



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 3, 2012 – 5:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF AGENDA

4. APPROVAL OF CONSENT AGENDA

5. APPROVAL OF MINUTES:

Regular Finance Committee Meeting – November 5, 2012

## CONSENT AGENDA

6. Request for Approval of Professional Services Agreement – Printing, Mailing and Archiving Services of Utility Customer Bills for Utility Billing Division; InfoSend, Inc. (RFP #13/07/P). (Peter Ortega)
7. Request for Approval of Change Order No. 1 – Taxiway a Reconstruction Phase II - Installation of Temporary Taxiway Reflectors, Repair of Runway 02-20 Lighting Circuit, and Addition of Temporary Taxiway Detour Edge Reflectors for Night Operation at Santa Fe Municipal Airport; Albuquerque Asphalt, Inc. (Jim Montman)
8. Request for Approval of Grant Agreement – Department of Housing and Urban Development FY 2012/2013; Santa Fe Community Housing Trust. (Alexandra Ladd)
9. Request for Approval of Memorandum of Understanding – Rodeo De Santa Fe Economic Development Project Funds Transfer; County of Santa Fe. (Geno Zamora and Judith Amer)
10. Request for Approval of a Resolution Relating to a Request for Approval of First Quarter Budget Adjustments for Fiscal Year 2012/2013 ending September 30, 2012. (Cal Probasco)
11. Request for Approval of an Ordinance Relating to Possession of Controlled Substances; Repealing Section 16-15.1 SFCC 1987 and Adopting a New Section 16-5.1 to Prohibit the Unlawful Possession of Marijuana and Synthetic Cannabinoids. (Councilors Trujillo and Rivera) (Judge Yalman)

CITY CLERK'S OFFICE

DATE 11-30-12 TIME 9:30 am

SERVED BY Yolanda Green

RECEIVED BY [Signature]



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 3, 2012 – 5:00 P.M.

**Committee Review:**

Public Safety (approved)	11/20/12
City Council (request to publish)	12/12/12
City Council (public hearing)	01/09/13

Fiscal Impact – No

12. Request for Approval of an Ordinance Related to the City of Santa Fe Uniform Traffic Ordinance; Amending Schedule A, Section 2, Penalty Assessment Misdemeanor Schedule to Delete “Jaywalking” from such Schedule and Amending Section 3, Mandatory Court Appearance Schedule, to Include Jaywalking. (Councilor Trujillo) (Judge Yalman)

**NOTE: This title may be amended in accordance with amendment sheet provided in the packet.**

**Committee Review:**

Public Safety (approved)	11/20/12
City Council (request to publish)	12/12/12
City Council (public hearing)	01/09/13

Fiscal Impact – No

13. Request for Approval of a Resolution Amending Table 22 of the Impact Fees Capital Improvement Plan for Planned Major Road Improvements to Include the Extension of Herrera Drive and the Extension of Paseo Del Sol and Authorizing the Expenditure of Roadway Impact Fee Funds for the Construction of the Extension of Herrera Drive. (Councilor Dominguez and Mayor Coss) (Matthew O'Reilly)

**Committee Review:**

Capital Improvements Advisory (approved)	11/08/12
Public Works (approved)	11/13/12

Finance Committee (cancelled)	11/19/12
City Council (scheduled)	11/28/12

Fiscal Impact – Yes

14. Request for Approval of an Ordinance Relating to the Water Code, Chapter 25 SFCC 1987; Amending Section 25-1.3 SFCC 1987 to Exempt Santa Fe Public Schools from Compliance with Portions of Chapter 14 SFCC 1987 (Land Development Laws) when the City and the Santa Fe Public Schools have



# Agenda

**FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 3, 2012 – 5:00 P.M.**

entered into a Memorandum of Understanding Regarding Development of Public School Projects within the Presumptive City Limits and making such other Stylistic or Grammatical Changes that are Necessary. (Councilor Dominguez and Mayor Coss) (Matthew O'Reilly)

**Committee Review:**

Public Works (approved)	11/13/12
Finance Committee (cancelled)	11/19/12
City Council (request to publish)	11/28/12
Council (public hearing)	01/09/13

Fiscal Impact – No

***END OF CONSENT AGENDA***

**DISCUSSION**

15. Update on Santa Fe University of Art and Design Deferred Maintenance. (Lisa Martinez)
16. Request for Approval of Procurement under State Price Agreement – Thirty (30) Police Vehicles for Police Department; Various Vendors. (Police Deputy Chief Schaerfl)

**Committee Review:**

Finance Committee (postponed)	11/05/12
Finance Committee (cancelled)	11/19/12
City Council (scheduled)	12/12/12

17. Request for Approval of a Resolution Relating to Community Workforce Agreements ("CWA"), Subsection 28.8 of the City of Santa Fe Purchasing Manual; Directing that the Bidding Process for The Market Station Condominium at the Santa Fe Railyard Project Comply with the CWA Ordinance; and Directing Staff to Collect Data Related to the CWA for The Market Station Project and Present an Assessment to the Governing Body. (Councilors Wurzbarger, Ives and Calvert) (Nick Schiavo and Robert Rodarte)



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 3, 2012 – 5:00 P.M.

