



Agenda

DATE 4/10/13 TIME 1:23p

SERVED BY Jessie Espinoza

RECEIVED BY [Signature]

**Parks and Open Space Advisory Commission
The Barn at Frenchy's Field
Osage and Agua Fria Streets
Tuesday April 16, 2013
3:00 - 5:00 p.m.**

1. Call to Order
2. Roll Call
3. Review and Approval of Minutes: March 19, 2013
4. Approval of the Agenda
5. Old Business:
 - Parks Department Update
 - Organized Sports Resolution – Discussion and Action Item
 - Organized Sports Implementation Update - Discussion and Action Item
 - MX Track Update
6. New Business
 - Frenchy's Field Mural – Discussion and Action Item
 - Frenchy's Field Water Wheel – Discussion and Action Item
 - Frenchy's Field Oval Restoration – Discussion and Action Item
 - Memorials Regulation and Procedures
7. Possible Reports from POSAC Commissioners
 - Oralynn Guerreortiz: District 1, Tierra Contenta parks and trails connections.
 - Joe Lehm: District 1, Skate Parks, Wheel-friendly Trail connections
 - Daniel Coriz: Youth, BMX, motocross & pump track building and maintenance.
 - Pat Torres – Extension, Tree City, Community Gardens
 - Anna Hansen - District 3 / Bicycle MPO Implementation, Art in the Parks, Acequia trail connections to parks, especially Ashbaugh
 - Melissa McDonald: Water conservation, young families.
 - Sandie Taylor: District 2 / Parks History/ Tree City
 - Bette Booth: District 3, BTAC/ POSAC Coordination, Parks on the City Web site, Youth involvement, Prairie dogs, Parks and Trails Co-management, Planning for the Future.
8. Public Comments
9. Confirm date and time for the next meeting - May 21, 2013

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INDEX OF
CITY OF SANTA FE
PARKS AND OPEN SPACE ADVISORY COMMISSION

APRIL 16, 2013

<u>ITEM</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
1. CALL TO ORDER		1
2. ROLL CALL	Quorum	1
3. REVIEW/ APPROVAL OF MINUTES- March 19, 2013	Lacked quorum	1
4. APPROVAL OF AGENDA	Lacked quorum	1
5. OLD BUSINESS		
• Parks Department Update	Discussed	1-3 & 5-6
• Organized Sports Resolution – Action Item	Discussed	6-7
• Organized Sports Implementation Update-Action Item	Discussed	6-7
• MX Track Update	Discussed	7
6. NEW BUSINESS		
• Frenchy's Field Mural– Discussion/Action Item	Discussed	7
• Frenchy's Field Water Wheel –Discussion/Action Item	Discussed	7-8
• Frenchy's Field Oval Restoration–Discussion/Action Item	Discussed	8-9
• Memorials Regulation and Procedures	Discussed	3
7. REPORTS		
• Daniel Coriz: BMX track	Discussed	9
8. PUBLIC COMMENTS	None	9
9. Date and Time for Next Meeting	May 21, 2013	9
ADJOURN	Adjourned at 4:55 p.m.	9

**MEETING MINUTES
FOR THE
PARKS AND OPEN SPACE ADVISORY COMMISSION**

TUESDAY, APRIL 16, 2013

CALL TO ORDER

A regular meeting of the City of Santa Fe Parks and Open Space Advisory Commission was called to order by Bette Booth, Chair, on this date at approximately 3:00 p.m. at Frenchy's Field, Osage and Agua Fria, Santa Fe, New Mexico.

ROLL CALL

Roll call indicated a lack of a quorum as follows:

Members Present

Bette Booth, Chair (excused)
Daniel Coriz (arrived later)
Sandra Taylor
Melissa McDonald (arrived later)

Members Absent

Anna Hansen (excused)
Oralynn Guerrerortiz (excused)
Joe Lehm
Patrick Torres

Nic Smith (member awaiting confirmation)

Staff Present

Jesse Esparza, Parks Department
Ben Gurule, Parks Director

Others Present

Mary McDonald, Project Manager, SWAN Park
Barbara Lopez, Parks Department
Charmaine Clair, Stenographer

Due to lack of quorum the Minutes and Agenda were not approved.

