



Agenda

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BICYCLE AND TRAIL ADVISORY COMMITTEE MEETING

Wednesday, January 16, 2013 5:30 p.m. – 7:30 p.m.

City Council Chambers
Ground Floor, City Hall

AMENDED

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF AGENDA

D. APPROVAL OF MINUTES from *December 19, 2012*

E. CITIZEN COMMUNICATIONS FROM THE FLOOR

F. COMMUNICATIONS FROM OTHER AGENCIES.

- 1) Discussion and Recommendation Regarding a Proposed Resolution for a Trails Coordinator. (Bob Siqueiros)

G. DISCUSSION.

- 1) Discussion Regarding the City's Standards and Policies for Bike and Pedestrian Signage and Street Markings (i.e., Sharrow, Bike lanes, Pike and Pedestrian Crossings etc.) Traffic Engineering Division Staff).
- 2) 2012 BTAC Accomplishments for the July 2013 Bicycle Friendly Community Upgrade Application (Bob Siqueiros).
- 3) Discussion Regarding MAP 21 Federal Transportation Authorization Bill (Keith Wilson, MPO Senior Planner)
- 4) BTAC Subcommittee Updates:
 - On-Road
 - Mountain Bike
 - Bike Education and Outreach
 - La Tierra Master Plan

H. STAFF COMMUNICATIONS

- 1) BTAC Request for Information Log (Bob Siqueiros)

I. COMMITTEE COMMUNICATIONS

J. ADJOURNMENT

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.



Agenda DATE 1/9/13 TIME 4:14p
PREPARED BY Bob Siqueiros
APPROVED BY [Signature]

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SUMMARY INDEX
CITY OF SANTA FE
BICYCLE & TRAIL ADVISORY COMMITTEE
January 16, 2013

ITEM	ACTION TAKEN	PAGE(S)
B. ROLL CALL	Quorum Present	1
C. APPROVAL OF AGENDA	Approved as amended	1-2
D. APPROVAL OF MINUTES December 19, 2012	Approved as amended	2
E. CITIZEN COMMUNICATIONS FROM THE FLOOR	Discussion	2
F. COMMUNICATIONS FROM AGENCIES	Discussion	2-3. 6-7
1. Trails Coordinator Resolution	Discussion	3
G. DISCUSSION		
1. Signage Standards and Policies	Discussion	4-6
2. 2012 BFC Application Accomplishments	Discussion	8
3. MAP 21 FTA Authorization	Postponed	8
4.. BTAC Subcommittee Updates	Postponed	
• On-Road	Postponed	8
• Mountain Bike	Postponed	9
• Bike Education and Outreach	Postponed	9
• La Tierra Master Plan	Postponed	9
H. STAFF COMMUNICATIONS	Postponed	9
1. BTAC Request for Information Log	Postponed	9
I. COMMITTEE COMMUNICATIONS	Postponed	9
J. ADJOURNMENT	Adjourned at 7:00 p.m.	9

MINUTES OF THE
CITY OF SANTA FÉ
BICYCLE AND TRAIL ADVISORY COMMITTEE

January 16, 2013
5:30 p.m. – 7:30 p.m.

A. CALL TO ORDER

A regular meeting of the City of Santa Fé Bicycle and Trail Advisory Committee was called to order by Chair Patti Bushee on this date at approximately 5:30 p.m. in Council Chambers at City Hall 200 Lincoln Avenue, Santa Fé, New Mexico.

B. ROLL CALL

Roll call indicated the presence of a quorum as follows:

Members Present:

Patti Bushee, Chair
Gretchen Grogan
Lisa Miles
James Ronald Pacheco
Shelley Robinson

Members Absent:

Alicia Martínez
Frank Herdman, Vice Chair [excused]
Tomás Rivera [excused]
John Longworth [excused]

Staff Present:

Bob Siqueiros

C. APPROVAL OF AGENDA

Mr. Siqueiros included information on MAP 21 related to bicycles (#3). Since Mr. Wilson was not here they could just postpone the item tonight and read the information.

