



Agenda

CITY CLERK'S OFFICE

DATE 3/1/13 TIME 2:55

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AMENDED AGENDA PUBLIC UTILITIES COMMITTEE MEETING CITY COUNCIL CHAMBERS WEDNESDAY, MARCH 6, 2013 REGULAR MEETING – 5:00 P.M.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF AGENDA
4. APPROVAL OF CONSENT AGENDA
5. APPROVAL OF MINUTES FROM THE FEBRUARY 6, 2013 PUC MEETING

INFORMATIONAL ITEMS

6. Summary of Public Utilities Department 2012 Accomplishments and 2013 Priorities. (Brian Snyder)
7. Update on design-build procurement to construct a 2 megawatt solar photovoltaic facility at the Buckman Direct Diversion Booster Station 2A, funded by the EPA Drinking Water State Revolving Fund program. (Dale Lyons)
8. Update on the Santa Fe Community College Zero Waste Workshop. (Cindy Padilla)
9. Update on the Winter 2012/2013 Frozen Water Service. (Mike Moya and Peter Ortega)
10. Environmental Services (Solid Waste) Financial Update. (Cindy Padilla)

CONSENT – INFORMATION ITEMS

11. Status Report on the Environmental Services Division. (Cindy Padilla)
12. Update on Current Water Supply Status. (Victor Archuleta)
13. Drought, Monsoon and Water Resource Management Update. (Rick Carpenter)
14. Update on Water Conservation Office Upcoming Spring 2013 Events. (Laurie Trevizo)

- a. Fix a Leak Week

- b. QWEL (Qualified Water Efficient Landscaper) Training
 - c. 10th Annual Children's Poster Contest
 - d. 11th Annual Children's Water Fiesta
 - e. 2013 Mayor's Challenge for Water Conservation
 - f. Project WET Teacher Training
 - g. Marketing Outreach Accomplishments
 - h. Water Division Adopted Median
15. Update on the Reclaimed Wastewater Resource Plan. (Claudia Borchert)
16. AMR Pilot Update. (Richard Chavez and Peter Ortega)

CONSENT – ACTION CALENDAR

17. Request for approval of Amendment No. 2 to the PSA with Amy Lewis for the total amount of \$14,000 exclusive of NMGR. (Dale Lyons)
- Public Utilities Committee – 3/6/13
Finance Committee – 3/18/13
City Council – 3/27/13
18. Request for approval of Amendment No. 2 to the Solid Waste Management Agency (SWMA) Joint Powers Agreement to permit designation of alternates to the SWMA Board. (Marcos Martinez and Cindy Padilla)
- Public Utilities Committee – 3/6/13
Finance Committee – 3/18/13
City Council – 3/27/13
19. Request for approval to secure \$721,699.00 from reserves to comply with regulatory requirements for post closure plan of the Paseo de Vista Closed Landfill for the Environmental Services Division. (Cindy Padilla and Lawrence Garcia)
- Public Utilities Committee – 3/6/13
Finance Committee – 3/18/13
City Council – 3/27/13

DISCUSSION ITEMS AND ACTION ITEMS

20. Request for approval of Amendment No. 1 to the PSA with PK Public Relations in support of the Water Conservation Marketing and Outreach Plan and Implementation for the total amount of \$25,000.00 Exclusive of NMGR. (Laurie Trevizo)
- Finance Committee – 3/4/13
Public Utilities Committee – 3/6/13
City Council – 3/13/13

21. Request for approval of Resolution No. 2013-_____. A Resolution authorizing and approving submission of an executed agreement to authorize receipt of a grant from the New Mexico Environment Department, Air Quality Bureau in the amount of \$114,670 to be used for the purchase of a compressed natural gas recycling collection unit through funding received pursuant to the Federal Diesel Emissions Reduction Act (DERA). (Councilor Calvert) (Cindy Padilla)
- a. Request approval to purchase a compressed natural gas recycling collection vehicle for the amount of \$263,567.00, less \$114,670.00 (NMED Air Quality Bureau Grant) for the total amount of \$148,897.00 (city share). (Cindy Padilla and Nick Schiavo)

Public Utilities Committee – 3/6/13

Finance Committee - 3/18/13

City Council – 3/27/13

22. Request for approval of Bill No. 2013-_____. An ordinance authorizing the execution and delivery of taxable drinking water state revolving loan fund loan agreement by and between the City of Santa Fe, New Mexico (the “governmental unit”) and the New Mexico Finance Authority, evidencing a special limited obligation of the governmental unit to pay a principal amount of no more than \$5,050,000, which includes an expense fund component, together with interest and administrative fees thereon, for the purpose of financing the costs of a necessary drinking water project, being the design, acquisition, construction, permitting and installation of a solar photovoltaic system to serve the Buckman Direct Surface Diversion Project (the “project”); providing for the payment of the principal of, costs of issuance, administrative fees and interest due under the loan agreement solely from the net revenues of the governmental unit’s water utility system and from revenues generated by the municipal capital outlay gross receipts tax; approving the form of and other details concerning the loan agreement; ratifying actions heretofore taken; repealing all action inconsistent with this ordinance; and authorizing the taking of other actions in connection with the execution and delivery of the loan agreement. (Councilor Calvert)
- a. Approval of the form of a taxable drinking water state revolving loan fund loan agreement by and between the City of Santa Fe, New Mexico (the “governmental unit”) and the New Mexico Finance Authority, evidencing a special limited obligation of the governmental unit to pay a principal amount of no more than \$5,050,000 for the purpose of financing the costs of a necessary drinking water project, being the design, acquisition, construction, permitting and installation of a solar photovoltaic system to serve the Buckman Direct Surface Diversion Project.
- b. Approval of Budget Adjustment Request (BAR) in the amount of \$5,050,000.00.

Public Utilities Committee – 3/6/13

City Council – 2/27/13 (Request to Publish)

Finance Committee – 3/18/13

City Council – 3/27/13 (Public Hearing)

23. Request for approval of Resolution No. 2013-_____. A Resolution adopting "Climate Change and the Santa Fe Basin: A Preliminary Assessment of Vulnerabilities and Adaptation Alternatives". (Councilor Ives, Mayor Coss and Councilors Calvert and Bushee) (Claudia Borchert.

