



Agenda

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**PUBLIC WORKS/CIP & LAND USE COMMITTEE
MEETING
CITY COUNCIL CHAMBERS
MONDAY, FEBRUARY 26, 2007
5:15 P.M.**

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM FEBRUARY 12, 2007, PUBLIC WORKS COMMITTEE MEETING

PUBLIC HEARING

6. HAZARDOUS FUELS REDUCTION GRANTS
 - DISCUSSION AND REQUEST FOR APPROVAL OF THREE THINNING PROJECTS AND ALTERNATIVES
 - UPDATE AND DISCUSSION ON THE COMMUNITY WILDFIRE PROTECTION PLAN (CWPP)
 - UPDATE AND DISCUSSION ON THE HAZARDOUS FUELS REDUCTION GRANTS (PORFIRIO CHAVARRIA)

INFORMATION AGENDA

7. UPDATE ON SNOW/ICE REMOVAL, POT HOLE REPAIR AND THE REMOVAL OF SCORIA FROM CITY STREETS (ROBERT ROMERO)
8. UPDATE ON THE PLANNING AND LAND USE DEPARTMENT TRANSITION (JACK HIATT)

CONSENT AGENDA

9. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND SANTA FE YOUTH AND FAMILY CONSORTIUM FOR ESTABLISHING A FAIR MARKET VALUE OF THE BUILDING (DAVID CHAPMAN)

10. REQUEST FOR FINAL APPROVAL TO OBTAIN AN UNDERGROUND EASEMENT FROM THE CITY OF SANTA FE FOR THE LENSIC REDEVELOPMENT PARKING GARAGE WITH GREER ENTERPRISES
 - REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE SALE OF THE EASEMENT **(ROBERT SIQUEIROS)**
11. CIP SPORTS FACILITY CITYWIDE FUND – GENOVEVA CHAVEZ COMMUNITY CENTER
 - REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH TRAVERS MECHANICAL SERVICE IN THE AMOUNT OF \$196,000, INCLUSIVE OF NMGR **(ROBERT SIQUEIROS)**
12. FRANKLIN MILES PARK YOUTH MURAL
 - REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WAREHOUSE 21/SANTA FE TEEN ARTS CENTER IN THE AMOUNT OF \$5,988.87, INCLUSIVE OF NMGR **(BECKY LO DOLCE)**
13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO DEVELOP A PLAN TO ENCOURAGE MORE FEMALE EMPLOYEES TO ENTER THE BLUE-COLLAR TRADES WITHIN THE GOVERNMENT OF THE CITY OF SANTA FE. **(MAYOR COSS) (COUNCILORS HELDMEYER, WURZBURGER AND CALVERT) (DEBBIE BLEA)**

DISCUSSION

14. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA FE AND THE SANTA FE PUBLIC SCHOOL DISTRICT AS IT RELATES TO THE MASTER PLAN PROCESS FOR THE NORTHWEST QUADRANT **(KATHY MCCORMICK)**
15. SANTA FE PUBLIC LIBRARY
 - REQUEST FOR APPROVAL OF THE RECOMMENDED POLICY AND CRITERIA FOR NAMING BUILDINGS IN THE CITY OF SANTA FE **(PAT HODAPP)**
16. REQUEST FOR APPROVAL OF A RESOLUTION RENAMING FORT MARCY PARK TO MAGERS FIELD PARK **(COUNCILOR BUSHEE) (FABIAN CHAVEZ)**
17. REQUEST FOR APPROVAL OF A RESOLUTION DESIGNATING THE 2.3 MILLION DOLLARS PREVIOUSLY USED FOR THE REGIONAL EMERGENCY COMMUNICATION CENTER BE USED FOR PUBLIC SAFETY PURPOSES IN THE NORTHWEST QUADRANT **(MAYOR COSS) (COUNCILORS BUSHEE AND TRUJILLO) (FIRE CHIEF CHRIS RIVERA AND POLICE CHIEF ERIC JOHNSON)**
18. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-2.8 SFCC 1987 REGARDING THE ARCHAEOLOGICAL REVIEW COMMITTEE; QUALIFICATIONS FOR ARCHAEOLOGISTS, HISTORICAL ARCHAEOLOGISTS AND HISTORIAN; AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY **(COUNCILOR BUSHEE) (MARISSA BARRETT)**
19. REQUEST FOR APPROVAL OF A RESOLUTION REVISING THE ORGANIZATIONAL CHART FOR THE CITY OF SANTA FE REGARDING THE ECONOMIC DEVELOPMENT, AFFORDABLE HOUSING, AND PLANNING AND LAND USE DEPARTMENTS **(COUNCILORS BUSHEE AND ORTIZ) (GALEN BULLER)**

20. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTIONS 14-3.14 AND 14-5.2 (B) SFCC 1987 REGARDING DEMOLITION AND MINIMUM MAINTENANCE REQUIREMENTS FOR LANDMARK STRUCTURES **(COUNCILOR HELDMEYER) (DAVID RASCH)**
21. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A COMPREHENSIVE TREE POLICY FOR THE CITY OF SANTA FE **(MAYOR COSS) (COUNCILORS HELDMEYER, TRUJILLO AND CHAVEZ) (FABIAN CHAVEZ)**
22. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO UPDATE THE CITY'S SNOW REMOVAL PLAN AND ASSOCIATED EMERGENCY PLANS **(COUNCILOR HELDMEYER) (ROBERT ROMERO)**
23. MATTERS FROM STAFF
24. MATTERS FROM THE COMMITTEE
25. NEXT MEETING: MARCH 12, 2007
26. ADJOURN

An interpreter for the hearing impaired is available through the City Clerk's Office upon 5 days notice.

