



# Agenda

DATE 4/5/13 TIME 9:59a  
SERVED BY Lugi Gonzales  
RECEIVED BY [Signature]

## DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center  
1121 Alto Street, Santa Fe, NM  
Wednesday, April 17, 2013  
9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – March 20, 2013
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Director
  - A. Program Units of Service
  - B. Senior Volunteer Banquet
  - C. AAA Advisory Committee Meeting
- VII. COMMITTEE REPORTS
  - A. RSVP
  - B. Foster Grandparent/Senior Companion Programs
  - C. Transportation/Nutrition Programs
  - D. In-Home Support
  - E. Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS
  - A. Update on Defibrillator Training
  - B. Update on 2013 Legislative Request
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

**Persons with disabilities in need of accommodations may contact the City Clerk's office at (505) 955-6520, five (5) working days prior to the meeting date.**

**INDEX OF MINUTES**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD MEETING**

April 17, 2013

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<b>CALL TO ORDER</b>		<b>1</b>
<b>INVOCATION/PLEDGE OF ALLEGIANCE</b>		<b>1</b>
<b>ROLL CALL</b>	<b>Quorum</b>	<b>2</b>
<b>APPROVAL OF AGENDA</b>	<b>Approved</b>	<b>2</b>
<b>APPROVAL OF THE MINUTES</b>		
<b>March 20, 2013</b>	<b>Approved</b>	<b>2</b>
<b>DSS DIRECTORS REPORT-Ron J. Vialpando, Director</b>		
a) <b>Program Units of Services Update</b>		<b>2</b>
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c) <b>AAA Advisory Committee Meeting</b>		<b>3</b>
<b>COMMITTEE REPORTS</b>		
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b) <b>Foster Grandparent/Senior Companion Program</b>		<b>3-4</b>
c) <b>Transportation/Nutrition Programs</b>		<b>4</b>
d) <b>In-Home Support Services</b>		<b>4</b>
e) <b>Senior Olympics</b>		<b>4</b>
	<b>Distributed/Approved</b>	
<b>UNFINISHED/OTHER BUSINESS</b>		
a) <b>Update on Defibrillator Training</b>		<b>4</b>
b) <b>Update on 2013 Legislative Request</b>		<b>5</b>
c) <b>Comcast – Book entitled “Captive Audience”</b>		<b>5</b>
d) <b>Letter of Commendation</b>		<b>5</b>
<b>NEW BUSINESS</b>		
a) <b>Cyber warfare – computer viruses</b>		<b>5</b>
<b>COMMENTS FROM THE FLOOR</b>		<b>6</b>
<b>DATE AND LOCATION OF NEXT MEETING</b>		<b>6</b>
(Scheduled for May 15, 2013 at the Mary Esther Gonzales Senior Center)		<b>6</b>
<b>ADJOURNMENT</b>	<b>Adjourned at 10:30 a.m.</b>	<b>6</b>

**MINUTES OF THE**  
**DIVISION OF SENIOR SERVICES**  
**ADVISORY BOARD OF DIRECTORS**

**April 17, 2013**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairperson at 9:30 a.m. on this date at the Mary Esther Gonzales Senior Center, 1121 Alto Street, Santa Fe, New Mexico.

Roll Call indicated the presence of a quorum for conducting official business as follows:

**MEMBERS PRESENT**

Andres Romero, Chairperson  
Mary Louise Giron, Vice Chairperson  
Rosemarie Trujillo, Secretary  
Gilbert Alarid  
Bernardo C de Baca  
Dennis Gonzales  
Elaina K. Gonzalez  
Virginia Lucero  
Corrine Sanchez  
Doug Schocke

**MEMBERS ABSENT**

Toni Ann Gallegos, excused

**STAFF PRESENT**

Lugi Gonzales, Division of Senior Services Project Manager  
Ron Vialpando, Division of Senior Services Director

**OTHERS PRESENT**

Jo Ann G. Valdez, Stenographer

**INVOCATION**

Invocation was led by Dennis Gonzales.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Doug Schocke and was recited by all present.