## Committee Review:

City Business & Quality of Life (approved)	11/13/12
Public Works (approved)	11/13/12
Finance Committee (cancelled)	11/19/12
City Council (scheduled)	11/28/12

Fiscal Impact – No

18. Request for Approval of an Ordinance Relating to Community Workforce Agreements, Section 28.8 of the City of Santa Fe Purchasing Manual ("Purchasing Manual"); Creating a New Subsection 28.8.5 of the Purchasing Manual to Establish that the Community Workforce Agreements Ordinance shall only Apply to The Market Station Condominium at the Santa Fe Railyard Project, until a Review and Assessment of the Results of the Project is Completed. (Councilors Wurzbarger, Ives and Calvert) (Nick Schiavo and Robert Rodarte)

## Committee Review:

City Business & Quality of Life (approved)	11/13/12
Public Works (approved)	11/13/12
Finance Committee (cancelled)	11/19/12
City Council (request to publish)	11/28/12
City Council (public hearing)	01/09/13

Fiscal Impact – No

19. Request for Approval of a Resolution Directing Staff to Negotiate and Execute an Amendment to Article 12, of the Master Community Workforce Agreement ("CWA") to Require the Hiring of Eligible Santa Fe County Residents Prior to Hiring Non-Residents. (Councilor Calvert) (Nick Schiavo and Robert Rodarte)

## Committee Review:

City Business & Quality of Life (approved)	11/13/12
Public Works (approved)	11/13/12
Finance Committee (cancelled)	11/19/12
City Council (scheduled)	12/12/12

Fiscal Impact – No

20. Request for Approval of an Ordinance Repealing the Community Workforce Agreements Ordinance, Subsection 28.8 of the City of Santa Fe Purchasing



# Agenda

FINANCE COMMITTEE MEETING  
CITY COUNCIL CHAMBERS  
DECEMBER 3, 2012 – 5:00 P.M.

Manual. (Councilors Bushee, Dimas and Rivera) (Nick Schiavo and Robert Rodarte)

**Committee Review:**

City Business & Quality of Life (approved)	11/13/12
Public Works (not approved)	11/13/12
Finance Committee (cancelled)	11/19/12
City Council (request to publish)	11/28/12
City Council (public hearing)	01/09/13

Fiscal Impact –No

21. OTHER FINANCIAL INFORMATION:

- A. Status of City of Santa Fe Investment Portfolio as of September 31, 2012.  
(Helene Hausman)
- B. Update on Gross Receipts Tax Report received in November 2012 (for September 2012 activity) and Lodgers' Tax Report received in November 2012 (for October 2012 activity)

22. MATTERS FROM THE COMMITTEE

23. ADJOURN

Persons with disabilities in need of accommodations, contact the City Clerk's office at 955-6520 five (5) working days prior to meeting date.

SUMMARY OF ACTION  
FINANCE COMMITTEE MEETING  
Monday, December 3, 2012

<u>ITEM</u>	<u>ACTION</u>	<u>PAGE</u>
CALL TO ORDER AND ROLL CALL	Quorum	1
APPROVAL OF AGENDA	Approved [amended]	1-2
APPROVAL OF CONSENT AGENDA	Approved [amended]	2
CONSENT AGENDA LISTING		2-3
APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – NOVEMBER 5, 2012	Approved	3
<u>CONSENT CALENDAR DISCUSSION</u>		
REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PRINTING, MAILING AND ARCHIVING SERVICES OF UTILITY CUSTOMER BILLS FOR UTILITY BILLING DIVISION; INFOSEND, INC. (RFP #13/07/P)	Approved w/direction to staff	3-5
REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO POSSESSION OF CONTROLLED SUBSTANCES; REPEALING SECTION 16-15.1 SFCC 1987, AND ADOPTING A NEW SECTION 16-5.1 TO PROHIBIT THE UNLAWFUL POSSESSION OF MARIJUANA AND SYNTHETIC CANNABINOIDS	Postponed to 01/08/12	5-7
REQUEST FOR APPROVAL OF AN ORDINANCE RELATED TO THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE; AMENDING SCHEDULE A, SECTION 2, PENALTY ASSESSMENT MISDEMEANOR SCHEDULE TO DELETE “JAYWALKING” FROM SUCH SCHEDULE AND AMENDING SECTION 3, MANDATORY COURT APPEARANCE SCHEDULE, TO INCLUDE JAYWALKING	Remanded to Public Works	7-9
*****		
END OF CONSENT CALENDAR DISCUSSION		
*****		

