



Agenda

DATE 2/19/13 TIME 2:57 pm

SERVED BY Terrie Rodriguez

RECEIVED BY [Signature]

CHILDREN AND YOUTH COMMISSION MEETING

**Tuesday, February 26, 2013
Councilors' Conference Room
City Hall, 1st floor
200 Lincoln Avenue
6:00-8:00 p.m.**

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: February 5, 2013
4. New Business:
 - a. Boys and Girls Club Update
 - b. Site Visits Update: Zona del Sol and Warehouse 21
 - c. Juvenile Justice Steering Committee Update
 - d. Request for Renewal Update: hand out and discussion of schedule
5. Old Business:
 - a. Status of filling vacancy on the Commission
6. Comments from the Chair and Commissioners
7. Report from Staff : Contracts: Second Quarter Reports, Payment Report
8. Matters from the Floor
9. Adjournment

TO ACCOMMODATE THOSE WITH SENSITIVITIES, PLEASE REFRAIN FROM WEARING FRAGRANCE.

PERSONS WITH DISABILITIES IN NEED OF ACCOMMODATIONS, CONTACT THE CITY CLERK'S OFFICE AT 955-6520, FIVE (5) WORKING DAYS PRIOR TO MEETING DATE.

**Index Summary of Minutes
Children and Youth Commission
February 26, 2013**

<u>INDEX</u>	<u>ACTION TAKEN</u>	<u>PAGE(S)</u>
Cover Sheet		1
Call to Order	The meeting was called to order at 6:00 pm by Ms. Sue Anne Hermann, Chair.	2
Roll Call	Roll Call constitutes a quorum. No absences	2
Approval of Agenda	<i>Ms. Fidel moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.</i>	2
Approval of Minutes: February 5, 2013	<i>Mr. Bustamante moved to approve the minutes of February 5, 2013 as amended, second by Ms. Fidel, motion carried by unanimous voice vote.</i>	2
New Business a. Boys and Girls Club Update b. Site Visits Update: Zona del Sol and Warehouse 21 c. Juvenile Justice Steering Committee Update d. Request for Renewal Update: hand out and discussion of schedule	<i>Informational, no action taken</i>	2-5
Old Business a. Status of filling vacancy on commission.	<i>Mr. Bustamante moved to recommend Jill Reichman as commissioner for the Children and Youth Commission and send this recommendation on to the Mayor, second by Ms. Lefrak, motion carried by unanimous voice vote.</i>	5
Comments from the Chair and Commissioners	<i>Informational</i>	5
Report from Staff	<i>Informational</i>	6
Matters from the Floor	<i>None</i>	6
Adjournment	<i>The chair called for adjournment at 8:00 pm</i>	6

CHILDREN AND YOUTH COMMISSION MEETING
Tuesday, February 26, 2013
Councilors' Conference Room
City Hall, 1st floor
200 Lincoln Avenue
6:00-8:00 p.m.

1. Call to Order and Roll Call

The meeting was called to order by the Chair, Sue Anne Herrmann, at 6:00 pm in the City Councilor's Conference Room.

PRESENT

Ms. Sue Anne Herrmann, Chair
Ms. Dolores Fidel
Ms. Ernestine Gallegos de Hagman
Mr. Michael Multari
Ms. Joanne Lefrak
Mr. Thomas Bustamante

STAFF PRESENT

Ms. Terrie Rodriguez, Staff Liaison
Mr. Chris Sanchez, Children and Youth Program Manager

OTHERS PRESENT

Jill Reichman, Prospective Member
Richard DeMella, Juvenile Justice Planner, City of Santa Fe
Fran Lucero, Stenographer

2. Approval of Agenda

Ms. Fidel moved to approve the agenda as presented, second by Mr. Multari, motion carried by unanimous voice vote.

3. Approval of Minutes: February 5, 2013

Mr. Bustamante moved to approve the minutes of February 5, 2013 as amended, second by Ms. Fidel, motion carried by unanimous voice vote.