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24. Request for approval of Resolution No. 2013-_____. A Resolution directing staff to explore the legal options for providing relief from water utility billing for 501(C)(3) local non-profit organizations that use water that provide services to the homeless population in the city of Santa Fe. (Councilor Bushee) (Brian Snyder)

Public Utilities Committee – 3/6/13

Finance Committee – 3/18/13

City Council – 3/27/13

25. Discussion and Action on request for approval of the AAMODT Settlement and the Cost-Sharing and Systems Integration Agreement. (Marcos Martinez)

Public Utilities Committee – 3/6/13

City Council – 3/13/13

MATTERS FROM THE PUBLIC

MATTERS FROM THE CITY ATTORNEY

ITEMS FROM STAFF

MATTERS FROM THE COMMITTEE

NEXT MEETING: WEDNESDAY, APRIL 3, 2013

ADJOURN

PERSONS WITH DISABILITIES IN NEED OF ACCOMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 505-955-6520, FIVE (5) WORKING DAYS PRIOR TO THE MEETING DATE.



Agenda

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**SUMMARY INDEX FOR
PUBLIC UTILITIES COMMITTEE
March 6, 2013**

ITEM	ACTION	PAGE
1. Call to Order	Convened at 4:45 p.m.	1
2. Roll Call	Quorum Present	1
3. Approval of Agenda	Approved as presented	1
4. Approval of Consent Agenda	Approved as amended	2
5. Approval of Minutes February 6, 2012	Approved as presented	2
INFORMATIONAL ITEMS		
6. 2012 Accomplishments & 2013 Priorities	Discussion	2-4
7. Solar PV 2MW BDD Facility	Discussion	4
8. SFCC Zero Waste Workshop	Discussion	4-5
9. 2012/2013 Frozen Water Service	Discussion	5-7
10. Environmental Services Financial Update	Discussion	7-8
CONSENT INFORMATIONAL LISTING	Listed	8
CONSENT ACTION LISTING	Listed	8
CONSENT DISCUSSION ITEMS		
15. Reclaimed Wastewater Resource Plan	Discussion	8-11
17. Amy Lewis PSA Amendment	Approved with directions to staff	11-12
19. Paseo de Vista Landfill Closure	Approved	12
DISCUSSION ITEMS & ACTION ITEMS		
20. PK Public Relations PSA Amendment	Approved	12-15
21. CNG Collection Vehicle Purchase	Approved	15
22. BDD Solar PV Purchase	Approved	15-16
23. Santa Fe Basin Climate Change Assessment	Approved	16-17
24. Water Billing Relief for Non-profits	Approved	17
25. AAMODT Settlement Agreement	Approved	17-18
Matters from the Public	None	18
Matters from Staff	None	18
Matters from the Committee	None	18
Next Meeting	Set for April 3, 2013	19
Adjournment	Adjourned at 7:12 p.m.	19

**MINUTES OF THE
CITY OF SANTA FE
PUBLIC UTILITIES COMMITTEE
Wednesday, March 6, 2013**

1. CALL TO ORDER

A meeting of the Public Utilities Committee was called to order by Councilor Christopher N. Calvert, Chair, at approximately 5:030 p.m., on Wednesday, March 6, 2013, in the Council Chambers, City Hall, Santa Fe, New Mexico.

2. ROLL CALL

MEMBERS PRESENT:

Councilor Calvert, Chair
Councilor Bill Dimas
Councilor Christopher M. Rivera
Councilor Ronald S. Trujillo

MEMBERS EXCUSED:

Councilor Carmichael A. Dominguez

OTHERS PRESENT:

Brian Snyder, Public Utilities Director
Stephanie López, Public Utilities
Marcos Martínez, Assistant City Attorney
Carl Boaz, Stenographer

There was a quorum of the membership present for conducting official business.

NOTE: All items in the Committee packet for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Public Utilities Department.

3. APPROVAL OF AGENDA

Councilor Rivera moved to approve the agenda as presented. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

4. APPROVAL OF CONSENT AGENDA

Chair Calvert requested discussion on 15, 17 and 19.

Councilor Dimas moved to approve the following Consent Informational Calendar and Consent Action Calendar as amended. Councilor Trujillo seconded the motion and it passed by unanimous voice vote.

5. APPROVAL OF MINUTES FOR THE FEBRUARY 6, 2013, PUC MEETING

Councilor Rivera moved to approve the minutes of the meeting of February 6, 2013, as submitted. Councilor Trujillo seconded the motion and it passed with all voting in favor except Councilor Dimas who abstained.

INFORMATIONAL ITEMS

6. SUMMARY OF PUBLIC UTILITIES DEPARTMENT 2012 ACCOMPLISHMENTS AND 2013 PRIORITIES. (BRIAN SNYDER)

Mr. Snyder reminded the Committee that typically during March or April he brought to the Committee the report of accomplishments for the past calendar year and priorities for the present calendar year. In the memo it detailed the accomplishments each division achieved over the last year and what they looked forward to in this year. He asked if the Committee wanted a presentation detailing them

Councilor Rivera said a brief presentation would help.

Mr. Snyder said the Water Division was broken out by section. He tried to only list significant accomplishments and listed most of them from the printed list. They identified leaks in the system with a contractor to pinpoint locations. It takes about 4-5 years to get through the whole system and identify those areas with a large number of leaks. They didn't have that many anymore. For source of supply the Buckman Direct Diversion carried the load for water demand and he expected the same thing this year but they wanted to make sure the other sources were ready when called upon.

The Wastewater Engineering was broken out into sections because of its size. They completed the design and construction of the sewer rehabilitation. They were being proactive and replacing aging lines before their failure.

Collection Section used equipment that made noise in cleaning sewer lines. They cleaned over 85 miles last year and were doing proactive cleaning to prevent backups. Industrial pretreatment had been proactive in the community and inspected over 300 commercial users; the treatment plant processed 2.14 billion gallons of wastewater. The compost section sold 1920 cubic yards of compost through a complicated process.

