



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
APRIL 29, 2013 – 5:00 P.M.

ALL MEMBERS OF THE GOVERNING BODY ARE INVITED TO ATTEND THIS MEETING

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES:

CITY CLERK'S OFFICE

DATE 4-26-13 TIME 2:00 pm

SERVED BY Yolanda Bernal

RECEIVED BY [Signature]

Regular Finance Committee Meeting – April 15, 2013

CONSENT AGENDA

6. Bid No. 13/14/B – Market Station Tenant Improvements and Agreement between Owner and Contractor; Sarcon Construction Company. (Chip Lilienthal)

7. Request for Approval of Professional Services Agreement – Cerrillos Road Reconstruction Improvements Project, Phase IIC (RFP #13/27/P); Parsons Brinckerhoff, Inc. (Desirae Lujan)

8. Request for Approval of Professional Services Agreement – Update Regional Water Supply Plan to Incorporate Climate Change Basin Projections; CDM Smith. (Claudia Borchert)

9. Request for Approval of Professional Services Agreement – Financial Advisor Services for City of Santa Fe (RFP #13/20/P); First Southwest Company. (Helene Hausman)

10. Request for Approval of Professional Services Agreement – Arbitrage Calculation Services for City of Santa Fe (RFP #13/21/P); Bingham Arbitrage Rebate Services, Inc. (Helene Hausman)

11. Request for Approval of Professional Services Agreement – Investment Advisory Services for City of Santa Fe (RFP #13/22/P); First Southwest Asset Management. (Helene Hausman)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
APRIL 29, 2013 – 5:00 P.M.

12. Request for Approval of Revisions to City of Santa Fe Investment Policy. (Helene Hausman)
13. Request for Approval of Amendment No. 4 to Professional Services Agreement – Security for Municipal Parking Facilities, Municipal Libraries, Municipal Court, City Hall and Santa Fe Community Convention Center (SFCCC) (RFP #11/21/P); Chavez Security Inc. (Sebastian Gurule)
14. Request for Approval of Amendment No. 2 to Professional Services Agreement – Increase in Contract Compensation Limits for On Call Engineering Services (RFP #8/19/P); Louis Berger Group, Inc. (Leroy Pacheco)
 - A. Request for Approval of Budget Transfer – Project Fund
15. Request for Approval of Professional Services Agreement – Advertising Services on Santa Fe Trail Buses for Fiscal Year 2014-2017 (RFP #13/11/P); Templeton Marketing Services. (Jon Bulthuis)
 - A. Request for Approval of Expansion of Advertising Services to Include Santa Fe Pick-up Vehicles for Fiscal Year 2014/2017; Templeton Marketing Services.
16. Request for Approval of Amendment No. 3 to Professional Services Agreement – City of Santa Fe Utility Bills Printing and Mailing Services; Dataprint LLC. (Peter Ortega)
17. Request for Approval of Memorandum of Agreement – Accept and Administer County Funds to City of Santa Fe and County Advisory Council on Food Policy; Santa Fe County. (Terrie Rodriguez)
 - A. Request for Approval of Amendment No. 1 to Professional Services Agreement – Provide Personnel Services to City and County on Food Policy; Farm to Table. (Terrie Rodriguez)
 1. Request for Approval of Budget Increase – Humans Services Fund
18. Request for Approval of a Resolution Supporting the City of Santa Fe Safe Routes to School Project Funded through a Cooperative Project Agreement with the New Mexico Department of Transportation. (Councilors Dimas, Bushee, Calvert, Rivera, Dominguez and Wurzbarger) (LeAnn Valdez)



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
APRIL 29, 2013 – 5:00 P.M.

- A. Request for Approval of a Cooperative Project Agreement – City of Santa Fe Safe Routes to School Project Appropriations; New Mexico Department of Transportation for Appropriations. (LeAnn Valdez)

1. Request for Approval of Budget Increase – Grant Fund

Committee Review:

Public Works (scheduled)

05/06/13

City Council (scheduled)

05/08/13

Fiscal Impact – Yes

19. Request for Approval of a Resolution Endorsing the Elimination of Fees for Certain Special Event Transit Services Provided by the City of Santa Fe and Funded by the North Central Regional Transit District ("NCRTD"), in Accordance with the NCRTD's Fare Free Service Policy. (Councilor Bushee) (Jon Bulthuis)

Committee Review:

Transit Advisory Board (approved)

03/26/13

Public Works (approved)

04/22/13

City Council (scheduled)

05/08/13

Fiscal Impact – Yes

20. Request for Approval of an Ordinance Approving Certain Leases Between the City of Santa Fe and the Santa Fe Civic Housing Authority for the Lease of Certain Real Property to be used for Section 8 Public Housing Family Units Located at 1222-1265 Cerro Gordo Road, 1227-1265 Gallegos Lane, 1237-1246 Senda Del Valle, 1209-1219 Senda Lane, 911 A-F Agua Fria Street, 1752-1788 Hopewell Street and 1750-1765 Mann Street; and Section 8 Public Housing Senior Units Located at 664-670 Alta Vista Street and 1510-1520 Luisa Street. (Councilor Wurzbarger) (Alexandra Ladd)

Committee Review:

Public Works (scheduled)

05/06/13

City Council (request to publish) (scheduled)

05/08/13

City Council (public hearing) (scheduled)

06/12/13

Fiscal Impact – Yes



Agenda

FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
APRIL 29, 2013 – 5:00 P.M.

21. Request for Approval of an Ordinance Relating to City of Santa Fe Sports Fields; Creating a Distinction between MRC Sports Fields and other City of Santa Fe Sports Fields; Amending Article 23-7 SFCC 1987 to Separate Requirements for MRC Sports Fields and other City Sports Fields and Making such other Changes as are Necessary; Creating a New Section 23-4.12 SFCC 1987 to Establish Regulations, Fees and Rates for City Sports Fields, other than MRC Sports Fields, Including a Reduced Fee for Youth Leagues and Schools; and Creating a New Section 23-4.13 SFCC 1987 to Establish a Voluntary Sports Field Maintenance Fund. (Councilor Dominguez) (Isaac Pino and Melissa Byers)

Committee Review:

Parks and Open Space Advisory Committee (approved)	02/19/13
Public Works (approved)	04/08/13
Parks and Open Space Advisory Committee (approved)	04/16/13
Public Utilities (scheduled)	05/01/13
City Council (request to publish)	05/08/13
City Council (public hearing)	06/12/13

Fiscal Impact – Yes

END OF CONSENT AGENDA

DISCUSSION

22. Request for Approval of an Ordinance Authorizing the Issuance and Sale of City of Santa Fe, New Mexico, General Obligation, Tax-Exempt Bonds, Series 2013, in the Principal Amount of \$12,000,000, Payable from Ad Valorem Taxes Levied on all Taxable Property within the City, Levied Without Limit as to Rate or Amount; Providing for the Form, Terms and Conditions of the Bonds, The Manner of Their Execution, and the Method of, and Security for, Payment; Providing for the Award and Sale of the Bonds to the Purchaser and the Price to be Paid by the Purchaser for the Bonds; and Providing for Other Details Concerning the Bonds. (Helene Hausman and Marcos Tapia)
- A. Request for Approval of a Resolution Authorizing Publication of a Notice of Sale of \$12,000,000 City of Santa Fe, New Mexico General Obligation Tax-Exempt Bonds, Series 2013, and Authorizing the City Council, City Officers and City Employees to Take Further Action Necessary in Connection with the Sale of the Bonds. (Helene Hausman and Marcos Tapia)



Agenda

**FINANCE COMMITTEE MEETING
CITY COUNCIL CHAMBERS
APRIL 29, 2013 – 5:00 P.M.**

Committee Review:

City Council (scheduled)

05/08/13

Fiscal Impact – Yes

23. Fire Union Presentation. (Carl Schmitt)
24. Request for Approval of the City Manager's Recommended Operating Budget and Organizational Chart for Fiscal Year 2013/2014. (Robert Romero and Marcos Tapia)
25. OTHER FINANCIAL INFORMATION
26. MATTERS FROM THE COMMITTEE
27. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION
FINANCE COMMITTEE MEETING
Monday, April 29, 2013**

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved	1
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT CALENDAR LISTING		2-3
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – APRIL 15, 2013	Approved	3-4
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – CERRILLOS ROAD RECONSTRUCTION IMPROVEMENTS PROJECT, PHASE IIC (RFP #13/27/P); PARSONS BRINCKERHOFF, INC.	Approved w/direction to staff	4
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – UPDATE REGIONAL WATER SUPPLY PLAN TO INCORPORATE CLIMATE CHANGE BASIN PROJECTIONS; CDM SMITH	Approved	4-5
REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING CERTAIN LEASES BETWEEN THE CITY OF SANTA FE AND THE SANTA FE CIVIC HOUSING AUTHORITY FOR THE LEASE OF CERTAIN REAL PROPERTY TO BE USED FOR SECTION 8 PUBLIC HOUSING FAMILY UNITS LOCATED AT 1222-1265 CERRO GORDO ROAD, 1227-1265 GALLEGOS LANE, 1237-1246 SENDA DEL VALLE, 1209-1219 SENDA LANE, 911 A-F AGUA FRIA STREET; 1752-1788 HOPEWELL STREET AND 1750-1765 MANN STREET; AND SECTION 8 PUBLIC HOUSING SENIOR UNITS LOCATED AT 664-670 ALTA VISTA STREET AND 1510-1520 LUISA STREET	Approved	5

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
REQUEST FOR APPROVAL OF REVISIONS TO CITY OF SANTA FE INVESTMENT POLICY	Approved	5-6
REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – SECURITY FOR MUNICIPAL PARKING FACILITIES, MUNICIPAL LIBRARIES, MUNICIPAL COURT, CITY HALL AND SANTA FE COMMUNITY CONVENTION CENTER (SFCCC) (RFP #11/21/P); CHAVEZ SECURITY, INC.	Approved	6-8
REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – INCREASE IN CONTRACT COMPENSATION LIMITS FOR ON CALL ENGINEERING SERVICES (RFP #8/19/P); LOUIS BERGER GROUP, INC.	Approved	8-11
REQUEST FOR APPROVAL OF BUDGET TRANSFER – PROJECT FUND	Approved	8-11
REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING CERTAIN LEASES BETWEEN THE CITY OF SANTA FE AND THE SANTA FE CIVIC HOUSING AUTHORITY FOR THE LEASE OF CERTAIN REAL PROPERTY TO BE USED FOR SECTION 8 PUBLIC HOUSING FAMILY UNITS LOCATED AT 1222-1265 CERRO GORDO ROAD, 1227-1265 GALLEGOS LANE, 1237-1246 SENDA DEL VALLE, 1209-1219 SENDA LANE, 911 A-F AGUA FRIA STREET; 1752-1788 HOPEWELL STREET AND 1750-1765 MANN STREET; AND SECTION 8 PUBLIC HOUSING SENIOR UNITS LOCATED AT 664-670 ALTA VISTA STREET AND 1510-1520 LUISA STREET	Approved	12-14
REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO CITY OF SANTA FE SPORTS FIELDS; CREATING A DISTINCTION BETWEEN MRC SPORTS FIELDS AND OTHER CITY OF SANTA FE SPORTS FIELDS; AMENDING ARTICLE 23-7 SFCC 1987 TO SEPARATE REQUIREMENTS FOR MRC SPORTS FIELDS AND OTHER CITY SPORTS FIELDS AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY; CREATING A NEW SECTION 23-4.12 SFCC 1987, TO ESTABLISH REGULATIONS, FEES AND RATES FOR CITY SPORTS FIELDS, OTHER THAN MRC SPORTS FIELDS, INCLUDING A REDUCED FEE FOR YOUTH LEAGUES AND SCHOOLS; AND CREATING A NEW SECTION 23-4.13 SFCC 1987 TO ESTABLISH A VOLUNTARY SPORTS FIELD MAINTENANCE FUND	Approved	15-20