MINUTES OF THE
CITY OF SANTA FE
PUBLIC WORKS/CIP & LAND USE COMMITTEE

FEBRUARY 26, 2007

1. CALL TO ORDER

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Patti Bushee at approximately 5:15 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fe, New Mexico

2. ROLL CALL

Roll Call indicated the presence of a quorum as follows:

MEMBER PRESENT:

Councilor Patti J. Bushee, Chair
Councilor Christopher Calvert
Councilor Carmichael Dominguez
Councilor Matthew E. Ortiz
Councilor Ronald S. Trujillo

MEMBERS ABSENT:

None.

OTHERS PRESENT:

Mr. Robert Romero, Public Works Director
Ms. Bobbi Mossman, Public Works Staff
Mr. Jack Hiatt, Planning and Land Use Acting Director
Mr. Carl Boaz, Stenographer

OTHER GOVERNING BODY MEMBERS PRESENT:

None.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.

3. APPROVAL OF AGENDA

Councilor Calvert moved to approve the Agenda as published. Councilor Dominguez seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Councilor Calvert requested that items #10 and #11 be removed for discussion.

There were no other requests to pull items from the Consent Agenda.

Councilor Calvert moved to approve the Consent Agenda as amended. Councilor Ortiz seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FROM FEBRUARY 12, 2007 MEETING

Councilor Trujillo moved to approve the minutes of February 12, 2007 as submitted. Councilor Ortiz seconded the motion and it passed by unanimous voice vote.

PUBLIC HEARING

6. HAZARDOUS FUELS REDUCTION GRANTS

- DISCUSSION AND REQUEST FOR APPROVAL OF THREE THINNING PROJECTS AND ALTERNATIVES
- UPDATE AND DISCUSSION ON THE COMMUNITY WILDFIRE PROTECTION PLAN (CWPP)
- UPDATE AND DISCUSSION ON THE HAZARDOUS FUELS REDUCTION GRANTS (PORFIRIO CHAVARRIA)

Mr. Chavarria reported and said handouts were in the Councilors' packets. He said there were several grant requests to deal with reduction of fire hazards. He said grant #1 was for \$156,000 to do hazardous field reduction on public land and just expired on 12/31/06 and the City returned approximately \$66,000 to the State of unused funding. He explained that grant #3 was for approximately \$180,000 with 50% City match for public awareness, hazardous reduction on public and private land, and community wildfire protection plan (CWPP) and would expire May, 2007. He said they had \$49,000 from that grant to complete the CWPP. He said grant #4 was \$225,000 with no match requirement and was for hazardous reductions on public and/or private lands and would expire on 10/31/07. He said there was still \$144,000 remaining.

Regarding thinning projects he said they could accomplish 92 acres of public open space and would cost \$68,100 and the remaining amount would be a 70/30 cost share with \$72,000 spent on private land.

He said the CWPP required a public hearing with hired facilitator and would require approval by the City Council, City Fire Department, and State Forestry.

He explained that the cost share agreement included a home assessment and homeowner would decide what to do after assessment and recommendations were made. If they agreed, they would decide what trees should be kept and which would be removed. He said the owner or the City could hire a

contractor to do it and, if the City hired contractor, they would bill 30% to owner. The contractor would submit to the City for 70% of the costs and the City would submit to the State to reimburse.

Mr. Chavarria said both #3 and #4 could be used for cost sharing and the grants must be spent by the deadlines. He said they might want to spend all the money from both grants on private land because it could be expanded from 200 to 275 acres.

Chair Bushee asked if someone would help him put together a pamphlet.

Mr. Chavarria said yes.

Chair Bushee asked if the \$49,827 would count for the public meetings scheduled already.

Mr. Chavarria said yes and added that they wanted to hire a facilitator so the fire department could express their views.

Chair Bushee asked if they could take some money out of that for the cost of a pamphlet or other promotional materials.

Mr. Chavarria said money could be used to accomplish public awareness.

Councilor Dominguez asked if in grant #4 the City retained any of the loss from #1.

Mr. Chavarria said they did not.

Councilor Dominguez asked if when he talked about private lands and 100 acres if it was just based on the amount of money the City had and if it would it be "first come, first served."

Mr. Chavarria said yes.

Councilor Dominguez noted he had an option 1 and option 2 and asked if he was looking for direction tonight.

Mr. Chavarria said the City should be able to pay out and receive the funds and the question was where it would be credited when it came back in.

Chair Bushee suggested that he work that out with procurement staff.

PUBLIC COMMENT

Mr. Duke Klauck said he was involved in Ten Thousand Waves and part of Santa Fe Summit Homeowners adjacent to them. He said they asked to be part of the 70/30 cost share and kept being told by the City staff that it had been put off for one reason or another. The people in Hyde Park Estates did an aggressive program three years ago. He said they were all ready to go but the City keeps telling them "no,

not yet.” He wanted to know why and why some of the money was sent back. He said his other question was about homeowner vs the City finding the contractor. He wanted to find his own and would be happy to work with City on that basis to avoid having someone cut down their prize piñon.