Mr. Pacheco moved to approve the agenda as amended. Ms. Miles seconded the motion and it passed by unanimous voice vote.

D. APPROVAL OF MINUTES DECEMBER 19, 2012

Ms. Grogan referred to Section G, second paragraph where it said the Subcommittee was asking

approval of the report that requested \$60,000 for ongoing sharrow maintenance, approximately \$52,000 for two bike lane striping projects and \$10,000 for education either through printing of these postcards or advertising on city buses. She asked to delete the sentence that said two projects were identified on Galisteo and Second Street.

Ms. Miles moved to approve the minutes of December 19, 2012 as amended. Mr. Pacheco seconded the motion and it passed by unanimous voice vote.

E. CITIZEN COMMUNICATIONS FROM THE FLOOR

Ms. Kat Downing, 2673 Chelsea Lane, said she was ignorant of the MAP 21 details. It was something about the funding formula that had changed and pointed out that if they didn't send in the request on the right form to the right person by the right time, they would lose out on it. She asked that BTAC not miss out on it.

Mr. Mike Regan, member of the Bike Coalition of New Mexico said he came specifically regarding MAP 21 and sent an email yesterday to Mr. Siqueiros and Chair Bushee that was a joint letter of the Coalition and Healthier Weight New Mexico for the Governor to sign about MAP 21 and NMDOT. He had copies of it if the Committee wanted to see it. They were asking other groups to send a letter to weigh in on MAP 21. The principal reason to write the Governor was because MAP also allows about half of the funds allocated to the state could be redirected to other programs. So the letter is to urge the state not to allocate that money to other funds but to use all of it for transportation alternatives.

F. COMMUNICATIONS FROM OTHER AGENCIES

1. Discussion and Recommendation Regarding a Proposed Resolution for a Trails Coordinator. (Bob Siqueiros)

Chair Bushee asked if Mr. Siqueiros included both resolutions in the packet.

Mr. Siqueiros agreed. He shared the resolution Councilor Calvert was proposing and the last page showed the duties.

Chair Bushee said this proposal came from the concern of residents over camping on city-owned land by squatters who started fires. Councilor Calvert drafted the resolution and called it a public safety staff position. It was for someone who would patrol open spaces.

What she wanted to do was support this as they went into the budgeting cycle in March. BTAC should have its own proposal in the hearings. When Melissa Byers was here she would take notes on how to put together a resolution for the Committee. This one was really much more although he referenced the money spent on trails. It was much more a natural resources coordinator. They could still use volunteers. This one might come out of the police budget. She didn't think they could use any of the bond money. But after seeing this one, BTAC could decide what it wanted to do.

Bette Booth and Margaret Alexander wanted someone to coordinate volunteers for trails and parks.

Mr. Siqueiros announced that the County may have hired a volunteer coordinator.

Ms. Grogan thought the whole intent was to set up volunteers for trail maintenance and development.

Chair Bushee said they wouldn't have money for subcontractors so this would give Melissa some direction on how to go forth.

Mr. Pacheco said this talked about the investment the City had made. The bonds were approved and have resulted in an investment.

Ms. Robinson wasn't able to attend the meeting but heard afterward that Steve spoke about it. It was about the abuses of the woods. She asked if the neighborhoods asked for this.

Chair Bushee said when she brought up no camping on city owned land it was about the Hyde Park area but also about fire season. They had homeless folks living in the hills and having campfires.

Ms. Robinson saw this definitely as public safety but she liked the Committee's idea as a volunteer coordinator position. The neighbors did their due diligence and the volunteered and got things done.

