



# Santa Fe Metropolitan Planning Organization

*"Promoting Interconnected Transportation Options"*



## Santa Fe MPO Technical Coordinating Committee

**Monday April 29, 2013, 1:30 P.M.**

*City Councilors' Conference Room, City Hall*

*200 Lincoln Avenue, Santa Fe, NM*

### AGENDA

CITY CLERK'S OFFICE

DATE 4/22/13 TIME 2:22p

SERVED BY Keith Wilson

RECEIVED BY [Signature]

- ◆ Call to Order
- ◆ Roll Call
- ◆ Approval of Agenda
- ◆ Approval of Meeting Minutes from April 8<sup>th</sup>, 2013.

#### 1. Communications from the Public

#### 2. Items for Discussion and Possible Action:

- a. Review and Release for Public Review an Amendment to the FFY2012-2015 Transportation Improvement Program – *MPO Staff*
- b. Transportation Improvement Program (TIP) Project Updates – *Lead Agency Staff*
- c. Discussion and input on the Draft Public Participation Plan – *MPO Staff*
- d. Update on the Transportation Alternatives Program – *MPO Staff*
- e. Update on the Highway Safety Improvement Program – *MPO Staff*
- f. Discussion of the proposed process for Roadway Functional Reclassification – *MPO Staff*

#### 3 MPO Officer Report

#### 4. Communications from TCC Members

#### 5. Adjourn - Next TCC Meeting: Monday May 20<sup>th</sup>, 2013

*Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to the meeting date.*

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SFMPPO-TCC MEETING  
April 29, 2013**

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APPROVAL OF AGENDA	Approved as presented	1
APPROVAL OF MINUTES April 8, 2013	Approved as amended	2
1. COMMUNICATIONS FROM THE PUBLIC	None	2
2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION		
A. Public release of 2012-2015 TIP Amendments	Approved	2
B. TIP Program Project Updates	Reported	2-3
C. Draft PPP Discussion	Discussion	3
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F. Roadway Functional Reclassification	Reported	5
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4. COMMUNICATIONS FROM TCC MEMBERS	None	6
5. ADJOURNMENT - Next Meeting: May 20, 2013	Adjourned at 2:39 pm	6

**MINUTES OF THE  
SANTA FÉ MPO  
TECHNICAL COORDINATING COMMITTEE  
April 29, 2013**

**CALL TO ORDER**

A regular meeting of the Santa Fé MPO Technical Coordinating Committee was called to order on the above date by Chair John Romero at approximately 1:30 p.m. in the Councilors Conference Room, City Hall, 200 Lincoln Avenue, Santa Fé, New Mexico.

**ROLL CALL**

Roll call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

John Romero, City of Santa Fé, Chair  
Erick Aune, Santa Fé County  
Tamara Baer for Greg Smith – City of Santa Fé  
Adam Leigland – Santa Fé County  
Richard Macpherson for Reed Liming – City of Santa Fé  
Vicky Lucero for Penny Ellis-Green – Santa Fé County  
Eric Martínez – City of Santa Fé  
Mike Kelly for Anthony Mortillaro – NCRTD

**MEMBERS ABSENT:**

Colleen Baker – Santa Fé County  
Jon Bulthuis – Santa Fé Trails  
Sandra Maes - Pueblo of Tesuque  
David Quintana for Miguel Gabaldon, District 5 [excused]

**STAFF PRESENT:**

Keith Wilson, Senior MPO Planner

**OTHERS PRESENT:**

Jessica Griffin for Rosa Kozub – NMDOT Planning Liaison  
Steve Coca

**APPROVAL OF AGENDA**

**Mr. Martínez moved to approve the agenda as presented. Ms. Baer seconded the motion and it**

**passed by unanimous voice vote.**

## **APPROVAL OF MINUTES**

**April 8, 2013**

Ms. Griffin corrected the position of Rosa Kozub who worked in the state office and not for District 5.

