



## Agenda

DATE 4/3/12 TIME 4:45p  
SERVED BY Bobbi Massman  
RECEIVED BY [Signature]

PUBLIC WORKS/CIP & LAND USE  
COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MONDAY, APRIL 8, 2013  
4:45 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM MARCH 11, 2013 PUBLIC WORKS COMMITTEE MEETING

**INFORMATIONAL AGENDA (UP TO 15 MINUTES)**

6. UPDATE TO CONTRACTS RELATED TO CIP (**ROBERT RODARTE**)
7. PRESENTATION ON BOND TIMELINES (**STAFF TBD**)

**CONSENT AGENDA (10 MINUTES)**

8. REQUEST FOR APPROVAL OF A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) FOR THE NM 599/JAGUAR INTERCHANGE PROJECT (**JOHN ROMERO**)

**Committee Review:**

Finance Committee (Scheduled)  
Council (Scheduled)

04/15/13  
04/24/13

9. CIP PROJECT #412A – SANTA FE RIVER REPAIRS AND IMPROVEMENTS
  - REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3, TO INCREASE THE SCOPE OF WORK FOR LOCKWOOD CONSTRUCTION COMPANY, FOR ITEMS NOT IN THE ORIGINAL BID AND INCREASE THE CONTRACT AMOUNT BY \$140,757.71 INCLUSIVE OF NMGR (BRIAN DRYPOLCHER)

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10. REQUEST FOR APPROVAL OF SUPPLEMENTAL LEASE AGREEMENTS NO. 2 AND NO. 3 TO LEASE AGREEMENT DATED FEBRUARY 27, 2006, BY AND BETWEEN THE UNITED STATES OF AMERICA AND THE CITY OF SANTA FE, FOR OFFICE SPACE OCCUPIED WITHIN THE MONTOYA FEDERAL BUILDING AT 120 S. FEDERAL PLACE (**EDWARD VIGIL**)

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11. REQUEST FOR APPROVAL OF AN ORDINANCE APPROVING A LEASE AND SERVICES AGREEMENT BETWEEN THE CITY OF SANTA FE AND THE BOYS AND GIRLS CLUBS FOR LEASE OF CITY-OWNED BUILDING AND IMPROVEMENTS LOCATED AT 730 ALTO STREET, SANTA FE, NEW MEXICO, FOR THE BOYS AND GIRLS CLUBS TO USE AND OCCUPY THE BUILDING AND IMPROVEMENTS TO OPERATE AFTER SCHOOL AND SUMMER COMMUNITY SERVICES PROGRAMS FOR CITY YOUTHS AGES SIX THROUGH EIGHTEEN AND OTHER RELATED PURPOSES **(COUNCILORS TRUJILLO AND CALVERT) (DAVID CHAPMAN)**

**Committee Review:**

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Council (Request to publish)	04/24/13
Council (Public hearing)	05/29/13

**PUBLIC HEARING (UP TO 1 HOUR)**

12. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO CITY OF SANTA FE SPORTS FIELDS; CREATING A DISTINCTION BETWEEN MRC SPORTS FIELDS AND OTHER CITY OF SANTA FE SPORTS FIELDS; AMENDING ARTICLE 23-7 SFCC 1987 TO SEPARATE REQUIREMENTS FOR MRC SPORTS FIELDS AND OTHER CITY SPORTS FIELDS AND MAKING SUCH OTHER CHANGES AS ARE NECESSARY; CREATING A NEW SECTION 23-4.12 SFCC 1987 TO ESTABLISH REGULATIONS, FEES AND RATES FOR CITY SPORTS FIELDS, OTHER THAN MRC SPORTS FIELDS, INCLUDING A REDUCED FEE FOR YOUTH LEAGUES AND SCHOOLS; AND CREATING A NEW SECTION 23-4.13 SFCC 1987 TO ESTABLISH A VOLUNTARY SPORTS FIELD MAINTENANCE FUND **(COUNCILOR DOMINGUEZ) (ISAAC PINO)**

**Committee Review:**

Parks & Open Space Advisory Commission (Approved)	02/19/13
Public Works Committee (Postponed)	03/25/13
Finance Committee (Scheduled)	04/15/13
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13. MATTERS FROM STAFF **(5 MINUTES)**
14. MATTERS FROM THE COMMITTEE **(5 MINUTES)**
15. MATTERS FROM THE CHAIR **(5 MINUTES)**
16. NEXT MEETING: **MONDAY, APRIL 22, 2013**
17. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520  
five (5) working days prior to meeting date



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SERVED BY Bobbie Morrison  
RECEIVED BY SSC

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- 14. MATTERS FROM THE COMMITTEE (5 MINUTES)**
- 15. MATTERS FROM THE CHAIR (5 MINUTES)**
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**SUMMARY INDEX FOR  
PUBLIC WORKS/CIP & LAND USE COMMITTEE  
April 8, 2013**