Chair Bushee noted that about 4 years ago she passed something called Citizens On Patrol for our retirees who have time. She didn't want them armed. They could be the eyes and ears. The City never put it into play to get it rolling. This was very difference. The problem with Councilor Calvert's effort was that the City was always 20-30 short on police. We can't train them fast enough because it was a revolving door. The City had a homeland safety guy. She had been waiting to put something in for trails volunteer coordinator and we could weigh funding.

Ms. Robinson thought it would be great to have a go-to person where people could report things.

Chair Bushee saw that as a separate function.

Ms. Miles agreed that vandalism was a big problem. Public art projects get tagged. People want to do graffiti.

Chair Bushee said she put this in so the Committee would be aware of it and could see what you might want the position to do. She would like to come away with a resolution to go to Finance on Monday that would track with this one.

Ms. Grogan agreed with Mr. Pacheco that they needed to start with all the city has invested in trails thus far and yet didn't have enough money to fully maintain them so they needed to hire a person to coordinate volunteers to make outreach.

Ms. Downing said she had been working with the Trails Alliance and Tim Rogers. She would like to

help draft the resolution. Santa Fe has the best trails in the nation and we need to promote it for younger tourists. She wanted the coordinator to have experience in sustainable trail building and transportation infrastructure but knew that was a lot to ask. Jennifer Sublette did this for Santa Fé National Forest and conducted wonderful crew leader training. Her job description might meld into that too. She volunteered to write the position description.

Ms. Robinson said the resolution should sound almost like a department instead of just a person.

Chair Bushee thought this other position might just end up being a police person.

Mr. Pacheco agreed with Ms. Robinson. It needed to be the “go to” person to whom volunteers and groups were directed to go.

Chair Bushee added bike sharing and other alternative transportation. The coordinator could work with tourism to promote Santa Fé as a bike and trail designation.

G. DISCUSSION

1. Discussion Regarding the City’s Standards and Policies for Bike and Pedestrian Signage and Street Markings (i.e., Sharrow, Bike lanes, Pike and Pedestrian Crossings etc.) Traffic Engineering Division Staff

Mr. John Romero presented this item. He asked where the pictures were taken.

Ms. Grogan said the big picture was done by Frank Herdman with photo shop. These smaller came from Google searches.

Mr. Romero said the feds passed legislation for standardized road signs called AASHTO. The regulation required the City to follow the AASHTO regulations and so far there were no sharrow signs in their list. He showed three that were allowed. He didn’t know if the City used any supplemental “share the road” signs.

Ms. Grogan said the smaller share the road signs were installed around the city. The discussion came up because BTAC wanted to designate \$10,000 of the bond funds for education and signage. At the sharrows, the biker could share the lane and the sign Mr. Romero held up might be the best one to use.

Mr. Romero didn’t know if FTA was as strict other places as it was here. The City had tried to use message boards for events in the community and FTA shut that down. No symbols could be used except the ones in their book. If everyone did their own, the standard wouldn’t be there anymore. There were no sharrow signs in it. There was a lot of sign clutter in urban areas anyway. They mean something in rural areas much more than in the city. People have gotten complacent about them. We could put all kinds of signs everywhere but we have to be frugal in using them.

Chair Bushee asked if he was saying Santa Fe couldn’t do signs like in the pictures.

Mr. Pacheco said it would be progress to use the signs from the book. He knew all the signs that were on his route to work. He asked what Mr. Romero would recommend.

Mr. Romero said BTAC did well with the five-foot initiative. People know about the five foot rule. He thought striping shoulders were effective because it reduced the lane width. That would be a better first step.

Ms. Grogan recalled at the last meeting they approved some remaining sharrow money for ongoing sharrow installation and maintenance so they didn't have to wait for the next CIP. There was also about \$52,000 for two striping projects that were identified by the MPO as priority. But there was still money left over and BTAC thought \$10,000 could be used for sharrows education. People didn't understand what sharrows meant - (that a cyclist could take the lane). She asked what he would suggest for sharrow education.

