



Agenda

DATE 5/15/13 TIME 4:18p

SERVED BY Jessie Esparza

RECEIVED BY

**Parks and Open Space Advisory Commission
The Barn at Frenchy's Field
Osage and Agua Fria Streets
Tuesday, May 21, 2013
3:00 - 5:00 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: April 16, 2013
4. Approval of the Agenda
5. Old Business:
 - a. Confirmation of the following procedural issues in previous POSAC meetings:
 - 1) February 19, 2013 Meeting -- Motion by Pending Member
 - a) Approval of the January 15, 2013 Minutes
 - 2) March 19, 2013 Meeting -- Lack of Quorum
 - a) Approval of February 19, 2013 minutes (With the following amendments: "Page 3, paragraph 7: should be CIP instead of CIT. Page 1 reference to the Dosey program should be Docent program.")
 - b) Approval of the Agenda
 - c) Motion that POSAC request the Mayor to appoint Nic Smith to the Parks and Open Space Advisory Commission
 - 3) April 16, 2013 Meeting -- Lack of Quorum
 - a) Approval of March 19, 2013 Minutes
 - b) Approval of agenda
 - b. Parks Department Update
 - c. MX Track Update – Discussion and Action Item
6. New Business

A RESOLUTION ESTABLISHING CITY OF SANTA FE SPORTS FIELD CLEAN-UP DAYS AT THE MUNICIPAL RECREATION COMPLEX AND AT OTHER SPORTS FIELDS THROUGHOUT THE CITY OF SANTA FE: Public Discussion and Action Item

7. Possible Reports from POSAC Commissioners
 - Oralynn Guerreortiz: District 1, Tierra Contenta parks and trails connections.
 - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
 - Daniel Coriz: Youth, BMX, motocross & pump track building and maintenance.
 - Pat Torres – Extension, Tree City, Community Gardens
 - Anna Hansen - District 3 / Bicycle MPO Implementation, Art in the Parks, Acequia trail connections to parks, especially Ashbaugh
 - Melissa McDonald: Water conservation, young families.
 - Sandie Taylor: District 2 / Parks History/ Tree City
 - Bette Booth: District 3, BTAC/ POSAC Coordination, Parks on the City Web site, Youth involvement, Prairie dogs, Parks and Trails Co-management, Planning for the Future.
8. Public Comments
9. Confirm date and time for the next meeting - June 18, 2013

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

TUESDAY, MAY 21, 2013

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Bette Booth, Chair, on this date at approximately 3:00 p.m. at Frenchy's Field, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a quorum as follows:

Members Present

Bette Booth, Chair
Daniel Coriz
Oralynn Guerrerortiz
Anna Hansen
Joe Lehm
Patrick Torres

Members Absent

Sandra Taylor (excused)

Melissa McDonald (pending member)
Nic Smith (pending member)

Staff Present

Jesse Esparza, Parks Department
Ben Gurule, Parks Director

Others Present

Charmaine Clair, Stenographer

APPROVAL OF MINUTES- March 19, 2013

Ms. Hansen moved to postpone the minutes of March 19, 2013. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

APPROVAL OF THE AGENDA

Chair Booth moved to approve the agenda as published. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

OLD BUSINESS

- a) Confirmation of the following procedural issues in previous POSAC meetings:

- 1) February 19, 2013 Meeting – Motion by Pending Member
 - a) Approval of the January 15, 2013 Minutes

Ms. Guerrerortiz moved to approve the minutes of January 15, 2013 as presented. Ms. Hansen seconded the motion and it passed by unanimous voice vote.

- 2) March 19, 2013 Meeting – Lack of Quorum
 - a) Approval of February 19, 2013 minutes (With the following amendments: "Page 3, paragraph 7: should be CIP instead of CIT. Page 1 reference to the Dosey program should be Docent program.")

Ms. Hansen moved to approve the minutes as amended. Mr. Lehm seconded the motion and it passed by unanimous voice vote.

- b) Approval of the Agenda

Ms. Hansen moved to approve the agenda as presented. Ms. Guerrerortiz seconded the motion and it passed by unanimous voice vote.