4. New Business

a. Boys and Girls Club Update

Ms. Gallegos de Hagman referred to the recent article in the Newspaper which provided an update on the scenario of the Boys and Girls Club. Mr. Roman Abeyta, Professional Director for the Club relayed the same information and said that they are using CYFD money and trying to be creative in the use of these funds as best they

can. They have some systems in place to be more alert as to what is happening. Mr. Chris Sanchez and Ms. Gallegos de Hagman attended this meeting with the Boys and Girls Club Board members and Mr. Abeyta. A strategic plan template was provided to them as a tool. Mr. Abeyta conveyed to Ms. Gallegos de Hagman and Mr. Sanchez that they would be meeting with SFPS regarding the transportation system in hopes of receiving some aid from them. A follow up report will be provided to the Children and Youth Commission. Presently they have access to two buses that pick up at 17 schools. It was noted by Mr. Abeyta that at some schools they have over 20 students in one school. Mr. Sanchez asked them to do a strategic plan and they discussed the credit recovery program. Mr. Abeyta said that he would look in to this proposal. Credit recovery is a program for kids who have been out of school for at least 2 years and this would allow them to go back to computerized school to earn their credits. (Exhibit A – Report on expenses for fuel, drivers and insurance for transportation). This report indicates close to \$45,000. This report was created as a discussion tool when meeting with SFPS. Mr. Multari asked what are the differences in services when comparing what is received at the Boys and Girls Club vs. the after school programs. A couple of the programs are the computer and drama program and the food component. It was noted by Mr. Abeyta that the only way the program at the Boys and Girls Club will survive is with the CYFD money and the rates charged to the families for service.

Mr. Sanchez said that he will do a study on the duplication of any services for the 35 programs that the city funds and provide this information to the commission.

It was noted that the \$45,000 award that the city provided the Boys and Girls Club doesn't even cover their transportation costs. It was reiterated that the commission wants to award the money wisely. Mr. Bustamante noted that under the direction of Mr. Abeyta at the Boys and Girls Club, it has become more visible that he has provided a stronger outlook to those funding agencies and they recognize his professional endeavors for the Boys and Girls Club. Outside funding agencies are looking at them closer and giving them more consideration.

The commissioners would like to see the Boys and Girls Club strategic plan before any funding decisions are made at the time of renewal.

b. Site Visits Update: Zona del Sol and Warehouse 21

Ms. Rodriguez reported that a site visit was made to Zona del Sol based on their inconsistent reporting in the past which is important. Zona is its own 501C3 but the city owns the property. It was noted that this program presents itself as a “start up program”; it doesn't really show that it has been in existence for 13 years. They have a lot of great ideas but they could not produce a strategic plan or any type of goals and objectives or project plan to show what they have done or where they are going. They are only open 12 hours a week, they close by 5 pm and they are not open on the weekends. Ms. Rodriguez said that they did have a successful summer program which included Earth Care, FACT and Cooking with Kids which served 40 kids.

Their hours of operation are 8:30 am to 3:30 pm which does not allow a good window of time for children to participate. It is very evident that the Chairman of the Board is very invested in this program and is so supportive of the staff and the needs of Zona both in care of the facility and in a monetary manner. It was recommended that staff find out what is the total amount of people served throughout the year. Q: How does a program like this show us how the money is spent? It was stated that the funding received from the City of Santa Fe is used for the Project Coordinators salary. Earth Care and FACT are also housed out of this building. It was stated that when the review process takes place it will be important to define direct services and that the use of city funding is to be used for such. Mr. Sanchez said that this facility has such a high potential to service the growing youth population on the south side. Another suggestion was to look at the organizations that are being funded by Children and Youth and note if they are having space concerns, Zona might be a good resource for them.

Site visit to Warehouse 21: Mr. Sanchez said that there was only one person at Warehouse 21 for this site visit. Ms. Lefrak said that there is an awesome amount of kids who are involved in art but they don't go to Warehouse 21. Although the budget information shared with Ms. Rodriguez and Mr. Sanchez looked healthy, almost half of their expenditures are rent payment. A written report will be finalized and sent on to the commissioners by e-mail. It was also noted that they are closed, Sunday, Monday and Tuesday. (They share all of their event schedules with the city.) It is important to separate out the events and provide a place for the kids to go in the evening.