Ms. Barbara McCandlish, Los Cerros Colorados, said she supported the change and thought it would protect her home.

Ms. Sara Williams, “Once A Forest.” She said they were very happy the plan was beginning to shape up into something they could support and would rather work with the Fire Department than against them. She thanked the Councilors for backing it and working with them on it.

Mr. John Van Dyke , Los Cerros Colorados, asked if they were agreeing to a plan where the thinning was not going to be done.

Chair Bushee explained that the thinning was going be done as a public/private partnership, at least as a motion that she heard made, and staff had a map that he could review. She asked Mr. Chavarria if they had a limited area where the thinning could be done.

Mr. Chavarria said they were limited to the east side of the town except they had some grant money in grant #3 that they could use in any part of town so they had several places where they might or might not be able to do it.

Mr. Van Dyke explained that they did not support not thinning around the Dale Ball Trails and asked if the City had agreed not to do that. He said that was what they supported and wanted to make that clear.

Chair Bushee asked if he meant thinning it or not thinning it.

Mr. Van Dyke said they did not want it thinned.

Chair Bushee said, “There you go. Okay.”

Tom Gorman spoke, representing the Sierra Club. He said they prepared a support letter like the Once A Forest letter.

He said their conservation committee, with the interest of the forest and the wild urban interface, looked at the plan along with several other groups, and were concerned about there being more clearing in the plan of those three areas being discussed than was necessary. He asked Mr. Chavarria if they were going to look again at the number of trees that were going to be taken down in those three areas.

Chair Bushee said it sounded like they have moved off of that area of thinning and have gone into a public/private partnership where 70% of the grant money, for homeowners in that area where those grant monies could be spent, would only pay 30% to hire a contractor or the City could hire the contractor and do whatever thinning needed to take place. She said it could be institutions or private homes and also there would be developed a Community Wildfire Protection Plan. She said that that was where the money was being suggested to be spent at this juncture by Mr. Chavarria.

Mr. Gorman said they strongly supported the public awareness part of it for the homeowners that were in those areas. He said it was important to stress not just the funding of the fuel reduction on private property but also the awareness of the need to have evacuation plans and things like that because they were living in those areas. He said that in his letter, they were encouraging the City to spend some of it on public outreach to people living in those threatened areas.

Chair Bushee said there was about \$50,000 that was being suggested as part of that, along with the facilitation of the CWPP.

Mr. Gorman said they were willing to work with City staff on the CWPP. He felt one of their strong arguments was that once they started taking down the large trees; it was irreversible and needed to be looked at carefully.

Chair Bushee said she thought staff listened and asked Mr. Chavarria to remind everyone about the public meetings this weekend.

Mr. Chavarria said the public meetings were scheduled at Ghost Ranch - Santa Fe on March 2, 3. He said the Friday meeting would be from 6:30 to 8:30 p.m. and the Saturday meeting would be 9:30 to 11:30 a.m. He explained that the purpose was to establish a core group of folks willing to help do the CWPP and decide who should facilitate and look into hiring them. He didn't think it would be very expensive to hire someone and get that started.

Chair Bushee noted that they only had a small window of time to spend the grant money and urged him to move more quickly than they had in the past.

Mr. Chavarria said he would.

Councilor Trujillo moved to approve the request with staff recommendations for cost sharing. Councilor Ortiz seconded the motion and it passed by unanimous voice vote.

CONSENT AGENDA LISTING

9. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE LEASE AGREEMENT BETWEEN THE CITY OF SANTA FE AND SANTA FE YOUTH AND FAMILY CONSORTIUM FOR ESTABLISHING A FAIR MARKET VALUE OF THE BUILDING (DAVID CHAPMAN)

12. FRANKLIN MILES PARK YOUTH MURAL

- REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH WAREHOUSE 21/SANTA FE TEEN ARTS CENTER IN THE AMOUNT OF \$5,988.87, INCLUSIVE OF NMGRY (BECKY LO DOLCE)

13. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO DEVELOP A PLAN TO ENCOURAGE MORE FEMALE EMPLOYEES TO ENTER THE BLUE-COLLAR TRADES WITHIN THE GOVERNMENT OF THE CITY OF SANTA FE. (MAYOR COSS) (COUNCILORS HELDMEYER, WURZBURGER AND CALVERT) (DEBBIE BLEA)

CONSENT AGENDA DISCUSSION

10. REQUEST FOR FINAL APPROVAL TO OBTAIN AN UNDERGROUND EASEMENT FROM THE CITY OF SANTA FE FOR THE LENSIC REDEVELOPMENT PARKING GARAGE WITH GREER ENTERPRISES

- REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE SALE OF THE EASEMENT (ROBERT SIQUEIROS)

Councilor Calvert thought they just gave conceptual approval because they wanted to see the whole plan before final approval. He said it seemed piecemeal to approve this without the final plan.

Mr. Siqueiros said when this was approved by the Council, the only condition was that the easement would not be granted or filed with the County Clerk unless the major project plan was approved by Council so the easement would not be active until the major project plan was approved. He said that was also in the ordinance.

Councilor Calvert understood and said he would rather look at it with the whole plan so he would rather wait and give approval with the project plan.

Mr. Siqueiros said for staff there was no difference but the applicant might have issues with it.

Councilor Calvert said it wouldn't be of any use to them because it would not be official until the plan was approved. He felt there was no point in doing them separately.