ITEM**ACTION****PAGE**

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

REQUEST FOR APPROVAL OF AN ORDINANCE
AUTHORIZING THE ISSUANCE AND SALE OF THE
CITY OF SANTA FE, NEW MEXICO, GENERAL
OBLIGATION, TAX EXEMPT BONDS, SERIES 2013,
IN THE PRINCIPAL AMOUNT OF \$12,000,000, PAYABLE
FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE
PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT
AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM,
TERMS AND CONDITIONS OF THE BONDS, THE
MANNER OF THEIR EXECUTION, AND THE METHOD
OF, AND SECURITY FOR, PAYMENT; PROVIDING FOR
THE AWARD AND SALE OF THE BONDS TO THE
PURCHASER AND THE PRICE TO BE PAID BY THE
PURCHASER FOR THE BONDS; AND PROVIDING
FOR OTHER DETAILS CONCERNING THE BONDS

Approved

20-21

REQUEST FOR APPROVAL OF A RESOLUTION
AUTHORIZING PUBLICATION OF A NOTICE OF
SALE OF \$12,000,000 CITY OF SANTA FE, NEW
MEXICO GENERAL OBLIGATION TAX-EXEMPT
BONDS, SERIES 2013, AND AUTHORIZING THE
CITY COUNCIL, CITY OFFICERS AND CITY
EMPLOYEES TO TAKE FURTHER ACTION
NECESSARY IN CONNECTION WITH THE
SALE OF THE BONDS

Approved

20-21

FIRE UNION PRESENTATION

Information/discussion

21-24

REQUEST FOR APPROVAL OF THE CITY
MANAGER'S RECOMMENDED OPERATING
BUDGET AND ORGANIZATIONAL CHART FOR
FISCAL YEAR 2013/2014

Approved [amended]

24-29

OTHER FINANCIAL INFORMATION

Information/discussion

29

MATTERS FROM THE COMMITTEE

Information/discussion

30

ADJOURN

30

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Monday, April 29, 2013**

1. CALL TO ORDER

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, April 29, 2013, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Patti J. Bushee
Councilor Christopher Calvert
Councilor Bill Dimas
Councilor Peter N. Ives

OTHER GOVERNING BODY MEMBERS ATTENDING:

Councilor Rebecca Wurzbarger

OTHERS ATTENDING:

Marcos A. Tapia, Director, Finance Department
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

MOTION: Councilor Dimas moved, seconded by Councilor Bushee, to approve the agenda, as published.

VOTE: The motion was approved unanimously on a voice vote.

4. APPROVAL OF CONSENT AGENDA

MOTION: Councilor Calvert moved, seconded by Councilor Bushee, to approve the following Consent Agenda as amended.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT AGENDA

6. **BID NO. 13/14/B – MARKET STATION TENANT IMPROVEMENTS AND AGREEMENT BETWEEN OWNER AND CONTRACTOR; SARCON CONSTRUCTION COMPANY. (CHIP LILIENTHAL)**
7. *[Removed for discussion by Councilor Calvert]*
8. *[Removed for discussion by Councilor Ives]*
9. *[Removed for discussion by Councilor Bushee]*
10. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ARBITRAGE CALCULATION SERVICES FOR CITY OF SANTA FE (RFP #13/21/P); BINGHAM ARBITRAGE REBATE SERVICES, INC. (HELENE HAUSMAN)**
11. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – INVESTMENT ADVISORY SERVICES FOR CITY OF SANTA FE (RFP #13/22/P); FIRST SOUTHWEST ASSET MANAGEMENT. (HELENE HAUSMAN)**
12. *[Removed for discussion by Councilor Bushee]*
13. *[Removed for discussion by Councilor Bushee]*
14. *[Removed for discussion by Councilor Bushee and Councilor Ives]*
15. **REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – ADVERTISING SERVICES ON SANTA FE TRAIL BUSES FOR FISCAL YEAR 2014-2017 (RFP #13/11/P); TEMPLETON MARKETING SERVICES. (JON BULTHUIS)**
 - A. **REQUEST FOR APPROVAL OF EXPANSION OF ADVERTISING SERVICES TO INCLUDE SANTA FE PICK UP VEHICLES FOR FISCAL YEAR 2014/2017; TEMPLETON MARKETING SERVICES.**

16. REQUEST FOR APPROVAL OF AMENDMENT NO. 3 TO PROFESSIONAL SERVICES AGREEMENT – CITY OF SANTA FE UTILITY BILLS PRINTING AND MAILING SERVICES; DATAPRINT LLC. (PETER ORTEGA)
17. REQUEST FOR APPROVAL OF MEMORANDUM OF AGREEMENT – ACCEPT AND ADMINISTER COUNTY FUNDS TO CITY OF SANTA FE AND COUNTY ADVISORY COUNCIL ON FOOD POLICY; SANTA FE COUNTY. (TERRIE RODRIGUEZ)
 - A. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO PROFESSIONAL SERVICES AGREEMENT – PROVIDE PERSONNEL SERVICES TO CITY AND COUNTY ON FOOD POLICY; FARM TO TABLE. (TERRIE RODRIGUEZ)
 - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – HUMAN SERVICES FUND.
18. REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE CITY OF SANTA FE SAFE ROUTES TO SCHOOL PROJECT FUNDED THROUGH A COOPERATIVE PROJECT AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION. (COUNCILORS DIMAS, BUSHEE, CALVERT, RIVERA, DOMINGUEZ AND WURZBURGER). (LEANN VALDEZ)
 - A. REQUEST FOR APPROVAL OF A COOPERATIVE PROJECT AGREEMENT – CITY OF SANTA FE SAFE ROUTES TO SCHOOL PROJECT APPROPRIATIONS; NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR APPROPRIATIONS. (LEANN VALDEZ)
 1. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.

Committee Review: Public Works (scheduled) 05/06/13; and City Council (scheduled) 05/08/13. Fiscal Impact – Yes.
19. REQUEST FOR APPROVAL OF A RESOLUTION ENDORSING THE ELIMINATION OF FEES FOR CERTAIN SPECIAL EVENT TRANSIT SERVICES PROVIDED BY THE CITY OF SANTA FE AND FUNDED BY THE NORTH CENTRAL REGIONAL TRANSIT DISTRICT (“NCRTD”) IN ACCORDANCE WITH THE NCRTD’S FARE FREE SERVICE POLICY (COUNCILOR BUSHEE). (JON BULTHUIS) Committee Review: Transit Advisory Board (approved) 03/26/13; Public Works (approved) 04/22/13; and City Council (scheduled) 05/08/13. Fiscal Impact – Yes
20. *[Removed for discussion by Councilor Bushee]*
21. *Removed for discussion by Councilor Bushee]*

END OF CONSENT AGENDA

5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – APRIL 15, 2013.

MOTION: Councilor Calvert moved, seconded by Councilor Ives, to approve the minutes of the Regular Finance Committee Meeting of April 15, 2013, as presented.

VOTE: The motion was approved unanimously on a voice vote.

CONSENT CALENDAR DISCUSSION

7. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – CERRILLOS ROAD RECONSTRUCTION IMPROVEMENTS PROJECT, PHASE IIC (RFP #13/27/P); PARSONS BRINCKERHOFF, INC. (DESIRAE LUJAN)

Councilor Calvert noted the Memo says, "The evaluation criteria consisted of," and then it lists things, and it says, "20 percent, 20 percent, 10 and 15." He said this doesn't add up to 100%.

Mr. Rodarte said it appears he eliminated a percentage, and he can make that correction, noting what is missing is: Knowledge of local conditions 10%, Quality Assurance 5%, Quality of Proposal 10% and Resource Availability 10%. He said he will make that correction.

Councilor Calvert said then those criteria were included in the scoring, but were inadvertently eliminated from the Memo.

Mr. Rodarte said yes, noting there is a total of 1,000 points over-all, and the scoring criteria on page 2 will reflect those points.

MOTION: Councilor Calvert moved, seconded by Councilor Bushee, to approve this request, with direction to staff that the Memorandum will be corrected before it goes to the Council.

VOTE: The motion was approved unanimously on a voice vote.

8. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – UPDATE REGIONAL WATER SUPPLY PLAN TO INCORPORATE CLIMATE CHANGE BASIN PROJECTIONS; CDM SMITH. (CLAUDIA BORCHERT)

Councilor Ives said the Memo states, "By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City policy, procurement from State or Federal Price Agreements over \$50,000, require City Council approval." He said it appears that the price agreement being used is from the State of Colorado, and asked if this is what our law provides.

Mr. Rodarte said, "Yes. Under the procurement process, this is a cooperative agreement using a State Agreement, which doesn't only restrict it to the State of New Mexico. This particular contract is out of the State of Colorado, a cooperative contract that is available to all entities such as the City of Santa Fe. So we can use it, whether it's Colorado or anywhere else, we can piggy-back off them."

Councilor Ives said he hadn't seen an application of this, but on the assurance that it is perfectly legal, he would move for approval.

MOTION: Councilor Ives moved, seconded by Councilor Dimas, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

9. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – FINANCIAL ADVISOR SERVICES FOR CITY OF SANTA FE (RFP #13/20/P); FIRST SOUTHWEST COMPANY. (HELENE HAUSMAN)

Councilor Bushee noted we have used them in the past and the housing hasn't increased. She asked if no one else bid for this.

Ms. Hausman said, "The last time we bid, we had several proposals. For whatever odd reason, this time we only received the one. It may have been because it was bid at the same time as the Investment Advisory Agreement and the Arbitrage Agreement for which we received multiple bids."

Councilor Bushee asked if we are happy with this firm, noting the rates are lower.

Ms. Hausman said the rates are a little lower on all three agreements, and we have been very satisfied with the job they've done for the City.

Councilor Bushee asked if anyone from New Mexico ever bids on this stuff.

Ms. Hausman said, "No. Unfortunately."

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

12. REQUEST FOR APPROVAL OF REVISIONS TO CITY OF SANTA FE INVESTMENT POLICY. (HELENE HAUSMAN)

Councilor Bushee asked how often we change investment policy.

Ms. Hausman said, "We are required to bring this policy to Finance and Council annually, whether it has changed or not. It was last presented May one year ago for equally minor changes. This change is purely to modify the definition of the rating on a money market fund. The only money market fund we can participate in are government money market funds which consist predominately of federal agencies. Federal agencies have been cut to AA plus. It is possibly that the rating agencies at some point might want to rate the pool. This was purely to open the possibility, but it hasn't happened. If it does, it will not change the quality of the contents, and this was suggested by our investment advisors."

MOTION: Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

VOTE: The motion was approved unanimously on a voice vote.

13. REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO PROFESSIONAL SERVICES AGREEMENT – SECURITY FOR MUNICIPAL PARKING FACILITIES, MUNICIPAL LIBRARIES, MUNICIPAL COURT, CITY HALL AND SANTA FE COMMUNITY CONVENTION CENTER (SFCCC) (RFP #11/21/P); CHAVEZ SECURITY, INC. (SEVASTIAN GURULE)

Councilor Bushee said she “fiercely dislikes” amendments of \$500,000 plus. She asked if it is a multi-year contract and how we do the amendment.

Mr. Rodarte said this is a four-year contract, going into its final year.

Councilor Bushee said she removed this, because she can’t support the way we do that, and put it out to bid for that much of an amendment of almost \$600,000. She asked if there was an issue around Parking and employees from that company.

Robert Romero said, “There was an issue and we took appropriate action. Yes.”

Councilor Bushee asked if it involved this company and Parking.

Mr. Romero said, “It involved a couple of people that worked for the security company, and they were immediately terminated. Yes.”

Councilor Bushee asked what they did.

Mr. Romero said he believes they took some money, and returned the money, and we caught it on camera and they were subsequently fired.

Councilor Bushee asked, “And we’ve eliminated that possibility, as well.”

Sevastian Gurule said, “We’re taking every measure we can to make sure that we are protecting all our resources and assets.”

Councilor Bushee said, “That gives me a second reason to vote no on this. So, I’m going to let somebody else make a motion so I can vote against it.”

