



Agenda

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**SPECIAL FINANCE COMMITTEE MEETING
FY 2013/2014 OPERATING BUDGET REVIEW
CITY COUNCIL CHAMBERS
APRIL 22, 2013 – 9:00 AM – 4:30 PM**

ALL MEMBERS OF THE GOVERNING BODY ARE INVITED TO ATTEND THIS MEETING

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. QUESTIONS AND CLARIFICATION
5. INTRODUCTION AND OVERVIEW OF FISCAL YEAR 2013/2014 OPERATING BUDGET REVIEW:

A. General Discussion – Revenues & Expenditures:

- | | |
|-------------------------|---------------------|
| 9:30 a.m. to 11:30 a.m. | 1) General Fund |
| | 2) CIP GRT Fund |
| | 3) Health Insurance |
| | 4) PERA |
| | 5) Annexation |
| | 6) Hold Harmless |

B. Department Reviews and Request for Approval:

- | | |
|--------------------------|--------------------|
| 11:30 a.m. to 12:00 p.m. | Finance |
| 12:00 p.m. to 1:00 p.m. | Lunch Break |
| 1:00 p.m. to 2:00 p.m. | Community Services |
| 2:00 p.m. to 3:00 p.m. | Police |
| 3:00 p.m. to 4:00 p.m. | Fire |

6. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY INDEX FOR
SANTA FÉ CITY FINANCE COMMITTEE**
April 22, 2013
Morning Session 9:00 a.m. to 12:00 p.m.

ITEM	ACTION	PAGE
1. CALL TO ORDER	Convened at 9:00 a.m.	1
2. ROLL CALL	Quorum Present	1
3. APPROVAL OF AGENDA	Approved as amended	1-2
4. QUESTIONS AND CLARIFICATIONS	None	2
5. OVERVIEW - 2013-2014 OPERATING BUDGET	Presentation	2-4
A. Revenues & Expenditures		
1) General Fund	Discussion	4-7
2) CIP GRT Fund	Discussion	7
3) Health Insurance	Discussion	7-8
4) PERA	Discussion	7-8
5) Annexation	Discussion	8-9
6) Hold Harmless	Discussed in the afternoon	
B. Department Reviews		
1) Finance		
2) Community Services		
3) Police		
4) Fire		
6. ADJOURN		

MINUTES OF THE
CITY OF SANTA FÉ
SPECIAL FINANCE COMMITTEE MEETING

MONDAY, APRIL 22, 2013

Morning Session 9:00 a.m. to 12:00 p.m.

1. CALL TO ORDER

A special meeting of the City of Santa Fé Finance Committee was called to order by Councilor Carmichael Dominguez Chair on April 22, 2013 at approximately 9:00 a.m. in the City Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fé New Mexico.

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBERS PRESENT:

Councilor Carmichael Dominguez, Chair
Councilor Patti J. Bushee, Vice-Chair
Councilor Bill Dimas
Councilor Peter N. Ives

MEMBERS ABSENT:

Councilor Christopher Calvert [excused]

OTHER COUNCIL MEMBERS PRESENT:

Councilor Christopher Rivera
Councilor Rebecca Wurzbarger [later]

STAFF PRESENT:

Mr. Marcos Tapia, Finance Director
Ms. Teresita Garcia, Finance Department Staff
Ms. Yolanda Green, Finance Department Staff

NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Finance Department.

3. APPROVAL OF AGENDA

Councilor Dimas moved to approve the agenda as presented. Councilor Bushee seconded the motion and it passed by unanimous voice vote.

4. QUESTIONS AND CLARIFICATION

Chair Dominguez clarified this was to get questions on the overall process answered or other resources they might need.

There were no questions and no need for further clarification.

5. INTRODUCTION AND OVERVIEW OF FISCAL YEAR 2013/2014 OPERATING BUDGET REVIEW

A. General Discussion – Revenues & Expenditures

Mr. Romero explained the three books that were distributed to all the Finance Committee members for use in the budgeting process. The orange book gave the budget sorted by department; the green book gave the budget sorted by fund. The third book had tabs that corresponded to the process to be used. He also handed out last year's GAP sheet that was approved by Council and the CIP allocations from last year.

He said in the book, he submitted a balanced budget in all funds including the General Fund and the CIP-GRT Fund. It maintained current levels of service without any tax increases; it avoided layoffs or furloughs without loss of any health benefits for existing employees. It also covered the cost increases in PERA. Last year he worked with the Benefits Committee and Council to propose that the Council, for the next five years could put about \$1.2 million into health insurance and for employees about an extra \$400,000. It also included new expenses for water because of the water rates and additional parks and medians. Water costs have gone up and electricity rates had gone up with PNM.

Councilor Bushee asked if there were any cuts to any services. Her concerns centered on recreation and hoped there was no diminishing or shut downs in the proposal.

Mr. Romero said there were no cuts to any services. The only difference was that they would be able to serve the same number of kids but at one less site. They would not have to shut down any pools except outdoor pools at the end of the summer season.

Councilor Bushee asked if there were any increases to fees.

Mr. Romero said there was a small increase on youth fees that was marginal and it could be pulled out if necessary. Everything was flat.

Chair Dominguez asked what site was being cut.

Mr. Romero said it was not a specific site.

Councilor Wurzbarger arrived at this time.

Mr. Romero said CVB expenses continued to exceed Lodgers' Tax revenue. That revenue was expected to increase in the coming year. It was about \$7.3 million now and projected to be about \$8 million in the coming year. At this point there were sufficient balances to cover that deficit. He would be watching it closely in the future. All other funds were stable with revenues meeting or exceeding expenses into the future.

The Gap they had to fix was about \$6.3 million in the current year. The reason the City had the gap was at the beginning of last year they used \$2 million of water funds as a loan to balance the budget. Those were not sustainable. In last year's GAP sheet they projected an increase in GRT for 2012 that would be applied to the General Fund in the amount of \$3,300,000. But the GAP also indicated an increase in expenses of \$3 million. So with the increased revenue and giving raises and adjusting for insurance; by adding fire, police and streets personnel the actual result was a \$500,000 decrease in revenue in FY 11-12. And with higher water costs and electricity costs and the expenses to PERA, it turned into a \$6.3 million gap. On tab 4, ii showed in the first column that \$1.225 million was returned to the City from the State. In 2010 the City earned \$38 million. It showed the portion that would go to the General Fund.

Chair Dominguez noted on Mr. Romero's memo on page two there were bullets in a list and he asked where the amount for each of those bullets could be found.

Mr. Romero said they were all in the books in the text. He added that in March he had been presented with a \$7.4 million gap but he noticed they forgot to put in some revenues. But in the end, the GRT revenue was overestimated at \$3.8 million. That included the Hold Harmless provision. It was \$2 million for the Water Fund loan. The PERA increase was 1% on \$14-15 million so it was about \$100,000 to the General Fund. Health Insurance costs were about \$500,000 to the General Fund and the Water costs were about \$500,000.

Councilor Rivera recalled at the end of the last fiscal year, the Council was told they were about 4% ahead in GRT and asked if that was correct.

Mr. Romero referred the Committee to Tab 3 where it showed a total of 4%. However, that number was a total of all the funds added together. That meant without counting those two funds which they received less money, the rest of the funds grew more than 4%. Those two funds decreased because of the Hold Harmless provision.

Councilor Rivera asked when Hold Harmless would actually take effect.

Mr. Romero said the legislature in the year before started charging an administration fee and that meant instead of going up 4%, the State took that from the City on the Hold Harmless exemption for food. In spite of that, the rest increased proportionately. The amount that was lost was about \$1 million. That was shown on Tab 4.

Councilor Bushee asked if he was saying the 4% estimated growth was off by that amount because of Hold Harmless, even though the City knew about it beforehand.

Mr. Romero said those were the numbers given to him by the Finance Director. The other mistake he made was on page two of Tab 4 which showed that the Finance Director based the calculations on the entire revenue rather than just the revenue that was going into the General Fund.

Councilor Bushee wanted to be sure that the Hold Harmless was included in the proposed budget.

Mr. Romero said it was accounted for now by having the budget flat all across. That was shown in the green book. He expected to get the same revenue this year as last year.

Councilor Bushee asked to have the specific projections around the Hold Harmless provision going forward for a decade.

Mr. Romero said he didn't have it with him but could present that.

1. General Fund

Mr. Romero pointed out that the General Fund got revenue from 99 different places. That was shown in the green book. And then it went out to 115 different places. In order to balance the budget he recommended not filling many positions. Some people would need to be transferred from a position the City could live without to a position where there was a vacancy in the same classification.

Chair Dominguez asked what the total vacancy savings was and whether he had what it was to date and projected.

Mr. Romero - said the personnel budget in the General Fund was about \$57 million. He then budgeted 2% less. Then he looked at what was spent to date and found it was \$1.9 million to the good right now for this year. If it continued the same way, it would be a savings of \$2.3 million by the end of the fiscal year. But police and fire vacancies were being filled now and if all the vacancies were filled right away, the City would only have \$1.9 million saved at the end of the year.

Chair Dominguez asked if Mr. Romero could provide a list of the positions that would not be funded, a list of those who could be transferred, etc.

Mr. Romero said they were listed on the next few pages. The first list was of those vacant now that would not be funded. He said he could break it out and bring it to the Committee.

Chair Dominguez asked him to break it out by division. Mr. Romero agreed to do that.

Councilor Bushee asked if those that would be abandoned were not needed.

Mr. Romero believed that deleting or transferring those positions would not result in loss of service but

would be more efficient. He had worked hard with every department and division director and believed that could continue to provide the same services with these changes.

Councilor Bushee said she just wanted to make sure they were not deleting an essential position like the Director of the program against violence to women and children.

Mr. Romero explained that Carol resigned and the city got a grant that gave her three people. It was impossible for her to do the work by herself so the position was recommended to be eliminated.

Councilor Bushee said that would mean no program would be there. Mr. Romero agreed. The grant went away and it was very difficult for her to be effective when she had to work it alone.

Chair Dominguez said as policy makers, the Council needed to make sure these decisions would not impact what the Council believed were the priorities of the community. This list didn't tell him that.

Mr. Romero referred Chair Dominguez to Tab 14 in the blue book. Every single one of the position numbers there were shown in the org charts so they could discuss them at that time.

Chair Dominguez asked how long it would take Mr. Romero to quantify all of them.

Mr. Romero suggested maybe after lunch he could help someone get started on it and have them perhaps at the beginning of Tuesday's meeting.

Councilor Bushee pointed out that he was emphasizing that no services would be cut yet this called for a librarian position not to be funded. That was the kind of thing for which she wanted a level of detail so she could be assured that the City could maintain that level of service.

Mr. Romero agreed. He would start with Police and Fire and every department would be speaking with the Committee about the detail.

Councilor Bushee didn't realize the City even had probation officers.

Mr. Romero said they were funded through the domestic violence grant that was now over. They had been gone for several months. Although their title was probation officer, they were working with Carol on the domestic violence prevention.

Councilor Bushee said she was just concerned about not knowing.

Mr. Romero pointed out that in looking at classified part time employees, many of them were life guards or library techs. They made about \$12 per hour and only worked about 20 hours per week so they probably would make about \$12,000 each year. But the benefits provided cost the City from \$7,000 to \$14,000 per year each. PERA could add another \$5,000 per year. He had worked closely with AFSCME on this issue.

