



Santa Fe Metropolitan Planning Organization

"Promoting Interconnected Transportation Options"



Santa Fe MPO Transportation Policy Board

Thursday, May 30, 2013

5:00 P.M.

City Council Chambers
200 Lincoln Avenue, Santa Fe, NM

AGENDA

CITY CLERK'S OFFICE

DATE 5/22/13 TIME 8:19am

APPROVED BY Maria Vigil

RECEIVED BY [Signature]

CALL to ORDER

ROLL CALL

APPROVAL of AGENDA

APPROVAL of MINUTES: *April 11th, 2013*

A. MATTERS FROM THE PUBLIC

B. PUBLIC HEARINGS

1. Approval of the Public Participation Plan – *MPO Staff*
2. Approval of the Amended FFY2012-2015 Transportation Improvement Program – *MPO Staff*

C. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Transportation Improvement Program (TIP) Project Updates – *MPO and Lead Agency Staff*
2. Update on the Transportation Alternatives Program (TAP) – *MPO Staff*
3. Update on the Highway Safety Improvement Program (HSIP) – *MPO Staff*
4. Discussion of the proposed process for Roadway Functional Reclassification – *MPO Staff*

D. MATTERS FROM THE MPO STAFF

E. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

F. COMMUNICATIONS FROM THE NMDOT AND FHWA

G. ADJOURNMENT – Next meeting, Thursday August 29th, 2013.

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.

**SUMMARY INDEX
SFMPO-TPB MEETING
May 30, 2013**

ITEM	ACTION	PAGE(S)
ROLL CALL	Quorum present	1
APPROVAL OF AGENDA	Approved as amended	1
APPROVAL OF MINUTES April 11, 2013	Approved	1-2
A. COMMUNICATIONS FROM THE PUBLIC	None	2
B. PUBLIC HEARINGS		
1. Public Participation Plan	Approved	2
2. Amended 2012-2015 TIP	Approved	3
C. DISCUSSION/POSSIBLE ACTION		
1. TIP Project Updates	Reported	3-5
2. TAP Update	Approved	5-6
3. HSIP Update	Approved	6-7
4. Roadway Functional Reclassification	Discussion	7-8
D. MATTERS FROM MPO STAFF	Discussion	8-9
E. MATTERS FROM THE TPB BOARD	None	9
F. COMMUNICATIONS FROM DOT/FHWA	None	9
G. ADJOURNMENT - Next Meeting: Aug. 29, 2013	Adjourned at 6:30 pm	9

**MINUTES OF THE
SANTA FÉ MPO
TRANSPORTATION POLICY BOARD
May 30, 2013**

CALL TO ORDER

A regular meeting of the Santa Fé MPO Transportation Policy Board was called to order on the above date by Councilor Patti Bushee, Chair, at approximately 5:00 p.m. in the City Council Chambers, 200 Lincoln Avenue, Santa Fé, New Mexico.

ROLL CALL

Roll call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Patti Bushee, Chair, City of Santa Fé
Mr. Max Valério for Deputy Secretary Katherine Bender, NMDOT
Commissioner Robert Anaya, Santa Fé County [arriving later]
Commissioner Miguel Chávez, Santa Fé County
Mayor David Coss, City of Santa Fé
Commissioner Liz Stefanics, Santa Fé County

MEMBERS ABSENT:

Mr. Robert Mora, Tesuque Pueblo
Councilor Ron Trujillo, City of Santa Fé

STAFF PRESENT:

Mr. Mark Tibbetts, MPO Officer
Mr. Keith Wilson, MPO Planner

Also present: Ms. Rosa Gozub, NMDOT Bicycle/Pedestrian Liaison
Mr. Ken Rawlins, Rancho Viejo

APPROVAL OF AGENDA

Mayor Coss moved to approve the agenda as presented. Commissioner Chávez seconded the motion and it passed by unanimous voice vote.

APPROVAL OF MINUTES – April 11, 2013

Mayor Coss moved to approve the minutes of April 11, 2013 as presented. Commissioner Stefanics seconded the motion and it passed by unanimous voice vote.

A. MATTERS FROM THE PUBLIC

There were no matters from the public.

B. PUBLIC HEARINGS

1. Approval of the Public Participation Plan – MPO Staff

Mr. Tibbetts reported that the public period of 45 days ended yesterday. One public meeting was held on it on May 9 at the downtown library and they didn't have a single member of the public present. But the meeting was productive because they discussed it. Plan had been reviewed by DOT and assume it would be accepted by FHWA. Once approved it would go to FHWA.