<b>ITEM</b>	<b>ACTION</b>	<b>PAGE</b>
1. Call to Order	Convened at 4:45 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as amended	1-2
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes March 25, 2013	Approved as presented	2
INFORMATIONAL AGENDA		
6. CIP Projects Update	Reported	2
7. Bond Timelines Presentation	Postponed	2
CONSENT AGENDA LISTING	None	2
CONSENT DISCUSSION AGENDA		
8. NM 599/Jaguar Interchange Agreement	Approved	3-4
9. CIP Project - Santa Fé River Repairs	Approved	4-5
10. Lease of Montoya Federal Building	Approved	5
11. Boys and Girls Club Lease	Approved	5-6
PUBLIC HEARING		
12. Sports Fields Ordinance	Approved	6-11
13. Matters from Staff	Discussion	11
14. Matters from the Committee	None	12
15. Matters from the Chair	Comments	12
16. Next Meeting	Set for April 22, 2013	12
17. Adjournment	Adjourned at 6:05 p.m.	12

**MINUTES OF THE**  
**CITY OF SANTA FÉ**  
**PUBLIC WORKS/CIP & LAND USE COMMITTEE**

**MONDAY, APRIL 8, 2013**

**1. CALL TO ORDER**

A regular meeting of the Public Works/CIP & Land Use Committee was called to order on the above date by Chair Rebecca Wurzburger at approximately 4:49 p.m. in City Council Chambers, City Hall, 200 Lincoln, Santa Fé, New Mexico.

**2. ROLL CALL**

Roll Call indicated the presence of a quorum as follows:

**MEMBERS PRESENT:**

Councilor Rebecca Wurzburger, Chair  
Councilor Christopher Calvert  
Councilor Peter Ives  
Councilor Christopher Rivera  
Councilor Ronald S. Trujillo

**MEMBERS ABSENT:**

**STAFF PRESENT:**

Isaac Pino, Public Works Director  
Bobbi Mossman, Public Works Staff

**NOTE: All items in the Committee packet for all agenda items were incorporated herewith by reference. The original Committee packet is on file in the Public Works Department.**

**3. APPROVAL OF AGENDA**

Mr. Pino asked the Committee to postpone item #7 because nobody was prepared to present it.

Chair Wurzburger asked to get to the hearing promptly.

**Councilor Calvert moved to approve the agenda as amended with #7 postponed. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

#### **4. APPROVAL OF CONSENT AGENDA**

Councilor Ives asked to pull #8, #9, #10 and #11 from the consent agenda for discussion.

**Councilor Calvert moved to approve the consent agenda as amended. Councilor Rivera seconded the motion and it passed by unanimous voice vote.**

#### **5. APPROVAL OF MINUTES FROM MARCH 25, 2013 PUBLIC WORKS COMMITTEE MEETING**

**Councilor Calvert moved to approve the minutes of March 25 2013 as presented. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.**

#### **INFORMATIONAL AGENDA**

#### **6. UPDATE TO CONTRACTS RELATED TO CIP (ROBERT RODARTE)**

Mr. Rodarte distributed a list of contracts related to CIP [attached as Exhibit A].

Mr. Rodarte said every month he brings a list of projects and the City was busy right now with 15 projects and have about 6-7 more within the next couple of weeks. Some of the listed projects were about ready to be closed and the newer ones were on last page. He added that this information was also on the City website.

There were no questions on his report.

Chair Wurzbarger thanked him for his hard work.

#### **7. PRESENTATION ON BOND TIMELINES (STAFF TBD)**

This presentation was postponed under Approval of Agenda.

#### **CONSENT AGENDA LISTING**

There were no consent items remaining. All were pulled for discussion.

#### **DISCUSSION AGENDA**

**8. REQUEST FOR APPROVAL OF A COOPERATIVE AGREEMENT WITH THE NEW MEXICO DEPARTMENT OF TRANSPORTATION (NMDOT) FOR THE NM599/JAGUAR INTERCHANGE PROJECT (JOHN ROMERO)**

**Committee Review:**

Finance Committee (Scheduled)

04/15/13

Council (Scheduled)

04/24/13

Councilor Trujillo disclosed he had no conflict of interest in this matter.

Councilor Ives referred to page two and asked Mr. Romero if the approval had gone through the City or not.

Mr. Romero replied that it had city approval.

Councilor Ives referred to page 7, noting that in the agreement there was an extension. He asked if that was a 36-month building period and how quickly the construction would happen.

Mr. Romero said they had 90% plans to submit and if the agreement was executed it would start almost immediately.

The developer from Santa Fé Planning Group agreed that if the agreements were signed they could start in two months.

Councilor Ives asked what the cost to the City would be with the agreement.

Mr. Romero said the City agreed to be in charge of maintenance of the overpass and be responsible for maintaining the lighting throughout. He couldn't estimate what the cost would be. He noted they would be using LED lighting so it would be lower than usual. The City would replace a light pole if it got knocked down.

Councilor Ives referred to page 9 on indemnification of NMDOT but it did not include the City in connection with construction. He asked if there was a reason why the City wasn't included.

Mr. Romero didn't know but agreed to check with Legal on it.

Councilor Ives asked under paragraph two if the City was committing to approve it for zoning changes and any permits required. He asked if those came to the City with final plans and how much input the City had.

Mr. Romero explained that the point of that paragraph was that by approval, the NMDOT was not approving any zoning and any such need would go through the normal zoning process if there was any needs for zoning to be changed from what was already approved.

