

PUBLIC WORKS/CIP & LAND USE COMMITTEE MEETING CITY COUNCIL CHAMBERS MONDAY, MAY 6, 2013 4:45 P.M.

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF AGENDA
- 4. APPROVAL OF CONSENT AGENDA
- 5. APPROVAL OF MINUTES FROM APRIL 22, 2013 PUBLIC WORKS COMMITTEE MEETING

CONSENT AGENDA (15 MINUTES)

- 6. SANTA FE MUNICIPAL AIRPORT
 - REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 WITH VIS-COM INC. FOR RUNWAY 10-28 MIRL IN THE AMOUNT OF \$2,724.17 (FRANCEY JESSON)

Committee Review:

Finance Committee (Scheduled)

05/20/13

Council (Scheduled)

05/29/13

- 7. CIP PROJECT #665 SANTA FE TRAILS BUS SHELTERS
 - REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH AUTOTROPH INC. IN THE AMOUNT OF \$14,414.25 (MARY MACDONALD)

Committee Review:

Finance Committee (Scheduled)

05/20/13

Council (Scheduled)

05/29/13

8. REQUEST FOR APPROVAL TO CRACK SEALING OF VARIOUS STREETS VIA STATE PRICE AGREEMENT NO. 30-805-13-09453 WITH GM EMULSION LLC IN THE AMOUNT OF \$113,732.11 (DAVID CATANACH)

Committee Review:

Finance Committee (Scheduled)

05/20/13

Council (Scheduled)

05/29/13

- 9. CIP PROJECT #810A CERRILLOS ROAD RECONSTRUCTION IMPROVEMENTS PROJECT, PHASE IIC
 - REQUEST FOR APPROVAL OF AWARD OF RFP NO. '13/27/P AND THE PROFESSIONAL SERVICES AGREEMENT WITH PARSONS BRINKERHOFF, INC. IN THE AMOUNT OF \$480,824.17 (DESIRAE LUJAN)

Committee Review:

Finance Committee (Approved) 04/29/13 Council (Scheduled) 05/08/13

- 10. CIP PROJECT NO. 844C CITY OF SANTA FE SAFE ROUTES TO SCHOOL PROJECT
 - REQUEST FOR APPROVAL OF A COOPERATIVE PROJECT AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR APPROPRIATIONS IN THE AMOUNT OF \$500,000
 - o REOUEST FOR APPROVAL OF BUDGET INCREASE GRANT FUND
 - REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE CITY OF SANTA FE SAFE ROUTES TO SCHOOL PROJECT FUNDED THROUGH A COOPERATIVE PROJECT AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (COUNCILORS DIMAS, RIVERA, CALVERT, BUSHEE, DOMINGUEZ AND WURZBURGER) (LEANN VALDEZ)

Committee Review:

Finance Committee (Approved) 04/29/13 Council (Scheduled) 05/08/13

11. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO HEALTHY LIFESTYLES AND A CLEAN ENVIRONMENT; DIRECTING STAFF TO DESIGN A BUS PASS REBATE PROGRAM FOR RESIDENTS OF SANTA FE WHO ACQUIRE, BY PURCHASE OR TRADE FOR VOLUNTEER TIME, A BICYCLE AND/OR BICYCLE EQUIPMENT FROM A LOCALLY-OWNED RETAILED OR A LOCAL NON-PROFIT ORGANIZATION; AND DIRECTING TRANSIT STAFF TO LOCATE A FUNDING MECHANISM FOR SUCH PROGRAM (COUNCILOR DOMINGUEZ) (JON BULTHUIS)

Committee Review:

Transit Advisory Board (Postponed)	03/26/13
Bicycle and Trails Advisory Committee (Approved)	04/17/13
Transit Advisory Board (Approved)	04/23/13
Finance Committee (Scheduled)	05/20/13
Council (Scheduled)	05/29/13

12. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO NEWSPAPER BOXES; DIRECTING STAFF TO EXPLORE THE OPTIONS FOR ENHANCING THE CITY'S CURRENT ORDINANCE FOR THE PURPOSE OF ESTABLISHING GUIDELINES REGARDING THE PLACEMENT OF NEWSPAPER BOXES AND MAINTENANCE REQUIREMENTS FOR NEWSPAPER BOXES (COUNCILORS CALVERT AND WURZBURGER) (MATTHEW O'REILLY)

Committee Review:

