



# Agenda

DATE 1/2/13 TIME 1:17p

BY Julie Bystrom

FILED BY [Signature]

## SANTA FE SISTER CITIES COMMITTEE

Wednesday, January 9, 2013

City Councilor's Conference Room

200 Lincoln Avenue

4:00 p.m.

955-6707

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
  - a. November 13, 2012
- III. Report of the Liaison
  - a. Financial Report
- IV. Report of the Committees
  - a. Update on upcoming visit from Delegation from Zhang Jia Jie – Ling Tong
- V. Report of Chair
  - a. Set meeting for Santa Fe Trail Bike Ride
  - b. Update and discuss interest in planning a Santa Fe visit to Sorrento, Italy
  - c. 2013 Resolutions for Sister Cities Committee
- VI. Adjournment

\* Persons with disabilities in need of accommodations, contact the City Clerk's Office at 955-6520, five (5) working days prior to meeting date.

**Index Summary of Minutes  
Santa Fe Sister Cities Committee  
January 9, 2013**

<b><u>INDEX</u></b>	<b><u>ACTION TAKEN</u></b>	<b><u>PAGE(S)</u></b>
<b>Cover Sheet</b>		1
<b>Call to Order</b>	<b>Call to Order by Chair Gilbert Delgado at 4:05 pm – City Councilor's Conference Room</b>	2
<b>Roll Call</b>	<b>Roll call indicated a quorum</b>	2
<b>Approval of the Agenda Chair proposed amendment to move V. Report of the Committee after Approval of Minutes</b>	<i>Mr. Rubenstein moved to approve the agenda as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.</i>	2
<b>Approval of Minutes: November 13, 2012 Corrections: Page 3 – Report of the Chair: Andrea is a male therefore refer as “he” not “she”.  Page 3, b. Cathy Magni (Bogney)</b>	<i>Mr. Rubenstein moved to approve the minutes as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.</i>	2
<b>Report of the Liaison</b>	<b>Informational</b>	3
<b>Report of the Committee a. Update on visit from ZhangJiaJie, China, Ling Tong</b>	<b>Informational</b>	3-5
<b>Report of Chair a. Set meeting for Santa Fe Trail Bike Ride b. Update and discussion interest in planning a Santa Fe visit to Sorrento, Italy c. 2013 Resolution for Santa Fe Sister Cities</b>	<b>Deferred to next special meeting.</b>	5
<b>Adjournment</b>	<i>There being no further business to come before the Sister City Committee the meeting was adjourned at 3:45 pm</i>	4
<b>Signature Page</b>		5

**SANTA FE SISTER CITIES COMMITTEE  
MINUTES**

**Wednesday, January 9, 2013**  
City Councilor's Conference Room  
4:00 pm to 5:00 pm

- I. Call to Order** – The Chair called the meeting to order at 4:00 pm. A quorum was declared by roll call.

Roll Call:

Present:

Gilbert Delgado, Chair  
Rudy Fernandez  
Arthur Olivas  
Bernard Rubenstein  
Carol Robertson Lopez  
Ling Tong

Not Present:

Jeff Case

Alternates:

Kim Song, Excused

Staff Present

Julie Bystrom  
Debra Garcia y Griego

Anna Serrano for Fran Lucero, Stenographer

**II. Approval of Agenda**

Chair proposed amendment to move V. Report of Committee after Approval of Minutes.

*Mr. Rubenstein moved V. Report of Committee after Approval of Minutes, second by Mr. Fernandez, motion carried by unanimous voice vote.*

**II. Approval of Minutes**

- a. November 13, 2012

Corrections: Page 3 – Report of the Chair: Andrea is a male therefore refer as “he” not “she”.

Page 3, b. Cathy Magni (Bogney)

*Mr. Olivas moved to approve the minutes as amended, second by Mr. Fernandez, motion carried by unanimous voice vote.*

### **III. Report of the Liaison**

Financial report for Sister Cities, contract is still in place in the amount of \$15,000 and very little money has been spent. The first invoice has been received from Member Fernandez and with the invoice of \$4,500 – balance \$14,500.

Member Fernandez provided information on the Association balance.

It was noted that Member Rubenstein's grandson is marching in the Inaugural Parade.

### **IV. Report of the Committee**

#### **a. Update on visit from Zhang Jia Jie, China – Ling Tong**

*Note: Summary of discussion is reflected vs. the detail of discussion held at this meeting.*

Ms. Bystrom presented a draft agenda for the committee to review for the Zhang Jia Jie visitors for are here in our city for a little over 24 hours. They will be arriving from Canada and here for a very short time. The Mayor wished to meet with Mayor Coss and in his absence Councilor Wurzburger will meet with him. The committee has been asked to expedite inter-city accommodations, transportation, shopping, etc.