<b><u>ITEM</u></b>	<b><u>ACTION</u></b>	<b><u>PAGE</u></b>
<b><u>DISCUSSION</u></b>		
UPDATE ON SANTA FE UNIVERSITY OF ART AND DESIGN DEFERRED MAINTENANCE	Information/discussion	10-12
REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – THIRTY (30) POLICE VEHICLES FOR POLICE DEPARTMENT; VARIOUS VENDORS	Approved [amended]	12-22
REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO COMMUNITY WORKFORCE AGREEMENTS (“CWA”), SUBSECTION 28.8 OF THE CITY OF SANTA FE PURCHASING MANUAL; DIRECTING THAT THE BIDDING PROCESS FOR THE MARKET STATION CONDOMINIUM AT THE SANTA FE RAILYARD PROJECT COMPLY WITH THE CWA ORDINANCE; AND DIRECTING STAFF TO COLLECT DATA RELATED TO THE CWA FOR THE MARKET STATION PROJECT AND PRESENT AN ASSESSMENT TO THE GOVERNING BODY	Postponed to 01/08/12	22
REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO COMMUNITY WORKFORCE AGREEMENTS (“CWA”), SUBSECTION 28.8 OF THE CITY OF SANTA FE PURCHASING MANUAL; CREATING A NEW SUBSECTION 28/9/5 OF THE PURCHASING MANUAL TO ESTABLISH THAT THE COMMUNITY WORKFORCE AGREEMENTS ORDINANCE SHALL ONLY APPLY TO THE MARKET STATION CONDOMINIUM AT THE SANTA FE RAILYARD PROJECT UNTIL A REVIEW AND ASSESSMENT OF THE RESULTS OF THE PROJECT IS COMPLETED	Postponed to 01/08/12	22
REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO NEGOTIATE AND EXECUTE AN AMENDMENT TO ARTICLE 12, OF THE MASTER COMMUNITY WORKFORCE AGREEMENT (“CWA”) TO REQUIRE THE HIRING OF ELIGIBLE SANTA FE COUNTY RESIDENTS PRIOR TO HIRING NON-RESIDENTS	Postponed to 01/08/12	23

**ITEM****ACTION****PAGE**

REQUEST FOR APPROVAL OF AN ORDINANCE  
REPEALING THE COMMUNITY WORKFORCE  
AGREEMENT ORDINANCE, SUBSECTION 28.8 OF  
THE CITY OF SANTA FE PURCHASING MANUAL

Postponed to 01/08/12

23

**OTHER FINANCIAL INFORMATION**

STATUS OF CITY OF SANTA FE INVESTMENT  
PORTFOLIO AS OF SEPTEMBER 31, 2012

Information/discussion

23-24

UPDATE ON GROSS RECEIPTS TAX REPORT  
RECEIVED IN NOVEMBER 2012 (FOR SEPTEMBER  
2012 ACTIVITY) AND LODGERS' TAX REPORT  
RECEIVED IN NOVEMBER 2012 (FOR OCTOBER  
2012 ACTIVITY)

Information/discussion

24-25

MATTERS FROM THE COMMITTEE

None

25

ADJOURN

25



**MINUTES OF THE  
CITY OF SANTA FE  
FINANCE COMMITTEE**  
Monday, December 3, 2012

**1. CALL TO ORDER**

A meeting of the City of Santa Fe Finance Committee was called to order by Chair Carmichael A. Dominguez, at approximately 5:00 p.m., on Monday, December 3, 2012, in the Council Chambers, City Hall, 200 Lincoln Avenue, Santa Fe, New Mexico.

**2. ROLL CALL**

**MEMBERS PRESENT:**

Carmichael A. Dominguez, Chair  
Councilor Christopher Calvert  
Councilor Bill Dimas  
Councilor Peter N. Ives

**MEMBERS EXCUSED:**

Councilor Patti J. Bushee

**OTHERS ATTENDING:**

Dr. Melville L. Morgan, Director, Finance Department  
Yolanda Green, Finance Division  
Melessia Helberg, Stenographer.

There was a quorum of the membership in attendance for the conducting of official business.