Councilor Ives felt the wording was not clear so he asked Mr. Romero to talk with Legal about that too.



Councilor Ives noticed on page 14 in the packet that it referred to "RCP" and wondered what that stood for.

Mr. Romero said it referred to Richard Cook Properties. Mr. Cook was the developer. It should be changed to the current designation.

Councilor Rivera asked to be added as a sponsor.

**Councilor Calvert moved for approval. Councilor Ives seconded the motion and it passed by unanimous voice vote.**

**9. CIP PROJECT #412A-SANTA FÉ RIVER REPAIRS AND IMPROVEMENTS**

- **REQUEST FOR APPROVAL OF CHANGE ORDER NO. 3, TO INCREASE THE SCOPE OF WORK FOR LOCKWOOD CONSTRUCTION COMPANY, FOR ITEMS NOT IN THE ORIGINAL BID AND INCREASE THE CONTRACT AMOUNT BY \$140,757.71 INCLUSIVE OF NMGR (BRIAN DRYPOLCHER)**

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04/15/13

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Councilor Ives noted on page 9 a chart of costs associated with the garden and stream gauge and had a question on pricing. The top chart under 5 and 6 was showing limestone blocks with various prices. He was confused about the pricing there.

Mr. Drypolcher said there was an economy of scale in play and a difference in the manner of installing them. Some of the difficulty was in getting them into the Bishop's Garden drop structure. He thought he might need to go back and do the math again. He was not sure why the smaller ones were more expensive.

Chair Wurzbarger pointed out that there was an inconsistency between the two charts. She asked why it was more costly between the top and bottom charts.

Mr. Drypolcher said it had to do with the location and differences in transportation costs but also the method of construction.

Councilor Ives said a little clarification would help.

**Councilor Ives moved to approve the request. Councilor Calvert seconded the motion.**

Chair Wurzbarger asked what the rationale was for the change order and if there had been a change to the plan.

Mr. Drypolcher explained that this contractor was already in the area working on the river parkway and he was capable of doing the work and was a local contractor. It was being funded by CIP for river repairs for small drainage work. This one at the garden diversion was at risk of failure during the coming monsoon season and the City hoped to stabilize the at-risk structure beforehand. Their cost proposal was considerably below the engineer's estimate.

Chair Wurzbarger asked if it was part of the plan.

Mr. Drypolcher agreed it was part of the overall plan and they were not going out for more bids because of timeliness and the present work of contractor in the area. There was a small window of opportunity and he felt it was prudent.

**The motion to approve passed by unanimous voice vote.**

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Councilor Calvert noted that notice of 120 days was required by this contract and THE City had plans to move to the Railyard soon.

Mr. O'Reilly said the City intends to notify the United States on May 1, 2013 of the City's departure.

Councilor Ives noted on page 3 under paragraph 3-C regarding termination notice that it would be computed with first day after the mailing of notice. He asked if that was what it meant.

Mr. O'Reilly said that was the way he read it.

**Councilor Calvert moved to approve the request. Councilor Ives seconded the motion and it passed by unanimous voice vote.**

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## **RELATED PURPOSES (COUNCILORS TRUJILLO AND CALVERT) (DAVID CHAPMAN)**

### **Committee Review:**

Finance Committee (Scheduled)	04/15/13
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Councilor Ives noted there were references to prior agreements and he wanted to review what those were to understand the full breadth with this particular entity. He asked to see the current agreements. He also asked how the annual rental threshold was established -

Ms. Judith Amer said in regard to the previous agreements that it was pretty complicated and this lease would supersede all other agreements. The previous ones had a re-purchase option and that would prevent future state appropriations. She clarified how the new agreement would work where the City would be renting the land from Boys Club and they rent the facility from the City.

Councilor Ives thought it makes sense in how it was negotiated. He wanted to look at the appraisals. There were enough changes here that he didn't feel fully informed on what was happening and why. His effort was to fully understand the transactions involved.

**Councilor Calvert moved to approve the request. Councilor Ives seconded the motion and it passed by unanimous voice vote.**

## **PUBLIC HEARING**

- 12. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO CITY OF SANTA FÉ SPORTS FIELDS; CREATING A DISTINCTION BETWEEN MRC SPORTS FIELDS AND OTHER CITY OF SANTA FÉ SPORTS FIELDS; AMENDING ARTICLE 23-7 SFCC 1987 TO SEPARATE REQUIREMENTS FOR MRC SPORTS FIELDS AND OTHER CITY SPORTS FIELDS AND MAKING SUCH OTHER CHANGES AS were NECESSARY; CREATING A NEW SECTION 23-4.12 SFCC 1987 TO ESTABLISH REGULATIONS, FEES AND RATES FOR CITY SPORTS FIELDS, OTHER THAN MRC SPORTS FIELDS, INCLUDING A REDUCED FEE FOR YOUTH LEAGUES AND SCHOOLS; AND CREATING A NEW SECTION 23-4.13 SFCC 1987 TO ESTABLISH A VOLUNTARY SPORTS FIELD MAINTENANCE FUND (COUNCILOR DOMINGUEZ) (ISAAC PINO)**

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Ms. Byers distributed copies of the memo from Judith Amer [attached as Exhibit B] and an amendment submitted by Councilor Dominguez [attached as Exhibit C].