Mr. Siqueiros said okay but suggested that if there were conditions, they should be tied to the development plan because that would be the enforcement mechanism rather than the easement.

Councilor Calvert said he wanted to postpone this and have it come back as a package with the plan.

Mr. Siqueiros said that the major plan would not come through Public Works or Finance but would go straight to Council.

Councilor Calvert moved to postpone this request and have it be considered with the development plan at Council. Councilor Ortiz seconded the motion and it passed by unanimous voice vote.

11. CIP SPORTS FACILITY CITYWIDE FUND – GENOVEVA CHÁVEZ COMMUNITY CENTER

- REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH TRAVERS

MECHANICAL SERVICE IN THE AMOUNT OF \$196,000, INCLUSIVE OF NMGR (ROBERT SIQUEIROS)

Councilor Calvert said when they heard about all of the problems and choked at the estimates on the total bill and started doing them piecemeal so he wanted to know where they were on these corrective actions.

Mr. Siqueiros said a month ago, Council approved a total of about \$350,000 for seven different items the GCCC needed to accomplish and a majority of the items were less than \$20,000 which were handled administratively but since this one was closer to \$200,000 the PSA had to come before Public Works, Finance, and City Council. He said this was part of the approved \$350,000.

Councilor Calvert moved for approval of the request. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

INFORMATION AGENDA

7. UPDATE ON SNOW/ICE REMOVAL, POTHOLE REPAIR AND THE REMOVAL OF SCORIA FROM CITY STREETS (ROBERT ROMERO)

Mr. Romero handed out a written report and read through it before the Committee.

Councilor Ortiz asked where the ice had been dumped.

Mr. Romero said it was dumped at Old Taos Highway and Ortiz Park.

Chair Bushee asked how they decided when potholes were so numerous that they just needed to repave.

Mr. Romero said he would be coming back with a plan. He explained that re-paving meant all sidewalks had to come into ADA compliance.

Chair Bushee asked about sweeping plan frequency.

Mr. Romero said the plan was attached and downtown was the priority.

8. UPDATE ON THE PLANNING AND LAND USE DEPARTMENT TRANSITION (JACK HIATT)

Mr. Hiatt referred to his written plan in the packet and said he had put update items in bold type. He said they were interviewing but had nothing to add to the staffing section of his report.

Regarding technology, he said staff had asked for review to make sure the software would interface

with other departments, especially Finance.

On Training, a supervisor was enrolled in classes and they were evaluating programs on software and upgrades and noted some had to go through multiple upgrades.

Regarding the Audit he discussed the safety net with the Finance Director.

He noted that last time they discussed whether they had a plan to review all permits but he discovered there were more than 3,000 issued last year and it would take two full-time staff more than a year to review them.

Chair Bushee said she thought a sampling was suggested and that he had already begun that so the Committee today would hear what he was running into.

Mr. Hiatt felt they would see the same kinds of problems that were in the 20 audited by Moss Adams. He said he would report back on that.

Chair Bushee asked if they were caused by lack of training or something else. She said at one time they were talking about a follow up audit or a fraud audit. She asked what the plan for progress was and if they needed another audit.

Mr. Hiatt said the first audit cost \$20,000 and felt a follow-up audit would take over a year and would cost \$100,000 to \$200,000. He felt there were a myriad of reasons and thought it best to report back at the next meeting on the categories and what they should focus on.

Chair Bushee noted that he discovered quite a few accounts receivable in the first one and felt the audit had paid for itself already.

Mr. Hiatt agreed and mentioned the one from Lowes for \$118,000. He said he notified them but had not heard back.

Councilor Calvert didn't think he wanted all of the permits analyzed but maybe rank them by dollars so that big ones would get reviewed. He asked if the big dollar ones could be identified.

Mr. Hiatt said he had not found a way. He noted that some had undercharges and others had overcharges. He said they could analyze twenty more.

Chair Bushee asked if he could borrow someone from Finance to do it?

Mr. Hiatt said he could ask but believed his staff were best situated to analyze.

Chair Bushee asked Mr. Buller to address it.

Mr. Buller said if she was asking about moving staff temporarily or putting together a team, he would say yes, they could, but Ms. Raveling was very short-staffed now.

Chair Bushee asked if it was too expensive to hire auditors.

Mr. Buller commented that Ms. Raveling requested in strategic planning an increase of auditors so more of that could be done. He said they also needed to benchmark in order to measure. He was not sure if that required additional software or if they could do it with present resources.

Chair Bushee said they wanted benchmarks and time lines.

Mr. Buller said he and Mr. Hiatt would work on that. Mr. Hiatt and KR both need help and need to work as a team.

Mr. Hiatt continued reading from his report. He said the Chapter 14 rewrite was a \$20,000 contract and only exceeded it because of GRT. He said it was signed and had deliverables but it didn't include the rewrite on appeals. He said they identified what could be appeals, etc. listed in the report.

Chair Bushee asked about the citizens' group Task Force on Chapter 14. Kim Shanahan, etc.

Mr. Hiatt said he talked with Kim about it but it was not the Development Review Task Force.

Chair Bushee said it was the Chapter 14 Task Force.

Mr. Hiatt said he would check on it.

Mr. Hiatt said the Short Term Rent group met again and Councilor Wurzbarger was reviewing their work.

Councilor Ortiz asked if it was as a proposed ordinance.

Mr. Hiatt said it would be an ordinance amendment and Ms. Price said Councilor Wurzbarger would introduce it on Wednesday.

