



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.

1. CALL TO ORDER

CITY CLERK'S OFFICE

2. ROLL CALL

DATE 3/15/13 TIME 9:00am

3. APPROVAL OF AGENDA

SERVED BY Jan. Vsl

4. APPROVAL OF CONSENT AGENDA

RECEIVED BY SSC8

5. APPROVAL OF MINUTES:

Regular Finance Committee Meeting – March 4, 2013

## CONSENT AGENDA

6. Request for Approval of Procurement under State Price Agreement – Low Voltage Wiring Products and Services For Citywide Use; ATI Security. (Robert Rodarte)

7. Request for Approval of Lease Agreement – Construction of Aircraft Hangar, Fuel Storage Tanks Related Office Space at Santa Fe Municipal Airport; Tristate CareFlight, LLC. (Jim Montman)

8. Request for Approval of Grant Award and Agreement – Procurement of CNG Paratransit Vehicle under State Price Agreement for Santa Fe Ride Program; State of New Mexico Energy, Minerals and Natural Resources Department. (David Chapman)

A. Request for Approval of Budget Increase – Grant Fund

9. Request for Approval of Grant Award and Agreement – JARC Small Urban Section 5409 for Transit Division; U.S. Department of Transportation, Federal Transit Administration. (David Chapman)

A. Request for Approval of Budget Increase – Grant Fund

10. Request for Approval of Grant Application – FY 2013/14 Law Enforcement Protection Fund; State of New Mexico Department of Finance, Local Government Division. (Police Chief Raymond Rael)

11. Request for Approval of Professional Services Agreement – Workforce Development Services for Santa Fe Economic Development Division; YouthWorks. (Kate Noble)



# Agenda

**FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.**

12. Request for Approval of Budget Adjustment Request – Santa Fe Trails Operating Expenses for Remainder of FY 2013. (Jon Bulthuis)
13. Request for Approval of Amendment No. 2 to Solid Waste Management Agency Joint Powers Agreement – Governing Bodies' Rights to Appoint Alternates to Solid Waste Management Agency Board. (Marcos Martinez and Cindy Padilla)
14. Request for Approval of Financial Assurance Regulatory Compliance – Secure Funds from Environmental Services Division Cash Balance to Comply with Regulatory Requirements for Paseo de Vista Closed Landfill. (Cindy Padilla and Lawrence Garcia)
15. Request for Approval of Amendment No. 2 to Professional Services Agreement – McClure Reservoir Stream Gage Project; Amy C. Lewis. (Dale Lyons)
16. Request for Approval of Change Order No. 5 – St. Francis Drive and Arroyo De Los Chamisos Multi-Use Trail & Underpass; David Montoya Construction, Inc. (Leroy Pacheco)
17. Request for Approval of a Resolution Authorizing the City of Santa Fe to enter into an Annual Agreement with the Rodeo de Santa Fe and the New Mexico Gay Rodeo Association ("NMGRA") Zia Regional Rodeo; Subject to Available Appropriations Made by the Governing Body. (Councilor Bushee) (Sevastian Gurule)

**Committee Review:**

City Council (scheduled)

03/27/13

Fiscal Impact – Yes

18. Request for Approval of a Resolution Relating to the 2013/2014 Budget and Subsequent Fiscal Year Budgets, Subject to Available Appropriations Made by the Governing Body; Authorizing the Designation of Convention and Visitor Bureau (CVB) Funds for Agreements that will Promote Tourist Related Attractions, Facilities and Events with The Santa Fe Fiesta Council, The Lensic And The Santa Fe Bandstand Using Lodgers' Tax Proceeds. (Mayor Coss and Councilor Bushee) (Jim Luttjohann)

**Committee Review:**

City Council (scheduled)

03/27/13

Fiscal Impact – Yes



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.

19. Request for Approval of a Resolution Directing Staff to Explore the Legal Options for Providing Relief from Water Utility Billing for 501(C)(3) Local Non-Profit Organizations that use Water to Provide Services to the Homeless Population in the City of Santa Fe. (Councilors Bushee, Ives and Dominguez) (Brian Snyder)

**Committee Review:**

Public Utilities (approved)  
City Council (scheduled)

03/06/13  
03/27/13

Fiscal Impact – Yes

20. Request for Approval of an Ordinance Authorizing the Execution and Delivery of a Taxable Drinking Water State Revolving Loan Fund Loan Agreement By and Between the City of Santa Fe, New Mexico (the "Governmental Unit") and the New Mexico Finance Authority, Evidencing a Special Limited Obligation of the Governmental Unit to Pay a Principal Amount of No More Than \$5,050,000, which Includes an Expense Fund Component, Together with Interest and Administrative Fees Thereon, for the Purpose of Financing the Costs of a Necessary Drinking Water Project, Being the Design, Acquisition, Construction, Permitting and Installation of a Solar Photovoltaic System to Serve the Buckman Direct Surface Diversion Project (the "Project"); Providing for the Payment of the Principal of, Costs of Issuance, Administrative Fees and Interest Due Under the Loan Agreement Solely from the Net Revenues of the Governmental Unit's Water Utility System and from Revenues Generated by the Municipal Capital Outlay Gross Receipts Tax; Approving the Form Of and Other Details Concerning the Loan Agreement; Ratifying Actions Heretofore Taken; Repealing All Action Inconsistent with this Ordinance; and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan Agreement. (Councilor Calvert) (Dale Lyons)

- A) Approval of the Form of a Taxable Drinking Water State Revolving Loan Fund Loan Agreement By and Between the City of Santa Fe, New Mexico (the "Governmental Unit") and the New Mexico Finance Authority, Evidencing a Special Limited Obligation of the Governmental Unit to Pay a Principal Amount of No More Than \$5,050,000 for the Purpose of Financing the Costs of a Necessary Drinking Water Project, Being the Design, Acquisition, Construction, Permitting and Installation of a Solar Photovoltaic System to Serve the Buckman Direct Surface Diversion Project.



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.

**Committee Review:**

City Council (request to publish) (approved)	02/27/13
Public Utilities (approved)	03/06/13
City Council (public hearing) (scheduled)	03/27/13

Fiscal Impact – Yes

21. Request for Approval of a Resolution Adopting "*Climate Change and The Santa Fe Basin: A Preliminary Assessment of Vulnerabilities and Adaptation Alternatives*" and Directing Staff to Include Projected Climate Change Impacts in Subsequent Water Supply and Demand Planning, Policies, and Practices. (Councilor Calvert, Mayor Coss and Councilors Ives, Bushee, Dimas and Rivera) (Claudia Borchert)

**Committee Review:**

Public Utilities (approved)	03/06/13
City Council (scheduled)	03/27/13

Fiscal Impact – Yes

22. Request for Approval of a Resolution Authorizing and Approving Submission of an Executed Agreement to Authorize Receipt of a Grant from the New Mexico Environment Department, Air Quality Bureau in the Amount of \$114,670 for the Purchase of a Compressed Natural Gas Recycling Collection Unit through funding Received Pursuant to the Federal Diesel Emissions Reduction Act (DERA). (Councilors Calvert and Bushee) (Cindy Padilla)

- A. Request for Approval of Grant Agreement – Procurement of CNG Recycling Collection Vehicle for The City of Santa Fe Clean Diesel Project; New Mexico Environment Department Air Quality Bureau. (Cindy Padilla and Nick Schiavo)

**Committee Review:**

Public Utilities (approved)	03/06/13
City Council (scheduled)	03/27/13

Fiscal Impact – Yes

**END OF CONSENT AGENDA**



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.

## DISCUSSION

23. Request for Approval of a Resolution Directing the City Manager to Establish a Position for the Purpose of Managing and Maintaining the City's Bike-Pedestrian Trail Network, Including Coordinating Volunteer Resources, Monitoring Inter-Agency Efficiency, and Planning Continued Connectivity in order to maximize and protect the Value of such Community Asset. (Councilor Bushee) (Bob Siqueiros)

Note: This title may be amended in accordance with the amendment sheet provided in the packet.

### **Committee Review:**

Public Works (approved)	01/28/13
Finance Committee (postponed)	02/04/13
Bicycle and Trails Advisory Committee (approved)	02/20/13
Finance Committee (postponed)	03/04/13
City Council (scheduled)	03/27/13

Fiscal Impact – Yes

24. Request for Approval of a Resolution Authorizing a Reallocation of \$2,000,000 Designated for Bus Replacement in the 2012 Gross Receipts Tax Revenue Bond Issue which shall be reallocated for Capital Projects that Include Municipal Facility Repairs, Parks and Median Maintenance, Trail Maintenance, Traffic Calming and Streets Maintenance. (Mayor Coss, Councilors Trujillo and Wurzbarger) (Isaac Pino)

### **Committee Review:**

Public Works (postponed)	02/25/13
Public Works (approved)	03/11/13
City Council (scheduled)	03/27/13

Fiscal Impact – No

25. Request for Approval of Amendment No. 2 to Amended and Restated Lease and Management Agreement – Annual Increase in Deferrals and Revisions to Maintenance Maps for Railyard Development; Santa Fe Railyard Community Corporation. (Bob Siqueiros)



# Agenda

**FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
MARCH 18, 2013 – 5:00 P.M.**

26. Santa Fe Railyard Community Corporation. (Bob Siqueiros)
  1. Request for Approval of Amendment No. 5 to Professional Services Agreement – Funding for Demolition of the Mexico Lindo Building, Baca Railyard Development (CIP Fund); Santa Fe Railyard Community Corporation.
  2. Request for Approval of Amendment No. 5 to Professional Services Agreement – Funding for Stage, Sound & Digital Outdoor Movie Projection Package Rental for Fiscal Year 2013/2014; Santa Fe Railyard Community Corporation.
    - A. Request for Approval of Budget Adjustment Request – Santa Fe Railyard Project Fund
27. Request for Approval of O.T.A.B. Annual Grants Program – 2013 Procedures and Application for Lodgers' Tax Funding Assistance of Special Events; Occupancy Tax Advisory Board (O.T.A.B.). (Jim Luttjohann)
28. OTHER FINANCIAL INFORMATION:
  - A. Status of Inventory and Assessment of Unpaid Balances. (Jamison Barkley)
  - B. Update on Upcoming Public Works Bids. (Robert Rodarte)
  - C. Update on Gross Receipts Tax Report received in March 2013 (for January 2013 activity) and Lodgers' Tax Report received in March 2013 (for February 2013 activity). (Dr. Melville Morgan)
29. MATTERS FROM THE COMMITTEE
30. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

**SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, March 18, 2013**

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-5
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – MARCH 4, 2013 <u>CONSENT CALENDAR DISCUSSION</u>	Approved	5
REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT – JARC SMALL URBAN SECTION 5409 FOR TRANSIT DIVISION; U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION	Approved	5-6
REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND	Approved	5-6
REQUEST FOR APPROVAL OF GRANT APPLICATION – FY 2013/14 LAW ENFORCEMENT PROTECTION FUND; STATE OF NEW MEXICO DEPARTMENT OF FINANCE, LOCAL GOVERNMENT DIVISION	Approved	6
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – WORKFORCE DEVELOPMENT SERVICES FOR SANTA FE ECONOMIC DEVELOPMENT DIVISION; YOUTHWORKS	Approved	6-7

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END OF CONSENT CALENDAR DISCUSSION

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**DISCUSSION**

**ITEM****ACTION****PAGE**

REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO ESTABLISH A POSITION FOR THE PURPOSE OF MANAGING AND MAINTAINING THE CITY'S BIKE-PEDESTRIAN TRAIL NETWORK, INCLUDING COORDINATING VOLUNTEER RESOURCES, MONITORING INTER-AGENCY EFFICIENCY, AND PLANNING CONTINUED CONNECTIVITY IN ORDER TO MAXIMIZE AND PROTECT THE VALUE OF SUCH COMMUNITY ASSET. NOTE: THIS TITLE MAY BE AMENDED IN ACCORDANCE WITH THE AMENDMENT SHEET PROVIDED IN THE PACKET.

Approved w/direction to staff

8-9

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE, TRAFFIC CALMING AND STREETS MAINTENANCE

Approved with condition

9-19

REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO AMENDED AND RESTATED LEASE AND MANAGEMENT AGREEMENT – ANNUAL INCREASE IN DEFERRALS AND REVISIONS TO MAINTENANCE MAPS FOR RAILYARD DEVELOPMENT; SANTA FE RAILYARD COMMUNITY CORPORATION

19-22



<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b>SANTA FE RAILYARD COMMUNITY CORPORATION:</b>		
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT – FUNDING FOR DEMOLITION OF THE NEW MEXICO LINDO BUILDING, BACA RAILYARD DEVELOPMENT (CIP FUND); SANTA FE RAILYARD COMMUNITY CORPORATION</b>	<b>Approved</b>	<b>22-23</b>
<b>REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT – FUNDING FOR STAGE, SOUND &amp; DIGITAL OUTDOOR MOVIE PROJECTION PACKAGE RENTAL FOR FISCAL YEAR 2013/2014; SANTA FE RAILYARD COMMUNITY CORPORATION</b>	<b>Approved</b>	<b>22-23</b>
<b>REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST – SANTA FE RAILYARD PROJECT FUND</b>	<b>Approved</b>	<b>22-23</b>
<b>REQUEST FOR APPROVAL OF O.T.A.B. ANNUAL GRANTS PROGRAM – 2031 PROCEDURES AND APPLICATION FOR LODGERS' TAX FUNDING ASSISTANCE OF SPECIAL EVENTS; OCCUPANCY TAX ADVISORY BOARD (O.T.A.B.)</b>	<b>Approved</b>	<b>23-24</b>
<b><u>OTHER FINANCIAL INFORMATION</u></b>		
<b>STATUS OF INVENTORY AND ASSESSMENT OF UNPAID BALANCES</b>	<b>Information/discussion</b>	<b>24-27</b>
<b>UPDATE ON UPCOMING PUBLIC WORKS BIDS</b>	<b>Information/discussion</b>	<b>27-28</b>
<b>UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN MARCH 2013 (FOR JANUARY 2013 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN MARCH 2013 (FOR FEBRUARY 2013 ACTIVITY)</b>	<b>Information/discussion</b>	<b>28</b>
<b>MATTERS FROM THE COMMITTEE</b>	<b>Information/discussion</b>	<b>28-29</b>
<b>ADJOURN</b>		<b>29</b>

**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE  
Monday, March 18, 2013**

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, March 18, 2013, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Carmichael A. Dominguez, Chair  
Councilor Patti J. Bushee  
Councilor Christopher Calvert  
Councilor Bill Dimas  
Councilor Peter N. Ives

**OTHER GOVERNING BODY MEMBERS IN ATTENDANCE:**

Mayor David Coss  
Councilor Wurzbarger

**OTHERS ATTENDING:**

Dr. Melville L. Morgan, Director, Finance Department  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

Chair Dominguez said he would like to move Item #24 to be heard before Item #23.

Dr. Morgan said Item #16 is not an approval item, it is an update for the Committee on this issue and an explanation of the chain link fence, noting Item #16 was approved by the on February 27, 2013.

**MOTION:** Councilor Bushee moved, seconded by Councilor Dimas, to approve the agenda, as amended by removing Item #16.

**DISCUSSION:** Chair Dominguez clarified that the motion does not move Item #24 to be heard before Item #23.

**VOTE:** The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

Councilor Bushee asked to be added as a cosponsor of Item #20, but she doesn't want to remove it.