Mr. Ben Gurulé provided a report on league fees [attached as Exhibit D].

Councilor Dominguez said the City needed to diminish the obligations for young people to use City parks. If the leagues were not providing this service, the City would have to do so or end up having youth not engaged and doing things that might not be encouraged. Dropout rates, youth engagement and health were important and the City needed to make sure they were involved in activities.

He referred the Committee to his amendment sheet and spoke briefly to the changes. He believed the \$100 league fee would suffice. Number 5 was the dedicated sports field maintenance fund. His last highlight was the financial condition of the league.

Regarding MRC, his preference was to make MRC as accessible as possible to all youth. He understood the bond limits and could reduce those fees which might impact the funds to MRC. He would be asking staff to prepare a separate ordinance related to golf fees.

Ms. Byers said the way the ordinance was written was confusing so she went back to the original ordinance but in that one, golf and recreation were all together so to reject that ordinance and start over was best. As drafted, a separate ordinance would deal with just the sports field. The goal was to separate MRC as separate entity from the golf course.

Councilor Calvert didn't disagree that the ordinance needed to be restructured but if time was of the essence then they should do this amendment first and then work on a clerical amendment to separate the rest as a second step.

Ms. Amer briefly spoke to her memo - She had been asked if the City could charge as low as \$25 per league at MRC. She looked at the documents and talked with bond counsel. When originally issued in 2005 it was thought the pledged revenues would be sufficient but they were not. Debt service was \$1.3 million and revenues were not sufficient.

Mr. Gurulé said in addition that most of that revenue was from the golf course.

Ms. Amer reasoned that if Council decreased the fees down to \$25 the City would have to make it up from GRT revenues.

## PUBLIC HEARING

Mr. Paul Grace, president of Santa Fé American Little League, one of three leagues, said he was also a member of the league representatives group who talked about the issue. It had been good to get them together for the discussions. They represented many different sports. He had some reservations about the ordinance as drafted but after talking with Councilor Dominguez and Councilor Trujillo about it, he felt they could live with it. He did have three concerns. He was concerned about fees going higher. More access to the parks was beneficial and positive. The \$100 per league fee would mean a total of about \$1,200 would be reduced to \$300 with this ordinance. They were concerned that services would also decline. Mr. Pino said earlier that it was only a drop in the bucket compared with maintenance costs.

His second concern was about the cleanup. It wasn't clear what that would require; what was involved or what liability they would have.

His third concern was reporting requirements but now felt those had been worked out satisfactorily.

Mr. Ruben Lovato, 4809 Arroyo Seco was also part of the committee that had been meeting for two years with Councilor Trujillo, Councilor Rivera and Councilor Dimas. A problem they had was that it was inappropriate to tax the kids. They came up with something they felt comfortable with and supported what Councilor Dominguez proposed. It would encourage youth to use the fields instead of discouraged.

He was also involved for 45 years with what he termed the only legitimate football league and thanked the Committee for listening.

Mr. Tommy Martínez, 411 Captain Place, was president of baseball and softball leagues. He was in support of the ordinance. They sat last week with councilors to hash out the concerns and got it taken care of. They just wanted a consensus to do what was best for the City and the kids to help each other out. Cleaning up the field was not a problem for them. He also gave a plug for the City staff who were doing a great job.

Ms. Andrea Villegas was with a youth football league and she and her husband were excited to be involved. They had decided this year to do more in the community - to be here for the kids. They saw a great need in the parks to make them the best. They wanted a league park so they could have Pojoaque and Los Alamos and Española come to play football in the park. Their children were paying \$140 in YAFL but had no uniforms. They had already garnered \$5,000 just to get their league going. She said they would do whatever it took for their kids so they wouldn't take the hit. They wanted people to come and play in Santa Fé. She thanked the Committee for their time and was looking forward to seeing each Councilor there at the games.

Chair Wurzbarger asked her to provide a schedule.

Ms. Villegas said she would.

Ms. Bette Booth, 1317 Ferguson Lane, on behalf of POSAC said thanks to all the leagues for their help in Santa Fé. She had gone to a lot of the games.

As Bette Booth personally, she felt strongly that the fees should not be charged at MRC. It was just a drop in the bucket. Those children were not being treated fairly. If they did it for the parks they should do it for all of the parks.

There were no speakers from the public regarding this case.

Councilor Trujillo said this whole thing went back a long time. Ordinances were passed a long time ago but not enforced. That was his biggest concern with the City. He appreciated Councilor Dominguez's hard work. It had never been about the money. He said he had coached and refereed many times. Kids needed

this so they wouldn't go down the wrong path. But the City needed to follow its ordinances. The \$100 was a drop in the bucket. The City had spent too much money upgrading the parks to not keep doing it. Staff have worked hard to make these parks excellent.

His biggest concern would be with #6 in the amendments. He would be diligent asking leagues and city staff to insure that information was brought on a regular basis. Being accountable and transparent was a big thing for him. He was fine with the way it was written now.