Finance Committee (Scheduled)	05/20/13
Council (Scheduled)	05/29/13

13. REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING CERTAIN LEASES BETWEEN THE CITY OF SANTA FE AND THE SANTA FE CIVIC HOUSING AUTHORITY FOR THE LEASE OF CERTAIN REAL PROPERTY TO BE USED FOR PUBLIC HOUSING FAMILY UNITS LOCATED AT 1222-1265 CERRO GORDO ROAD, 1227-1265 GALLEGOS LANE, 1237-1246 SENDA DEL VALLE, 1209-1219 SENDA LANE, 911 A-F AGUA FRIA STREETS, 1752-1788 HOPEWELL STREET AND 1750-1765 MANN STREET; AND PUBLIC HOUSING SENIOR UNITS LOCATED AT 664-670 ALTA VISTA STREET AND 1510-1520 LUISA STREET (COUNCILOR WURZBURGER) (ALEXANDRA LADD)

Committee Review:

Finance Committee (Approved)	04/29/13
Council (Request to publish)	05/08/13
Council (Public hearing)	06/12/13

- 14. MATTERS FROM STAFF (5 MINUTES)
- 15. MATTERS FROM THE COMMITTEE (5 MINUTES)
- 16. MATTERS FROM THE CHAIR (5 MINUTES)
- 17. NEXT MEETING: TUESDAY, MAY 28, 2013
- 18. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date

SUMMARY INDEX FOR PUBLIC WORKS/CIP & LAND USE COMMITTEE

May 6, 2013

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2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1-2
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes April 22, 2013	Approved as presented	2
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MINUTES OF THE

CITY OF SANTA FÉ

PUBLIC WORKS/CIP & LAND USE COMMITTEE

MONDAY, MAY 6, 2013

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Rebecca Wurzburger at approximately 4:45 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fé, New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Rebecca Wurzburger, Chair Councilor Christopher Calvert Councilor Peter Ives Councilor Christopher Rivera Councilor Ronald S. Trujillo

MEMBERS ABSENT:

STAFF PRESENT:

Isaac Pino, Public Works Director Bobbi Mossman, Public Works Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Calvert moved to approve the agenda as presented. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Mr. Pino said on #9 there was a mistake at the bottom of the first page where the numbers were reversed. He distributed a memo that made the correction [attached as Exhibit A]. It had been to Finance.

On item 11 he noted the caption on the agenda was incorrect but in the packet it was correct and should be considered by the Committee.

Ms. Amer advised the Committee to pull item 11 in order to approve the amendment.

Councilor Ives asked if what was published was close enough to consider it.

Ms. Amer read both. The original said "relating to healthy life styles and clean environment to design bus pass program for Santa Fé residents who purchase bicycles or bicycle equipment from a local retailer or nonprofit organization.

Chair Wurzburger said the amended caption added "or trades time."

Ms. Amer said it also deletes "purchase bicycle or equipment from local retailer." If the Committee pulls it off she offered to discuss reasons for the change. Then as amended it could go forward.

Councilor Ives said based on his understanding of the language in the notice the purchase would logically include the possibility of trade for services which was really what it talked about so it was the nature of the purchase rather than a quid pro quo connoted by "purchase."

Ms. Amer agreed and the biggest change was deletion of that part.

Councilor Trujillo requested removing item 10 for discussion.

Councilor Rivera requested removing items 7 and 9 for discussion.

Councilor Calvert requested removing item 11 for discussion.

Councilor Calvert moved to approve the consent agenda as amended. Councilor lves seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM APRIL 22, 2013 PUBLIC WORKS COMMITTEE MEETING

Councilor Calvert moved to approve the minutes of April 22, 2013 as presented. Councilor lves seconded the motion and it passed by unanimous voice vote.

CONSENT AGENDA

6. SANTA FÉ AIRPORT

 REQUEST FOR APPROVAL OF CHANGE ORDER NO. 2 WITH VIS-COM INC. FOR RUNWAY 10-28 MIRL IN THE AMOUNT OF \$2,724.17 (FRANCEY JESSON)

Committee Review:

Finance Committee (Scheduled)

05/20/13

Council (Scheduled)

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05/20/13

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Committee Review:

Finance Committee (Approved)

04/29/13

Council (Request to publish)

05/08/13

Council (Public hearing)

06/12/13

CONSENT ITEMS PULLED FOR DISCUSSION

7. CIP PROJECT #665 - SANTA FÉ TRAILS BUS SHELTERS

 REQUEST FOR APPROVAL OF AMENDMENT NO. 4 TO THE PROFESSIONAL SERVICES AGREEMENT WITH AUTOTROPH INC. IN THE AMOUNT OF \$14,414.25 (MARY MACDONALD)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

05/20/13

05/29/13

Councilor Rivera understood Council allowed the City Manager to approve items below \$50,000 in cost. But he wondered if a series of things, in cumulative, going over \$50,000 needed to come to the Committee or not.

