



Agenda

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

July 18, 2013

5:15 P.M. - 6:15 P.M.

CYFD OFFICES

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of May 16th, and June 20th 2013
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
- VII. Committee Reports
 - Program Committee
 - A) Report on Boys and Girls Club and PIP
 - B) Alternative School update
- VIII. Next meeting August 15th, 2013
- IX. Adjournment

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

SANTA FE REGIONAL JUVENILE JUSTICE COMMITTEE

INDEX – JULY 18, 2013

Cover Page		1
Call to Order and Roll Call	The meeting was called to order by Ms. Mary Ellen Gonzales, Chair, at 5:15 pm, a quorum was not present at roll call. A quorum was created at 5:30 pm.	2
Approval of Agenda Changes from Staff: Juan Carlos will be placed under the Program Committee, Item VII(C)	<i>Councilor Dimas moved for approval as amended, second by Deputy Chief Johnson, motion carried by unanimous voice vote.</i>	2
Introduction of Board Member and Guests	<i>Reflected in Minutes</i>	2
Approval of Minutes May 16, 2013 and June 20, 2013	<i>Mr. Armijo moved to approve Minutes of May 16th as amended and suggestion to remove the names of the kids, second by Mr. Rodriguez, motion carried by unanimous voice vote.</i> <i>Mr. Armijo moved to approve the minutes as amended, second by Deputy Chief Johnson, motion carried by unanimous voice vote.</i>	3
Finance Report	Informational, No formal action. Place budget approval on next agenda as an Action item.	3-4
Committee Reports Program Committee (Exhibit D,E and F)	<i>Informational</i>	4-7
Change in order of business:	<i>Councilor Dimas moved to amend the Agenda and allow Juan Carlos to report at this time, second by Ms. Romero, motion carried by unanimous voice vote.</i>	7
Alternative School Update	Informational	7-8
Juan Carlos – Initiative	Informational. Place request for \$500 stipend on next month agenda as an action item for discussion.	8-9
Next Meeting	August 15, 2013, 1800 Espinacitas, Santa Fe, NM	9

SANTA FE REGIONAL JUVENILE JUSTICE COMMITTEE
INDEX – JULY 18, 2013

Adjournment	There being no further business to come before the Regional Juvenile Justice Board, Councilor Dimas made the motion to adjourn at 6:30 pm, second by Mr. Armijo, motion carried by unanimous voice vote.	9
Signature Page		

MINUTES

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

July 18, 2013

5:15-6:50 P.M.

CYFD OFFICES

1920 FIFTH STREET, SANTA FE, NM

I. Call to Order

The meeting was called to order by Mary Ellen Gonzales, Chair, at 5:15 pm, a quorum was not present at time of roll call. Roll call was created at 5:30 pm.

II. Roll Call

Present:

Mary Ellen Gonzales

Boni Armijo

Deputy Chief William Johnson

Tommy Rodriguez

Councilor Bill Dimas

Jennifer Romero

Not Present

Deacon Anthony Trujillo, Chair

Mark Dickson

Mark Caldwell

Judge Mary Marlow Sommers

Linda Trujillo

Others Present and Introduction of Guests

City Councilor Chris Rivera

Mary Louise Romero, Intensive Community Monitoring Program

Sarah Pilch, 1st Judicial District Attorney's Office

Amanda Valencia, Youth Development Facility

Jack Ortega, SFRJJB Staff

Sam Jackson

Richard Lindahl, CYFD, Juvenile Justice Programs (Liaison)

Richard DeMella, Staff Liaison

Fran Lucero, Stenographer

III. Approval of Agenda

Changes from Staff: Juan Carlos will be placed under the Program Committee, Item VII(C)

Councilor Dimas moved for approval as amended, second by Deputy Chief Johnson, motion carried by unanimous voice vote.

MINUTES

- IV. Approval of Minutes May 16, 2013
Page 6: due to the tutor not being there
Chris should be Hilda working with at risk kids
Our expectations were poor since the beginning. (*Asked to remove comment*)

Mr. Armijo moved to approve Minutes of May 16th as amended and suggestion to remove the names of the kids, second by Mr. Rodriguez, motion carried by unanimous voice vote.

Ms. Romero asked if the board felt it detrimental to list the names of the kids in the minutes when they come to a Regional Juvenile Justice Board meeting. It was recommended that we remove the names of the kids for their safety.

