



Agenda

DATE 1/9/13 TIME 11:29am

SERVED BY Richard DeMella

RECEIVED BY [Signature]

SANTA FE REGIONAL JUVENILE JUSTICE BOARD

January 17, 2013

5:00-7:00 P.M.

CYFD OFFICES

1920 FIFTH STREET

- I. Call to Order
- II. Roll Call
- III. Approval of Agenda
- IV. Introductions of Board Members and Guests
- V. Approval of minutes of October 18, 2012, November 15, 2012, December 13, 2012
- VI. Financial Report – Richard De Mella
 - A. Budget – Detailed Budget and Financial Report
- VII. Action Items
 - A. Changing Dates and Times of Board meetings - Board
 - B. Chairperson and Co- Chairperson Elections - Board
- VIII. Committee Reports
 - A. RFP Committee
 - B. Program Committee
- IX. Next Meeting February 21, 2013
- X. Adjournment

NOTE: Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520, five (5) working days prior to meeting date.

**INDEX SUMMARY OF MINUTES
SANTA FE REGIONAL JUVENILE JUSTICE
JANUARY 17, 2013**

INDEX	ACTION	PAGE NUMBER
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Approval of the Agenda	<i>Ms. Gonzales moved to approve the agenda as amended, second by Councilor Dimas, motion carried by unanimous voice vote.</i> <i>Added presentation from Reel Fathers: Deborah Boldt</i>	2-4
Approval of Minutes <i>Corrections:</i> <i>Correct Mr. Joel Boyd to Dr. Joel Boyd throughout the minutes.</i> <i>Correct Shelley Mann-Lev name throughout the minutes.</i> <i>Correct name: Latifah Phillips</i> <i>Correct name: Terrie Rodriguez</i> <i>Refer to Jackie Ortega should be Jack Ortega</i> <i>Refer to Linda Trujillo as Santa Fe Board of Education</i> <i>Correct throughout the minutes: FYRA not FIRA</i> <i>"These kids are doing very bad in" should be badly</i> <i>Page 5: The Alternative school would cost \$50,000, not \$5,000</i> <i>The largest ROTC in the state</i> <i>Page 8: Refers to Judges – should be three District Attorney's</i>	<i>October 18, 2012 – Ms. Gonzales moved to approve the minutes as presented, second by Councilor Dimas, motion carried by unanimous voice vote.</i> <i>November 15, 2012 – Councilor Dimas moved to approve the minutes as presented, second by Judge Marlow Sommers, motion carried by unanimous voice vote.</i> <i>December 13, 2012 - Ms. Gonzales moved to approve the minutes as amended, second by Councilor Dimas, motion carried by unanimous voice vote.</i>	4
Financial Report 1. 2013 Meeting Schedule 2. E-O-Y Budget	<i>Informational</i>	4-5
Action Items 1. Changing date and/or time of Board Meetings 2. Chairperson and Co-Chairperson Nominations	<i>Judge Sommers moved to modify the meetings to 1 hour starting at 5:15 pm – 6:15 pm and reviewing how the schedule works after 6 months, second by Ms. Gonzales, motion carried by unanimous voice vote.</i>	5-6

	<p><i>Councilor Dimas moved to nominate Deacon Trujillo as Chair, second by Ms. Gonzales, motion carried by unanimous voice vote.</i></p> <p><i>Councilor Dimas moved to nominate Ms. Gonzales for Co-Chair, second by Mr. Dickson, motion carried by unanimous voice vote.</i></p>	
Committee Reports RFP Committee Program Committee	Informational	7-9
Next Meeting	February 21, 2013	9
Adjournment	There being no further business to come before the Regional Juvenile Justice Board, meeting was adjourned at 7:00 pm	9
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Exhibits	Exhibit A - REEL Fathers Presentation and Budget 2013 Meeting Schedule	

2013

CITY OF SANTA FE

Fran Lucero
Fran Lucero,
Stenographer

**SANTA FE REGIONAL JUVENILE JUSTICE BOARD
MINUTES – 1/17/2013**

DRAFT UNTIL APPROVED

MINUTES

Santa Fe Regional Juvenile Justice Board

Thursday, January 17, 2013

CYFD – 5th Street - Santa Fe, NM

5:00 p.m. to 7:00 p.m.