APPROVAL OF MINUTES- March 19, 2013-

APPROVAL OF THE AGENDA –

OLD BUSINESS

- Parks Department Update

Mr. Gurule provided an update on the parks. A summary follows:

BMX track- Mr. Coriz is waiting on insurance and tax free status and isn't able to provide a budget until he has the proposed cost.

Frenchy's Field- the top 3 acres of the oval is being reseeded. Work was started prior to the 2008 bond as a phase I improvement and included an irrigation system and reseeded of the field. Several attempts were made to re-vegetate the property, but were unsuccessful and a strategic plan would be done on the cultivation and seeding of the field. The hope is to reseed by next week.

Mr. Coriz entered the meeting at this time.

Ashbaugh/Los Pinos- a ribbon cutting ceremony would be held May 4th at 4 p.m. for the bridge connecting Las Acequia Trail to the Los Pinos property.

Parque Del Rio – supervisors are monitoring the area and work is being done at Louis Montano Park and east of DeVargas Park.

League fees- the proposed fee changes were postponed until the April 29 Finance Committee meeting.

The Petry Statue has been re-scheduled to June 24th due to accommodate Mr. Petry's availability.

Ft. Marcy Park improvements- a small budget from the \$2 million reallocation would do minor repairs on the grandstand, replace the corrugated steel and paint the concession; a back flow preventer and drinking fountain would be added and the park would be put on the central controller. Some fence repair and ingress and egress work would be done for a safer Zozobra event.

Airport Road -landscaping would go out to bid; *Frank Ortiz Park* plans a special clean up for the dog park.

2008 Parks Bond -the crew is working at Candelero Park. *The 2012 Bond* first project is a community garden scheduled mid June at Adam Armijo Park.

Ms. Taylor asked if the fruit trees were planted in Adam Armijo. Mr. Gurule replied the trees are planted and because of deer, have been secured by a fence.

Chair Booth asked about the work with the prairie dog advocates at Frenchy's Field.

Mr. Gurule said Bob Wood; the IPM (Integrated Pest Management Coordinator) met with Teresa Semester and legal counsel Joseph Keams. The prairie dog activists were advised that Parks would do everything possible within the ordinance to protect the prairie dogs and their mounds and burrows. They met with Ms. Semester on site and went over each burrow with Paula Martin, a wildlife biologist from Colorado to flag specific sites to protect.

Chair Booth acknowledged the exceptional job done Parks staff has done with the prairie dog activists; listening to their concerns and being responsive. She said she hopes that everyone could see that Parks has gone out of their way and has been successful.

Chair Booth said the Ashbaugh celebration would be fabulous. She and Ms. Hansen understood that Leroy Pacheco was working with the Santa Fe Art Institute on the signage. She asked Mr. Gurule if anyone talked with him about the signage; the signage didn't come to POSAC. She said she recommends signage for the parks go through Parks, POSAC, and BTAC, especially for memorials.

Mr. Gurule said he heard about the signs at a staff meeting.

Ms. Melissa McDonald entered the meeting at this time.

Chair Booth said she met with Eric and she and Ms. Hansen recommended the sign have that the work was "funded by the 2008 bond" and Eric planned to talk to Mr. Pino.

Chair Booth asked about the MOU (Memorandum of Understanding) with trails and volunteers. Mr. Gurule replied that Judith Amer (Legal Department) is still working on the MOU.

NEW BUSINESS

- Memorials Regulation and Procedures (Revised Agenda Order)

Chair Booth said Mr. Gurule asked her and Ms. Esparza to develop a draft of regulations about memorials and they developed a draft and sent that to Mr. Pino and Mr. Gurule for review.

She said Ms. Amer told her that the current resolution includes naming parks and probably has to be amended.

Chair Booth said when Mr. Gurule and Mr. Pino decide on the content in the resolution; what memorials there are and the process for signing up, how the money would be collected and where it would go, etc., she could help with taking it to a Councilor and the amendment process.