**MOTION:** Councilor Calvert moved, seconded by Councilor Ives, to approve the following Consent Agenda as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

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#### **CONSENT AGENDA**

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6. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – LOW VOLTAGE WIRING PRODUCTS AND SERVICES FOR FIRE DEPARTMENT; ATI SECURITY. (ROBERT RODARTE)
7. REQUEST FOR APPROVAL OF LEASE AGREEMENT – CONSTRUCTION OF AIRCRAFT HANGAR, FUEL STORAGE TANKS RELATED OFFICE SPACE AT SANTA FE MUNICIPAL AIRPORT; TRISTATE CAREFLIGHT, LLC. (JIM MONTMAN)
8. REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT – PROCUREMENT OF CNG PARATRANSIT VEHICLE UNDER STATE PRICE AGREEMENT FOR SANTA FE RIDE PROGRAM; STATE OF NEW MEXICO ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT. (DAVID CHAPMAN)
  - A. REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.
9. *[Removed for discussion by Councilor Bushee]*
10. *[Removed for discussion by Councilor Bushee]*
11. *[Removed for discussion by Councilor Bushee]*

12. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST – SANTA FE TRAILS OPERATING EXPENSES FOR REMAINDER OF FY 2013. (JON BULTHUIS)
13. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO SOLID WASTE MANAGEMENT AGENCY JOINT POWERS AGREEMENT – GOVERNING BODIES' RIGHTS TO APPOINT ALTERNATES TO SOLID WASTE MANAGEMENT AGENCY BOARD. (MARCOS MARTINEZ AND CINDY PADILLA)
14. REQUEST FOR APPROVAL OF FINANCIAL ASSURANCE REGULATORY COMPLIANCE – SECURE FUNDS FROM ENVIRONMENTAL SERVICES DIVISION CASH BALANCE TO COMPLY WITH REGULATORY REQUIREMENTS FOR PASEO DE VISTA CLOSED LANDFILL. (CINDY PADILLA AND LAWRENCE GARCIA)
15. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT – McCLURE RESERVOIR STEAM GAGE PROJECT; AMY C. LEWIS. (DALE LYONS)
16. REQUEST FOR APPROVAL OF CHANGE ORDER NO. 5 – ST. FRANCIS DRIVE AND ARROYO DE LOS CHAMISOS MULTI-USE TRAIL & UNDERPASS; DAVID MONTOYA CONSTRUCTION, INC. (LEROY PACHECO) THIS ITEM WAS REMOVED FROM THE AGENDA BECAUSE IT WAS APPROVED PREVIOUSLY.
17. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING THE CITY OF SANTA FE TO ENTER INTO AN ANNUAL AGREEMENT WITH THE RODEO DE SANTA FE AND THE NEW MEXICO GAY RODEO ASSOCIATION (“NMGRA”) ZIA REGIONAL RODEO; SUBJECT TO AVAILABLE APPROPRIATIONS MADE BY THE GOVERNING BODY (COUNCILOR BUSHEE). (SEVASTIAN GURULE). Committee Review: City Council (scheduled) 03/27/13. Fiscal Impact – Yes.
18. REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO THE 2013/2014 BUDGET AND SUBSEQUENT FISCAL YEAR BUDGETS, SUBJECT TO AVAILABLE APPROPRIATIONS MADE BY THE GOVERNING BODY; AUTHORIZING THE DESIGNATION OF CONVENTION AND VISITOR BUREAU (CVB) FUNDS FOR AGREEMENTS THAT WILL PROMOTE TOURIST RELATED ATTRACTIONS, FACILITIES AND EVENTS WITH THE SANTA FE FIESTA COUNCIL, THE LENSIC AND THE SANTA FE BANDSTAND USING LODGERS' TAX PROCEEDS. (MAYOR COSS AND COUNCILOR BUSHEE). (JIM LUTTJOHANN). Committee Review: City Council (scheduled) 03/27/13. Fiscal Impact – Yes.
19. REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO EXPLORE THE LEGAL OPTIONS FOR PROVIDING RELIEF FROM WATER UTILITY BILLING FOR 501(C)(2) LOCAL NON-PROFIT ORGANIZATIONS THAT USE WATER TO PROVIDE SERVICES TO THE HOMELESS POPULATION IN THE CITY OF SANTA FE (COUNCILORS BUSHEE, IVES AND DOMINGUEZ). (BRIAN SNYDER). Committee Review: Public Utilities (approved) 03/06/13; and City Council (scheduled) 03/27/13. Fiscal Impact – Yes.

20. REQUEST FOR APPROVAL OF AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A TAXABLE DRINKING WATER STATE REVOLVING LOAN FUND LOAN AGREEMENT BY AND BETWEEN THE CITY OF SANTA FE, NEW MEXICO (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, EVIDENCING A SPECIAL LIMITED OBLIGATION OF THE GOVERNMENTAL UNIT TO PAY A PRINCIPAL AMOUNT OF NO MORE THAN \$5,050,000, WHICH INCLUDES AN EXPENSE FUND COMPONENT, TOGETHER WITH INTEREST AND ADMINISTRATIVE FEES THEREON, FOR THE PURPOSE OF FINANCING THE COSTS OF A NECESSARY DRINKING WATER PROJECT, BEING THE DESIGN, ACQUISITION, CONSTRUCTION, PERMITTING AND INSTALLATION OF A SOLAR PHOTOVOLTAIC SYSTEM TO SERVE THE BUCKMAN DIRECT SURFACE DIVERSION PROJECT (THE "PROJECT"); PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF, COSTS OF ISSUANCE, ADMINISTRATIVE FEES AND INTEREST DUE UNDER THE LOAN AGREEMENT SOLELY FROM THE NET REVENUES OF THE GOVERNMENTAL UNIT'S WATER UTILITY SYSTEM AND FROM REVENUES GENERATED BY THE MUNICIPAL CAPITAL OUTLAY GROSS RECEIPTS TAX; APPROVING THE FORM OF AND OTHER DETAILS CONCERNING THE LOAN AGREEMENT; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS ORDINANCE; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE LOAN AGREEMENT (COUNCILOR CALVERT). (DALE LYONS)

- 1) APPROVAL OF THE FORM OF A TAXABLE DRINKING WATER STATE REVOLVING LOAN FUND LOAN AGREEMENT BY AND BETWEEN THE CITY OF SANTA FE, NEW MEXICO (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, EVIDENCING A SPECIAL LIMITED OBLIGATION OF THE GOVERNMENTAL UNIT TO PAY A PRINCIPAL AMOUNT OF NO MORE THAN \$5,050,000 FOR THE PURPOSE OF FINANCING THE COSTS OF A NECESSARY DRINKING WATER PROJECT, BEING THE DESIGN, ACQUISITION, CONSTRUCTION, PERMITTING AND INSTALLATION OF A SOLAR PHOTOVOLTAIC SYSTEM TO SERVE THE BUCKMAN DIRECT SURFACE DIVERSION PROJECT.

Committee Review: City Council (request to publish) (approved) 02/27/13; Public Utilities (approved) 03/06/13; and City Council (public hearing) (scheduled) 03/27/13. Fiscal Impact – Yes.

21. REQUEST FOR APPROVAL OF A RESOLUTION ADOPTING "*CLIMATE CHANGE AND THE SANTA FE BASIN: A PRELIMINARY ASSESSMENT OF VULNERABILITIES AND ADAPTATION ALTERNATIVES*" AND DIRECTING STAFF TO INCLUDE PROJECTED CLIMATE CHANGE IMPACTS IN SUBSEQUENT WATER SUPPLY AND DEMAND PLANNING, POLICIES AND PRACTICES. (COUNCILOR CALVERT, MAYOR COSS AND COUNCILORS IVE, BUSHEE, DIMAS AND RIVERA). (CLAUDIA BORCHERT) Committee Review: Public Utilities (approved) 03/06/13; and City Council (scheduled) 03/27/13. Fiscal Impact – Yes.

22. **REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF AN EXECUTED AGREEMENT TO AUTHORIZE RECEIPT OF A GRANT FROM THE NEW MEXICO ENVIRONMENT DEPARTMENT, AIR QUALITY BUREAU IN THE AMOUNT OF \$114,670 TO BE USED FOR THE PURCHASE OF A COMPRESSED NATURAL GAS RECYCLING COLLECTION UNIT THROUGH FUNDING RECEIVED PURSUANT TO THE FEDERAL DIESEL EMISSIONS REDUCTION ACT (DERA) (COUNCILORS CALVERT AND BUSHEE). (CINDY PADILLA)**

- A. **REQUEST APPROVAL TO PURCHASE A COMPRESSED NATURAL GAS RECYCLING COLLECTION VEHICLE FOR THE AMOUNT OF \$263,567.00, LESS \$114,676.00 (NED AIR QUALITY BUREAU GRANT), FOR THE TOTAL AMOUNT OF \$148,897.00 (CITY SHARE). (CINDY PADILLA AND NICK SCHIAVO)**

**Public Utilities (Approved) 03/06/13; and City Council (scheduled) 03/27/13. Fiscal Impact – Yes.**

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**END OF CONSENT AGENDA**

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5. **APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – MARCH 4, 2013.**

**MOTION:** Councilor Calvert moved, seconded by Councilor Dimas, to approve the minutes of the Regular Finance Committee Meeting of March 4, 2013, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**CONSENT CALENDAR DISCUSSION**

9. **REQUEST FOR APPROVAL OF GRANT AWARD AND AGREEMENT – JARC SMALL URBAN SECTION 5409 FOR TRANSIT DIVISION; U.S. DEPARTMENT OF TRANSPORTATION, FEDERAL TRANSIT ADMINISTRATION. (DAVID CHAPMAN)**

- A. **REQUEST FOR APPROVAL OF BUDGET INCREASE – GRANT FUND.**

Councilor Bushee said she doesn't understand how we get to use this money, noting it is for transportation for those who wanted to go from the "urban center rural." She asked if we provide a bus – how does this work.

*[Mr. Chapman's response here is inaudible.]*

Councilor Bushee said we've never gotten this money and again asked how it works.

Jon Bulthuis said we've had the JARC for several years. The first year, the funds were allocated to starting Sunday services, and in subsequent years, funds were allocated to paying half of the operating expenses for Sunday service. He said the funds are for new service enabling people to get to employment opportunities.

Councilor Bushee asked how that helps the work day, and Councilor Calvert said they have no other way to get to work.

Mr. Bulthuis said this is correct, noting previously there was no Sunday transit, and this grant allowed us to put Sunday service on the street, noting for some peoples' work week, Sundays are included.

Councilor Bushee asked Mr. Bulthuis if he has to track how many people are workers and such.

Mr. Bulthuis said it isn't necessary to track it by trip purpose, but we do track and report the Sunday ridership, noting it is the lowest day of the operating week as well as the fewest hours of service provided on that day.

**MOTION:** Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**10. REQUEST FOR APPROVAL OF GRANT APPLICATION – FY 2013/14 LAW ENFORCEMENT PROTECTION FUND; STATE OF NEW MEXICO DEPARTMENT OF FINANCE, LOCAL GOVERNMENT DIVISION. (POLICE CHIEF RAYMOND RAE)**

Councilor Bushee asked if this is early, and asked if we are good on this grant application, commenting that the Chief has no control over the timing. Councilor Bushee asked who writes the grants for the Police Department.

Chief Rael said it is a standard grant we receive every year, and it is based on a fund provided by the State, \$600 per officer, plus \$30,000 for Class 2.

Councilor Bushee wants to make sure "we're writing as many grants [applications] as we can and getting as much funding as possible. She said, "I've seen us miss deadlines before, so I just wanted to make sure this on track.

**MOTION:** Councilor Bushee moved, seconded by Councilor Ives, to approve this request.

**VOTE:** The motion was approved unanimously on a voice vote.

**11. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – WORKFORCE DEVELOPMENT SERVICES FOR SANTA FE ECONOMIC DEVELOPMENT DIVISION; YOUTHWORKS. (KATE NOBLE).**

Councilor Bushee said this is a great program, and asked the success story on how this worked – where can she get that information.

Ms. Noble said she is compiling a report which will aggregate the 4 years we did on the previous RFP.

Councilor Bushee asked if that information is available somewhere, she would like to read it.

Ms. Noble said one of the big changes in this contract is improved metrics. We don't have the metrics as well in the previous 4 years, as we do in this contract. She said they do have metrics in terms of GED achievement, but the number of hours around successful completion isn't as broken down as this one. She does have some, but there are improved metrics in this contract.

Councilor Bushee asked Ms. Noble if she works with the Community College in its program, and if this will become the first stage of the apprenticeship programs.

Ms. Noble said yes, and they've always seen it that way, noting many of the kids in the classes are working toward an Associates Degree. This is one of the elements they've maintained from the original program.

Councilor Bushee wants to know that they are "getting their foot in the door for better paying jobs." She really wants to see the specifics.

**MOTION:** Councilor Bushee moved, seconded by Councilor Ives, to approve this request.

**DISCUSSION:** Councilor Ives what is a "disconnected youth."

Ms. Noble said it is at-risk, disengaged, noting she takes her cue from the people at YouthWorks, but this rhetoric has been evolved and at-risk seemed too judgmental, so they have moved more toward talking about disconnected youth. She said Councilor Wurzbarger did bring up at BQL that her memo was somewhat inconsistent in terminology and she apologizes for that. Ms. Noble said most of these kids have stepped outside the traditional school system.

**VOTE:** The motion was approved unanimously on a voice vote.

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**END OF CONSENT CALENDAR DISCUSSION**

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## **DISCUSSION**

23. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING THE CITY MANAGER TO ESTABLISH A POSITION FOR THE PURPOSE OF MANAGING AND MAINTAINING THE CITY'S BIKE-PEDESTRIAN TRAIL NETWORK, INCLUDING COORDINATING VOLUNTEER RESOURCES, MONITORING INTER-AGENCY EFFICIENCY, AND PLANNING CONTINUED CONNECTIVITY IN ORDER TO MAXIMIZE AND PROTECT THE VALUE OF SUCH COMMUNITY ASSET (COUNCILOR BUSHEE). (BOB SIQUEIROS). NOTE: THIS TITLE MAY BE AMENDED IN ACCORDANCE WITH THE AMENDMENT SHEET PROVIDED IN THE PACKET. Committee Review: Public Works (approved) 01/28/13; Finance Committee (postponed) 02/04/13; Bicycle and Trails Advisory Committee (approved) 02/20/13; Finance Committee (postponed) 03/04/13; and City Council (scheduled) 03/27/13. Fiscal Impact – Yes.**

Mr. Siqueiros said he has no additional information.

**MOTION:** Councilor Bushee moved, seconded by Councilor Dimas, to approve "the original one without the amendments."

**DISCUSSION:** Councilor Bushee said, to reflect some of the discussion at BTAC, the position exists at the County level. The BTAC concerns is there is nothing right now for Trails, and Parks has 37 employees and a lot of project specialists. She said Councilor Ives is pursuing a "Friends of the Parks" program, and they wondered if something like that could emerge and go under the Railyard Stewards, to whom we pay \$100,000 to oversee something like that. She said, "That's why I didn't move for the Public Works [amendments]. And there were some folks that were going to come, but I didn't think it would be heard this early. I told them about 5:30 p.m. My hope is that we just go there.... and I know there may not even be funding as we pursue this, but I would like to have it stay as it was intended which is just simply for trails oversights."

Chair Dominguez said then motion is without the BTAC recommendations.

Councilor Bushee said, "No, it is with the BTAC recommendations. It's the original version which I'm back to... I understand the concerns of not having anything right now dedicated solely to trails oversight, regional, all the things that's listed in the Resolution."

Councilor Calvert said he is trying to ascertain, "on these two.... did... if I understand this correctly, they both say 'directing the City Manager to explore and evaluate the creation of this.'"

Councilor Bushee said it isn't creating it by Resolution. It's saying during the budget process, we create this.

Councilor Calvert said, "Or we explore creating it. I don't really have a problem if that's the way the wording is stated here. I don't think it matters a whole lot which of these versions that we do. If we end up looking at all of our resources, and all the needs in allocating things as efficiently as possible then..."

because we've got people in Santa Fe Beautiful who coordinate things. We've got people working on trail development which will be freed-up at some point to do what.... maybe they would be a coordinator if the development falls off and the need to coordinate ramps up. I think you have to take a look at it, all the needs and what department, even if you did have a sole Trail Coordinator, what department will they be in. I think we have to look at all these things in looking at these positions and what purpose they're going to serve. I think we're going to get that general discussion anyway at budget"

Councilor Ives said, "I don't see a significant difference. I think that it's time we had somebody who was dedicated to trails in terms of maintenance and upkeep and those types of issues. I agree with Councilor Calvert that the City Manager, will be looking at other folks who are doing similar functions currently to try and fill that position in budgetary considerations."

Chair Dominguez asked Mr. Pino, "Given the situation we have at the Motocross Track, is this going to help the situation any in terms of getting insurance. If this person position potentially will be out at the MX Track, assuming it's part of our trails network, or whatever. Is that going to help out any, or is it too early to tell."

Mr. Pino said, "I would say it probably would not help, simply because the write-up by the insurance company suggested we needed to have somebody out there full time for the MX Track. This individual, of course, will be covering the entire City and couldn't dedicate himself or herself, full time."

Chair Dominguez asked that the City Manager, as he goes through that, considers the current situation at the MX Track, and if this could potentially help out in some way, and believes it would be worthwhile to investigate that as we go through this.

**VOTE:** The motion was approved unanimously on a voice vote.

**24. REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE, TRAFFIC CALMING AND STREETS MAINTENANCE (MAYOR COSS, COUNCILORS TRUJILLO AND WURZBURGER). (ISAAC PINO) Public Works (postponed) 02/25/13; Public Works (approved) 03/11/13; and City Council (scheduled) 03/27/13. Fiscal Impact – No.**

A Memorandum dated March 23, 2013, with attachments, to the Finance Committee, from Isaac J. Pino, Director, Public Works Department, re 2013 CIP Reallocation – Resolution introduced by Councilor Trujillo, is incorporated herewith to these minutes as Exhibit "1."

Mr. Pino reviewed the information in Exhibit "1." Please see Exhibit "1" for specifics of this presentation. Mr. Pino noted the total request is for \$640,000.

*The Committee commented and asked questions as follows:*

- Councilor Bushee asked about using impact fees for the Traffic Calming on San Mateo, noting there have been several developments that have increased the traffic on San Mateo. She said we should be able to do the overlay completion with impact fees. She said it would be great to know we could use capital improvement funds. She said, "It feels like this Committee is just supposed to pass on these things. I feel like we should simultaneously have been able to discuss these at this Committee along with Public Works instead of passing on what we get. I have a concern on the graffiti. I want to see graffiti eradicated, so explain to me how quarter of a million dollars is just used on public buildings."

Mr. Pino said, "The 24 hour turnaround would be on public buildings. We would still do private buildings. We can't do 24-hour turnaround on those because we have to get all kinds of clearances before they allow us on the property."

