at approximately 10:05 a.m. at Genoveva Chavez Community Center, 3221 Rodeo Road, Classroom 1, Santa Fe, New Mexico.

Roll call indicated a lack of quorum as follows:

Members Present:

Marcia Bowman, Chair
Mary McGinnis
Dave McQuarie

Members Excused:

Roberta Hunt, Vice Chair
Dr. Charles Maynard
Ron Ortiz Dinkel

Members Absent

E. Meriam Jawhar
Nancy Pieters

Staff Present:

Joe Lujan, ADA Coordinator

Others Present:

Allyson Hamstreet, physical therapy student
Elise Harris, physical therapy student
Hope Reed, advocate
Charmaine Clair, Stenographer

Due to lack of quorum, the Agenda and Minutes of July 18, 2013 were not approved.

APPROVAL OF AGENDA

APPROVAL OF MINUTES: July 18, 2013

PUBLIC COMMENTS-There were none

OLD BUSINESS

- a) MCD Sub-Committee Reports
 - Media- None

- Transit

Ms. McGinnis said there would be a TAB meeting at the end of the month. She said Ms. Bleck sent a memo to Annette Granillo with the hope the subcommittee could meet with her before the TAB meeting about the recommendations. There has been no response to date.

- Plan Review

Mr. McQuarie said there have been no plan reviews since the last meeting. He added that the Department of Transportation sent a preliminary letter on the complaint filed and the City has 90 days (October 18) to respond.

- b) Automatic Door Opener Update- Joe Lujan

Mr. Lujan said he and the project manager Jason Kluck, finalized the buildings to be addressed. The number has been narrowed to five buildings (7 automatic door openers.) Two buildings were removed from the list; a daycare center and New Vistas at the Senior Center. Both are City buildings, leased to private entities with security and the building doors are locked all day. The buildings prefer not to have automatic door openers because public visitors ring a bell and someone comes to assist them.

He said a State Price Agreement is forthcoming from the contractor, but it is uncertain when the agreement will be received. An RFP is not needed with a State Price Agreement.

Mr. Lujan said the project request was started with the Water Administration Building who has a need for automatic door openers. He said he began to think about other buildings without automatic door openers, like the Police Administration building and Police Records; the Parks Division building and Fire Station # 1 on Camino Morales that has a lot of public attendance.

He explained that Fire Station #5 was taken off the list because 99% of the inaccessible part of the facility is used for staff training and people who want to tour the facility are assisted by staff.

- c) Assistive Listening Device/City Council Chambers- Joe Lujan

Mr. Lujan said the device is scheduled to be installed on August 23 in the Council Chambers. He added that the FM system would remain and the headphones would be available.

Mr. McQuarie asked about the layout of the sign. Mr. Lujan replied the sign (that would be supplied) is a disclosure about the availability of the T-coil system and an additional sign would need to be purchased. He would work with Mr. McQuarie on that and the sign could include Braille.

Ms. Reed said Braille wasn't needed; the Council Chambers is not a room or office, etc. and people with low vision or blind would not know a sign was there. She said they look for signs at doorways and that is where the information on the use of the system could be in Braille.

The location of the sign was discussed. Mr. Lujan suggested use information could be located where the room number is identified. He said he would confer with Ms. Reed on the best place for the sign.

Introduction of audience members were made as follows: Elise Harris and Allyson Hamstreet, students in physical therapy; City employees Desiree Lujan, Leeann Valdez, Eric Martinez, James Martinez, Barbara Boltrec and Leroy Pacheco and Hope Reed from GCD (the Governor's Committee on Disability.)

Chair Bowman revised the agenda due to lack of quorum.