Minutes of June 20, 2013

Ms. Gonzales: Page 5 – 2nd paragraph, 1st sentence – ~~Ms. Gonzales sending compliments to the Judge~~ – The Judge had said that she would like to have a tutor.

Mary Louise – not ~~Mary Louis~~

Mr. Armijo moved to approve the minutes as amended, second by Deputy Chief Johnson, motion carried by unanimous voice vote.

1-Abstention (Councilor Dimas was not in attendance at the June 20, 2013 meeting)

- V. Financial Report – Richard De Mella

Mr. DeMella informed the board members that this was the last fiscal report for FY12-13. We have utilized all funding except for \$8.16. No questions on report.

Mr. DeMella brought forth information for this new FY budget. He stated that CYFD sent an agreement for \$181,000 (information was sent to the Board). In reviewing the contractual services it was found that CYFD had given Juvenile Just an added \$2,000. We had to give back \$2,000 back which was I the administrative overhead line item. Mr. DeMella attended the continuum coordinators meeting in Albuquerque and spoke to Arturo from CYFD. The agreement will go to the City Finance Committee on August 5th and to City Council on August 14th – it will then go to CYFD. Once CYFD signs off on the contract, all programs will move forward. Mr. DeMella said that he would be meeting with the Program Committee to discuss in more detail the contract and how the roll out would be to the other programs. (*Exhibit B – Agreement No. 14-690-16404*) was discussed in detail and Line Items were specified.

MINUTES

Restorative Justice for \$15,000 (*Exhibit C - BAR*) – We asked in our application for funding for a new program. CYFD will not recognize this because we did not have a Restorative Justice program last year. We needed to do a BAR as we are not going to get that \$15,000 for Restorative Justice. We increased our Mentoring Line Item by \$16,000; decreased \$500 from Gender Specific and \$500 from consulting making the adjustment total \$16,000. Our Day Reporting Program, was allocated \$75,715, an MOA will be needed from Santa Fe County for that amount of money. Mr. DeMella will provide the Scope of Service. Amanda will work to complete this task. Tutoring: \$9,000, we may be able to move the Tutor around because Cesar Chavez, if we go in with Communities in Schools they have free tutoring and we may use our Tutor in another capacity.

Arturo has committed to have the agreement back by August 23, 2013.

The Chair asked if by legal process, the Board had to approve this BAR. The response was yes. An Action Item will be placed on next month agenda to approve the BAR.

VI. Committee Reports

Program Committee

Program Committee has met twice since the last meeting. Ms. Romero and Ms. Piltch need to be placed on list serve for any electronic communications. (*A sign in sheet was circulated to obtain names and e-mail addresses for those in attendance at this meeting*). It was noted that the Program Reports was sent to the Board members not program representatives.

Ms. Gonzales read verbally from the written Program Reports. (*Exhibit D, E and F*). Meeting dates were June 24, 2013 and July 8, 2013.

Tutoring Report - Ms. Gonzales called to ask Ms. Tita Gervers if the tutoring was done at a site other than the SFPS would this be allowed and she said it was allowable and we would need to send a report of how many hours tutored and there are \$3600 left in her contract this year.

Program Committee met at noon with Ms. Bergens from Communities Schools and with Ms. Felicia Sena. It is believed that we will have a great start as we have answered all questions asked.

Mr. Rodriguez said thank you to Ms. Gonzales for the great job that has been done as the Chair of the Program Committee.

Councilor Dimas asked for clarification as to where this extra money comes from and how it is funded.

Mr. DeMella: Last year we had \$14,100 for Tutoring and FYRA.

MINUTES

Jack Ortega: The budget for the continuums from CYFD was \$1.6 million. The JJAC asked for \$350,000. Every legislative session at the end they round off their numbers and so it has been steadily eroding due to the rounding. The Continuums asked for \$350,000 and at the same time the session before that there was SJM21 which was also linked to the continuums and they asked for \$1 million dollars which was for the rural communities. Both pieces went forward, the session ended in a dust up and the JJAC was of the understanding that they had received \$350,000. When the request went before JJAC the budget committee was working with the amount of \$2 million dollars. Unbeknown to most people, the legislature, somebody made a mistake and instead of giving JJAC \$350,000 they were given \$1 million dollars.