Councilor Calvert said this amendment is to extend an existing agreement for another year.

Mr. Rodarte said, “This is correct. Basically this is a four-year RFP, and what I’m doing now, is I’m bringing them forward to ask for permission for four years, to be reviewed annually. Because we’re coming back every year for approval of the second year, the third year, the fourth year, and we basically run into

the same snag every year with an opinion as to how we selected the company, or problems, or whatever. I really believe that we need to just go ahead and get approvals. If we went out for 4 years publicly, and we approve a company, we should just come forward and ask for four years. We always have that option to jump out if something's wrong. We review these things annually, internally, but this one should read, 'Amendment to Contractor, this particular RFP for year 4.' We can reword these things, or just ask for approval for the whole 4 years right away."

Councilor Calvert said in this case, this is the 4th year of an existing contract.

Mr. Rodarte said, "That's correct. It's the 4th year of an agreed upon contract."

Councilor Calvert said, "Right, and we agreed when we did the original that it could be renewed annually for up to 4 years."

Mr. Rodarte said, "Exactly."

Councilor Calvert said there was comment about this contract being expanded, or is it virtually the same for each 4 years.

Mr. Rodarte said, "All 4 years have been the same."

Councilor Bushee said, "I just think it should go out to bid."

Councilor Calvert said, "I understand, and I think I've voiced concerns in the past on this contract at the Convention Center that a significant part of the contract was prior experience, and that's only going to favor the company that has been doing this. I'm not sure that criteria should be weighted all that much, because it does preclude anybody else from getting into the game, so to speak. But on this particular contract, at this particular time, I'll move for approval."

MOTION: Councilor Calvert moved, seconded by Councilor Dimas, to approve this request.

DISCUSSION: Chair Dominguez said it says here that the amendment was executed to add emergency security services due to an increase in irate and aggressive members of the general public."

Councilor Bushee said, "I thought it was expanded."

Chair Dominguez asked Mr. Romero if we have data on that..

Mr. Romero said, "Yes. We did an analysis. The P.D. did an analysis, also the Judge recommended we provide security here at the City Hall, based on several incidents which happened over the years. Judge Yalman. At this time we felt it was the best way to address that issue."

Councilor Calvert said, "Those were some issues of staff intimidation."

Mr. Romero said, "Staff intimidation. People were walking into Marge's office, Celeste's office, and there some pretty aggressive constituents, and since this has happened, that has stopped. So this was a recommendation both from the Judge, and I believe the Police Department too, to be sure our employees are safe."

Chair Dominguez asked if they will be limited just to City Hall, because they sure could have used them the other night. He asked, "Are they just going to be limited to the interior of the building or are they going to be out in the parking areas."

Mr. Romero said we already have security in the CVB and the parking lot, so this is limited pretty much to City Hall from eight to five."

Chair Dominguez asked if it is also the City Hall grounds or just the interior.

Mr. Romero said they mostly cover the interior. The grounds are done by other security guards.

Sevestian Gurule said, "It's both. We're working in conjunction with our existing contractor to provide, not only security services within the building itself, but on the grounds as well."

VOTE: The motion was approved on a voice vote, with Councilor Calver, Councilor Dimas and Councilor Ives voting in favor of the motion, and Councilor Bushee voting against."

14. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – INCREASE IN CONTRACT COMPENSATION LIMITS FOR ON CALL ENGINEERING SERVICES (RFP #8/19/P); LOUIS BERGER GROUP, INC. (LEROY PACHECO)
A. REQUEST FOR APPROVAL OF BUDGET TRANSFER – PROJECT FUND.

Councilor Bushee said, "The concerns I've been hearing from members of BTAC, and others outside the Committee, is that we are going to try to keep using the same engineering firm, when we might be at a stage of needing a preliminary design that we would send out to the public, rather than moving forward with the same engineering firm on a design that.... people want to know that there is an understanding of what people are behind or want. This feels like perhaps more of an urban planning, or in some way, a different layer or step before we actually get the engineers involved. I guess that's really the concern. I understand staff has been comfortable continuing forward with this engineering group, but given all the discussion that came out around this, my hope is that we would.... and I know we're had public hearings, but they were never focused in, they were public hearing if you want it up or down, or under and over. So I guess I'm throwing out what you think about that for starters. And I don't want to delay this project, but it doesn't have money to build it yet, so I don't want to just move along like we were moving along."

Mr. Pacheco said, "It's difficult to address what we did accomplish, but the project has environmental clearance from the Federal Highway Administration for the open underpass concept that the City Council approved. The next step would be to begin preliminary engineering, and our first step this

summer, probably I'm guessing in July, will be a public, open house, design charrette. So it's going to be a very focus on the looks – the landscapes, the designs. We've retained the artist team that we've had since the beginning. We've got through kind of the bureaucratic environmental process, which is huge on some things this big under the federal highway. The engineering didn't seem more sexy to the public at the time. I'm thinking at this next stage, by this next summer, we'll have more of what it's going to look like. We've eliminated over, so we're focused on looking at under, and we're confident that we do need a world class, international, engineering firm to continue moving it forward."

Councilor Bushee said, "And so you have seen something in their portfolio that would speak to, or is sexy enough to appeal to what people were seeking in that area."

Mr. Pacheco said, "I think we will. We were going through an... what was under consideration was getting environmental clearance for what the City wanted to do. So they were very general, very conceptual."

Councilor Bushee said, "There was pretty stamped out stuff. It wasn't anything...."

Mr. Pacheco said, "All of the sample projects people were sending us from California and other parts of the country was basically putting a bridge that's opening up and you're putting a tunnel under bridge sections for that crossing. That's understood. We have to get through the major stakeholders, but we're definitely aware of what the community has asked, and we're calling it an open underpass."

Councilor Bushee said, "The other thing that was raised and keeps being raised by my colleague Ron Trujillo as well, is was this engineering firm open to exploring some pre-fab, I guess is the word that Ron uses. He brought it up at another Committee he is on. The idea is to not stop traffic and have the least impact possible. So, again, tell me if this firm is someone that can pursue those concepts as well."

Erik Martinez said, "To address that question a little bit, this firm has built many structures of this type, not only in New Mexico along 84/285 all the way to Pojoaque, but also in Las Vegas, Nevada and in other large cities. They have been involved in working with artists before, involving the more esthetic looks in structures."

Councilor Bushee said, "Why I think people are concerned about just pursuing the same track is that when we were having this discussion and trying to get a visual concept approved, we didn't get anything along those lines from this firm. So, I just want to be really assured that this is the group to do this, because it's pretty particular, and it's also in an area of confluence of a lot of traffic, and so the whole pre-fab piece, or at least minimal impact, that was something that was important to, I know a few people up here and others in the public."

Mr. Martinez said, "Yes. They are very well aware of that, and staff is very well aware of the impacts because of the type of road and amount of traffic on that road. So, we have that understanding, and the design team currently has that understanding, and they've been involved in the process through all of the public involvement. They've heard all of the request. We've currently had them scope, as part of

this amendment, to work on the esthetic parts of it to address those concerns that folks have about the look, and of course, about the construction impacts and the like."

Councilor Bushee said, "Maybe you can have them, if they've done this in other parts of the State and in other places, they can send me some of their conceptual designs and/or a little bit of information that I can bring to the Committee to allay any concerns that people have."

Chair Dominguez asked if she is talking about BTAC.

Councilor Bushee said, "Yes. I, personally, am still on the fence about whether or not this is the right way to go, so if somebody could send me something and we could have that discussion a little bit there, because we know we have lots of time. We still have to pursue funding for this project, so I'm in no hurry to spend the design funds if I don't think we're going to get what we want. That's just me."

Councilor Ives said he looked at the original contract from 2008, and the contract talked about compensation, and said "total compensation under this contract is not to exceed \$500,000, including GRTs in total for the term of this agreement, which was 8 years."

Councilor Ives continued, "When I look at the exhibit which was attached to the Scope of Work, it included everything beginning with the alignment study, running through phase 1 of the location study phase to preliminary design, phase 3 final design, and then phase 4 construction services. And what I'm struggling with is that we estimated at that point \$500,000, presumably to perform all of the work that was referenced within the contract, which included through construction services. So part of the final build, and presumably the oversight of the contractor building it. But how much have we spent to date, and where are we in that scope of work."

Mr. Martinez said, "Just to give you a little background on the contract itself, it's called an On-Call Engineering Services Contract, so it's not a project specific contract that went out. Back in 2006, we had actually issued an RFP that was specific to the project, and the recommendation of award was going to this firm. However, that was ceased at the time, and so the process was delayed in getting this project going. As a result, since we had this contract in place with the same firm, we proceeded to utilize this contract for this project. So, in total, it wasn't a project specific \$500,000 for this project. It was in general engineering services for whatever the City may need to utilize them for. So, to date, I think we had summarized in the Memo, more or less what the total cost of the agreement was, which was \$500,000, and that was a cap, so we cannot exceed that cap unless we amend the contract. So that is what we're proposing to this amendment, is to expand the cap of the contract, if you will, so that we can move forward to completing this design work."

Councilor Ives asked the anticipated total cost of this project, and how much has been spent to date.

Mr. Pacheco said, "On this specific project, and I think I sent that to you in the email with the clear breakdown, but it's been just over \$300,000 for the St. Francis/Acequia Trail Crossing. What we also did in the interim, is that we designed and build an interim, at-grade trail, that was not anticipated at the time

we began and put out the RFP for over/under. So it was accomplished for the \$300,000 design was a complete, delivered, environmental clearance from the federal government and an interim at-grade trail design and that has been constructed."

Mr. Pacheco continued, "The other \$200,000 that we're approaching toward the cap, we haven't exceeded the cap, are for other projects, and I listed those in the email I sent you. The extension of the limit by the \$350,000 is not only this project. This project's estimated preliminary design is about \$149,000, estimated. Actually that would be what the next P.O. under this contract would be, and that would be to get us comfortably through preliminary engineering. The final design is estimated at \$172,000 approximately, and that's estimated, meaning it could be cheaper based on a tighter design, or it could get more expensive. But the request to amend the On-Call [contract] includes this project and other projects."

Mr. Martinez said it is basically to accommodate ongoing work that we have now, along with this project.

Councilor Ives said, "My problem with how we're doing business, is that original contract seemed to encompass the entirety of a single project, recognizing it was for on-call services. So, it seemed to be on-call services for that particular project and I understand we've used them for other projects that have come along. I guess if we had a scope of work that is really focused in that way and we have an estimated cost of, presumably, a half million for that work. And now we're a number of years later, we've used some of those funds in other ways. We're presumably going to break through the \$500,000 cap by virtue of the additional \$350,000. So we're talking at least \$650,000, and then we still have construction management services, and I'm not sure if there be anything else that would be included in the work yet to be done. It makes for a very confusing circumstance up here, trying to figure out whether we've appropriately expended funds or anticipated those expenditures for purposes of our contracting. So I guess I would invite you to think about different ways, especially if we do have a specific project, and that first contract did cover only the contract as opposed to a multitude of things."

Councilor Ives continued, "I guess my urging would be to be more specific. I think you will find folks on this side becoming more critical when we're exceeding those estimated caps over the course of time and really trying to figure out how we can get our engineering and planning perhaps a little better focused on what the true cost of a project is. Once you get heavily invested, it's hard to steer a different path, even though it might cost twice as much and you think of things like the 'Big Dig' in Boston as perhaps a prime example. Thank goodness we have nothing like that here. I would gladly work with you to try and figure out a way we can avoid what I would call the sort of shifting funds and shifting focus of a contract like this going forward."

MOTION: Councilor Ives moved, seconded by Councilor Dimas, to approve this request.

VOTE: The motion was approved on a voice vote.