NEW BUSINESS (Revised Agenda Order)

- a) Planning Tools to Prioritizing Barriers & Implement Pedestrian Infrastructure Improvements- Sally Swanson, Sally Swanson Architects Inc. (Exhibit 1)

Ms. Sally Swanson of Sally Swanson Architects said her firm was hired to do the transition plan for Santa Fe City buildings and parks. She said she wanted to share the organization's new tool for sidewalks they have been working on over the last four or five years. A summary of her presentation follows:

- There is a great deal of movement for the pedestrian and infrastructure for pedestrian needs and a growing emphasis on walk-ability and the pedestrian versus the car. Obesity is an issue in the country and they want people to get out and exercise. The population is getting older and there are hazards of tripping and falling that cities should be pro active in preventing.
- Swanson Architects has been working with a profiler that uses a Segway equipped to measure the sidewalks in great detail. The system shows slopes, level changes, gaps and surface data and the information is then put into a computer and a GIS map is done. In the past the usual method to measure sidewalks, curb ramps and signals was by hand and samples were by percentage.
- The information gathered is sorted for curb ramps, sidewalks, posts, entrances etc. so data could be brought to GIS integration and hopefully into maintenance. To prioritize an activity and an impedance score has been developed on severity of the barrier and the importance of the location.
- The system is in the experimental stage and is a joint project with the manufacturer and software working together.
- The goal is for cities to purchase or rent the equipment and have their city staff gather the information.

Mr. Lujan pointed out that the Santa Fe Transition Plan and the self evaluation could be found on the M drive of the City website. He noted that the Transition Plan is parks and city buildings and public rights of way around those city facilities.

Mr. Eric Martinez asked about the methodology used to prioritize in other cities.

Ms. Swanson explained there is an activity score and impedance score and severity levels; demographics; location and frequency of use are ranked. The formula is Activity Score + Impedance Score= Barrier Ranking.

Mr. Pacheco said the City engineering staff has evolved and is well trained in ADA standards and brings that training into new projects. He said his department works closely with Mr. Lujan and Mr. McQuarie and the City has come a long way.

Chair Bowman thanked Ms. Swanson for coming.

The Committee discussed the system and its value in the building permit process. Mr. Lujan said the system could be a mechanism on the GIS system for Land Use to advise a person ahead of time on issues that need to be changed.

Mr. McQuarie said people in Santa Fe are reluctant to do anything because they might disrupt the historic value. He asked Ms. Swanson what she would suggest to get past that mindset.

Ms. Swanson replied they have to go back to the law. The issue has to be looked at as an issue of civil rights.

b) MCD Agenda Format Discussion – Dave McQuarie

Mr. McQuarie asked that the discussion be held until there is a quorum of the Committee.

ITEMS FROM MEMBERS AND STAFF

Ms. Reed said the US Access Board is looking at accessibility of post offices and is working with someone in southern New Mexico. The person surveyed most of the southern post offices and corrected some of the problems.

She said the Access Board is looking for someone to look at post offices in northern New Mexico.

Mr. Lujan noted that federal agencies are not required to have transition plans. Ms. Reed added that they are required to provide access to the maximum extent feasible.

Ms. McGinnis was concerned about where money would come from to integrate with the City's GIS system.

Mr. Lujan said the MCD recommended allocation of funds for curb ramps, automatic door openers, signage etc. and accounted for the \$300,000. He pointed out that the implementation is on the back burner because of an expected settlement agreement from a complaint that could involve the use of those funds. He said the City would implement the recommendations without reservation, if the settlement does not happen.

Mr. McQuarie said the monies given the MCD are only \$300,000 and the City is looking at an \$18 million investment. He said to do a complete survey would cost more than \$300,000 and the contract with Swanson was just for a sampling. He said the "feds" say all public right of ways should be done and includes bus stops and there are approximately 425 bus stops. He said that alone would eat up the \$300,000.

Mr. McQuarie said it behooves the City to do a complete survey, instead of a partial in case issues come up that need to be addressed sooner rather than later.

The Committee discussed priorities they thought should be addressed first.

NEXT MEETING: September 19, 2013

ADJOURNMENT

Having completed the agenda and with no further business, the meeting adjourned at 11:46 a.m.