Chair Bushee asked if the Short Term Rent Committee was still working.

Mr. Hiatt said he had not reconvened them.

Chair Bushee said she had received a couple of complaints on sign applications where no one called them back for 6 months.

Mr. Hiatt said they were beginning to identify solutions that would be the start of policies and procedures.

Chair Bushee asked about the easement ordinance in foothills.

Ms. Price said the trail easement ordinance was heard at the Planning Commission on Thursday evening and might come back to Public Works again.

Mr. Hiatt said after the solutions memo was the most recent org chart.

Councilor Ortiz asked for a time line for hiring, training and orientation of new staff. He suggested that training them the new way would be better than the old way.

Mr. Hiatt said they were meeting every week on it and was guessing that they would move ahead

Councilor Ortiz asked if he meant by July 1st.

Mr. Hiatt said they would need to have the policies and procedures in place so by August, probably. He thought by the end of the fiscal year was a good deadline but was not sure they could meet it.

Councilor Ortiz said the RPA had recommended reworking the ordinance on the EZ and he would be meeting with Mary Helen Follingstad at her office on Friday morning. He suggested that the new planner should attend that meeting.

Chair Bushee asked if the City was now down to only one drainage and grading inspector.

Mr. Hiatt said yes, and they were trying to hire a second on a short-term contract, short term. He said he could not remember the details right now.

Chair Bushee said she had a downtown problem with people not following the ordinance including a rug war now. They were HDRB issues but she didn't know how they get enforced.

Mr. Hiatt said that was one of the inherent problems he was finding in a number of areas and added that they were starting into a budgeting process that was not encouraging right now.

Chair Bushee said in the BTAC meeting it was noted that the ordinance required bike racks after a number of parking spaces and they were finding that the City was lax on it.

DISCUSSION

14. REQUEST FOR APPROVAL OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SANTA FE AND THE SANTA FE PUBLIC SCHOOL DISTRICT AS IT RELATES TO THE MASTER PLAN PROCESS FOR THE NORTHWEST QUADRANT (KATHY MCCORMICK)

Ms. McCormick said they hired a person who would be at all the meetings to help finalize the agreement. She added that they have to sign the Master Plan when it comes to that step. She said Kathy Tully was the consultant on it.

Councilor Calvert noted they had 168 acres and included 40 for the NW quadrant analysis. He asked where the rest of it was.

Ms. McCormick said it was scattered throughout other areas.

Councilor Calvert asked if they were looking at possibly donating the land to the project for proportionate housing units for employees.

Ms. McCormick said that was on the table as an option and there were different options.

Councilor Ortiz moved for approval. Councilor Dominguez seconded the motion and it passed by unanimous voice vote.

15. SANTA FE PUBLIC LIBRARY

- REQUEST FOR APPROVAL OF THE RECOMMENDED POLICY AND CRITERIA FOR NAMING BUILDINGS IN THE CITY OF SANTA FE (PAT HODAPP)

Councilor Ortiz moved for approval of the request. Councilor Dominguez seconded the motion.

Chair Bushee felt the policy should apply to all city buildings. She asked if there were other things that should be included. She asked if in the Railyard there were streets getting named.

Mr. Romero said streets were usually named by the developer and submitted for approval. The Railyard Corp has come up with list of names.

Councilor Ortiz asked if Council gave them the authority.

Mr. Romero said it was silent in the Master Plan.

Councilor Ortiz said Council gave authorization for buildings but it wasn't for streets.

Chair Bushee suggested they might want to expand this policy. She felt some guidelines were good but personally didn't think the library needed to be named after someone.

Mr. Romero said he would bring an update on it to the next Public Works meeting.

Councilor Ortiz amended his motion to include "one of the other options was geographic identification as well as personages in the policies and procedures."

Ms. Hodapp explained that they were looking at a plaza at the library and that's why that language was added.

Chair Bushee asked who would take this further to create a policy.

Councilor Ortiz said they could charge staff to put it in a resolution and once adopted by governing body, would be the policy of the City.

Ms. Price said they were planning to bring it as a resolution.

Ms. Hodapp asked where they wished to direct the resolution. She asked if it could go to Council Wednesday night.

Councilor Ortiz said he would direct staff to memorialize it to introduce on Wednesday.

Chair Bushee said they would morph that into a resolution.

Mr. Romero suggested they could just ask the Railyard to bring the names forward to Council. He said they were expecting those roads to be open by June.

Councilor Trujillo asked if the park there could be included too.

Mr. Romero agreed.

The motion passed by unanimous voice vote.

16. REQUEST FOR APPROVAL OF A RESOLUTION RENAMING FORT MARCY PARK TO MAGERS FIELD PARK (COUNCILOR BUSHEE) (FABIAN CHÁVEZ)

Councilor Calvert moved to approve the request. Councilor Ortiz seconded the motion and it passed by unanimous voice vote.

17. REQUEST FOR APPROVAL OF A RESOLUTION DESIGNATING THE 2.3 MILLION DOLLARS PREVIOUSLY USED FOR THE REGIONAL EMERGENCY COMMUNICATION CENTER BE USED FOR PUBLIC SAFETY PURPOSES IN THE NORTHWEST QUADRANT (MAYOR COSS) (COUNCILORS BUSHEE AND TRUJILLO) (FIRE CHIEF CHRIS RIVERA AND POLICE CHIEF ERIC JOHNSON)

Chief Rivera presented the request.