Ms. Macdonald explained the policy was if it fell under whichever was lesser of \$50,000 or 10% increase. Here it was greater than 10% so it needed to go back to Council again.

Councilor Rivera asked if the accumulated amount was calculated just for the current year of multiple years.

Ms. Macdonald said it could be over multiple fiscal years. With this project, they needed to increase the new contract by greater than a 10% increase so they had to come back regardless.

Councilor Ives said what disturbed him was constantly getting amendments, some of which come to Council and others that do not. He felt they should incentivize to make those minimal.

Councilor Rivera moved to approve the request. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

- 9. CIP PROJECT #810A CERRILLOS ROAD RECONSTRUCTION IMPROVEMENTS PROJECT, PHASE IIC
 - REQUEST FOR APPROVAL OF AWARD OF RFP NO. '13/27/P AND THE PROFESSIONAL SERVICES AGREEMENT WITH PARSONS BRINKERHOFF, INC. IN THE AMOUNT OF \$480,824.17 (DESIRAE LUJÁN)

Committee Review:

Finance Committee (Scheduled)
Council (Scheduled)

05/20/13

05/29/13

Councilor Rivera asked if the budget of \$1 million was the balance from the grant received.

Ms. Luján explained it was for 3 years at \$1.5 million. If they don't request all of it, the balance would revert to the state. It was authorized for this coming fiscal year. The term was to 2017 so that's when they needed to spend it.

Councilor Rivera moved to approve the request. Councilor Calvert seconded the motion and it passed by unanimous voice vote.

- 10. CIP PROJECT NO. 844C CITY OF SANTA FÉ SAFE ROUTES TO SCHOOL PROJECT
 - REQUEST FOR APPROVAL OF A COOPERATIVE PROJECT AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION FOR APPROPRIATIONS IN THE AMOUNT OF \$500,000
 - REQUEST FOR APPROVAL OF BUDGET INCREASE GRANT FUND
 - REQUEST FOR APPROVAL OF A RESOLUTION SUPPORTING THE CITY OF SANTA FÉ
 SAFE ROUTES TO SCHOOL PROJECT FUNDED THROUGH A COOPERATIVE PROJECT
 AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION
 (COUNCILORS DIMAS, RIVERA, CALVERT, BUSHEE, DOMINGUEZ AND WURZBURGER)
 (LEANN VALDEZ)

Committee Review:

Finance Committee (Approved) 04/29/13

Council (Scheduled) 05/08/13

Councilor Trujillo announced that he did not work for this section of NMDOT and had no conflict of interest.

Councilor Trujillo move for approval of the budget amount. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

Councilor Trujillo moved for the approval of the project. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

11. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO HEALTHY LIFESTYLES AND A CLEAN ENVIRONMENT; DIRECTING STAFF TO DESIGN A BUS PASS REBATE PROGRAM FOR RESIDENTS OF SANTA FÉ WHO ACQUIRE, BY PURCHASE OR TRADE FOR VOLUNTEER TIME, A BICYCLE AND/OR BICYCLE EQUIPMENT FROM A LOCALLY-OWNED RETAILED OR A LOCAL NON-PROFIT ORGANIZATION; AND DIRECTING TRANSIT STAFF TO LOCATE A FUNDING MECHANISM FOR SUCH PROGRAM (COUNCILOR DOMINGUEZ) (JON BULTHUIS)

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Transit Advisory Board (Postponed)	03/26/13
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Finance Committee (Scheduled)	05/20/13
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Council (Scheduled) 05/29/13

Councilor Calvert pointed out on the new amended version of the resolution on page 2, line 10, in the

whereas statement it said it will support local businesses. He was not sure that should be in there.

Ms. Amer agreed they should strike "local."

Councilor Calvert noted on line 17, it defined participating bicycle vendor as for profit or nonprofit. He thought they had discussed that selling of bicycle parts was part of their primary business.

Ms. Amer agreed but the problem was defining "primarily" and whether they wanted to get down to that minutia. REI sells bicycles but bicycles might not be their primary product.

Councilor Calvert suggested sporting goods as primary so a big box might sell bikes but not primarily sporting goods.

Ms. Amer agreed that could be added in.

Councilor Calvert moved for approval of the resolution with those two amendments and the new title. Councilor Ives seconded the motion.

Councilor lves wasn't sure what was intended in the whereas statement on the second page of the resolution (g of packet) beginning at line 5.

Ms. Amer said the intent was to acquire a bicycle either by purchase or by volunteer services in exchange for the bicycle. If the paragraph didn't convey that, it could be changed.