20. **REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING CERTAIN LEASES BETWEEN THE CITY OF SANTA FE AND THE SANTA FE CIVIC HOUSING AUTHORITY FOR THE LEASE OF CERTAIN REAL PROPERTY TO BE USED FOR SECTION 8 PUBLIC HOUSING FAMILY UNITS LOCATED AT 1222-1265 CERRO GORDO ROAD, 1227-1265 GALLEGOS LANE, 1237-1246 SENDA DEL VALLE, 1209-1219 SENDA LANE, 911 A-F AGUA FRIA STREET; 1752-1788 HOPEWELL STREET AND 1750-1765 MANN STREET; AND SECTION 8 PUBLIC HOUSING SENIOR UNITS LOCATED AT 664-670 ALTA VISTA STREET AND 1510-1520 LUISA STREET (COUNCILOR WURZBURGER). (ALEXANDRA LADD) Committee Review: Public Works (scheduled) 05/06/13; City Council (request to publish) (scheduled) 05/08/13; and City Council (public hearing) (scheduled) 06/12/13. Fiscal Impact – Yes**

Councilor Bushee said she hears different things from different people, but she wants to know that we are not just about making properties prettier, but that we are actually about still serving an underserved population who cannot afford... She said, "I don't want them displaced from their current locations while we spiff it up, and they aren't given the opportunity to come back, or be the first in line. They are somehow sent off with the voucher program to just go and find housing wherever it may work out. We don't deal a lot with the entity, Ed's group, unless it involves City properties and they have to come back for some kind of something that we have leases for here now. For me, it's very real. I watched, and I'm grateful that it's changed and it's a better program. I just worry about those folks that could fall through the cracks and I want to know that they're going to find homes and that they are first in line to get these homes. And in general, those are the sort of general questions I have before I can feel comfortable with this."

Ms. Ladd said the whole point of this program is to improve the living environment and the quality of housing for those very people.

Councilor Bushee said she applauds that. She didn't hear from a lot of the people, and she wants to improve the quality of life for all involved. "I just want to make sure, do we have somewhere where we can build in those that.... because some of those folks up in Cerro Gordo for instance, have been there for a long time. Families grow up there, and I want to make sure they have an opportunity to come back there."

Ed Romero, Director, Housing Authority said, "As it relates to Cerro Gordo, we anticipate that site being closed for about a year. Those residents will be given a voucher with a right to return. That doesn't mean they want to come back. The ones that want to come back always do and are at the top of the list, and they'll probably go back into their same very units. Some of the other sites will be closed for a shorter period of time, as short as two weeks to as long as three months in some of those sites. In addition, we are adding an additional 30 new units that would be going into the Hopewell-Mann, Cerro Gordo and Gallegos Lane neighborhoods – 17 at Hopewell-Mann, around 10 at Cerro Gordo and about 5 at Gallegos Lane. So we are working to increase the number of units that serve our clients, and the options they have on where they want to live."

Councilor Bushee said it used to be that we couldn't get Section 8 Voucher, and she wants to be sure we're not shrinking the program and are able to expand it.

Mr. Romero said the Housing Authority has doubled in size over the past 10 years, and he said they are committed to increase at that rate of growth in Santa Fe as well as in Espanola, Bernalillo, Mora and in Los Alamos. He said, "Within the City of Santa Fe, I want to say these same residents, clients, the amount of opportunities they have, units as well as voucher increases have increased 200 to 300 over the past 5-6 years, thanks in part to the West Alameda project which brought more vouchers and more units that those particular clients could live in."

Councilor Bushee is particularly concerned about families with kids that go to school nearby and it is really a disruption for them, and a year is a long time, and some of them may not be able to survive that because they need to immediately into some other housing they can afford.

Mr. Romero said relocation services will be a priority as well, commenting they want the kids to stay in the same schools and to have the same opportunities they have in their current location.

Councilor Calvert said in the body of the Ordinance, there is an estimate of what leases might be worth, and on page 3, line 8, provides, "Payment terms of the Leases. Minimal rent shall be paid in consideration..." He said it appears to him that the FIR has a very specific figure for the minimal rent. He asked why we don't just put the figure in the Ordinance if we have that amount, because "minimal rent" is vague. He wants to be as specific as possible.

Ms. Ladd said it is a \$1 per year lease for 99 years, for each of the 3 leases in the packet.

Councilor Calvert asked the reason we don't include that number instead of the vague "minimal rent." He said the fiscal impact should be clear in terms of the commitment we're making to this particular project and the value placed on the services rendered.

Alexandra Ladd said the values were based on the appraisal that was done for the Villa [inaudible] projects. She said it is hard to come up with a comparable value for public Housing units until they are sold, so that was the closest they could get.

[Councilor Calvert's remarks here are inaudible because his microphone was turned off.]

Ms. Ladd said, "But then it's discounted because of the Declaration of Trust with HUD, and the future agreement, it will never, ever meet its market maximum."

Councilor Calvert said, "Because we put this in the Ordinance, I think we need to speak to it in the FIR. I'm quite willing to make that trade, but we need to be clear in the FIR that this is the value we're putting on this service to the community, so it is clear how the City is contributing in this area."

MOTION: Councilor Calvert moved, seconded by Councilor Bushee, to approve this request with an amendment on page 3, line 8, to Paragraph C, specifying the actual cost of the leases and direct staff to amend the FIR to indicate the value.

DISCUSSION: Councilor Ives said this came before the Council at the meeting of April 10, 2013, in the form of a Resolution in support of the conversion to the Section 8 contracts, and we had a lengthy discussion on what would be happening when, and indicated this would be coming back to the Council. He had asked if the people would be moved before this came back to the Council, and the timing. He said we were told that that wouldn't happen until at least September. He had thought that this phase for which they are asking for approval now, would be coming back to us at the end of the summer. He asked if he misunderstood something at that Council meeting.

Ms. Ladd said, "No, you didn't Councilor Ives. Having the leases in place is a condition of moving forward with securing the financing. And I can let Ed speak to that process a little bit more clearly, but it takes a while to get these things set up. The discussion we had at the earlier meeting about the Resolution in support of, that was the actual logical progression of how things were going to move forward. This just... we have to have all the paperwork in place first."

Councilor Ives asked the net effect of what we're doing tonight in terms of people currently living in the units.

Mr. Romero said, "There's no net effect. Basically what we're doing is we're moving 3 balls down the Court at the same time – we're working with architects, working on getting our planning set up, working with trying to get our needs assessment set up and working on trying to get a lease. At some point in the future, all 4 of those things converge and we end up with a situation where then all we have to do is get our tax credit equity involved for the bankers to approve our loans, close and then start construction. My best guess at this at that point is that nobody will be moved any earlier than January or February of next year."

Councilor Ives asked the term of the lease.

Mr. Romero said it is 99 years.

Councilor Ives asked if there has been any action which will affect which residents are staying or not, and Mr. Romero said no.

Councilor Bushee asked if any of the properties are historic and will have to go before the H-Board.

Mr. Romero said yes, the properties on Cerro Gordo.

VOTE: The motion was approved unanimously on a voice vote.

21. **REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO CITY OF SANTA FE SPORTS FIELDS; CREATING A DISTINCTION BETWEEN MRC SPORTS FIELDS AND OTHER CITY OF SANTA FE SPORTS FIELDS; AMENDING ARTICLE 23-7 SFCC 1987 TO SEPARATE REQUIREMENTS FOR MRC SPORTS FIELDS AND OTHER CITY SPORTS FIELDS AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY; CREATING A NEW SECTION 23-4.12 SFCC 1987, TO ESTABLISH REGULATIONS, FEES AND RATES FOR CITY SPORTS FIELDS, OTHER THAN MRC SPORTS FIELDS, INCLUDING A REDUCED FEE FOR YOUTH LEAGUES AND SCHOOLS; AND CREATING A NEW SECTION 23-4.13 SFCC 1987 TO ESTABLISH A VOLUNTARY SPORTS FIELD MAINTENANCE FUND (COUNCILOR DOMINGUEZ). (ISAAC PINO AND MELISSA BYERS) Committee Review: Parks and Open Space Advisory Committee (approved) 02/19/13; Public Works (approved) 04/08/13; Parks and Open Space Advisory Committee (approved) 04/16/13; Public Utilities (scheduled) 05/01/13; City Council (request to publish) 05/08/13; and City Council (public hearing) 06/12/13. Fiscal Impact – Yes**

A copy of a spreadsheet on the permit costs for adult leagues, provided for the record by staff, is incorporated herewith to these minutes as Exhibit "1."

An amendment sheet for the proposed Ordinance, dated 04/29/13, sponsored by Chair Dominguez, is incorporated herewith to these minutes as Exhibit "2."

Mr. Romero said the BMX going to create a nonprofit which will obtain insurance, and a user agreement with the City, and the BMX will be operating the site.

Councilor Bushee asked who provides the maintenance, and Mr. Romero said in exchange for providing service, the City will pay them to do the maintenance.

The Committee then discussed the sports fees and the proposed amendments.

Ms. Byers said the fee is \$100 per youth League, noting on Page 6 of the Ordinance it provides for \$100 per team per year for field maintenance/utilities, plus \$25 per player per year for adult leagues. Responding to the Chair, she said it is a wash with what we're getting from the adult leagues.

Responding to the Chair, Barbara Lopez estimated the number of Leagues, and permit costs if they follow the Ordinance, noting she did include the amendments in her calculations [Exhibit "1"].

Responding to the Chair Dominguez, Ms. Lopez said she was directed to not charge the fee, commenting if it was charged the Leagues couldn't afford to play.

Councilor Bushee said the charge for soccer is almost 3 times what is charged for baseball, and they don't require lights.

Ms. Lopez said they do charge for tournaments. She said there are more soccer leagues than baseball, noting they just charge for one team and the minimum number of players for a team, noting she thinks it is 11 players for a soccer team.

Jennifer Romero talked about the charges. She said there are fewer football teams. She said the Ordinance is vague, but if there is only one team, inviting another team to play, they only charge for one team. She said soccer is considered a League, noting there are 8 teams which play each other.

[Jennifer Romero's remarks here are inaudible.]

[STENOGRAPHER'S NOTE: The next 10 minutes of the tape is garbled, so I had to depend on my sketchy notes on this discussion.]

Councilor Bushee said we can't charge teams from outside.

Ben Gurule said the amendment to the Ordinance is trying to make things more consistent and fair, and to "level the playing field" in terms of what is paid for the use of the facility.

Responding to Councilor Bushee, Ms. Byers said the covered entities are on page 2 of the Ordinance.

Mr. Gurule said there are different prices for different sports. His understanding is that this is an effort to not be passing down the extra fees and to make the fees standard.

Councilor Bushee said we are talking about different sports.

Ms. Lopez said the changes would be following the ordinance changes, where currently they are not.

Councilor Bushee asked if the changes would make it more enforceable, and Ms. Lopez said yes.

Councilor Bushee said at some point we have to charge for the utilities.

Ms. Lopez said she does charge administrative costs.

Chair Dominguez clarified that that is not part of the ordinance.

Responding to the Chair, Ms. Byers said the Ordinance charges a flat League fee for the youth and a flat team fee for the adult leagues, it's just a permit fee.

Councilor Bushee said she would really like something that sets out, "This is what we have on paper for the current ordinance, this is what we don't collect, this is what we do collect, this is what we will be collecting and what we won't be collecting."

Chair Dominguez said that information is in the FIR.

Councilor Calvert said currently the staff has to do the cleanup of the facilities afterward.

Mr. Gurule said yes, noting that there is a tremendous amount of cleaning after each tournament and after each game.

Councilor Calvert said he doesn't think an annual sports cleanup day will accomplish a lot because staff will be doing it periodically. He would rather propose, since we are reducing some fees here, that the teams are to be responsible for the cleanup of the field, and teach them responsibility as they go.

Chair Dominguez believes they already are. He said part of the problem is that right now the City already has obligation to clean up fields, and staffing. When they get a permit, the permit says that the responsibility is theirs.

Councilor Calvert said the issue is enforcing this.

Chair Dominguez said the fees being charged administratively are not going to be enforced, but the promise to do their part in cleaning up the fields will be.