Chair Bushee asked if there was anything to hand out on this request.

Chief Rivera said just the email he sent. He said most of their budget was submitted to strategic planning and the money was for medical and emergency equipment.

Chair Bushee said it was not just the wish list.

Chief Rivera said he didn't think strategic planning was a wish list. He asked if he should come back with the budget.

Chair Bushee said yes.

Chief Rivera said the email was just the NW quadrant portion. He said the Deputy City Manager received the resolution today.

Chair Bushee asked him to provide a copy to the Committee.

Mr. Hiatt said it didn't have the attestation but was just signed by Harry Montoya.

Chair Bushee asked if they didn't get to use federal money.

Mr. Hiatt said they would apply for using the homeland security money.

Councilor Ortiz moved for approval with an amendment that "in the Northwest Quadrant" be deleted from the title. Councilor Calvert seconded the motion and it passed by unanimous voice vote.

18. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTION 14-2.8 SFCC 1987 REGARDING THE ARCHAEOLOGICAL REVIEW COMMITTEE; QUALIFICATIONS FOR ARCHAEOLOGISTS, HISTORICAL ARCHAEOLOGISTS AND HISTORIAN; AND MAKING SUCH OTHER CHANGES AS WERE NECESSARY (COUNCILOR BUSHEE) (MARISSA BARRETT)

David Rasch presented the request. He said the request addressed in the administrative section to codify how people were put on or taken off the list of approved contractors. He explained that, although the City had a list, the language was not there on how they looked at the résumé and considered them or how to take disciplinary action if they failed to meet the standards.

Councilor Calvert asked if the Archaeological Review Committee actually had two meetings per month.

Mr. Rasch said they did and there were cases reviewed at every meeting.

Councilor Calvert moved to approve the amendment. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

19. REQUEST FOR APPROVAL OF A RESOLUTION REVISING THE ORGANIZATIONAL CHART FOR THE CITY OF SANTA FE REGARDING THE ECONOMIC DEVELOPMENT, AFFORDABLE HOUSING, AND PLANNING AND LAND USE DEPARTMENTS (COUNCILORS BUSHEE AND ORTÍZ) (GALEN BULLER)

Mr. Buller presented the request.

Councilor Calvert said the City needed to pay attention to what portions were left and to designate what would happen with those that were not moved.

While reviewing the document, it appeared that there were pages missing.

Mr. Romero said he believed those pages were removed because they didn't need Council approval for changes within a department.

Ms. Price said she was the guilty party but did it only after conferring with staff and did include a copy of the new org chart.

Chair Bushee asked if she could give them the original one as well, to compare.

Ms. Price said she could but didn't have a clean copy with her.

Councilor Calvert asked where Historic and Archaeology were.

Chair Bushee said they would stay in Planning and Land Use. She asked for a comment from the Mayor about Economic Development.

Mayor Coss said he didn't have a strong opinion on it because he looked at it more from the perspective of separating Permit and Development Review from Long Range Planning.

He thought they needed copies of the organization to work through it. Affordable Housing was a new department and working on a lot of things. He listed the tasks of Long Range Planning and Economic Development Departments. He suggested they appoint an interdepartmental team to work it out and if there is a new department to have a work plan and the deliverables. He said the Planning and Land Use Committee had already done this and it would take time and thought to integrate them together.

He thought CVB could be directly under the City Manager.

Chair Bushee said that would leave just Arts.

Councilor Ortiz said they had some of those issues in approving the re-organization and asked how long an interdepartmental team would take. He noted that Councilor Bushee talked about having all planning together but there was a planning component to most of these areas. How does the bureaucracy speak to each other. Stripping off recreation from parks was not working. He was not really sold on any particular structure but the present structure needed to improve.

Chair Bushee felt they really just needed to have a way for the structure to make sense and work.

Councilor Ortiz felt strongly that recreation and parks belonged together. He felt public works had become unwieldy with big projects coming down. He noted they haven't heard a report from Affordable Housing.

Councilor Dominguez thought special events should be in Parks and he was hoping for discussion on recreation and have it with parks and recreation. He wondered about moving GCCC under Public Works because it was administering money for it. That seems to be a natural fit and I also kept wondering if the concerns with GCCC were the result of streamlining those functions.

Chair Bushee said there seemed to be a nebulous assembly of interests and she didn't have a plan.

Mayor Coss said he was hearing several plans. He noted that the previous Council created the Affordable Housing Department because they were unhappy with how it was under Community Services.

He added that the reorganization he brought forward had not yet been approved by Council. He said it was done in a provisional way and at mid year was to come back and do the ordinances. He said there were departments in the ordinance that actually didn't exist anymore. This resolution prompts another look at organization. He thought it was better to have parks under public works and split from recreation.

Chair Bushee asked Mayor Coss if he just told the Committee that it was not legally done.

Mayor Coss said the resolution with the budget called for it but it was all provisional to be reviewed and now was being reviewed.

He said they put MRC in Public Works and could see having special events with parks but putting GCCC under Mr. Romero would make it even more unwieldy.

Chair Bushee said it would work if they talked to each other.

Mayor Coss said if they talked to each other, then it would not be a problem. He disputed that having Parks in Public Works was not working. He felt the idea to combine ED and LRP was worth looking at. He said they would have to come up with a plan, staffing, work plans, etc. He also felt the suggestion to put all planners in one department was something that would become unwieldy.

