



Agenda

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DIVISION OF SENIOR SERVICES SENIOR ADVISORY BOARD OF DIRECTORS

Mary Esther Gonzales Senior Center
1121 Alto Street, Santa Fe, NM
Wednesday, March 20, 2013
9:30 a.m.

- I. CALL TO ORDER
- II. INVOCATION/PLEDGE OF ALLEGIANCE
- III. ROLL CALL
- IV. APPROVAL OF AGENDA
- V. APPROVAL OF MINUTES – February 20, 2013
- VI. DSS DIRECTORS REPORT – Ron J. Vialpando, Director
 - A. Public Hearing Update
 - B. In-Home support Quality/Needs Survey Review and Approval
 - C. Transportation Quality/Needs Survey Review and Approval
 - D. Program Units of Service Report
- VII. COMMITTEE REPORTS
 - A. RSVP
 - B. Foster Grandparent/Senior Companion Programs
 - C. Transportation/Nutrition Programs
 - D. In-Home Support
 - E. Senior Olympics
- VIII. UNFINISHED OTHER BUSINESS - None
 - A. 2013 Legislative Request Update
 - B. Status Report on Mayoral Board Member Reappointments
- IX. NEW BUSINESS
- X. COMMENTS FROM FLOOR
- XI. DATE AND PLACE OF NEXT MEETING
- XII. ADJOURNMENT

Persons with disabilities in need of accommodations may contact the City Clerk's office at (505) 955-6520, five (5) working days prior to the meeting date.

**MINUTES OF THE DIVISION OF SENIOR SERVICES
ADVISORY BOARD OF DIRECTORS
March 20, 2013**

A meeting of the City of Santa Fe Division of Senior Services Advisory Board of Directors was called to order by Andres Romero, Chairman at 9:30 a.m. on Wednesday, March 20, 2013. The meeting was held at the Mary Esther Gonzales Senior Center 1121 Alto Street, Santa Fe, New Mexico in the Board Room.

Roll call indicated the presence of a quorum for conducting official business as follows:

Members Present

- Andres Romero, Chairman, Mary Louise Giron, Gilbert Alarid, Bernardo C de Baca, Rosemarie Trujillo, Elaina Gonzalez, Virginia Lucero, Corrine Sanchez and Doug Schocke.

Members Excused

- Tonie Ann Gallegos and Dennis Gonzales.

Staff Present

- Ron Vialpando, DSS Director and Lugi Gonzales, DSS Project Manager.

Invocation - was led by Gilbert Alarid.

Pledge of Allegiance - was led by Doug Schocke.

Approval of Agenda

- Elaina Gonzalez moved to approve the agenda as presented. Virginia Lucero seconded the motion. The motion passed unanimously by voice vote.

Approval of Minutes

- Virginia Lucero moved to approve the minutes as presented. Corrine Sanchez seconded the motion. The motion passed unanimously by voice vote.

DSS Directors Report

Public Hearing - the Public Hearing was held on March 14th with approximately eighty individuals attended the Hearing. Board members Dennis Gonzales and Andres Romero both participated. This process is a tool used for preparation of the second year of our Four Year Plan Request with the Area Agency on Aging. Ron thanked all Board members who attended the public hearing. The final Program Recommendations were identified as follows:

1. Transportation
2. Home Delivered Meals
3. Congregate Meals
4. Respite Care
5. Home Management Services
6. Health Promotion

7. Supplemental Services/Grandparents Raising Grandchildren (GRG)
8. Other

Public input will be utilized to help plan the second year of the Four-Year Plan process through the Area Agency on Aging which is due within two weeks.

Transportation and In-Home Support Services Surveys - the programs are mandated by our funding source (AAA) to send surveys to clients for their recommendations. Ron asked the Advisory Board for approval of the surveys. Mary Louise Giron moved to approve the surveys as presented. Elaina Gonzalez seconded the motion. The motion passed unanimously by voice vote.

Units of Service - during the last seven months our units of services have been on the decrease due to vacancies within the program. Staff has addressed these vacancy concerns with the Area Agency on Aging and informed them that we are not going to fulfill our units as indicated in the contract. This dialog with AAA has begun via e-mails explaining why the units will not be met during the fiscal year. Via this documentation we will amend our contract units of service for this fiscal year only and therefore stay in complete compliance with the Area on Agency. The funding source AAA also advised us that this fiscal year the City of Santa Fe DSS program will receive an additional \$4,500 for needed supplies.