Ms. Rodriguez asked the commissioners to look at the format of the new report which encompasses quite a bit of information and provide feedback.

The Chair said that in both scenarios for Zona and Warehouse 21 the location plays a big part in their lack of success.

c. Juvenile Justice Steering Committee Update

Richard DeMella – Juvenile Justice Planner, City of Santa Fe, introduced himself to the commission and said that for years he has wanted to work collaboratively with the Children and Youth Commission. Presently they are doing tutoring at Cesar Chavez for children K-6. The Principal is the one who identifies the kids for this particular program. There is a day reporting program which is at YDC (Detention Center on Airport Road). Juvenile Justice works closely with the schools and the courts. Juvenile Justice works diligently on alternatives to detention. They also have a gender program to help the females as their treatment and concerns are different. If you can help these kids now at this age it can keep them from ending up in the adult criminal system. Mr. DeMella and Mr. Sanchez are working together to identify programs that they can work on for these kids and create wrap around services. Santa Fe County has a facility they have offered and the schools have the kids if we can create the wrap around services. Mr. Sanchez would like to join program services in a non-secure facility and provide them with the services that they need after they go

through an evaluation and he feels you can get these kids back on track. Day Reporting right now handles 15 to 18 kids but it has been expressed that there could be up to 250 kids ready for a program like this. Intensive Community Monitoring (ICM) – this is a program that works with the kids individually. Family Youth Resource Advocate (FYRA) works with family's and kids in groups. Day Reporting is for kids who have gone before the courts and they don't want to incarcerate them, so they go to class in this program. This is for Santa Fe, Rio Arriba and Los Alamos Counties. Mr. DeMella stressed that education is not emphasized enough in this community. Mr. Sanchez reiterated that if we could identify the same kids then we can collaborate and provide better services and maximize in our funding. Mr. DeMella reiterated that this is not going to cost a dime to Children and Youth; it is going to be a collaboration and commitment to get the kids into the program and provide the services. Thank you to Mr. DeMella and Mr. Sanchez for this information.

- d. Request for Renewal Update: (hand out and discussion of schedule)
The RFP has been released. A schedule for Children and Youth Funding Process for 2013-2014 was distributed. (Exhibit B) It was the preference of the commission that the dates remain the same, April 9-10 and 11th. April 9-10-11 would be at the Solace location. April 9th and 10th full days and on the 11th start at 1:00 pm.

5. Old Business
 - a. Status of filling vacancy on the Commission

The Chair said that she was pleased that Ms. Reichman is happy to serve on the Children and Youth Commission if appointed by the Mayor and City Council.

Mr. Bustamante moved to recommend Jill Reichman as commissioner for the Children and Youth Commission and send this recommendation on to the Mayor, second by Ms. Lefrak, motion carried by unanimous voice vote.

6. Comments from the Chair and Commissioners

The Chair reported on her attendance at the Santa Fe Regional Juvenile Justice Committee meeting.

Ms. Fidel asked how the after school program differs and why are they different. Ms. Rodriguez will provide Ms. Fidel with the minutes from a previous meeting that defined what the after school programs provide. Mr. Sanchez will do site visits to Agua Fria, Salazar, Adelante and Piñon After School programs and report back at next meeting.

Next meeting: March 26, 2013.

7. Report from Staff: Contracts, Second Quarter Reports, Payment Report

The report certainly shows the follow up work done by Mr. Sanchez, thank you for the hard work and tracking of these organizations and their report submission. This report provides a good picture of their program status on their expenditures.

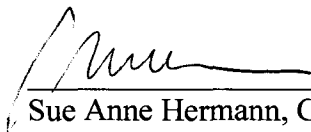
8. Matters from the Floor

None

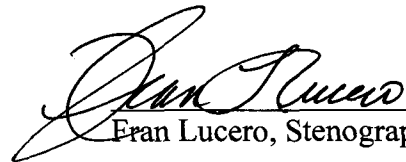
9. Adjournment

There being no further business to come before the Children and Youth Commission, meeting was adjourned at 8:00 pm.

Signature Page:



Sue Anne Hermann, Chair



Fran Lucero, Stenographer

Boys & Girls Club
Exhibit A.