Chair Bushee was concerned about throwing everything under Public Works.

Councilor Ortiz felt getting the re-organization done before the budget process started was important.

Councilor Dominguez asked how many enterprise funds there were.

Mr. Romero said there were four.

Councilor Ortiz moved to postpone this request to the next meeting. Councilor Calvert seconded the motion.

Councilor Ortiz said they could just go back and look at the current org chart.

Chair Bushee said they needed to have a list of ordinances that would have to change.

Ms. Price said she had the ordinance changes list, based on the reorganization.

The motion to postpone to the next meeting passed by unanimous voice vote.

20. REQUEST FOR APPROVAL OF AN ORDINANCE AMENDING SECTIONS 14-3.14 AND 14-5.2 (B) SFCC 1987 REGARDING DEMOLITION AND MINIMUM MAINTENANCE REQUIREMENTS FOR LANDMARK STRUCTURES (COUNCILOR HELDMEYER) (DAVID RASCH)

Councilor Ortiz asked if this was the St. Catherine's issue.

Mr. Rasch said that was where it came from. He explained that he had said the City could cite them for neglect. But after reviewing the ordinance, he found that the landmark buildings were not included there. He said it was just to clean up that part of the ordinance.

Chair Bushee said she did not understand how that now would pertain to St. Catherine's.

Mr. Rasch said it was because St. Catherine's was now landmarked.

Chair Bushee asked if it was so you could cite the owner for not keeping up the property.

Mr. Rasch agreed and said minimum maintenance requirements did not allow wooden windows to degrade beyond repair or foundations.

Chair Bushee said it was a new owner and asked how they could be expected to keep up with the previous owner's neglect.

Mr. Rasch said one inherited that when they buy property. He said they were accountable for the previous owner's neglect.

Chair Bushee said she did not understand the ramifications.

Ms. Rasch said he doubted that the City would ever cite one with demolition by neglect. He said the developer who was hoping to buy it was committed to caring for the buildings.

Councilor Dominguez asked if that was not just an unfortunate practice where people would let things go so that they could get approval to develop something else.

Mr. Rasch agreed. He said it was very bad to let historic buildings to degrade beyond repair.

Chair Bushee said she thought she needed a legal opinion, noting that when it was bought, St. Catherine's was not landmarked so she wanted to know what they were doing legally and, personally, didn't want to approve this tonight.

Councilor Calvert asked if Mr. Katz reviewed it.

Mr. Rasch said he did and the Planning Commission unanimously recommended approval of it.

Chair Bushee said she did not understand what it meant who was intending it to mean.

Councilor Ortiz said he knew what it meant; it says landmark owners have the same responsibilities as those owners in historic districts with a duty to maintain minimum standards. He didn't know if he agreed with it.

Chair Bushee asked for another example. She asked if the Fairfield Cemetery would be one.

Mr. Rasch said they were not intending to cite anyone with demolition by neglect.

Chair Bushee asked why they needed to change it then.

Mr. Rasch said it was initiated by a Councilor after the Attorney said just because it was in the definition did not mean it was in the ordinance and the staff was operating under the understanding that landmark buildings were equivalent to significant buildings so they were significant.

Chair Bushee asked when the last significant building was cited for neglect.

Mr. Rasch said he did not believe the City ever had.

Chair Bushee said she just wanted to know what the hidden agenda was.

Mr. Rasch said there was no hidden agenda but if at HDRB it was shown that an owner neglected their building and then wants to neglect it, the Board could say they failed to maintain it if it was clearly stated in the ordinance. He said it was a failsafe to tell owners to maintain their building.

Councilor Dominguez asked how you could determine what proper maintenance should be.

Mr. Rasch said they used national standards that included that 30% of any part of a historic structure had to be beyond repair in order to be replaced.

Councilor Dominguez asked what 30% meant.

Mr. Rasch described the process for him.

Councilor Ortiz asked if this proposed amendment had a public hearing yet.

Mr. Rasch said it had not and was just now going through committees.

Councilor Calvert asked if it just corrected a technical aspect of the Code.

Chair Bushee said it never was.

Mr. Rasch assured them he had no hidden agenda.

Chair Bushee said he just mentioned that he would like the current developer to be subject to this.

Councilor Dominguez asked what the options were.

Chair Bushee said they could postpone to the next meeting, postpone it indefinitely or for more information or until someone had a cow or deny it or approve it.

Mr. Rasch said it was very simple from his point of view.

Chair Bushee said she was worried about his point of view.

Chair Bushee said she thought they needed to postpone for more information.

Councilor Dominguez moved to postpone the proposed amendment for a list of landmarked properties. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

21. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO DEVELOP A COMPREHENSIVE TREE POLICY FOR THE CITY OF SANTA FE (MAYOR COSS) (COUNCILORS HELDMEYER, TRUJILLO AND CHÁVEZ) (FABIAN CHÁVEZ)

Chair Bushee noted they had something along those lines when they had an urban forester years ago. She said that was still on the books.

Mr. Romero asked if she was saying they have the policy on the books.

Chair Bushee said she thought it did exist.

Mr. Trujillo said he wanted Santa Fe to become a Tree City. He said he heard about it from others and thought it would be a good policy for Santa Fe to have. He noted there were a lot of subdivisions where there were not many trees and places where dead trees needed to be replaced. He said he spoke with Fabian on it. He said the trees that were planted in traffic circles were all dead.