He hoped some leagues could reduce their fees but understood the equipment that must be purchased.

Councilor Calvert had no problem with where they were headed here but wanted to make sure it was consistently applied. All of these parks had been paid for with bonds at one time or another. This was to simplify the fee schedule and he thought this would do that.

He would like to see an FIR comparing the current fee schedule and what the new one would be because they needed to deal with it at budget time. He supported passing this and then coming back for administrative clean up if needed.

**Councilor Calvert moved approval as amended. Councilor Trujillo seconded the motion.**

Councilor Ives referred to lines 1 and 2 of amendment regarding financial conditions and scholarships. He asked how those were applied and what information they were looking for. He pointed out that St. Mike's potentially had hundreds of scholarships.

Councilor Dominguez said they were not looking at schools but at leagues. This was not intended for schools and he didn't know if schools provided scholarships. Regarding #1, he was not sure he understood the question. The intent was to provide information for parents who were concerned if the City was properly managing those leagues.

Councilor Ives pointed out that it said "leagues and schools" so purportedly it included both.

Councilor Dominguez said it said schools because some schools used City fields.

Councilor Ives thought they might want to look at that language more closely.

Chair Wurzbarger clarified they were not talking about school academic scholarships but about sports scholarships. Councilor Dominguez agreed.

Councilor Trujillo asked Ms. Amer to clarify that this was \$100 per league and not a fee per player. Ms. Amer agreed.

Councilor Trujillo asked about fees for tournaments after the league season was finished.

Councilor Dominguez said in the past, the City would charge the league for events outside the season

Ms. Barbara López said they currently included that fee.

Councilor Rivera referred to page 11 of the ordinance where it said there was a fee of \$30 per hour for lighting per field as needed. He asked if it was safe to assume that meant \$30 per hour at each of the four fields at MRC.

Ms. López said those fees only apply to the tournament and not the league season.

Councilor Rivera concluded that under this proposal, those fees should be charged.

Chair Wurzbarger said the motion did include this ordinance which would include those charges.

Councilor Dominguez agreed and staff, from this day forward would implement the ordinance as it is approved.

Ms. Byers explained that the underline on page 11 was just to denote separating MRC out from parks.

Councilor Rivera asked then if this fee was specifically for city parks and not for MRC.

Ms. Byers said right now it was both for parks and MRC and it should be charged for adult leagues.

Councilor Dominguez agreed there was no change in the language. Where it was underlined

Councilor Rivera said that had been in the ordinance for a while. It didn't make sense to keep it if the City couldn't collect it.

Ms. López agreed that the \$30 per hour was difficult to collect. It was a huge amount. So they imposed the charge for tournaments only.

Councilor Rivera asked if there was no problem then with the individual \$25 fees. Ms. López agreed there was no problem.

Councilor Rivera moved to amend to do away with the \$75 per day fee if they couldn't collect it.

Councilor Calvert wasn't sure. He didn't know what effect it would have. They were not paying it because they had not been asked to pay it.

Councilor Rivera asked how many games were in a softball season.

Ms. López said the season was from April to August and was not too sure how many games that would be. If there were about 15 games it would be about \$700 per team. She agreed they had trouble collecting the fees now.

Councilor Rivera said he would take staff's word on it so he suggested the friendly amendment.

Councilor Dominguez said there were a lot of fees in the bill that could be looked at and changed. He would caution against writing legislation for it from above. He would consider amendments but wanted to make sure they had proper discussions with those involved and consider the fiscal impact.

Councilor Rivera said this would be the letter of the law when it gets passed and it would inflict costs on the adult leagues that have not been imposed in the past.

Chair Wurzburger said she could guess how they would feel but felt they should move it forward to Finance and see how people did feel about it.

Councilor Trujillo said he understood what Councilor Rivera was saying. He had the same conversations with adult softball leagues. Councilor Dominguez got the ball rolling. Staff was going to be collecting what they should have collected a long time ago. The discussion with adult leagues needed to happen to let them know. He knew they would have people coming in before the Council. This was a work in progress. They were on the right track and changes would be coming.

Councilor Rivera withdrew his motion. The City might get into a situation where administration might have to let the fees go to allow these teams to play and he thought they were setting themselves up.

Councilor Calvert didn't disagree. He just asked the sponsor to check with those people by the time it got to Finance Committee.

Councilor Dominguez said the adult leagues were invited to POSAC and he was committed to more discussions with them.

**The motion passed by unanimous voice vote.**

Councilor Ives asked that a cleaner copy be provided going forward. It would help.

Ms. Byers agreed to provide one.

### **13. MATTERS FROM STAFF**

Mr. Pino asked if the Committee was still planning to go off campus for the next meeting.

Chair Wurzburger said they were invited to the University of Art and Design for the April 22 Public Works Committee meeting. She asked to proceed as if it were true.

### **14. MATTERS FROM THE COMMITTEE**

There were no matters from the Committee.