Mr. Gurule said in the past; trees, benches, plaques and a park named after someone has been done and he thought trees and benches are a good idea. He said he wouldn't want plaques because there were places plaques used to be that now are just a piece of concrete.

Chair Booth said the resolution currently includes naming a park, public space or a public facility. This would be different and make it easier for a person to put up a tree. She said she included plaques in the resolution; some cities don't allow them and others do.

Chair Booth said she would share the draft resolution with the Commission after reviewed by Parks.

OLD BUSINESS (Continued)

- Organized Sports Resolution – Discussion and Action Item

Ms. Barbara Lopez said she has worked with the Parks Division since 1999 and has been the Special Events Coordinator since 2003. She schedules all leagues at the city municipal parks with the exception of MRC and schedules commercial events in the downtown Plaza area and events at all of the City's parks.

Chair Booth said she invited Ms. Lopez to attend the meeting and share and the process to sign-up and how fields are assigned, particularly with organized sports.

Ms. Lopez said she gets the requests for leagues (youth and adult) in January and youth leagues are priority. She said has used Santa Fe Downs in the past for leagues the City couldn't accommodate.

She explained that an online application is made and requires a league to submit their schedule. She said events follow the same process but have a tier group of fees; - \$95 for fewer than 25 people; \$245 for 50 up to 99 people and \$345 for more than 100 people with a requirement they must have a liability certificate with the City listed as the certificate holder for the event.

Ms. Lopez said the event at Ashbaugh is considered a City sponsored event and all fees are waived; a City co-sponsored event requires the organization to have a liability certificate and if approved by the City Manager, pay partial fees.

Mr. Gurule had to leave the meeting early and Chair Booth asked if he could be ready to report on the rising water costs at the next meeting. She said POSAC wants to help market the 2008 bond benefits to show the public how the irrigation is now more efficient, etc.

Mr. Gurule said Parks has done a lot of the research for their budget that directly related to the water bill. He said he would like to wait until June to allow time to get the parks out of winterization.

Chair Booth returned to the discussion of fees:

Ms. McDonald said she thought there is a big increase in cost for small nonprofit organizations.

Ms. Lopez said Mr. Pino is currently working on a change for homeowners associations and fees that could be waived. She said nonprofits could submit a waiver for sponsorship. She said the tiers work and bring revenue to the City and the fees are fair and she allows some flexibility.

She said City Councilors have three opportunities to waive fees and if sponsorship is needed, could be asked to waive the fees.

Chair Booth asked about scheduling local teams at Ft. Marcy with the Fuegos.

Ms. Lopez said the youth leagues have priority but many of the leagues plan their schedule around the Fuegos schedule (47 games this season.) She said part of the discussion is whether she should charge according to the ordinance at \$75 per field per day and a \$30 fee per field for lights. She is waiting for direction from the City Manager and City Attorney on how to charge.

She added that adult leagues are not currently being charged according to the ordinance and softball at MRC isn't charged a daily fee or for lights.

She gave examples of the current charges and what would have been charged per what is stated by the ordinance: the Santa Fe Fuegos paid \$1785 last year, but should be charged \$9915. The adult leagues were charged \$2920 for soccer and should be \$6220 (20 games with three hours of lights.) The men's adult baseball was charged \$1175 at Fort Marcy and would be \$1925 with no use of lights.

Mr. Smith said he has done similar math. He said the leagues wouldn't be able to function [with those fees].

Ms. Lopez said she has seen decline over the years; softball as an example has fewer teams.

Chair Booth asked if leagues complied with the ordinance to provide a financial statement.

Ms. Lopez said leagues were asked for bylaws and financial statements every year but didn't comply in the past. In 2012 the only group that didn't submit their financials was YAFL (Young American Football League.) She has assigned all of the fields and a letter was sent stating if financials are not submitted it *could* affect their field.

Chair Booth said a new football league is starting (the Santa Fe Sting.) She asked if Ms. Lopez could find a field for them. Ms. Lopez replied she has and would meet with them Thursday. She said one problem is that adults are using Salvador Perez Park; the only available field other than Villa Linda Mall Park.