- Councilor Bushee said, "It really is more systemic around graffiti. We're so behind and it's not even the Spring season. Just across from the City Hall, if you turn around in that little teeny driveway by the building on the corner, there's purple graffiti. Everywhere, on my route anyhow, I get that, but what I don't see is the effectiveness of our new ordinances and I don't see the Chief here to discuss this item. And I thought we put that under public safety to some extent."

Mr. Pino said currently it is under Public Safety, but they were thinking to move it back into Parks or Keep Santa Fe Beautiful so they could be more responsive to it.

- Councilor Bushee said, "But the point of having both amended the Ordinances and put it under Public Safety was not to ignore it, but to get to the root of the problem. We had a special task force, we had the whole thing explored, we went on and on about this. And I honestly can't tell you that we've had one arrest, one prosecution, one result. And it's a little frustrating, because I also thought we had the option for the public to pay to match their paint and do that. I get we're playing catch-up, and that seems unfortunate to me. We thought we were being more pro-active with those ordinances and putting it under Public Safety and trying to get something enforced."
- Chair Dominguez asked what the \$250,000 will pay for.

Mr. Pino said, "That will allow us to hire some seasoned staff, get them equipped and supplied."

- Councilor Bushee said there's a year's cleanup and we're back at it again if we're not the ones always in charge of taking care of the graffiti.

Mr. Pino said that probably would be the case, as long as there is graffiti.

- Councilor Bushee asked about the cameras. She said, "I guess we've failed. Is that the answer. To move it back out of Public Safety.... you mean we're just going to do that.... we spent a lot of time about how this has to no longer just be this cleanup thing, but actually to prosecute and get rid of the problem.
- Chair Dominguez said one of the reasons is he wanted the Police Department earlier on, to address some of those issues. He said, "If it's being suggested that we make an organizational change, yes, we're going to be allocating this money. I think what the Councilor is asking for is a little bit more detail. Is this \$250,000 going to Parks. Is it going to the Police Department. How is that \$250,000 going to be spent."

Mr. Pino said all of it is intended for Parks for the crews for medians and graffiti.

- Chair Dominguez asked if the \$250,000 potentially could be paid for an investigator to investigate who is doing the graffiti, and asked if they have thought this out. He said this is just for more people in the Parks Department that potentially could be doing things other than just graffiti.
- Mr. Pino said it is for seasonal workers to do graffiti and median maintenance.
- Chair Dominguez said then it isn't just for graffiti, it will be for graffiti and media maintenance and what else.

Mr. Pino said if there is time for anything else, he is sure we can find work for them to do. He said we had a very dry summer last year, with a very short monsoon and the weeds are almost uncontrollable in the medians. He said we have no ability to use herbicides, so removal is now strictly manual labor to get the medians cleaned up.

- Councilor Bushee asked how many medians have been adopted through Santa Fe Beautiful, and Mr. Pino said he doesn't know.
- Councilor Bushee said we are supposed to have very dedicated programs – a volunteer program to take care of medians and a Public Safety program to deal with graffiti prevention, rather than a "graffiti maintenance crew." She wants to see the graffiti go away.

Mr. Pino said, "Honestly, the way I evaluated it was, I saw miles of graffiti. There may be programs in place that help get to the point of not having it, but we have to get rid of it now."

- Councilor Bushee asked how many people we have for graffiti removal, and Mr. Pino said two.
- Councilor Bushee asked if this has been the case since inception. Mr. Pino said it has been higher in the past, but its been only two people for the past two years.
- Chair said then Parks has two people and Mr. Pino said yes.

- Councilor Bushee asked why the graffiti has been allowed to proliferate.  
  
Mr. Pino said, "Two guys can't keep up with it."
  - Councilor Bushee asked if he would like to hire permanent rather than seasonal people.  
  
Mr. Pino said the seasonal people are so we have the ability to catch up, and if we're caught up to the point when we don't need as many, we can let 1 or 2 go, and have that flexibility.
  - Councilor Bushee reiterated her frustration that, "We didn't follow up on any of the things that we assigned to the Graffiti Task Force or under Public Safety. Maybe we could have a report from Public Safety as to any steps, measures that took place over the last year or so when this has been allowed to proliferate. A quarter of million dollars isn't much for the long run that we get for that. So it's a problem for me, that's all."
  - Councilor Bushee continued, "I was going back to... I also want a report, before this goes to Council, as to how many medians have been adopted, how that program is going, or if it is languishing too, is it keeping up, do we have less folks doing that. We have cleanup days, but that was supposed to be taken care of, again, by a second program."
  - Councilor Bushee continued, "And I know where this is coming from. I get that everybody is happy that there's a baseball team, but I thought the idea was that they were supposed to, and maybe this is just a rhetorical question at this point, but that they were supposed to pay for any improvements over there. I see \$100,000 that I would like to see go to something that would have more people benefit from it perhaps on that side. What happened to Fuego paying for any improvements to that ballfield, because that's pretty much what that's for."
- Mr. Pino said, "In our evaluation, we certainly recognize that Fuego is the end user, but there are 30,000 people that use that for Zozobra... 30,000 people nevertheless.. Fences, walls, everything need to be in good repair when they are there. There are other baseball leagues and other leagues that use the field through the course of the year, other smaller events. We feel the field touches almost 100,000 people a year at some point."
- Councilor Bushee asked him to break out the \$100,000.  
  
Mr. Pino said it is an extensive list of wall repairs, fence repairs, field repairs, commenting he doesn't have that detail with him.
  - Chair Dominguez said this is not a time sensitive issue, and we could bring this back to Finance next time.
  - Councilor Bushee asked what the P.A. system costs, saying, "If you don't have it on the top of your head, you should have it in your pile of papers somewhere."

Mr. Pino said, "I don't have it in my pile of papers. The PA system, coupled with some paint touchup in the grandstand was about \$25,000."

- Councilor Bushee asked for a further breakout.

Mr. Pino said he couldn't say, and said he "won't hazard a guess what the detail is, because I don't have that handy."

**Ben Gurule, Director, Parks Division**, said they are going to build a central controller for the irrigation system to do some water conservation. They will be painting the building inside and outside, as well as the big grandstand. He said inside the grandstand there are panels with tears with jagged edges and they will replace those. He said the backstop is 50 years old. They will be taking down the backstop, put in new chain link fence on the foul lines, and a drinking fountain.

- Councilor Bushee said, "Okay, so this is all for Fuegos."

Mr. Gurule said, "This is just the basic repairs for the site. What it really needs is about \$3 million like Ragle got, and Franklin Miles got and Alto Park got. I would say that would be a safe estimate to make it ADA and everything else that facility needs."

- Councilor Bushee said there was a discussion about this field which wasn't really adequate for.... She asked, "Did anybody ask Fuego for any kind of recouping of any of this."

- Mr. Pino said, "Not in this exercise."

- Chair Dominguez said he would like to have this back to Finance to get details, noting he wants to know about the graffiti, and whether it would be worthwhile to move some of the money to hire an investigator. He said if we need Public Safety to answer some of these questions, we can do that.

- Chair Dominguez asked if the irrigation system at Ft. Marcy was part of the past two G.O. bonds.

Mr. Gurule said, "No. In the 2008 bond, Ft. Marcy wasn't identified, and in the 2012 bond, Ft. Marcy wasn't identified in any of the conversations to put funding toward it."

- Chair Dominguez said nobody told anybody that Ft. Marcy needed an upgraded irrigation system.

- Mr. Gurule said, "I never spoke to the Fort at all."

- Chair Dominguez asked if there are other parks that need..."

Mr. Gurule said, "No, that was the only one." He said Fabian [Chavez] was thinking that it was another big dollar project and how he would look at the original estimates. "Do we put all of the parks in. There were about \$60 million, and they were whittled down to \$40 million and then whittled down to \$20 million. So the 2008 bond had \$20 million and that identified the regional

parks of Alto, Sal Perez, Franklin Miles and Ragle. And the Fort was not a part of that. And then in the 2012 bond, it was a very minimal amount. At the beginning there was a lot of money and then whittled down to \$1.6 million."

- Chair Dominguez asked staff to find out if there are other parks that will need irrigation upgrades. He said, "We just went through these two bonds, and you would have thought that at some point you would have caught that during that time."

Mr. Gurule said, "If we look at the old paperwork, it probably is in there, and it's it a big dollar item that got shoved off."

- Chair Dominguez said, "So you won't come back to us when we do another bond that says there's another park that needs an irrigation upgrade."

Mr. Gurule said, "I'm not going to stand here and say that. There's a chance that I could say that. I guess we'd have to go individually to each park and identify."

- Chair Dominguez asked again, "Are there any other parks out there that need an irrigation upgrade that got this in the \$30 million bond or the previous one."

Mr. Gurule said, "I don't think so. I think I identified them all."

- Chair Dominguez the reason none of these funds were spent in Transit as originally intended, commenting he is unsure if that discussion happened at Public Works. He said a lot of money was appropriate for Transit, and some people think it should be spent in Transit. He asked what was the discussion at the staff level.

Mr. Pino said, "The appropriation was for buses. When it became no longer necessary to buy buses, then we started to look at these particular needs. It wasn't an appropriation to Transit as such. The buses are in Transit, no question, of course."

- Chair Dominguez said, "So it was just, we've got \$2 million, let's figure out where we need to spend it."

Mr. Pino said, "We really had \$2 million and we have about \$100 million worth of places to spend it."

- Chair Dominguez said, "I'm going to see if I can explain that to the constituents."

Mr. Pino said he would be happy to help him.

- Councilor Bushee said, "What took place at BTAC. Folks, of course, wanted to see more trails funding or any alternative transportation, because this was originally intended for Transit. I told them that it was at this point and uphill battle, that we hadn't even seen it in my Committee. It

feels like it is always a *fait accompli* by the time I get to see it. I'm not going to fight that fight right now, but I will say I will have had similar people echo those concerns, in that we just spent all this money, the public just voted all this money for parks and everything else, and they wanted to know, you know, we hardly ever get money for Transit. We were grateful to get that grant, and I'm glad we did, but why couldn't some of that money go back to either alternative transportation and/or trails. That was the discussion that took place."

- Councilor Ives said, in the past year, a study was conducted of all the facilities throughout the City that were in need of various levels of repair, evaluating safety measures. That report, while not complete, was significantly fleshed out when this money looked like it was becoming available. So the thought was to try and address the significant safety needs and a number of other needs, and based upon that timing, it really made sense. I don't think it was an effort to avoid Transit, simply that that need with the grant disappeared in Transit."
- Chair Dominguez said, "I understand, it's just a question that was asked by constituents, so I think it warrants.... Councilor Dimas who isn't on Public Works, did accompany me on the field trip to the Chavez Center, and I'm not sure if other members made it to that."
- Councilor Dimas asked about the Graffiti Task Force, when it was in existence, because he has heard nothing about it since he's been on the Council.

Mr. Pino said that all happened before he came on board 3 years ago, so he can't speak to it.

- Councilor Dimas said then this is something that is no longer in existence, but was in existence several years back.
- Chair Dominguez said yes. He said, in 2006, the Ordinance was amended to require the City to take some responsibility for graffiti abatement. A task force was created in 2008 or 2009, which came up with a list of recommendations. The most recent effort was to move graffiti to the Police Department, with the caveat that there be strong coordination between Police and the Parks crews, so we could start to, hopefully, catch those doing graffiti, and still have a cleanup component. He said we have gone through various efforts to eradicate and clean up graffiti..
- Councilor Dimas said, "So everything that I read then, in the newspapers where a lot of times where I get my information on what's going on, on the Council level, unfortunately. I guess, it's my understanding that the Police Department pretty much has failed, or they don't have the time or the energy to keep up with the graffiti. So I guess now the recommendation is to take it back from the Police Department and put it back in Parks where it originated, I guess it started there. And then it went to the Police Department just recently. So now, we're talking about taking it back to Parks. Is that basically what's going to happen."



Mr. Pino said, "First of all, I just want to be clear that statements about success or failure aren't mine to make, they're certainly yours. I will say that the job of eradicating graffiti falls to the Parks Division. And the complaints about graffiti have increased astronomically. And so, in our view, from the Public Works point of view, the thing that gets to the quickest eradication of graffiti is what we went after on this particular list. That's not to suggest that all the other things that were thought important in previous years are not important. Our Memo said get rid of that graffiti because it was popping up everywhere. And literally, right after an eradication it would be again like that trail over there on St. Francis Drive between Zia and St. Michael's. We were approaching it from the simple point of view of eradication only, not all the other programs that have been adopted heretofore."

Mr. Pino continued, "I will say this, if your direction is for us to take some other route here, we certainly will accept that. We were just looking for the quickest way to get rid of the graffiti on a continual basis."

- Councilor Dimas said he totally agrees, and we need to eradicate as much as we can, but he doesn't think we'll ever eradicate 100% of the graffiti. He said we made a strong effort to take care of the burglary problem in Santa Fe which is increasing again. He asked if the task force was to create a special unit for graffiti or to even look at it, was that ever discussed.

Chair Dominguez said there was a public safety component, but it wasn't very strong. He said we can get into the whole debate about how to deal with graffiti, commenting the definition of graffiti would fill a two hour Finance Committee meeting. He said the task force made its recommendation, and it was just a matter about how they were going to be implemented.

- Councilor Dimas said he is in total agreement with putting the money into graffiti eradication – put the \$250,000 into Parks. "It's important to eradicate what's out there now, because it's ugly."
- Councilor Dimas said we went on a tour of the GCC and there are numerous problems in the building. The parapets are falling off, literally. There are numerous problems, a lot of the equipment is outdated and needs to be replaced. He said he wants to see more money going into that, but there isn't going to be a lot of money left from the \$2 million. He said, "Just a note that I think that we need to concentrate on getting those things repaired and somewhere find the money to get those things done."
- Councilor Calvert clarified the funds identified for additional median and graffiti maintenance crew doesn't change anybody's responsibilities. He said, "We're not shifting responsibilities. This is totally in line with the current organizational setup of who's got what responsibilities, and asked if this is correct."

Mr. Pino said he hasn't spent any time on the administration of it, and he just wants to be sure we are in a place, so we can clean it up.

- Councilor Calvert said the Parks people are doing this currently, and you are going to add to their ability to treat this. The Police Department's responsibility doesn't change and they are supposed to be coordinating with the Parks and following-up and trying to prevent these things, or find out who is doing it. This is where the coordination comes in between the Police and Parks. The Parks Division provides photographs of the graffiti as they're cleaning it up so the Police can use it as evidence and work on solving who's doing all this.

Mr. Pino said this is correct, and this simply gets us in a place where we can get out and remove the graffiti as quickly as possible.

- Councilor Wurzbarger said, "I was just going to agree with Councilor Calvert, and I think it is clear that we should revisit that report and talk to Public Safety, both the committee and those who are responsible for implementing it. But, in the meantime, I appreciate your position Councilor, because I have learned in the process, that the number one prevention, to the degree we can, is to get it off as fast as you can."
- Councilor Wurzbarger thanked those who have helped the Public Works Committee to go out and do the extensive site visits, noting we are about 2/3 through the process.

Mr. Pino said we're about 3/4 through.

- Councilor Wurzbarger said, "Okay, three-quarters, and the total so far, in terms of possible improvements is how much. Can you remember that?"

Mr. Pino said it is approaching \$50 million.

- Councilor Wurzbarger said, "When this opportunity, quote, opportunity came up, I want to thank our Committee for really going through the list and trying to reevaluate what needs to be done so, in the future, we don't have additional problems that will cost us more. And then missing that first screen of public safety. I want to thank the Public Works Committee and those of you who have taken the time to join us on our tours, and there will be more – every Thursday afternoon until we get them done."
- Councilor Calvert said, "I do want to comment on the Transit issue that was brought up earlier. Yes, \$2 million was set aside to purchase buses, which was a capital expenditure. And, for the most part, that's what we tried to fund here in this list at Public Works when we went through it. There are a couple of things that are at the staffing level, but they are traditionally things that we have used CIP money for, in terms of staffing. It's not always recommended, but when necessity dictates, this is where we've gone in the past for certain maintenance items. Could they use the money in Transit, yes, but what they could use the money for in Transit is probably to pay the bus drivers money so we don't have such rapid turnover and the problem of keeping those positions staffed fully all the time, and what has turned out to be a training ground for all other agencies in the area. But I don't think this money is going to solve that problem. I suppose you could use some of it for that for a year or two, but I don't think that's really the intent. This is capital money

and usually we try and put it toward capital expenditures, as sort of a for one-time expenditures that we need. I'm just commenting on the discussion about putting it back in Transit. Again, what they could really use is an evaluation of bus drivers salaries and perhaps a bigger salary."