## **APPROVAL OF AGENDA**

**Ms. Sanchez moved to approve the agenda as published. Ms. Trujillo seconded the motion. The motion passed unanimously by voice vote.**

## **APPROVAL OF MINUTES: March 20, 2013**

**Ms. Lucero moved to approve the Minutes of the March 20, 2013 meeting. Ms. Gonzalez seconded the motion. The motion passed unanimously by voice vote.**

## **DSS DIRECTOR'S REPORT**

### **a) Program Units of Services Update**

Mr. Vialpando gave an update on the Program's Units of Services as follows:

- With three months left in the fiscal year, the DSS is running short in the units of services for congregate meals by 570 units/meals. However, these units of services tend to go up in the summer months.
- The units of services for home-delivered meals are over projections by 4,459 units.
- The units of services for transportation are short by 793 units.
- Delilah Baca was hired about two months ago and as a result, the DSS has been able to close the gap for the units of services for respite and homemaker services. The units of services for respite are short by 119 and the units of services for homemaker services are short by 64 units; compared to the 500 units that they were short in the prior month.

### **b) Senior Volunteer Banquet**

Mr. Vialpando said the Senior Volunteer Banquet is scheduled for May 7, 2013 at the Community Convention Center. The doors will open at 11:00 a.m. and lunch will be served from 11:30 a.m. to 12:30 p.m. The meals are being catered by staff of the Mary Esther Gonzales Senior Center. There will be live music from 12:30 p.m. to 3:00 p.m. The Banquet is in recognition of the volunteers and all that they do year round for our community. The theme for the Banquet is the 1950's. Staff is prepared for the anticipated 500 volunteers who will be attending. All Board Members are invited to attend.

Ms. Gonzalez asked if there will be parking available.

Mr. Vialpando said yes, the Community Convention Center parking lot is available.

**c) AAA Advisory Committee Meeting**

Mr. Vialpando noted that the statewide AAA Advisory Committee meeting is scheduled for May 16<sup>th</sup> from 9:30 p.m. to 2:00 p.m. Mr. Vialpando, DSS staff and Chairman Romero will be attending. The AAA policies and procedures will be reviewed.

Mr. Vialpando mentioned that he and Louise Kippert will be attending the Aging and Long Term Care Services statewide public hearing and training that are taking place today and tomorrow in Albuquerque. This will be a two-day event. Mr. Vialpando will be representing the City of Santa Fe and will provide a report at the next Board meeting.

**COMMITTEE REPORTS:**

The written Committee Reports were submitted, distributed and reviewed.  
{Please see Exhibit "A" for the details.}

**RSVP Committee**

Mr. Schocke noted that the present Chairman of RSVP Committee had to resign due to health reasons. The RSVP Committee voted Vice Chair Manuel Valdez as the new Chairman.

Mr. Schocke reported that the RSVP Committee completed the RSVP grant request for the cycle running April 1, 2013-March 31, 2014 and the grant is in place.

Mr. Vialpando said the RSVP grant program will not be affected this fiscal year but there could be a 4% cut due to the federal cuts next year.

**Ms. Trujillo moved to accept the RSVP Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Mr. Salazar seconded the motion. The motion passed unanimously by voice vote.**

**Foster Grandparent /Senior Companion Programs Committee**

Mr. Vialpando noted that the DSS was notified last week of increases in State of New Mexico funds. The increases are as follows:

	Total	Increase
FGP	\$114,275	\$1,699
SCP	\$145,500	\$7,966 (funds to budget for two more Senior Companions)

RSVP	\$42,000	\$3,155
Total Increase		\$12,820

Staff annually requests additional funds via the Legislative Funding Request and this year the efforts paid off.

**Mr. C de Baca moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Mr. Schocke seconded the motion. The motion passed unanimously by voice vote.**

#### **Transportation and Nutrition Committee**

**Ms. Sanchez moved to accept the Transportation and Nutrition Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Ms. Giron seconded the motion. The motion passed unanimously by voice vote.**

#### **In-Home Support Committee**

**Ms. Gonzalez moved to accept the In-Home Support Committee monthly report as submitted, and include it as a part of the public record with the Minutes. Mr. Alarid seconded the motion. The motion passed unanimously by voice vote.**

#### **Senior Olympic Committee**

**Ms. Sanchez moved to accept the Senior Olympics Committee monthly report as submitted and include it as a part of the public record with the Minutes. Ms. Lucero seconded the motion. The motion passed unanimously by voice vote.**

#### **UNFINISHED/OTHER BUSINESS**

##### **a) Update on Defibrillator Training**

Lugi Gonzales said the schedule for defibrillator training will be in the seniors' newsletter (*Senior Scene*) in the May issue. Defibrillator training will be held at each of the senior centers during the month of May.