Chair Booth said another question is where the leagues store their things and what the City provides in terms of storage. Ms. Lopez replied the leagues that use the concession to store their food, etc. and they remove it after the season. The equipment should be cleared out every night.

Chair Booth asked about the storage facility in Ashbaugh.

Ms. Lopez said the storage belongs to YAFL and she thought YAFL provided funding for the construction. She offered to talk to Ruben about that.

Mr. Smith asked the status of the ordinance fees.

Ms. Lopez said she isn't sure. The issue was mentioned at the Public Works meeting last week and would be on the Finance Committee's agenda for their next meeting.

Chair Booth thanked Ms. Lopez. She said the Commission would hold off on action on the sports leagues.

- Parks Department Update (continued)

Mary McDonald was asked to give an update on SWAN Park (Southwest Activity Node.)

Mary, the Project Manager for SWAN Park, said the park should be renamed at some point. She passed out a schematic with a budget and said it has not been reviewed by the City yet. She invited everyone to the public meeting on April 30 at 5:30 p.m. at the Southside Library. She said a lot of details on the Phase I schematic design would be presented.

She explained the Phase I spreadsheet. She said originally Phase I was estimated at 7 million 700 thousand dollars and Mr. Pino and management was asked to put a \$5 million package together.

Mary said the outline remained the same, but the park entry impacted changes in the Master Plan. She said one change is parking would not be at 90 degrees along the access road because of traffic concerns and the elevation.

Mary said the orchard was moved to the North side because additional parking was needed and that would allow room for a drop off lane from the access road for buses, equipment, etc. and the landscape architect suggested the orchard not be in a 150 year flood plain; there is no money for the hillside playground in Phase I, but could be done in the future and lighting would be \$300,000 for the multi-use field and is still being discussed.

She said there were some hard choices to make and things would be finalized in a couple of days.

Mr. Smith asked said he looks at how many baseball fields are on the South side. He asked how many soccer fields are in the City.

Mary replied this is pretty complete, although the schematic hasn't been finalized. She said constituents thought MRC is heavily used and there was a huge turnout and a lot of feedback for the multi-use field.

Mr. Smith said it renders both fields useless because when playing baseball, you can't play soccer and when playing soccer you can't play baseball. He said it is the same issue as at Salvador Perez.

Mary said the effluent tank is another huge question and would be located in what is now the end of the dog park area. The area would be changed to enable a shorter run to the effluent tank and a shorter pipe from the wastewater treatment plant and to the MRC.

Chair Booth asked if the \$15,000 in the CIP funding is still there for the skate board park design; \$70,000 was needed.

Mary said she would get back to Chair Booth about that. She thought how people would get to the skate park would be interesting; would they grade to the skate park through the end of the road. She said what about the permit for being in the flood plain... the erosion..., etc. She said no one has coordinated with her about how the skate park design fit in with the phasing of the park and the costs to get people to the skate park.

Chair said the skate park is in Phase II. She asked if the schematics would be done for the entire park, so it could be taken to the State.

Mary said "no," they are taking care of the many aspects of permitting, mainly for Phase 1, because of the limited design money. She said someone decided that 10% was adequate for design and she wasn't able to get more.

Chair Booth thanked Mary McDonald and said the handout was very helpful.

- Organized Sports Implementation Update - Discussion and Action Item

Chair Booth asked if there is an action item on Ms. Lopez's report or the ordinance.

Mr. Smith said the processes should be simpler and it becomes complex in trying to work out how much a game would cost in a City field. He said the leagues just want to know when they do a budget, how much an hour costs for a game for the season; not how many games or how many players a league might have.

Chair Booth asked Mr. Smith to come back with a specific request. She asked if she should push that the Commission recommends teams that not in compliance with reporting requirements, would not get a field. The Commission agreed.

Chair Booth said POSAC suggested on the question about volunteer days in the ordinance, for the issue to be dropped. She said the feeling is that an organized sports cleanup day would help create community etc. and would be part of the teams reporting requirements to get a field. She said teams would be given a ticket once they comply.

Ms. McDonald asked if possible to calculate fees on-line, to make it easy for people to sign up.