In response to Councilor Trujillo Mr. Snyder said the City sold screened compost for \$11.50, unscreened for \$9 and the overs (wood chips) for \$6.50.

The Environmental Section had increased commercial recycling and was doing the Make-a-Pledge outreach campaign.

They did motion studies for collections with route equity and efficiency.

They completed the Airport Road planning with healthy food zones and health care.

For Utility Billing accurate meter reading was the priority.

The Department was making delinquent call notifications for collections and allowing a payment over

the phone method to avoid being shut off after 60 days.

Priorities for 2013 included a plan to reclaim more waste water and to update the water resource plan for long range. Engineering would implement several capital improvement projects, constructing about \$20 million in work projects.

Sources of supply were being updated for various site plans. They lost some operations staff and would be training new hires. They would flush various areas with working valves.

Wastewater would develop a master plan for the treatment plant and collection system and make sure the mechanics of the whole plant worked as they should. They had to make emergency repairs on the digester last year so the plan would make that maintenance more proactive.

The sewer rehabilitation project will continue in the coming year.

Solid Waste recycling was moving forward to bolster recycling in Santa Fé. They purchased five CNG vehicles and had a sixth one on tonight's agenda.

Councilor Trujillo asked who manufactured the CNG vehicles.

Ms. Padilla said they came from Rust Truck and included some built by Peterbilt.

Mr. Snyder said a new billing system was being implemented in the next 18-24 months. They would use a contracted project manager for it.

Councilor Rivera asked if all these responsibilities under the Water Division.

Mr. Snyder explained it was all under the Public Utilities Division. He was director of both Public Utilities and the Water Division.

Councilor Rivera commended his staff for doing a great job.

Mr. Snyder thanked him and gave credit to the staff. Ms. Jody Porter, new PIO came to their staff meeting yesterday. They had about 270 staff that could get a lot done. It always amazed him to see the numbers that came up for the annual report.

7. UPDATE ON DESIGN-BUILD PROCUREMENT TO CONSTRUCT A 2 MEGAWATT SOLAR PHOTOVOLTAIC FACILITY AT THE BUCKMAN DIRECT DIVERSION BOOSTER STATION 2A, FUNDED BY THE EPA DRINKING WATER STATE REVOLVING FUND PROGRAM. (DALE LYONS)

Mr. Dale Lyons said the second solar project and came on the heels of the first. They were both 1MW facilities across from the wastewater facility. They were built by different developers under Power Purchase Agreements (PPA). The BDD Board agreed in those projects to provide the land and agreed to buy power from those facilities. For this was one the City applied for up to \$5 million from the EPA Drinking Water Revolving Fund to build what at the time was to be a 1 MW solar facility next to the Booster Station 2A, one of the main relay stations that pumps water from the Rio Grande to the BDD treatment facility. At that time, they were consuming about 5.5 million KWHs per year and expected more on-peak demand during the day which would be more expensive and use more in total. So the intent was to offset a substantial amount of electric consumption there at the booster station.

While the application was being considered by the New Mexico Finance Authority (NMFA) the cost of solar has come down significantly so that same \$5 million could now build a 2 MW solar power facility which was still under the total demand for power at that site. It would match their on-peak demand and give them 2MW of RECs revenue credit within the next eight years.

He reviewed the significant events for the application. NMFA made the award in February, 2012. Since then, staff had been engaged in design-build procurement. There were a number of approvals needed including from the Water Division Director, Purchasing Director, City Manager, the Governing Body and also by the BDD Board.

The procurement began originally on October 9, 2012 with the Step 1 RFP and step 2 RFP based on cost. The negotiations with top responses began February 6, 2013. The firm chosen was Bradbury-Stamm teamed with Positive Energy. The total development cost would be \$4.3 million and would buy that 2 MW system with a 30-year output for 88 million KWHs over 30 years. It would allow BDD to have a positive cash flow from the start including payments back to NMFA.

Of note was that NMFA loan would be 50% grant because it was a green project. So they only had to pay back half of the total cost at 2% over 20 years.

Tomorrow, the BDD Board will hear this for action to approve the contracts.

8. UPDATE ON THE SANTA FE COMMUNITY COLLEGE ZERO WASTE WORKSHOP. (CINDY PADILLA)

Ms. Padilla presented this update. On February 21 and 22 she and Katherine Mortimer and attended the zero waste workshop that was widely publicized. The practice of zero waste was something the city could embrace. The first evening there were about 60 in attendance and on Friday twenty-two people spent all day looking not just as recycling but upstream at manufacturing and downstream at disposal.

The City has to have infrastructure for recycling or composting and other methods for diverting from the land fill. Zero Waste was also a branded term and defined on page 2 of the memo. It was looking at no burn; no bury; and no toxic waste. The Zero Waste Economy was a recycle system, making decisions on reusable items and reducing amount of waste we create. They were looking right now into composting food waste and many cities were doing this. Food amounted to about 20% of the waste stream.

The leading organization was Zero Waste International and its director outlined 14 steps in the process. The concept was that it was zero or pretty darned close to zero.

A couple of recommendations for the city if interested were to make sure the City has all the structure in place. Another option would be to promote special events as zero waste events for outreach and education of the participating vendors. It was a very informative workshop and definitely a concept everyone would hear more about in the future. Several people here at the meeting had attended the workshop. Ms. Maria Meyer represented the Farmers' Market who wanted to lead the composting charge for food.

Councilor Trujillo thanked her for the information. He reminded everyone that the parks were being used more and the City could put those recycling bins at parks for recycling.

Ms. Padilla agreed and said they had set up meetings for that.

Councilor Trujillo commented that SŪP had four little bins for recycling everything. It would be great to see the big fast food chains do that same thing. SŪP convinced him that the City should recycle everything possible.

Ms. Padilla said they would continue to work with Santa Fé businesses. The City was hiring a Recycling Manager and the position would close today so she hoped they could hire someone very soon.