A. CALL TO ORDER

Meeting was called to order at 5:15 pm, a quorum was declared by roll call.

B. Roll Call

Present:

Anthony Trujillo, Chair
Councilor Bill Dimas
Mary Ellen Gonzales
Jennifer N. Romero
Mark Dickson
Judge Marlow Sommers

Not Present:

Jim Bianca, Excused
Mark Caldwell
Boni Armijo
Tommy Rodriguez

Others Present:

Richard DeMella, Staff Liaison
Sam Jackson, Day Reporting
Jack Ortega, Regional Juvenile Justice Board
Dick Lindahl, Statewide Juvenile Justice Advisory Committee, Liaison to 21 Juvenile
Deborah Boldt, Reel Fathers
Shelley Mann-Lev
Fran Lucero, Stenographer

C. APPROVAL OF AGENDA

Ms. Gonzales moved to approve the agenda as amended, second by Councilor Dimas, motion carried by unanimous voice vote.

Added presentation from Reel Fathers:

Ms. Boldt came before the Regional Juvenile Justice Board requesting consideration for funding of the Reel Fathers program under the CYFD RFP. Reel Fathers is a non-profit organization in Santa Fe who focused primarily on fathers and most recently has included

mothers. They teach dads to be strong parents. We have established a second model to be used in correction settings and established a partnership with Youth Shelters. We went to them because everything we do, we do in partnership. The Youth Shelters has expressed a need every week and we have actually agreed to a bi-weekly gathering. We will be utilizing more of a story telling scenario around a fire. Facilitator will guide the dialogue and youth will have an opportunity to speak of their experiences. Our new model is called the Campfire Film Model. We have two programs that we would like to offer to CYFD for the RFP. Budget and proposal were presented. Two budgets were presented and the only differences were that 1) Youth Shelters includes a line item for food and 2) Day Reporting does not include a food line item. (Exhibit A)

Mr. Jackson expressed that there is a big need for this type of program. He recommended that the board consider this program model. As discussed in the past if we could support seeding these types of programs, then possibly they could seek additional funding from other sources. This is a program that not only addresses fatherhood but family dynamics. Mr. Jackson would like to see Reel Fathers be a part of the Day Reporting and the detention center.

Ms. Boldt said that she has worked with Judge Zamora and made a presentation to the Judges in her district. It was recommended that the board members go to the website as it provides a great deal more of information. (reelfathers.org) Ms. Boldt has a letter of support from Judge Zamora and is happy to provide that for the RFP.

Ms. Gonzales asked Ms. Boldt if she presently has funding through CYFD. The response was no, her request tonight was to be included in the RFP CYFD proposal. What kind of budget she wanted included in the RFP. Ms. Boldt made reference to the budget she proposed and presented (Exhibit A) and would accept whatever amount could be provided. It makes reference to budget related to sessions and cost.

Mr. DeMella advised the board that new funding starts July 1, 2013.

Councilor Dimas asked how many young men are in the day reporting program. Day reporting program is approximately 10-12 and with the Youth Shelter it would be a maximum of 15. Youth Shelter does not have funding, they are doing in-kind by providing the facility. Reel Fathers organization would be training their staff over three years.

Mr. Ortega asked; "what is the follow-up for youth that attend?" Ms. Boldt said that it is an on-going program; it is a highly transient population. Campfire will always be there to discuss the difficult questions that they have. Are they obligated to do so many sessions? It is voluntary at Youth Shelters. The youth that are going through this are not all fathers it actually brings in youth who need help with or without fathers. They have experienced a lot of family, trauma and loss.

The Chair asked, "How do you evaluate the success?" Ms. Boldt said they are designing an evaluation tool which will be a lot of self evaluating. In Day reporting it will be much easier to have an evaluation tool vs. Youth Shelter.