When we talk about the three rounds of funding, when the first request for funding went out, everyone put in what they requested base line from FY13 going forward plus a little more. When JJAC made their recommendation they thought they only had a \$2 million ceiling to work with. The awards were made with that understanding and when they made their awards there was \$600,000 left on the table. At that particular JJAC meeting a lot was discussed, it was discussed to look at what was in the initial proposals that was extra, that they look at what they could fund, that was done this past Tuesday.

Round two, we did not get funded for RJ. There was an Underage Drinking Grant that was submitted when we submitted our original request and they are still working on this and they are concentrating on finalizing the contracts. Those awards were supposed to be made 2 months ago. The problem that CYFD is facing is finalizing contracts and as we go forward in this fiscal year the time gets shorter for the continuums to spend down that \$350,000 – they don't want to go back to the legislature and have a surplus. I want to advise the board that I think things will remain very fluid, the Program Committee needs to continue meeting – we want to preserve that \$2.6 million dollars, how they allocate that money is their responsibility and how they do that in a way to give providers time to utilize those funds. If you are awarded money for a program, you have to find staff; you need the infrastructure to support those positions, all of that takes time. We as a group should be ready to act quickly when JJAC and CYFD's allow us to disburse this third round of funds.

Mary Louise Romero: If we have something that is working we should continue to do that. We need to continue to look at tutoring and if FYRA is not following these kids, we need to find a way to do this.

Sarah Piltch: If there are programs that need more funding and there are programs in place that with more funding they could do more, we should give them consideration.

MINUTES

Mr. Armijo: We were making two recommendations and if anyone is ready to make another recommendation they should contact the Program Committee.

Mr. Rodriguez recommended bringing in the schools to find out about their tutoring programs.

The Chair invited everyone to attend the Program Committee meeting a week from today and they will be discussing Tutoring. It was recommended that Roman from the Boys and Girls Club be invited to talk about the tutoring program.

Mr. Rodriguez said that his experience with the tutor when they were located in his office was that the kids would not come. They would say they were going to be here and they wouldn't show up.

Report on Restorative Justice: It has been taken out of the CYFD budget. The Chair (Mary Ellen Gonzales) noted that when action is taken on Restorative Justice she will recuse herself from any conversation that might compromise a conflict of interest.

Jack Ortega made the recommendation to look for a place that would be neutral and friendly. We had tutoring in Espanola but it was conducted by the same teachers. It is worth exploring.

Ms. Romero said they had the use of the Teen Center in the past and today it is not a welcoming location as it used to be. There was transportation, a snack and the tutor, but it isn't done that way. It was successful in the past.

Mr. Armijo asked for further clarification from Ms. Romero on the use of the Teen Center for tutoring.

Ms. Romero clarified that she was suggesting the Boys and Girls Club Teen Center because they offer transportation which would be needed. It is a positive environment and it is a safe place.

I have been doing my program for 13 years, I want to say this because I think integrity is so important, we serve our kids. People who want to know what is going on in this board should attend, we should not have to go out and report. It is my responsibility to know what is happening and ask the right questions. When a principal is saying, "the board needs to tell me", they probably have a teacher being paid by the Juvenile Justice Board, they should be here. "Every month I use to report on ICM, I am not placed on the agenda any longer." I would like to be put back on the agenda.

MINUTES

Mr. Armijo agreed with Ms. Romero; the program representatives should be reporting at every meeting. It would be beneficial to alternate months and programs to report.

Staff Direction: Place the Program Reports on the Full Agenda, alternate program reporting months.

Councilor Dimas moved to amend the Agenda and allow Juan Carlos to report at this time, second by Ms. Romero, motion carried by unanimous voice vote.

A) Report on Boys and Girls Club and PIP

B) Alternative School update

Mr. De Mella met with Dr. Boyd and he would like to have the school up and running by January, 2014. Together with Chris Sanchez from Children & Youth, he and Richard have been looking for locations for the Alternative School. The location that is being considered is Zona off of Airport Road/Jaguar Drive, it is owned by the City of Santa Fe. The proximity is close to the Library and the YMCA.

Question- Do teen parents have to pay?

Mr. DeMella said that Dr. Boyd is looking at the type of teachers they will need and the infrastructure of the program. Alma Abeyta has gone over and looked at the site and she liked it. Staff will meet with the Zona Board next week.

The budget allocation is \$181,000 which is not much. Children and Youth Commission is looking at Education, they are looking at kids that are failing in school. Chris Sanchez is researching how much can be done to help our kids.