9. UPDATE ON THE WINTER 2012/2013 FROZEN WATER SERVICE. (MIKE MOYA AND PETER ORTEGA)

Mr. Moya said with the cold temperatures this past winter 781 meters froze. There were 1217 meters that froze in 2008. During that time, the meters that freeze sometimes were because people were away from home so staff went out and thaw the meters. It takes time to thaw and replace them. 487 of the 781 meters had to be replaced. Some of the newer ones froze. Staff was investigating how to deal with the new ones that froze as well as the 1200 from 2008 and insulate the cans and make sure the covers were on them.

Councilor Trujillo asked if staff had to go back to the same meters when the Water Department changed from the cast iron to plastic meters.

Mr. Moya agreed. Most of them were where people were not at home.

Chair Calvert asked that staff continue to investigate the repeats. About 300 were old and 418 were newer units. So these numbers needed to be reduced. The Committee needed to know the cause and how the City could monitor them and on repeats the City should send a notice in advance to make sure they take steps to prevent the meters from freezing. It takes lots of time and was disruptive for everyone involved. They should work on as many strategies as possible.

Mr. Moya said they would experiment with different lids and meter jackets and ask people who were not going to be there to disconnect the meter from the line.

Chair Calvert could understand the new freezes but needed to get the repeats down.

Councilor Trujillo asked what they did with old meters.

Mr. Moya said they were recycled through the State Surplus Property.

Mr. Snyder said they were looking at options to deal with repeat offenders. With the gas shortage they had lots of negative temperatures but only had 12 frozen meters.

Chair Calvert understood humidity and the dew point were also factors.

Mr. Snyder agreed and the City has had frosts down to about 3.5 feet.

Councilor Trujillo asked who dealt with watering the ball fields. He reported that he had been contacted by many leagues to get on the ball field.

Mr. Snyder wasn't sure what the parks schedule was but Parks were part of Public Works.

Councilor Rivera wondered what really cold communities did to combat this problem.

Mr. Snyder said he was originally from Pennsylvania where the water meter was within the house and not as subject to the environment. Alamosa Colorado got hit hard and struggled with frozen meters. Angel Fire put their meters six feet deep and used long poles to deal with them. Insulation helped a lot and it varied by water source. BDD water was almost freezing but water from the deep water wells was around 60 degrees so the Water Department blended the water to get the temperature to 45 - 48 degrees. The lower the tank, the colder the water gets.

Santa Fé would be hard pressed to bring meters in the house at this time.

Chair Calvert asked if it was something the City should consider with new construction as a way to help solve a lot of the problem.

Mr. Snyder thought there might be legal challenges. Right now meters were in the public way.

Mr. Snyder pointed out that Angel Fire wasted as much as 30,000 gallons a day to prevent freezing.

10. ENVIRONMENTAL SERVICES (SOLID WASTE) FINANCIAL UPDATE. (CINDY PADILLA)

Ms. Padilla introduced Mr. Fernando Aranda to make the presentation.

Mr. Aranda shared a PPT and printed copies were provided. This month they had all the information and a few things had changed since the last update last year. Last year the Council approved an annual 3.2% increase which would maintain the utility until 2015-16 (four years) and maintain their key ratios of debt service, target fund balance and all costs. For FY 16, 17, 18 the City would need an additional adjustment of about 2.7%. To get the new fund balance they had to propose the second increase.

At the time of the previous update they expected the annexation to start in 2012-13 and that didn't happen so right now they were changing the timing and most would happen in 2014-15.

He shared some graphs that presented last year's update and this year's update compared to actual.

The 3.2% increase was projected last year and projected for the next three years. They were now projecting 2.7% in the next few years.

Chair Calvert didn't see along with that what it would mean on an annual basis for the actual rates.

Mr. Aranda didn't have that at hand right now. He said they were looking five years into the future now and that was great. Every year they would make adjustments. It was more for information and once they saw actuals they might need to readjust it. The 3.2% was enough for the next few years until FY 17.

Debt Coverage was needed on top of their net revenues to pay the debt service. The bond holders asked for the City to have more than was needed for debt services. Right now they had a goal of 1.5 times more than debt service. It was affected by net revenues. Debt service was getting slightly higher at the end year.

Some expenses occur with annexation so since the annexation had not happened, the fund balance was higher than expected. The \$2.6 million would help them stay above the target and it would be at target in FY 17. He agreed that each year that he made the report he would add one more FY to the report.

As a mature utility the system was not seeing significant growth so just about 2% for inflation would happen. The City should expect an inflationary increase. The rate was higher because of the need for equipment replacement. Annexation would make it increase also.

Chair Calvert noted there were other variables that the City and County would be working on. If the City was successful with recycling then SWMA would raise tipping fees because they would be getting less revenue and that could happen with water also.

Mr. Aranda agreed. They anticipated an increase in the tipping fee to account for that. They were not seeing the data on solid waste right now and would have to evaluate that year by year.

CONSENT – INFORMATIONAL CALENDAR LISTING

- 11. STATUS REPORT ON THE ENVIRONMENTAL SERVICES DIVISION. (CINDY PADILLA)**
- 12. UPDATE ON CURRENT WATER SUPPLY STATUS. (VICTOR ARCHULETA)**
- 13. DROUGHT, MONSOON AND WATER RESOURCE MANAGEMENT UPDATE. (RICK CARPENTER)**
- 14. UPDATE ON WATER CONSERVATION OFFICE UPCOMING SPRING 2013 EVENTS. (LAURIE TREVIZO)**
 - A. FIX-A-LEAK WEEK**
 - B. QWEL (QUALIFIED WATER EFFICIENT LANDSCAPER TRAINING)**
 - C. 10TH ANNUAL CHILDREN'S POSTER CONTEST**
 - D. 11TH ANNUAL CHILDREN'S WATER FIESTA**
 - E. 2013 MAYOR'S CHALLENGE FOR WATER CONSERVATION**
 - F. PROJECT WET TEACHER TRAINING**
 - G. MARKETING OUTREACH ACCOMPLISHMENTS**
 - H. WATER DIVISION ADOPTED MEDIAN**
- 16. AMR PILOT UPDATE. (RICHARD CHAVEZ AND PETER ORTEGA)**

CONSENT ACTION CALENDAR

- 18. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE SOLID WASTE MANAGEMENT AGENCY (SWMA) JOINT POWERS AGREEMENT TO PERMIT DESIGNATION OF ALTERNATES**

TO THE SWMA BOARD. (MARCOS MARTINEZ AND CINDY PADILLA)

Public Utilities Committee 03/06/13

Finance Committee 03/18/13

City Council 03/27/13.

