



Agenda

CITY CLERK'S OFFICE

DATE 6/29/13 TIME 10:28

SERVED BY Reed Liming

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Capital Improvements Advisory Committee

Wednesday, June 5, 2013

3:00 p.m.

City Hall, 200 Lincoln Avenue, 1st Floor

City Council Chambers (Rear)

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF MINUTES

Meeting of April 11, 2013

5. DISCUSSION AND ACTION ITEMS

- A. **Public Works Department – Request to use Impact Fees (Desirae Lujan)**
*Airport Road – Landscaping of the Safety Medians; Request \$80,000
from the Road Impact Fee Account.*

6. INFORMATION ITEMS
7. MATTERS FROM THE CHAIR / COMMITTEE / STAFF
8. MATTERS FROM THE FLOOR
9. NEXT QUARTERLY MEETING DATE (**Thursday, July 11, 2013, 3:00 p.m.**)
10. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at (505) 955-6520, five (5) working days prior to meeting date.

For questions regarding this agenda, please contact the Long Range Planning Division at 955-6610.

MINUTES OF THE
CITY OF SANTA FE
CAPITAL IMPROVEMENTS ADVISORY COMMITTEE

June 5, 2013

1. CALL TO ORDER

A regular meeting of the City of Santa Fe Capital Improvements Advisory Committee was called to order by Karen Walker, Chair at 3:00 p.m. on this date in the City Council Chambers (Rear) 1st Floor, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

Roll call indicated a quorum was present for conducting official business as follows:

MEMBERS PRESENT:

Karen Walker, Chair
Michael Chapman, Vice Chair
Edmundo Lucero
Maria Higuera Pope
Neva Van Peski
Marg Veneklasen

MEMBERS ABSENT:

Gilbert Romero
Rick Martinez
Kim Shanahan

STAFF PRESENT:

Reed Liming, Long Range Planning Division Director
Desirae Lujan, Public Works Department, Engineer Associate
Eric Martinez, Roadway & Trails Engineering Division Director

OTHERS PRESENT:

Jo Ann G. Valdez, Stenographer

3. APPROVAL OF AGENDA

Ms. Van Peski moved to approve the Agenda. Mr. Chapman seconded the motion. The motion passed unanimously by voice vote.

4. APPROVAL OF MINUTES:

- **Meeting of April 11, 2013**

Ms. Van Peski moved to approve the Minutes of the April 11, 2013 meeting as submitted. Ms. Pope seconded the motion. The motion passed unanimously by voice vote.

5. DISCUSSION AND ACTION ITEMS

- a. Public Works Department – Request to use Impact Fees (Desirae Lujan)
Airport Road – Landscaping of the Safety Medians: Request \$80,000
from the Road Impact Fee Account**

[Copies of the Memo {*Exhibit “5A”*} from Desirae Lujan to the Capital Improvement Advisory Committee dated May 7, 2013 were distributed in the Committee Members’ packets.]

Mr. Liming introduced Eric Martinez and Desirae Lujan of the Public Works Department.

The Public Works Department is requesting approval to allocate Impact Fee funds in the amount of \$80,000 for construction of the Airport Road Landscaping Project.

The City of Santa Fe Public Works Department issued a request for bids on March 6, 2013 for project construction. The reference project includes installation of an irrigation system along Airport Road from Country Club to Lopez Lane, also completes landscaping of the medians which were built as part of recent safety improvements and thus fully completes the project. Currently, funds in the amount of \$420,000 are available for project construction. Funds in the amount of \$500,000 are required for construction, New Mexico Gross Receipts Tax and contingencies. Therefore, additional funds in the amount of \$80,000 are required to award a construction contract. It is recommended that \$80,000 in impact fees are utilized to fully fund project construction.

The project is identified in the Impact Fees Capital Improvement Plan for Planned Road Improvements (2007-2012, Table 22, page 23).

Ms. Lujan presented the request noting that the bids for the project came in slightly lower than estimated.

Chair Walker asked if these were local bidders.

Ms. Lujan said there were five bidders but none of them were from Santa Fe.

Chair Walker questioned whether or not landscaping fits under the State statute. One of the requirements of the State statute is that capital has to last 10 years and how do you guarantee that landscaping will last 10 years.

Ms. Pope said anytime you build a new building, you have to do some landscaping.

Ms. Lujan explained that the majority of this project is for the irrigation system.

Mr. Chapman said in this case, irrigation would be infrastructure.

Ms. Van Peski moved to approve the request to use Impact Fees in the amount of \$80,000 for the Airport Road project (for the irrigation system). Mr. Lucero seconded the motion. The motion passed unanimously by voice vote.

6. INFORMATION ITEMS

There were no informational items.

7. MATTERS FROM THE CHAIR/COMMITTEE

There were no matters from the Chair/Committee.

8. MATTERS FROM THE FLOOR

There were no matters from the Floor.

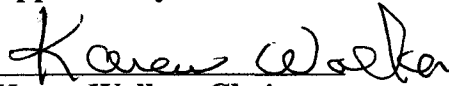
9. NEXT MEETING DATE: Thursday, July 11, 2013 at 3:00 p.m.

The next meeting is scheduled for July 11, 2013 at 3:00 p.m.