Councilor Bushee understood and said she just wanted to know the policy implications.

Mr. Romero said he had worked closely with all department directors and they could speak for themselves. He had done his best to figure out the best way to fill the \$6.3 million gap.

Councilor Wurzbarger thought it would be instructive to focus the discussion on the department heads first

Chair Dominguez said they would get to the detail in discussion with each department.

Mr. Romero pointed to the first four bullets under General Fund: reducing and transferring to reduce benefit costs. The Committee would see, going through each department in the book, what his recommendation was to cut, line by line.

Chair Dominguez asked if he had a summary of it. He agreed with Councilor Wurzbarger's comment earlier that in order for departments to generate revenue, the City had to provide them with the resources they needed.

Mr. Romero said he could provide a summary of any business unit or any line item the Committee wanted.

Chair Dominguez asked him to provide a summary in whatever detail he wanted on the reduced spending.

Mr. Romero explained that he asked department directors to prepare a flat budget. Then he compared the proposed budget with budgets and actuals from recent years. That was especially true for General Fund and CIP-GRT Fund.

Councilor Wurzbarger thought it would be useful for her to get a historical perspective. The City has had a flat budget now for several years and went through the same process but the public perception is that the City is fat and still has way too many people. She would like, as a context, to see how the gross number of employees has changed over time. That context would also help Council evaluate how continued elimination of positions would not have some effect on services. Council had to rely on the directors to help figure that out.

Mr. Romero said they were looking at the rec centers, with the support of AFSCME, and eliminating a custodian at Ft. Marcy and one at Salvador Perez because the union agreed that other employees could accomplish custodial duties. The reductions mostly affected AFSCME. There were very few reductions in Police or Fire, Streets or Parks. Last year positions were added to those departments.

Councilor Wurzbarger still wanted to see the overview.

Mr. Romero said he restructured the way they paid the health care budget. This year, they were tracking for the City's portion to pay about \$12 million. But the budget showed about \$17 million because when a position was vacated, the City didn't put anything into the fund. But this year they would follow the budget and thereby reduce the health care budget regardless of whether a position was vacant or not. They were also adding an additional \$1.2 million to keep the health care fund sustainable. He wasn't sure of the

exact number but would provide it later.

Then he reduced the overtime needs and standby time needs in some areas. There were also some revenues he felt would go up this year. Land Use Permit Fees were all up and projected to earn \$1.4 million. Already this year, they had earned about \$1.5 million and he projected \$2.1 million by year end. He looked at each of the 99 different revenues very closely to make sure they would be sustainable.

2. CIP GRT Fund

Mr. Romero compared Santa Fé facilities with other communities of nearly the same size. (Shown in Tab 3).

Councilor Bushee wanted to know where the City generated taxes to the General Fund.

Mr. Romero said he compared top management salaries with Las Cruces and Rio Rancho. Some of them in Santa Fé were lower than those cities.

Mr. Romero said under Bonds the original principal was shown and the outstanding debt was \$12.4 million.

3. Health Insurance

Mr. Romero said the information was shown in the box. The City put in \$1 million last year and \$1.2 million this year along with employee contributions. The next page showed the balances. It was still tracking okay.

But to cover expenses every year the City would have to double that contribution on the City side and employee would have to be a million dollars.

4. PERA

They also went to a life insurance plan at no cost to the City or employee. It would be all voluntary.

Councilor Bushee asked about how it was "guaranteed" and Mr. Romero said it was in a trust and based on mortality rates. He said he didn't want to spend a lot of staff time on this.

Councilor Bushee was interested in more detail on it. She didn't believe they would get something for nothing.

Chair Dominguez asked if none of this was in the projected budget.

Mr. Romero agreed. He explained that a representative of the Tri Plan came and offered it to the City.

The concern of the benefits committee was that this was too good to be true.

Councilor Wurzbarger suggested the company could provide information for the Finance Committee but she was not interested at this point.

She asked about the Sequestration impacts.

Mr. Romero went through the losses each department could experience - Fire, Police, Arts Commission and Airport. He thought most of the impact would be through LANL.

Chair Dominguez asked about the airport tower.

Mr. Romero said the cost of operating the airport tower was not in the budget.

Contracts were listed next and then the org charts.

5. Annexation

Mr. Romero said annexation was totally different and not affected by the existing budget. There would be major expenses for fire and police in phase 1. He explained that the green in the chart meant it was not funded this year; yellow was vacant; red was not funded in previous years.

He said the City could increase GRT and could generate as much as \$3.5 million.

Councilor Bushee asked how Santa Fé GRT rates compared with other cities.

Mr. Romero said that was shown under tab 6.

Councilor Bushee noted that Santa Fé had the highest GRT in the state.

Mr. Romero said that Santa Fé also had the lowest property tax rate. Albuquerque's property tax was three times what Santa Fé's was.

Chair Dominguez saw that the state charged an administration fee.

Mr. Romero agreed.

Chair Dominguez asked if Mr. Romero would give the Finance Committee a projection on Hold Harmless.

Mr. Romero said it would be about \$600,000 for the first few years. They would impose that tax in 2015 and in that first year would have about \$2.8 million.

Councilor Bushee asked if that would go to the voters.

Mr. Romero said it would not. It was by ordinance.

Councilor Bushee thought the fees for Hold Harmless were higher now.

Mr. Romero said he would need to figure that out and he couldn't answer that now.

Councilor Bushee said that made a difference to her.

Mr. Romero pointed out that while everything else was going up, this was going down. They enacted it one-time administratively. He agreed to put something together to show how it affected the City.

Mr. Romero said the annexation costs were extra costs. With it the City would earn \$1.7 million which he believed would cover costs until they had to do something more with the Fire Department. The agreement talked about how the City and County would work together. The only thing the City couldn't cover was Fire.

Chair Dominguez said, looking into the future, he was not sure about how to cover those costs.

Councilor Bushee understood it didn't impact this year but it was important to put in the big numbers.

Councilor Ives asked if he anticipated significant expenses. He said it was better to account for those in some way.

Mr. Romero said by these areas coming into the city they could cover everything but fire and had five years to figure that out.

Councilor Bushee said the Council needed to know about any changes to org charts.

Mr. Romero said staff did it quickly over the weekend so probably he could refine it. The only changes was Risk to Finance.

Councilor Bushee asked about Parks and Rec Departments.

Mr. Romero said he was just trying to balance the budget.

Councilor Bushee thought they should have a discussion on it.

Chair Dominguez noted it was close to noon and they would recess until 1:00.

SUMMARY OF ACTION
SPECIAL FINANCE COMMITTEE MEETING
FY 2013/2014 OPERATING BUDGET REVIEW
Monday, April 22, 2013
Afternoon Session 1:30 p.m. to 3:35 p.m.

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
<u>DEPARTMENT REVIEWS AND REQUEST FOR APPROVAL</u>		
FINANCE	Information/discussion	2-5
COMMUNITY SERVICES	Information/discussion	5-11
POLICE	Information/discussion	11-21
FIRE	Information/discussion	21-25
WRAP-UP		25
ADJOURN		25

**MINUTES OF THE
CITY OF SANTA FE
FINANCE COMMITTEE
Afternoon Session 1:30 p.m. to 3:35 p.m.
Monday, April 22, 2013**

1. CALL TO ORDER

A Special Meeting of the City of Santa Fe Finance Committee, FY 2013/2014 Operating Budget Review, was reconvened by Chair Carmichael A. Dominguez, at approximately 1:30 p.m., on Monday, April 22, 2013, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Carmichael A. Dominguez, Chair
Councilor Patti J. Bushee
Councilor Bill Dimas
Councilor Peter N. Ives

MEMBERS EXCUSED:

Councilor Christopher Calvert

OTHER GOVERNING BODY MEMBERS ATTENDING:

Mayor David Coss
Councilor Rebecca Wurzbarger

OTHERS ATTENDING:

Robert Romero, City Manager
Marcos A. Tapia, Director, Finance Department
Yolanda Green, Finance Division
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.

Afternoon Session 1:00 p.m. to 3:35 p.m.

5. INTRODUCTION AND OVERVIEW OF FISCAL YEAR 2013/2014 OPERATING BUDGET REVIEW:

A copy of *City of Santa Fe Fiscal Year 2013/2014 Budget Information*, is incorporated herewith to these minutes by reference as Exhibit "1." Copies are on file in, and may be obtained from, the Finance Department.

A copy of *City of Santa Fe City Manager's Recommended Budget FY2013/2014 by Department*, is incorporated herewith to these minutes by reference as Exhibit "2." Copies are on file in, and may be obtained from, the Finance Department.

A copy of *City of Santa Fe FY 2013/14 Budget Review by Fund*, is incorporated herewith to these minutes by reference as Exhibit "3." Copies are on file in, and may be obtained from, the Finance Department.

A copy of *GAP SHEET*, DATED May 22, 2012, is incorporated herewith these minutes as Exhibit "4."

B. DEPARTMENT REVIEWS AND REQUEST FOR APPROVAL

1) FINANCE

Robert Romero noted the City Organizational Chart is in the blue book [Exhibit "1"] behind Tab 2, and on page 2 it indicates where the Department information is located. He reviewed the information behind Tab 14, page 9 for the Finance Department [Exhibit "1"] . Mr. Romero reviewed the positions and what is planned for those, noting the color coding. He spoke about an upgrade to the software which would cost about \$50,000, which would allow the generation of reports so the information doesn't have to be added by hand.

Mr. Romero noted the Finance Budget begins on page 31 of the orange book [Exhibit "2"]. Mr. Romero reviewed the Finance Budget figure.

The Committee asked questions and commented as follows:

- Chair Dominguez asked if the Data Base Specialist under Purchasing has been eliminated from the General Fund.

Mr. Romero said it is a vacant position, and this person is moving to a vacant position.

- Chair Dominguez asked the total savings.

Mr. Romero is working on it right now, and it will be sorted in the different ways requested this morning, noting Vicki Gage and Sandy are verifying it before he provides it to the Committee and he will have that list by tomorrow.

- Chair Dominguez asked, "Is the assumption then that the difference between what the department submitted and your recommendation, is going to be those positions that you're cutting."

Mr. Romero said it is a combination of positions and expenses. He provided an example from Exhibit "2," where the department wanted to purchase a tow truck to tow disabled City vehicles, and it turned out to be cheaper to go with the local towing companies.

- Chair Dominguez noted the Annual Leave, Personal day and such which are listed in the Finance Department budget.

Mr. Romero said this is another problem with the data system. He said they run it on a spreadsheet, and then they have to enter it. He said if someone takes a day off it is charged to annual leave even though it comes out of the same fund, it is recorded as annual leave. He said we don't know how that's going to play out, so you don't enter it like that for now, you just enter the salary portion, noting all of the others are listed below, beginning with FICA.

- Chair Dominguez said it won't impact the budget, it's just an accounting thing.

Mr. Romero said "It is. The costs are a little more, but overall, something else is covering it in the end."

- Chair Dominguez said then the bottom line in Finance is that there is a \$1 million difference between the Department base and your recommendation.

Mr. Romero said yes.

- Chair Dominguez said that is for both the General Fund and Enterprise Funds.