Councilor Calvert said we have limited staff. He said we subsidize this and he's fine with that, but the kids need to appreciate that and be responsible for cleaning up after themselves. He said that valuable lesson is a part of this. He said Councilor Trujillo shares the sentiment, especially on recyclables, that we need to be doing a better job on separating the recycling.

Chair Dominguez said he doesn't disagree, but he doesn't know how to regulate this.

Councilor Calvert said he believes we make it their responsibility as a part of the Ordinance. He said the annual cleanup rate doesn't accomplish anything.

Chair Dominguez asked Councilor Calvert for his recommendation.

Councilor Calvert said it's sort of like in camping – you pack it in, you pack it out. In other words, you clean up as you go, and that's part of the responsibility for the use of the fields. He said it will mean cooperation of the teams and their parents, as well as the announcer at the game. He said if we do this, staff doesn't have to do this, commenting he doesn't think we have the staff to do this. He said it is part of a lesson in personal responsibility.

Chair Dominguez said he agrees, and that is part of the purpose of cleanup day. He said we can add language to provide that you cleanup as you go. However, we will still have to pay a staff person to be sure it was done.

Councilor Bushee asked if he is in a hurry to do this, because none of the answers she requested are in the FIR. She said, "You say it's 2 sections, a loss of revenue of \$6,150, and then \$6,305 for the Youth Leagues. And on another page of the FIR is a voluntary sports field fund. There is no mention of what the loss of revenues are in the adult league, and to be honest, in these times, I can't even believe we're contemplating a loss of revenue."

Councilor Dominguez said, "There is no particular hurry for it, because this wouldn't go into effect until the next season. So what I will do, is I can sit down and speak with you about the details. Staff has done a lot of work on this."

Councilor Bushee said, "I can't vote for this the way it is now."

Chair Dominguez said, "I am willing to postpone it."

Councilor Bushee said she needs a much better financial picture to vote for it.

Councilor Dominguez said, "Let me tell you..... the reality is that this is supposed to affect or impact youth leagues, and originally, we didn't touch the adult leagues. This is really just an attempt to recognize the fact that we get very little revenue. The revenue that we generate isn't even enough, this is just youth leagues, keep that in mind, isn't even enough to pay a part time temporary employee. And so, it expanded to recognizing that we weren't even following the Ordinance as it pertains to the adult leagues. Please keep in mind that you have both youth leagues and adult leagues, you have the MRC and City fields. And so you have a number of things that are going on. Really what we're trying to do is to make sure that the fields are much more accessible to our youth, that they are fair, for lack of a better word, to the adult leagues, so we have an ordinance staff can enforce."

Councilor Bushee asked him if he thinks this does that.

Chair Dominguez said, "Well you just heard from Barbara that it would make her job easier."

Councilor Bushee said, "That part, but you have an amendment now, I need to know actually what the reduction is if you actually charge those fees, plus the administrative fees and all that."

Chair Dominguez said, "I think she has it right here. On the adult leagues, if it is an adult league, right now MABL, we are receiving \$1,175 for them. If they follow the Ordinance without these amendments, then we'll have to charge them \$1,925."

Ms. Lopez said what she meant by it making her job easier, what she is currently charging would be consistent with the ordinance. "That's what I meant by making my job easier, because currently, I'm not following the ordinance. What I would like to do, it would make more sense to charge the administrative fees, because those are the fees that I charge in case there are problems with the lights, or if two teams show up at a field and there's a conflict and we have to send our crews out there, that covers our overtime costs."

Councilor Bushee said she understands the difficulties, and how often Leagues have complained in the past when any changes are made. She didn't realize we actually weren't collecting fees. She is unsure where that came from, commenting "it is above my pay scale." She said she really thought we were collecting fees. She reiterated that she wants to see everything we charge, what we don't and what we propose all on paper.

Councilor Dimas said, "I've been hearing arguments back and forth and questions. I guess what stymies me is that everyone who is a property owner pays taxes for these fields and parks, and it disturbs me that we are charging our youth to use the fields that they already pay for through taxes. And I didn't know we were in the business, for parks and fields, to make a profit. So it sounds to me like we're trying to make a profit off our fields. I thought our fields were for our youth and for anybody that wanted to utilize them. And I guess there are a lot of people who have parties and all kinds of things in our parks, and there are unorganized people that are taking 50-60 people to go over there and play soccer and they're not a part of a league or anything else, yet we're not charging them anything to go over there and use the parks. And they're leaving trash."

Councilor Dimas continued, "You know, I can agree with you Councilor Calvert, that it would be nice if they would clean it up, but I think it has to be a voluntary thing and not a mandatory thing, because it's going to be hard, I think, to get them to do it, quite frankly. And I'm not sure that they really should do it, quite frankly, with the fees they're already paying to utilize the fields. So I thought it was a good idea. We talked about this at the committee meetings we've had with the youth groups, and with Councilor Dominguez and the other Councilors that are involved in this. And we thought it was fair to have the two days of a cleanup of the fields and everything else that they utilize and everybody was in agreement with that, so those are my comments. I'm in favor of this. We've worked on this a long time, and I know that staff has worked on this for a long time. And these probably are questions that should have come up a long time ago, if they were going to come up, so I'm going to move for approval of the Resolution as it stands."

MOTION: Councilor Dimas moved, seconded by Chair Dominguez, to approve this request with the Resolution, as it stands.

DISCUSSION: Chair Dominguez said, "There are lots of ways that a cat can be skinned, or however the saying goes. This is the way that I have chosen to address this particular issue, and I'm always open for amendments. I'm always open for changes as long as they make sense. And so, I'm going to try to keep on talking, so if someone wants to propose any amendments before it gets to Council, I'm happy to do that. I'm happy to have these discussions. Thank you staff for all the work you have done. POSAC has looked at this and given their recommendation. It is complicated, because like I said, we have 4 different things going on and the bill itself was hard to follow because it was all together."

Councilor Bushee departed the meeting

Councilor Wurzbarger said, "I just want to say that I have been extremely impressed with the way in which so many different parties came to the table to come up with an agreement which was all over the place and which had no consensus and it's too bad that we didn't hear some of that testimony, all of us. But I do

think it is... I really want to honor the work that was done by those of you most involved with this issue. And if I could vote, I would, but I shall later."

Chair Dominguez thanked Councilor Wurzbarger for having this at her Committee, noting she had a public hearing at her Committee and the public did get up and speak."

VOTE: The motion was approved on a voice vote, with Councilor Dimas, Councilor Ives and Chair Dominguez voting in favor of the motion, Councilor Calvert voting against the motion, and Councilor Bushee absent for the vote.

END OF CONSENT CALENDAR DISCUSSION

DISCUSSION

22. **REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE ISSUANCE AND SALE OF THE CITY OF SANTA FE, NEW MEXICO, GENERAL OBLIGATION, TAX EXEMPT BONDS, SERIES 2013, IN THE PRINCIPAL AMOUNT OF \$12,000,000, PAYABLE FROM AD VALOREM TAXES LEVIED ON ALL TAXABLE PROPERTY WITHIN THE CITY, LEVIED WITHOUT LIMIT AS TO RATE OR AMOUNT; PROVIDING FOR THE FORM, TERMS AND CONDITIONS OF THE BONDS, THE MANNER OF THEIR EXECUTION, AND THE METHOD OF, AND SECURITY FOR, PAYMENT; PROVIDING FOR THE AWARD AND SALE OF THE BONDS TO THE PURCHASER AND THE PRICE TO BE PAID BY THE PURCHASER FOR THE BONDS; AND PROVIDING FOR OTHER DETAILS CONCERNING THE BONDS. (HELENE HAUSMAN AND MARCOS TAPIA)**

- A. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING PUBLICATION OF A NOTICE OF SALE OF \$12,000,000 CITY OF SANTA FE, NEW MEXICO GENERAL OBLIGATION TAX-EXEMPT BONDS, SERIES 2013, AND AUTHORIZING THE CITY COUNCIL, CITY OFFICERS AND CITY EMPLOYEES TO TAKE FURTHER ACTION NECESSARY IN CONNECTION WITH THE SALE OF THE BONDS. (HELENE HAUSMAN AND MARCOS TAPIA)**

Committee Review: City Council (scheduled) 05/08/13. Fiscal Impact – Yes.

Robert Romero said this is the bond issue for the first round of G.O. Bonds that was approved last year.

MOTION: Councilor Dimas moved, seconded by Councilor Ives to approve Item #22, as presented.

VOTE: The motion was approved on a voice vote, with Councilor Dimas, Councilor Ives and Councilor Calvert voting in favor of the motion, no one voting against, and Councilor Bushee absent for the vote..

MOTION: Councilor Calvert moved, seconded by Councilor Ives to approve Item #22(A), as presented.

VOTE: The motion was approved on a voice vote, with Councilor Dimas, Councilor Ives and Councilor Calvert voting in favor of the motion, no one voting against, and Councilor Bushee absent for the vote..

23. FIRE UNION PRESENTATION. (CARL SCHMITT)

Carl Schmitt, President, Fire Union, said he was on duty the last time this was on the agenda. He said, "I know there are budget cuts across the board for all departments. I want to point out, on the public safety side, the importance of a steady budget and an increase in budget as the years go by. I have a whole spiel I wanted to get across, but for time's sake, I'm just going to hit a few points. First and foremost, I agree with the way our management is handling it. There's no controversy as far as union fighting management for any key positions. That's not what I'm here for, nor do I disagree with Robert asking our department to cut certain positions or costs in different places. The truth is that we don't have any place to cut from and that's the bottom line. And I understand we're at a time where everything is a flat budget. I know that the previous Finance Manager, and I don't know exactly all the details of that, how it unfolded. What I can tell you is, we have no other place to cut. I understand the Battalion Chief position equals \$130,000 which is a lot of money. We have no other place to cut that from. Do I think that we need that position? Absolutely. And which is why I, as the Union President, would not want to see that position go. I understand why that position has been selected by our management, by everybody to cut, but I would not like to it go, because that's safety for my union members."

Officer Schmitt continued, "Just to give you guys a little clarification, we have two Battalion Chiefs, one up here on the north side, one down in the south side. For instance, we have one incident that a Battalion Chief is at, we have another major call, we don't have another Battalion Chief to respond to that call. I would argue that we may need it, may not. It depends. I'm at a point in my career and my caring of this Department, where I don't want to see us regress. I don't want to see us take a step back, which I think cutting this Battalion Chief position absolutely takes a step back. You know, like Chief Litzenberg had mentioned, since 2008, our calls have increased by 40%. Same amount of stations. Same amount of apparatus, well we increased one med, I apologize. But we are already spread thin as it is. And these consistent budget cuts at some point are going to have to stop. And more than anything, I don't know what the answer is right now. I don't think there's anywhere else to pull it from. I know Fire doesn't have anywhere else to pull the money from, other than to cut that positions."

Officer Schmitt continued, "So with that said, I don't know what the answer is. In the back of your minds, when I come to Council also, I'm going to urge you guys to look at a permanent solution, and hopefully get a steady source of funding for public safety as a whole, and a steady budget, whether it be tax money, I hate to say it, it's not the popular thing to say. But we need to have a steady budget and an increasing budget. We have apparatus that is getting old and we're going to have to start thinking bigger and better. And I think cutting this position is just taking a step back. And I understand Robert's take on the budget, and I under Chief Litzenberg's. Like I said, I just want to reiterate that public safety is a lot different from other divisions. And I know that's not popular to say either, but it's different when you 911 and no one shows up on your doorstep to help you or your family out, or your friends out. It's a huge

difference, and why I think public safety as a whole, Police and Fire, need to have a set source of income and budget. I appreciate your time. Any questions."

Chair Dominguez asked Mr. Romero how he is planning to deal with the loss and the function, with the elimination of the Battalion Chief No. 2 on the C Shift.

Mr. Romero said he would defer to the Fire Chief.

Deputy Chief Litzenberg, said, "Like Carl Schmitt says, it's not ideal to lose this position. In the past, over the last few years we've had to do it when battalion chiefs are on training or vacation, and the burden has fallen upon the administrative staff, the people who are eight to five to cover. We do that in two ways. If we're on duty, if we're working, we have the ability to have people in vehicles with radios, with pagers, who can respond to incidents. And at night, it has fallen upon me, or one of the other assistant chiefs to be the backup to the primary battalion chief. So, not an ideal situation, but I think one that's gotten us by."