Committee Reports

The Committee Reports (memos) were submitted, distributed and reviewed.

RSVP Committee

Doug Schocke reported the Federal Government will be cutting forty RSVP programs nationwide.

Ron responded that our program had been notified via the National Corporation of the reductions to the DSS volunteer programs which would be at 4%. The Foster Grandparent program which received approximately \$25,000.00 Federal funding annually would be cut \$1,000.00 and SCP would not be seeing reduction at all due to that program not receiving Federal support. Our Federal funding is very minimal. The Federal funding for RSVP is approximately \$29,000.00 annually and therefore the reduction would be \$1,200.

Virginia Lucero moved to accept the RSVP Committee monthly report as submitted, and include it as part of the record with the Minutes. Mary Louise Giron seconded the motion. The motion passed unanimously by voice vote.

Foster Grandparent/Senior Companion Programs Committee

Andres Romero commented that RSVP should have addressed the program reductions in memo form to the Board as did the Foster Grandparent/Senior Companion Program Committee.

Gilbert Alarid moved to accept the Foster Grandparent/Senior Companion Program Committee monthly report as submitted, and include it as part of the record with the

Minutes. Rosemarie Trujillo seconded the motion. The motion passed unanimously by voice vote.

Transportation and Nutrition Committee

Corrine Sanchez moved to accept the Transportation and Nutrition Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Doug Schocke seconded the motion. The motion passed unanimously by voice vote.

In-Home Support Committee

Mary Louise Giron inquired if the units of service would be adjusted for the In-Home Support program as well, since the program has not been meeting their monthly units of service. Ron stated yes.

Mary Louise Giron inquired about the status of the In-home Support vacancy. Ron stated interviews were held, a candidate was selected, and the paperwork has been delivered downtown for the approval process.

Virginia Lucero moved to accept the In-Home Support Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Bernardo C de Baca seconded the motion. The motion passed unanimously by voice vote.

Senior Olympic Committee

Corrine Sanchez moved to accept the Senior Olympic Program Committee monthly report as submitted, and include it as part of the record with the Minutes. Doug Schocke seconded the motion. The motion passed unanimously by voice vote.

Unfinished/Other Business

2013 Legislative Session - Ron notified the Board that the Capital Outlay Projects which were not cut during the 2013 Legislative Session were as follows:

- MEG parking lot (\$154,000)
- Kitchen equipment (\$82,072)

2013/14 Budget - Ron notified the Board that the DSS 2013/14 budget is \$3,500,000. Again we will be going in with a flat budget. We do anticipate an increase in the State budget to cover the Federal reductions.

Mayoral Appointments - Ron congratulated Elaina Gonzalez and Gilbert Alarid for their Mayoral appointments which were reviewed/approved through the City Council process.

Comments From The Floor

Virginia Lucero informed the Board that on February 20th she went to all the city centers to maintain the defibrillators. While at the Luisa Center, Ms. Gretchen Terry stated to her that no one had been trained at Luisa to use the defibrillators. Virginia then went to Villa Consuelo and again she received the same comment from another client. Virginia informed both clients that she would relay the information to the Advisory Board members. Ron Vialpando stated that the cook was trained at the Luisa Center.

The Title-V employee at the Villa Consuelo center along with the Housing Authority maintenance man will also receive training on the defibrillators. Mary Louise Giron stated that she had placed color copies of how to use the defibrillators on each box. It appears that the information has been removed. Mary Lousie Giron will bring another copy so that laminated copies may be placed with the seven defibrillators.

Virginia Lucero stated that a lady at La Cienegita Housing complex asked her to check into building leaks at the complex which were not being addressed. The housing complex is overseen by the Housing Authority and the lady should call them at 992-3060. Virginia would relay the information to the lady at La Cienegita.

Elaina mentioned that she did order the "Captive Audience" book by Susan Crawford (addressing Comcast primarily internet services) which is scheduled to arrive by March 27th. She will bring it to the April meeting.

Time And Place Of The Next Meeting

The next meeting was scheduled for April 17, 2013 at 9:30 a.m. at the Mary Esther Gonzales Senior Center in the Board Room.

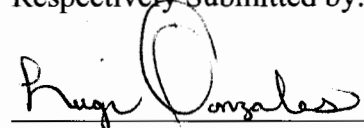
Adjournment

There being no further business to come before the Board, the meeting was adjourned at 10:150 a.m.

Approved by:


Andres Romero, Chairperson

Respectively Submitted by:


Lugi Gonzales, DSS Project Manager