The RFP at this time is gender specific and Mr. Ortega was asked to provide direction. Mr. Ortega advised that it is geared towards females.

Mr. Lindahl stated that this should not be viewed as negative, other juvenile boards around the state are going to demonstrate that it is a gender specific program. It was recommended to include it. The RFP is written focusing on girls issues and this is language that has been there from 5 or 6 years ago.

Ms. Boldt expressed her thanks to the Board for allowing her to present.

D. Approval of Minutes

October 18, 2012 – Ms. Gonzales moved to approve the minutes as presented, second by Councilor Dimas, motion carried by unanimous voice vote.

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Corrections:

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Correct Shelley Mann-Lev name throughout the minutes.

Correct name: Latifah Phillips

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E. Financial Report – Richard De Mella

a. Mr. DeMella provided the board with the 2013 Meeting Schedule.

b. Budget – Detailed Budget and Financial Report

Balance on financial report shows \$25,888 due to lag in financial reporting during the month of December. This amount has been spent and the only amount going back to CYFD is \$5.00 which falls under stipends.

The new agreement was received from CYFD on December 7th and has gone to Finance Committee and to City Council this next Wednesday. Contracts have been prepared and are awaiting approval.

The Chair asked about reports from the different groups that are being represented. Mr. Ortega and Mr. DeMella confirmed that reports are forth-coming for next meeting to include ICM and Day Reporting. It is important to know that some of the expectations that we have for ICM may differ from what we have for Day Reporting.

F. Action Items

a. Changing Dates and Times of Board Meetings – Board

Ms. Gonzales started the conversation and this item was brought forth to accommodate Judge Sommers schedule as her attendance and input is valuable. The Judge is in Espanola 2nd Thursday of the month and in Los Alamos the 3rd Wednesday of the month. The Judge provided information regarding her trial schedule. The Judge said to please count on her unless something comes up that she has no control over. "Please do not make accommodations on my behalf."

It was noted that if the Regional Juvenile Justice Board could make the meetings an hour long it would be much easier for the members. Mr. Ortega felt that the work should be done by the committees prior to the meeting and that should help move through the agenda. Mr. Ortega also recommended that the program committee should talk with any interested entities who desire to come before the Board on any programs or proposals. Mr. Ortega said they should have a program calendar 6 months before the RFI is due which allows for those presentations. A good deal of the work should be done by sub-committees. A consent agenda might fit the model for this committee. Mr. Lindahl confirmed that most of the boards meet for 1 hour and the maximum is 1 ½ hour.

Judge Sommers moved to modify the meetings to 1 hour starting at 5:15 pm – 6:15 pm and reviewing how the schedule works after 6 months, second by Ms. Gonzales, motion carried by unanimous voice vote.

b. Chairperson and Co-Chairperson Elections Board

Mr. DeMella will check on the formality of the elections.

Nominations:

Councilor Dimas moved to nominate Deacon Trujillo as Chair, second by Ms. Gonzales, motion carried by unanimous voice vote.

Councilor Dimas moved to nominate Ms. Gonzales for Co-Chair, second by Mr. Dickson, motion carried by unanimous voice vote.

Mr. DeMella will send an e-mail the members who were not in attendance providing them with the names of the nominees for Chair and Co-Chair and

welcome other nominations. Election will take place at the next scheduled meeting.

G. Committee Reports

a. RFP Committee

Mr. Ortega clarified that this is not an RFP it is an RFI as we are dealing with governmental entities. Mr. Lindahl said that there are 21 out of 33 counties who will submit proposals.

Mr. Ortega reported that CYFD wants our programs prioritized our programs in our proposed budget. In the event that our submission would get reduced they would want to see the program by amount and priority. CYFD has three broad categories; 1) Alternatives to Detention which Day Reporting falls under, 2) the other are direct services to Juvenile Probation and 3) the other are guidelines for at risk youth.