Chair Dominguez asked where are Stations #7, #8 and #10.

Deputy Chief Litzenberg said, "#7 is GCCC, #8 is near Southside Library and #10 is the Airport.

Chair Dominguez said essentially those stations will be losing a battalion chief.

Deputy Chief Litzenberg said, "Not really. We're not a real structured geographically department in terms of the battalion chief. When we don't have two, really one battalion chief is overseeing all stations, and sometimes that battalion operates out of #7, the South side. Sometimes they operate out of the north side which is Station one. So it's not as simple as the south side is vacated."

Chair Dominguez said, "I guess that's something that's very important, because on paper, it seems as though Tierra Contenta as well as Dale Bellamah are losing a battalion chief. So if you tell me it's not necessarily geographic, I need to know, so the constituency knows that is not the case. And is someone going to be on call. Is that's how it's going to work, or are you going to be the battalion chief if it's needed.

Deputy Chief Litzenberg said the on-call is the answer. He said the gentlemen behind him usually take the role of that battalion chief on an on-call basis when they're not there.

Chair Dominguez said, "How do we legislate that, Robert."

Mr. Romero said, "Legislate that they be on call."

Chair Dominguez said it's important that the constituency knows that just because the battalion chief has been lost that it isn't necessary geographical, and the Fire Department will have someone on call to fulfill the duties of the second battalion chief.

Mr. Romero said, "You can write a resolution for the Council to approve that spells that out."

Councilor Dimas said he is unfamiliar with the protocol in the Fire Department, as much as he is with the Police Department, and asked what does a battalion chief do, what are his responsibilities. If you get a call for an ambulance and it is outside of the area of that particular battalion chief. What happens with that call, is there someone it falls in line with, the next person in charge.

Deputy Chief Litzenberg said the battalion chief is a high level administrative position on a 48/96 schedule, so their primary job is to make sure everyone in field has what they need to do their job. For approximately 97% of our calls, a battalion chief is not called out. They might listen, but really it's the ambulances and the engines who are running the calls, that's the primary EMS and routine goals. For the other few percent, a battalion chief is called out to be the incident commander for the ward complex calls, but again it's a very small percentage of calls.

Councilor Dimas asked what is the line – who is next in command under a battalion chief.

Deputy Chief Litzenberg said it is a captain, such as Captain Carl Schmitt. He said a Captain is in charge of a station, and ride on an engine, noting there is an engine and ambulance at each station and the Captain in charge of both of those.

Councilor Dimas asks if there is a Lieutenant after a Captain, such as in the Police Department.

Deputy Chief Litzenberg said, "It's a little different than the Police, but we do have Lieutenants. Lieutenants are not permanently assigned. They are personnel who are assigned to take over for a Captain in a Captain's absence."

Councilor Dimas asked if there is at least one captain in each stations, and if there is always a captain at the station during all the shifts.

Deputy Chief Litzenberg said yes, there is a captain at every station on each shift, 24 hours a day, 7 days a week.

Councilor Dimas asked the Deputy Chief if he is comfortable going forward with this budget without the battalion chief position.

Deputy Chief Litzenberg said, "It's not an ideal situation. I feel comfortable in the short term that we can accept the burden, but it's not something I would want for the long term solution."

Councilor Dimas said, "Robert's going to fix up this budget so good that you'll have that battalion chief by next year. Right Robert."

Mr. Romero said, "You can have it right now if you want it."

Chair Dominguez asked if C Shift is graveyard, and the reason the battalion chief is taken out of C Shift as opposed to A Shift or B Shift.

Deputy Chief Litzenberg said it was C Shift for convenience, because the person who is taking over the Assistant Chief's role, Paul Babcock, was in that position.

Carl Schmitt said, "Chief Litzenberg already explained, that giving this up short term is our only option, but as soon as can get back, it should be on the high priority chart.

Mr. Romero said, "I'm looking at their org chart and it looks like they have 8 or 9 vacancies right now. They don't just hire off the street to fill vacancies, so if we chose to, we could that vacancy savings until.... they probably won't do another cadet class until next year. Is that correct, Chief. When would be your next Cadet Class would you think."

Deputy Chief Litzenberg said they usually try to do one when they have 10 vacancies, and they're getting close to that. He said, "If we chose to do this, it would put off the Cadet Class for a while, because we're nearing those 10 vacancies."

Mr. Romero said, "Again, depending on when they do a Cadet Class, we could use some of those salary savings in the next 6 months, let's say, to cover the cost for this next year. But again, in the budget we have a 2% vacancy savings credit that we take off, so it would affect that. But if it was the will of the Council, we could do that. We would have to watch our vacancy savings credit very closely in the next year. So there is a way for the Fire Department to possibly fund this, but again, we'd have to watch very closely that we meet that vacancy savings credit."

Chair Dominguez said, "I guess maybe I'd rather have those firefighters than the battalion chief. So I guess it would be the priority to get the firefighters in there. That's not that it takes 9 firefighters to do the work of one battalion chief, but I think it's important to get those firefighters in the field as soon as we can."

Chair Dominguez thanked Carl Schmitt and Deputy Chief Litzenberg for their statements, and said they will take all of this into consideration as we move forward in approving the budget.

24. REQUEST FOR APPROVAL OF THE CITY MANAGER'S RECOMMENDED OPERATING BUDGET AND ORGANIZATIONAL CHART FOR FISCAL YEAR 2013/2014. (ROBERT ROMERO AND MARCOS TAPIA)

A Memorandum dated April 29, 2013, with attachments, to the Finance Committee, from Robert P. Romero, City Manager, regarding *Fiscal Year 2013-2014 Operating Budget Clarification*, is incorporated herewith to these minutes as Exhibit "3."

MOTION: Councilor Calvert moved, seconded by Councilor Dimas, to approve this request, as presented.

Councilor Bushee returned to the meeting

FRIENDLY AMENDMENT: Chair Dominguez asked if there is a way on the organizational chart, to show all the positions that are being moved from one department or division or another. He said this will make it easier for future budgets where people have come from.

DISCUSSION ON THE FRIENDLY AMENDMENT: Mr. Romero said a few things are happening. In some cases, we're not funding a position, and that person, for example if it was a custodian, would be custodian somewhere else. In other cases, the person will continue to do the same job, but would be funded by a different source. He said, "So I think we could do that pretty quickly, to put a legend on each one and show in this year. This budget is complex, but I think we could do that and show specifically the positions that aren't going to be funded and the person is moving or the position will be funded, but through a different source."

Chair Dominguez said this would be helpful, not so much for this year, but for future years. He said it was helpful to him to have the red positions which weren't funded to give a better picture of the historical perspective.

THE AMENDMENT WAS FRIENDLY TO THE MAKER AND SECOND, AND THERE WERE NO OBJECTIONS BY THE OTHER MEMBERS OF THE COMMITTEE.

Councilor Bushee asked where we are with Las Soleras.

Mr. Romero said he has proposed, in the memo he handed out this evening, ways to fund the library positions, the domestic violence position, the legislative liaison position and the ITT Department [Exhibit "3"], and if that is part of the motion to accept these, we can move forward

CLARIFICATION OF THE MOTION, AS AMENDED: Chair Dominguez asked if part of the motion is to accept the 10 items set out in the Memorandum [Exhibit "3"] Councilor Calvert said it would be helpful to walk through that Memorandum.

DISCUSSION ON CLARIFICATION OF THE MOTION AS AMENDED: Councilor Bushee said Recreation is not addressed in the Memo, and asked if there was any attempt to put back 1 or 2 of the tech positions.

Mr. Romero said, "No. We felt confident that with the changes we made in Recreation that we can sustain it."

Robert Romero reviewed the information in his Memorandum of April 29, 2013. Please see Exhibit "3" for specifics of this presentation.

Councilor Bushee asked if the \$1 parking fee is to be deferred.

Mr. Romero said it was Councilor Bushee's recommendation that they pay at least \$1.

Councilor Bushee said, "You had said perhaps that meant that they would pay even less."

Mr. Romero said, "I don't know yet, but that will be coming forward to the Council for approval soon, and we can have that detailed discussion then. It won't affect the budget, it will help the Parking Enterprise Fund to sustain it's budget."

Chair Dominguez said we won't be funding the Apprenticeship Program this year, but we will work to get it in place so we could fund it next year.

Mr. Romero said, "I think we could do it almost immediately where there are vacant positions now as apprentice positions, such as in Water. Let's say a Pipefitter 1 became vacant, we could advertise it as an apprentice and in time they would move into a Pipefitter 1 position. I think that we could do that it would help the budget. A budget apprentice would pay less than a Pipefitter 1."

Chair Dominguez asked Brian Snyder if he is okay with that via his memorandum, and Mr. Snyder indicated that he is.

Councilor Bushee said, regarding the Community Convention Center, "Since the taxpayers pay for it, I guess we shouldn't charge anyone."

Mr. Romero said, "There are some you will see, Fiesta Council, Pueblo of Tesuque, Caballeros, some of those others, Sangre de Cristo Funeral Fund, that's one I believe the Councilor supported. In any case, all of that information is there, and if you were to add it up it is worth a grand total of \$115,000, if we were to charge all of these entities. We can break this down any way you would like. In essence that is the information that we've put together."

Councilor Bushee said, "Two things. Did you get anywhere, or have any conversations with the Conservation Trust and the County to see if there was a chance at coming together on a Recreation Trails Position."

Mr. Romero said, "No."

Councilor Bushee said, "Can you follow up on that."

Mr. Romero said, "I'm sure."

Councilor Bushee said, "The positions... I'm not talking about fit techs or any of that, but I saw that we're really not going to breathe any more life into the Sal Perez Pool facilities. And I thought if you had a tech person that can actually fix up the old equipment. I'm just trying to be smart about how to keep our facility alive without additional new equipment."

Mr. Romero said, "Sal Perez. I'm not sure that the techs that we have there are qualified to fix that equipment. But I believe that we have techs in other areas that could help out there. I'll ask Debbie Jo [Almager] to answer that question."

Councilor Bushee said, "I get the staff rearranging. I think this is sort of a specific. Since you've been so creative on all this other stuff, I thought I'd give it a shot."

Councilor Bushee said, "I was asking if we have a tech position. We're cutting some at Sal Perez. Do we have a qualified tech person over there that can fix up the old equipment."

Debbie Jo Almager, Director said, "Probably the one that would be most qualified would be Fernando that's over at Ft. Marcy. So we could use, hopefully his expertise."

Councilor Bushee asked Ms. Almager if she can "bring him over there."

Ms. Almager said, "We can share him between both sites."

Councilor Bushee asked again, "Regarding the Trails Coordinator position, if there is a way to do what we're doing, like what we're doing for the domestic violence position and cobble together some in-kind or whatever. That was my only other hope to see if there is a way to... because I kept seeing resources not maintained, and nobody overseeing that, and I'm going out on Trails taking pictures of stuff and forwarding them, and still not getting anything fixed. So I'm hopeful that we're going to, either in-house or somewhere, have someone to begin to be the eyes and the ears for our \$9 almost \$10 million that we've expended in the last 5 years on trails."

Councilor Calvert asked that the City Manager continue going through his Memorandum.

Councilor Calvert said Mr. Romero mentioned previously that we had already built in a certain vacancy savings in the budget, so the Legislative Liaison position would be above and beyond that.

Mr. Romero said this won't affect the General Fund.

Responding to the Chair, Mr. Romero said, regarding funding the Legislative Liaison position, they would look where there is capacity and probably the Water, Wastewater, Solid Waste and Parking which are the enterprises which are covering their expenses and could in combination, cover these costs.

Chair Dominguez asked, "Would it be fair to ask you for that analysis by the time we get to Council."