CONSENT ACTION CALENDAR - DISCUSSION

15. UPDATE ON THE RECLAIMED WASTEWATER RESOURCE PLAN. (CLAUDIA BORCHERT)

Chair Calvert explained the reason he requested discussion on this was because at the very end, the Committee was asked for further input.

Ms. Borchert said that must have been residual from the previous memo and apologized to the Committee for that oversight.

Chair Calvert said sometime soon he needed to know who gave the feedback and who they were representing in order to know how to weigh the information.

Ms. Borchert said the feedback was anonymous but she generally could tell the Committee who they were.

Chair Calvert understood the Santa Fé River Traditional Communities' Collaborative wanted to see Santa Fé River downstream option ranked higher. He suspected it was because that was the only option that affected them.

Ms. Borchert agreed. She put it in there because when she brought it forward for adoption, she expected to see them attend and have a strong showing.

Chair Calvert said several users had wanted to have their reclaimed water budgets increased.

Ms. Borchert agreed. She said the Downs of Santa Fé said they hadn't used their full contract amount and wanted to see in their future contract with the City that came up for renewal every three years increased.

Chair Calvert clarified that the contract had to be approved every year.

Ms. Borchert said they felt they were being punished for conserving water. The other was the Marty Sanchez/MRC who had a combined budget 600 ac/ft. and had asked for 800 ac/ft. They felt neither facility had been given the water amount they actually needed. Part of the reason was that the pumps that brought the treated waste water from the plant to their property had not been working and wanted to know what the need really was when they had the water available.

Chair Calvert said the City had to ask them, like any other user, how they were using conservation and how their use might be affected by development of other parks or recreational facility.

Chair Calvert noted feedback that the plan should include a strategy to combine raw Rio Grande Water and reclaimed water so that all users in the system could have a back-up supply so there would be enough water for all needs.

Ms. Borchert said that feedback came from the County and in principle was worth exploring. We already have a system for potable distribution and a well water/ reclaiming waste water system and people could hook onto that. Most of them were vulnerable because they had only one source of supply and something could happen to it.

So the idea of having multiple sources was worth exploring and the cost would be a factor of about 2 to cover both possibilities. It was also a possible solution for the water shortage. If they knew there were only a couple of months of the year when not all water needs could be met, then supplying water from the wells to the whole system for those few months of the year would be a way to address the shortage.

For Las Campanas it would take about a half mile of pipeline. She didn't know what it would require from an engineering perspective.

Chair Calvert reasoned this suggestion involved evaluating how reclaimed waste water could be stored for use when most needed. Some of that storage the City already had. They

He asked if she could clarify the last feedback that where possible the City needed to shift responsibility of reclaimed wastewater use from the wastewater management division to the end user.

Ms. Borchert explained that the Wastewater Division's wastewater discharge permit had the names of some who used reclaimed waste water and in other places they didn't manage it. The other independent users should get their own discharge permits and report to the state and employ best management policies accordingly.

Councilor Rivera asked for clarification of her next step whether the feedback she would incorporate in the final report was just from the last meeting.

Ms. Borchert said she was incorporating all she had heard in the past. In some cases the list of next steps was huge in the plan and she asked the working group to prioritize them. Backup and storage was important and how to determine the best way to provide water to all users when it was scarce. So it was a long listing of what they should do next. They didn't have priority in the previous draft.

Councilor Rivera asked about SWAN Park in the process.

Ms. Borchert said the plan had an allocation of water with full use in about five years. So a chunk of water was being reserved for them. She added that what the Council approved becomes higher than those not approved.

Councilor Rivera asked if that was communicated to the workshop participants.

Ms. Borchert agreed. The ranked first the contracted users, then municipal priorities including the SWAN and current uses that the Council had taken action on.

Councilor Rivera asked where the Downs ranked.

Ms. Borchert said they were thirteenth on the list.

Councilor Rivera was very impressed at Ms. Borchert's ability to keep the troops in line at the meeting at the Southside Library.

Chair Calvert said to the extent that SWAN replaced the Downs there should be a transition plan. He

asked if one would replace the other or if both would continue with separate needs.

Ms. Borchert said they were getting mixed messages but right now it appeared both would need their own. It could be city-wide but it would incorporate what Council was asking. She asked if they would like her to put it in as a recommendation.

Chair Calvert said he would although he didn't want to get into confrontation with the County on it. Maybe the County would be willing to chip in some water to help during the peak season.

Ms. Borchert said she would ask who could help provide water for those community needs other than city-county.

Chair Calvert asked what the upstream plan was.

Ms. Borchert said it was to move the water up to a higher point of the Santa Fé River. That one came in dead last in the prioritization but she could leave it on there. Water supply ranked higher than upstream Santa Fé.

Chair Calvert thought the money might be better used to handle storm water.

17. REQUEST FOR APPROVAL OF AMENDMENT NO. 2 TO THE PSA WITH AMY LEWIS FOR THE TOTAL AMOUNT OF \$14,000 EXCLUSIVE OF NMGR. (DALE LYONS).

Public Utilities Committee	03/06/13
Finance Committee	03/18/13
City Council	03/27/13.

Chair Calvert noted in the memo that the contractor had fallen behind with delays and asked whose responsibility that was and whether the contractor had any liability.

Mr. Lyons said of the total \$14,000 only \$10,000 was labor. The rest was material and only a portion of the \$10,000 was related to the delays. The other portion of labor was related to a direction by the Water Division staff to do other things around the project. The delay related labor was about \$7,000. They had not talked about going after the contractor for that expense but could have that discussion. Despite this contractor causing lots of headaches on the project, they were about \$50,000 lower than the next lowest bidder.