Councilor Ives asked if it was volunteer service to the vendor.

Ms. Amer thought so.

Councilor Calvert said it would be at the discretion of the participating vendor. What is most intended is the Chain Breaker Collective. They repair bicycles and people put in sweat equity like Habitat for Humanity so they could get a bicycle, not just in general in a store.

Ms. Amer suggested if "volunteer" was what he was keying in on, they could substitute the word, "barter." That was what was going on.

Councilor Calvert said it should be worded to make it discretionary by the vendor. It was fine if they didn't want to allow sweat equity. But to the extent a vendor did allow it, that would qualify.

Councilor Trujillo asked if people could go purchase their bicycle from Target or Walmart or if it had to be at a locally owned business.

Ms. Amer said limiting it to vendors that were primarily selling sports equipment would exclude Walmart or Target but include REI.

Councilor Trujillo thought that was a problem because many people couldn't afford REI but could afford

Walmart. He wanted everyone to be able to afford a bike.

Ms. Amer said it could be purchased from Walmart or Target as written but not as amended by Councilor Calvert.

Councilor Calvert understood. Councilor Calvert withdrew "primarily sporting goods" from his amendment.

Chair Wurzburger said giving away a bicycle by a local business does not help our economy. She asked how this would tie into the local economy. We don't care how you get the bike but you get a free pass to ride the bus. She didn't see the link with local economy.

Councilor Trujillo said the person has to ride a bike to get the bus pass.

Councilor Calvert said the purpose was to get people who lived a mile from the bus stop to cover that first mile with a bike. If they didn't have the bike they wouldn't use the bus for free.

Chair Wurzburger asked why not just say anyone with a bike could ride the bus free.

Councilor Trujillo thought Chair Wurzburger's statement made more sense. She didn't think they needed transit staff to locate a funding mechanism.

Councilor Rivera asked what the definition of bike equipment was and why that was in the language.

Chair Wurzburger asked why the City had to monitor how they bought it.

Councilor Rivera asked if he had the right of a free bus pass if he bought a bike tube.

Ms. Amer said if they bought \$50 of bike equipment, they should have \$50 of bus passes.

Councilor Trujillo didn't think that was fair.

Councilor Trujillo moved a substitute motion to refer it back to Councilor Bushee and Councilor Dominguez to rewrite the resolution to clarify it. Councilor Ives seconded the motion.

Councilor lves said it would be helpful to deal with anti-donation issues if it was to be equal to the value of the purchase. That should be looked at more. It might make more sense to have an RFP to purchase 500 bikes and offer them with a bus pass to those who could qualify for a bus pass.

Chair Wurzburger agreed and there was a model since the City gives free passes for high school students under 18.

Ms. Amer said they attempted to take care of anti-donation by saying the value could not exceed the value of the bike.

Councilor Ives said he would agree if the services were to the city instead of a private party.

The motion passed by unanimous voice vote.

14. MATTERS FROM STAFF

Mr. Pino announced the Committee's trip to Wastewater on Thursday at 4:00 p.m.

Councilor Ives apologized that he would be out of town.

15. MATTERS FROM THE COMMITTEE

Councilor Trujillo asked Mr. Pino about the status of the scoreboard for Fort Marcy.

Mr. Pino said it was ordered and should be in any time now.

Councilor Trujillo said the first home game was scheduled for May 16.

Councilor Trujillo said on Candelario Street there were sections of sidewalk that were messed up and home owners were responsible for fixing that. He asked if a staff member could assess the problems and send a notice to the homeowner. Mr. Pino agreed.

Councilor Calvert asked if the cameras for the Dale Ball Trails would include one at Upper Canyon Road and Cerro Gordo at Canyon Road.

Mr. Pino agreed that was one of the first ones mentioned.

Chair Wurzburger mentioned that both Dale Ball and Atalaya had complaints.

Councilor Calvert wanted to make sure that location would get a camera. There were break-ins also

Councilor lves knew lots of work was done for the site tours and the Committee talked about a matrix of a 5-10 year maintenance plan that sort of dropped off with discussion on the \$2 million for various priorities. He would like to keep that moving.

Councilor Rivera asked again for an update on the Airport medians.

Mr. Pino said they just got the bids in for the medians and were identifying more funding for it. It will probably start in about 6 weeks.

Chair Wurzburger asked for a resolution to direct staff on how to do watering and suggested concerns about watering medians. She would like to sit down with staff to structure such a resolution.

16. MATTERS FROM THE CHAIR

Chair Wurzburger asked that at the next meeting the Committee have a complete list of sites left to visit.