Mr. Romero said they should include sharrows in driver's testing for a license. Bicyclists need to know all the laws of the road too. They need to know those rules just as much.

Ms. Grogan told him that Ms. Miles and Ms. Downing were doing that training here in Santa Fé. Also the Education sub-committee got MVD to use bicycle questions that now appear on the driving test. There was a section in the manual on preparing for those tests too.

She agreed there was a lot of sign clutter in the City. It might be better to wrap some city buses with a sharrow education campaign. She hoped Santa Fé Trails would give the city a discount on wraps.

Ms. Miles thought either method would be good.

Ms. Robinson said part of the education program would be to identify the signs on the road. It was great to be reminded on the bus. The 5 foot campaign was great. It caught people's attention. But it was kind of like political signs. Mr. Siqueiros agreed.

Mr. Pacheco recalled back in childhood days there were bike safety programs in elementary schools. Maybe BTAC could target young people. For a long time he was the bike helmet guy.

Ms. Robinson said BTAC should recommend the black & white sign Mr. Romero showed. It had a bike symbol and said "may use full lane."

Mr. Romero said he would have to make sure his staff could install them. It was hard for them to locate signs downtown. There were size requirements for signs too.

Mr. Pacheco asked about flashing lights with a bicyclist approaching.

Mr. Romero said those were big and he didn't know where on Paseo de Peralta was a place where they could put them.

Mr. Pacheco asked if BTAC identified where it might be worth trying if Mr. Romero would you consider it.

Mr. Romero was willing to take a look.

Chair Bushee asked if it was required to put them on Cerrillos Road.

Mr. Romero said Cerrillos Road was not a share the lane road.

Ms. Grogan said there was a sign on Paseo with a bike symbol and said share the road underneath. There was also one on Old Las Vegas Road. If you just have them randomly located, it was like putting a stop sign where it might not be needed. There were also no sharrows on Old Las Vegas Road. She asked Mr. Romero if they had a matrix to know where various signs were located.

Mr. Romero said they could use a serial number on the sign to identify when it was put up and who had installed it.

Ms. Robinson thought Portland had them and wondered how they did it. It would be informative to see what Boulder did.

Mr. Romero said Santa Fe could use whatever FTA allowed. There were a lot of bike signs for bike trails in the book. The one under the stop sign was a big prohibition with FTA. They were limited because there was only so much a driver could see and register in a location. The book had a whole chapter on bicycles.

Mr. Pacheco said wanted to do some more homework on it.

Ms. Grogan thanked Mr. Romero for the information and BTAC would do some more thinking about signage.

F. COMMUNICATIONS FROM OTHER AGENCIES (continued)

Mr. Siqueiros introduced Ms. Sandra Brice, Marketing Coordinator for the Railyard Corporation. Next to the Depot was a nice 250 sq. ft. building not being utilized. Ms. Brice had done a lot of legwork so that a bike sharing could be put in it. It recently got utilities. They would start with an interim temporary program until they were able to develop a bike sharing service there. His duty was to make it habitable including having bike lockers installed and part of the \$50,000 CIP funds could be used.

Chair Bushee said it wasn't a great building but there. There was also the old archives building where they were supposed to eventually have a multi-modal facility.

Mr. Siqueiros said the building would come down and an approximately 4,000 sq. ft. building would be constructed with space for leasing. There was plenty of room for the future.

Ms. Brice explained she was here as a facilitator. She was here for the Santa Fé Railyard Corporation who had no dog in this hunt other than to bring vitality to the Railyard. This would be a sub tenant with the City. Mr. Siqueiros put out an RFP to find retail use for the shed and had no takers.