Chair Booth agreed. She said she talked with Councilors Trujillo and Dominguez about that. She said Ms. Lopez is very supportive and POSAC would press for on-line registration for fields and for a flat rate per field.

Chair Booth said she also wants the Commission to follow up on two things: how the Ft. Marcy Field affects youth leagues in terms of what Fuego pays; and the Ashbaugh storage and whether that should be provided to everyone.

- Daniel Coriz: BMX Track Update

Mr. Coriz said he is still waiting on the exempt tax status and searching for insurance.

He said the parks aren't being assessed appropriately. He was in Aztec, New Mexico who has a similar track that is insured for races; however their gates are open all year without insurance. He said they have done that for years and their track is more dangerous than Santa Fe's.

NEW BUSINESS -

- Frenchy's Field Mural – Discussion and Action Item

Chair Booth said she was approached by FACT (Fine Arts for Children and Teens) about doing a mural on Frenchy's house, which has been getting "tagged." She asked the group to do a presentation, however no one was present from FACT.

- Frenchy's Field Water Wheel – Discussion and Action Item

Raphael Weisman passed out information on the wheel (Exhibit 1) and explained the water wheel is like a medicine wheel to bless water. The wheel would be a simple permanent structure like a labyrinth, in the ground and consists of three concentric circles with a pattern. Lines are grooved into the earth and could be filled with crushed glass. He said the wheel would be low maintenance and volunteers

would do the work between the 15-19th of May. Mr. Weisman said the project doesn't require anything other than permission from Parks.

Mr. Weisman said the wheel would be done as part of the "*River Runs Through Us*" program in May. Three women artists would be involved in a five-day event to celebrate the river and involves art and children. He said this would combine a memorial to Ms. Witlox-Beker and a way to bless the water.

Jay, Mr. Weisman's colleague, said volunteers would weed the project; Mr. Weisman added for at least the first year, as a memorial for Ms. Witlox.

Mr. Weisman said he is hoping to do a global water festival in Santa Fe in two years that would bring people from all around the world. The river and park etc. would be an attraction as part of the festival and a long term way to celebrate and engage around water.

Mr. Wood said he has seen clay powder used that compacts the earth and doesn't allow surface weeds, so wouldn't require much maintenance. He said he has concerns with the glass; the specifications should call for rolled glass for safety reasons, where the sharp edges are taken off. He said the glass should also be screened to avoid inhalation of glass particle dust.

Mr. Weisman said he would contact Mr. Wood about the specifics.

Jay explained there is a group who builds water wheels and the plan is to put in 173,000 water wheels around the world.

Chair Booth said she would send an e-mail to the Frenchy's Field Google Group. She doesn't expect to hear anything negative, but would give five days for a response.

Mr. Weisman said he would need to confirm the dates, if approved; he is also writing an article for the newspaper about Ms. Witlox.

- Frenchy's Field Oval Restoration – Discussion and Action Item

Mr. Wood said a PSA (public service announcement) would announce the restoration work and how it would be done. The site action plan shows the work and almost all of the burrows were identified and the irrigation heads marked in the areas to be plowed.

He said wild flower seed would be put in lower elevations where water would settle and tall grass seed would be put in. An irrigation schedule has been developed and barrier tape would be put around the interior.

Mr. Wood said soil compaction was discussed and he studied the equipment and physics involved with various soil types, wheel depth widths, etc. He explained the equipment that would be used and said there would be no impact on the prairie dogs.

He would change the program to spring in the hope it will use less water.

Chair Booth said three different seedings have been done. She said to eliminate the perception that Parks doesn't take care of the prairie dogs, she wanted to show the amount of money and water that has been used to get a prairie dog habitat.

Ms. McDonald asked about the seed list. Mr. Wood said he could send that out.

Mr. Wood said Parks classifies the work as renovation regular maintenance and the prairie dog people see it as development. He expects a ruling from the City's attorney on whether this is maintenance or development, but regardless, Parks prefers to stick to the tenet that the prairie dogs belong in Frenchy's and will be protected.