Councilor Dimas, Councilor Rivera and Councilor Dominguez are all in support of the alternative school program.

Chair Gonzales sits on the board of directors of the YMCA. Our Board would be looking to staff to make sure that an institution like the alternative school would be safe in proximity for the 3 and 4 year olds. About 49% of the kids in our program are scholarship and the YMCA is certified by CYFD to get scholarship money. We can scholarship some kids but I would hope that discussions will be held with the YMCA.

Jack Ortega: I can understand a CYFD program; this is not a CYFD program.

Chair Gonzales: I know it is not a CYFD program, the point is that CYFD has certified this YMCA for offering the standard of quality and care, there are only

MINUTES

two agencies in Santa Fe that are certified by CYFD to get CYFD funding; one is the Boy's and Girl's Club and the other is the YMCA.

Mr. Rodriguez: The same thing happened in Hobbs. They built a Juvenile Probation Office in a neighborhood and the neighborhood residents were not happy. It is something to be taken seriously.

Councilor Armijo: Have you looked at Warehouse 21?

Mr. DeMella: We have not looked at Warehouse 21. Do they have extra space?

Mr. DeMella: We will be meeting with Congressman Lujan next week regarding the alternative school program.

Councilor Dimas asked if ENN meetings would be held. Mr. DeMella said he would have more information after meetings with Zona.

Ms. Romero and Mr. Rodriguez asked what had happened with La Madera School and would this be a location that could be looked in to. Chair Gonzales said that Santa Fe Public Schools owns this property. Most recently it was used by United Way. Ms. Romero said it was a good location.

Mr. DeMella said they are trying to show collaboration with SFPS and the city, county, state in order to seek funding for the future success of the Alternative school. He said they were looking deeper for spaces in the 1st Judicial District, i.e., Santa Fe, Espanola and Los Alamos.

Mr. DeMella said they would be looking at 50 students to start.

Mary Louise Romero: Is it going to be only students on suspension?

C) Juan Carlos – Initiative – Dreamers in Action

Juan Carlos extended an invitation to the board to co-sponsor the DACA clinic and to invite and bring in network supporters. They are asking for a \$500 stipend to assist with the implementation of this program. The goal at this time is to train young people to help other young people apply for their status. We are going to be providing educational stipends and most of our students are from Capital High, Santa Fe High and Monte Del Sol. There are 20 students who will help. We received a small grant from the City Economic Development office. We are short \$500

Juan Carlos provided the following statistics; there are 10,000 – 20,000 undocumented young people in New Mexico, there are no figures for Santa Fe specific. USCIS reports that they have processed and approved 2,500

MINUTES

applications. "We would like to ramp this program up, we want to help at least 100 people in Santa Fe."

DACA Application Process – Deferred Action for Childhood Arrivals (DACA), an executive order signed by President Obama in June 2012, allows young adults who arrived in the U.S. before the age of 16, under 30 years of age and attended a US high school, to apply for a work permit and a two-year renewable reprieve from deportation.

Juan Carlos: What is the work that Dreamers in Action are doing here in NM and throughout the Country? This endeavor is uniquely led by undocumented youth and is predominantly on college campuses. Juan Carlos explained and gave different examples of students who are being exposed to deportation. Since June 15, 2012 when DACA came to fruition we have all worked together on deferred action. Benefits are the legal protection, a work permit, and a US Social Security number.

The meeting location is yet to be determined; it may be Sweeney Elementary or Ortiz Middle School. The Chair said that once the location has been determined, staff and members of the committee will circulate the information on the DACA Clinic.

Juan Carlos reiterated that when a young undocumented student graduates from college, they cannot exercise their degree.


The Chair directed staff to place this item on the agenda as an Action Item to consider the \$500 requested stipend.

- VII. Next meeting August 15, 2013 – 1800 Espinacitas, Santa Fe, NM
Action Item: Vote on Budget.

- VIII. Adjournment
There being no further business to come before the Regional Juvenile Justice Board, Councilor Dimas made the motion to adjourn at 6:30 pm, second by Mr. Armijo, motion carried by unanimous voice vote.