**Greeting:** The Chair, Ling Tong and Jeff Case will be there to welcome the delegation and attend the dinner.

**Meeting and Dinner:** Propose meeting and dinner at the Hacienda Hotel. It was recommended that the group start at 7:00 pm. Member Robertson-Lopez will make the meeting and dinner arrangements at the hotel (private dining room). All committee members are invited and will be responsible for their dinner cost. The city will reimburse the Sister Cities Committee for the cost of dinner from the guests from Zhang Jia Jie. Dinner would commence at 7:45 pm.

#### **Meeting Talking Points:**

- Recommendation to invite Cynthia Delgado to attend. She is with Marketing and Tourism and is use to presenting on Santa Fe, her father traveled to Zhang Jia Jie and from a formal perspective there would be honor to introduce the daughter of our former Mayor Delgado.
- Debra Garcia, Interim Director will be there and is very involved with Creative Cities.
- City Councilor Wurzburger will represent the city of Santa Fe. She can address items on education.
- Chair Delgado will welcome and comment on Sister Cities. The Chair feels confident that he can present on the culture and history of the City of Santa Fe.
- Ling Tong will assist the interpreter in order to assure that the correct translation is provided.
- Jeff Case can also assist with information on education

- Proclamation – Chair Delgado will talk to Marge and see if this can be made available.

#### **Gift/Photographs**

- A nice piece of Nambé Ware will be presented as the official exchange of gift from the city and it is engraved.
- CVB will put together a nice tourist bag of goodies for them.
- Small adobe houses would be nice to have for them. Chair Delgado will check on them.
- Photographer is needed.

#### **Breakfast**

- Breakfast arrangements need to be made and the city will incur the cost as their lodging is complimentary.
- Lunch to be determined. (Tomasita's – check with Iggy to see if back room is available, suggest blue plate special).

#### **Walking Tour**

- Walking tour of downtown Santa Fe. Hotel Santa Fe buses could bring the guests downtown. Chair Delgado and Ling Tong will walk with them during the downtown walking tour. Note that they will need to be back at the airport by 2:00 pm.
- Educators may like the St. Francis Cathedral and to walk under the Palace of the Governors for jewelry and shopping.
- Visit to the State Capitol building – incredible opportunity. Note that the New Mexico Legislature will be first day of the session.

**Formal Business Practice:** The delegation will meet formally prior to dinner.

**Lodging:** Presently the offer has been 4 rooms at the Inn of Loretto and 4 rooms at Hacienda Hotel on a comp basis. Ling Tong said that double occupancy would work. It was preferred that the Mayor have his own room at the Hacienda Hotel. It was recommended that we rent one room in the other part of the hotel.

**Follow-up:** Julie will have itinerary ready and everyone's cell phone number in order that contact is easily ready for all. Member Robertson-Lopez will work with the hotel on the use of the purple van and the dinner. It is important to RSVP to Julie on who will attend the dinner. Member Fernandez is more than happy to help. Name tags would be nice to have.

**Transportation Options:** Van or personal cars for transportation. Transportation needed for 8 people. This will be to and from Sunport in Albuquerque to Santa Fe.

## **V. Report of the Chair**

The Chair advised the committee that a special meeting would be set in order to address all items not covered in tonight's agenda due to the logistic planning for the visit from Zhang Jia Jie. Proposed date for special meeting is January 23, 2013.

The Chair commented from the minutes, not as a correction but as a point of information that the MOU with Korea was to have a decision made by January, 2013. Follow up is necessary and discussion can take place at the special meeting.

- a. Set meeting for Santa Fe Trail Bike Ride
- b. Update and discussion interest in planning a Santa Fe visit to Sorrento, Italy
- c. 2013 Resolutions for Sister Cities Committee

## **VI. Report from the Committee**

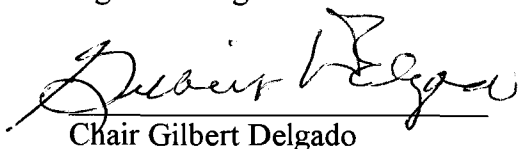
Carol Robertson-Lopez will attend the National Sister Cities inaugural meeting where President Obama is expected to attend.

Member Fernandez asked that the Vice President position for the PRC application be placed on the agenda for the special meeting. Nominees are welcome to serve as VP, Member Robertson-Lopez shared interest in serving.

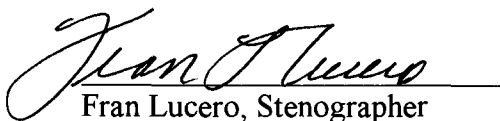
## **VII. Adjournment**

There being no further business to come before the Sister City Committee, the meeting was adjourned at 5:00 pm.

Signature Page:



Chair Gilbert Delgado



Fran Lucero, Stenographer