- Councilor Bushee said she would like to see graffiti in relationship to public safety as a report here. And she also wants, when the Chief comes here, to remind him that the Citizens On Patrol Resolution that was passed 3-4 years ago, had a segment that was about some of the retirees that have time to deal with things specifically that are low level crimes such as graffiti. She would like to see what has been done since the task force report, and what could be done potentially. She has no problem in trying to catch up on graffiti, noting she could come up with 500 locations. She said it is important to try to be a little bit more pro-active which was the attempt we made. She said, unless she hears differently from the Chief, not a lot has been done on that front.
- Councilor Bushee said she also raises the issue on impact fees, noting they just built a trail on Crucitas using impact fees. She hopes there are funds available to deal with roads and we could come up with some capital improvements we've been deferring. She said with regard to the \$100,000, she gets it, but what if Fuego goes away in a year and we've spruced up that area just for them. It seems there are other ways to spend that money. She said none of this is going back to Transit, alternative transportation or even trail creation which are her priorities.
- Chair Dominguez thanked the Public Works Committee for its work in providing some "rhyme or reason" to a lot of this list in terms of facility health and safety improvements. He said there is an attempt to try to give a little to everyone, which is always dangerous to do, but certainly appreciated. He said, in terms of graffiti and the graffiti maintenance crew, he wants to be sure that those resources are spent to do that primarily, and not to take the crews off that to work on another park or street. He said if that happens, we're just increasing the Parks crews, noting there is room for improvement in additional staff. He wants to be assured it will be used for graffiti and not something else and we continue to have the problem.
- Councilor Calvert said we would like them to clean up medians and graffiti and have money left over, and to the extent they could do that, we wouldn't have to keep paying people for that function. He said we could specify that the expenditures be accounted for in that way, and if they got everything cleaned up and there was money left over, we possibly could reallocate it. He agrees with Mr. Pino that there probably is plenty for them to do and we probably won't get to that point.
- Councilor Wurzbarger said at Public Works, the Committee will give staff direction to have a report within first 3 months with regard to the expenditures on this particular item, focusing on both aspects, and make that available to the Finance Committee.
- Chair Dominguez said we are requesting a separate report on impact fees, and we want someone from Public Safety to speak about graffiti, as well as to hear from Santa Fe Beautiful on the number of medians that have been adopted.

**MOTION:** Councilor Ives moved, seconded by Councilor Dimas, to approve this request, with the request that staff be available at the Council to report on the issues just identified by the Chair with regard to graffiti and medians, so we have that information.

**DISCUSSION:** Chair Dominguez said he would recommend we have graffiti as a separate agenda item for information at this Committee.

**VOTE:** The motion was approved unanimously on a voice vote.

**25. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO AMENDED AND RESTATED LEASE AND MANAGEMENT AGREEMENT – ANNUAL INCREASE IN DEFERRALS AND REVISIONS TO MAINTENANCE MAPS FOR RAILYARD DEVELOPMENT; SANTA FE RAILYARD COMMUNITY CORPORATION. (BOB SIQUEIROS)**

Councilor Bushee asked where is the language which is being changed.

Mr. Siqueiros said it is behind the letter to Richard Czoski, Amendment No. 2, on page 9-10 of the packet.

Mr. Siqueiros presented information from his Memorandum of March 18, 2013, which is in the Committee packet. Please see this Memorandum for specifics of this presentation.

Richard Czoski presented information from his letter of March 5, 2013, which is in the Committee packet. Please see this Memorandum for specifics of this presentation.

Councilor Bushee said in the recitals it says, "Delete in its entirety the Exhibit B rent schedule dated March 16<sup>th</sup>." She wants to see the old rent schedule and compare the two.

Mr. Czoski said the rent schedule is the same, the difference is the amount of the deferrals. He said on Exhibit B, halfway down it says subtotal which is the amount of rent they owe before the deferrals. He said that didn't change as the result of this amendment and is the same as it was in 2011.

Councilor Bushee said she is looking for the jump from \$550,000 to \$900,000.

Mr. Czoski said, "If you look at the fiscal year 12/13, it is \$843,000. We were receiving a \$300,000 deferral, so the net was \$543,000. If you look at 13/14, the rent goes to \$1,208,000, and we are requesting deferrals of \$650,000, so the rent would be \$558,000, almost \$559,000, and then it goes down."

Councilor Bushee said it will peak for a few years.

Mr. Czoski said they are doing their best to try to lease additional parcels, noting the expenses remain fairly flat. He said it is the debt service and rent which has increased.

Councilor Bushee said, "Back to the root of the problem. I see one of the reasons for the need are some of the opportunities that recently presented themselves have been national chain stores. You've never come before us and asked for a master plan amendment, allowing on a case by case basis, any national companies. Is that something you intend to pursue."

Mr. Czoski said, "It is not. Our Board does not wish to present a master plan change for national businesses. We believe that the Railyard was originally purchased... one of the reasons it was purchased was to support local business, and that's what we've tried to do. 6% of the tenants on the Railyard are national business, the balance are local businesses."

Councilor Bushee said she presumes they have had offers from national companies. She asked, since they are asking for a deferral, if there is a game plan. She asked if the plan is to just lease it to local businesses, and is that viable.

Mr. Czoski said the Board hasn't made a determination they want to change what we've been doing in this respect.

Councilor Bushee said, "Then you should scratch that off as one of the reasons it's not working so well for you. I don't have a problem with this, but I want to know that... I know we'll get paid, but if things do not turn around and there is no change in the plan, will there be another attempt to come forward in another year and make any more changes in terms of how payments are made."

Mr. Czoski said, "I wish I had a crystal ball and could tell you that, but I don't."

**MOTION:** Councilor Calvert moved, seconded by Councilor Ives, to approve this request.

**DISCUSSION:** Councilor Dimas said when we were doing all the stuff with Railyard, and the building the City ended up buying, there was discussion about a movie theater going in, and it was a positive thing if we bought the property at the Railyard for the City. He asked what's happened with that.

Mr. Czoski said, "We received control of the land last May, and we have been negotiating with cinema providers and developers ever since. We hired a consultant and put out a request for expressions of interest. We received 4 proposals. At our April 16<sup>th</sup> Board meeting, we will be making a recommendation to the Board and we will be moving ahead with a cinema deal at that point. So we are looking for the cinema to be completed in the fourth quarter of 2014, or the first quarter of 2015. We have 4 very viable proposals and we're going to inform the Board and pick the best option and move ahead. So yes, there will be a cinema in the Railyard."

Councilor Dimas asked if it will be local or if it will be a national chain.

Mr. Czoski said there are a variety of proposals and it depends on which one the Board selects.

Councilor Dimas agrees with Councilor Bushee, that eventually the Railyard will have to look at going with national chains.

Councilor Ives said, "First of all, let me just note, as everybody here is probably aware, I have often recused myself from consideration of matters relating to any of the Railyard property. I have been considering that position. We're now a year into my time on Council. It is certainly not the case that I receive any kind of benefit from any vote here, and over at the Trust for Public Land, I do not do anything relating to the Railyard any longer. There are other staff and other attorneys who deal with all that. Just to first of all to express my intent to actively participate in voting on this matter here tonight."

Councilor Ives said, "When I consider the Community Railyard Corporation and what that entity does, my question becomes whether or not that entity is effectively and efficiently doing what it can in terms of operating the Railyard. I have always been impressed with the people who serve on the Board of the Railyard, as well as by the dedication of staff. I don't know of anyone who suggests that the Corporation is not doing the job it was created to do, and it is indeed doing that job well. The challenges faced have been more a reflection of the economy and what happened in 2007 and 2008. If the City were running the Railyard as opposed to the corporation, I suspect it would be facing the same issues. From that perspective, the fact that you come before us making these requests, especially with the understanding that it is a deferral as opposed to a forgiveness, speaks highly that we need to give it every due consideration, because I do believe the Corporation's efforts to make the Railyard economically sound have been significant and I certainly know that those efforts. So, from my perspective, this makes sense, given the economy, and I don't think there's any other reasonable alternative."

Councilor Ives continued, "And I would note that when reading the packet, my sense with regard to the national chains that the, shall we say, desire to avoid national retail was something that was actually expressed from this side of the room as opposed to your side of the room. So, to some degree the Corporation has been taking up the Council's expressed desires in that regard. I would echo that desire, because I would like to have local businesses wherever we can. All too much money is drained by the big box stores and they don't necessarily pay taxes in the State. That is my preference, but if it comes to any issue relating to covering the bonds and other monies need to be paid to cover it, we might look at that when that time comes."

Councilor Bushee asked Mr. Czoski what kinds of national businesses they have been seeing.

Mr. Czoski said fast food, Einstein Bagels and Chipotle Grill are two recent ones, and another national sporting good store which was identified by the broker as a national tenant. He said, "The fact is, since we started marketing the property, we have been very clear about our preference for local business."

Councilor Bushee said, "We only hear from you so often, so I'm going to get you to answer some questions. The two tenants who are in arrears – carry them for another couple of years, come to us with new ideas."

Mr. Czoski said, "What we've done in that instance, we have restructured their leases and given them the opportunity to pay their back due amounts over a 5 year period. So, they'll pay their current rent, plus their past due amounts over a longer period of time. If they don't live up to those obligations, then we'll have to look at other options. And we've had to do that with a number of tenants who have had financial difficulties since 2007."

Responding to Councilor Bushee, Mr. Czoski said the defaulted lease was Milestone, the Stoneyard."

Councilor Bushee applauded Rose [inaudible] for some of the new businesses she's brought forward on Baca. She said, "I'd like to see her go to work on some of these other empty spaces in the main Railyard."

Councilor Bushee said she has no problem with the request and would like updates on the two tenants in arrears and the long term plan when he has knowledge of that.

Councilor Calvert said, "I just want to point out that on the reasons listed, one was because of the unavailability of bank loans to finance construction. We had a great opportunity not long ago to build a film production area, and because of policy at the State level that precluded the developer from being able to get the financing for that project. And that would have been a big addition to the Railyard. Those are all the kinds of things we don't have control over, and have come to pass in trying to fill the spots."

Chair Dominguez said, "My comment is, just like in any relationship, there's always room for improvement and keep working at it."

**VOTE:** The motion was approved unanimously on a voice vote.

**26. SANTA FE RAILYARD COMMUNITY CORPORATION (BOB SIQUEIROS)**

- 1. REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT – FUNDING FOR DEMOLITION OF THE NEW MEXICO LINDO BUILDING, BACA RAILYARD DEVELOPMENT (CIP FUND); SANTA FE RAILYARD COMMUNITY CORPORATION.**
- 2. REQUEST FOR APPROVAL OF AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT – FUNDING FOR STAGE, SOUND & DIGITAL OUTDOOR MOVIE PROJECTION PACKAGE RENTAL FOR FISCAL YEAR 2013/2014; SANTA FE RAILYARD COMMUNITY CORPORATION.**
  - A. REQUEST FOR APPROVAL OF BUDGET ADJUSTMENT REQUEST – SANTA FE RAILYARD PROJECT FUND.**

Mr. Siqueiros presented information regarding this matter from his Memorandum of March 18, 2013, with attachments, to the Finance Committee, which is in the Committee packet. Please see this document for specifics of this presentation. Mr. Siqueiros said the cost of the Mexico Lindo building demolition referenced in his Memo is \$36,400, and in Mr. Czoski's letter it is \$38,526. He would like to increase the amount requested to \$38,526 for this purpose.

Councilor Ives he said in two places it mentions the funding will be spent by the end of 2013, and thought it mentioned December 2013. He asked if the money will used by June 30, 2013.

Mr. Siqueiros said that is correct, which is last year's approval, so we want to gear up for the next fiscal year budget.



**MOTION:** Councilor Bushee moved, seconded by Councilor Ives, to approve Item #26(1), 26(2) and 26(2)(A) as presented by staff.

**VOTE:** The motion was approved unanimously on a voice vote.

**27. REQUEST FOR APPROVAL OF O.T.A.B. ANNUAL GRANTS PROGRAM – 2031  
PROCEDURES AND APPLICATION FOR LODGERS' TAX FUNDING ASSISTANCE OF  
SPECIAL EVENTS; OCCUPANCY TAX ADVISORY BOARD (O.T.A.B.). (JIM LUTTJOHANN)**

Mr. Luttjohann said there is a Memorandum in the packet explaining this request, and he will stand for questions.

Councilor Bushee said she likes what Mr. Luttjohann has put together, commenting it seems very professional. She asked how much money we're talking about and the number of applicants, noting the Resolution refers to 5 off-season weeks, bringing in a total of \$10 million in annual new revenue, commenting she would like to be able to hold him to that.

Mr. Luttjohann said the current amount is the \$70,000 currently in each year's budget. He said, "I think it's fine to go on record that there are members of the OTAB Board who would like to see that grow significantly, possibly throughout outreach to LTAB, the County equivalent agency, or through private fund being added to the pot."

Councilor Bushee asked if there has been interest in general in the \$70,000.

Mr. Luttjohann said, "Yes. We have people waiting in the wings. I've had multiple emails, and even today, people wondering if they could now apply."

Councilor Bushee noted people have come to her and said, let's take Wine & Chile and do it twice, and she hopes interesting and new projects are in the offing.

Mr. Luttjohann said he can say with confidence that there is new product development in the pipeline.

Councilor Bushee said, "Great. Well I think you've shaped it into something that will have them grow up fast if they're just a brand new 501(c)(3), and I think these are good guidelines, and I would move for approval."

**MOTION:** Councilor Bushee moved, seconded by Councilor Calvert, to approve this request.

**DISCUSSION:** Chair Dominguez noted the spreadsheet on page 19, and asked what that represents.

Mr. Luttjohann said the Resolution required adding five off-season weeks to the tourism calendar, so this is a matrix looking back at one year of occupancy, trying to look at the 5 lowest weeks of occupancy. He said



this grew out of one of the OTAB sessions where we discussed this, where we wanted a reference point to make a really informed decision about what were the lowest occupancy weeks. He said the only way to do that is to look backward to be able to forecast going forward, noting they will be doing this as a once a year exercise.

Chair Dominguez asked the definition of off-season.

Mr. Luttjohann said he went to the OTAB asking them to tell him their definition of what the off-season would be, and it's actually what led to the discussion that what we really need is something more scientific. We need to look at the actual weeks of the year and treat it on an infill basis throughout the year based on that occupancy.

**VOTE:** The motion was approved unanimously on a voice vote.

## **28. OTHER FINANCIAL INFORMATION**

### **A. STATUS OF INVENTORY AND ASSESSMENT OF UNPAID BALANCES. (JAMISON BARKLEY)**

Jamison Barkley presented information from her Memo of March 18, 2013, which is in the Committee packet. Please see this Memo for specifics of this presentation.

*The Committee commented and asked questions as follows:*

- Councilor Ives asked, in the alarm companies owing more than \$1,000, are there any individual alarm users over \$1,000.

Ms. Barkley said off the top of her head she would say there may be a handful. She said at the top tier there are some accounts owing upwards of \$47,000, noting these are alarm companies.

- Councilor Ives asked the status of the City's contract with the Cry Wolf entity.

Ms. Barkley said it rolls over October 25<sup>th</sup> of each year and is going into its 3<sup>rd</sup> year annual renewal, noting it is for a total of 5 years. The City has the ability to terminate the contract with 60 days written notice at any time.

- Councilor Ives said he would like to know the outstanding revenues from the program and a compendium of citizen complaints, noting he has heard people have had unsatisfactory experiences with billings for false alarms and the process of dealing with those. He would like a report at the next meeting on revenues, number of complaints, nature of the complaints, status of collection efforts, noting \$47,000 is a lot of money.

- Chair Dominguez asked if he wants that information only on the false alarms.
- Councilor Ives said that, in particular, is of interest to him, as to how \$47,000 could have accrued in view that the fines are \$10 and \$100. He would like to look at the revenue split the City has with the company. He said he would like to look at whether we would be better served in bringing this in-house, rather than a revenue split, and if the revenue generated is sufficient to generate hiring a person internally at the City.
- Chair Dominguez asked if it is okay if he includes this in the Public Safety piece along with graffiti.
- Councilor Ives said, "Sure, although totally separate items."
- Councilor Calvert said where people start accruing is non-payment, and penalties and interest continue to accrue, and they're not paying anything, and it keeps compounding. He will be interested in the report. He said he would like to emphasize that it is fine to beef up and do collections, which he supports. However, we need to be looking at all City operations to prevent these from getting to this point in the first place. He thinks there needs to be a review of some of the procedures we use currently, to ensure we're doing the best we can to prevent these things from getting in this status. He said this is a general note to the City Manager as one of the things we need to look at, with an emphasis on the procedures on the administrative side within the current organization to avoid getting to this point.
- Councilor Dimas said Councilor Ives has been working on the parking citation situation, and at one point we were discussing going from criminal to civil citations for parking. He asked the status.
- Councilor Ives said this was on the agenda for State Legislation to look at a local option to make this more a civil issue. He said, "Given the City's other priorities, and given the discovery that there is an option to do that through a modification to City Code by defining certain violations, currently falling under the criminal code, as nuisances which are under the civil code, there is an opportunity to modify that. He said the challenge is that under that statute, funds collected have to be shared with the State, because you go in the State based nuisance statutes. So, rather than go down that path, that led to a discussion with regard to the amounts out there, and in terms of the total tickets issued, it was about \$1.8 million annually, representing 35,900 plus tickets written in the prior year. He said part of the challenge was that many of those relate to, for example handicap stickers which is a fine of \$500, which doubles within a certain period of time, noting there were 600 and 700 tickets and those people do appear in Court and provided a valid placard, and frequently those fines are forgiven. He said Judge Yalman wanted to be sure there weren't two different trajectories for all of the issues related to parking – Municipal Court and Magistrate Court..
- Councilor Ives said they are looking at all of the issues in order to develop the best possible solution given the various factors.