**Mr. Martínez moved to approve the minutes of April 8, 2013 as amended. Ms. Baer seconded the motion and it passed by unanimous voice vote.**

### **1. COMMUNICATIONS FROM THE PUBLIC**

There were no communications from the public.

### **2. ITEMS FOR DISCUSSION AND POSSIBLE ACTION:**

#### **A. Review and Release for Public Review an Amendment to the FFY 2012-2015 Transportation Improvement Program**

Mr. Wilson said the two proposed amendments were highlighted. Las Soleras was removed after communication from NMDOT that the project had been canceled. The second amendment was for Santa Fé Trails for \$65,000 (\$52,000 federal 5309 funds with \$13,000 local match). The amendments would be released tomorrow for public review, then to the May TCC meeting and then to TPB on May 30.

Ms. Baer asked about VA work.

Mr. Kelly explained this dealt with funds for various forms of public transportation initiatives and they were getting collaboration information out.

Ms. Baer asked if it had to do with disabilities.

Mr. Kelly said it was not with disabilities but with veterans and others to access public transportation.

Mr. Wilson said it was for a regional call center for more efficient accessibility. It was capital funding through federal sources. It would help people access the schedules. RTD was receiving some also. It was a state-wide grant program. Statewide the total was \$364,000.

**Mr. Aune moved to approve the amendments. Mr. Martínez seconded the motion and it passed by unanimous voice vote.**

## **B. Transportation Improvement Program (TIP) Project Updates**

Mr. Wilson provided a handout on the updates in which he inserted the updates in red. He asked members to review it. The first was the NE-SE Connector. Next was Cerrillos Road reconstruction in the design phase. Traffic data collection within study area was completed and they began the alternatives review.

Mr. Leigland arrived at this time.

The third project was the Old Santa Fé Trail bicycle lane improvements. The next was the Guadalupe/Defouri Bridge. On page 3 was the Rabbit Road/Santa Fé Southern Railroad crossing that would have new surface and new signals and gates were anticipated in the next few weeks.

Next was for Santa Fé Place Transit improvements. Santa Fé Trails was still negotiating with the property owners for purchase of the transit center on the mall parking lot. Council approved the purchase agreement last week.

Next was the Santa Fé Rail Trail on which the County had completed certifications and bid documents were complete. Once they received the certifications the project could move forward.

Next was the Acequia Trail/St. Francis underpass approval by Council for design in May.

Mr. Wilson said he would publish the list on the website very soon.

## **C. Discussion and input on the Draft Public Participation Plan**

Mr. Wilson said Mr. Tibbetts couldn't be here today but the PPP draft was provided at the last TCC meeting and was released for a 45 day public review on April 12. A public meeting was scheduled for May 9 from 4-6 at the main library and the TCC would consider the recommendation at the May 30 meeting. There was still plenty of time to give feedback.

Ms. Baer asked if he thought about a press release for it.

Mr. Wilson said he would do a press release ahead of the May 9 meeting.

Ms. Baer asked if anyone knew about it.

Mr. Wilson said it was on the web site, on Facebook and would be in the purchased newspaper ad. Staff cleaned up the process to be used for public documents. The only other major procure were the TIP amendments which would change to a 15-day public comment review. There were too many start-stops because of the 30 day period.

There were no other comments.

#### **D. Update on the Transportation Alternatives Program**

Mr. Wilson said all MPOs and RPOs worked with DOT on TAP and thought they were close to finalizing the criteria. He estimated that Santa Fé MPO would get about \$425,000. DOT has draft guidelines and would be getting the review sign off in the next couple of days. Then staff could do a call for projects. Everything had to be finalized by October. 1. The TCC would prioritize, select them and submit to the recommendations to DOT for final approval. He agreed to send out the call for projects as soon as it was completed. There was a small amount and if a projects went over that amount in the budget, they might phase it over two years.

At least half have of them had to be split between urban and rural. Once he got final directions, he would make it clear.

#### **E. Update on the Highway Safety Improvement Program**

Mr. Wilson said they went to a call for projects at this year's beginning. Two project proposals were submitted. One was from a City project to update all the pedestrian signal heads He received word that DOT's internal committee approved that project and it would probably get 2014 federal funding.