Mr. Romero said, "Yes. Sure. We'll do that, and in many cases there are several employees that are paid by at least 2 funds, and this would be paid from 3. Anything that is approved tonight, we're going to amend the budget book so that what you see next Wednesday, if that's when you approve the budget, you'll have a brand new book that covers these changes, so the budget will be totally complete by that night."

Councilor Calvert said, "The other question I would have on Item #9, don't we charge the Enterprise Funds a certain amount already to cover administrative fees that are provided by General Fund departments."

Mr. Romero said, "I'm not sure that Legal is part of the administrative fee part. I think that's more for H.R. and other areas."

Councilor Calvert said, "If that's the answer, that's fine, but if you're not certain, I guess I would just ask to double-check whether or not it is okay to do this."

Mr. Romero said he will do so.

Chair Dominguez said, "It basically would be like a transfer-in."

Mr. Romero said, "It would be a transfer-in to Legal from the Enterprise Fund. It's something we haven't done before."

Councilor Calvert said, "I was wondering if it was theoretically already considered in that fee that they're paying now that we've already put in the budget, and so it's not just a duplicate or charge for what they've already been paying for."

Chair Dominguez said it would be an increase.

Mr. Romero said we can look at that a little closer in the next year just to make sure.

Councilor Ives asked, regarding Item #10, if Mr. Romero has a sense of the cost.

Mr. Romero said in the neighborhood of \$120,000 to \$130,000, and Items #8, #9 and #10 would be those which would have impacts on the budget if we were to move forward with those.

CLARIFICATION OF MOTION: Councilor Calvert said, "What I would propose is that, rather than... don't redo the books yet, but bring these forward, with any more detail needed, to the full Council. We are basically in agreement on the budget so far, and we would ask these to be considered before the full Council to be able to weigh in on these options, and whether Items #7 through #10 would be included, or not included."

Chair Dominguez said, "Do you mean #7, #8, #9 and #10, you're talking about those 4. Okay."

Councilor Calvert said, "Yes. Essentially, I think if we don't do that, we're going to end up having them discussed anyway, because 'not everybody is here.' And you can tell me, but I would just say, 'Don't redo the whole thing and include them,' but be prepared to do that if we do. Is that a problem?"

Mr. Romero said, "No. No. What we could do is list the specific business unit line items that would be changed, and just provide those so if it was approved, it would be very simple for Cal to make the changes, and that way you can see those. Then afterwards, those would be the only changes to the budget books as they were presented so far, and that could happen very easily. And again, I would want to make sure. I'll work with Cal and with our Finance Director to provide you with that exact information. It would show... we could even go as far as 'this' page, this is where we would see the change."

Councilor Calvert said, "This is where the funds are coming from and how we're going to fund it. Okay. All right."

AGREEMENT BY THE SECOND TO THE CLARIFICATION OF THE MOTION, AS AMENDED: Councilor Dimas said, "I'm in agreement with that on the second."

CLARIFICATION ON THE CLARIFICATION OF THE MOTION, AS AMENDED: Ms. Helberg said, "Councilor Calvert did a clarification to the motion. And I think he was saying, for clarification that the motion would include all of these except #7-10, and that #6-9 are included." **Councilor Calvert** said, "You can put those words in my mouth. Yes."

Chair Dominguez said, basically, we are going to get additional information and/or clarification on Items #7, #8, #9 and #10, by the time it gets to Council.

Councilor Calvert said, "What Ms. Helberg wants clarified is that the other 6 items are included with the motion for approval."

Mr. Romero said this is fine, noting those items don't have an impact on the budget, but we can approve them as accepted information.

Chair Dominguez said, "I want to thank you Robert, I want to thank staff for all the work that they've done in helping to develop this budget, from the top all the way down to the bottom. I think that it is very critical to recognize that for us to be able to provide the services, that the public pays for and deserves, we need to make sure staff understands exactly what it is that is being asked of them as they provide those services. Last year, I thought that we were close to being out of the woods, or at least, seeing the edge of the woods. But it seems as though there is still work that needs to be done. And again, I just want to thank staff for all the work that they've done to make this happen."

VOTE: The motion, as amended, was approved unanimously on a voice vote.

25. OTHER FINANCIAL INFORMATION

Chair Dominguez said he would like to officially welcome Mr. Tapia to the City of Santa Fe and the Finance Committee. He asked Mr. Tapia if he has any other financial information he would like to share with the Committee.

Mr. Tapia said, "At this point no, I don't have anything else to add. This has been enlightening. Robert did ask, after the fourth day, if I had rather been in Afghanistan, and I said, well, it would have been a little easier. I learned a lot. This is amazing. I never knew the City had so many different funding sources, or where the monies transfer in and out. And between the staff and Robert's direction, it was amazing what was dissected. And so I'm able to make some decisions now when I see a pile in my in-box with some confidence, based on what I've been through with Robert and Brian Snyder and the rest of the staff. And I appreciate your patience with me. I'm still trying to learn some protocol. That's all I have to say Chairman, thank you, Councilors."

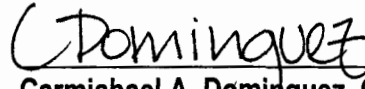
26. MATTERS FROM THE COMMITTEE

Chair Dominguez thanked the Committee for its work on the budget.


Councilor Bushee said, "Personally, Robert, I think you are responsive and creative and think this has been a tough position to be in, losing your Finance Director a week before budget hearings begin. And breaking in a new one and all of the above. So I do appreciate your willingness to listen to our hopes and concerns of being able to tweak a few things. We knew this was not a budget to go and ask for a whole lot. And I want to thank staff for holding back on things. I'm sure next budget will be very different."

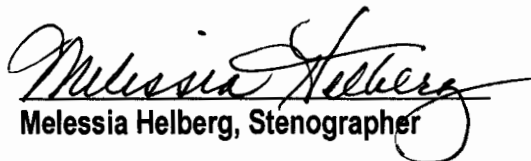
27. ADJOURN

There was no further business to come before the Committee, and the meeting was adjourned at 7:00 pm.


Carmichael A. Dominguez, Chair

Reviewed by:


Marcos A. Tapia, Director
Department of Finance


Melessia Helberg, Stenographer

Adult Leagues	Adult Participants	Teams	Current Permit Cost		Following Ordinance	
MABL		25	1	\$ 1,175.00	\$ 1,925.00	10 Games No Lights
Liga Nocturno		60	5	\$ 2,520.00	\$ 5,820.00	20 Games/3Hrs Lights
Adult Soccer		72	6	\$ 2,920.00	\$ 6,220.00	20 Games/3Hrs Lights
SF Sting		11	1	\$ 825.00	\$ 1,650.00	5 Games w/3 hrs Lights
SF Knights		11	1	\$ 825.00	\$ 1,650.00	5Games w/3 hrs lights
SF Fuego		25	1	\$ 1,785.00	\$ 9,915.00	47Games w/4Hrs lights
SF Adult Rugby		16	1	\$ 950.00	\$ 4,250.00	20 Games/3Hrs Lights
USTA Tennis		7	54	\$ 2,790.00	??????	Tennis Courts
Tennis Instructors		1 \$15 Per Court Per day		\$ 1,000.00	??????	Tennis Courts (58)

Exhibit "1"

4/29/13

Item #21

CITY OF SANTA FE, NEW MEXICO
PROPOSED AMENDMENT(S) TO SUBSTITUTE BILL NO. 2013-__
(Leagues/City Sports Fields)

Mayor and Members of the City Council:

I propose the following amendment(s) to Substitute Bill No. 2013-__:

1. On page 6, line 15, *delete* "(1)"
2. On page 6, lines 19 and 20, *delete*:
 - "(2) Seventy-five dollars (\$75.00) per field per day.
 - (3) Thirty dollars (\$30.00) per hour for lighting, per field, as needed."
3. On page 8, line 5, *insert* the following provision:

"F. *Noncompliance*. A league or school that does not comply with the requirements of Article 23-7 SFCC 1987 shall not be granted a permit to use sports fields at the MRC."
4. On page 9, line 23, *delete* "(a)"
5. On page 10, lines 2 and 3, *delete*:
 - "(b) Seventy-five dollars (\$75.00) per field per day.
 - (c) Thirty dollars (\$30.00) per hour for lighting, per field, as needed."
6. On page 11, line 12, *insert* the following provisions:

"D. *Noncompliance*. A league or school that does not comply with the requirements of Section 23-4.12 SFCC 1987 shall not be granted a permit to use city sports fields.

E. *Priority of Use of City Sports Fields, other than the MRC Sports Fields*. City sports fields, other than MRC sports fields, shall be prioritized for youth league and school use."

Respectfully submitted,



Carmichael Dominguez, Councilor

ADOPTED: _____
NOT ADOPTED: _____
DATE: _____

Yolanda Y. Vigil, City Clerk

City of Santa Fe, New Mexico

memo

DATE: April 29, 2013
TO: Finance Committee
FROM: Robert P. Romero, City Manager 
VIA: Marcos A. Tapia, Finance Manager 
SUBJECT: Fiscal Year 2013/2014 Operating Budget Clarification

Budget Background and Summary:

During the final budget hearing the following requests for additional information or clarification were made by the Committee:

1. **Add a fund in the budget for the future to track Los Solares general fund revenues.** This fund can be created and added to the budget books with no revenue.
2. **Provide total number of positions not funded in this FY and recent past years.** In previous years we did not fund 148 positions. This year we are proposing not to fund an additional 48 positions. The total is 196 positions not funded.
3. **Provide evaluation of Life Insurance Benefit presented.** Will meet with the provider in the next few weeks and ask that they present details to the Finance Committee details.
4. **Provide request from SFRCC for Cinema Railyard parking.** We have spoken with the SFRCC and they are willing to pay \$1 per movie patron. An official agreement will be coming forward to the Council in May.
5. **Provide letter on apprenticeship program.** See letter attached.
6. **Provide CVB analysis on non-profit use and value.** Information attached.
7. **Provide options to refund temporary library positions.** The value for 3 temporary library positions is \$36,000 and can be accommodated in the budget.
8. **Provide options to refund domestic violence position.** The budget required to fund this position is \$100,000 and can be accommodated by the general fund by moving an equal amount of Police Department general fund expenses to the Police Safety Fund which has capacity to cover the costs.
9. **Provide options to fund a Legislative Liaison position.** The enterprise funds can afford to cover the expenses of \$77,000 to fund the Legislative Liaison position.
10. **Provide options to fund ITT Department Director position and create an ITT Department.** By converting a vacant position ITT to the Department Director Position and the remainder being funded by the enterprises this position can be funded.

Action Requested

Direction on information listed above and approval of the Fiscal Year 2013/2014 Organizational Chart and Operating Budget.

Exhibit "3"

City of Santa Fe, New Mexico

memo

DATE: April 29, 2013

TO: Finance Committee

VIA: Robert Romero, City Manager *RR*

FROM: Brian K. Snyder, Public Utilities Department and Water Division Director *BKS*

ITEM AND ISSUE:

Evaluation of an Apprenticeship Program for the Public Utilities Department that creates and promotes career ladders for City employees.

BACKGROUND:

During the Public Utilities Department budget hearings on April 23, 2013, the Finance Committee requested an Apprenticeship Program be evaluated.

A similar program, titled Buckman Direct Diversion (BDD) Training and Certification Program, was recently developed for the BDD Project. The goal of the program was to develop career ladders for staff. This program has been successfully in operation for approximately two (2) years with many employees embracing the program.

There is an opportunity to expand the basic concepts of the BDD Training and Certification Program to develop an Apprenticeship Program in the Public Utilities Department. The program would provide on the job training for all levels of staff to develop necessary skillsets and licensure to succeed in the Department. Entry level "apprentice" positions could also be created when positions are vacated to allow for entry into the program. The overall goal of the program would be to develop measureable, clearly defined career ladders that benefit the City employee and City customers. Program development in partnership with AFSCME would be key to the success of the program. Once the program is developed it could be evaluated for expansion to other areas within the City.

RECOMMENDED ACTION:

Staff requests direction to evaluate an Apprenticeship Program for the Public Utilities Department and other City Departments.