Chair Calvert said they could move this forward but he wanted the question answered what the contract said about this issue before going to Council.

Mr. Lyons said he would discuss that with Mr. Martinez.

Councilor Trujillo moved to approve the request with directions to staff. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

19. REQUEST FOR APPROVAL TO SECURE \$721,699.00 FROM RESERVES TO COMPLY WITH REGULATORY REQUIREMENTS FOR POST CLOSURE PLAN OF THE PASEO DE VISTA CLOSED LANDFILL FOR THE ENVIRONMENTAL SERVICES DIVISION. (CINDY PADILLA AND LAWRENCE GARCIA)

Public Utilities Committee	03/06/13
Finance Committee	03/18/13
City Council	03/27/13.

Chair Calvert wanted to make sure he understood this was money that they had to set aside to satisfy NMED but likely not to be spent until something came up in the next 20 years.

Ms. Padilla said it was to be set aside for 30 years and the City was now 15 years into it. She added that NMED could request the City to monitor longer.

Mr. Snyder explained this money was in the reserve fund now and it was part of what Mr. Aranda talked about. It would just stay in that reserve fund to cover operations since it was dedicated.

Councilor Trujillo moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

DISCUSSION ITEMS AND ACTION ITEMS

20. REQUEST FOR APPROVAL OF AMENDMENT NO. 1 TO THE PSA WITH PK PUBLIC RELATIONS IN SUPPORT OF THE WATER CONSERVATION MARKETING AND OUTREACH PLAN AND IMPLEMENTATION FOR THE TOTAL AMOUNT OF \$25,000.00, EXCLUSIVE OF NMGR. (LAURIE TREVIZO)

Finance Committee	03/04/13
Public Utilities Committee	03/06/13
City Council	03/13/13.

Ms. Laurie Trevizo provided a brief background. A year ago the City signed a PSA with PK Public Relations when the Water Division had no marketing plan in place, messaging was inconsistent and no target audience. The City had only a fiesta and a poster contest. They saw the opportunity to take a step back and determine their audience and create a strategic plan for marketing and outreach. So the contract wasn't for a single campaign, not a commercial or a jingle but an overall picture of how to get people (residential and businesses) to conserve water.

They created a partnership with state agencies and put monthly columns in Around the Roundhouse for saving water in the workplace, building a hospitality initiative targeting the hotel/motel industry, targeting tourist and visitors with the Annual Manual and Visitors' Guide to let visitors know the rules when they come to visit. They have an extensive rebate program so the plan has incentives. For a utility this size Santa Fé has one of the most extensive rebate programs. And the plan helped make it easy for customers to take advantage of the rebates.

They also thanked customers who conserved and had been for the past ten years. This was a big effort for them. They also had a schedule for implementing the plan and for sending out press releases along with the Listserv created by the PIO. They were partnering with schools to amplify their programs now because they knew the children could change their parents' habits.

She would love to have a huge campaign like Albuquerque had. But they were not yet ready and that would waste their advertising dollars. Santa Fé was unique and they would utilize that for marketing campaign.

Getting the foundation in place was the first step. Councilor Bushee asked them to look into social media but they needed to increase staff right now. The contract amendment was shown specifically on page 2 - a newspaper insert similar to the BDD insert a couple of years ago. It would be a pull out that people would keep for a while on city water regulations - what to do during the peak season, or during a drought. The contractor would be working on that plus content for the web site in order to avoid technical jargon.

Councilor Rivera asked if PK Public Relations was a local company.

Ms. Trevizo agreed. The Department got some bids from Albuquerque companies and some from local companies. PK Public Relations was a local company.

Councilor Rivera assumed the contract had an extension provision.

Ms. Trevizo said they would only extend the contract until the end of this year and the contract allowed that. It was originally \$35,000.

Chair Calvert recalled last year about half a year was spent on development and the last half to get the work out. So he asked how much of this was development and how much went to the product.

Ms. Trevizo said one third was for development and the other two-thirds went into print development and columns. It has tough deadlines to meet when they were writing columns for print. Also PK helped the City negotiate really good prices.

Chair Calvert noted on page two it said "provide water conservation website oversight." He asked when the City would see the results of that.

Ms. Trevizo said she reviewed the home page today and signed off on it today. She was hoping to see the full website ready by April sometime and for sure by the May PUC meeting.

Chair Calvert asked if a slogan or tag line was developed as part of the campaign.

Ms. Trevizo said it was not a slogan but a tag line.

Before she said it, Chair Calvert asked if anyone on the Committee knew what it was. No one knew it. She said "Conserve, Educate and Lead" was the tag line.

Chair Calvert noted the last one was "Keep it up, Keep it down."

Ms. Trevizo agreed but they quit using it because they got bad feedback on that one. They had not received any feedback on this one yet.

Chair Calvert said they needed something that would capture people's attention and he was not sure this one would.

Ms. Trevizo said before they just had "conserve water" and that didn't reflect Santa Fé.

Chair Calvert said the Committee would look to see how that worked as well.

Councilor Trujillo said they had so many venues in the summer. He suggested they look at advertising

in the parks and the summer program at the bandstand with this brand new logo.

Chair Calvert saw in the status of 2012 he saw lots of things that were pending. He asked if they were supposed to have been done in 2012 or not. He wasn't clear about it.

Ms. Trevizo said there were only three items pending. This report was written in December and in our January packet. Likely some things had changed.

Chair Calvert didn't understand that. He related pending projects through the report. On the first page were the new domain name and customers pending. The next page showed fact sheets, visuals, bill stuffers and brochures all pending. On the fourth page was enforcement door hanger. On the fifth page, neighborhood association was pending, lodgers were pending, restaurant association was pending, and chamber of commerce was pending.

Ms. Trevizo said that meant it was in the plan and they just needed to set up all the pieces.

Chair Calvert asked if any were on schedule.

Ms. Trevizo agreed the list needed to be updated.