Signature Page:


Mary Ellen Gonzales, Chair


Fran Lucero, Stenographer

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PROGRAM INVOICE

Invoice Number 11

I. CONTRACTOR NAME: City of Santa Fe
REMIT TO ADDRESS: street/po box 120 Lincoln Ave PO Box 909
city, state, zip Santa Fe NM 87504-0909
CONTRACT NUMBER: 11-690-12431-4
TERM OF CONTRACT: July 2012 to June 2013
VENDOR NUMBER: 54360
PURCHASE DOC # 690-0000028146

II. BILLING PERIOD: Jun-13

TOTAL CONTRACT AMOUNT: \$90,671

AMOUNT OF THIS BILLING

CONTRACT BALANCE: \$8

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT FOR THE SERVICES RENDERED HAS NOT BEEN PREVIOUSLY APPROVED.


CONTRACTOR SIGNATURE

Marcos A. Tapia
PRINT NAME AND TITLE

7/15/13
INVOICE DATE

505-955-6531
PHONE NUMBER

FOR CYFD USE ONLY

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT, THAT THE SERVICES PERFORMED ARE IN ACCORDANCE WITH THE SCOPE OF WORK IN THE ABOVE REFERENCED CONTRACT AND SERVICES RENDERED HAS NOT BEEN PREVIOUSLY APPROVED.

PROGRAM MANAGER SIGNATURE

PRINT NAME

DATE

Mail original invoice to: Arturo Naegelin
CYFD- Juvenile Justice Services
Federal Grants Program Manager
PO Drawer 5160, Rm 2542
Santa Fe, NM 87502

Erhabila

CHILDREN, YOUTH AND FAMILIES EXPENDITURE REPORT

CONTRACTOR/GRANT NAME	City of Santa Fe	PROGRAM EXPENDITURE REPORT (x)
CONTRACTOR/GRANT	Continuum	
CONTRACT/GRANT PERIOD	July 12 to June 13	MATCH EXPENDITURE REPORT ()
BILLING FOR PERIOD OF	13-Jun	(CHECK IF APPLICABLE)

Use this form to budget and track expenditures for expanding. If your contract has a non-renewable period, use this form.

ACCOUNT DESCRIPTION	APPROVED BUDGET	CURRENT BILLING	EXPEND YTD	BUDGET BALANCE
INSERT YOUR LINES EXACTLY FROM THE BUDGET WITHIN YOUR CONTRACT IN THIS COLUMN	INSERT YOUR BEGINNING AMOUNTS IN THIS COLUMN			
ICM	\$ 25,700.00	\$ 7,816.00	\$ 25,700.00	
Gender Specific	\$ 4,566.50	\$ 4,566.50	\$ 4,566.50	
Tutoring	\$ 5,000.00		\$ 5,000.00	\$ -
Admin Overhead	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	
Consultant Services	\$ 7,500.00		\$ 7,500.00	\$ -
Day Reporting	\$ 37,500.00	\$ 37,500.00	\$ 37,500.00	
Mentoring	\$ 7,500.00		\$ 7,500.00	\$ -
Stipends	\$ 305.00	\$ 295.84	\$ 295.84	\$ 8.16
FTE	\$ 1,600.00		\$1,600.00	\$ -
				\$ -
				\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
0	\$ -		\$ -	\$ -
GRAND TOTAL - THESE FIGURES MUST MATCH THE AMOUNTS ON THE FRONT INVOICE FORM	\$ 90,670.50	\$ 51,178.34	\$ 90,662.34	\$8.16

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND THAT PAYMENT HAS NOT BI


 AUTHORIZED SIGNATURE


 DATE

Marcos A. Tapia

Printed Name and Title

Attachment 2 – Budget
City of Santa Fe

<u>Line Item</u>	<u>Amount</u>
Contractual Services	
Intensive Community Monitoring (ICM) 1 FTE	\$ 47,600.00
Mentoring Program P/T FTE	\$ 9,685.00
Gender Specific (Botvin Life Skills) programming/Training P/T FTE	\$ 9,000.00
Restorative Justice	\$15,000.00
Day Reporting Program 5 P/T FTE	\$75,715.00
Tutoring P/T FTE	\$ 9,000.00
Continuum board consultant – projects & DMC	\$15,000.00
Travel Per Diem	\$ 0
Supplies, Printing, and Misc.	\$ 0
Stipends and other program supplies	\$ 0
	\$ 181,000.00

TOTAL

The total amount of this contract shall not exceed \$ 181,000, including gross tax receipts.

The Contractor shall also provide the cash or in-kind match required under the Juvenile Continuum Act.

