



Agenda

DATE 5/22/13 TIME 4:01 pm

SERVED BY Chris Sanchez

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**CHILDREN AND YOUTH COMMISSION MEETING**

**Tuesday, May 28, 2013**

**Councilors' Conference Room**

**City Hall, 1st floor**

**200 Lincoln Avenue**

**6:00 p.m. - 8:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: April 23, 2013
4. New Business:
  - a. Discussion regarding Citizen Schools
  - b. Discussion regarding Boys and Girls Club and Santa Fe Arts/Warehouse 21
  - c. Summer Retreat/Strategic Planning Session
5. Old Business:
6. Comments from the Chair and Commissioners
7. Report from Staff:
  - a. Update on Renewal of Contracts and next steps
  - b. Resolution being proposed to the City Council and County Commission regarding the collaboration of partners for a proposed alternative education pilot program.
8. Matters from the Floor
9. Adjournment

**Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.**

**Index Summary of Minutes  
Children and Youth Commission  
May 28, 2013**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Sheet		<b>1</b>
Call to Order	Call to Order by Chair, Sue Ann Herrmann at 6:00 pm. Meeting held in the City Councilors' Conference Room.	2
Roll Call	A quorum was declared by roll call.	2
Approval of Agenda	<i>Mr. Multari moved to approve the agenda as presented, second by Ms. Lefrak, motion carried by unanimous voice vote.</i>	2
Approval of Minutes – April 23, 2013	<i>Ms. Fidel moved to approve the minutes of April 23, 2013 as presented, second by Mr. Bustamante, motion carried by unanimous voice vote.</i>	2
New Business a. Discussion regarding Citizen Schools b. Discussion regarding Boys and Girls Club and Santa Fe Arts/Warehouse 21 c. Summer Retreat/Strategic Planning Session	<i>Informational – Staff follow up on Retreat Dates and Location</i>	2-4
Old Business	None	4
Matters from the Chair and Commission	Informational Listed agenda items for next meeting.	4
Staff Report a. Update on Renewal of Contracts and next steps b. Resolution being proposed to the City Council and County Commission regarding the collaboration of partners for a proposed alternative education pilot program	Informational	4-5
Matters from the Floor	None	5
Adjourn and Signature Page	Chair called for adjournment at 7:20 pm	5

## MINUTES

### CHILDREN & YOUTH COMMISSION MEETING

May 28, 2013 - 6:00 pm – 7:20 pm

### CITY COUNCILOR'S CONFERENCE ROOM

1. **The meeting was called to order by the Chair, Sue Anne Herrmann at 6:00 pm, City Councilors Conference Room. By roll call a quorum was declared.**

#### Present:

Sue Anne Herrmann, Chair  
Dolores Fidel  
Michael Multari  
Thomas Bustamante  
Joanne Lefrak  
Ernestine Gallegos de Hagman  
Jill Reichman

#### Not Present

#### Others Present:

Terrie Rodriguez, Director, Youth & Family Services Department  
Chris Sanchez, Children and Youth Program Manager  
Fran Lucero, Stenographer

2. **APPROVAL OF AGENDA**

*Mr. Multari moved to approve the agenda as presented, second by Ms. Lefrak, motion carried by unanimous voice vote.*

3. **APPROVAL OF MINUTES: April 23, 2013**

*Ms. Fidel moved to approve the minutes of April 23, 2013 as presented, second by Mr. Bustamante, motion carried by unanimous voice vote.*

4. **New Business**

- a. **Discussion regarding Citizen Schools**

Chris reported that according to Lisa they were working with Superintendent Boyd to try to work on their funding situation. The commission is concerned that we have now lost this middle school program as they have moved out of New Mexico completely. It was noted that a lot of their funding came from back East. Unfortunately SFPS did not have any funding to help them. They had asked for \$1000 per student per school year. This will leave CYC with \$15,000 to be reassigned. The Chair said that we do not have any other similar services in middle schools. Mr. Multari said we do have the presence through Breakthrough. The Chair

asked if there was any way to make contact with the volunteers to see if they could continue this program. It was noted that this will be a great loss for the students at DeVargas. It was mandatory for the students to participate so the loss will be heavily impacted with this program loss. It was asked if Ameri-Corp could pick it up. The Chair asked what the next steps should be. Chris suggested meeting with the leadership at DeVargas to find out how they will fill this void. It was also suggested that the programs CYC funds presently should also be reviewed to see if they can fill any of these services.

Ms. Rodriguez explained that the \$15,000 stays within the grants line item and it is important to follow the procurement code when it is reassigned.

**b. Discussion regarding Boys and Girls Club and Santa Fe Arts/Warehouse 21**

The commission members were informed about a recent media report on the concerns that the city has in funding the Boys and Girls Club and Warehouse 21. There were questions on the content of their audits and how they present this to the city.