Mr. Romero noted there are "one numbers on the funds mostly." He said the ADA person is a "three number in the fund," for ADA compliance. That means that's the portion of CIP GRT that cut out of there. The total there is a million, but we can look at it fund by fund – the green book [Exhibit "3"]. He said it is difficult to do this by department, so perhaps we can look at each fund.

- Chair Dominguez said, "Just so I'm clear and for the Committee to understand, we're basically a little bit, about a \$100,000 increase in budget, that you're recommending between what was approved last year and what you're recommending this year. I'm just looking at the bottom line in Finance."

Mr. Romero said this correct. He said there was a lot of extra money in IT in the base that got cut out.

- Chair Dominguez said, "Although we have all these cuts in personnel and other things."

Mr. Romero said this year we adjusted Risk to move it more appropriately to where the risk is. He said last year we distributed costs among the departments, and this year we did the same thing with the risk portion so it is a part of everyone's budget, and you may see this in certain areas. However, over all, Risk came down in the General Fund this year. He said the Chair is correct, and the expenditures over last year's budget are about \$174,000. He said the ADA coordinator was moved here – it cut one area.

- Chair Dominguez asked if there is a particular Division that accounts for the majority of that.

Mr. Romero said it would mean looking at each line to break it out.

- Chair Dominguez said that isn't necessary. He said IT is definitely important, commenting that everyone is important. He said we will discuss this separately later.

Responding to the Chair, Mr. Romero said all CIP decreased because Water is paying for one position.

- Councilor Bushee said, "If you feel the need, through this process, to discuss the safeguards that we don't have in place. If you think there is a cost to that, you'll let us know."

Mr. Romero said he has learned a lot over the past month, and he has identified funding in this fiscal year, noting we are \$1.9 million to the good on personnel in the General Fund. He said at this point we are \$2 million "to the good" on expenses that we can control, things we don't have to buy. He said he is looking in the existing budget as to has contract money, and proposing to do two things soon. One, bring someone in on contract to look at IT to give us an assessment overall, and what we need to do. Secondly, enter into a contract for a person to fix the personnel budget, and "if it's not in next year's budget, I'm going to do it in this year's budget. I've identified some funding."

- Councilor Bushee said she was specifically referencing Finance, and if new protocols are going to be developed, so we don't run into what we did this time – do you expect any costs related to the need for additional contracts or personnel.

Mr. Romero said he doesn't know, and we can think about that. He said the people that have worked on this for two weeks, Marcos Tapia, Brian and himself, probably can come up with this, and afterward a small contract for somebody to review it.

- Councilor Bushee said, "If is the only time to discuss finance, I want to know if there is going to be a need for any additional contract funds and/or personnel to... nobody is always sure who is going to be in place in what position."

Mr. Romero said we will do that at the end – jot down things like that and see if we figure it out.

- Councilor Bushee said, “Okay. Just keep us apprized.”
- Chair Dominguez said some of that information in the back of the blue book in the contracts [Exhibit “1”. He said it looks like there is only one new item which is the E-1 System Upgrade Planning.
- Councilor Bushee said we’re not discussing IT at this time, and she was asking about finance, noting the Committee had request that some protocol be put in place so we’re not in the situation we’re in. She is only asking if he has additional costs or thoughts on what he needs to do, or thinks he may need to do for the system.
- Chair Dominguez said a follow-up question is if any of the positions being cut will be filled by a contractor, or if a contractor is already doing some of it.

Mr. Romero said one of the things he keeps hearing is that the City continues to bring in consultants to do the upgrades. He has challenged staff to bring in the consultant this year, but he wants to show how it will reduce costs next year. He doesn’t want to keep paying the consultants to do it, and wants to train City staff to do the upgrades in-house.

Mr. Romero noted changes were made to the budget through yesterday, and he will be asking Cal and Andy to be sure everything is totally accurate.

- Councilor Ives said he is going back and forth between the blue book [Exhibit “1”] and the orange book [Exhibit “2”] entries for finance, and how these are linked, if at all, referring as an example to page 37 [Exhibit “2”].
- Mr. Romero said the last thing they do it is to sort fund. He gave an example of how it is done using Project Development.

2) COMMUNITY SERVICES

A copy of *Youth Family Services Division Business Unit 21705*, is incorporated herewith to these minutes as Exhibit “5.”

Isaac Pino reviewed the information behind Tab 14, pages 8(a), (b) and (c) [Exhibit “1”]. Please see Exhibit “1” for specifics of this presentation.

The Committee asked questions and commented as follows:

- Councilor Bushee noted the rates were raised last year, and asked if there is sufficient staff/sites to accommodate all of the children.

Mr. Pino said it's true the rates were raised, but it wasn't an extraordinary increase. Mr. Pino noted the sites were cut from 7 to 6, commenting this is a matter of efficiencies, and he is confident they can serve all the children in the program at 6 sites. He noted the sites are located in the area of the City in which there are more school children

- Councilor Bushee said in the past people were camping out on registration day to get into the program.

Mr. Pino said the camping out used to happen, but camping out is no longer allowed. He said if people show up early, they want their kids in a particular site.

- Bushee said then we're not turning people away.

Mr. Pino said the most they've ever had on the waiting list is less than 5 at a time, but those are covered before the program begins through people who drop out.

Responding to Councilor Bushee, Mr. Pino said that Senior Planner is Richard DeMella and he is staying on staff as a planner.

Mr. Romero said this is an error, noting he saw it on the list as one of the funded positions, but it actually wasn't funded it was grant funded previously, so we "need to turn that one back to the light blue."

- Councilor Bushee asked why it falls under Community Services.

Mr. Pino said it is because he does the Juvenile Justice programs.

- Councilor Bushee said then he is not funded by outside funding.

Mr. Romero reiterated he has been funded for the past few years by the General Fund, and "she showed up twice and I missed it, so he is funded and that was a mistake and we didn't take any credit by this."

Responding to Councilor Bushee, Mr. Pino reiterated that he is funded by the General Fund.

- Councilor Bushee said then the green positions are the aides you no longer require because you aren't using that site, and Mr. Pino said this is correct.
- Councilor Bushee asked the closest site to DeVargas, and Pino said that is Nava Elementary which is less than ½ mile away.
- Chair Dominguez noted there was going to be an increase, and Mr. Romero said it is an increase for the Summer Program.

Mr. Pino said, "We had proposed a tweaking to the sliding fee scale for next year.... and yes, it is reflected in the budget."

- Chair Dominguez said then it is going to be shown as increased revenue in 13/14.

Mr. Pino said, "Currently, the after school program, we charge \$225 per child per year. That was the new rate that was approved last year that was put in place back in August when we registered kids for the after school program. We think we can double that and still be significantly less. The Boys and Girls Club, for instance, charges \$450 month for the same service. If we double the \$225, we would still be \$450 for the entire year for 9 months, so it comes to about \$50 per month. That gets them picked up after school, gets them the snack and the program, helps them with homework and tutoring. And one of the services we did drop a couple of years ago was the take home in the afternoon. Parents do come and pick up their kids now. So that was one of the proposals and that's in the after school program part. And that would change the revenues about double, make it closer to \$45,000 per year, as opposed to the \$22,000 that we're showing now."

Mr. Pino continued, "And the Summer Youth Program, we had from \$20 to \$160 depending on income. And we were thinking of going to sliding fee scale starting at the lower end at \$80, a middle range of \$160 and a top range at \$240. So, for \$230 [\$240?], if that's the category you fall into, you get a 7½ to 8 week program, that runs from 8:00 a.m. to 6:00 p.m., including meals and programming for most of the summer. I believe the Boys and Girls Club charges \$450 for that service per child."

- Councilor Bushee would like this information, the proposed changes, in writing.

Mr. Pino said they have a spread sheet he can provide, noting they needed to make a tweak in it, and he will then get it to her right away.

- Councilor Bushee asked if he has information from nearby programs for comparisons.

Mr. Pino said not in the City, but they can include that.

- Responding to Councilor Bushee, Mr. Pino said they do accept people outside of Santa Fe County, and Mr. Pino said yes, noting it less than 10 people. He said we have never contemplated a separate program.
- Councilor Bushee said the chair would like this detail on a separate sheet.
- Councilor Bushee said she recalls suggested fee increases suggested previously, but people balked. However, she has always felt we under-charged for program.

Mr. Pino said most people don't balk at paying for this program.

Mr. Pino reviewed information under Tab 14, section 8(b) is library. Please see Exhibit "1" for specifics of this presentation. Mr. Pino said the Council is going to have to deal with the future of La Farge Library, because there is less than 5 years on the lease. He said it was discussed previously, noting the school wants to sell the property at market rate. He said staff is suggesting closing La Farge Library on Thursday at La Farge and using the staff at main and the South Libraries on Thursday.

The Committee asked questions and commented as follows:

- Responding to the Chair, Mr. Pino said we can cut costs by closing La Farge, and that is a suggestion.
- Chair Dominguez said in the beginning, Mr. Pino said there would be no cut in services.

Mr. Pino said it is only for one day. He said if the Council decides to work a deal with the schools, then they won't start phasing out La Farge.

- Chair Dominguez asked about the last discussion with the Schools.

Mr. Pino said it was two years ago this month, and their offer was to sell it to the City at market price, or to lease it at market right, or to purchase property all the way to Siringo Road.

Mr. Romero said the sooner we make that decision the better, because if we decide to close La Farge, we can start moving people from La Farge to fill vacancies at Southside and Main. He said La Farge has a \$300,000 budget, and that would help to offset Southside Library costs in the long run.

- Councilor Bushee said La Farge is a very well placed Library, near schools and serves that population more than most. She said the Schools, like anybody else, is trying to get most for their properties. She asked if we want to have a discussion here "before making these knee-jerk reactions. She said we haven't met with the School Board in a long time.

Mr. Romero said the way the budget is set up, we don't have to any of this, and we can continue to operate as is.

- Councilor Bushee doesn't have enough information to make a decision. She said there were many proposals for the property without funding. She noted there is a new school board, and would like a meeting with the new Board, find out their intentions and go from there. She said overall, this budget is very tough on our library systems, and understands how you had to aim for low hanging fruit, and if there are unfilled positions we need to rehire. She is concerned that it is heavily harmful to the maintenance and upkeep. She said in tough times, people use libraries in ways they never did before. She is concerned overall.
- Councilor Bushee continued, "When I get to the specific pages, and even LaFarge for me, if I were on the school board, I would be interested in subsidizing LaFarge in hopes it would be a place to

go after school to work on projects or what have you. I just am concerned overall that our libraries.... and I know we have more libraries than Las Cruces and other places, but we've funded those facilities. I know we under-funded the operations of them. We know that when we did it, and it's been a concern and we've yet to find that revenue stream to make up the difference, so I'm expressing alarm a little bit, and Robert I know you want to respond."

Mr. Romero said to give them manpower, and it wouldn't cost that much more, if they were to make a policy that we keep the part time positions, and make them part time unclassified. He said as they move on, they turn into part time not classified. He said the classified part time are paid \$12,000, but pay them \$15,000 in benefits. So, if we make them part time, we could get twice as many people. If this is a policy, we could afford to budget these back in.