Mr. Vialpando added that the DSS is in the process of closing out this year's budget and now is the time if anyone is interested in receiving First Aid CPR training. The cost for the class/training is \$35.00. Interested individuals can contact him.

Chairman Romero suggested that a sign-in sheet be done today. Mr. Vialpando agreed.

**b) Update on 2013 Legislative Request**

Mr. Vialpando reported that the Governor signed off on the two projects that the DSS submitted for a total of \$236,720 of which \$154,000 is for improvements of the MEG, which will include the front parking lot and \$82,072 for kitchen equipment.

Mr. Vialpando noted that the DSS has not received notice as of yet on the AAA request for the Title 3 funded programs but he will keep the Board posted once he hears anything.

**c) Comcast – Book entitled “*Captive Audience*”**

Ms. Gonzalez said this book is incredible and was written by a professor from Harvard Law School. The author’s name is Susan Crawford. The book explores why Americans are now paying much more but getting much less when it comes to high-speed Internet access. Using the 2011 merger between Comcast and NBC Universal as a lens, Crawford examines how we have created the biggest monopoly since the breakup of Standard Oil a century ago. In the clearest terms, this book explores how telecommunications monopolies have affected the daily lives of consumers and America's global economic standing. Comcast makes more money in the United States than all the McDonalds in the world. Ms. Gonzalez encouraged the Board Members to read the book.

Ms. Gonzalez noted that she recently saw the Bill Moyer program on Channel 5 and Susan Crawford was on the program. She mentioned that mayors (at a local level) can work on getting a discount for customers for internet services, not necessarily through Comcast. The Mayor has to submit a Request for Proposal to the FTC.

**d) Letters of Commendation**

Chairman Romero said last year the Board nominated three staff members to receive a letter of commendation and Lugi Gonzales was one of them. He offered to prepare the letter to recognize her and will have it for review at the next Board meeting.

**NEW BUSINESS**

**a) Cyber warfare – computer viruses**

Mr. Schocke explained that there are computer viruses that can affect computers and can actually wipe out the master files or hard drive. People can contact him if they are having these problems.

### **COMMENTS FROM THE FLOOR**

Mr. Vialpando mentioned that AAA will be at the MEG Center on Monday through Thursday to do their annual assessment. Chairman Romero will be present at the entry and exit assessments. Mr. Vialpando offered to provide a report at the next meeting.

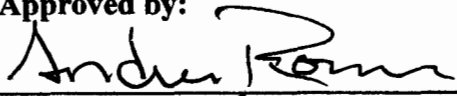
### **TIME AND PLACE OF NEXT MEETING**

The next meeting was scheduled for May 15, 2013 at 9:30 a.m. at the Mary Esther Gonzales Senior Center.

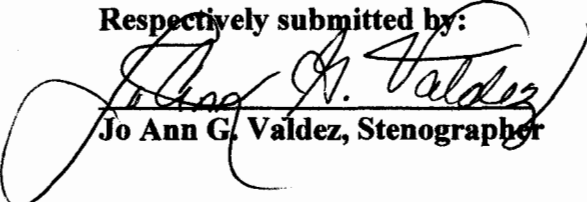
### **ADJOURNMENT**

There being no further business to come before the Board, the meeting adjourned at 10:30 a.m.

Approved by:

  
Andres Romero, Chairperson

Respectively submitted by:

  
Jo Ann G. Valdez, Stenographer



# City of Santa Fe, New Mexico

# memo

**DATE:** April 12, 2013  
**TO:** DSS Board of Directors  
**FROM:** Kristin Slater-Huff, RSVP Coordinator *KS*  
**SUBJECT:** RSVP Advisory Council Meeting

The RSVP Advisory Council held its last meeting on March 26<sup>th</sup>. The following are highlights from that meeting:


- ✕ • RSVP Advisory Council Chairman Charlie Schenck is moving to Florida for health reasons and must resign. The Council voted Vice Chair Manuel Valdez as new Chairman. No new Vice Chair has been selected yet.
- Preparations for the Mayor's Senior Volunteer Celebration on May 7<sup>th</sup> are in full swing. There is a 1950's theme and we will have a roving Elvis as well as a dance band.
- ✕ • We completed the RSVP grant request for the cycle running April 1, 2013 – March 31, 2014. We have been awarded the grant this cycle. In April, RSVP staff will sit down and try to squeeze all of our volunteers and most of our volunteer stations into the new guidelines for the next grant cycle.
- Our MLK Day event was a great success. We had six speakers who truly touched the hearts and minds of the audience. We thank Doug for kicking it off.