**15. MATTERS FROM THE CHAIR**

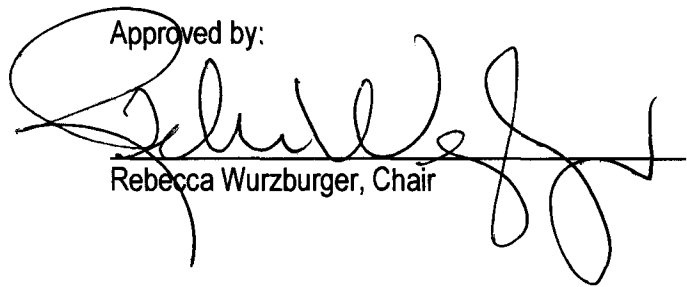
Chair Wurzburger asked if there would be a tour next Thursday. The Committee needed to pick up Wastewater which would take about an hour to keep the ball rolling.

**16. NEXT MEETING: MONDAY, APRIL 22, 2013**

**17. ADJOURN**

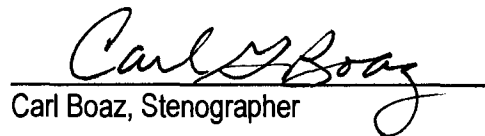
The meeting was adjourned at 6:05 pm.

Approved by:

A handwritten signature in black ink, appearing to read 'Rebecca Wurzburger', written over a horizontal line.

Rebecca Wurzburger, Chair


Submitted by:

A handwritten signature in black ink, appearing to read 'Carl Boaz', written over a horizontal line.  
Carl Boaz, Stenographer

# City of Santa Fe, New Mexico

# memo

EXHIBIT A

**DATE:** April 8, 2013  
**TO:** Public Works/ Finance Committee  
**FROM:** Robert Rodarte, Officer  
Purchasing Division   
**ISSUE:** Current Projects:

Here is a listing of projects currently active within the Purchasing Office's purview. Although, the City Council has the final approval on completed RFP's and Bids, it is helpful to have information related to forthcoming projects.

Request for Proposal: 13/23/P: Titled: Compressed Natural Gas (CNG) Fueling Services for the Transit Division and the Environmental Services Division:  
Project Manager: Jon Buthuis  
Department: Transit  
Closing Date: March 15, 2013  
Description: Rebuilding and managing the current fuel site.  
Current Contractor: Clean Energy  
Funding Source: Federal/City Matching  
Current Status: Award Pending Interviews Complete, contract currently in negotiations

Request for Proposal: 13/25/P: Titled: Fiscal Agent Services  
Project Manager: Helene Hausman  
Department: Finance and Budget  
Closing Date: March 18, 2013  
Description: City Banking Services and Investments:  
Current Contractor: Wells Fargo Financial Services Contract expires: 12/30/2013  
Funding Source: General Fund  
Current Status: Review process underway, interviews scheduled for late April.

Request for Proposal: 13/26/P: Titled: City of Santa Fe: Human Services Providers  
Project Manager: Terrie Rodriguez  
Department: Youth and Family  
Closing Date: April 1, 2013  
Description: Safety Net Services: Assistance to Local Non-Profit Organizations offering Health and Human Services in Santa Fe County  
Funding Source: General Fund 2%  
Current Contractor: Various  
Current Status: 14 submitted for review on April. Scheduled for Finance Committee on May 20 and Council City Council May 29. Recommendations based on volunteer committee evaluations and hearings.

Request for Proposal: 13/27/P: Titled: Cerrillos Road Reconstruction, Phase 11C-Camino Carlos Rey to St. Michaels Drive:

Project Manager: Desirae Lujan

Department: CIP Engineering

Closing Date: 4/3/2013

Description: Design and Engineering Services for next phase of Cerrillos Road

Funding Source: State DOT and Federal Funding

Request for Proposal: 13/28/Titled: Municipal Recreation Complex Advertising and Marketing Services:

Project Manager: Jennifer Romero

Department: MRC Parks and Recreation

Closing Date: 4/5/2013

Description: Public relations media and marketing services for the golf course.

Funding Source: Enterprise Funds MRC

Current Status: Closed: proposals under review.

Bid Number 13/14/B: Titled: Market Station Tenant Improvements:

Department: CIP Property Control

Project Manager: Chip Lilienthal

Closing Date: April 11, 2013

Description: Renovation of city acquired property to move employees from the federal building

Funding Source: City CIP

Projected Cost Estimate: \$1.4 million

Bid Number 13/15/B: Titled Hospital Tank Coating Application Storage Tank:

Department: Water

Project Manager: Bill Huey

Closing Date: April 22, 2013

Description: Specialized Waterproof coating of existing concrete storage tank

Funding Source: Enterprise Funds: CIP Water

Projected Cost: \$400K

Bid Number 13/17/B: Titled: Pre-employment Background Investigations

Project Manager: Marvin L Paulk

Closing Date: Canceled:

Description: Complete Background investigations for police officers

Funding Source: Police Department General Fund

Projected Cost: \$50K +/-

Bid Number: 13/18/B: Titled: Wastewater Treatment Plant Storm water Retention Ponds Project

Department: Wastewater Division

Project Manager: Kathleen Garcia

Closing Date: 3/14/13

Description: Replacement of synthetic liners on current retention ponds

Funding Source: CIP Wastewater Enterprise Fund

Projected Cost: \$190,000

Bid Number: 13/19/B: Titled: McClure and Nichols Reservoirs Infrastructure Improvements