- Councilor Bushee read today about the Albuquerque Police turning the PSA system into sort of an apprenticeship program. She said a teacher about to retire wrote her and said she wants to apply for a part-time library position, but the requirements are that they have a degree in Library Science. She said she doesn't want to lower requirements, she would like an equivalent in some way in lieu of the degree. She would hate to see us cut libraries, noting it is critical to people who are down on their luck and out looking for jobs.

Mr. Romero said we can analyze the number of classified, part time library positions that have come vacant each year for the past few years, and estimate how many might become vacant. He said each part time position is \$12,000, and it would cost only \$35,000 to \$40,000 to turn 3 of the positions into part. That is something we can do without being a huge expense on the City. He said there is \$80,000 more in the General Fund than we are spending. He said we've done this in Parks for years because they need the labor.

- Councilor Bushee said in some cases people might not need the benefits if they are a retired teacher, for example. She asked that he be creative and not be so severe on the Library cuts, noting this is where she would start in terms of getting help.
- Councilor Ives said he agrees with Councilor Bushee in terms of the significance of the public libraries especially in hard time, because they are a haven for our citizens in hard times. He would like to preserve as much as possible from that perspective.
- Chair Dominguez said he would like to know the value to the economy of these people working – the contributions by the people in those jobs would make to the overall economy.

Mr. Romero said it would depend where they live, but he can get that information, noting if they live in the community, the money turns over 3 times. He can look into that more closely if the Committee would like.

- Chair Dominguez said he would like to think more about this before Mr. Romero undertakes the research to get this information.

Mr. Pino reviewed information under Tab 14, section 8(c) which is Senior Services. Please see Exhibit "1" for specifics of this presentation.

The Committee asked questions and commented as follows:

- Chair Dominguez said some of the positions are bargaining unit positions and Mr. Romero said yes.
- Mr. Romero said he has shared everything he has shared with this Committee today with AFSCME, and they will get a chance to speak. He said they have told him they are fine as long as nobody loses benefits who is employed now, and recognize we have to solve the problem. He commends them to stepping up.
- Chair Dominguez said his question is whether all of the green bars are union employees.

Mr. Romero said, "Right. They did share a concern that they preferred that we lose the high level management position, and that is still their concern, you might hear that, but now that we've brought these other positions back, I'm not sure, but obviously they prefer that we take all management positions. But I mentioned that we have battalion chiefs going, division directors. We have a lot of high level management positions that are being eliminated."

- Chair Dominguez said once we get that information, it will give the Committee a better picture of what that looks like, and looking for some sort of balance.
- Chair Dominguez said, "I guess like, especially with the Seniors, all the red positions were positions we got rid of last year because of transfer to the County. Now some of these, I think what I heard you say a few minutes ago is that some of these positions are grant funded."

Mr. Pino said there are 41 totally grant funded positions.

- Chair Dominguez said then Position #7 is a grant position that is going to go away.

Unidentified from the audience said it is not fully grant funded.

Mr. Romero said he understands Community Services is under budget, unidentified said it is \$3.5 million.

Responding to the Chair, Ms. Hodapp said the *Books and Babies* program is grant funded and it is held at two libraries, and it is totally funded for infants age 6 months to 2 years. She said approximately 250 children go through that program with a care-giver every 3 months.

- Chair Dominguez said, "Robert, when you give us some more information, maybe you can identify which positions are grant funded and which ones aren't."

Mr. Romero said this can be done, noting they are working upstairs to sort the information in a way we can all understand.

- Chair Dominguez said if grant funded positions are going away, "it's kind of a next year, who knows what happens to that grant money and the position in general.

Robert Romero said, "I don't know if you want to do it now or not, but we did notice this, we didn't do it for finance, but if you want to choose now to approve the budget as submitted by Finance and with the changes to library. That way, Cal can start working to."

Chair said "Let's go ahead and get some of the information that we've asked for and then maybe by tomorrow, we can start approving departments."

3) POLICE

Robert Romero and Chief Rael reviewed the information on Page 12 of the blue book [Exhibit "1"] and page 129 of the orange book [Exhibit "2"].

The Committee commented and asked questions as follows:

- Councilor Bushee asked the Chief to speak to the green boxes.

Chief Rael said those individuals were assigned to additional duties under this organizational chart and that is no longer applicable. He said he will redo the chart and hand it out as "soon as we can. These are not positions that are going away."

- Chair Dominguez asked the total amount of revenue generated.

Chief Rael said he doesn't have that information off hand, but it is a combination of DUI, STOP, the Alarm Ordinance. He asked Nancy if she has that information.

Nancy said she doesn't want to throw out a figure and can get that for tomorrow morning.

Mr. Romero said next year there will be \$2.1 million from the GRT Police Fund, \$220,000 from the DUI Forfeiture, \$220,000 from violations and fines, a grant of \$26,000 next year, and cash funded \$35,000.

- Chair Dominguez asked if this is in one of the books.

Mr. Romero said the information is there.

- Chair Dominguez asked how much of the revenue is outstanding. He asked if we are providing the resources we need in the right places to generate and/or collect the revenue.

Chief Rael said in these areas, revenues are tricky. "The more successful the program is, the less revenue will be generated because we get more people's compliance. In terms of the Alarm Ordinance, as an example, once they are registered, the revenue should reduce to the annual registration fee as opposed to alarm fines. So the better we inform the public, the more they comply, the less revenue we will generate as a matter of that. The DUI Program, the more effective it is, hopefully the less number of vehicles we will be taking in and actually forfeiting. So it's really difficult area to predict."

- Chair Dominguez said that impacts the numbers of officers we need.

Chief Rael said not necessarily, because the programs still have to be monitored and there is an estimated volume.

- Chair Dominguez said he understands, but wants to collect funds outstanding to the City. He thinks an analysis would be beneficial.

Mr. Romero noted the police revenues are on page 137 in orange book [Exhibit "2"].

- Councilor Bushee said over the past few years some of her constituents thought the City was hitting them too hard – like 10 times in a month on Alarm Fees.

Mr. Romero said the Alarm Ordinance revenue is on Page 138 in the orange book [Exhibit "2"].

Responding to Councilor Bushee, Mr. Romero said he hasn't heard a lot of complaints about the Alarm Ordinance lately.

- Councilor Bushee said that is not a moneymaker.

Mr. Romero said the revenue is \$135,000 and the expense to run it are equal to the earnings and he doesn't consider it a money maker.

- Chair Dominguez said it is intended to free up Police Officers.
- Councilor Bushee asked about the speed vans.

Mr. Romero said it earns a significant amount, \$651,000. He said we have 3 years of data on that program. He said that fund pays for everybody that works in the fund to carry out the program.

- Councilor asked, "It's still with Redflex and the money still goes to Arizona."

Mr. Romero said a portion of it does, but the \$651,000 comes to the City.

- Councilor Bushee noted Albuquerque got rid of Redflex and they have the issue of old tickets, commenting she is unsure why they got rid of Redflex.

Mr. Romero said that has more to do with the red light cameras and not the STOP program, and Chief Rael said that is correct. Mr. Romero said they weren't getting the safety benefit from it that the City thought.

- Councilor Bushee would like a breakdown of how those funds are being spent.

Mr. Romero said none of the funds have been spent. He said in the next budget year, he is proposing to spend \$196,000 on salaries and benefits, \$267,000 for hearing officers and operations. The State's share is about \$130,000, and operating expenses are \$54,000. He said, "Of the \$651,000, we're only using \$196,000 for the police personnel to run that program – Amanda Katz and I think part of Alfred's [Walker] salary and other City staff needed to run the three programs."

- Chair Bushee said she thought the DUI Forfeiture paid all of Mr. Walker's salary.

Mr. Romero said we had a grant which is going away in September, and his position will be paid from the appropriate fund on which he working – 75% from one and 25% out of another.

- Responding to the Chair, Nancy said Redflex gets \$231,000, noting it is a percentage of how much the City receives.

- Councilor Bushee asked if the City still is prohibited from doing the red light program.

Mr. Romero said yes, reiterating Albuquerque found it made intersections more dangerous and the reason Albuquerque discontinued the program.

- Councilor Ives asked where the STOP Program is reflected in the budget materials.

Mr. Romero said it is on page 138 [Exhibit "2"]. He said a handout from last Monday's Finance Committee lists revenue from the Santa Fe Traffic Operations [STOP] Program lists revenue of \$279,916.

- Mr. Romero said that could be the difference between the \$651,000 and what the City pays to Redflex.

- Chief Rael said that's possible, noting the \$651,000 is carry-over cash from prior years.

- Councilor Ives said it is difficult to compare apples to apples with the different reporting unless there is a full picture on the costs associated with the programs and the total revenues. He said the intent at the next Finance Committee to go through the Police updates again. He said it would be helpful for him in evaluating these programs, if possible, a more extensive break out revenues and expenditures for these programs, and how they work in full. He said we had postponed the Police report to the next meeting, recognizing this was of special interest to the Chair.

- Councilor Wurzbarger said this appears to be an area where revenue could be increased to have more resources available for additional positions on the street, and would like to "see an extra column in an analysis that says even potential revenue that might be there. We don't have that many revenue sources, we all know. So I think on each one if we could see if there are any tweaks of any kind that can possibly enhance, of course, things that we need to be doing at the City for which we don't have sufficient resources. And I would put under that list, additional police officers."
- Councilor Dimas asked if the \$651,000 is for three year for the camera program.

Mr. Romero said in 2011/2012, the program earned \$603,000, and is tracking to earn about that amount in 2012/2013, and the reason they used \$650,000 as the budget amount.
- Chair Dominguez asked if this is collected revenue, and Mr. Romero said yes.
- Chair Dominguez asked the Chief if he knows how much is outstanding.

Chief Rael said, "Not at this point, but we can ask Reflex to provide us with that information, and provide it at the next meeting."
- Chair Dominguez, "I think in all areas, not just Redflex, I know we had a false alarm bill, but we paid it, but how much is still outstanding from..."

Chief Rael said it is his understanding that the City Attorney's office is now working on that issue, working with collections or the possibility of hiring collections for outstanding accounts, such as the Alarm Ordinance. Redflex, under the contract, is responsible for collecting that money if they don't receive payment, so they work with the collection agencies to pursue that on their own.
- Chair Dominguez asked Mr. Romero to find out the amounts which are outstanding.

Mr. Romero staff is working on what is outstanding City-wide, and he'll try to get some answers by the Finance Committee meeting on April 29, 2013.
- Councilor Bushee said Chair Dominguez had been wanting to discuss the disconnect on graffiti eradication and enforcement. She asked if funds are available to work on prevention, noting there is \$250,000 to clean up the graffiti. She said once we clean up the graffiti it comes back.

Mr. Romero said Chair Dominguez sent him an email from someone who does this in Colorado Springs who had some great ideas to deal with graffiti. He said he has worked on graffiti programs in other cities, and one of the things they did in Colorado Springs was to put together a non-profit. He said we have a small contract with him, less than \$5,000 to look at what we're doing and to give us some advise because what we're doing isn't working. He said his ideas seem promising.

- Councilor Bushee said, "And they were more promising than any of the efforts that we... we have a task force for maybe two years."

Mr. Romero said he is reviewing the task force recommendations and he will give us a report on looking at our resources and what is the best way to tackle the problem, reiterating that what we were doing wasn't working, and it "seemed to me that it was well worth the investment."