MONTH	FUEL	DRIVER		INSURANCE
		CHARLENE	CHRIS	
AUGUST	\$ 2,410.91	\$ 1,110.77	\$ 2,310.74	\$ 112.67
SEPTEMBER	\$ 2,830.56	\$ 930.81	\$ 2,018.22	\$ 73.56
OCTOBER	\$ 2,726.37	\$ 887.60	\$ 1,630.66	\$ 73.56
NOVEMBER	\$ 1,646.95	\$ 964.96	\$ 1,808.44	\$ 73.56
DECEMBER	\$ 2,744.23	\$ 424.41	\$ 1,447.86	\$ 73.56
JANUARY	\$ 1,168.65	\$ 497.90	\$ 1,032.36	\$ 73.56
FEBRUARY	\$ 1,497.04	\$ 719.99	\$ 1,372.98	\$ 73.56
MARCH				
APRIL				
MAY				
TOTAL	\$ 15,024.71	\$ 5,536.44	\$ 20,561.15	\$ 554.03

SCHEDULE FOR CHILDREN AND YOUTH FUNDING PROCESS 2013-2014

Monday, February 11, 2013	Electronic mailing of RFP and hard copies available at the Youth and Family Services Division, City of Santa Fe, NM
Wednesday, February 27, 2013	Technical Assistance Training: 3:30 p.m. to 5:00 p.m. Southside Library, Community Room
Monday, March 18, 2013	Deadline for submittal of proposals to the Children and Youth Commission office, 120 S. Federal Place, Room 323 no later than 2:00 p.m. <u>No late proposals accepted.</u>
March 19-March 22, 2013	Review and analysis of Proposals by Staff and Commission.
Tuesday, March 26, 2013	Children and Youth Commission meeting and discussion of proposals.
Tuesday, April 9 -Wednesday, April 10, 2013 <i>8-9-10 (same location)</i>	Interviews with applicants to be held at Solace Trauma Treatment Center. Applicants will be contacted with specific times.
Thursday, April 11, 2013	Children and Youth Commission Preliminary Recommendations
Tuesday, April 23, 2013	Children and Youth Commission Meeting, Final Recommendations
May 20, 2013	Finance Committee Meeting
May 29, 2013	City Council Meeting
June 3, 2013	Prepare contracts for Fiscal Year 2013-2014
July 1, 2013	Beginning of Fiscal Year 2013-2014

DATES FOR CONSIDERATION BY THE CITY COMMITTEES AND CITY COUNCIL ARE TENTATIVE AND SUBJECT TO CHANGE WITHOUT NOTICE.