Commissioner Chávez knew he had bent over backward to find the best location and time for the public meeting.

Mr. Tibbetts agreed. The public plan lays out procedures; how to access documents and how to attend meetings. The Public Participation Plan had the most elaborate process to inform and involve the public. Part of the Long Range Plan was the Pedestrian Plan that followed on the heels of Bicycle Master Plan and had a fairly extensive Public Participation Plan laid out and a major effort to gather input. It would update the 2007 plan and was much more focused on media outreach with the points that staff felt should be out there. Following the Public Participation Plan and once it got adopted they had been following it to some degree in intention. The pedestrian plan was very extensive because they felt lots of Santa Fé people were walkers. Staff attended and talked to the Mayor's Committee on Disabilities many times. Safe Routes was another part of it. Staff worked on a plan for the sidewalks along bus routes with consultant Claudia Horn with the GIS mapping project. Hopefully by June they could kick it off.

Commissioner Chávez knew it was frustrating not to have the public to participate but there were other ways to get the information out there.

Mr. Tibbetts said it was not controversial and wouldn't necessarily attract a lot of attention but it set it up for the review and they would be able to get more later.

Chair Bushee opened the public hearing.

There were no speakers from the public and Chair Bushee closed the public hearing.

Mayor Coss moved to approve the Public Participation Plan as presented. Commissioner

Stefanics seconded the motion and it passed by unanimous voice vote.

2. Approval of the Amended FFY2012-2015 Transportation Improvement Plan – MPO Staff

Mr. Wilson explained this was an amendment to the TIP for 2012-2015. At the last meeting, the Board approved the 2014-2017 TIP and this was the last amendment to the old one. There were two amendments proposed: 1) from DOT, (with a letter in the packet) to remove the proposed construction for the Las Soleras station. It was not moving forward for funding. 2) Santa Fé Trails' award of living initiatives at \$ 52,000 with a \$15,000 local match to update their scheduling software and update the original call center. It was a state-wide initiative. It had a 30-day public review from April 30 through yesterday. He got one phone call about what it meant to have the Las Soleras station removed and he made no other comment.

The MPO-TCC reviewed the amendments on May 20 and recommended approval.

Commissioner Chávez noted on the second page the Acequia Trail crossing St. Francis Drive and asked if that was the funding for design.

Mr. Wilson agreed. It was from the 2008 city bond and was for design.

Chair Bushee asked if there were parameters on the funding.

Mr. Wilson said there were and they were in the packet. It was constrained for the software.

Public hearing:

There were no speakers from the public regarding this matter and the public hearing was closed.

Commissioner Chávez moved to approve the amendments to the 2012-2015 TIP. Mayor Coss seconded the motion and it passed by unanimous voice vote.

C. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. Transportation Improvement Program (TIP) Project Updates – MPO and Lead Agency Staff

Mr. Wilson said this had been a standing agenda item from a couple of years ago. They kept track of the TIP projects in tabular form and it was in the packet. This one was updated on April 29 and the only new thing was public input on June 5 for Cañoncito at the Arroyo Hondo Fire Station.

Commissioner Chávez asked about the status of the 599/CR62 interchange.

Mr. Wilson said it was over 90% complete. Only landscaping and the top coat of pavement with markings was still to be done. It would be completed in June. They were awaiting warm weather to do those things.

Commissioner Stefanics commented that on the project with NE/SE Connectors, the community was

very interested and she received information that there was to be a hearing next week but had been postponed to June 26.

Mr. Wilson agreed. The project team met this afternoon and agreed on June 26.

Commissioner Stefanics asked how it would be advertised.

Mr. Wilson said the consultant through the County would advertise it with a newspaper ad and on the digital signs around the area and would also do mail out to property owners near there. It would also be on both County and MPO web sites as well as Facebook and the email list.

Commissioner Stefanics asked if plans were complete and hearings scheduled for the I-25 at Cerrillos Road interchange.

Mr. Wilson said it had been on hold for alternatives to be reviewed. He heard the study of alternatives would be starting up again soon. The study phase was like NE/SE. After that there would be a public hearing.

Chair Bushee asked if at the 599/62 interchange they would allow signage near the highway for animal shelter and MRC, etc.

Mr. Wilson didn't know.

Mr. Valério said he would relay that concern to the project staff.

Chair Bushee asked about the Washington/Paseo de Peralta intersection

Mr. Wilson reported that they were 2-3 months ahead.

Chair Bushee asked if Paseo would open soon.