SFCCC COMPED EVENTS 2012-2013

EVENT DATE	CLIENTS	TOTAL FACILITY RENTAL	EQUIPMENT CHARGES	TOTAL AMOUNT WAIVED	CATERING AMOUNT RECEIVED	CATERING DATE RECEIVED	ALCOHOL AMOUNT RECEIVED	ALCOHOL DATE RECEIVED	A/V AMOUNT RECEIVED	A/V DATE RECEIVED	TOTAL REVENUE	NOTES
07/02/2012	HR	\$800.00	\$301.00	\$1,101.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/03/2012	CMO	\$280.00	\$55.00	\$335.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/13/2012	CVB/Arts Commission	\$800.00	\$55.00	\$855.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/16/2012	CVB	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/16/2012	HCDD/Economic Development	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/17/2012	HR	\$545.00	\$246.00	\$791.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/18/2012	HCDD/Economic Development	\$800.00	\$301.00	\$1,101.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/19/2012	CVB	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/19/2012	CVB/Arts Commission	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/19/2012	Mayor's Office	\$400.00	\$0.00	\$400.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/23/2012	HCDD/Economic Development	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/23/2012	HR	\$545.00	\$246.00	\$791.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/24/2012	PUD	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
07/25/2012	HR	\$545.00	\$246.00	\$791.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/06/2012	HR	\$545.00	\$301.00	\$846.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/11/2012	Pueblo of Tesuque	\$800.00	\$0.00	\$800.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/28/2012	LU/H-Board	\$400.00	\$425.00	\$825.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/29/2012	PD/STOP	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/30/2012	CVB	\$960.00	\$55.00	\$1,015.00	\$0.00		\$0.00		\$0.00		\$0.00	
08/31/2012	Fiesta Council Annual Meeting	\$1,345.00	\$0.00	\$1,345.00	\$0.00		\$0.00		\$0.00		\$0.00	
8/31-9/9/2012	Fiesta Council Offices	\$5,760.00	\$0.00	\$5,760.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/01/2012	Fiesta Royal Ball	\$2,800.00	\$528.00	\$3,328.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/04/2012	Fiestacita	\$2,800.00	\$528.00	\$3,328.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/04/2012	PUD	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/04/2012	HR	\$545.00	\$246.00	\$791.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/07/2012	Caballeros de Vargas Breakfast	\$750.00	\$0.00	\$750.00	\$120.00		\$0.00		\$0.00		\$120.00	
09/08/2012	Grand Baile	\$2,800.00	\$528.00	\$3,328.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/10/2012	CVB/Arts Commission	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/10/2012	HR	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/12/2012	CVB/Arts Commission	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/13/2012	PUD	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/17/2012	HCDD/Economic Development	\$360.00	\$301.00	\$661.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/19/2012	PD/STOP	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/19-27/2012	HR	\$800.00	\$0.00	\$800.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/20/2012	PUD	\$545.00	\$317.00	\$862.00	\$0.00		\$0.00		\$0.00		\$0.00	
09/29/2012	Sangre de Cristo Funeral Fund/Mariachi Extravaganza	\$4,560.00	\$441.60	\$5,001.60	\$0.00		\$0.00		\$0.00		\$0.00	\$500 c/d deposit returned paperwork filed with a/p 12-19-12
10/01/2012	HCDD/Economic Development	\$400.00	\$208.00	\$608.00	\$0.00		\$0.00		\$0.00		\$0.00	



SFCCC COMPED EVENTS 2012-2013

EVENT DATE	CLIENTS	TOTAL FACILITY RENTAL	EQUIPMENT CHARGES	TOTAL AMOUNT WAIVED	CATERING AMOUNT RECEIVED	CATERING DATE RECEIVED	ALCOHOL AMOUNT RECEIVED	ALCOHOL DATE RECEIVED	A/V AMOUNT RECEIVED	A/V DATE RECEIVED	TOTAL REVENUE	NOTES
10/01/2012	HCDD/Economic Development	\$640.00	\$232.00	\$872.00	\$0.00		\$0.00		\$0.00		\$0.00	
10/01/2012	HR	\$545.00	\$301.00	\$846.00	\$0.00		\$0.00		\$0.00		\$0.00	
10/02/2012	CMO	\$400.00	\$55.00	\$455.00	\$0.00		\$0.00		\$0.00		\$0.00	
10/20/2012	Mayor's Award Dinner	\$1,440.00	\$348.00	\$1,788.00	\$624.00	10/25/2012	\$0.00		\$0.00		\$624.00	
10/20/2012	Mayor's Ball	\$2,800.00	\$744.00	\$3,544.00	\$978.50	11/01/2012	\$0.00		\$102.00	11/26/2012	\$1,080.50	C/D Received \$500 9/12/12; Reimbursement filed with A/P 10/23/12
10/23/2012	MO/State of the City	\$1,440.00	\$48.00	\$1,488.00	\$0.00		\$0.00		\$0.00		\$0.00	
10/24/2012	PD/STOP	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/01/2012	HR/Flu Shots	\$640.00	\$0.00	\$640.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/06/2012	CMO/Hearings	\$160.00	\$246.00	\$406.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/07/2012	CMO/Hearings	\$160.00	\$246.00	\$406.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/08/2012	CMO/Hearings	\$160.00	\$246.00	\$406.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/13/2012	LU/H-Board	\$400.00	\$425.00	\$825.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/13/2012	HCDD/Economic Development	\$400.00	\$55.00	\$455.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/13/2012	CMO/Website Review x 11 meetings	\$1,760.00	\$2,706.00	\$4,466.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/13-15/2012	CMO/Constituent Services x 3 days	\$1,440.00	\$738.00	\$2,178.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/14/2012	HR/AFSCME Training x 4 days	\$3,200.00	\$984.00	\$4,184.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/19/2012	HCDD/Economic Development	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/26/2012	CS/LEAD Task Force x 9 meetings	\$2,520.00	\$0.00	\$2,520.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/27/2012	MO/USS Santa Fe	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
11/28/2012	PD/STOP	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/03/2012	CMO/Hearings	\$160.00	\$246.00	\$406.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/03/2012	HR/Orientation	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/04/2012	CVB/Green Lodging	\$160.00	\$214.00	\$374.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/06/2012	HCDD/MPO	\$280.00	\$246.00	\$526.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/07/2012	PW/Parking	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/07/2012	CVB/Strategic Planning	\$800.00	\$20.00	\$820.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/10/2012	CMO/Emergency Management	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/13/2012	CMO/Emergency Management	\$280.00	\$246.00	\$526.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/13/2012	HCDD/Economic Development	\$400.00	\$232.00	\$632.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/14/2012	EBC/Employee Holiday Party	\$4,480.00	\$528.00	\$5,008.00	\$0.00		\$0.00		\$0.00		\$0.00	Received \$500.00 C/D Deposit 11/30/12, Full deposit returned, paperwork to A/P 12-19-12
12/16/2012	Land Use Luncheon	\$280.00	\$0.00	\$280.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/19/2012	PD/STOP	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
12/20/2012	PW/Trails & Roadways Engineering	\$280.00	\$232.00	\$512.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/05/2013	Fiesta Council/Installation	\$1,440.00	\$578.00	\$2,018.00	\$0.00		\$96.42	01/25/2013	\$0.00		\$96.42	
01/07/2013	HR/Orientation	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	

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SFCCC COMPED EVENTS 2012-2013

EVENT DATE	CLIENTS	TOTAL FACILITY RENTAL	EQUIPMENT CHARGES	TOTAL AMOUNT WAIVED	CATERING AMOUNT RECEIVED	CATERING DATE RECEIVED	ALCOHOL AMOUNT RECEIVED	ALCOHOL DATE RECEIVED	A/V AMOUNT RECEIVED	A/V DATE RECEIVED	TOTAL REVENUE	NOTES
01/08/2013	MO/US Santa Fe	\$800.00	\$55.00	\$855.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/08/2013	C-Span Vint to Santa Fe	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/10/2013	CVB	\$280.00	\$274.00	\$554.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/17/2013	CVB	\$280.00	\$274.00	\$554.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/18/2013	CVB	\$400.00	\$400.00	\$800.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/22/2013	U/H Board	\$280.00	\$280.00	\$560.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/23/2013	CMO/Emergency Management	\$2,400.00	\$492.00	\$2,892.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/24/2013	CS/JAC Meeting	\$480.00	\$292.00	\$772.00	\$0.00		\$0.00		\$0.00		\$0.00	
01/30/2013	PD/STDP	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
02/12/2013	MO/US Santa Fe	\$800.00	\$301.00	\$1,101.00	\$0.00		\$0.00		\$0.00		\$0.00	
2/13-14/2013	PD/NNC/ADV	\$1,200.00	\$762.00	\$1,962.00	\$0.00		\$0.00		\$0.00		\$0.00	
2/26-28/2013	Public Works/Forestry Grant	\$4,480.00	\$0.00	\$4,480.00	\$0.00		\$0.00		\$0.00		\$0.00	C/D not collected
03/02/2013	Santa Fe Institute Nuburger	\$280.00	\$214.00	\$494.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/04/2013	HR/Orientation	\$160.00	\$200.00	\$360.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/04/2013	CVB/Green Lodging	\$800.00	\$200.00	\$1,000.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/13/2013	Mayor's Youth Advisory Board	\$280.00	\$301.00	\$581.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/01/2013	HR/Orientation	\$280.00	\$0.00	\$280.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/06/2013	La Sociedad Folklorica	\$2,080.00	\$741.60	\$2,821.60	\$0.00		\$0.00		\$0.00		\$0.00	Received \$900.00 C/D Deposit 1/28/2013 Submitted reimbursement on 4/11/13
03/22/2013	Homeland Defense Meeting	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/26/2013	Hazard Mitigation Meeting	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
02/28/2013	HR Study Group Meeting	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/01/2013	Velocity Project / EOD	\$160.00	\$249.00	\$409.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/06/2013	Brown Bag Lunch / Housing & Comm Dev	\$545.00	\$249.00	\$794.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/18/2013	QWEL Training	\$705.00	\$249.00	\$954.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/26/2013	Senior Staff / Website Meeting	\$400.00	\$0.00	\$400.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/21/2013	Art in Public Places	\$400.00	\$0.00	\$400.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/26/2013	Wilderness Trail Map Meeting	\$480.00	\$232.00	\$712.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/27/2013	PD/Stop Hearings	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
03/29/2013	Destination Marketing Strategic Plan	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/09/2013	Celebrate Santa Fe Planning Meeting	\$400.00	\$249.00	\$649.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/09/2013	Brazilian Trade Meeting	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/10/2013	Sister Cities Meeting	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/15/2013	General Council of Switzerland	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/16/2013	Children's Water Fiesta	\$5,185.00	\$0.00	\$5,185.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/17/2013	HR Staff Meeting	\$160.00	\$0.00	\$160.00	\$0.00		\$0.00		\$0.00		\$0.00	
04/18/2013	Immigration Reform Town Hall Meeting	\$960.00	\$140.00	\$1,100.00	\$0.00		\$0.00		\$0.00		\$0.00	

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SFCCC COMPED EVENTS 2012-2013

EVENT DATE	CLIENTS	TOTAL FACILITY RENTAL	EQUIPMENT CHARGES	TOTAL AMOUNT WAIVED	CATERING AMOUNT RECEIVED	CATERING DATE RECEIVED	ALCOHOL AMOUNT RECEIVED	ALCOHOL DATE RECEIVED	A/V AMOUNT RECEIVED	A/V DATE RECEIVED	TOTAL REVENUE	NOTES
04/22/2013	LEAD Task Force	\$280.00										MM
04/25/2013	OTAB	\$480.00	\$112.00									MM
04/30/2013	Trauma Stewardship	\$1,600.00										MM
04/30/2013	Arts Commission Grant Review	\$160.00	\$0.00									MM
TOTAL		\$2,520.00	\$112.00	\$1,600.00	\$772.00		\$0.00		\$412.00		\$2,520.00	