The other project was a railroad crossing on St. Michael's Drive to add proposed pedestrian signal improvements. The DOT wanted a grade separated solution instead and he thought it still had to get FHWA concurrence.

FY 14-15 funding was awaiting guidance from NMDOT. Presumably they were creating the effort. As soon as he got clear direction he would inform the committee of projects that could be submitted. He was keep a running list of projects to research.

Mr. Aune asked if there was an internal review of the city project crossing on St. Michael's.

Mr. Wilson said the DOT had an internal committee that reviewed all the applications. Steve Egan was the coordinator and he did first review and made a recommendation

Mr. Aune asked if perhaps a grade separation would be looked at.

Mr. Wilson said with six lanes, grade separation was always the best solution. Mr. Egan thought they should look at grade separated. Mr. Wilson just got the information last week. He didn't know if it was feasible.

Ms. Griffin said it was not guaranteed.

Mr. Wilson understood they had to review all of them. If that was the fix, they still needed to make supporting improvements there

Ms. Griffin thought Mr. Wilson might want to talk with Ray about other options in the RSA.

Mr. Wilson agreed but thought the configuration would be very difficult to accomplish and they didn't seem comfortable with another crossing location. They could say a grade separated intersection was needed. He would follow up to get Mr. Egan's rationale on the recommendation. There was a response from DOT about traffic confusion and stopping traffic there.

Mr. Aune asked whether the City might want to look at another source of funding like TAP funds.

Mr. Wilson said they had used GO bonds for some. DOT still had to sign off on what was to be done and agreed to follow up on it.

#### **F. Discussion of the proposed process for Roadway Functional Reclassification**

Mr. Wilson shared the map for functional reclassifications. DOT issued an RFP for a contractor to do the reclassification. We have until March 1, 2014 and the State's deadline was June 1, 2014. There were thresholds required at the state level. So the consultant's role was to make sure the SFMPO proposal meets those criteria. It could impact the type of funding for various roadways.

This map was done in 2003-2004 and others have been added in since then like Governor Miles and others. There were other minor arterials to add in. He wanted to go through it to propose changes before the deadline. He agreed to send out the guidelines on making the classification.

### **3. MPO OFFICER REPORT**

Mr. Wilson said staff finished a lot of what was on their plate like the UPWP which was approved by the Policy Board. They talked with the TPB about hiring two new staff and they were working with Finance people on the findings from the FHWA review.

The MPO was funded through FHWA Planning Grant and FTA Planning Grant and needed to come up with policies to get the proportional split between the two cleaned up. After we go over these documents we could work on the traffic demand model. He was doing research on validation methodologies with the consultant. He received new traffic count equipment also. He met with Joyce this morning so they would be set out by the next meeting

Mr. Wilson had been in Seattle most of last week working on a project for FHWA. He promised to give

an overview on it next month. This was guidance to get through the process in a construction project. It was productive because everything succeeded. Pieces of it would be really helpful when doing the LRP. It was more a resource than a tool. The funding was through AASHTO and it came out of a case study done several years ago. He was mistaken in thinking it would be a simple tool but he thought it was a good thing.

There was a public input meeting tonight on the Jaguar interchange.

Bike to Work Week would take place May 5 through 11. The city was organizing events during the week. REI had a kickoff event for the week. Friday was the big event with a festival in Railyard Park with music and a tour of what was done.

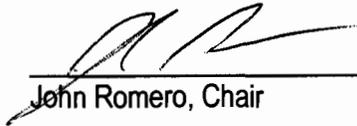
#### **4. COMMUNICATIONS FROM TCC MEMBERS**

There were no communications from TCC members.

#### **5. ADJOURN – Next TCC Meeting: Monday, May 20, 2013**

The meeting was adjourned at 2:39 p.m.

Approved by:

  
\_\_\_\_\_  
John Romero, Chair

Submitted by:

  
\_\_\_\_\_  
Carl Boaz, Stenographer