Mr. Pino said Wastewater was the last one.

Chair Wurzburger hoped that at the May 28th meeting they could visit the entire spread sheet and have discussion on how to do GO bond auctions for those sites.

Councilor lves remembered there were about 60 facilities identified and he was not sure their list included all of those. In terms of allocating city dollars, he would like to see the Committee broaden that core of city facilities and work in parks and other open spaces to get a total picture and prioritize those dollars.

Councilor Trujillo noticed the City was replacing trees at Grant Park and asked if they could replace the tree that was taken out by a car a few months ago in the median at Richards and Siringo.

Chair Wurzburger was concerned about synchronizing the signal lights on Cerrillos Road. Perhaps the Committee could talk about that and discuss it.

Approved by:

Rebecca Wurzburger, Chair

17. NEXT MEETING - May 28, 2013

18. ADJOURNMENT

The meeting was adjourned at 5:36 p.m.

Submitted by:

Cari Boaz, Stenographer

Sten 9

Cityof Santa Fe, New Mexico

Mey 6, 2013

DATE: April 18, 2013

TO: Finance Committee

VIA: Marcos Tapia, Finance Department Director

Isaac J. Pine, P.E., Public Works Department Director

Eric Martinez, P.E., Roadway & Trails Engineering Division Director

Engineering Division Director

FROM: Desirae Lujan, Engineer Associate

ITEM AND ISSUE:

CIP NO. 810A – CERRILLOS ROAD RECONSTRUCTION IMPROVEMENTS PROJECT, PHASE IIC (RFP NO. '13/27/P): RECOMMENDATION OF AWARD AND APPROVAL OF THE PROFESSIONAL SERVICES AGREEMENT WITH PARSONS BRINCKERHOFF, INC. IN THE AMOUNT OF \$480,824.17 INCLUSIVE OF NMGRT.

BACKGROUND & SUMMARY:

On March 13, 2013 the City Council approved a Cooperative Project Agreement with the New Mexico Department of Transportation (NMDOT) in the amount of \$11,000,000 to fund design and construction of the Cerrillos Road Reconstruction Project, Phase IIC, from Camino Carlos Rey to St. Michael's Drive. This funding is comprised of federal and state funds, requires no city match and is programmed in three federal fiscal years, FY 2013 thru 2015. Initial FY 2013 funds are programmed for environmental clearances, public involvement & engineering design. The remaining FY 2014 and 2015 funds are programmed for project construction which is scheduled for early 2015 based on the terms of the agreement.

As a result of the aforementioned funding, a Request for Proposals (RFP No. '13/27/P) was advertised on March 6, 2013 requesting professional services to complete design of the referenced project. Local Preference provisions were not utilized since federal funding regulations prohibit their use. In response to the RFP, four proposals were received and evaluated according to the attached evaluation criteria. A list of all proponents and results of the evaluation are summarized as follows:

Proponents	Total Score
Parsons Brinckerhoff, Inc.	4489
Wilson & Company, Inc.	4345
AIO, LLC	3822.5
Santa Fe Engineering, Inc.	3622.5

Am 13

ACTION SHEET PUBLIC WORKS/CIP & LAND USE COMMITTEE MEETING OF 05/06/13 ITEM FROM FINANCE COMMITTEE MEETING OF 04/29/13

ISSUE:

20. Request for Approval of an Ordinance Approving Certain Leases Between the City of Santa Fe and the Santa Fe Civic Housing Authority for the Lease of Certain Real Property to be used for Public Housing Family Units Located at 1222-1265 Cerro Gordo Road, 1227-1265 Gallegos Lane, 1237-1246 Senda Del Valle, 1209-1219 Senda Lane, 911 A-F Agua Fria Street, 1752-1788 Hopewell Street and 1750-1765 Mann Street; and Public Housing Senior Units Located at 664-670 Alta Vista Street and 1510-1520 Luisa Street. (Councilor Wurzburger) (Alexandra Ladd)

Committee Review:

Public Works (scheduled) 05/06/13
City Council (request to publish) (scheduled) 05/08/13
City Council (public hearing) (scheduled) 06/12/13

Fiscal Impact - Yes

FINANCE COMMITTEE ACTION: Approved as Discussion Item

SPECIAL CONDITIONS OR AMENDMENTS

Approved with amendments.

STAFF FOLLOW-UP:

VOTE	FOR	AGAINST	ABSTAIN
COUNCILOR BUSHEE	X		
COUNCILOR CALVERT	Х		
COUNCILOR DIMAS	Х		
COUNCILOR IVES	Х		
CHAIRPERSON DOMINGUEZ			

FCIssue 3/19/12