Department: Water Division Engineering

Project Manager: Robert Jorgensen

Closing Date: 4/30/2013

Description: construct general site civil improvements on raw water systems and reservoir outlets

Funding Source: CIP Water Department Enterprise Fund

Bid: Number: 13/20/B: Titled: (3) Collection Units-CNG for Environmental Services  
Department: Environmental Services  
Project Manager: Lawrence Garcia  
Closing Date: 3/25/2013  
Funding Source: Environmental Services Enterprise Funds/ Grant Funding  
Projected Costs: \$250K each  
Closed: Submitted Bids and Specifications under review

Bid Number: 13/21/22/23/24/26B: Titled: Water Chemicals: Various types;  
Department: Water Division Source of Supply  
Project Manager: Victor Archuleta  
Closing Date: April 11, 2013  
Funding Source: Enterprise Water Operating Funds  
Status: Active

Bid Number: 13/27/B: Titled: St Francis Drive Main Improvements  
Department: Water Division Engineering  
Project: Manger: Dee Beingesser  
Closing Date: 4/15/2013  
Funding Source: Enterprise Water Operating Funds  
Status: Active

Bid Number: 13/30/B: Titled: Airport Road Landscaping Improvements  
Department: CIP Engineering  
Project Manager: Desirae Lujan  
Closing Date: 5/01/2013  
Funding Source: CIP Bond Funds  
Status: Active  
Projected Costs: \$450K-\$500K

Bid Number: 13/16/B: Hospital Tank Valve Vault Construction Project:  
Department: CIP Water Department Engineering  
Project Manager: Bill Huey  
Closing Date: April 22, 2013  
Funding Source: Enterprise CIP Water Funds  
Status: Active

**ACTION:**  
For your information

# City of Santa Fe, New Mexico

## memo

ITEM # 12

### FOR INCLUSION IN COMMITTEE PACKETS

EXHIBIT B

Date: April 4, 2013

To: Mayor and Members of the Governing Body

From: Judith Amer, Assistant City Attorney JA 4/8/13

#### Item and Issue:

Councilor Dominguez has sponsored an ordinance amending Articles 23-7 to establish fees for youth leagues using the Municipal Recreation Complex fields and fees for youth leagues using the other City Sports Fields and creating a new section 23-4.12 to establish a voluntary sports field maintenance fund. Councilor Ives asked if the City could charge youth leagues that utilize the MRC fields less than the amount that is currently charged, even as low as \$25.00 per league per season?

#### Conclusion:

Yes, the City could decrease the MRC youth user fees to \$25 per league per season. In the 2005 Bond documents, the City made a dual pledge of: (i) rates charged to all MRC users; and (ii) the City's gross receipts tax revenues, if these user rates did not generate sufficient revenues to pay off the debt service. For this reason, if youth user rates were decreased to \$25 per youth league per season for the MRC field use, the corresponding decrease in revenue collected from youth users that would have gone towards paying the debt service on the bonds would be need to be made up by taking sufficient amount of the City's gross receipts taxes to pay the yearly debt service on the Bonds. See, the bond transcript regarding \$15,315,000 City of Santa Fe Municipal Recreation Complex Net Revenue/Subordinate Lien Gross Receipts Revenue Refunding Bonds, Series 2005 (the "Bonds") dated July 27, 2005 (George K. Baum & Company).

#### Discussion:

The following table prepared by George K Baum compares the yearly Pledged Recreation Complex revenues (estimated at the 2004 collection rates to be \$1,259,277) to the yearly amount of the Debt Service on the Bonds. Since 2005, the Pledged Recreation Complex revenues have not been sufficient to cover the Debt and the City has used the secondary Pledged GRT Tax Revenues cover the insufficiency in order to make the Debt Service payments.

The following table sets forth for each fiscal year from 2005 through 2023, assuming no growth in Pledged Recreation Complex Revenues, the debt service on the Bonds as well as the debt service provided by Pledged Recreation Complex Revenues.

**Projected Coverage  
Provided by Pledged Municipal Recreation Complex Revenues**

<u>Fiscal Year Ended June 30</u>	<u>Pledged Recreation Center Revenues</u>	<u>Debt Service on the Bonds<sup>(1)</sup></u>	<u>Coverage on Bonds</u>
2005	\$1,259,227	\$1,280,368	.98
2006	1,259,227	1,276,128	.98
2007	1,259,227	1,284,328	.98
2008	1,259,227	1,289,653	.97
2009	1,259,227	1,288,928	.97
2010	1,259,227	1,290,428	.97
2011	1,259,227	1,293,828	.97
2012	1,259,227	1,300,828	.96
2013	1,259,227	1,304,453	.96
2014	1,259,227	1,288,453	.97
2015	1,259,227	1,309,353	.96
2016	1,259,227	1,317,113	.95
2017	1,259,227	1,320,863	.95
2018	1,259,227	1,328,063	.94
2019	1,259,227	1,332,063	.94
2020	1,259,227	1,338,063	.94
2021	1,259,227	265,813	4.73
2022	1,259,227	265,825	4.73
2023	1,259,227	255,413	4.93

<sup>(1)</sup> The Bonds are also secured by a subordinate pledge of Pledged Tax Revenues which pledge is not included on the Coverage Chart.