- Responding to Councilor Dimas, Councilor Ives said the state split under the nuisance statutes is 50%.

- Councilor Bushee asked if there has been a problem with collections under the short-term rental program.

Ms. Barkley said the problem is record keeping.

- Councilor Bushee asked who does the record keeping now.

Dr. Morgan said it is done by Finance and Land Use.

- Councilor Bushee asked where is the disconnect, and asked if the new audit person had been called in to look at this.

Dr. Morgan said currently the new audit person is busy doing all of the audits, but it is on the list. He did his own audit and found that there is a disconnect and he is working to solve it, noting it's the way things are communicated between departments and companies outside, and how records are kept when they come in.

- Councilor Bushee asked the dollar amount here.

Ms. Barkley said at this juncture we have no idea of the amount, it is just looking at the system in place, and we are realizing there is a better way to determine which renters are renting each month and the number of times they're renting.

- Councilor Bushee said she has been approached by the Realtors and others to expand the program, because we've run out of licenses, and presumes we will have a handle on that before that issue arises again.
- Councilor Ives said he has been trying to arrange a meeting between the Realtors and City staff to look at the program and see if there are ways to tighten the program, commenting incentives have been created which are unintended consequences of the existing Ordinance.
- Councilor Bushee asked if the Library materials are worthy of attention.

Dr. Morgan said it is, noting Ms. Hodapp was very very strongly agreeable to hiring a company to help get back her books and materials which cost several hundred dollars each, for about \$100,000 per year. He said she was at the meeting earlier, but had to leave.

- Councilor Bushee then these are the categories we're pursuing, "and no others."

Ms. Barkley said, "Yes. These are what we have determined to be the low hanging fruit, where the office could reach out and make some changes quickly."

- Councilor Bushee said then there may be other categories that emerge during the process.

Ms. Barkley said this is our first run at it, noting they have identified policy issues and systematic problems that she and Dr. Morgan could make suggestions for improvements. She said she is sure corrections will be made in the future. She noted there are accounts that keep "churning," for example public utilities, where there always will be new people not paying their water bills. She said by contracting with a collection agency, we can send all those accounts for collection. In the interim we can be working on the City side in terms of policies, what has broken and how we can fix our internal procedures to prevent the amount of money owed from growing so large.

- Councilor Bushee asked about Lodger's Tax.

Ms. Barkley said last fall it was brought to Legal's attention there were 5-6 big hotels with very sizeable balances due. She said most of that has been collected, and she and Dr. Morgan are in much closer contact, and she checks with accounts receivable on a regular basis. She said unfortunately, it tends to be the same people who are delinquent..

- Councilor Ives said he would love to see a way for people to pay on-line, and hopes we create that capacity in the new web based system. He wants the City to make it easier to pay so it doesn't leverage into larger amounts.

Dr. Morgan said one of the pieces of website he has designed already, are multiple places for people to be able to pay multiple things on the web. He said currently, traffic citations can be paid on the website by going to the Municipal Court website.

## **B. UPDATE ON UPCOMING PUBLIC WORKS BIDS. (ROBERT RODARTE)**

Chair Dominguez said he would like to request a Memorandum from the City Manager talking about the Market Station – when it was let out to bid, when the design was done, any changes – whatever information he can give us on the Market Station.

Mr. Rodarte said the closing date on the Market Station has been moved to April 11, 2013, and the reason is Autotrobe, the design engineer had problems printing out the information during the mandatory pre-bid meeting we had.

Chair Dominguez said to make sure the City Manager articulates that in the Memo.

Councilor Dimas said, regarding the Pre-Employment Background Investigations at \$50,000, he thought we had someone on staff at the Police Department doing that.

Mr. Rodarte said that was handled by an outside firm, by a former police officer. He said this bid has been canceled, and we will be using the State Price Agreement enacted in January 2013, and the individuals doing the background checks falls under the State Price Agreement. He said he is a certified

investigator in Santa Fe, along with 2 in the Albuquerque market, and the background investigation will cover Police and Fire or other departments needing a background investigation.

Councilor Dimas said, "In other words, they'll work for the City entirely, every entity, and any background investigations will be done by these individuals on a contract, so it isn't exclusively for the Police Department."

Mr. Rodarte said this is correct. Responding to Councilor Dimas, Mr. Rodarte said, "The projected amount I've heard is \$50,000." He said it will vary in accordance with the numbers of background checks. He said the goal is to have an independent assessment, an independent evaluation. He said there is nobody doing this in-house currently to his knowledge.

Mr. Rodarte said, with regard to the upcoming auctions, the forfeiture auction is scheduled for April 13, 2013, and we are ready to roll, noting we have 80 free and clear titles, 26 of which are personal vehicles. It said it looks like we will do \$145,000 and \$160,000, and \$35,000 for regular auction vehicles.

Chair Dominguez said this should be part of the Public Safety discussion.

Councilor Bushee asked if the fund has ever been audited, and Dr. Morgan said he has no idea.

**D. UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN MARCH 2013 (FOR JANUARY 2013 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN MARCH 2013 (FOR FEBRUARY 2013 ACTIVITY). (DR. MELVILLE MORGAN)**

A copy of *City of Santa Fe Gross Receipts Taxes Collected*, with attachments, is incorporated herewith to these minutes as Exhibit "2."

Dr. Morgan reviewed the information in Exhibit "2." Please see Exhibit "2" for specifics of this presentation.

Dr. Morgan said he has some concerns with regard to the GRT Report, noting last month we were down approximately \$508,000 which moved the cumulative total to a negative \$23,000. He said the medical distribution has been riding a roller coaster for Santa Fe and impacted the negative amount last month, but was highly positive this month, and raised the amount for the month to \$485,000. He said cumulatively we are 0.72%, or \$461,000. He is concerned about this and both he and Ms. Hausman have phone calls in to Taxation and Revenue.

**29. MATTERS FROM THE COMMITTEE**

Councilor Bushee asked if there is anything we need to do related to sequestration.

Dr. Morgan said he worked on this today, and this is a good question for the City manager.

Councilor Dominguez said he will schedule this on the Agenda when they have good information, noting the NMML put out a call for information as well.

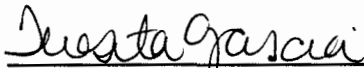
Chair Dominguez said he will be approving the budget hearing calendar soon. He wants the Committee to be thinking about multi-year budgeting.

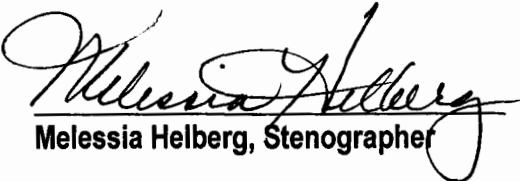
**30. ADJOURN**

There was no further business to come before the Committee, and the meeting was adjourned at approximately 7:15 p.m.

  
Carmichael A. Dominguez, Chair

**Reviewed by:**

 Assistant.  
~~Dr. Melville L. Morgan, Director~~  
Department of Finance

  
Melessia Helberg, Stenographer

# City of Santa Fe, New Mexico

# memo

March 13, 2013

TO: Finance Committee

FROM:

  
Isaac J. Pino, Director

RE: 2013 CIP Reallocation - Resolution introduced by Councilor Trujillo

## SUMMARY

At their meetings of February 25 and March 11, 2013, The Public Works Committee considered the proposed resolution that would authorize the reallocation of the \$2,000,000.00 from the 2012 CIP bond. The \$2MM was made available when the purchase of buses became possible from other funds and therefore no longer required funding from the CIP Bond. The proposed resolution included a list of 15 projects totaling \$2MM.

After much consideration, the Public Works Committee recommended the removal of seven projects and the reduction in funding of one. These projects were replaced with those that addressed key needs at various City facilities.

Projects removed (refer to project list in resolution included in this packet):

- Council Chambers renovation - (\$50,000.00)
- Ft. Marcy and Sal Perez Cardio/Gym equipment - (\$150,000.00)
- Zia Road Landscape Design - (\$50,000.00)
- Skate Park design SWANN Park - (\$15,000.00)
- General Traffic Calming - (\$100,000.00)
- Trails Pavement Maintenance - (\$200,000.00)

Projects reduced:

- Traffic Calming San Mateo/Luisa (\$75,000.00)

Total removed and reduced - (\$640,000.00)

The projects that were added: (Refer to spreadsheet included in this packet)

- Courts roof replacement - \$8,000.00
- Sal Perez boiler, fire alarm exterior refurbishing - \$165,000.00
- Bicentennial Pool boiler - \$100,000.00

*Exhibit "1"*

- Carlos Ortega Teen Center HVAC and roof repair - \$150,000.00
- Siler Complex exhaust venting - \$13,000.00
- Monica Roybal Youth Center sewer replacement - \$50,000.00
- Mechanical Room roof at GCCC - \$40,000.00
- Public Library Main Branch improvements - \$114,000.00

**Total added - \$640,000.00**

**RECOMMENDATION**

Recommendations should be considered with Finance Committee action to be forwarded to City Council.



2013 CIP REALLOCATION	COST	COMMENTS
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***Primary Needs***

***Municipal Facility Repair***

City Roofs	\$ 300,000	Fire Station #7, Fire Station #5, OMC Building B, Carlos Ortega Teen Center MRC Restaurant Restroom and breezeway
Ft. Marcy Pool Roof and Lighting	\$ 100,000	Roof and Lighting Improvements
<b><i>Parks and Median Maintenance</i></b>		
General Parks and Median Maintenance	\$ 400,000	Needed to purchase operating supplies: fertilizer, sprinkler heads, valve controllers & other irrigation parts, electrical supplies, lights, solenoids, narrow band components, MRC pumps, Railyard VFD etc. for all city parks and the MRC/Golf Course
Additional Median/Graffiti Maintenance Crew	\$ 250,000	Seasonal staff, equipment and supplies for median maintenance and graffiti eradication.
Ft. Marcy PA System and General Improvements	\$ 100,000	PA system and general improvements for Ft. Marcy ball park
Airport Rd. Landscaping Construction	\$ 125,000	Needed to complete landscape project including central controller and converting electrical system to and from DC/AC
<b><i>Trails</i></b>		
Silva St. Bridge	\$ 10,000	ADA accessible pathway & bridge
<b><i>Streets</i></b>		
San Mateo Traffic Calming	\$ 25,000	Install speed advisory signs
Airport Road Overlay Completion	\$ 50,000	Complete overlay project
<b>\$ 1,360,000</b>		

***Facility Health/Safety Improvements***

Courts	\$ 8,000	Replace roof
Salvador Perez	\$ 165,000	New boiler, fire alarm operation and stucco/paint whole exterior
Bicentennial Pool	\$ 100,000	New boiler
Carlos Ortega Teen Center	\$ 150,000	Rooftop heating and air conditioning units
Siler Complex	\$ 13,000	Exhaust venting in bay area for truck exhaust and emergency eye wash
Monica Roybal Youth Center	\$ 50,000	Replace sewer service line
Mechanical Room Roof Replacement	\$ 40,000	GCCC mechanical room
Public Library Main Branch	\$ 114,000	Refurbish entrance and 1st floor
<b>\$ 640,000</b>		
<b>\$ 2,000,000</b>		

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, MARCH 11, 2013**

**ITEM 15**

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE, TRAFFIC CALMING AND STREETS MAINTENANCE (MAYOR COSS, COUNCILORS TRUJILLO AND WURZBURGER) (ISAAC PINO)

**PUBLIC WORKS COMMITTEE ACTION:** Approved with changes

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON WURZBURGER			
COUNCILOR CALVERT	X		
COUNCILOR IVES	X		
COUNCILOR RIVERA	X		
COUNCILOR TRUJILLO	X		

# City of Santa Fe, New Mexico

# memo

March 6, 2013

TO: Public Works Committee members

FROM:

  
Isaac J. Pino, Director

RE: \$2 Million CIP re-allocation

At the request of the Public Works Committee, additional information has been gathered regarding the \$ 2MM CIP re-allocation proposal. Attached with this memo are the following:

- List of projects in Resolution sorted by Primary need and Supplemental need categories
- Merge list of facility matrix projects with CIP re-allocation list
- Facilities matrix

For distribution at the committee meeting on the 11<sup>th</sup> will be additional information regarding the estimated number of public users or public that might benefit from any particular project.

2013 CIP REALLOCATION	COST	COMMENTS
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### ***Primary Needs***

<b><i>Municipal Facility Repair</i></b>		
City Roofs	\$ 300,000	Fire Station #7, Fire Station #5, OMC Building B, Carlos Ortega Teen Center MRC Restaurant Restroom and breezeway
Ft. Marcy Pool Roof and Lighting	\$ 100,000	Roof and Lighting Improvements
<b><i>Parks and Median Maintenance</i></b>		
General Parks and Median Maintenance	\$ 400,000	\$400,000 needed to purchase operating supplies: fertilizer, sprinkler heads, valve controllers & other irrigation parts, electrical supplies, lights, solenoids, narrow band components, MRC pumps, Railyard VFD, etc. for all city parks and the MRC/Golf Course
Additional Median/Graffiti Maintenance Crew	\$ 250,000	Seasonal staff, equipment and supplies for median maintenance and graffiti eradication.
Ft. Marcy PA System and General Improvements	\$ 100,000	PA system and general improvements for Ft. Marcy ball park
Airport Rd. Landscaping Construction	\$ 125,000	Needed to complete landscape project including central controller and converting electrical system to and from DC/AC
<b><i>Trails</i></b>		
Trails Pavement Maintenance	\$ 200,000	Needed to repair Arroyo Chamiso Trail, crack fill & fog coat
Silva St. Bridge	\$ 10,000	ADA accessible pathway & bridge
<b><i>Streets</i></b>		
Airport Road Overlay Completion	\$ 50,000	Complete overlay project
<b><i>\$ 1,535,000</i></b>		

### ***Supplemental Needs***

<b><i>Municipal Facility Repair</i></b>		
Council Chambers Renovation	\$ 50,000	Move benches, upgrade lighting, ADA Improvements
Ft. Marcy and Sal Perez Cardio/Gym Equipment	\$ 150,000	Replace cardio and gym equipment
<b><i>Parks and Median Maintenance</i></b>		
Zia Road Landscape Design	\$ 50,000	Design will be similar to Rodeo Road
Skate Park Design SWAN Park	\$ 15,000	Design skate park
<b><i>Traffic Calming</i></b>		
General Traffic Calming	\$ 100,000	City wide traffic calming
Traffic Calming San Mateo/Luisa	\$ 100,000	Build traffic calming improvements
<b><i>\$ 465,000</i></b>		

# SIRINGO COMPLEX

## FACILITIES MATRIX

		Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
Facilities								
Building C Graphics and Archives	Building is full of asbestos and lead paint. Needs to be remediated.	\$ 200,000.00						
Building D Facilities Maintenance			Needs insulation on ceiling.	\$ 5,000.00				
Building E Facilities Division			Needs insulation on ceiling.	\$ 5,000.00		Cosmetic to windows, and stucco cracking.	\$ 10,000.00	
Building F IT			Needs insulation on ceiling.	\$ 5,000.00		New carpet needed	\$ 5,000.00	
Building G IT/Network			Needs insulation on ceiling.	\$ 5,000.00		Roof needs stucco work.	\$ 2,000.00	
Building H Purchasing			Needs insulation on ceiling.	\$ 5,000.00		Roof needs stucco work.	\$ 2,000.00	
Building I Police Records			Needs insulation on ceiling.	\$ 5,000.00	Transition Plan Barrier Assessment	Roof needs stucco work.	\$ 2,000.00	
Building J Risk			Needs insulation on ceiling.	\$ 5,000.00				
Projected Totals		\$ 200,000.00		\$ 35,000.00	\$ 3,910.00		\$ 21,000.00	\$

Total Projected Amount of Improvements at Siringo Complex \$ 259,910.00

# SILER COMPLEX

SILER COMPLEX

		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
Facilities											
Building A Streets & Drainage	Exhaust venting in bay area for truck exhaust	\$ 12,000.00		Metal highlight fixtures replaced with fluorescent	\$ 5,000.00		Transition Plan Barrier Assessment	\$ 4,235.00		Cameras inside to discourage vandalism	\$ 1,000.00
Environmental Services										Need complete stucco change	\$ 15,000.00
Paint/Sign and Signal Shop										Sink in poor condition in men's locker room	\$ 1,500.00
Building B Operations Management Center	Install exhaust system in paint storage area	\$ 2,000.00								Double the size of the building	\$ 25,000.00
										Patio cover for units and storage	\$ 20,000.00
Building C Parks Division and Fleet Section	Drainage issues around the building are causing water to travel into the building rather than away	\$ 15,000.00					Entry doors are not ADA accessible, and hinge connections break regularly.	\$ 2,000.00		New Carpet and grid ceilings are recommended along with new light fixtures to save energy cost.	\$ 20,000.00
							Transition Plan Barrier Assessment	\$ 12,465.00		Additional bays are needed to maintain over 1,400 autos in service throughout the City.	\$ 544,107.00
Environmental Services	Requires Compressed Natural Gas CNG Cart	\$ 15,000.00		Wall Insulation	\$ 5,000.00					Addition to building	\$ 30,000.00
Mechanic Area	Welding Bay Separation, Explosive proof lighting, add elect drops, rock up doors not hanging for trucks access	\$ 50,000.00									
	Emergency Eye Wash	\$ 1,000.00									
Projected Total		\$ 95,000.00			\$ 10,000.00			\$ 18,700.00		\$ 656,607.00	
Total Projected Amount of Improvements at Siler Complex											\$ 780,307.00