The programs that are part of the RFP today are; ICM which falls under Direct Support to JPO, we have Day Reporting which falls under Alternative to Detention, Mentoring which is our Cesar Chavez program which is our prevention program. We have gender specifics which is a required program approach under the RFI and they are asking us for disproportionate minority contact which we normally always include. The last figures we had we did a really good job other than juvenile arrests, once they got in to Tommy's shop our numbers were not disproportionate. There was a presentation here this evening that the board may want to consider. Under gender specifics in the past, we have gone to Youth Works for a girls circle application. The RFI is asking that there not be duplication of service. Planned Parenthood is doing a Life Skills gender specific program and they are in good target schools, i.e., DeVargas, Gonzales and Ortiz middle schools. That service is basically already being provided.

The RFP committee discussed in detail the \$9,000 that has been set aside for gender specific, i.e., youth works and to look at it and try to make a system impact. We are going to look at system impact vs. direct services. For \$9,000 you don't buy a lot of services. What the RFP committee explored thoroughly is recommending to the board to use \$9,000 to create awareness and sensitivity towards female issues initially for the first year to key stakeholders. That would be the court, Public Defender, District Attorney, and JPO. The other group would be some select staff from the detention center; another group would be select staff from the Public Schools. It is basically to give some training about some things -- the female gender has changed dramatically in the last 20 years. It was noted that there are more girls in the system, in Day Reporting it has gone up from 15% to about 25%.

Mr. Ortega requested guidance on selection of programs. Mr. DeMella pointed out that last award was \$181,333 and proposal is \$182,000. *It was recommended*

that a 5% increase should be across the board on the proposed program budgets for the RFP.

Judge Sommers would like to see money put towards tutoring. Mr. DeMella will discuss with Ms. Terrie Rodriguez to find out what tutoring services are available in our community and he will provide information to Judge Sommers. We need tutors who can maneuver around and even meet these kids at their homes. Some of the teachers could be offered to tutor after school. Judge Marlow Sommers asked the board to make tutoring a priority this year.

The County got the JCC program 2 years ago and part of JCC has a tutoring component. These are kids who have been in the system from the ages of 15-17 years of age and JCC has them on real intensive monitoring and it is working really well. I would say that a good 75% of the kids in the JCC program have received their GED. There are two tutors from the Community College who dedicate their time. The tutoring piece is like the silver bullet and Espanola is a hard group to deal with. Judge Sommers said we need specific tutors who can follow these kids around, meet these kids at their schools or homes; we really need money for tutoring. The Judge said she needs tutors that are long term.

The other part of the RFI talks about sustainability. Sustainability speaks in three terms, one is can you get additional money from a local entity to replace money that CYFD has given. The other piece is can programs that the board has be integrated by other local entities; i.e., tutoring, could that be incorporated by the public schools through Title I money if it works, we need to prove that it works. The other piece is to collect data on the work that is being performed. If the work that is being performed isn't producing results than this board has to act quickly and say, we aren't going to fund that activity anymore. Why are we sustaining what isn't working. If it is working then there is a pretty good chance that we can hand that off to someone else; people are willing to fund things that work. Would you like to look at a small core group of delinquents in terms of court mandated delinquents and see what the tutoring at Cesar Chavez is buying us? If they are both doing the job, great, if one doesn't do the job, we switch it over to the other side. If we could possibly work with 5 individuals from the court side vs. the product we are getting from Cesar Chavez.

Mr. DeMella reiterated the important to concentrate on the younger kids to assure that they don't get to the age where they end up in the courts. Tutoring right now is 1st to 5th.

Judge Marlow Sommers said that the goal is also to protect the community. If we can get these kids in to tutoring you can keep them off the streets with idle time. Judge Sommers said right now she sends these individuals to Day Reporting for tutoring and she has great confidence in that program.

Mr. Lindahl stated that the board should prioritize the programs as you don't want CYFD to pick those priorities. Sustainability – We funded another board program in Dona Ana County– citation for about 8 or 9 years and the city puts a little money in to it and at some point it needs to be handed off or there won't be new money for new and innovative programs.

Ms. Gonzales stated that in her 8 years on the School Board she saw many new programs come in from the outside and once their funding went away their programs went away and they did good things for the community. Sustainability is huge.