Chair Calvert didn't know if they wanted the money to do these things or something else. He added that on commercial outreach there were now the green chamber and green hospitality out there.

Ms. Trevizo said they were working with both of them.

Chair Calvert said another concern was what the circulation was on some of these publications. It would be helpful to have circulation numbers to better understand the exposure.

Ms. Trevizo understood "impressions" were the number of people they assumed read the copies.

Chair Calvert disagreed and said the proper term was "circulation."

Ms. Trevizo said she would have the marketing person clarify that and include it in the packet for Council.

Chair Calvert thanked her.

Councilor Dimas moved to approve the request. Councilor Rivera seconded the motion and it passed by unanimous voice vote.

21. REQUEST FOR APPROVAL OF RESOLUTION NO. 2013- _____. A RESOLUTION AUTHORIZING AND APPROVING SUBMISSION OF AN EXECUTED AGREEMENT TO AUTHORIZE RECEIPT OF A GRANT FROM THE NEW MEXICO ENVIRONMENT DEPARTMENT, AIR QUALITY BUREAU IN THE AMOUNT OF \$114,670 TO BE USED FOR THE PURCHASE OF A COMPRESSED NATURAL GAS RECYCLING COLLECTION UNIT THROUGH FUNDING RECEIVED PURSUANT TO THE FEDERAL DIESEL EMISSIONS REDUCTION ACT (DERA) (COUNCILOR CALVERT). (CINDY PADILLA)

a. REQUEST APPROVAL TO PURCHASE A COMPRESSED NATURAL GAS RECYCLING COLLECTION VEHICLE FOR THE AMOUNT OF \$263,567.00, LESS \$114,676.00 (NED AIR

**QUALITY BUREAU GRANT), FOR THE TOTAL AMOUNT OF \$148,897.00 (CITY SHARE).
(CINDY PADILLA AND NICK SCHIAVO)**

Public Utilities Committee	03/06/13
Finance Committee	03/18/13
City Council	03/27/13.

Councilor Trujillo moved to approve the resolution and the purchase of the vehicle. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

22. REQUEST FOR APPROVAL OF BILL NO. 2013-____: AN ORDINANCE AUTHORIZING THE EXECUTION AND DELIVERY OF A TAXABLE DRINKING WATER STATE REVOLVING LOAN FUND LOAN AGREEMENT BY AND BETWEEN THE CITY OF SANTA FE, NEW MEXICO (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, EVIDENCING A SPECIAL LIMITED OBLIGATION OF THE GOVERNMENTAL UNIT TO PAY A PRINCIPAL AMOUNT OF NO MORE THAN \$5,050,000, WHICH INCLUDES AN EXPENSE FUND COMPONENT, TOGETHER WITH INTEREST AND ADMINISTRATIVE FEES THEREON, FOR THE PURPOSE OF FINANCING THE COSTS OF A NECESSARY DRINKING WATER PROJECT, BEING THE DESIGN, ACQUISITION, CONSTRUCTION, PERMITTING AND INSTALLATION OF A SOLAR PHOTOVOLTAIC SYSTEM TO SERVE THE BUCKMAN DIRECT SURFACE DIVERSION PROJECT (THE "PROJECT"); PROVIDING FOR THE PAYMENT OF THE PRINCIPAL OF, COSTS OF ISSUANCE, ADMINISTRATIVE FEES AND INTEREST DUE UNDER THE LOAN AGREEMENT SOLELY FROM THE NET REVENUES OF THE GOVERNMENTAL UNIT'S WATER UTILITY SYSTEM AND FROM REVENUES GENERATED BY THE MUNICIPAL CAPITAL OUTLAY GROSS RECEIPTS TAX; APPROVING THE FORM OF AND OTHER DETAILS CONCERNING THE LOAN AGREEMENT; RATIFYING ACTIONS HERETOFORE TAKEN; REPEALING ALL ACTION INCONSISTENT WITH THIS ORDINANCE; AND AUTHORIZING THE TAKING OF OTHER ACTIONS IN CONNECTION WITH THE EXECUTION AND DELIVERY OF THE LOAN AGREEMENT (COUNCILOR CALVERT). (DALE LYONS)

a. APPROVAL OF THE FORM OF A TAXABLE DRINKING WATER STATE REVOLVING LOAN FUND LOAN AGREEMENT BY AND BETWEEN THE CITY OF SANTA FE, NEW MEXICO (THE "GOVERNMENTAL UNIT") AND THE NEW MEXICO FINANCE AUTHORITY, EVIDENCING A SPECIAL LIMITED OBLIGATION OF THE GOVERNMENTAL UNIT TO PAY A PRINCIPAL AMOUNT OF NO MORE THAN \$5,050,000 FOR THE PURPOSE OF FINANCING THE COSTS OF A NECESSARY DRINKING WATER PROJECT, BEING THE DESIGN, ACQUISITION, CONSTRUCTION, PERMITTING AND INSTALLATION OF A SOLAR PHOTOVOLTAIC SYSTEM TO SERVE THE BUCKMAN DIRECT SURFACE DIVERSION PROJECT.

b. Approval of Budget Adjustment Request (BAR) in the amount of \$5,050,000.00.

Public Utilities Committee	3/6/13
City Council (Request to Publish)	2/27/13
Finance Committee	3/18/13
City Council (Public Hearing)	3/27/13

Chair Calvert explained this was the ordinance to approve the funding mechanism for the solar project at BDD.

Councilor Dimas moved to approve both part a and part b. Councilor Trujillo seconded the

motion and it passed by unanimous voice vote.

23. REQUEST FOR APPROVAL OF RESOLUTION NO. 2013- _____. A RESOLUTION ADOPTING "CLIMATE CHANGE AND THE SANTA FE BASIN: A PRELIMINARY ASSESSMENT OF VULNERABILITIES AND ADAPTION ALTERNATIVES" (COUNCILOR IVES, MAYOR COSS AND COUNCILORS CALVERT AND BUSHEE). (CLAUDIA BORCHERT)

Public Utilities Committee	03/06/13
Finance Committee	03/18/13
City Council	03/13/13.