Per Diem and other miscellaneous expenses will be paid in accordance with the Department of Finance and Administration (D.F.A.) Rule 2.42.2

Funds may be moved between individual line items in the budget with written pre-approval by the Program Manager. Program Budgets may not be intermingled. Initiate a pre-approval by submitting a Budget Adjustment Request to the SFRJJB for approval and then submitting it to the Program Manager.

Funding source:

General Funds: \$181,000

Exhibit B

**CHILDREN, YOUTH AND FAMILIES DEPARTMENT
BUDGET, PROGRAM OR UNIT ADJUSTMENT FORM**

Adjustment No. 1

___ Budget Revision
a) Program Funds ___
b) Match Funds ___

Date, 7-17-13

Court/Grantee Name: City of Santa Fe

___ Component Adjustment
___ Project Description Revision
(To include Staff changes)
___ Project Schedule Revision

Contract/Grant # 14-690-16404

Program Name Santa Fe Juvenile Justice Board

LINE ITEM APPROPRIATION CODE	LINE ITEM OBJECT CODE	EXISTING BUDGET	INCREASE	DECREASE	AMENDED BUDGET
Membership Prog.		9,685	16,000		25,685
Gender Specific		9,000		500	8,500
Restorative Justice		15,000		15,000	0
Consultant		15,000		500	14,500
TOTALS		48,685	16,000	16,000	48,685

JUSTIFICATION: B.A.R. is requested to Align services with our
"Current Service" delivery system

Continue on separate page ...

I certify the above is required for efficient program operation	Authorized Signature <u>[Signature]</u>	Title <u>Juv. JUST Planner</u>	Date <u>7/18/13</u>
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CHILDREN, YOUTH AND FAMILIES DEPARTMENT

___ APPROVED

___ DISAPPROVED

Exhibit C

REPORT OF THE PROGRAM COMMITTEE

The Program Committee met on Monday, June 24, 2013 at 1 PM at CYFD. Present were Boni Armijo, Richard DeMella, Michelle Armijo, Jennifer Romero, Deacon Anthony Trujillo, and Mary Ellen Gonzales.

First, Deacon Anthony reported that he had a conversation with Felicia Sena, principal of Cesar Chavez Elementary School (CCES). Ms Sena reported that she feels that Hilda Perez did an outstanding job with the children referred to her and she hopes that CCES will not lose Hilda. Ms Sena was very glad to hear that Hilda will apply for the job of coordinator with Communities in Schools (CIS). She also requested more communication with the SFRJJB. **It was agreed** that Mary Ellen will call Ms Sena and arrange a meeting with the entire Program Committee, Ms Sena and Julia Bergen of CIS.

Boni noted that we have never understood the criteria which a student must meet to be referred to our program. Michelle noted that it is hard to tell if we are doing a good job without knowing what the goals for each student are. These are items we should discuss when we meet with Ms Sena and Ms Bergen.

We decided that for the rest of the summer, we will direct Michelle to go to CCES and pull kids out of class for individual or very small group tutoring. We hope that she will pay particular attention to the kids in our FRYA program, but any student may be referred by the teachers.

We need to meet again to decide where to offer tutoring for next year.

We decided to recommend to the Budget Committee that the SFRJJB apply for money to support these programs:

1. \$15,000 for Restorative Justice services to informal referrals to local JPOs. This program is established. If it is funded for Common Ground Restorative Justice Services, Mary Ellen Gonzales will resign from the SFRJJB. However, she will continue to attend meetings and serve on the Program Committee.
2. \$????? for a tutor for Judge Marlow. **Richard will find out** the amount and other details.
3. \$10,000 to fund a Middle School Parent Involvement Program at Teen Court. This program has been operating successfully, with funding from SFPS, but the funding has dried up, and Jennifer feels it was useful. She **will check to be sure that the amount is correct**. This program is established.
4. \$???? to the Boys and Girls Club for Direct Services. **Boni will talk to the Executive Director, Roman Abeyta** and fill in the blanks about how much money and exactly which Direct Service will be offered.

The Budget Committee meets Thursday, June 27, so Richard, Jennifer, and Boni will share their reports with the Committee at that time and with the entire Program Committee.

(1) Read Verbatim

Exhibit D

REPORT OF THE PROGRAM COMMITTEE

The Program Committee met on July 8' 2013. Present were Richard Damella, Jack Ortega, Deacon Anthony, Boni Armijo, Jennifer Romero, and Mary Ellen Gonzales. Roman Abeyta was present as a guest.