- c) Motion that POSAC request the Mayor to appoint Nic Smith to the Parks and Open Space Advisory Commission

Ms. Hansen moved to request the Mayor appoint Nic Smith to the Parks and Open Space Advisory Commission. Mr. Lehm seconded the motion and it passed by unanimous voice vote.

- April 16, 2013 Meeting – Lack of Quorum
 - a) Approval of March 19, 2013 Minutes

Ms. Guerrerortiz moved to approve the March 19, 2013 minutes as presented. Ms. Hansen seconded the motion and it passed by unanimous voice vote.

- b) Approval of agenda

Ms. Guerrerortiz moved to approve the agenda as published. Ms. Hansen seconded the motion and it passed by unanimous voice vote.

- b. Parks Department Update

Mr. Gurule provided the Parks Update for May 2013. A summary follows:

BMX track- is moving forward with the designer/consultant Sole Source Great Outdoors who will design an MX track that will be acceptable to Travelers Insurance. An RFP would be done for a third party nonprofit MX manager.

Santa Fe Plaza – the hanging baskets were installed last week and more baskets would be received tomorrow. Baskets now hang in the Plaza, City Hall and Cathedral Park. Ms. Guerrerortiz asked who makes the baskets and was told they are from Bayfield Colorado.

Frenchy's Field- the play event was not successful and only two kids completed the obstacle course. Chair Booth had requested seeding the remainder of the field, but funding is not available for the materials. Seeding in the center of the field however, was successful.

The 2008 bond- work is being done at Cathedral Park; Pueblos del Sol is complete. The park has been seeded and Parks will water during the day for about six weeks until established. The next process with the 2008 bond is to balance budgets in a negative balance and monies left would be reallocated based on projects with a shortfall in funding. Mr. Gurule said he and Mr. Pino and others would work on the list together. The list will be presented to POSAC to make suggestions on where the money should be spent.

Prince Park- the exhibits at the park held last Saturday were very successful; additional work is scheduled from the 2012 bond.

Peralta Park- historical style benches and two trees were put in.

The 2012 Bond- drawings are currently being reviewed and moving forward in the second to third week of July. The Silva Lane Bridge was being worked on and a request was made to build a pedestrian bridge over the Acequia. Once funding was obtained and the design finished, the property owner who had given permission was no longer willing to go through their land.

League fees were approved from Finance Committee and would go to the Governing Body.

Parque del Rio- the project is being monitored closely and is moving along.

The Petry statue- unveiling is at City Hall June 24 and minor improvements are being done.

The Northwest Quadrant- Parks is working with Mr. Coriz to get water access. Mr. Coriz had requested the use of the pump without Parks staff present but Judith Amer (Legal Department) said no. Mr. Gurule suggested taking Ms. Amer to the site and she might change her mind.

The Airport Road landscape would be awarded this week.

Cielo Vista – the ribbon cutting May 18 was very successful; the park is beautiful.

SWAN- the preliminary schematic drawing meeting is Thursday at one o'clock.

Mr. Gurule said Chair Booth asked him to talk about the budget process. This year the City Manager requested a flat budget and the only increase was for water. The billing is at a higher rate and went from \$5.60 per 1,000 gallons and to \$21.00 per 1,000 gallons. An 8.2 % increase in 2007 that has been assessed from 2008-2011 and was a 60% increase in the bill that was never accounted for.

The City is in the green stage and waters three times a week, except for newly seeded areas that have multiple start times during the day to keep the seed moist. The City would continue to remain in the Green stage for the rest of the season.

Mr. Gurule talked about the history of the drought and how the Governing Body directed Parks to turn off the irrigation system and water with trucks. A lot of trees and ornamentals died and language was put in a water conservation ordinance to protect the public spaces with turf areas and ornamentals and trees. If the City moves to the orange stage in water conservation parks would be exempt to protect the investment since 2005 to rebuild and replant what was lost by the drought.

The Parks Department has equipped all of their irrigation systems with the best sprinkler head technology that allows water conservation and regulates the irrigation.

The Parks Update continued:

Frenchy's Field- the trees and ornamentals maintenance would continue.