Chair Bushee said that was because they planted trees that could not grow there.

Chair Bushee said her concern was that it included open spaces on Line 7, page 2. She felt that was what they were undertaking under the CWPP.

Councilor Calvert said the CWPP was just for fire protection.

Chair Bushee agreed but said this was about thinning and asked if some of that should be removed.

Commissioner Calvert said they had to do the CWPP and thought they didn't need two policies.

Chair Bushee said she felt it could undermine what they did earlier and asked if it did need to be rewritten.

Councilor Dominguez asked if they now had a policy that required trees in landscaping plans.

Chair Bushee agreed and commented that they had a lot of policies that needed to be reviewed under this effort. She said the red flag was on thinning and questioned having the tree thinning part in there.

Councilor Trujillo said his concern was to have replacement of dead trees with species that were appropriate.

Chair Bushee said she didn't mind that but there should be a mention of CWPP and the public process it would involve so it needed some new language.

Councilor Trujillo said he understood and said he would get it rewritten.

Councilor Trujillo moved to postpone consideration of the resolution to the next meeting.

Councilor Calvert suggested that on the bottom of page one, line 25, to "and that recommends best management practices."

Councilor Dominguez that had to deal with 3 and 4.

Councilor Trujillo asked if there was a policy on diameter of trees.

Mr. Romero said there was a standard that pertained mostly to clearing along highways. He briefly described the policy and commented that on streets with a curb it was not as much of an issue. He said that before Fabian Chávez was here, there were lots of crazy things done. He said now, the City gives developers a list of trees suitable for this climate. He observed that where trees were healthy was where there were irrigation systems. He added that people were jumping curbs and wiping them out on Alameda. He agreed that they needed irrigation to help trees thrive but it was very labor intensive.

Councilor Calvert said they did need to pick trees that would work there and needed a watering schedule too.

Chair Bushee added that a lot of park trees died when the City stopped watering turf. She said the resolution should include tree selection, integrated pest management treatment of trees. She asked if they wanted to replace the large elms when they died, noting that was not a tree one could buy in the nursery anymore.

Mr. Romero said that with Fabian Chávez and IPM, they were on that track.

Chair Bushee asked Mr. Romero to look back at the old policies when we had urban forester.

Mr. Romero suggested this resolution could include that direction to staff so it could move forward.

Councilor Calvert suggested that on #4, it include developing a list of recommended trees for this climate and situations within the City. He added that technically, the designation referred to was Tree City

USA.

Chair Bushee asked what substance that was put on the road that killed the trees.

Mr. Romero said it was magnesium chloride.

Councilor Trujillo moved to postpone this item to the next Public Works Committee meeting. Councilor Calvert seconded the motion and it passed by unanimous voice vote.

22. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO UPDATE THE CITY'S SNOW REMOVAL PLAN AND ASSOCIATED EMERGENCY PLANS (COUNCILOR HELDMEYER) (ROBERT ROMERO)

Councilor Ortiz moved for approval. Councilor Calvert seconded the motion and it passed by unanimous voice vote.

23. MATTERS FROM STAFF

None.

24. MATTERS FROM THE COMMITTEE

Chair Bushee asked when they would get a dog park in District 3.

Chair Bushee said the City promised the Archuleta family to get all of the city equipment and crap off of it by a certain time and wondered what had been done.

Mr. Romero said the contractor was responsible to come back and regrade and reseed and they were waiting until the project was completed to do that.

Chair Bushee asked what the deadline for it was.

Mr. Romero said the deadline was after the project was complete.

Councilor Calvert said they couldn't reseed at this time of year.

Mr. Romero agreed. He said the most appropriate was when the temperature reached at least 60 degrees. We need to wait until they were 60 degrees at night because it was not a place that would be irrigated.

Chair Bushee asked when the junk was going away as soon as he could give an answer.

She also mentioned that there was a fence by St Catherine's was crossing a public road and there were trespassing issues being raised.

Mr. Romero said he thought they had resolved it.

Chair Bushee said no, that there was a police officer living there and yelling at people. She asked why it was a road with a fence across a public road. She said she didn't know what the street name was.

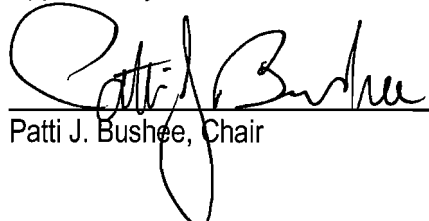
Chair Bushee said they would get a review of the railyard at the next meeting.

25. NEXT MEETING: MARCH 12, 2007

26. ADJOURN

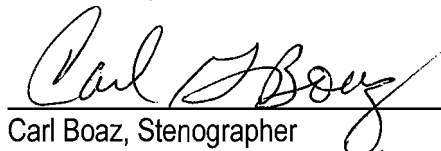
Having completed the agenda and with no further business to come before the Committee, the meeting was adjourned at approximately 7:45 p.m.

Approved by:



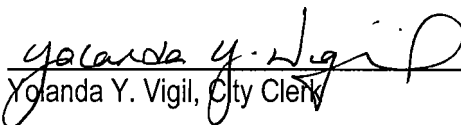
Patti J. Bushee, Chair

Submitted by:



Carl Boaz, Stenographer

Attest:



Yolanda Y. Vigil, City Clerk