The Corporation got individual vendors who wanted to sell on the Railyard. It might be a sundries store for visitors or something similar. By improving the shed it could be a viable retail installation. They now had a possible tenant (a popcorn vendor) with a small space for sundries items. Some people said they would love to do a bike share program but only with secure storage area for the bikes. It probably only makes sense if the bike shop owns the bikes and takes care of the liability and had a staff maintenance person first thing in the morning. Most people rent them in the morning - a simple type of bike - maybe a 3 speed. GPS was too expensive. The idea would be some kind of fee share with the shop owner who could check them in at night. The popcorn vendor would be there all day. It seemed like a win-win proposition.

Ms. Grogan understood that the bike people would be comfortable with the popcorn vendor doing that.

Ms. Brice said they would have to work that out. It was an opening conversation and an opportunity during this transition period to get a pilot program going. Rail Runner marketing would work with this. They could help promote it and were great to work with.

Ms. Robinson thought they could get feedback over the summer too.

Ms. Brice suggested they could attach a survey to the rental form. She said three bike shops were interested. REI was not one of them.

Mr. Siqueiros agreed to come back next month with a cost estimate. It depended on how much money was needed.

Chair Bushee cautioned that the bond money was not for bike sharing. They would need to check with Legal before putting it on the agenda. She didn't think they could borrow that money for the shed renovation. This was a report from an agency and should not talk about this as an agenda item.

Mr. Siqueiros reminded BTAC that there was a time limit on spending the CIP monies.

Ms. Brice clarified that the Railyard was not requesting the funds.

Mr. Pacheco moved to postpone all of the remaining agenda except the next item. Ms. Grogan seconded the motion and it passed by unanimous voice vote.

2. 2012 BTAC Accomplishments for the July 2013 Bicycle Friendly Community Upgrade Application (Bob Siqueiros)

Mr. Siqueiros had been working on the Silver level application and felt confident with it. He shared the prioritized comments from 2012 and he took off what was already accomplished. He was looking for feedback on which ones were feasible.

Mr. Siqueiros said the application review included going to the community for community perception so BTAC needed to improve the community perception to get a better review.

Ms. Robinson said a strong education on enforcement was needed.

Ms. Grogan said they had already started educational programs.

Mr. Siqueiros was looking at the bus wraps. The city had a way to do that. It would cost about \$1,500 for one bus.

Ms. Grogan asked what he meant by multi-media.

Mr. Siqueiros was considering a video.

The Committee briefly discussed his list.

Ms. Robinson asked if they were going to wrap a bus. She felt the kids' competition was stunning. They should do that and see what the kids come up with for bikes.

Chair Bushee noted they never came up with a comprehensive program for the outreach media campaign. They were supposed to do it as a committee. She had heard about bicyclists not following the rules of the road. Councilor Trujillo brings it up all the time.

Mr. Pacheco agreed to go to the schools to promote the competition campaign.

Chair Bushee suggested there should be money from a hospital for the campaign. The water conservation project started with some federal money.

Mr. Pacheco said Joe Abeyta was really good with those videos. We did a bike safety commercial with him and it worked and the kids remember that stuff.

3. Discussion Regarding MAP 21 Federal Transportation Authorization Bill (Keith Wilson, MPO Senior Planner)

This item was postponed under Approval of Agenda.

4. BTAC Subcommittee Reports

a. On Road

This item was postponed.

b. Mountain Bike

This item was postponed.

c. Bike Education and Outreach

This item was postponed.

d. La Tierra Master Plan

This item was postponed.

H. STAFF COMMUNICATIONS

1. BTAC Request for Information Log (Bob Siqueiros)

This item was postponed.

I. COMMITTEE COMMUNICATIONS

This item was postponed.

J. ADJOURNMENT

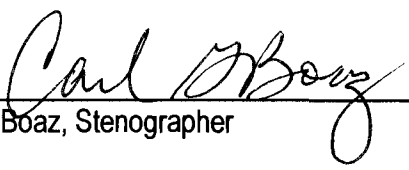
The meeting was adjourned at 7:00 p.m.

Approved by:



Patti Bushee, Chair

Submitted by:



Carl Boaz, Stenographer