Ft. Marcy- the transit re-allocation dedicated \$120,000 and the Kiwanis donated a scoreboard that would be installed as well as a back flow component, a new PA system. The building would be painted inside and out; fencing will be replaced to improve the ingress/egress for Zozobra.

Ms. Hansen asked if Gregory Lopez would be reseeded and if there was information on the sculpture at Ragle for the 400th celebration.

Chair Booth said she sent an e-mail to Ms. Garcia y Griego but had no response. Mr. Gurule said he would check into that.

Ms. Hansen asked the seed mix planted in the parks.

Mr. Gurule said 50% blue grass and 40% tall red fescue and 10% annual rye is used because the red fescue doesn't rebuild itself and the blue grass does rebuild. The annual germinates first and provides protection for other seed.

Ms. McDonald thought the mix wasn't compliant with the ordinance because not more than 25% of blue grass is allowed. She said she would get back to the Commission with the information.

Mr. Coriz said the Northwest Quadrant would have a ribbon cutting on July 13, the day of the Trail Jam and Leroy Pacheco is planning the event. He asked about funding for landscaping at the dirt jumps.

Mr. Gurule said he asked Mr. Coriz to put a design in schematic and they would review with the Commissioners and have Jason refine the drawing to seek a funding source after that. The Northwest Quadrant has a balance so they could ask about spending the money on landscape.

Chair Booth said she and Eric and discussed the opening of parks and trails and she had talked with Mr. Pacheco about POSAC being involved in the opening of parks. She said the difference could be seen with the opening of Ashbaugh.

She asked Mr. Gurule how POSAC could make the point that the Commission should be involved from the beginning.

Mr. Gurule said if a policy isn't in place the Commission could write a letter through him that he would give to Mr. Pino. The Commission could ask to be responsible for ribbon cutting ceremonies etc.

Chair Booth confirmed Commission consensus of her drafting a letter to send.

Ms. McDonald encouraged Mr. Coriz to talk to Bob Wood about the list of low water plants being developed. She offered to unofficially look at the design to help speed up the process.

Mr. Lehm asked about the kind of design changes Traveler's insurance wanted at for the MX track.

Chair Booth said she met with Mr. Pino and the details would be negotiated. Mr. Coriz added one detail is a wider track to have a full race facility; an 8 bike-compatible track. And a flat area for beginners is another with cushioning (straw bales) around turns. He noted that when designed, the intent was recreation for a small group, not for a race track.

Mr. Gurule said the biggest issue is that this is relatively new ground. They are developing what was a recreational practice track and there are none currently insurable. The Great Outdoors consulting company has done similar things and might be able to do a hybrid to provide Parks a design that would work. The consultants design in every stage would go through POSAC and the Governing Body, but will take a while.

Mr. Coriz said to become a race facility the entire track would have to be leveled and a new parking lot built; the parking lot would cost over \$500,000.

Ms. Guerrerortiz said they had discussed water use in the parks, but what she read in the newspaper didn't agree with what she heard in the meeting that water use had gone down. She asked if the quantity of water had gone up or down over the years.

Mr. Gurule said as the division head he has been working with the Water Company. The bills have been inaccurate for the last five years and never resolved so this year Parks is assigning a staff member to read meters manually with the Water Department reader. Some billings show billable gallons that would be impossible to get for the size meter within a year much less be that much in a month. He said he would get to the bottom of the issue.

Chair Booth said Mr. Gurule was asked to focus on water more in the Park Update for June because as the drought continues, POSAC needs to be able to start conversation about the mechanism Parks is using and to be efficient. She said there could be presentations and letters to the editor or whatever it takes.

She said there are already letters to the editor that ask why the parks are being watered in a drought and POSAC needs to be proactive to get the information out. She asked Mr. Gurule to get that going in June and the Commissioners could decide who would write a letter to the editor, who to talk to, etc.

Ms. McDonald said she has a number of questions about the water issue; there had been a number of problems throughout the City with the readings.