- Councilor Bushee said, "What about the enforcement side, Robert, which we have charged through Ordinance not just Resolution to the P.D."

Mr. Romero said, "One of things he told me with that, is enforcement is difficult and he said there are other ways to tackle the problem. We'll wait for his report."

- Councilor Bushee said a recent report indicated we had zero in terms of enforcement efforts from the Public Safety side. She asked, "Were we misguided in changing that Ordinance?"

Mr. Romero said, "Again, I believe it makes sense, as I understand from him, that catching people doing this is very difficult, and when you do they just get a slap on the hand anyway, so he's going to make recommendations as to how we can combat the problem in other ways. But I think, as I understood, that wasn't the most cost-effective or effective way at all of trying to solve this problem."

- Councilor Bushee reiterated her concern that we are going to spend \$250,000 eradicating/cleaning up old graffiti and that's not a very cost effective method for her when she sees the graffiti will just get replaced. She said, "I keep forwarding pictures, and then I'm on bike rides and things, and our new section of the River Trail, every 10 feet there was some piece of the facility was tagged."

Mr. Romero said, "Right, and we understand, and again, that should be done fairly quickly. I've asked him to evaluate the existing policy, evaluate the staffing levels and I believe I even asked him to speak to each of you about it. Is that contract executed yet, Chief."

Chief Rael said it is awaiting Finance's signature.

Mr. Romero said they have been busy preparing a budget, but he will get that executed.

- Councilor Bushee said, "I know the lawyers said we couldn't go down the road of the fake cameras, but there's no deterrent to graffiti on a trail like the River Trail. There's no lighting. There's nobody there. There's nobody there to witness it, and I see it on a regular basis. I drove by once on a bicycle. The kid was actually doing the tagging and I'm taking a picture of it. Didn't seem to matter to him, because I didn't know his name of course, and I'm not going to make a citizen's arrest."

Mr. Romero said, "With this surveillance camera contract that I recommended forwarding straight to Council, it will be in Council this week, we will have access to a portable camera. So if we have sites that are consistently being hit, we'll be able to do that, so that might be one way to help. And again that contract will be at Council on Wednesday night. I want those cameras installed before the summer."

- Chair Dominguez said perhaps we can have this at the next Committee meeting. He said, "Really a determination or some sort of analysis of how well the cameras are working to deter graffiti. I know it was part of why we were going.... I understand there are some cameras that are up. Right."

Mr. Romero said no, the camera contract will be at the Council on Wednesday, noting he understands this will be a preventive system instead of a forensic system, so somebody will be monitoring the cameras. He said, "I understand there's some kind of technology, where it's like a laser beam or something, and if somebody crosses it, it pops up on the screen of whoever is monitoring it, and we have it at the watershed. And you can talk through a mike and say, 'You're under surveillance, we see you, please leave the premises.' So that's the technology that..."

- Councilor Bushee asked if we can send them a ticket through the mail like the speed vans.

Mr. Romero said, "Usually, we can't see them in the hoods [they are wearing], but maybe if somebody talks to them, and they turn and look at the camera, and we can see them. Again, this is the technology that we're going to be trying to implement with this camera program."

Chief Rael said, "That was the purpose of two additional permanent bicycle officers also was to put them on the trails, and hopefully have them intercept, along with potential burglars, some of these taggers. So they are on, at this point, actually, both bike teams are full time and operational at this time."

- Councilor Dimas said, "If we have the additional bike officers, are we going to utilize them at the Railyard so the City doesn't have to be paying private security."

Chief Rael said they currently are using Public Safety Aides at the Railyard and at the Plaza, backed up by the downtown bicycle officers, so there is a Police Officer presence, but the PSA's are there to observe and report, and provide that presence on behalf of the Police Department.

- Councilor Dimas said, "Can you answer the question though. What I asked was will they be in the Railyard, actually working there, the bike officers."

Chief Rael said, "No sir, the Public Safety Aides are at the Railyard and they will not replace Police Officers there, and the bike officers are downtown and on the trails and special operations."

- Councilor Dimas said, "I still have the same problem with the Public Safety Aides as I've expressed before, is that they don't have any arrest power."

Chief Rael said, but they do observe and report, and that provides us a presence.

- Councilor Dimas said he still has a problem with that.
- Councilor Bushee said a subset of that are the concerns she has heard from downtown merchants with regard to the buskers' amplification and other various situations there. "And we have no enforcement on the weekends, except for, I mean it's charged to your Department. So could your PSA's, the ones we're going to have around the Railyard and the Plaza, can they have.... and I know there are now apps on phones that can record the noise level. I don't think it takes the high, high technology that we used to have to have. Could they observe and see if there's any violations and then not arrest, and I don't know if you need changes to ordinances or what, but I need that problem to get resolved. And I want to see if the PSA's can be employed to do that."

Chief Rael said, "They have been tasked to do so. But the problem is that code enforcement, ourselves, we've gone down there. What people complain about doesn't register as a violation on the actual decibel devices. So it's a matter of perception in many cases. While the store owner, or individuals may feel it's too loud, checking over the decibel monitor does not rise to the level where we could issue the citation."

- Councilor Bushee said, "And I know Robert, the lawyer is looking at things, but I either need to change the Busking Ordinance to limit, because everybody wants to be on the Plaza, and right now it's like a cacophony of noise, particularly on the weekends, and it's driving people off the Plaza. And so, whichever way, I need somebody to make it clear to me how to handle the problem."

Mr. Romero said he believes that Mr. Zamora and Ms. Barkley are looking at what it would take to amend the Ordinance to not allow amplification, and he will check with Mr. Zamora on this.

- Mayor said, "I thought when we passed it, we didn't allow amplification."
- Councilor Bushee said, "I'm getting all kinds of constitutional issues thrown at me on this one, and I don't know what the answer is, but it's taking a long time. I guess my point was on the PSA's, I've been looking at what they're doing in Albuquerque. Is there a way to at least, I know they can't arrest, but if they can observe, at least we can have some coverage on the weekends, because that's really when the problem is at its greatest."

Chief Rael said they are waiting to hire three additional PSA's. He said, "Once we get staffed up to the point that we can staff it, we're looking to expand the coverage on the weekends and during the longer days during the summers. Part of the problem right now, is the individuals are going through background checks. We've already lost 3 as part of the background checks and had to start over. So as soon as we get that staffing level back up, we will be expanding coverage to include weekends and evening hours. At this point we have 10 vacancies, we have anywhere between 8 and 14 that may be able to retire by the end of the year, and some are considering doing so because of the changes in PERA. Last conversation with Lt. Polk, we have 15 in process

to backgrounds, we have dropped approximately 7, and the remainder are progressing through the background process and the polygraph/psychological exam."

- Councilor Bushee said then it is just as difficult to hire PSA's.

Chief Rael said it isn't quite as difficult, but unfortunately some of the younger kids don't look into the future and have been involved in some activities that would disqualify them.

- Councilor Bushee asked about the recruitment position he wants to add, and asked if it is already in-house, and the Chief is just moving them around, and the Chief said that is correct.
- Chair Dominguez said, based on the organizational chart, he understands that there are two recruiting officers.

Chief Leyba said there is only one, and he wants to reallocate an additional office to that area in order to try to bolster our recruiting.

- Chair Dominguez said, "Then some of these purple boxes or positions, whatever, will soon be blue."

Chief Rael said, "We are certainly hoping so."

Chair Dominguez asked how long that will take.

Chief Rael said he doesn't know, noting it depends on the number of candidates, who is successful and who isn't. He said they still have to go through the academy and the field officer training program.

- Chair Dominguez said and there are another set of applicants vying for the yellow, the 10 vacancies.

Chief Rael said they are testing every month and the number of possible candidates fluctuates from 20 down to 6, down to 5, down to 4, and it just depends at any given point where they are in the process.

- Chair Dominguez asked about the light duty.

Chief Rael said those are individuals who are out as the result of maternity leave, off duty injury, broken hands, accidents, things of that nature, noting some are short term and others long term.

- Chair Dominguez asked how many of the 6 are long term.

Chief Rael said there are 3 maternity, one hip injury, one scheduled for hand surgery, and believes the other is a back problem. So they are longer term.

Councilor Wurzbarger asked, with respect to recruitment, if we are seeing any changes with respect to returning veterans. She said knows there are a wide range of issue and asked if we are having any greater success with this additional pool.

Chief Rael said unfortunately we aren't having a lot of success. He said Lt. Polk returned from Egypt where he was deployed with the National Guard. He said Lt. Polk brought back 20 candidates that had partially tested there and gone through various testing phases. He said, "Unfortunately, once they got here, several dropped out, one was arrested for DWI, was immediately disqualified. A couple of others haven't passed the psychological exam, so out of the 20, we probably still have 2 remaining in the process."

- Councilor Wurzbarger said we were hopeful we could provide a forum by having a priority for veterans preference, and there are obviously other kinds of remediation that needs to be addressed before they would be able to work in any level of City work. She said she would like to discuss that at a later time.
- Chair Dominguez asked if the recruiting officer/office can be looking at these kinds of things.

Chief Rael said yes, as well as identifying areas outside of New Mexico where there are layoffs. He said some states require individuals to pay their way through the academy, and then they get on a hiring list. He said there may be 500 people for 10 positions, and we will be looking to see how we can attract some of those people here. He said they are looking at a lot of things, but he can't guarantee what will be successful. He said they hear repeatedly that the cost of living in Santa Fe is too high. He will be sitting with the recruiting team to come up with a list of incentives which he will send to the Committee through the Mayor in the hopes we can get a step ahead here somehow.

- Chair Dominguez said it seems to be a recurring issue for previous Mayors and Police Chiefs.

Responding to the Chair, Chief Rael said the recruiter can bring 20-30 individuals to the testing phase, but the "proof of the pudding," is now many make it through the testing and are hired. He said, "Right now, I think of the last 100, we're looking at approximately 6% completion rate."

- Chair Dominguez said this is something the recruiting officer contemplates, and they aren't going to recruit "somebody who isn't recruitable."

Chief Rael said this is correct.

- Chair Dominguez said he would hope we wouldn't be in the same situation where we can't find a trend, we can't increase the number of officers. He said, "With two recruitment officers hitting the same numbers we were with one, it seems like..."

Chief Rael said the intent is to focus in different areas – in state recruiting, out-of-state recruiting. They also perform background investigations, and are responsible for setting up the testing phases and it all takes time. He is hoping two officers it will increase the speed and the pool.

- Chair Dominguez said he has a few questions, but he is going to wait until the Chief is before the Finance Committee. He said, "In terms of the budget itself, you're not really taking positions away. We've got to make sure we get the positions filled."
- Councilor Wurzbarger said, in terms of priorities, she thinks we really need to, once again, sit and look at the recruitment issue, including revisiting criteria. She said a lot of people do things when they are 17 and they grow up and turn up to be okay. She said the last time we had a "moment of happiness when we were completely filled," but it never really happened again."
- Chair Dominguez said it was only a week.
- Councilor Wurzbarger said, "I would like to suggest as a policy direction, that we work with you to see how we can collectively brainstorm and develop a process that the Council blesses in terms of making that happen." She sees the numbers as being 19-24 vacancies if all the retirement happens.
- Chair Dominguez asked if there are incentives built into the budget for new recruits.