Mr. Wilson said they have been paving Washington and close to being done with Paseo. They planned to have it completed by July. They would have sharrows on Bishop's Lodge and east of Washington would also have sharrows. District 5 was hesitant to put in bike lanes yet. It was difficult where it hits Washington with a right-only lane. There were width constraints as well.

Chair Bushee said that was an important corridor for bike riders there. She felt sharrows would work. On Agua Fria was the same problem where the bike lane becomes right only. There was no bike lane for half a mile. She had tried to right turn onto Siler.

Mr. Wilson explained that she was on a vehicle so she need to stay in that lane behind the cars.

Chair Bushee said she actually was trying to go straight there.
Mr. Wilson said a sharrow might not help there.

Chair Bushee said the cars didn't want bicycles in their lane.

Chair Bushee asked about the Defouri Bridge.

Mr. Wilson said it was moving along. The river trail was being completed there. In the River Mater Plan, transitioning the River Trail on the north side of river to the south side at Defouri. The funding would also go under Guadalupe and Sandoval. That was a separate project.

Mr. Ken Rawlins from Rancho Viejo understood the June 26 meeting would be run by consultants telling the public about traffic.

Mr. Wilson said the study was in phase A where they were throwing out all kinds of alternative alignments and getting public feedback.

Mr. Rawlins asked where it would take place.

Mr. Wilson said it would be at the Santa Fé Community College.

Mr. Rawlins said on Rabbit Road section 130 grade crossing, he had heard the railroad won't run there anymore.

Mr. Wilson said it could still be an active rail line of NMDOT. They've done a natural crossing but haven't installed the gates with flashing lights yet.

2. Update on the Transportation Alternatives Program (TAP) – MPO Staff

Mr. Wilson said that TAP was a new funding under MAP 21 that began October 2012. DOT had been working on how to administer the competitive process and had worked with MPOs on the fund distribution. On May 9th the DOT received approval to move forward with their program where MPOs and RPOs would take the lead on funding. The SFMPO called for applications on May 20 with a deadline in June. Staff planned to bring it to the TPB at the August 29 meeting.

He said Rosa Gozub was the TAP Coordinator and put together a brief presentation on it and how it would be administered.

Ms. Gozub introduced herself. She said the presentation was an over view of the program that they were using around the state.

She went through presentation. She said the TAP funding required a 14.65% local match. This was going to be this Board's money to program.

All MPOs must use the same competitive process and he hoped they could all do it.

The Santa Fé MPO would get \$368,000 and the cycle right now was for two years with design and

construction of projects.

Commissioner Anaya arrived at 5:40.

Ms. Gozub described the types of projects that could be eligible. Safe routes still had Safetelu criteria.

She mentioned several possible projects and said the NM-TAP guide had the information needed. She added that projects didn't have to be on federal highways.

She listed the ineligible types of programs. Then she listed who could apply for them. Private non-profits cannot, the State can't nor could MPOs.

She shared what was required of the project sponsor agency. She also shared the NMDOT time line and then explained the application process and the criteria for evaluation.

Mayor Coss left the meeting at 5:49.

Mr. Wilson agreed to send this presentation electronically. Everyone should have gotten all the application forms, guidelines, etc. Whoever needed assistance he could help. It was shared with the TCC too.

3 Update on the Highway Safety Improvement Program (HSIP) – MPO Staff

Mr. Wilson explained this was another federally funded program the staff was exploring. There was a brief write up in the packet under the staff report. DOT was consulting with FHWA and staff would share the details when that was completed.

The Agua Fria/Cottonwood Drive intersection was ranked third most dangerous intersection in our region. It was a very busy place and had sight distance issues, etc.

Commissioner Chávez asked if it would deal with the whole Agua Fria corridor.

Mr. Wilson said it had to address the crash location.

Chair Bushee asked why Zia at St. Francis didn't make it in there.

Mr. Wilson said it didn't rank as high and the state was doing a study there. He didn't think it was complete yet.

He said FHWA would look for study documents. It was data driven process.

Commissioner Stefanics recalled the college student group that came last year and asked if the MPO chose the topic for their work in Santa Fé.

Mr. Wilson said the MPO specified the project for them. The staff chose not to use them this year

because they were only here a very short time. They may not have the transportation expertise either. This year we didn't have anything that fit.

Commissioner Stefanics said she had discussed it with Tony Mortillaro who could have used them this year. The County had asked him to examine other county routes.

Mr. Wilson said the MPO was a client so they didn't bring the teams here but he could forward the information to Mr. Mortillaro.

Commissioner Anaya assumed the staff was working closely with SFPD.