Ms. McDonald asked to see the following specific things in Mr. Gurule's report in June:

- How many parks have ET spark controllers and what is scheduled
- What parks were manually audited by the Water Conservation Office
- She is interested in seeing the manual read reports
- She thought the Quail training done with the Water Conservation Office and Parks was wonderful and the Parks people were very knowledgeable and skilled. Training would also happen in the fall and she is hoping Parks would allocate people for that.
- She gave a "heads up" that Mr. Wood is doing work with parking lot water and moving it through the parks and what has been done is great and could reduce and improve vegetation in parking lots. She suggested the Commission start to look at plans being developed, including specifications.

Mr. Torres entered the meeting at this time.

Chair Booth asked when the other sprinklers would be turned on at Frenchy's.

Mr. Gurule replied there have been more complaints that the sprinklers are *on* than off. He offered to turn them back on and would also turn the drinking fountain on.

Chair Booth asked Mr. Gurule to follow up on the pond area that did get seed in it. She said a rumor is that Franklin Miles Park Skate Park was going out to bid. Mr. Gurule replied when funded it would be go through a process and would be the last weeks of July or early August.

Chair Booth said the opening at Ashbaugh was fabulous and there was marimba and ice cream and a barbeque with about 150 people.

Chair Booth said she is working with BTAC members on a proposal about a skills track at GCC (Genoveva Chávez Community Center.) The track would be specifically for bikers to learn how to navigate narrow paths, going up hills etc. for basic skills. GCC is very interested and has unused space and Mr. Gurule is supportive. The idea is to find a group to adopt the track and maintain it before the track is built.

Chair Booth said they are almost done with the 2008 bond and time to recommend an audit. That would be on the next agenda.

Chair Booth asked how the flat budget impacted the maintenance staff and personnel.

Mr. Gurule said there are not enough maintenance personnel and CIP appropriated \$750,000 for two years for labor. That will cover approximately 50 temporary workers for nine months and with 12 sections in the park is a lot of area to cover.

He said they could use additional personnel and permanent funding for maintenance personnel. He said a full time employee could be trained and brings that knowledge to the table next year. With temporary staff, they are laid off in October and a different guy comes in the spring and that is a constant training curve.

Ms. McDonald said SFCC (Santa Fe Community College) has interns who need hours for community service and work without pay or for very little; a lot of that is around parks and water. She told Mr. Gurule that in the Quail training there would be 15 or so people would need to earn hours to do audits in the parks and it would be helpful if he talked with Lori Triviso.

Mr. Gurule asked she e-mail him information on that with the water conservation questions she has.

Ms. McDonald said she loves the baskets and they are beautiful, but she would encourage Parks to consider purchasing locally or at least from New Mexico.

Chair Booth said she and Mr. Wood met with Kelly Washburn (State Forestry) and there are different options for significant funding and one is a tree audit. They would probably get a baseline to plan funding and then do a forestry plan and implement. Ms. Washburn is very supportive and this could be done through a grant.

Mr. Gurule said he would have Mr. Wood coordinate that with Ms. Washburn and Mr. Chapman.

NEW BUSINESS

A Resolution Establishing City of Santa Fe Sports Field Clean-Up Days at the Municipal Recreation Complex (MRC) and Other Sports Fields throughout the City of Santa Fe: Public Discussion and Action Item

Chair booth said Councilor Dominguez agreed to the three major changes they recommended for the sports resolution. One is if teams fail to comply with reporting regulations not to be allowed to play on city fields; also that youth should have first priority and the third that the adult leagues should pay what is currently being paid.

Councilor Dominguez worked with Parks to go through the process of the questions about the cleanup day and how that would work. That was sent this to all organized sports and only Charlie Gray commented and said he thought it looked good.

Mr. Lehm thought the language about *"each league would be required to send a representative"* is vague.

Ms. Hansen suggested that be a percentage of the team, instead of a number, because each league might have a different amount of people.

Mr. Smith said as he reads the ordinance tasks are not so much cleanup as much as maintenance. He worries about the concept with things like re-sodding and dugout painting and is not sure how they would get people to do that. He is concerned if an ordinance, this would be difficult to implement.

Chair Booth said the ordinance states that a receipt would be given at the end of the day and one day would be at the beginning [of the season] and one at the end.

Mr. Smith said his is that the same minority of people would show up and they ask a lot of volunteers and this was not in the original concept.

The Commission discussed the cleanup day. Mr. Gurule asked where "cleanup" was changed to *maintenance*.