Approved by:

Marcia Bowman, Chair

Roberta Hunt, VICE CHAIR
Roberta Hunt

Submitted by:

Charmaine Clair

Charmaine Clair, Stenographer



SALLY SWANSON ARCHITECTS, INC

EXHIBIT 1
Mayors Committee on Disability
August 15, 2013

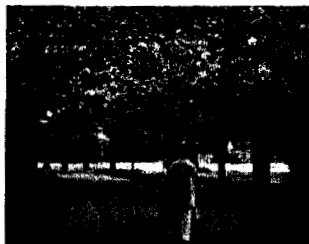
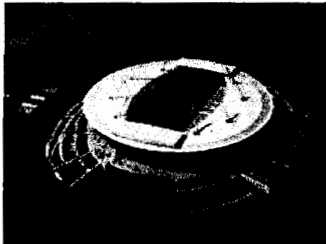
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Please contact Sally Swanson Architects
for more information.

Architecture | Planning | Universal Design | Access Consulting



ARCHITECTURE



are located
co, and provide ADA
pliance across the country; and
internationally for the Winter Olympics/
Paralympics in Sochi, Russia (2014)
and PyeongChang, Korea (2018).
Combined with our specialty in design
and planning, we are able to provide a
uniquely comprehensive perspective
on accessibility issues.

Universal Design / Guidelines



TransLink

Metro Vancouver, British Columbia, Canada

Under contract to TransLink, SSA developed The Universal Accessibility Guidelines (UAG) for Transportation Facilities. The guidelines follow Universal Design principals and contain scoping and technical requirements for accessibility to site, facilities, and buildings used by people with disabilities. The guidelines are used as a framework during the design, construction and addition to existing sites as a means of enhancing the ride experience of all TransLink riders, with a particular emphasis on providing full and equal access to riders with disabilities. Sally Swanson is a founding member of the Standards Development Committee of the Global Universal Design Commission (GUDC).



2018 Winter Olympics and Paralympics - PYEONGCHANG Universal Design Guidelines, Access Consulting

PyeongChang, Korea

SSA's team reviewed the architectural design documents for PyeongChang for the 2018 Winter Olympics. The firm is evaluating the accessibility issues at five Paralympic Venues and working with the PyeongChang Olympic Committee to prioritize remedies for access deficiencies found in the preliminary plans.



2014 Winter Olympics and Paralympics - SOCHI Access Bid, Plan Reviews, Transition Plans

Sochi, Russia

The XXII Olympic Winter Games and XI Paralympic Winter Games of 2014 will be held in Sochi, Russia in March, 2014. As this will be the first time Russia is hosting the Paralympics, they required a firm that could bring the expertise of previous accessible international venues. SSA's team of international experts developed uniform Universal Access Standards accessibility guidelines, awareness training programs, transportation and informational systems.

Sally Swanson Architects provides the following services:

Compliance Reviews and Inspection Reports - Our firm has completed plan reviews and inspections for millions of square feet in a range of facilities that include large corporate and educational campuses, cities and counties, commercial buildings, world-class athletic facilities, parks and recreation areas.

Evaluation of Policies, Procedures and Practices - SSA has more than thirty years of experience evaluating policies, procedures and practices for over 100 public and private entities.

GIS-based Planning Tools - SSA uses surface profiling technology to inventory pedestrian infrastructure. Pedestrian activity is analyzed based on demographic data, land use, transportation conditions, etc. before prioritizing barrier removal. SSA then assists transportation agencies to implement access improvements using GIS-based scoping and budgeting tools.

Litigation Support and Expert Witness Services - SSA provides legal support to assist organizations, cities, counties, private businesses and attorneys in the resolution of lawsuits and claims related to disabled access laws.



cycle costs,
mitigation solutions. We
perspective on green accessibility is-
constructible, cost-effective solutions.