Chief Rael said, "No, not at this point. We were instructed to keep a flat budget. We had to make some cuts, and propose new incentives. One of the things that keeps coming up when troops and people turn down a position is they are unhappy with the take home car radius, but the Council has made the determination on that, and that sits as it sits. Another possibility that I've discussed with my recruiting team is coming up with a housing allowance, a set amount, that would be for a down payment on a house that would be forgiven after a certain period of time."

- Chair Dominguez asked Mr. Walker if there is a Resolution which directed staff to look at some of that for all City employees.
- Mayor Coss said there was a Resolution for all City employees.

Mr. Romero said he will ask Nick Schiavo for an update.

- Councilor Wurzbarger said Mike Lofton and other groups need to make this a priority, with a certain percentage of affordable housing going directly to police and fire personnel.
- Chair Dominguez asked if it would be beneficial to include the annexation positions in the organization chart, commenting they aren't created or funded.

Mr. Romero said 8 were funded last year, and that is what will help for the next 5 years, noting he understands the need is on the south side in Tierra Contenta, and the 8 are helping to reduce overtime. He said this is 5 years from now, and it will be a "whole other station and a whole other crew of about 28 people, and we can do that."

Chair Dominguez said when we look at annexation in the future, we can talk about that then, and asked Mr. Romero to be sure we have something from the PD on the next Finance Committee meeting agenda on March 29th.

4) FIRE

A copy of *Santa Fe Fire Department Finance Committee Budget Presentation*, dated April 22, 2013, is incorporated herewith to these minutes as Exhibit "6."

Deputy Chief Erik Litzenberg said Chief Barbara Salas will be leaving May 31, 2013, and he will be presenting the budget. He introduced the new team – A.C. Snyder who has been with the Department for 2 years and does a phenomenal job; and Battalion Chief Paul Babcock who will be taking over his job. He said Chief Babcock retired in 2005 and came back to the Department in 2006 and has risen through the ranks and "when I vacate the operations position, he'll be taking over."

Chief Litzenberg reviewed the information in Exhibit "6." Please see Exhibit "6" for specifics of this presentation.

The Committee commented and asked questions as follows:

- Councilor Dimas said there are 172 positions currently. He said he is looking at the pie chart, where almost 77% of calls are medical, and about 1.5% are fires. He asked what percentage of the employees are qualified paramedics.

Deputy Chief Litzenberg said 1/3 are paramedics, and all of the employees are EMT basic, with the exception of the office manager and the 3 administrative staff and the mechanics. All of the rest are EMT basic which is the basic level of EMS training, so everyone in the Department is capable of responding to emergency medical and fire and rescue related calls.

- Councilor Dimas asked the ultimate goal in having certified EMT's on the engines and so forth.

Deputy Chief Litzenberg said they are at their goal, which is all emergency responders at certified EMT's, about 1/3 are licensed paramedics which is a much higher level of training. He said it is great to have a paramedic on each truck, but the truth is they aren't limited by funds, but by the number they can pull in, the number of trained paramedics. It is a skill set that is hard to find in people. He said, "I think we've got good staffing and good training levels."

- Councilor Dimas said his experience with the paramedics that they are excellent, very very good, and very professional. He said the Fire Department doesn't seem to have the recruiting problems the Police Department has.

Deputy Chief Litzenberg said they get a few hundred applicants for the fire academy.

- Councilor Dimas said then there is a waiting list for the 9 vacancies, or is that being recruited.

Deputy Chief Litzenberg said they have to run an academy every time they have sufficient vacancies to run an academy. He said it doesn't make a lot of sense to train 1 or 2 people, so they trying to set a certain number large enough to make it worth while and cost effective.

- Councilor Dimas said then you aren't hurting in terms of recruitment.

Deputy Chief Litzenberg said they aren't hurting for recruiting, and they can put out an application and fill those positions as soon as they are ready.

- Councilor Dimas said everybody wants to be a firefighter.

Deputy Chief Litzenberg said, "I'm not sure about everybody, but we sure love our job."

- Councilor Dimas complemented the presentation. He said this has been the most comprehensive presentation that we have had all day, and compliments them on it and tell them what a great job they did on this.

- Councilor Bushee said she also would like to thank Deputy Chief Litzenberg, commenting it has been a very helpful and thorough presentation. She said, "Welcome, and congratulations to you of course, since this is your first budget cycle and Chief, but I know you've been involved for years."

- Councilor Bushee noted one of the Fire Battalion positions is on the cutting block. She is concerned, as she did with the libraries, with the timeliness. She said the call volume is up and we're in a severe drought, and asked him to comment.

Deputy Chief Litzenberg said the City Manager presented the situation we are facing, the Department and the whole City, which is we need to make some hard decisions. He said he believes they are being good team players. He said, "We thought long and hard about whether or not filling this position was the best thing. When we looked our budget, not only this year, but how it has evolved over the past few years, I spoke about the revenues, how we've really been shaking that tree to try to increase those, and how we've made a lot of cuts in terms of efficiencies. We really didn't see a lot of places where we could get that amount of money from within our budget. So I think, is it the best option that's presenting us right now, yes, I think it's the best option given the current situation. Is it something that I think should continue into the future, no. As soon as we have enough funds to ask for that position back, we intend to ask for that position back. In the meantime, we've already been talking as an administrative group to try to figure out how to fill that

gap, and I think we can do it in the short term, being 2 years. I think it's going to cause these two and me a fair amount of extra burden. And I think we're okay taking that, but it's not something that in the future I won't be asking to fill again."

- Councilor Bushee asked their equipment needs.

Deputy Chief Litzenberg said they are okay in the short time. He said, "We can't not buy equipment for very many years before we fall behind the curve, primarily because our equipment expenses are pretty high. So a year of two of not buying a new apparatus is bearable. Anything outside of that, I think we fall dangerously behind the curve."

- Councilor Bushee said she will make note, for herself, that Fire is going to have some big equipment needs and we're going to need at least another position, and annexation issues are on the horizon. She said as we face issues of sequestration and hold harmless issues, these other things need to be thrown into the mix for the future. She said she will keep it in the back of her mind when we have to debate whether or not to increase property taxes and/or gross receipts taxes in what we do. She said, "I won't forget."
- Councilor Wurzbarger commended Deputy Chief Litzenberg on the way for the way he presented his information. She said the Public Works Committee is about 3/4 through their site visits. She said, "And I have to say, going to the Fire Departments was so amazing. For everything that they would mention that they needed, they would say, oh but we're doing that. We're doing the gardening and we're painting this, we're doing that. And so it goes beyond the team work that's reflected in this budget, I think even in the way that you take care of your own facilities, so I wanted to commend you and thank you for that. It was really not to have to leave the room with a list of 50 more things that we needed to add to that future budget. And I too will be very interested in looking at how we raise the revenues we need for the Fire Department and the rest of the City in the next 5 years."

Deputy Chief Litzenberg said, "It's not the 3 of us that have been gardening and cleaning the stations, really, the field crews deserve a lot of credit for stepping that up, and I know you didn't mean that."

- Councilor Bushee said we're cutting janitorial positions, so you guys are going to step up there, too, right.
- Councilor Ives said on page 7, you cover in the summary of cuts and budget impacts, where it says, "Decrease in fuels reduction grant." He asked if that is the decrease in federal funding in the watershed.

Deputy Chief Litzenberg said that is a specific grant they applied for 3 years straight. They applied again this year, but due to an administrative problem they didn't get it, but they will apply again, and believes they will get it in the future. He said it's a Youth Conservation Corps grant which helps to fund the Atalaya crew, which is 10 people.

- Councilor Ives noted that they have to hire the 10 Atalaya hand crew for the coming year, and asked if he anticipate using that grant funding or other funding within the budget for 2013-14.

Deputy Chief Litzenberg said it will be a combination of resources – the YCC grant they hope to apply for an get, reimbursements for sharing them with other cities and state resources when there is an emergency. And if they have to make up a difference, they will look within the budget for the difference.

- Councilor Ives said there was an alert on his phone from KOAT today about the fire in the Bosque, which it looks like the Albuquerque Fire Department has under control. He said, just a note, that all of your planning to do, in terms of the wildland urban interface program is totally relevant and timely and said, asked if there is more that the Governing Body can do to support those efforts. He said this is where an “ounce of prevention” is worth several pounds of cure in cleaning fire debris. He will be interested going forward in their needs in that area and trying to support them fully.

- Chair Dominguez asked if the building permits increase, if they anticipate additional revenue.

Deputy Chief Litzenberg said he isn't familiar with the fee structure for building permits, and said perhaps Chief Salas can answer that.

- Chair Dominguez said he heard Mr. Romero say previously, that building permits have increased.

Mr. Romero said building permits are on the first page of the green book [Exhibit “3”]. *[The balance of Mr. Romero's statement is inaudible because his microphone was turned off.]*

- Chair Dominguez asked the anticipated revenues in Fire Department – how much revenue will the Department generate.

Deputy Chief Litzenberg said on page 6 of their presentation, it indicates \$2.5 million, and they anticipate no major changes from 2012-2013.

- Chair Dominguez asked if there are outstanding collections.

Deputy Chief Litzenberg said there is approximately \$2 million which is unpaid for EMS expenses in the past. He said they have gone with the soft approach to collecting those, other than that, he knows of nothing outstanding.

- Chair Dominguez asked if it is the same protocol in terms of collecting that revenue, and Deputy Chief Litzenberg said that is correct.

- Chair Dominguez said he hopes with the increase in the building permits that there may be an increase in your overall revenue.

- Chair Dominguez said he will talk to the City Manager about what he wants to see in terms of Annexation and positions. He said in the organization, they are proposing to eliminate the battalion Chief from the C Shift, and Deputy Chief Litzenberg said that is correct.
- Chair Dominguez asked the cost of that position.

Deputy Chief Litzenberg said it is in the neighborhood of \$130,000, with benefits.

WRAP UP

Chair Dominguez said the meeting will start tomorrow morning at 10:00 a.m.

Chair Dominguez recapped the information requested by the Committee:

1. Projection of how the new hold harmless impacts the City.
2. A gross number of positions we have eliminated since 2008-2009.
3. Quantify vacant positions by department – how much each department will be giving up in terms of positions.
4. How much revenue the rates have brought in.
5. More details on the life insurance plan benefits.
6. Another projection or future look at annexation.
7. Request to have a meeting with the Schools about La Farge and others.
8. Take a closer look at how we program works in the Police Department at the next Finance Committee meeting.
9. An analysis in the Community Services area, what positions are grant funded, especially those that are going away.
10. Try to determine a way to keep the 3 part time positions in the Library. Mr. Romero said that is less than \$40,000, and thinks those can be added at this time without cuts.

6. ADJOURN

The meeting was adjourned at 3:35 pm.