Chair Booth said she isn't sure how the change in language happened and the first ordinance passed talked about cleanup days. Also Councilor Calvert has pushed hard to have clean up after every game. The idea that both Councilors Calvert and Dominguez is going for is that sports is not just playing the game but civic responsibility.

Ms. Guerrerortiz asked if cleanup is necessary or is it maintenance that is needed. Mr. Gurule replied that staff does cleanup every day. He said Ragle Park after one night of baseball has trash from fence to fence, so cleanup is needed.

Mr. Lehm said the reduced fees language has to do with the youth leagues to take pressure off the parents; the parents would be the ones to do these tasks.

Ms. Hansen said re-sodding turf and re-shaping tree wells and mulching would require Parks to provide for materials and doesn't seem that difficult. She mentioned that kids at the Ashbaugh ribbon cutting

asked for a letter showing participation because they needed to show they participated in a community ceremony.

Mr. Gurule suggested they just put *cleanup/maintenance*.

Ms. McDonald thought the language was fine. She said it is the responsibility of the kids, but it does put a burden on the organizations to generate volunteers. She was concerned that some leagues would have trouble doing that and suggested an option to pay a fee.

PUBLIC COMMENTS

Ms. Anna Marie Villegas said she is with the Santa Fe Sting Football League. She said she loves the ordinance and thinks it important to bring their children from the leagues back to the community and teach them work ethic. She said if the loss of the use of a park was in this; they would find volunteers.

She said if mandated that the president must be there, it teaches kids to take responsibility and do whatever is needed to make Santa Fe beautiful. This is our city and it is important to learn youths, adults and all of us are using the facilities.

Mr. Zeke Villegas said about 26 coaches are in the league and if mandatory the parents would not have to be involved; the coaches should be responsible after the game. Two teams play each other and it would be very easy for the coaches to clean up their sideline and area.

Mr. Smith said if teams go out and pick up garbage that is one thing, but some people might look at the tasks and think it maintenance. He was alarmed about Ragle Park [litter] because the litter is a different piece. He is more worried about the language rather than the concept.

Mr. Gurule said every park is littered including soccer valley and after an event water bottles are end to end and the litter can is empty. He said it would be wonderful if litter was picked up after every game.

Ms. Villegas liked that the ordinance set one day where all of the leagues work toward the same goal.

Mr. Torres suggested the word *cleanup* be dropped and that would still be a part of maintenance.

The Commission continued to discuss maintenance versus cleanup tasks.

Mr. Smith asked clarification if the intent of the ordinance is that the fields that a league uses would be the park that the league cleans, i.e. if they play at Salvador Perez they would clean that park.

Mr. Gurule said the soccer artificial turf is part of Salvador Perez, but the league could do tree wells and paint dug outs, etc. and the teams would stay at their same park.

Mr. Gurule said Parks takes care of cleaning the fields, irrigation and the artificial turf. He agreed people should be assigned where they play.

The Commission discussed the number of volunteers and if that should be a percentage of the team.

Ms. McDonald suggested they be sure the number is a reasonable amount; coaches, etc. already donate a lot of time and work and making the number too high becomes difficult.

Ms. Guerrerortiz was bothered by the field being trashed. She said every time a team plays they should clean the fields.

Mr. Gurule said if they could put something in the ordinance that could assist with the day to day clean up that would be more important than a cleanup day.

Chair Booth said there are two suggestions to the ordinance. She asked if there should be a separate resolution incorporated about cleaning up every time after league play.

Ms. Hansen said we need to teach our children that plastic bottles are not trash, and is serious and they should be taught recycling.

Mr. Gurule said if the Commission makes the recommendation that the league is responsible for cleaning the park after the last game, that would allow the league to provide bags for children and the kids could get a hot dog and coke.

Ms. Guerrerortiz suggested a recommendation that each team remove trash from fields prior to leaving the park after practice and games. Ms. Hansen asked there be language about recycling.

Mr. Torres moved to recommend the adoption of the resolution with the amendments to incorporate maintenance into the Santa Fe Clean-up Days and language that specifies a minimum of 5% league participation and include the cleanup of fields at the end of each game or practice day and leagues to practice stewardship. Ms. Hansen seconded the motion and it passed by unanimous voice vote.