# LA FARGE LIBRARY

	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost
Fire sprinkler system	\$ 250,000.00			Transition Plan Barrier Assessment	\$ 97,480.00	Data Rewiring				Redesign Service Desk	\$ 45,000.00
						New Roof	\$ 110,000.00				
						New Front Doors	\$ 8,000.00				
						Security Cameras	\$ 5,000.00				
						Building Additions to accommodate computers and community room, office space, books, study rooms, young adult section	\$ 3,000,000.00				
						Parking lot improvements	\$ 50,000.00				
						Repair or replace brick and concrete work at entry	\$ 25,000.00				
						New shelving	\$ 15,000.00				
						Better signage	\$ 500.00				
<b>Projected Totals</b>	\$ 250,000.00		\$ -		\$ 97,480.00		\$ 3,213,500.00		\$ -		\$ 45,000.00

**Total Projected Amount of Improvements at La Farge Library \$ 3,605,980.00**

# Main Library

	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost
Fire sprinkler system Question the use of water fire suppression	\$ 142,000.00	Replace single Pane windows	\$ 350,000.00	Transition Plan Barrier Assessment	\$ 434,720.00	New Roof	\$ 261,000.00	Replace trees 10 trees at \$250	\$ 2,500.00		
Exterior brick walks re- work	\$ 60,000.00					Replace Elevators	\$ 190,000.00				
Hand Rail in Community back stage	\$ 200.00					Security Cameras	\$ 5,000.00				
						Replace HVAC	\$ 250,000.00				
						New Vinyl flooring in kitchen, workroom,	\$ 8,000.00				
						New Carpet throughout	\$ 150,000.00				
						Replace loading dock and front doors	\$ 12,000.00				
						Paint whole building inside and out	\$ 25,000.00				
						Restore window frames and sills	\$ 250,000.00				
						Repair portals	\$ 250,000.00				
						Sound Projector For Community Room	\$ 10,000.00				
						Install key card entry	\$ 4,000.00				
						Security Gates	\$ 3,000.00				
						Tree Replacement	\$ 5,000.00				
						Replace furniture	\$ 12,000.00				
						Repair or replace time fixtures and stalls in	\$ 15,000.00				
						Replace sinks and counters staff kitchen	\$ 12,000.00				
						Restoration of wood book shelves and	\$ 500,000.00				
						Shelving for media, and oversized books	\$ 15,000.00				
<b>Projected Totals</b>	<b>\$ 202,200.00</b>		<b>\$ 350,000.00</b>		<b>\$ 434,720.00</b>		<b>\$ 1,977,000.00</b>		<b>\$ 2,500.00</b>		<b>\$ -</b>
<b>Total Projected Amount of Improvements at Main Library</b>										<b>\$</b>	<b>2,966,420.00</b>



Southside Branch	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
				Transition Plan Barrier Assessment	\$ 4,426.00		Upgrade security Cameras	\$ 5,000.00	
							Lightning Grounding	\$ 15,000.00	
							Carpet repairs	\$ 800.00	
							Install brick on teen and adult patios	\$ 12,000.00	
							Blinds for Tutoring rooms and Café	\$ 5,000.00	
Projected Totals	\$ -		\$ -		\$ 4,426.00		\$ 37,800.00		\$ -
Total Projected Amount of Improvements at South Side Library									\$ 42,226.00
FIRE STATION #5	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
							Too small. Expansion required for training.	\$ 2,000,000.00	
Projected Totals	\$ -		\$ -		\$ -		\$ 2,000,000.00		\$ -
Total Projected Amount of Improvements at Fire Station #5									\$ 2,000,000.00

# FORT MARCY

	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost
Roof/Safety Replacement	\$ 300,000.00	Pool lighting	\$ 25,000.00	relocate hand dryers/paper towel dispensers	\$ 2,000.00	Pool deck replacement.	\$ 45,000.00	exterior: remove grass and weeds	\$ 50,000.00	Front desk re-model	\$ 30,000.00
Replace heating and cooling system	\$ 175,000.00	Racquetball courts: replace light fixtures	\$ 3,000.00	Transition Plan Barrier Assessment	\$ 21,820.00	small pool add wash.	\$ 2,000.00				
						Locker room/shower tile replacement	\$ 15,000.00				
						Locker room/shower stall doors	\$ 10,000.00				
						Gymnasium floor repair	\$ 15,000.00				
						Gymnasium roof leaks	\$ 8,000.00				
						Racquetball courts door replacement	\$ 10,000.00				
						Replace exercise equipment	\$ 100,000.00				
						Replace exterior stucco	\$ 58,000.00				
						Repair roof leaks in Community Room	\$ 30,000.00				
<b>Projected Totals</b>	<b>\$ 475,000.00</b>		<b>\$ 28,000.00</b>		<b>\$ 23,820.00</b>		<b>\$ 293,000.00</b>		<b>\$ 50,000.00</b>		<b>\$ 30,000.00</b>
<b>Total Projected Amount of Improvements at Fort Marcy</b>										<b>\$</b>	<b>899,820.00</b>

		Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
Monica Roybal	Sewer and Leaking under building constant back	\$ 50,000.00	Sky light upgrades	\$ 2,000.00	Transition Plan Barrier Assessment	\$ 9,290.00	Basket Ball Court refinish	\$ 21,000.00	
			Lighting	\$ 4,000.00			Water Fountain not Working	\$ 50.00	
							Down Spouts on canals	\$ 1,200.00	
							Update Kitchen appliances and oil	\$ 300,000.00	
							Venting bathroom	\$ 150.00	
							Tree bed Infill	\$ 1,000.00	
	Projected Totals	\$ 50,000.00		\$ 6,000.00		\$ 9,290.00		\$ 323,400.00	\$ -
Total Projected Amount of Improvements at Monica Roybal									\$ 388,690.00
		Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
Carlos Ortega Teen	Heating and Air conditioning needs	\$ 150,000.00	Single Pain Windows	\$ 15,000.00	Restrooms need updates	\$ 5,000.00	Grid Ceiling needs to be re-worked and tiles	\$ 3,000.00	
	Kitchen remodel and code issues	\$ 15,000.00	Lighting	\$ 4,000.00			Flooring needs repaired and replaced	\$ 12,000.00	
	No fire sprinklers	\$ 150,000.00							
	Projected Totals	\$ 315,000.00		\$ 19,000.00		\$ 5,000.00		\$ 15,000.00	\$ -
Total Projected Amount of Improvements at Carlos Ortega Teen Center									\$ 354,000.00

Site	Safety (P&O)		Energy Efficiency (P&O)		ADA (P&O)		Deferred Maintenance (P&O)		Zero Scraping		Aesthetics	
		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost
<b>Bicentennial Pool</b>	New Boiler	\$ 150,000.00	Solar system for heating pool	\$ 15,000.00	Transition Plan Barrier Assessment	\$ 30,100.00	Pool Slide	\$ 12,000.00			Drywall repairs from roof leaks	\$ 2,000.00
	Fire alarm operation	\$ 12,000.00	New lighting in building	\$ 7,000.00			New lockers	\$ 8,000.00				
	Pool cover and reel for daily use in summer auto	\$ 6,000.00	Shower replacement with timers to conserve	\$ 18,000.00			Tile floors replacement	\$ 50,000.00				
							Landing pad for slide repair	\$ 1,000.00				
							Repairs to frog slide	\$ 4,000.00				
							Paint Mushroom and Frog slide, Epoxy paint \$600.00 per quart.	\$ 24,000.00				
							Gout caulking and concrete grinding	\$ 5,000.00				
							New benches	\$ 15,000.00				
	<b>Projected Totals</b>	\$ 168,000.00		\$ 40,000.00		\$ 30,100.00		\$ 119,000.00		\$ -		\$ 2,000.00
	<b>Total Projected Amount of Improvements at Bicentennial Pool</b>											\$ 359,100.00
	Safety (P&O)		Energy Efficiency (P&O)		ADA (P&O)		Deferred Maintenance (P&O)		Zero Scraping		Aesthetics	
		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost
<b>Substation 4/West Alameda</b>	Renovations were in 2005 Included fence for storage, new HVAC, flooring, and restroom						Convert Barn to usable space and store fire engine in a different location					
							New computers	\$ 2,000.00				
	<b>Projected Totals</b>	\$ -		\$ -		\$ -	\$ 2,000.00		\$ -			\$ -
<b>Total Projected Amount of Improvements at Substation 4</b>												\$ 2,000.00

# Salvador Perez Pool

Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
New Boiler	\$ 150,000.00	Install showers with timers to conserve water	\$ 20,000.00	ADA Showers not working	\$ 5,000.00	Replace carpet in multipurpose room with hard surface floor	\$ 10,000.00			Drywall repairs from roof leaks	\$ 10,000.00
New Stairs	\$ 20,000.00	Lighting	\$ 20,000.00	Transition Plan Barrier Assessment	\$ 11,524.00	Replace base tile in locker rooms	\$ 25,000.00				
Floor paint replaced	\$ 37,000.00					Bead blast pool deck, locker rooms	\$ 25,000.00				
Tile work removed and replaced	\$ 20,000.00					Paint in showers walls peeling off	\$ 10,000.00				
Fire alarm operation	\$ 5,000.00										
Security system with cameras	\$ 30,000.00										
Stucco and paint whole exterior	\$ 60,000.00										
Rebar install on North wall of pool	\$ 25,000.00										
Repair Deck drains	\$ 37,000.00										
Roof leaks and repairs	\$ 15,000.00										
Hole in concrete floor next to lockers	\$ 1,000.00										
Motion sensor parking lights with solar cells	\$ 4,000.00										
<b>Projected Totals</b>	<b>\$ 404,000.00</b>		<b>\$ 40,000.00</b>		<b>\$ 16,524.00</b>		<b>\$ 70,000.00</b>				<b>\$ 10,000.00</b>
<b>Total Projected Amount of Improvements at Salvador Perez pool</b>											<b>\$ 540,524.00</b>

# City Hall

City Hall	Replace ext. wood doors warped beyond repair \$3,900 ea.	\$ 35,100.00	Single Pane windows	\$ 325,000.00	Transition Plan Barrier Assessment	\$ 428,214.00					Platt room too small	\$ 10,000.00
	Server room requires upgrade ectectic panels Engineer req.	\$ 20,000.00	bubble wrap on windows	\$ 10,000.00							Convert Basement to storage for all CH Docs	\$ 4,000.00
	Server room fire suppression system	\$ 17,000.00									Move staff from basement to what was storage areas	Would be part of the \$500K below.
	Paint exterior walls	\$ 50,000.00									Remove storage from elevator equip room	\$ 200.00
											Change shades in council chambers to allow light in Opaque shades	\$ 5,000.00
											move City council meetings to SFCCC	???
											Change council chambers to meeting room and cubical space	\$ 250,000.00
											Tear down walls to create inviting open space to conduct business in P&LU	\$ 500,000.00
											Ceiling tiles replaced in cashiers	\$ 400.00
											Move employees from historic to first floor with Planning and land use	would be part of the \$500k above
											Total concept of revamping all of CH office space	\$ 20,000.00
Projected Totals												
	\$ 122,100.00		\$ 335,000.00		\$ 428,214.00		\$ -		\$ -		\$ 789,600.00	
Total Projected Amount of Improvements at City Hall												
											\$ 1,674,914.00	

	Site	Safety (\$30)	Projected Cost	Energy Efficiency (\$25)	Projected Cost	ADA (\$20)	Projected Cost	Debris (\$15)	Projected Cost	Zero Scraping	Projected Cost	Aesthetics	Projected Cost
<b>Police Station</b>													
	Police Dept. Training Facility		\$ 10,670,954.00			Transition Plan Barrier Assessment	\$ 19,445.00	Parting (no were to go except to courts)				purchase the BLM building on Rodeo.	\$ 2,000,000.00
												Update Conference Room	\$ 20,000.00
	<b>Projected Totals</b>		\$ 10,670,954.00		\$ -		\$ 19,445.00		\$ -		\$ -		\$ 2,020,000.00
<b>Total Projected Amount of Improvements at Police Station</b>													\$ 12,710,399.00
	Site	Safety (\$30)	Projected Cost	Energy Efficiency (\$25)	Projected Cost	ADA (\$20)	Projected Cost	Debris (\$15)	Projected Cost	Zero Scraping	Projected Cost	Aesthetics	Projected Cost
<b>Courts</b>													
	Roof leaks and repairs		\$ 8,000.00	Mechanical Engineer to asses the HVAC and Boiler system									
					\$ 12,000.00								
	<b>Projected Totals</b>		\$ 8,000.00		\$ 12,000.00		\$ -		\$ -		\$ -		\$ -
<b>Total Projected Amount of Improvements at Courts</b>													\$ 20,000.00
	Site	Safety (\$30)	Projected Cost	Energy Efficiency (\$25)	Projected Cost	ADA (\$20)	Projected Cost	Debris (\$15)	Projected Cost	Zero Scraping	Projected Cost	Aesthetics	Projected Cost
<b>Professional Standards</b>													
	New Pac units Heating and Air conditioning		\$ 35,000.00									New File System	\$ 10,000.00
	New Roof		\$ 40,000.00										
	<b>Projected Totals</b>		\$ 75,000.00		\$ -		\$ -		\$ -		\$ -		\$ 10,000.00
<b>Total Projected Amount of Improvements at Professional Standards</b>													\$ 85,000.00

	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
La Familia Medical Center												
	Lighting update	\$ 15,000.00										
	HVAC System 12 years old		\$ 45,000.00									
	Exterior lights to Motion sensors	\$ 6,000.00		\$ 250,000.00								
	Landscaping Shuffling off Back of Bldg	\$ 15,000.00		\$ 5,000.00								
Projected Totals		\$ 29,000.00		\$ 300,000.00				\$ 3,000.00				
Total Projected Amount of Improvements at La Familia Medical Center											\$	332,000.00
	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
New Vistas												
	Repaint and Stucco							\$ 150,000.00				
Projected Totals		\$ -		\$ -				\$ 150,000.00			\$ -	
Total Projected Amount of Improvements at New Vistas											\$	150,000.00
	Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
La Comunidad	Make roof repairs	being addressed			access to back area	\$ 15,000.00			Many drywall repairs from roof leaks	\$ 1,800.00		
	Paint exterior wood structures	\$ 150,000.00							Remove Play equipment	\$ 2,000.00		
										\$ 800.00		
Projected Totals		\$ 150,000.00		\$ -		\$ 15,000.00		\$ 4,600.00			\$ -	
Total Projected Amount of Improvements at La Comunidad											\$	169,600.00



Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost		Projected Cost	
Bathroom Tiles	\$ 10,000.00	Fluorescent Overhead Lights	\$ 30,000.00	Front Desk Re-design and Construction	\$ 60,000.00	Circulation Motors (Natatorium)	\$ 3,500.00	Full Exterior of GCCC	\$ 750,000.00	Exterior/Interior office windows	\$ 20,000.00
Mondo Flooring (Fitness)	\$ 24,800.00	LED Underwater Lights (Natatorium)	\$ 10,000.00	Weight Room/Fitness Area Addition	\$ 250,000.00	Access Controls	\$ 8,000.00			Flat Screens for Marketing	\$ 15,000.00
Mechanical Room Reroof	\$ 80,000.00	Parking lot Lighting and Motion Sensors	\$ 150,000.00			Hand Dryers	\$ 400.00			Re-stain black floor throughout GCCC	\$ 150,000.00
Complete Pool Decking Entire Natatorium	\$ 70,000.00					New Projectors	\$ 800.00			Enclose Spin Bike area/ noise control	\$ 100,000.00
Zamboni Repalcement	\$ 150,000.00					TV/DVD Players	\$ 900.00			Re-paint/stucco Exterior	\$ 250,000.00
Ice Arena Drainage System (Zamboni Room & Redesign parking lot/remove boulders/add Replace Locker Room Tile	\$ 40,000.00					60 inch TV	\$ 2,500.00				
	\$ 200,000.00					Spin Bikes (Fitness)	\$ 26,000.00				
	\$ 50,000.00					Stair climbers (Fitness)	\$ 15,000.00				
Replace Bird Netting	\$ 50,000.00					TRX Bars (Fitness)	\$ 1,500.00				
						Climbing Wall (Fitness)	\$ 40,000.00				
						Floor Standing Kiosk	\$ 5,000.00				
						Auto Vacuum (Natatorium)	\$ 3,000.00				
						RD Canopy	\$ 10,000.00				
						TRX Outdoor Mount (Fitness)	\$ 3,000.00				
						Kettle Bells	\$ 10,000.00				
						RTU Water Cooling Towers (ICE)	\$ 200,000.00				
						Zamboni Room Floor (ICE)	\$ 20,000.00				
						Drainage Systems (ICE)	\$ 50,000.00				
						Replace Carpet In Offices	\$ 25,000.00				
						Construct Double occupancy for larger	\$ 25,000.00				
						Repair/Retrofit Diving Boards	\$ 5,000.00				
						50 Meter Lap Pool Plaster	\$ 50,000.00				
						Design & Construct Outdoor Splash Pad	\$ 50,000.00				
						New Commercial Washer & Dryer	\$ 10,740.00				
						Boxing & Speed bag					