Councilor Bushee was quite informed and asked many questions during the recent Finance Committee meeting. There was also a comment regarding the issue of not having the names of the board members for these organizations. Many of the questions were related to Warehouse 21. The commissioners shared the concern that there is not a board at Warehouse 21. Councilor Bushee also shared a concern about Warehouse 21 not always being open.

Chris stated that more discussion should follow once the implementation of strategic plans for these organizations is in place and that there should be an increase of site visits in order to compile information for a solid evaluation of all organizations.

The Chair did reiterate that the Commission/City of Santa Fe should not assume the financial responsibility for these organizations based on their financial status. The Chair would like for staff to follow-up with Anna from Warehouse 21 and find out the status of the Board. As an informational point it was stated that the law requires that a non-profit have 3 board members. In a previous report their names were reflected but it is not known if they are up to date.

The Finance Committee did approve and support funding with the understanding that the Children and Youth Commission should monitor these programs carefully and to use any means of training or discussion to assure that the two organizations feel supported. It was also recommended that the Children and Youth Commission collaborate with the Arts Commission to discuss the concerns and create a cohesive program to assist them. Councilor Bushee should also be invited to this meeting. A list of questions should be created. [Who is managing the operation? By-Laws? Governance, who and when will the remaining board members be appointed?]

Boys and Girls Club is asking for funding to renovate their pool. They are going before the City Council to ask for funding outside of the Children and Youth

Commission grant award.

**c. Summer Retreat/Strategic Planning Session.**

Strategic Plan has been provided to the Commission members for review. It was created in 2005 working with Ron Hale, Contractor. It was adopted by City Council on October 26, 2005. Ms. Rodriguez explained that Ron Hale played an important role because he worked with United Way and many other non-profits; his contributions in creating this document were valuable.

The Chair recapped that the plan was very ambitious and there were benchmarks that weren't met. It was not a living document and monitoring was not consistent.

Mr. Multari stated that it is important to figure out the focus and where the energy needs to be placed.

The benchmark is what is missing in the Strategic Plan, an outcome analysis is needed. The Commission needs to evaluate what emphasis should be bestowed upon these organizations.

Retreat Suggestions:

- The commission members discussed meeting possibly towards the end of July, meeting for 5-6 hours over 2 days.
- Suggested Dates: July 22-23, 2013.
- Chris will work on an agenda.
- A facilitator will also be identified. Ms. Rodriguez will inquire with the city clerk for a stenographer. Mr. Bustamante will send some names for consideration of a Facilitator.
- Possible places to meet, Public Library, Santa Fe Prep, Convention Center.

**5. Old Business**

None

**6. Comments from the Chair and Commissioners**

Next meeting: Discussion of \$15,000 allocation to Citizen Schools.  
Information from De Vargas, Anna update.

**7. Report from Staff**

**a. Update on Renewal of Contracts and next steps**

All the contracts have been drafted, ready for Legal review. Letters have been sent to programs to inform them that Finance has approved their awards.

**b. Resolution being proposed to the City Council and County Commission regarding the collaboration of partners for a proposed alternative education pilot program.**

There is strong support from Dr. Boyd and his Chief Academic Officer from Santa Fe Public Schools on the creation of this alternative school. More detailed information

and request will soon be brought to the City Council and sponsored by Councilor Carmichael-Dominguez.

There is a big problem right now with the suspension of 3<sup>rd</sup> and 4<sup>th</sup> graders. Ms. Rodriguez said that there is a cohesive relationship with the Day Reporting Program with Santa Fe County. Chris reiterated that they would like for this school to offer wrap around services. There is a big need to provide services for the parents, not just the child. The goal is to bring the stakeholders together; the City, County, Schools, private supporters and organizations. There was also discussion of placing this alternative school within the vacant detention center facility and another named location is a vacant building in the Hopewell/2<sup>nd</sup> Street area. Ms. Gallegos said that she know of two retired teacher organizations that would come in to assist with tutoring.

Ms. Rodriguez said that the summer program is now in process. The sliding fee has changed slightly. All five sites have been filled. Cesar Chavez, Nava, Gonzales, Salazar and Agua Fria are the sites. Each site is approximately 130 individuals, plus the Monica Roybal Center. The only day - services are not offered is on July 4<sup>th</sup>. The services are offered from 7:30 am to 5:30 pm. The city does allow free use of the swimming pools; recreation will be in-city field trips due to the limited funding and transportation; out of city trips will not happen.

**8. Matters from the Floor**

None

**9. Adjournment**

*There being no further business to come before the Children and Youth Commission, the Chair called for adjournment at 7:20 pm.*

*Signature Page:*

  
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*Sue Anne Herrmann, Chair*

  
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*Fran Lucero, Stenographer*