Mr. Smith asked how recycling containers could be obtained at the parks. Mr. Gurule agreed to check on that for Salvador Perez and get them on the list.

REPORTS

a. MX Track Update – Discussion and Action Item

Chair Booth said DeVargas Park is opening is June 15 and the event is huge with music and skaters and a light show on the church. She hoped that the skate park is open before that, but if not, Creative Santa Fe has asked to allow time for BMXers and skaters.

Mr. Lehm said there has been outreach to Albuquerque, Taos, Los Alamos, and Espanola and there will be a lot of people. He suggested not just separate bikes and skateboarders, but designated times.

Mr. Lehm said Grindline and ASD will be in town Friday and he checked to see that they are on schedule with Bryan Drypolcher, but hasn't heard back.

Ms. McDonald said she would attend the Western Alliance Conference in June to brainstorm about water. She hopes to bring information back.

Ms. Guerrerortiz said a good public meeting was held at SWAN that showed the public all of the changes and that will move forward. There is a rumor there may be free solar lighting.

PUBLIC COMMENT

Ryan Flahive with Santa Fe Disc Golf said he came to put a positive spin on disc golf and wants to start some youth programs, scholastic programs and outreach.

He said MRC had a course designed in 2007 that fell through and he still has the designs and would like to pick that back up. He talked about his design around soccer valley and the drainage pond and said with 36 holes there could be state championships that brings major revenue for Santa Fe.

Mr. Flahive said disc golf was involved in the Tierra Contenta master plan design and they ended up with a small course that isn't mentioned on the plan. He wants to propose finding a way to transfer the funds to the MRC course to make that happen and disc golf is willing to raise money and match funds. He has talked with Lisa at Outdoor Recreation and is working on youth and after school programs for the GCC.

Ms. Guerrerortiz said Tierra Contenta has more space than just SWAN (Southwest Activity Node) Park that is designated as open space and dedicated to the public. She asked about the funds being spread into the open space.

Chair Booth confirmed that there is no disc golf in Phase 1 of SWAN Park. Mr. Gurule added and Phase II and Phase III are not funded.

The Commission discussed the course and number of holes and baskets.

Mr. Flahive said there are almost 50 positions at GCC and he could put in an 18 hole course for \$14,000; a 36 hole course would probably be less than \$30,000.

Mr. Gurule confirmed there would be a small balance left at MRC.

Chair Booth said she would put Mr. Flahive on the June agenda. She could see how this could be a new demographic of tourists in Santa Fe and particularly for an event during down times, money is available for marketing and promotion.

Ms. Guerrerortiz asked Mr. Flahive to call the developer, Dave Thomas regarding Tierra Contenta.

Ms. McDonald said she is concerned about erosion with a lot of people going up and down the hills.

The Commission discussed the erosion factor. Mr. Flahive said Arroyo Chamiso which is the most played course has minimal erosion; the erosion is from water from the arroyo and is five times more erosion than 200 disc golfers.

Chair Booth said she would put disc golf on the agenda for June and add Barbara Lopez for information about the league storage and the fields. Mr. Gurule said he would work with Chair Booth on a presentation for the report and could incorporate information.

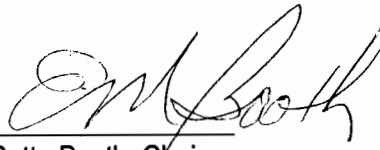
DATE AND TIME FOR NEXT MEETING: June 18, 2013

ADJOURN:

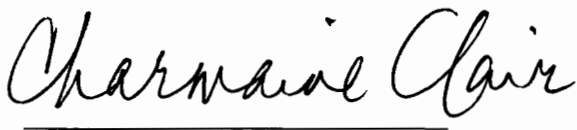
Ms. Guerrerortiz moved to adjourn the meeting. Mr. Torres seconded the motion and it passed by unanimous voice vote.

Having no further business to discuss, the meeting adjourned at 5:04 p.m.

Approved by:


Bette Booth, Chair

Submitted by:


Charmaine Clair, Stenographer