REPORTS

Daniel Coriz: BMX Dirt Jumps

Mr. Coriz said the BMX dirt jumps have water now and the maintenance is ongoing. He reported the BMX jam is scheduled July 13 and Red Bull would help with funding. Red Bull Riders will be sent as part of the series of contests Red Bull is running that would end in Angel Fire. The contests would be televised as a worldwide event.

He said the downtown skate park is close to completion.

Chair Booth passed around an article on Joe Lehm.

She said the Ashbaugh ceremony is scheduled May 4 and the celebration would be a lot of fun and have Baskin-Robbins ice cream and a disc golf would demonstration, etc. She said Cielo Vista opening is planned April 18 at noon.

Ms. Esparza added that is "National Kids at Parks Day" and Mayor Coss would be there at one o'clock. She offered to do the on-line permits for the events.

Mr. Wood said Ashbaugh would be one of the Arbor Day events and on May 4th the Parks Division and the Rail Yard would join with the Wise Fool Program to do a tree planting.

PUBLIC COMMENT- None

DATE AND TIME FOR NEXT MEETING: May 21, 2013

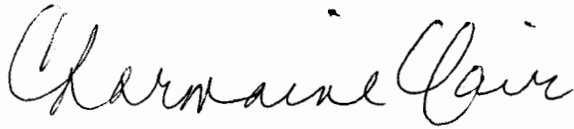
ADJOURN:

Having no further business to discuss, the meeting adjourned at 4:55 p.m.

Approved by:


Bette Booth, Chair

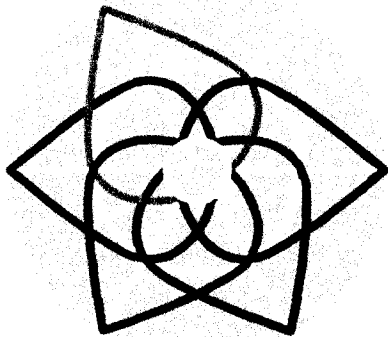
Submitted by:


Charmaine Clair, Stenographer

The Water Wheel

A Water Wheel is a circular ceremonial space laid out on the ground. It is created from ancient, traditional, geometrical design elements. These patterns combine to generate a powerful, healing, ceremonial vortex, which enhances and expands the intentions and prayers of participants in the ceremony and energizes ceremonial objects and water placed on the central circular altar. The form of the Native American Medicine wheel with the four directions is combined with the Sacred Geometry of the ancient Biblical Merkabah (*Chariot* in Hebrew), which uses the six-fold division of the circle to form the sacred geometry of the Flower of Life with its 6 petals, familiar to most as the Star of David. The design is laid out in furrows filled with colored sand, cornmeal or stones

In the words of Marshall, Golden Eagle Jack, **"A Water Wheel is ...a sacred geometry design..... It is based on a Native American medicine wheel. Its purpose is to energize, celebrate, and honor water. It is also a place to deepen our relationship with the spirit of water."** Marshall is a member of the Washoe Tribe of California and Nevada. He is affiliated with the Southern Paiute and Central Miwok Tribes. As a child he was initiated into the work of protecting the Waters. In New Mexico, he developed the form of the Water Wheel and received the vision of 172,000 Water Wheels.



"Water Wheels are activated by our thoughts, intentions, and clear quartz crystals to create an energy field, or vortex of consciousness, for energizing water. Water Wheels get our thoughts of love, gratitude, and appreciation, which have been scientifically proven to transform the very structure of water, flowing to water. The more love and energy the Water Wheel receives from us, the more energy goes out to help our source waters... from which all living things are fed. They bring..together collective intention and consciousness to benefit our children's waters 500 years into the future. The vision is to create a web of 172, 000 Water Wheels ... linked together across the planet that serves to renew our sacred relationship with water."

Before her passing, Justine Witlox-Beker was excited about the idea of creating a Water Wheel at Frenchy's Field. To honor her work with the prairie dogs and the park over the years, we would like to create a permanent Water Wheel in the park as part of the "River Runs Through Us" Celebration this coming May 2013. The area to the west of the bridge where the arroyo meets the Santa Fe River would be an ideal location for a 20 - 30 foot diameter Water Wheel.