# City of Santa Fe, New Mexico

# memo

**Date:** April 15, 2013

**To:** Senior Services Board of Directors

**From:** Melanie Montoya, Volunteer Programs Administrator 

**Re:** Foster Grandparent/Senior Companion (FGP/SCP) Programs

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The following are some program highlights:

- We recently recruited two Foster Grandparent volunteers. One will be placed at La Comunidad de los Ninos Head Start and the other one at the Santa Fe Community College Preschool where that had requested a volunteer for three children who have special and/or exception needs. They will both begin this week.
- Staff is in the process of locating different summer programs for Foster Grandparents hoping to continue volunteering during the summer months. Notifications are usually sent late May for upcoming programs funded during the summer.
- Our Senior Companion Program is still not recruiting anytime soon. All slots are filled and staff continues to remove requests for Senior Companions off of our waiting list.
- Last week, we were notified of increases in State of New Mexico funds. The increases are as follows:

	Total	Increase
FGP	\$114,275	\$1,699
SCP	\$145,500	\$7,966 (funds to budget for two more Senior Companions)
RSVP	\$42,000	\$3,155
Total increase:		\$12,820

Staff annually requests additional funds via the Legislative Funding Request and this year, our efforts paid off.

- Staff has completed all details for the Spring Banquet which will be on Tuesday, May 7, 2013. Invitations have been mailed out and we feel that we are on schedule and prepared for the anticipated 500 volunteers attending.


If you have questions or require additional information, please feel free to contact Melanie at 955-4761.  
Thank you.

# City of Santa Fe, New Mexico

# memo

Date: April 15, 2013

To: DSS Advisory Board Members

From:  Thomas Vigil, DSS Program Administrator

Subject: Transportation/Nutrition Committee Monthly Report

## **Transportation Monthly Report**

- In March, staff provided a total of 31,993 rides to seniors.
- On Friday, April 12<sup>th</sup> Robert drove the bus with seniors for a day trip to El Santuario de Chimayo.

## **Nutrition Monthly Report**

- In March DSS provided 12,549 meals-on-wheels to DSS clients.
- In March, DSS provided 5,688 congregate meals.
- The next quarterly committee meeting will be held on July 9<sup>th</sup> in the MEG Center Board Room.

# City of Santa Fe, New Mexico

# memo

DATE: April 15, 2013

TO: Advisory Board Members

FROM: In-Home Support Services Committee  
Theresa P. Trujillo, IHSS Supervisor *T.T.*

SUBJECT: Committee Status Report

March units of service are as follows:

- Homemaker – 784 hours to 93 seniors
- Respite – 901. hours to 40 caregivers
- Equipment - 41 units
- Nutritional Supplements – 100 6-packs (25 cases)

Year to date, we are behind in Respite hours by 118.50 hours and behind in Homemaker hours by 65.50 hours totaling 184 hours. By providing at least 61.50 hours more each month for the next three months, we will reach our goals. IHSS providers took off a total of 175 hours last month.

Our IHSS March 20 outing to Santuario De Chimayo and Sopaipilla Factory was great. Thirty four participated: 14 IHSS Clients, 12 IHSS Staff, one driver, two volunteers, and five seniors who accompanied some of our clients.

We have interviewed and hired a candidate for the Care Attendant. Her paperwork is at Human Resources; we're hoping to have her begin sometime in April.

If you have any questions or require additional information, please let me know.

# City of Santa Fe, New Mexico

# memo

Date: April 16, 2013

To: Board of Directors

Fr: Cristina Villa, DSS Program Coordinator 

Subj: Senior Olympics

Due that we did not have a quorum the Senior Olympic committee just had an informative meeting.

Next meeting will be on Wednesday, May 15<sup>th</sup> at 9:30.