[illegible]

	Project Description	FIRE STATION 7		FIRE STATION 7		FIRE STATION 7		FIRE STATION 7		FIRE STATION 7		FIRE STATION 7	
		Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
Fire Station 7	Roof replacement	\$ 85,580.00											
	Projected Totals	\$ 85,580.00		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Projected Amount of Improvements at Fire Station 7												\$ 85,580.00	
	Project Description	MARTY SANCHEZ		MARTY SANCHEZ		MARTY SANCHEZ		MARTY SANCHEZ		MARTY SANCHEZ		MARTY SANCHEZ	
		Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost	Projected Cost
Marty Sanchez	Roof replacement	\$ 36,230.00											
	Projected Totals	\$ 36,230.00		\$ -		\$ -		\$ -		\$ -		\$ -	
Total Projected Amount of Improvements at Marty Sanchez												\$ 36,230.00	
		\$ 13,970,864.00	\$ 1,365,000.00	\$ 1,416,629.00	\$ 10,346,917.00	\$ 802,500.00	\$ 3,441,600.00						
												Total	\$ 31,343,510.00

Merge List		
<u>Supplemental Needs</u>	<u>Cost</u>	<u>Comments</u>
Professional Standards	\$40,000	Replace Roof
Courts	\$8,000	Roof leaks
Salvador Perez	\$165,000	New Boiler, Fire Alarm Operation, and Stucco and Paint whole exterior
Bicentennial Pool	\$100,000	New Boiler
Carlos Ortega Teen Center	\$150,000	Roof top heating and air conditioning units
Siler Complex	\$13,000	Exhaust venting in bay area for truck exhaust and emergency eye wash

Total    \$476,000

**ACTION SHEET  
ITEM FROM THE  
PUBLIC WORKS/CIP AND LAND USE COMMITTEE MEETING  
OF  
MONDAY, FEBRUARY 25, 2013**

**ITEM 10**

REQUEST FOR APPROVAL OF A RESOLUTION AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE, TRAFFIC CALMING AND STREETS MAINTENANCE (MAYOR COSS, COUNCILORS TRUJILLO AND WURZBURGER) (ROBERT ROMERO)

**PUBLIC WORKS COMMITTEE ACTION:** Postpone to March 11 PWC meeting

**SPECIAL CONDITIONS OR AMENDMENTS:**

**STAFF FOLLOW UP:**

VOTE	FOR	AGAINST	ABSTAIN
CHAIRPERSON WURZBURGER			
COUNCILOR CALVERT	X		
COUNCILOR IVES	X		
COUNCILOR RIVERA	X		
COUNCILOR TRUJILLO	X		

# **City of Santa Fe, New Mexico**

## **LEGISLATIVE SUMMARY**

### **RESOLUTION NO. 2013-\_\_\_\_ GRT Bond Reallocation of \$2,000,000**

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**SPONSOR(S):** Coss, Trujillo and Wurzbarger

**SUMMARY:** The 2012 GRT Bond issue allocated \$2,000,000 for replacement of six buses in the Santa Fe Trails Fleet. The proposed resolution establishes that the City has received Federal funding in the amount of \$2,000,000 that will be used to replace the six buses. Therefore, the resolution would authorize a reallocation of the \$2,000,000 that was previously allocated for bus replacement for other CIP projects that are outlined in the resolution.

**PREPARED BY:** Melissa D. Byers, Legislative Liaison

**DATE:** February 19, 2013

**ATTACHMENTS:** Resolution

**CITY OF SANTA FE, NEW MEXICO**

**RESOLUTION NO. 2013-\_\_**

**INTRODUCED BY:**

**Mayor David Coss**

**Councilor Ron Trujillo**

**Councilor Rebecca Wurzbarger**

**A RESOLUTION**

**AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS  
REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH  
SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL  
FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE,  
TRAFFIC CALMING AND STREETS MAINTENANCE.**

**WHEREAS, on November 30, 2011, the Governing Body adopted Resolution No. 2011-67  
which authorized a \$22,000,000 GRT revenue bond issue for municipal capital projects that would  
create jobs, design and improve infrastructure, provide for economic development opportunities,  
improve water security, enhance public safety and promote a high quality of life for the residents of  
the city of Santa Fe; and**

**WHEREAS, the CIP project list approved through Resolution No. 2011-67 approved an  
allocation of \$2,000,000 for the replacement of six buses in the Santa Fe Trails fleet, which is  
consistent with the transit fleet replacement plan; and**

1       WHEREAS, since then, the City has received a \$2,000,000 grant from the Federal  
2 government that will be used to replace the six buses in the Santa Fe Trails fleet.

3       NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE  
4 CITY OF SANTA FE that the Governing Body:

5       1.     Recognizes that the City has received Federal funding in the amount of \$2,000,000  
6 that will be used to replace six buses in the Santa Fe Trails fleet; and

7       2.     Authorizes a reallocation of the \$2,000,000 that was previously allocated in the 2012  
8 GRT Bond issue for replacement of six buses in the Santa Fe Trails fleet to be allocated for the  
9 following CIP projects;

2013 CIP REALLOCATION	Cost	COMMENTS
<del>Municipal Facility Renovation</del> City Roofs	300,000	FS #7, FS #5, OMC Building B, MRC, Carlos Ortega Teen Center MRC restaurant restroom and breezeway, Teen Center, Fire Station 5.
Council Chambers Renovation	50,000	Move benches, upgrade lighting, ADA Improvements.
Ft. Marcy Pool Roof and Lighting	100,000	Roof and Lighting Improvements.
Ft. Marcy and Sal Perez Cardio/Gym Equipment	150,000	Replace Cardio and Gym equipment.
<del>Parks and Median Maintenance</del> General Parks and Median Maintenance	400,000	\$400,000 needed to purchase operating supplies: fertilizer, sprinkler heads, valves controllers & other irrigation parts, electrical supplies, lights, solenoids, narrow band components, MRC pumps, railyard VFD, etc. for all City parks & the MRC/golf course.



Additional Median/Graffiti Maintenance Crew	250,000	Seasonal staff, equipment, and supplies for median maintenance and graffiti eradication.
Ft. Marcy PA System and General Improvements	100,000	PA system and general improvements for Ft. Marcy ball park.
Zia Rd. Landscape Design	50,000	Design will be similar to Rodeo Road.
Airport Rd. Landscaping Construction	125,000	Needed to complete landscape project including control controller and converting electrical system to from DC to AC.
Skate Park Design SWANN Park	15,000	Design skate park.
<del>Trails</del>		
Trails Pavement Maintenance	200,000	Needed to repair Arroyo Chamiso Trail, crack-fill & fog coat.
Silva St. Bridge	10,000	ADA accessible pathway & bridge.
<del>Traffic Calming</del>		
General Traffic Calming	100,000	City wide traffic calming.
Traffic Calming San Mateo/Luisa	100,000	Build traffic calming improvements.
<del>Streets</del>		
Airport Road Overlay Completion	50,000	Complete overlay project.
<b>SUBTOTAL</b>	<b>2,000,000</b>	

PASSED, APPROVED and ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DAVID COSS, MAYOR

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ATTEST:

YOLANDA Y. VIGIL, CITY CLERK

APPROVED AS TO FORM:



GENO ZAMORA, CITY ATTORNEY

*M/Melissa/Resolutions 2013/GRT Bonds -- Reallocation of Capital Projects*

## City of Santa Fe Fiscal Impact Report (FIR)

This Fiscal Impact Report (FIR) shall be completed for each proposed bill or resolution as to its direct impact upon the City's operating budget and is intended for use by any of the standing committees of and the Governing Body of the City of Santa Fe. Bills or resolutions with no fiscal impact still require a completed FIR. Bills or resolutions with a fiscal impact must be reviewed by the Finance Committee. Bills or resolutions without a fiscal impact generally do not require review by the Finance Committee unless the subject of the bill or resolution is financial in nature.

### Section A. General Information

(Check) Bill: \_\_\_\_\_ Resolution: X  
(A single FIR may be used for related bills and/or resolutions)

Short Title(s): **AUTHORIZING A REALLOCATION OF \$2,000,000 DESIGNATED FOR BUS REPLACEMENT IN THE 2012 GROSS RECEIPTS TAX REVENUE BOND ISSUE WHICH SHALL BE REALLOCATED FOR CAPITAL PROJECTS THAT INCLUDE MUNICIPAL FACILITY REPAIRS, PARKS AND MEDIAN MAINTENANCE, TRAIL MAINTENANCE, TRAFFIC CALMING AND STREETS MAINTENANCE.**

Sponsor(s): Mayor Coss, Councilors Trujillo and Wurzbarger

Reviewing Department(s): City Attorney's Office

Person Completing FIR: Melissa Byers Date: 2/22/13 Phone: 955-6518

Reviewed by City Attorney: Valley A. Brennan, FOR Date: 3/14/13  
GENO ZANON (Signature) CITY ATTORNEY

Reviewed by Finance Director: [Signature] Date: 3/14/13  
(Signature)

### Section B. Summary

Briefly explain the purpose and major provisions of the bill/resolution.

**The purpose of the resolution is to reallocate \$2,000,000 in the 2012 GRT revenue bond issue that was previously allocated for Santa Fe Trails bus replacement.**

### Section C. Fiscal Impact

Note: Financial information on this FIR does not directly translate into a City of Santa Fe budget increase. For a budget increase, the following are required:

- a. The item must be on the agenda at the Finance Committee and City Council as a "Request for Approval of a City of Santa Fe Budget Increase" with a definitive funding source (could be same item and same time as bill/resolution)
- b. Detailed budget information must be attached as to fund, business units, and line item, amounts, and explanations (similar to annual requests for budget)
- c. Detailed personnel forms must be attached as to range, salary, and benefit allocation and signed by Human Resource Department for each new position(s) requested (prorated for period to be employed by fiscal year)\*
1. Projected Expenditures:
  - a. Indicate Fiscal Year(s) affected – usually current fiscal year and following fiscal year (i.e., FY 03/04 and FY 04/05)
  - b. Indicate: "A" if current budget and level of staffing will absorb the costs  
"N" if new, additional, or increased budget or staffing will be required
  - c. Indicate: "R" – if recurring annual costs  
"NR" if one-time, non-recurring costs, such as start-up, contract or equipment costs
  - d. Attach additional projection schedules if two years does not adequately project revenue and cost patterns
  - e. Costs may be netted or shown as an offset if some cost savings are projected (explain in Section 3 Narrative)

✓ Check here if no fiscal impact

Column #:	1	2	3	4	5	6	7	8
	Expenditure Classification	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs Recurring or "NR" Non-recurring	FY _____	"A" Costs Absorbed or "N" New Budget Required	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

Personnel*	\$ _____	_____	_____	\$ _____	_____	_____	_____
Fringe**	\$ _____	_____	_____	\$ _____	_____	_____	_____
Capital Outlay	\$ _____	_____	_____	\$ _____	_____	_____	_____
Land/ Building	\$ _____	_____	_____	\$ _____	_____	_____	_____
Professional Services	\$ _____	_____	_____	\$ _____	_____	_____	_____
All Other Operating Costs	\$ _____	_____	_____	\$ _____	_____	_____	_____
Total:	\$ _____			\$ _____			

\* Any indication that additional staffing would be required must be reviewed and approved in advance by the City Manager by attached memo before release of FIR to committees. \*\*For fringe benefits contact the Finance Dept.

**2. Revenue Sources:**

- a. To indicate new revenues and/or
- b. Required for costs for which new expenditure budget is proposed above in item 1.

Column #:	1	2	3	4	5	6
	Type of Revenue	FY _____	"R" Costs Recurring or "NR" Non-recurring	FY _____	"R" Costs - Recurring or "NR" Non-recurring	Fund Affected

_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
_____	\$ _____	_____	\$ _____	_____	_____
Total:	\$ _____		\$ _____		

### 3. Expenditure/Revenue Narrative:

Explain revenue source(s). Include revenue calculations, grant(s) available, anticipated date of receipt of revenues/grants, etc. Explain expenditures, grant match(s), justify personnel increase(s), detail capital and operating uses, etc. (Attach supplemental page, if necessary.)

Not applicable

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### Section D. General Narrative

**1. Conflicts:** Does this proposed bill/resolution duplicate/conflict with/companion to/relate to any City code, approved ordinance or resolution, other adopted policies or proposed legislation? Include details of city adopted laws/ordinance/resolutions and dates. Summarize the relationships, conflicts or overlaps.

The resolution relates to the previously adopted resolution that initially designated funding for the bus replacement, Resolution No. 2011-67.

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### **2. Consequences of Not Enacting This Bill/Resolution:**

Are there consequences of not enacting this bill/resolution? If so, describe.

There would be \$2,000,000 that would still need to be reallocated.

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### **3. Technical Issues:**

Are there incorrect citations of law, drafting errors or other problems? Are there any amendments that should be considered? Are there any other alternatives which should be considered? If so, describe.

None that staff is aware of.

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### **4. Community Impact:**

Briefly describe the major positive or negative effects the Bill/Resolution might have on the community including, but not limited to, businesses, neighborhoods, families, social service providers and other institutions such as schools, churches, etc.

Reallocating the \$2,000,000 will help address other CIP needs the City is currently facing.

Form adopted: 01/12/05; revised 8/24/05

**City of Santa Fe**  
**Gross Receipts Taxes Collected (less Water 1/4%)**

MONTH	FY Actual 2007/08	% Inc/Dec	FY Actual 2008/09	% Inc/Dec	FY Actual 2009/10	% Inc/Dec	FY Actual 2010/11	% Inc/Dec	FY Actual 2011/12	% Inc/Dec	FY Actual 2012/13	% Inc/Dec	\$ Diff to PY	FY Budget 2012-13	% Actual to Budget	Over/Under Budget
JUL	7,375,729	15.39%	7,522,492	1.99%	6,801,875	-9.58%	6,253,785	-8.06%	6,868,168	9.82%	6,839,744	-0.41%	(28,424)	6,868,168	-0.41%	(28,424)
AUG	8,237,747	-2.16%	8,126,772	-1.35%	7,373,937	-9.26%	7,692,859	4.32%	7,651,436	-0.54%	7,557,228	-1.23%	(94,208)	7,651,436	-1.23%	(94,208)
SEPT	7,534,469	9.30%	7,711,349	2.35%	7,220,436	-6.37%	6,865,871	-4.91%	7,162,003	4.31%	7,251,040	1.24%	89,037	7,162,003	1.24%	89,037
OCT	7,792,052	4.44%	7,750,530	-0.53%	7,133,369	-7.96%	7,300,775	2.35%	7,456,520	2.13%	7,541,435	1.14%	84,916	7,456,520	1.14%	84,916
NOV	7,767,989	2.05%	7,590,931	-2.28%	6,887,336	-9.27%	6,788,772	-1.43%	7,169,747	5.61%	7,047,078	-1.71%	(122,669)	7,169,747	-1.71%	(122,669)
DEC	7,385,740	-2.52%	7,808,652	5.73%	6,665,415	-14.64%	6,492,101	-2.60%	6,576,396	1.30%	7,114,531	8.18%	538,134	6,576,396	8.18%	538,134
JAN	6,986,767	4.62%	6,511,739	-6.80%	6,118,876	-6.03%	6,284,002	2.70%	6,653,844	5.89%	6,672,604	0.28%	18,760	6,653,844	0.28%	18,760
FEB	8,725,121	8.61%	7,679,717	-11.98%	7,568,323	-1.45%	7,786,459	2.88%	8,240,913	5.84%	7,731,934	-6.18%	(508,979)	8,240,913	-6.18%	(508,979)
MAR	6,680,180	-4.15%	6,307,310	-5.58%	5,774,583	-8.45%	5,705,183	-1.20%	6,242,865	9.42%	6,728,219	7.77%	485,354	6,242,865	7.77%	485,354
APR	5,957,049	-4.68%	6,038,594	1.37%	5,685,314	-5.85%	5,775,585	1.59%	6,318,974	9.41%				6,318,974		
MAY	6,903,178	-34.00%	6,517,131	-5.59%	6,580,129	0.97%	6,821,323	3.67%	7,132,860	4.57%				7,132,860		
JUN	7,201,012	-4.48%	6,123,927	-14.96%	6,212,278	1.44%	6,687,665	7.65%	6,249,687	-6.55%				6,249,687		

TOTALS	\$88,547,033	2.07%	\$85,689,145	-3.23%	\$80,021,871	-6.61%	\$80,454,380	0.54%	\$83,723,413	4.06%	\$64,483,814	\$461,921		\$83,723,413		\$461,921
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**Prior Years' Comparison:**

July - Mar	\$68,485,794	3.71%	\$67,009,493	-2.16%	\$61,544,149	-8.16%	\$61,169,807	-0.61%	\$64,021,892	4.66%	\$64,483,814	\$461,921		\$64,021,892		461,921
											<b>Amount over(under) budget</b>				<b>0.72%</b>	<b>461,921</b>
											<b>Cumulative yr-to-date comparison to prior yr-to-date:</b>				<b>0.72%</b>	<b>461,921</b>
											<b>Cumulative yr-to-date comparison to FY 07-08 yr-to-date:</b>				<b>-5.84%</b>	<b>(4,001,981)</b>