It was agreed that we should meet with Julia Bergen and Felecia Sena and the best time to do this is Thursday, July 18, 2013m Mary Ellen agreed to contact both of them. Richard will notify everyone once we know that this will work for Felecia and Julia.

Mary Ellen announced that she has decided to resign from the Board in order to prevent any appearance of a conflict of interest. She read her letter of resignation, which she will submit at the next full board meeting, dated July 18. She pledged to continue to come to all Board and committee meetings. If it pleases the Program Committee, she will continue to chair it.

Then, Roman Abeyta shared with the committee the **mentoring program of the Boys and Girls Club**. It is funded by the DOJ through the B & G Clb of America. Mentees meet with their mentors once a week and focus on:

School attendance

Grades

Social development

Substance abuse, or

Family issues.

Mentees are between the ages of 6 and 18. Mentors must pass background checks and attend at least a 2 hour training. Many of the mentors are also staff members, so they have many more hours of training than 2. Any staff member can be a mentor and can serve between 3 and 5 mentees. Presently, there are 30 mentees at the Alto Street location served by a total of 4 mentors: 2 are on staff and 2 are volunteers. 20 to 22 of the mentees are elementary school kids and 10 to 15% are working on behavior issues. All have reported a rise in grades and attendance has improved. Family issues are harder to work with and to measure results. Requests for this service can come from the school, parents, Club staff, or the kids themselves. This service is deeply imbedded into the entire Boys and Girls Club program. B & G Clb of America requires quarterly reports, which they will share with us.

They are asking for \$18,000, which would provide ¼ of the cost for 30 new mentees per year. That covers supplies, administrative costs, background checks, and part of the staff member costs. With this money, the program would be expanded to 2 other sites: one on Camion de Jacobo and the other at Valle Vista. Both are part of County Housing.

Jennifer Romero then explained the **Parent Involvement Program at Teen Court** which used to be funded by the Safe Schools, Healthy Students Grant which has expired. There is a well developed, specific, structured and tested curriculum. Over the course of a year, they would run 4 or 5 groups, 6 weekly sessions each, each session lasting 120 minutes. They typically served 50 to 75 teens and their families. The curriculum gives the parents something to take home (parent homework), suggesting giving rewards and taking away privileges for specific behaviors.

They will be requesting \$15,000; \$10,000 for SFPS and \$5,000 for the Española project.

Jack explained that we would take the request to the Board in September, and the money would probably start to flow around Christmas. He said that this year, there is a 3 phase funding cycle for the continuums. Round 1 is complete. Round 2 will grant funding requested in the original RFI for new and/or expanded programs, and Round 3 will be for new programs not mentioned in the original RFI. Programs will not be prioritized; they must be strong, known programs to be funded.

Submitted by Mary Ellen Gonzales

Email of July 18, 2013

Tutor Program Update

Inbox x

Michelle Armijo

9:13 AM (14 minutes ago)

to me, BONIFACIO, rmdemella, tommy.rodriguez, deaconat1

Board Members,

I wanted to share with you what has happened since our last program meeting about tutoring. In that meeting we decided to tutor children at Cesar Chavez, being that FYRA was no longer tracking the same students we decided it was ok to allow room for other students that needed tutoring.

After that meeting I called Felicia Sena several times and left several messages never getting a call back. I decided to drive to Cesar Chavez and Felicia was sitting in the office but her secretary told me she was having lunch so I needed to come back at a later time. Felicia called me later that afternoon and said the only kids she had that needed tutoring were the kids that were already in FYRA. She also said summer school only had two weeks left so it was too late to put a tutor into the program. Her suggestion was to track down all the students that could not attend summer school and to tutor them.

Since then, I have called Roman Abeyta at the Boys and Girls Club (FYRA has a couple kids there that I was asking to have space there to tutor) he answered immediately was very thankful for having this service and offered to provide other students in all three of his sites that could use a tutor.

I will be providing service to Santa Fe Public School students via the Santa Fe Boys and Girls Club. Roman has offered room and students for this service and is very welcoming and thankful for the assistance.

I am unable to attend the board meeting tonight due to a prior commitment for Capital High volleyball but I am very eager to hear feedback from all of you as to if this is a plan that will work and if you all feel the money allocated for tutoring is being used in the best way possible by helping the children at these sites.

Have a wonderful day,
Michelle Armijo