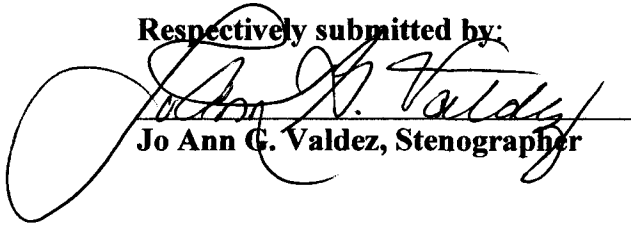
10. ADJOURNMENT

Having no further business to discuss, Ms. Van Peski moved to adjourn the meeting, second by Ms. Veneklasen, the meeting adjourned at 3:20 p.m.

Approved by:


Karen Walker, Chair

Respectively submitted by:


Jo Ann G. Valdez, Stenographer

City of Santa Fe, New Mexico

memo

EXHIBIT
 5A

DATE: May 7, 2013

TO: Capital Improvement Advisory Committee

VIA: Reed Liming, Long Range Planning Division Director *RL*

Isaac J. Pino

Isaac Pino, P.E., Public Works Department Director

Eric Martinez, P.E., Roadway & Trails Engineering Division Director *EM*

FROM: Desirae Lujan, Engineer Associate *DL*

ITEM AND ISSUE:

REQUEST FOR APPROVAL TO ALLOCATE IMPACT FEE FUNDS IN THE AMOUNT OF \$80,000 FOR CONSTRUCTION OF CIP #872A – AIRPORT ROAD LANDSCAPING PROJECT.

BACKGROUND & SUMMARY:

The City of Santa Fe Public Works Department issued a request for bids on March 6, 2013 for project construction. The referenced project includes installation of an irrigation system along Airport Road from Country Club Road to Lopez Lane, also completes landscaping of the medians which were built as part of recent safety improvements and thus fully completes the project. Currently, funds in the amount of \$420,000 are available for project construction. Funds in the amount of \$500,000 are required for construction, New Mexico Gross Receipts Tax and contingencies. Therefore, additional funds in the amount of \$80,000 are required to award a construction contract. It is recommended that \$80,000 in impact fees are utilized to fully fund project construction. The project is identified in the Impact Fees Capital Improvement Plan for Planned Road Improvements (2007-2012, Table 22, Page 23).

The following is a summary of total funds required for construction, including available and additional funding required:

ITEM	BID AMOUNT
HO Construction, Inc. Base Bid	\$ 444,295.00
NMGRT 8.1875%	\$ 36,376.65
Contingency ~4% (for quantity adjustments and change orders as approved)	\$ 19,328.35
PROJECT TOTAL	= \$ 500,000.00
Remaining Airport Rd Safety Funds	
2012 CIP Bond	\$ 165,000.00
Joint City-County Joint ¼% Regional GRT	\$ 130,000.00
2013 CIP Bond Reallocation	\$ 125,000.00
City Impact Fees	\$ 80,000.00
TOTAL FUNDING	= \$ 500,000.00

RECOMMENDED ACTION:

The Public Works Department recommends the following:

- Support the use of Impact Fee funds in the amount of \$80,000 to fund construction of CIP #872A – Airport Road Landscaping Project, Country Club Rd./San Felipe Rd. to Lopez Lane.

Thank you for your consideration.

Table 21
MAJOR ROAD CAPITAL NEEDS, 2007-2012

New Vehicle-Miles of Travel, 2007-2012	141,197
Capital Cost per VMT	\$214.01
Capital Needs	\$30,200,000

Source: New VMT from Table 20; road and signal cost per VMT from Table 19.

As summarized in Table 22, planned road, intersection and traffic signal improvements identified and eligible to receive impact fee funding over the next six years total \$169.7 million. Because the consumption-based methodology is conservative for the reasons described earlier, it is not surprising that planned capacity-expanding improvements to the major road system are likely to cost considerably more than what is indicated by the previous table.

Table 22
PLANNED MAJOR ROAD IMPROVEMENTS, 2007-2012

Project Name	Location	Cost Estimate
Cerrillos Rd, Phase II	Richards Ave to St. Michaels	\$25,282,000
Cerrillos Rd, Phase III	St. Michaels to St Francis Dr	\$20,000,000
I-25/Richards Ave	Interchange	\$15,000,000
I-25/St. Francis	Interchange	\$17,000,000
I-25/Cerrillos	Interchange	\$17,000,000
Caja del Rio to Airport Rd.	Road Construction	\$1,300,000
South Meadows Rd. Extension	Agua Fria to Paseo de Vistas	\$3,925,000
Siler Rd. Bridge/Extension	Agua Fria to West Alameda	\$4,500,000
Guadalupe St. Extension	US 84/285 to Paseo de Vistas	\$10,000,000
Paseo de Vistas	Guadalupe to Ridgetop	\$5,525,000
Airport Rd. Safety Medians	San Felipe to Cerrillos	\$12,500,000
St. Francis Drive	NM 599 to Old Agua Fria Rd.	\$30,000,000
Governor Miles Extension	Cam. Carlos Rey to Yucca	\$1,200,000
Total Roads		\$163,232,000
Old Pecos Trail/Cordova		\$350,000
Pacheco/Alta Vista		\$350,000
Galliesteo/St. Michaels		\$350,000
Galliesteo/Rodeo		\$350,000
Galliesteo/San Mateo		\$350,000
Zafarano/Rodeo		\$350,000
Siler/Cerrillos		\$350,000
Agua Fria/Siler		\$350,000
Rufina/Siler		\$100,000
Rufina/Richards		\$350,000
Rufina/Lopez		\$350,000