**SUMMARY OF CERTAIN PROVISIONS OF THE BOND ORDINANCE**

The Bond Ordinance contains various provisions and covenants, some of which are summarized. Wherever particular provisions of the Bond Ordinance are referred to, such provisions, together with related provisions, are incorporated by reference as part of the statements made and are qualified in every way by such reference. Reference is made to the Bond Ordinance for a full and complete understanding of its provisions.

AMENDED

Item #12

CITY OF SANTA FE, NEW MEXICO  
PROPOSED AMENDMENT(S) TO BILL NO. 2013-\_\_  
(Youth Leagues/City Sports Fields)

Mayor and Members of the City Council:

EXHIBIT C

I propose the following amendment(s) to Bill No. 2013-\_\_:

1. On page 9, *delete* lines 21 and 22, and *insert* the following provision in lieu thereof:  
    “(f) A general yearly budget, including a general statement of financial condition of the league.”
2. On page 9, line 23, *insert* the following provision:  
    “(g) The number of scholarships appropriated the year before, and the estimated number of scholarships being provided for the current year.”
3. On page 9, *delete* line 25 and on page 10, *delete* line 1, and *insert* the following provision in lieu thereof:  
    “(a) Statement that reflects the general financial standing of the league or school from:  
        (i) a certified public accountant; or  
        (ii) the national organization which the league or school belongs to; or  
        (iii) tax returns of the league or school”
4. On page 11, lines 6 and 7, *delete* “twenty-five dollar (\$25.00)” and *insert* in lieu thereof “one hundred dollar (\$100.00)”
5. On page 11, line 22, *insert* the following provision:  
    “(3) League fees collected pursuant to this Section shall be deposited into a dedicated sports field maintenance fund to be used in conjunction with annual budgeted sports field maintenance amounts from the general fund.”
6. On page 12, *delete* lines 5 and 6 and *insert* the following provision in lieu thereof:  
    “(f) A general yearly budget, including a general statement of financial condition of the league.”
7. On page 12, line 7, *insert* the following provision:  
    “(g) The number of scholarships appropriated the year before, and the estimated number of scholarships being provided for the current year.”
8. On page 12, *delete* lines 9 and 10 and *insert* the following provision in lieu thereof:  
    “(a) Statement that reflects the general financial standing of the league or school from:  
        (i) a certified public accountant; or  
        (ii) the national organization which the league or school belongs to; or  
        (iii) tax returns of the league or school”

**AMENDED**

Respectfully submitted,

\_\_\_\_\_  
Carmichael Dominguez, Councilor

ADOPTED: \_\_\_\_\_

NOT ADOPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

\_\_\_\_\_  
Yolanda Y. Vigil, City Clerk



EXHIBIT D

CURRENT LEAGUE FEES

LEAGUE NAME OR SPECIAL EVENT	TOTAL AMOUNT	PERMIT FEE	BALANCE
ST. MIKE'S SOCCER FALL	\$1,065.00	\$25.00	\$1,090.00
MONTE DEL SOL	\$570.00	\$25.00	\$595.00
SF WALDORF	\$195.00	\$25.00	\$220.00
DESERT ACADEMY	\$150.00	\$25.00	\$175.00
YOUTH AYSO	\$3,600.00	\$0.00	\$3,600.00
SF YOUTH RUGBY PERMIT	\$600.00	\$0.00	\$600.00
SF YOUTH SOCCER	\$700.00	\$25.00	\$725.00
TOTAL	\$ 6,880.00	\$125.00	\$7,005.00

**\$25 PER LEAGUE FEE**

LEAGUE NAME OR SPECIAL EVENT			TOTAL FEES COLLECTED	BALANCE
ST. MIKE'S SOCCER FALL			\$25.00	\$25.00
MONTE DEL SOL			\$25.00	\$25.00
SF WALDORF			\$25.00	\$25.00
DESERT ACADEMY			\$25.00	\$25.00
YOUTH AYSO			\$25.00	\$25.00
SF YOUTH RUGBY PERMIT			\$25.00	\$25.00
LA LIGA YOUTH-CESAR			\$25.00	\$25.00
SF YOUTH SOCCER			\$25.00	\$25.00
TOTAL			\$ 200.00	\$200.00

**\$100 PER LEAGUE FEE**

LEAGUE NAME OR SPECIAL EVENT	TOTAL FEES COLLECTED	BALANCE
ST. MIKE'S SOCCER FALL	\$100.00	\$100.00
MONTE DEL SOL	\$100.00	\$100.00
SF WALDORF	\$100.00	\$100.00
DESERT ACADEMY	\$100.00	\$100.00
YOUTH AYSO	\$100.00	\$100.00
SF YOUTH RUGBY PERMIT	\$100.00	\$100.00
LA LIGA YOUTH-CESAR	\$100.00	\$100.00
SF YOUTH SOCCER	\$100.00	\$100.00
<b>TOTAL</b>	<b>\$ 800.00</b>	<b>\$800.00</b>