**July 2005 1/4% GRT increase: WATER**

MONTH	FY Actual 2007/08	% Inc/Dec	FY Actual 2008/09	% Inc/Dec	FY Actual 2009/10	% Inc/Dec	FY Actual 2010/11	% Inc/Dec	FISCAL YR 2011/12	% Incr/Decr	FISCAL YR 2012/13	% Incr/Decr	\$ Diff to PY	FY Budget 2012-13	% Actual to Budget	Over/Under Budget
JUL	633,957	14.35%	654,025	3.17%	592,723	-9.37%	545,951	-7.89%	598,654	9.65%	600,324	0.28%	1,670	598,654	0.28%	1,670
AUG	714,599	-95.00%	710,669	-0.55%	641,975	-9.67%	671,821	4.65%	667,629	-0.62%	659,002	-1.29%	(8,627)	667,629	-1.29%	(8,627)
SEPT	653,432	9.04%	670,318	2.58%	629,159	-6.14%	597,858	-4.98%	625,006	4.54%	634,132	1.46%	9,125	625,006	1.46%	9,125
OCT	676,530	3.87%	679,674	0.46%	622,467	-8.42%	636,744	2.29%	648,133	1.79%	659,894	1.81%	11,761	648,133	1.81%	11,761
NOV	679,250	4.49%	662,766	-2.43%	596,377	-10.02%	590,905	-0.92%	625,532	5.86%	616,187	-1.49%	(9,345)	625,532	-1.49%	(9,345)
DEC	647,257	2.30%	683,888	5.66%	580,333	-15.14%	566,931	-2.31%	573,490	1.16%	622,564	8.56%	49,074	573,490	8.56%	49,074
JAN	612,303	2.59%	570,156	-6.88%	534,889	-6.19%	549,104	2.66%	580,657	5.75%	583,650	0.52%	2,993	580,657	0.52%	2,993
FEB	765,368	9.23%	672,413	-12.15%	661,900	-1.56%	680,339	2.79%	722,984	6.27%	676,802	-6.39%	(46,182)	722,984	-6.39%	(46,182)
MAR	585,468	-0.35%	550,145	-6.03%	503,595	-8.46%	499,794	-0.75%	543,902	8.83%	589,701	8.42%	45,800	543,902	8.42%	45,800
APR	546,057	4.90%	527,862	-3.33%	496,228	-5.99%	499,776	0.71%	551,043	10.26%				551,043		
MAY	951,790	57.65%	570,683	-40.04%	572,672	0.35%	594,603	3.83%	622,468	4.69%				622,468		
JUN	631,448	4.36%	534,251	-15.39%	541,828	1.42%	580,691	7.17%	543,012	-6.49%				543,012		

TOTALS	\$8,097,459	8.74%	\$7,486,850	-7.54%	\$6,974,146	-6.85%	\$7,014,517	-1.37%	7,302,510	3.55%	\$5,642,256	\$56,269		\$7,302,510		\$56,269
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**Prior Years' Comparison:**

July-Mar	5,968,165	4.81%	5,854,053	-1.91%	5,363,418	-8.38%	5,339,447	-0.45%	5,585,987	4.62%	5,642,256	56,269		5,585,987		56,269
											<b>Amount over(under) budget</b>				<b>1.01%</b>	<b>\$56,269</b>
											<b>Cumulative yr-to-date comparison to prior yr-to-date:</b>				<b>1.01%</b>	<b>\$56,269</b>
											<b>Cumulative yr-to-date comparison to FY 07-08 yr-to-date:</b>				<b>-4.49%</b>	<b>(\$35,906)</b>

*Exhibit 2a*

**City of Santa Fe  
Gross Receipts by Category  
Fiscal Years 2012-13 vs. 2011-12**

**March  
(December Activity)**

Category	March 2012-13	March 2011-12	Dollar Difference	Percent Difference
Agriculture, forestry, hunting	3,066	3,598	(532)	-14.78%
Mining	0	0	0	0.00%
Utilities	304,249	414,527	(110,279)	-26.60%
Construction	586,896	777,019	(190,123)	-24.47%
Manufacturing	108,951	99,438	9,513	9.57%
Wholesale	81,920	96,295	(14,376)	-14.93%
Retail	1,931,281	1,766,091	165,190	9.35%
Transportation & warehousing	14,141	14,789	(647)	-4.38%
Information & Cultural Indust.	303,697	273,826	29,871	10.91%
Finance & insurance	102,755	82,610	20,144	24.38%
Real estate, rental & leasing	133,833	148,807	(14,974)	-10.06%
Prof, Scientific, Technical	552,283	519,386	32,897	6.33%
Management of companies	16,138	8,937	7,201	80.58%
Admin & Support, Waste Mgt	41,688	45,455	(3,767)	-8.29%
Educational Services	47,016	43,543	3,474	7.98%
Health Care & Social Assist	260,372	353,885	(93,513)	-26.42%
Arts, Entertainment & Recr	36,088	32,122	3,966	12.35%
Accommodation & Food	687,796	647,672	40,124	6.20%
Other Services	691,545	651,735	39,810	6.11%
Public Administration	0	377	(377)	0.00%
Unclassified	18,038	13,192	4,846	36.73%
State reimb-food/med tax	1,371,741	766,876	604,865	78.87%
Muni. Equivalent Distribution	24,429	26,587	(2,158)	-8.12%
<b>Total Distribution</b>	<b>7,317,920.54</b>	<b>6,786,767.02</b>	<b>531,153.52</b>	<b>7.83%</b>

**City of Santa Fe  
GRT Analysis By Category  
Fiscal Years 2012-13 vs. 2011-12**

**Cumulative 2012-13 vs. Cumulative 2011-12  
(May - January Activity)**

Category	July-March 2012-13	July-March 2011-12	Dollar Difference	Percent Difference
Agriculture, forestry, hunting, fishing	150,928	164,558	(13,630)	-8.28%
Mining	3,965	1,043	2,923	0.00%
Utilities	1,811,244	1,841,193	(29,950)	-1.63%
Construction	6,510,786	7,054,942	(544,156)	-7.71%
Manufacturing	1,098,461	1,262,409	(163,949)	-12.99%
Wholesale	1,052,478	1,244,445	(191,967)	-15.43%
Retail	20,502,850	20,772,875	(270,024)	-1.30%
Transportation & warehousing	162,753	431,373	(268,620)	-62.27%
Information and Cultural Indust	2,583,166	2,602,512	(19,346)	-0.74%
Finance & Insurance	878,902	631,491	247,411	39.18%
Real estate, rental & leasing	1,458,655	1,276,943	181,713	14.23%
Professional, Scientific, Tech	5,358,852	5,190,896	167,957	3.24%
Management of companies	168,642	151,884	16,757	11.03%
Admin & Support, Waste Mgt	562,973	721,727	(158,754)	-22.00%
Educational Services	392,853	389,090	3,763	0.97%
Health care and social assist	3,182,810	3,306,024	(123,214)	-3.73%
Arts, Entertainment & Recr	350,112	333,002	17,110	5.14%
Accommodation & Food	8,134,652	7,722,636	412,016	5.34%
Other Services	7,053,678	6,362,568	691,110	10.86%
Public Administration	775	1,168	(393)	0.00%
Unclassified	201,202	135,243	65,958	48.77%
State reimb-food/med tax	8,276,505	7,735,042	541,464	7.00%
Muni. Equivalent Distribution	228,829	274,818	(45,989)	-16.73%
<b>Total Distribution</b>	<b>70,126,070</b>	<b>69,607,880</b>	<b>518,190</b>	<b>0.74%</b>

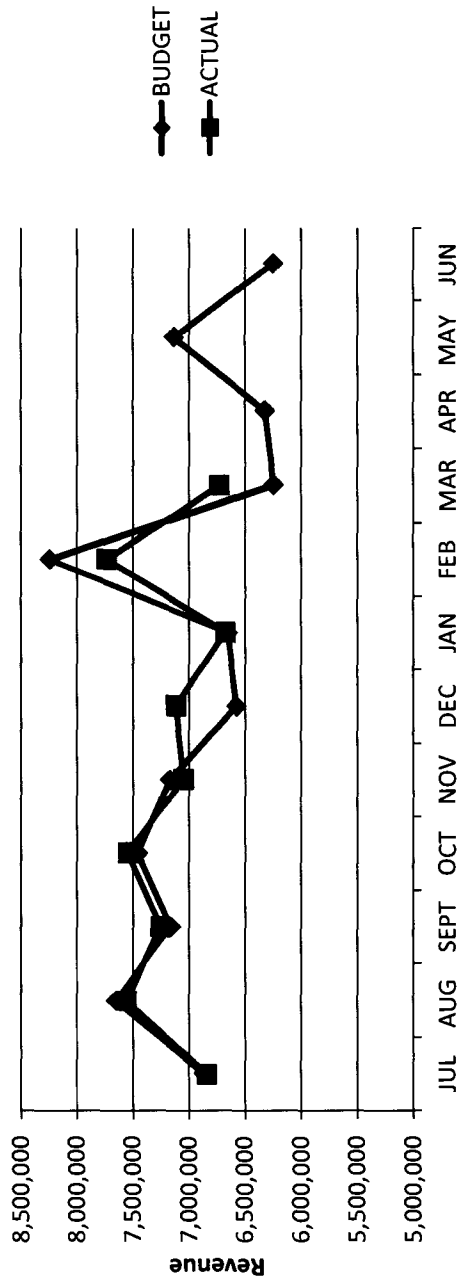
**City of Santa Fe**  
**GRT Analysis By Category**  
**Fiscal Years 2012-13 vs. 2011-2012 and 2007-2008**

**Cumulative July - Mar**  
**(May - Jan Activity)**

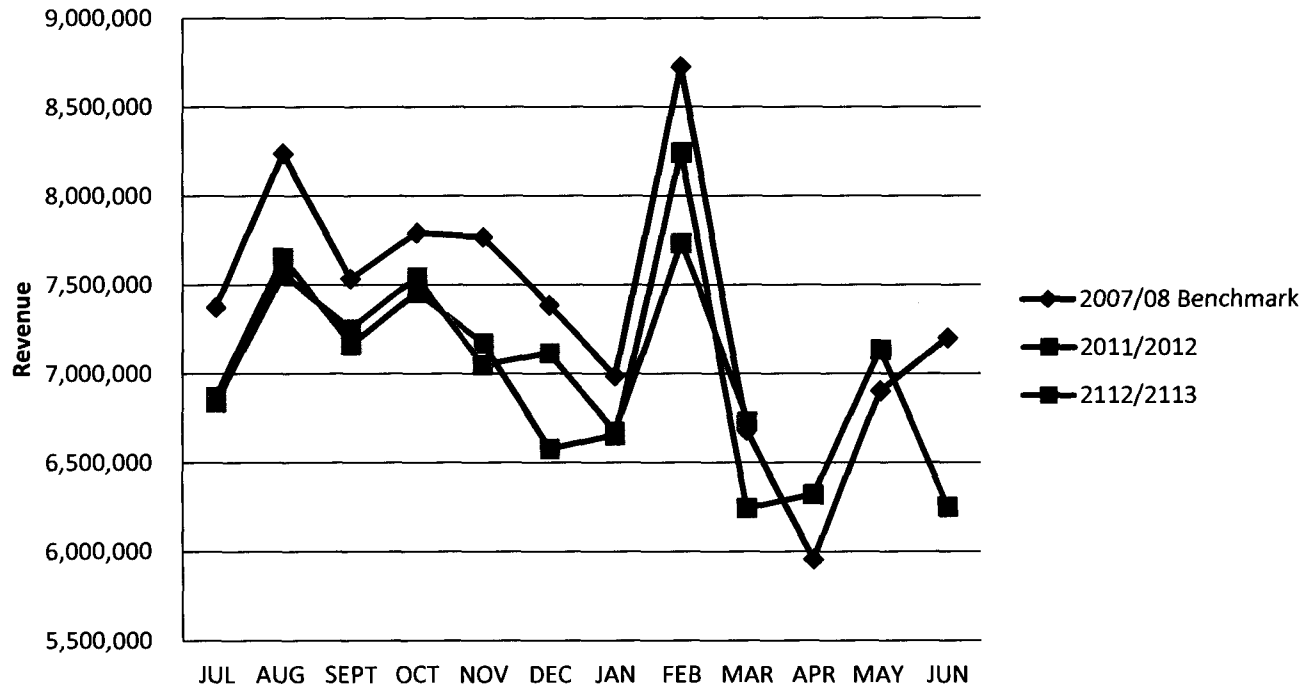
<b>Category</b>	<b>July-March 2012-2013</b>	<b>July-March 2011-2012</b>	<b>July-March 2007-2008</b>	<b>Dollar Dif FY 12-13 vs FY 11-12</b>	<b>Percent Dif FY 12-13 vs FY 10-11</b>	<b>Dollar Dif FY 12-13 vs FY 07-08</b>	<b>Percent Dif FY 12-13 vs FY 07-08</b>
Agriculture, forestry, hunting, fishing	150,928	164,558	330,513	(13,630)	-8.28%	(179,586)	-54.34%
Mining	3,965	1,043	112	2,923	280.36%	3,853	0.00%
Utilities	1,811,244	1,841,193	1,573,486	(29,950)	-1.63%	237,758	15.11%
Construction	6,510,786	7,054,942	10,446,771	(544,156)	-7.71%	(3,935,985)	-37.68%
Manufacturing	1,098,461	1,262,409	1,576,689	(163,949)	-12.99%	(478,229)	-30.33%
Wholesale	1,052,478	1,244,445	1,488,863	(191,967)	-15.43%	(436,385)	-29.31%
Retail	20,502,850	20,772,875	23,021,749	(270,024)	-1.30%	(2,518,898)	-10.94%
Transportation & warehousing	162,753	431,373	506,582	(268,620)	-62.27%	(343,829)	-67.87%
Information and Cultural Indust	2,583,166	2,602,512	1,208,576	(19,346)	-0.74%	1,374,591	113.74%
Finance & Insurance	878,902	631,491	890,611	247,411	39.18%	(11,708)	-1.31%
Real estate, rental & leasing	1,458,655	1,276,943	1,702,143	181,713	14.23%	(243,488)	-14.30%
Professional, Scientific, Tech	5,358,852	5,190,896	4,756,672	167,957	3.24%	602,180	12.66%
Management of companies	168,642	151,884	263,135	16,757	11.03%	(94,493)	-35.91%
Admin & Support, Waste Mgt	562,973	721,727	346,579	(158,754)	-22.00%	216,394	62.44%
Educational Services	392,853	389,090	199,853	3,763	0.97%	193,000	96.57%
Health care and social assist	3,182,810	3,306,024	2,876,875	(123,214)	-3.73%	305,935	10.63%
Arts, Entertainment & Recr	350,112	333,002	316,913	17,110	5.14%	33,199	10.48%
Accommodation & Food	8,134,652	7,722,636	7,900,631	412,016	5.34%	234,021	2.96%
Other Services	7,053,678	6,362,568	7,675,325	691,110	10.86%	(621,647)	-8.10%
Public Administration	775	1,168	274	(393)	0.00%	500	0.00%
Unclassified	201,202	135,243	1,111,262	65,958	48.77%	(910,061)	-81.89%
State reimb-food/med tax**	8,276,505	7,735,042	6,260,346	541,464	7.00%	2,016,160	32.21%
Muni. Equivalent Distribution	228,829	274,818	0	(45,989)	-16.73%	228,829	100.00%
<b>Total Distribution</b>	<b>70,126,070</b>	<b>69,607,880</b>	<b>74,453,960</b>	<b>518,190</b>	<b>0.74%</b>	<b>(4,327,890)</b>	<b>-5.81%</b>



## Comparison of Budget vs Actual FY 12-13



### Comparison of 2 YRS to Benchmark



**BUDGET VS ACTUAL:**

MONTH	BUDGET	ACTUAL
JUL	6,868,168	6,839,744
AUG	7,651,436	7,557,228
SEPT	7,162,003	7,251,040
OCT	7,456,520	7,541,435
NOV	7,169,747	7,047,078
DEC	6,576,396	7,114,531
JAN	6,653,844	6,672,604
FEB	8,240,913	7,731,934
MAR	6,242,865	6,728,219
APR	6,318,974	
MAY	7,132,860	
JUN	6,249,687	
	<hr/> 83,723,413	64,483,814

**2 YEARS VS BENCHMARK:**

MONTH	2007/08 Benchmark	2011/2012	2112/2113
JUL	7,375,729	6,868,168	6,839,744
AUG	8,237,747	7,651,436	7,557,228
SEPT	7,534,469	7,162,003	7,251,040
OCT	7,792,052	7,456,520	7,541,435
NOV	7,767,989	7,169,747	7,047,078
DEC	7,385,740	6,576,396	7,114,531
JAN	6,986,767	6,653,844	6,672,604
FEB	8,725,121	8,240,913	7,731,934
MAR	6,680,180	6,242,865	6,728,219
APR	5,957,049	6,318,974	
MAY	6,903,178	7,132,860	
JUN	7,201,012	6,249,687	
		<hr/> 83,723,413	