Ms. Borchert had copies of the report for anyone who wanted it. The PDF was also available on-line.

She quoted from Dr. James Henson who once spoke at the Lensic, "The climate change science is crystal clear." she agreed and stated some of the statistics. Half of the US was experiencing dry conditions. 12 out of last 15 years were the warmest in recorded history. \$23 billion was the total of claims on global crop insurance last year. 8 degrees Fahrenheit was the projected rise in average global temperature by the end of the century. 8.6% was the drop in emissions after Australia imposed the carbon tax six months ago.

The city has proactively addressed climate change. This resolution would adopt the climate change assessment and would encourage the City to work on part two of the study to develop a regional water supply plan and encourage staff to study how water should be changed for climate change resiliency. She thanked Amy Lewis for her part in the planning.

Ms. Lewis said they held a workshop a year ago with the community and it was sold out within a week. At the workshop we learned Santa Fé was vulnerable but not as much as lower elevation cities. There were things the City has been doing about the water resiliency by thinning 7,000 acres of the water shed and restoring many parts of the river. The City has a conjunctive use plan and increased permeable surfaces. So the City has taken a lot of steps.

Councilor Rivera moved to approve the resolution. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

Councilor Rivera and Councilor Dimas asked to be added as sponsors.

24. REQUEST FOR APPROVAL OF RESOLUTION NO. 2013- _____. A RESOLUTION DIRECTING STAFF TO EXPLORE THE LEGAL OPTIONS FOR PROVIDING RELIEF FROM WATER UTILITY BILLING FOR 501(C)(3) LOCAL NON-PROFIT ORGANIZATIONS THAT USE WATER THAT PROVIDE SERVICES TO THE HOMELESS POPULATION IN THE CITY OF SANTA FE (COUNCILOR BUSHEE). (BRIAN SNYDER)

Public Utilities Committee	03/06/13
Finance Committee	03/18/13
City Council	03/27/13.

Mr. Snyder said this requests staff to look at how water was part of services to homeless in Santa Fé and to offset the fees involved.

Councilor Trujillo asked if this like the interfaith community.

Mr. Snyder agreed.

Councilor Trujillo said his wife was on the Interfaith Community Board so he would recuse himself.

Councilor Trujillo left the chambers.

Mr. Snyder said this would provide options on water for non-profits that were based on the study.

Councilor Dimas asked if he had actually talked to Legal about this. He felt the ramifications might be discriminatory.

Chair Calvert said it might violate the anti-donation clause.

Councilor Dimas explained there could be a problem in choosing only the homeless.

Chair Calvert remembered that Councilor Dominguez alluded to that when this was introduced and was considering an amendment to expand the scope. But that amendment he proposed had not been included here.

Councilor Dimas could see real problems in it.

Chair Calvert understood it just asked staff to explore it so they might identify those issues.

Mr. Snyder agreed. Legal Options was included.

Mr. Martinez said he had not yet looked at anything until it got through the committee process. He appreciated the comments and would look at them if the Council wanted to pursue it.

Councilor Dimas noted it was scheduled for Council on March 27th and wondered if all those could be considered before that. He could see some legal challenges.

Chair Calvert said he wouldn't do anything before the Council meeting because this only authorizes him to start exploring those options.

Councilor Dimas just wanted to make sure they explored all those possibilities.

Chair Calvert said they should consider what they did for low income people. They reduce the administrative fee but not the usage charge because the City still wanted to encourage conservation.

Councilor Dimas moved for approval. Councilor Rivera seconded the motion which passed by voice vote with all voting in favor except Councilor Trujillo who had recused himself.

Councilor Trujillo returned to the bench after the vote.

25. DISCUSSION AND ACTION ON REQUEST FOR APPROVAL OF THE AAMODT SETTLEMENT AND THE COST-SHARING AND SYSTEMS INTEGRATION AGREEMENT. (Mr. Martínez MARTINEZ)

Public Utilities Committee

03/06/13

City Council

03/13/13.

Mr. Martínez clarified this was in the supplement packet.

The Council approved an earlier form of the settlement in 2006 along with the County, the State and four pueblos. The federal government didn't approve it for four years and in 2010 the President signed the approval and changed some of the language and now the entities have to approve the new language in the settlement and then go back up with the change to determine if it was consistent with what the Congress passed.

It settles all pumping in the Pojoaque Basin and one side agreement with Tesuque Pueblo for pumping effects. The federal government recently contacted him to see if the City had approved the amended settlement. He was waiting for word from Tesuque. It had been slow and now the feds asked him to see if the City could sign off by the March 14th.

No new obligations were created with this version. It was essentially the same as in 2006 and he would bring it to Council Wednesday for both closed session and open session consideration.

Councilor Trujillo asked if it was good for the City.

Mr. Martínez agreed. It was a good step for regional cooperation and the City signed off on it once already. There were no new obligations and the City would have to offset Tesuque anyway. When the Tesuque agreement comes he would evaluate it for impact.

Councilor Calvert asked if the agreement obligated the City to finish the side agreement with Tesuque before signing off on the agreement or if it could be signed before finishing the side agreement.

Mr. Martínez said this recognized the City would try to have that agreement with Tesuque.

Councilor Trujillo moved to approve the agreement. Councilor Dimas seconded the motion and it passed by unanimous voice vote.

MATTERS FROM THE PUBLIC

There were no matters from the public.

MATTERS FROM THE CITY ATTORNEY

There were no matters from the City Attorney.

ITEMS FROM STAFF

There were no items from staff.

MATTERS FROM THE COMMITTEE

There were no matters from the Committee.

NEXT MEETING: WEDNESDAY, April 3, 2013

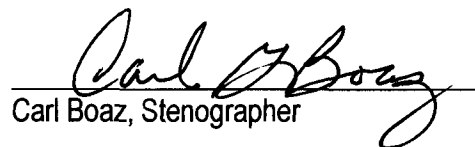
ADJOURN

There was no further business to come before the Committee and the meeting was adjourned at 7:12 p.m.

Approved by:


Christopher Calvert, Chair

Submitted by:


Carl Boaz, Stenographer