Mr. DeMella reiterated that community involvement is big; we need to involve all governmental entities and leaders in this community to participate and help with this.

Judge Sommers said that at the legislative breakfast Youth were at the top of their list. Peter Wirth is sponsoring a bill for \$225,000 for drug court. The legislators were asking what they can do with the youth problems. Santa Fe has no funding other than the salaries we had to get private donations for the raffle for clean week. The legislators say they have more money now and we should go after it. They did ask; where is the county and the city.

Richard DeMella talked about the incentives available. Presently he has Applebee cards in his drawer collecting dust; these could be used for incentives for these kids coming out of drug court.

All programs will be listed as number 1. Mr. Lindahl said that they could pick one that they drop, you are perfectly fine to say all programs are priority one and see what happens.

Admin sticks out. *Recommend to move Admin in to Day Reporting.*

Committee met, Jack and Shelley will do the writing of the document based on the criteria and Ms. Gonzales will edit the document when ready.

- b. Program Committee
Meeting will be scheduled.
- c. FYRA meeting will meet next week and Program Committee members should be at that meeting.

Superintendent offered \$50,000 – the current compulsory law requires the public school to do many things that they are not doing. The SFPS need to do what is mandated by the law. Most importantly is taking attendance. The other piece is when they develop their milestones for truancy, (TR) in some cases the parents need to be held accountable and so do school districts. This board started under

the truancy law. We will offer the Superintendent a vision, next step would take up the offer from Councilor Dimas proclaims that SFPS is on board to do (identify the details). Thank you for the prosecutor but we need SFPS to do what they should be doing.

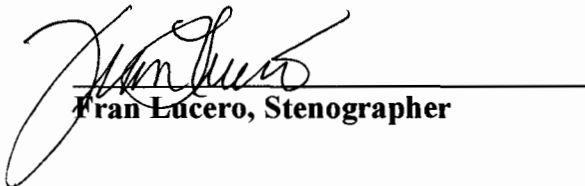
H. Next Meeting – February 21, 2013

I. ADJOURNMENT

There being no further business to come before the Regional Juvenile Justice Board, the meeting was adjourned at 7:00 pm.

Signature Page:


Chair – Deacon Anthony Trujillo


Fran Lucero, Stenographer

REEL FATHERS and Santa Fe YOUTH SHELTERS

Youth in Focus

"Campfire" Film Program

Proposal Outline for Santa Fe Regional Juvenile Justice Board

Goal

The goal of *Youth in Focus* is to create a sustainable, replicable program to support youth served by Santa Fe Youth Shelters in its Transitional Living and Shelter programs to become more positively directed in school, in their families, and in their lives as a whole.

Target Audience

The target audience is in-crisis, runaway and homeless youth. These are primarily unaccompanied minors without the support of family, friends, school, or faith. Many of these youth are adjudicated. They are some of the most highly at-risk youth in the Santa Fe community.

Need

Youth Shelters estimates that 85% of the youth they serve come to them because of family disruption of some kind. Most of these youth have no father in their family due to incarceration, substance abuse, abandonment or death. These youth have a tremendous need to gather in a supportive environment to talk about the losses they have experienced – the loss of their father... other family members... and larger issues of loss as a first step to healing their sorrow, anger and trauma.

Project Description

To address this need, REEL FATHERS and Santa Fe Youth Shelters have formed a partnership to produce *Youth in Focus* – a year-long, bi-weekly, 2.5 hour "campfire" program featuring a compelling movie that depicts youth-father-family issues. The movie is an "attractive object" – it inspires youth to attend, or if mandated, to *want* to attend. It then becomes a catalyst for a dialogue facilitated by a REEL FATHERS staff member. The movie brings key father-youth issues to the surface for examination and models both positive and negative forms of family communication.