C. Dominguez

Carmichael A. Dominguez, Chair

Reviewed by:

Marcos A. Tapia

Marcos A. Tapia, Director
Department of Finance

Melessia Helberg

Melessia Helberg, Stenographer

GAP

GAP 2011-2012 (Funds used for 2011-2012 budget)		Recommended F C 5/14/12 & 5/21/12	Approved
	Potential		
Waste Water 1/16 GRT	\$1,700,000	\$1,700,000	
Fund Reserves	\$1,322,000	\$1,322,000	
Senior Reserves	\$400,000	\$400,000	
Subtotal Reserves Used 2011-2012	\$3,422,000	\$3,422,000	

New Expenses 2012-2013		Recommended	Approved
	Potential		
1% raise (All City Employees)*	\$540,000		
2% raise (All City Employees)*	\$1,080,000	\$1,080,000	
Insurance GAP**	\$1,500,000	\$500,000	
Minimum Wage Adjustment	\$150,000	\$150,000	
General Fund Vehicle/Equipment Purchase***	\$570,000	\$570,000	
Police Incentive	\$375,000		
Fire Incentive	\$370,000		
Police Personnel (8 civilians)	\$550,000	\$550,000	
Increase Police Cadet Pay to Police I Level	\$120,000	\$120,000	
Fire Personnel (8 fire fighters)	\$550,000	\$550,000	
Streets (3 streets workers)	\$150,000	\$150,000	
Parks (5 parks workers)	\$175,000		
Subtotal Reserves Used 2011-2012	\$3,422,000	\$3,422,000	
Subtotal New Expenses 2012-2013		\$3,670,000	
Total GAP 2012-13		\$7,092,000	

Revenue

Revenues 2012-2013		Recommended	Approved
	Potential		
Increase in 2011-2012 GRT (by approx 4.0%)	\$3,300,000	\$3,300,000	
Increase GRT 25%	\$7,000,000		
Increase Property Tax	\$17,000,000		
Increase Summer Program Fees	\$80,000		
Water Payback Balance****	\$12,500,000	\$2,000,000	
Electric Franchise Fee	\$500,000		
Waste Water 1/16% GRT Transfer to General Fund	\$1,700,000		
Solid Waste 1/16% GRT Transfer to General Fund	\$1,795,721		
Cost Allocation for City Services	\$1,100,000	\$1,100,000	
Subtotal	\$38,780,000	\$6,400,000	

Reserves 2012-2013		Recommended	Approved
	Potential		
G F Cash Reserve (keep at 10%) amount above reserve*****	\$3,000,000	\$332,000	
Proportional Cash Reserves	\$1,000,000		
Mortgage Payoff Residual	\$360,000	\$360,000	
Subtotal Reserves	\$4,360,000	\$692,000	

Total Revenue		\$7,092,000	
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GAP 2013-2014		\$2,122,000	
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* \$540K (1%) or 1.08K (2%) raise applies to the General Fund only and a like amount will come from other funds for raises for those employees

** Enterprises will fund equal amount of approx. \$500K for a total of \$1M into health fund

*** One time purchase

**** analysis indicates water can afford to pay back \$2.0M on loan w/o rate increase.

***** will have approximately \$3 million above the 10% directed by previous council.

E. Whitt "4"

**Youth Family Services Division
Business Unit 21705**

FY 11-12		FY 12-13		FY 13-14	
Aug. 2011 After School Actual	May 2012 Summer Actual	Aug. 2012 After School Actual	May 2013 Summer Estimate	Aug. 2013 After School Estimate	May 2014 Summer Estimate
\$ 25,557.00	\$ 68,100.00	\$ 22,757.50	\$ 78,820.00	\$ 62,100.00	\$ 110,000.00
\$ 93,657.00		\$ 101,577.50		\$ 172,000.00	
	Sliding Fee Scale-Summer		Sliding Fee Scale-Summer		Sliding Fee Scale-Summer
	2011		2013		2014
	\$ per child		\$ per child		\$ per child
\$225.00	\$ 160.00	\$225.00	\$ 160.00	\$450	\$ 240.00
For the School Year	\$ 160.00	For the School Year	\$ 160.00	For the School Year	\$ 160.00
per Child	\$ 140.00	per Child	\$ 140.00	Per Child	\$ 80.00
	\$ 120.00		\$ 120.00		
	\$ 100.00		\$ 100.00		
	\$ 80.00		\$ 80.00		
	\$ 60.00		\$ 60.00		
	\$ 20.00		\$ 20.00		

Exhibit 15

Santa Fe
Fire
Department

April 22

2013

Finance Committee Budget Presentation

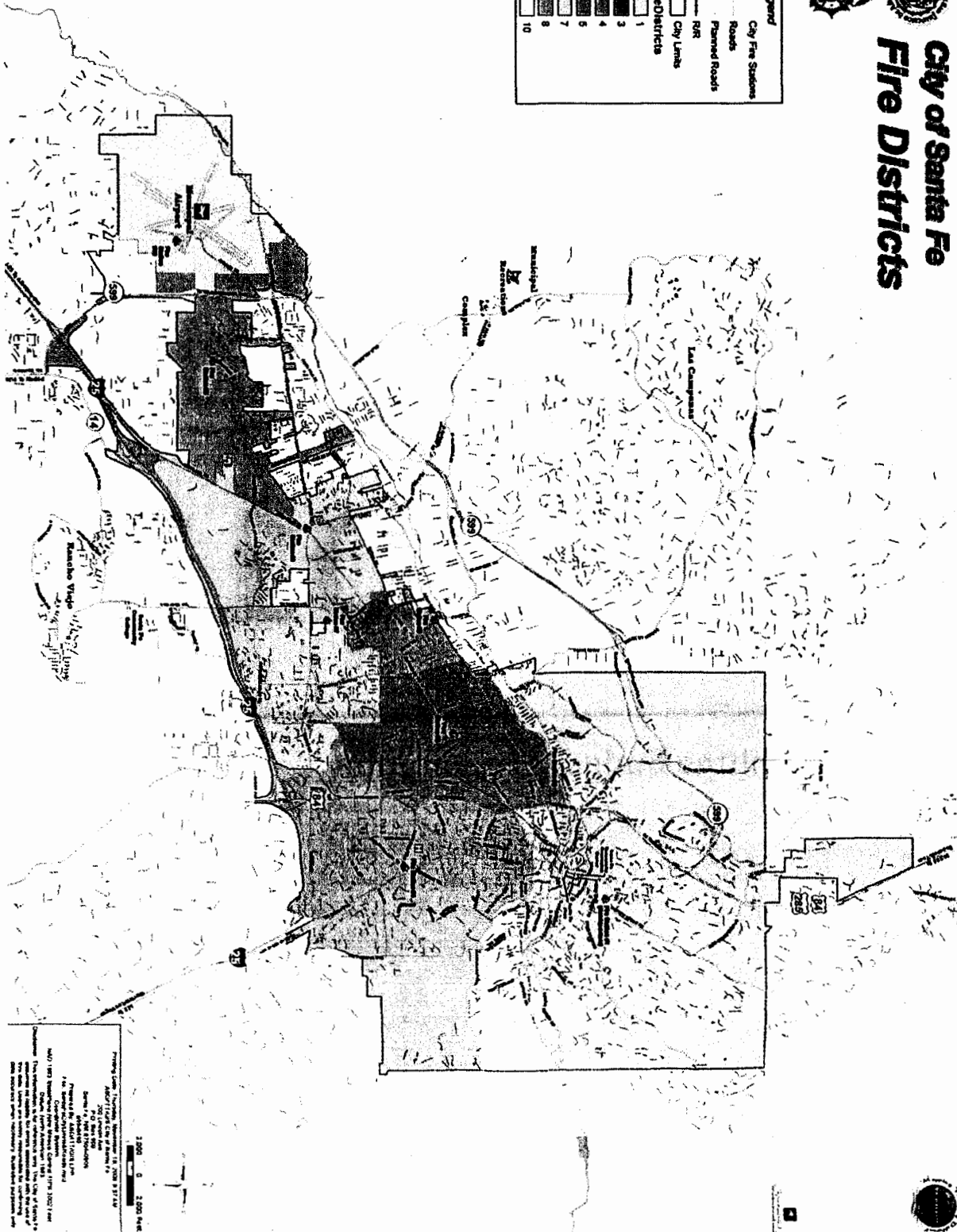
Exhibit "6"

Santa Fe Fire Department Response Districts



City of Santa Fe Fire Districts

Legend	
	City Fire Stations
	Roads
	Planned Roads
	RR
	City Limits
Fire Districts	
	1
	2
	3
	4
	5
	6
	7
	8
	9
	10



Santa Fe Fire Department Stations

Operational Stations

Station 1 – Fort Marcy Park

Station 3 – Ashbaugh Park

Station 4 – Arroyo Chamiso Road

Station 7 - GCCC

Station 8 – Southside Library

Station 10 – Santa Fe Airport

Fire Prevention Station 3A – Ashbaugh Park

Training Station 5 – Siler Rd and Agua Fria St

Wildland Urban Interface Station 9 – Airport Rd and Cerrillos Rd

Unmanned Station 6 – Alto Park

Santa Fe Fire Department Crews and Apparatus

1. 172 Positions

- a. 9 Vacancies
- b. 14 Potential retirements by the end of 2014
- c. 10 Seasonal (2 recurring)

2. Trucks

- a. Engine
- b. Med
- c. Rescue
- d. Command Vehicles
- e. ARFF
- f. Specialized



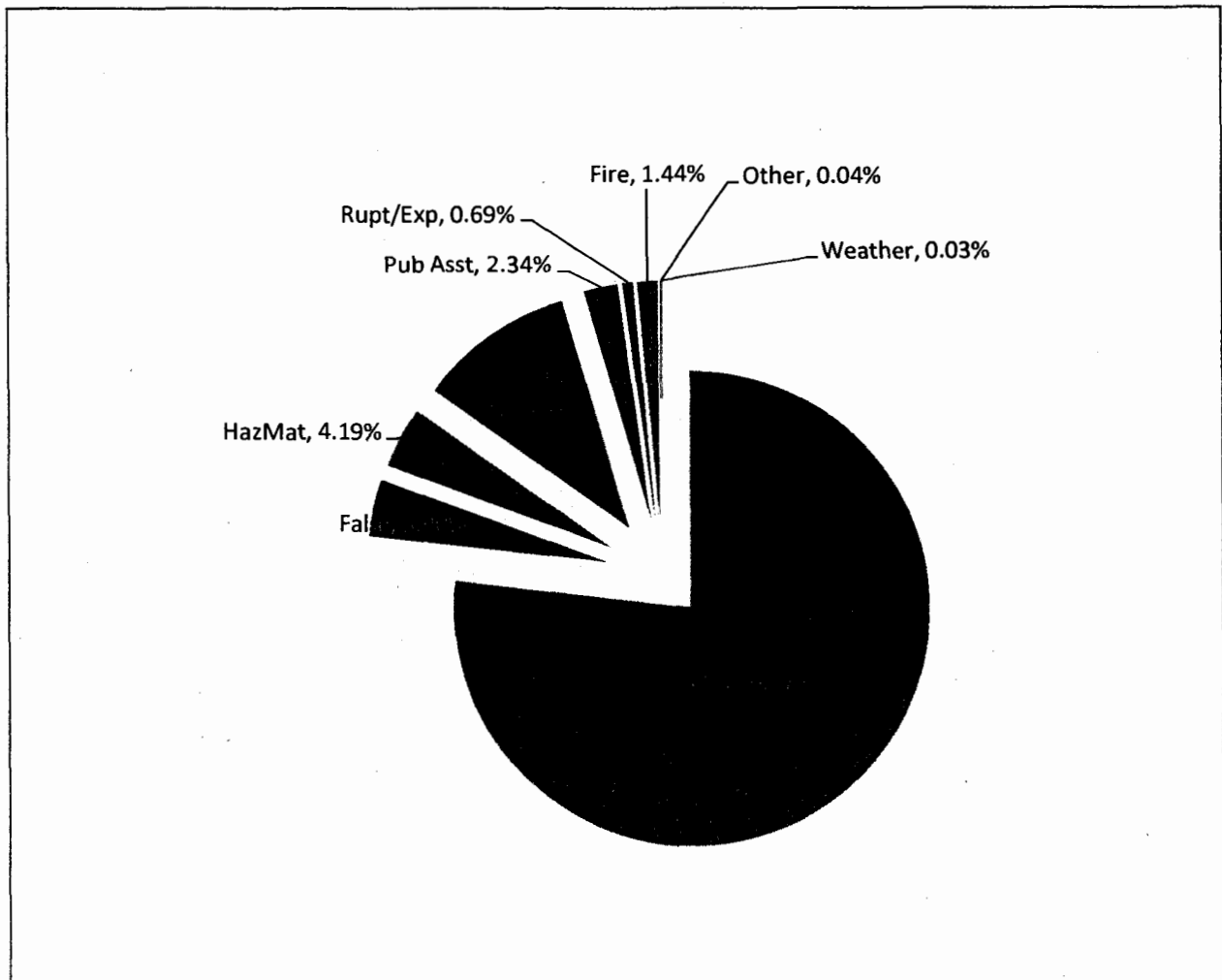
Santa Fe Fire Department Call Statistics