Mr. Wilson agreed. They got the state data from UNM and DOT and had six years' of data and matched up crashes with locations to create exposure rates. So they could calculate future crash expectations.

Commissioner Chávez asked if this didn't come from RECC.

Mr. Wilson said they pulled the actual crash reports to get more information.

Chair Bushee asked if it was all four wheel data and not bicycles.

Mr. Wilson agreed unless the biker was hit by a car. He didn't know about bikes that crashed on a trail. There were bicycle and pedestrians included in the crash data.

Chair Bushee said Zia at St. Francis was a failed intersection.

Mr. Wilson said he contacted Dot about it two months ago.

Mr. Valério said the results of the study were expected in July or August.

Commissioner Chávez asked, if it was dealing with the urban area, if there a chance that the County could have crash data and issued citations to include.

Mr. Wilson said any report to the state was included. Intersection crashes typically appeared more frequently. None of the top 25 were out in the rural areas. None were outside the urban area. But county, city and state data were used.

4. Discussion of the proposed process for Roadway functional Reclassification – MPO Staff

Mr. Wilson said after every census the MPO was required to review this system. This deals with rural and urban classifications. The next step after determining urban boundaries was the functional classification. The last item in the packet showed the map for it. It explained how designs must be done. Staff looks at it and then make a recommendation to NMDOT. There was time to work on it. It had to be submitted by March 1, 2014. They would work with the TCC to make recommendations to the Board. And

he planned to bring the recommendations to the November meeting. He had not fleshed out how the public meeting would work on it.

There were some roadways yet to be built and some that have changed functions with new developments.

Commissioner Chávez said the Agua Fria Village was shaded in purple and looked bigger than it really was. Staff should double check that. Mr. Wilson agreed to do it.

Commissioner Anaya asked on the MPO boundary how complicated it would be to expand that boundary. Cerrillos was split and Galisteo was very close. They would be communities of interest in the MPO. He asked if they could be included.

Mr. Tibbetts said when they did the adjustment in 2009, it took about 18 months to get the JPA redone. He spent lots of time trying to justify that inclusion. The rail track was a census boundary and the census block splits Cerrillos in half. There were land grant areas the County told him to stay away from. It was very close to the census tracts.

Commissioner Anaya's concern about it was that they should have discussion about it sometime. There were no land grant or tribal issues in Cerrillos or Galisteo.

Mr. Wilson said the feds had specific criteria for it. He had heard they had been pushing the boundaries further. It had to be agreed by the Governor and FHWA.

D. MATTERS FROM THE MPO STAFF

Mr. Wilson said at the April TPB meeting, the Board approved the UPWP to September 2014 and it specified projects that would require consultants and additional staff. So he was working on getting to a staff of 4 people and a consultant for the pedestrian plan. These plans were all requiring more and more specific projects and more staff time. They were required to have base data for performance measures. So they had to have additional staff or hire more consultants that they had to manage. With the current JPA they would be term city employees. They were union positions and followed union rules but were term grant-funded full-time positions. There were lots of things to do.

He handed out information he received yesterday about the summer summit meeting led by the TPB in Las Cruces. It was the intent of Las Cruces to speak with all the boards in New Mexico. They were statewide issues. Linda Flores from La Mesilla, Mayor pro tem Thomas from Las Cruces were the organizers. They couldn't attend our meeting today so he was handing it out for them.

Commissioner Stefanics thought they should acknowledge it in some way. She didn't know what she was doing on the 17th. Perhaps these were topics that could be brought up at the Municipal League and Association of Counties. That would have a much larger group of people.

Commissioner Chávez asked staff to work with his assistant, Rita Maes. He might be able to attend. He asked if they were all there if they would have to publish a quorum notice.

Chair Bushee asked if Mr. Tibbetts was planning to attend.

Mr. Tibbetts said MPO staff cannot attend. This was a lobbying issue on the state level.

Commissioner Stefanics said they would notice that the MPO was attending.

E. MATTERS FROM THE SFMPO TRANSPORTATION POLICY BOARD

There were no matters from the Transportation Policy Board.

F. COMMUNICATIONS FROM THE NMDOT AND FHWA

There were no communications from NMDOT and FHWA.

G. ADJOURNMENT – Next meeting, Thursday, August 29, 2013

Commissioner Anaya moved to adjourn the meeting. Chair Bushee seconded the motion and it passed by unanimous voice vote.

The meeting was adjourned at 6:30 pm.

Approved by:



Patti Bushee, Chair

Submitted by:



Carl Boaz, Stenographer