Exhibit C

Children & Youth Commission Quarterly Reports 2012-2013

	Organization	Total Award	1st quarter received	2nd quarter received	3rd quarter received	4th quarter received	Total amount paid out to date	Balance Remaining	Percentage Remaining
1	Big Brothers Big Sisters	\$ 10,000.00	11/09/2012	01/11/2013			\$ 7,000.00	\$ 3,000.00	30%
2	Boys & Girls Club of Santa Fe	\$ 45,000.00	11/14/2012	01/17/2013			\$ 22,500.00	\$ 22,500.00	50%
3	Citizen Schools/DeVargas School	\$ 15,000.00	11/15/2012	01/15/2013			\$ 0.00	\$15,000.00	100%
4	Cooking with Kids	\$ 30,000.00	10/12/2012	01/13/2013			\$ 7,423.74	\$ 22,576.26	75%
5	Earth Care	\$ 8,000.00	11/06/2012	01/16/2013			\$ 8,000.00	\$ 0.00	0%
6	Fine Arts for Children & Teens (FACT)	\$ 25,000.00	10/15/2012	01/15/2013			\$ 14,446.17	\$ 10,553.83	42%
7	First Serve	\$ 8,000.00	02/22/2013	02/25/2013			\$ 2,259.00	\$ 5,741.00	72%
8	Gerard's House	\$ 22,000.00	10/15/2012	01/15/2013			\$ 11,000.00	\$ 11,000.00	50%
9	Girls Inc. of Santa Fe	\$ 30,000.00	10/09/2012	01/15/2013			\$ 15,000.00	\$ 15,000.00	50%
10	Girls on the Run of Santa Fe	\$ 3,000.00	10/15/2012	01/16/2013			\$ 919.12	2080.88	69%
11	Las Cumbres Community Serv.	\$ 45,000.00	10/15/2012	02/21/2013			\$ 27,069.75	\$ 17,930.25	40%
12	Museum of International Folk Art	\$ 20,000.00	10/10/2012	01/15/2013			\$ 0.00	\$20,000.00	100%
13	National Dance Institute	\$ 10,000.00	10/15/2012	01/15/2013			\$ 3,824.30	\$ 6,175.70	62%
14	NM Center for Therapeutic Riding	\$ 8,000.00	10/10/2012	12/27/2012			\$ 8,000.00	\$ 0.00	0%
15	NM Suicide Intervention Project	\$ 60,000.00	10/09/2012	02/21/2013			\$ 46,192.60	\$ 13,807.40	23%
16	New Vistas	\$ 20,000.00	10/11/2012	01/09/2013			\$ 10,203.22	\$ 9,796.78	49%
17	Odd Fellos SFPS Music Program	\$ 10,000.00	n/a	01/13/2013			\$ 4,505.00	\$ 5,495.00	55%
18	Partners in Education Foundation/SFPS	\$ 35,000.00	10/15/2012	02/21/2012			\$ 11,478.50	\$ 23,521.50	67%
19	Planned Parenthood of NM	\$ 6,000.00	10/17/2012	01/15/2013			\$ 3,000.00	\$ 3,000.00	50%
20	Presbyterian Medical Services	\$ 25,000.00	10/15/2012	01/15/2013			\$ 12,500.00	\$ 12,500.00	50%
21	Randall Davey Audubon Center	\$ 27,000.00	10/12/2012	01/15/2013			\$ 14,515.30	\$ 12,484.70	46%
22	Santa Fe Children's Museum	\$ 45,000.00	12/04/2012	02/01/2013			\$ 17,625.64	\$ 27,374.36	61%
23	Santa Fe Prep/Breakthrough Santa Fe	\$ 8,000.00	10/15/2012	02/21/2013			\$ 8,000.00	\$ 0.00	0%
24	SFPS Adelante Program	\$ 52,000.00	11/28/2012	02/26/2013			\$ 35,605.59	\$ 16,394.41	32%
25	SFPS Agua Fria Afterschool Program	\$ 50,000.00	11/12/2012	01/15/2013			\$ 50,000.00	\$ 0.00	0%
26	SFPS Salazar Afterschool Program	\$ 25,000.00	11/14/2012	01/16/2013			\$ 15,248.79	\$ 9,751.21	39%
27	SFPS Sweeney Early Intervention Program	\$ 54,000.00	10/15/2012	01/16/2013			\$ 31,612.25	\$ 22,387.75	41%
28	SFPS Teen Parent Center	\$ 50,000.00	10/15/2012	01/15/2013			\$ 32,447.98	\$ 17,552.02	35%
29	SF Teen Arts/ Warehouse 21	\$ 49,000.00	11/06/2012	01/28/2013			\$ 29,319.33	\$ 19,680.67	40%
30	SF SER Jobs for Progress	\$ 30,000.00	10/09/2012	02/25/2013			\$ 17,227.85	\$ 12,772.15	43%
31	YMCA of Central NM	\$ 20,000.00	10/15/2012	01/22/2013			\$ 0.00	\$20,000.00	100%
32	Young Fathers/ Partners in Educ.	\$ 10,000.00	10/15/2012	01/15/2013			\$ 5,100.00	\$ 4,900.00	49%
33	Youth Shelters and Family Services	\$ 85,000.00	10/15/2012	01/15/2013			\$ 40,197.68	\$ 44,802.32	53%
34	YouthWorks!	\$ 50,000.00	10/15/2012	01/15/2013			\$ 25,000.00	\$ 25,000.00	50%
35	Zona del Sol	\$ 10,000.00	10/18/2012	02/20/2013			\$ 2,927.44	\$ 7,072.56	71%