Year	2004	2005	2006	2007	2008	2009	2010	2011	2012
# of Calls	10,118	10,320	10,641	11,618	11,633	11,710	12,327	13,591	14,138
% Increase	N/A	1.9	3.1	9.2	0.4	0.4	5.3	10.3	4

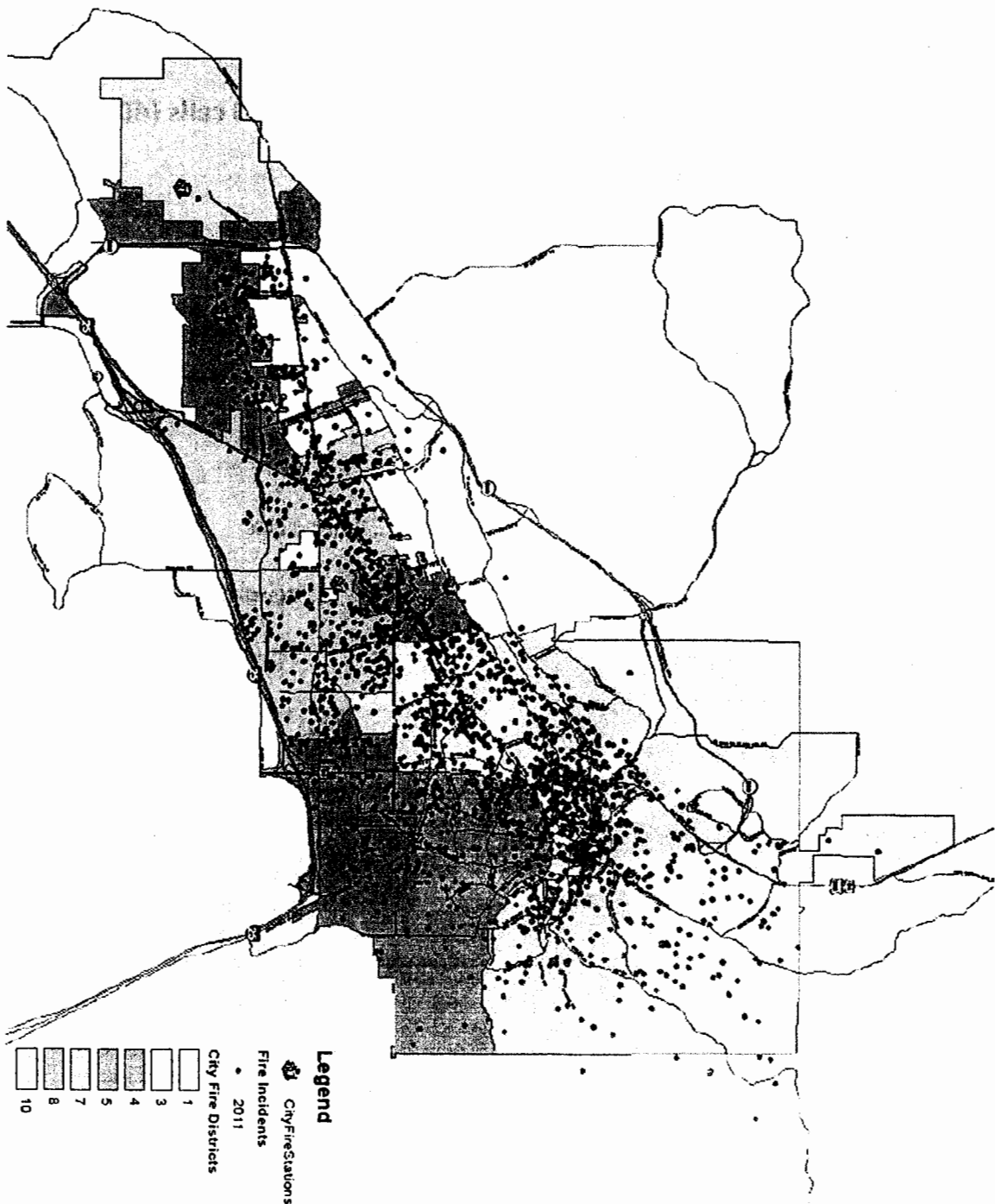
***Since 2004 the FD call volume has increased by over 4,000 calls (40%)**

**** An average of 4.5% call volume increase per year**

Response Summary 2012



Santa Fe Call Map



Santa Fe Fire Department Budget Summaries

Revenues

Revenue	2008	2009	2010	2011	2012
Inspections	\$127,100.00	\$112,528.00	\$131,977.00	\$151,451.00	\$142,566.00
Med Billing	\$1,284,452.00	\$1,695,978.00	\$1,637,182.00	\$1,635,318.00	\$2,158,817.00
Fire Billing	\$0.00	\$0.00	\$0.00	\$41,647.00	\$35,584.00
Wildland	\$42,652.00	\$42,652.00	\$45,517.00	\$326,841.00	\$236,271.00
	\$1,454,204.00	\$1,851,158.00	\$1,814,676.00	\$2,155,257.00	\$2,573,238.00

Historic Budget

Fiscal Year	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Budget	\$16,395,679.00	\$17,069,864.00	\$16,229,671.00	\$16,722,486.00	\$16,935,370.00

2013-2014 Summary

General Fund		Salaries	Operating	Total
12087	Fire Administration	\$504,344.00	\$91,540.00	\$595,884.00
12089	Fire Operations	\$11,953,301.00	\$759,791.00	\$12,713,092.00

\$12,457,645.00	\$851,331.00	\$13,308,976.00
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Grants/Tax/Funds		Salaries	Operating	Total
22206	Emergency Medical Service Grant	\$0.00	\$20,000.00	\$20,000.00
22207	Emergency Preparedness Grant	\$0.00	\$7,000.00	\$7,000.00
22208	State Fire Fund	\$0.00	\$608,178.00	\$608,178.00
22232	Fire Hazard Reduction	\$236,271.00	\$0.00	\$236,271.00
22251	Fire Property Tax	\$2,083,932.00	\$493,245.00	\$2,577,177.00
22234	Training		\$15,050.00	\$15,050.00
		\$2,320,203.00	\$1,143,473.00	\$3,463,676.00

Total	\$14,777,848.00	\$1,994,804.00	\$16,772,652.00
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***Personnel expenses represent 89% of the total budget**

****General Fund represents 79% of the total budget, special funds and grants represent 21%**

Summary of Cuts and Budget Impacts

	2009/10	2010/11	2011/12	2012/13	2013/14
Fire Property Tax Used to Balance GF	520,398				
Vacant/Deleted Chief Officer Positions	125,019	125,019	125,019	125,019	125,019
BC Holiday Pay		24,600	24,600	24,600	24,600
BC OT					
St 4 Re-model				1,250,000	
Union Members Incentive Cut		59,714	59,714	59,714	59,714
Efficiencies and cutting & take home vehicles		266,697	266,697	266,697	266,697
Cut in EMS Supplies (centralized storage)					41,600
Fleet performs its own Eng. Diagnostics		3,200	3,200	3,200	3,200

	2009/10	2010/11	2011/12	2012/13	2013/14
Decreases in Grant Funding					
Decrease in Federal HLS Grant Funds		208,870	68,376	6,420	45,000
Decrease in EMS Grant Funds			15,000		
Decrease in WIPP/HazMat Grant Funds			6,508		
Decrease in Fuels Reduction Grant					149,438

Contracts/Committed Expenses 2013-2014

\$69,500 – Regional Emergency Communication Center

\$25,240 – Zoll for electronic reporting and data maintenance

\$15,000 – Physio for maintenance and upkeep of 15 lead EKGs

\$13,000 – HOV for scanning of documentation

\$10,000 – Kronos for staffing software and management

\$9,000 – Pyxis for medication supply and distribution management

\$8,400 – EMS Supply Rental Space

Future Projects and Expenditures

- **2014-2015**
 - **Replace Engine 7 - \$750,000**
 - **Replace 1 Ambulances - \$150,000**
 - **Replace ARFF Response Vehicle - \$250,000 - \$1,000,000**
- **2015-2016**
 - **SCBA Modernization - \$1,000,000**
 - **Replace 1 Engine - \$400,000**
 - **Replace 1 Ambulances - \$150,000**
- **2016-2019 – Annexation Preparation**
 - **New Station - \$2,500,000**
 - **1 New/1 Replacement Fire Engine - \$800,000**
 - **Replace 1 Ambulance - \$150,000**
 - **Academy - \$100,000**
 - **Equipment - \$100,000**

Review of Priorities from 2012-2013

- **Add 8 FF positions and staff another ambulance**
 - **Academy graduated in late 2012**
 - **Med 6 is on-line**
- **Annexation**
 - **We continue to monitor and plan**
 - **The original Annexation Plan has been slowed**
- **Remodel Fire Station 4**
 - **Done out of Fire Department Budget and cash reserves**
 - **Will be complete in May 2013**

Major Goals 2013-2014

1. Improve Community Involvement and Resiliency

- **Modernize Public Information practices**
- **Enhance public education opportunities**

2. Wildland Urban Interface Program

- **Continue to enhance community involvement in risk reduction**
- **Hire 10 seasonal Atalaya Handcrew members**
- **Purchase equipment required to improve services**
 - **Replacement crew carrier**
 - **Type 3 Engine**
 - **Mitigation equipment and personal protective equipment**

3. Operations

- **Decrease Response Time**
- **Implementation of GPS assisted dispatching on frontline apparatus**
- **Boost response and coverage capabilities at Santa Fe Airport**

4. Support Services

- **Develop plans for Training center improvements**
- **Prepare to replace 1 Quint/Ladder Truck**
- **Address improvements needed to facilities**
- **Improve security and accountability in all Stations by installing access systems**
- **Continue to support regional and interagency training**

5. Annexation

- **Continue to monitor logistical and operational needs**