Examples of feature films REEL FATHERS has used within correctional settings that would be appropriate for *Youth in Focus* are:

- *Becoming Eduardo*
- *La Mission*
- *City Island*

Outcomes

Primary:

1. Youth will learn to direct their attention inward, to reflect on their experience, values, and life goals (or lack thereof). They will experience the clarity, strength, hope and newfound energy that come with doing so.
2. Youth will gain a clearer understanding of how their relationship with their father and related family issues have influenced their behavior and life aspirations.
3. Youth will experience and practice new modes of communication that emphasize listening respectfully with full attention, suspending judgment, building on what others have said, and going deeper by asking interested, caring questions – to build stronger relationships in every part of their lives.
4. Youth will gain ongoing encouragement, inspiration and support from the RF facilitator and

their own peers to take control of their lives and make positive choices with respect to school, family and their lives as a whole.

Secondary:

1. Youth will experience the wisdom and inspiration of *story*. They will gain a new awareness of how story shapes their lives and how an individual can consciously re-shape his or her own story in positive ways.
2. Youth will gain an awareness of the inner archetypes of "father" (and "mother") that influence their behavior and aspirations. They will be supported in constructively re-shaping these inner archetypes.
3. Youth will gain a greater sense of connection...of belonging to the Youth Shelters community and to the community at large.

Timeline for Program Events

6:00	Pizza dinner, informal conversation
6:15	Introductions/check-in around the circle Intro to film and themes/questions to be explored
6:30	Screen 50% of movie (exact time will vary somewhat with each movie)
7:20	Journal/draw (with opportunity to continue journaling between sessions)
7:30	Group dialogue with RF facilitator
8:20	Closing circle
8:30	Program event ends

Budget Narrative

REEL FATHERS (RF) will create an original design for *Youth in Focus* program in collaboration with Santa Fe Youth Shelters with input from the Santa Fe Juvenile Justice Board. RF will be responsible for conducting the program. This includes selecting the films, developing discussion questions and theme materials, providing journal topic suggestions ("prompts"), facilitating the group dialogue, developing an evaluation procedure, reporting to Youth Shelters (YS) and the JJ Board at agreed upon intervals, receiving feedback and suggestions from YS staff members and Board members and making appropriate adjustments in the program as it progresses.

The 3-year partnership plan is for REEL FATHERS to create a self-sustaining program that Youth Shelters staff will be able to carry forward by the end of Year 3. In Year 1, RF will develop the program and create a first draft of the curriculum and training materials. In Year 2 RF will test and refine the curriculum and train YS staff in the RF methodology using film, story, reflective dialogue and skill-building. In Year 3, RF will provide oversight, support and ongoing guidance for YS staff directing the program. The budgets for Years 1 and 2 will be comparable; the cost for Year 3 will be significantly less.

For Year 1, materials such as DVD's, journals, pens and art materials will be provided by REEL FATHERS and are indicated as line items in the accompanying program budget. Pizza and other food and beverages will be provided by Youth Shelters; this cost is also included in the budget.

Project Contacts:

Deborah Boldt, ED, REEL FATHERS, deborah.reelfathers@gmail.com, 505-466-2295
Karen Rowell, ED, Youth Shelters, krowell@youthshelters.org, 505- 983-0586 x120

REEL FATHERS-Santa Fe Juvenile Detention Center**Youth in Focus -- PROGRAM BUDGET**

Program Cost	Amount	Notes
Program Description		Film, dialogue, skills-based program. 25 sessions, each 2.5 hours with skilled facilitator. Does not include food.
RF Facilitator		
@ \$85/hr. x 3 hrs/session x 25 sessions	6,375	Includes 15 mins before and after for informal greeting and adjourning.
Materials		
Journals, pens, art supplies	100	
DVD's @ \$25x 13 sessions	325	1 film per 2 sessions, w. complete screening for kick-off session.
REEL FATHERS	3,000	Per budget narrative, fee covers original design w. film selections, discussion questions, theme content, oversight of facilitator and group dialogue process, periodic reports and ongoing collaboration/coordination w. TCRJJB.
Program Subtotal	9,800	
Evaluation		
@ 10% program costs	980	
Subtotal	10,780	
Indirect Costs @ 10% Subtotal	1,078	
TOTAL PROGRAM COST	\$11,858	For Year 1 of a 3-Year program.
Cost per program = \$475		
\$7500 = 16 program sessions		