**NOTE: All items in the Committee packets for all agenda items are incorporated herewith to these minutes by reference. The original Committee packet is on file in the Finance Department.**

**3. APPROVAL OF AGENDA**

Chair Dominguez asked that Items 17, 18, 19 and 20 be postponed to the next meeting of the Finance Committee on January 8, 2012.

**MOTION:** Councilor Dimas moved, seconded by Councilor Ives, to approve the agenda, as amended.

**DISCUSSION:** Councilor Calvert said he thought #18 already had been heard by this Committee.

Chair Dominguez said it was on the agenda for the meeting of November 19, 2012, but that meeting was canceled.

**VOTE:** The motion was approved unanimously on a voice vote.

#### **4. APPROVAL OF CONSENT AGENDA**

**MOTION:** Councilor Calvert moved, seconded by Councilor Dimas, to approve the following Consent Agenda as amended.

**VOTE:** The motion was approved unanimously on a voice vote.

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#### **CONSENT AGENDA**

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6. *[Removed for discussion by Councilor Calvert]*
7. **REQUEST FOR APPROVAL OF CHANGE ORDER NO. 1 – TAXIWAY A RECONSTRUCTION PHASE II — INSTALLATION OF TEMPORARY TAXIWAY REFLECTORS, REPAIR OF RUNWAY 02-20 LIGHTING CIRCUIT, AND ADDITION OF TEMPORARY TAXIWAY DETOUR EDGE REFLECTORS FOR NIGHT OPERATION AT SANTA FE MUNICIPAL AIRPORT; ALBUQUERQUE ASPHALT, INC. (JIM MONTMAN)**
8. **REQUEST FOR APPROVAL OF GRANT AGREEMENT – DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FY 2012-2013; SANTA FE COMMUNITY HOUSING TRUST. (ALEXANDRA LADD)**
9. **REQUEST FOR APPROVAL OF APPROVAL OF MEMORANDUM OF UNDERSTANDING – RODEO DE SANTA FE ECONOMIC DEVELOPMENT PROJECT FUNDS TRANSFER; COUNTY OF SANTA FE. (GENO ZAMORA AND JUDITH AMER)**
10. **REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO A REQUEST FOR APPROVAL OF FIRST QUARTER BUDGET ADJUSTMENTS FOR FISCAL YEAR 2012/2013 ENDING SEPTEMBER 30, 2012. (CAL PROBASCO)**
11. *[Removed for discussion by Councilor Ives]*
12. *[Removed for discussion by Councilor Calvert]*
13. **REQUEST FOR APPROVAL OF A RESOLUTION AMENDING TABLE 22 OF THE IMPACT FEES CAPITAL IMPROVEMENT PLAN FOR PLANNED MAJOR ROAD IMPROVEMENTS TO INCLUDE THE EXTENSION OF HERRERA DRIVE AND THE EXTENSION OF PASEO DEL SOL**

AND AUTHORIZING THE EXPENDITURE OF ROADWAY IMPACT FEE FUNDS FOR THE CONSTRUCTION OF THE EXTENSION OF HERRERA DRIVE (COUNCILOR DOMINGUEZ AND MAYOR COSS). (MATTHEW O'REILLY) Committee Review: Capital Improvements Advisory (approved) 11/08/12; Public Works (approved) 11/13/12; Finance Committee (canceled) 11/19/12; and City Council (scheduled) 11/28/12. Fiscal Impact – Yes.

14. REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO THE WATER CODE, CHAPTER 25 SFCC 1987; AMENDING SECTION 25-1.3 SFCC 1987, TO EXEMPT SANTA FE PUBLIC SCHOOLS FROM COMPLIANCE WITH PORTIONS OF CHAPTER 14 SFCC 1987 (LAND DEVELOPMENT LAWS) WHEN THE CITY AND THE SANTA FE PUBLIC SCHOOLS HAVE ENTERED INTO A MEMORANDUM OF UNDERSTANDING REGARDING DEVELOPMENT OF PUBLIC SCHOOL PROJECTS WITHIN THE PRESUMPTIVE CITY LIMITS AND MAKING SUCH OTHER STYLISTIC OR GRAMMATICAL CHANGES THAT ARE NECESSARY (COUNCILOR DOMINGUEZ AND MAYOR COSS). (MATTHEW O'REILLY) Committee Review: Public Works (approved) 11/13/12; Finance Committee (canceled) 11/19/12; City Council (request to publish) 11/28/12; and Council (public hearing) 01/09/13. Fiscal Impact – No.

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**END OF CONSENT AGENDA**  
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5. APPROVAL OF MINUTES: REGULAR FINANCE COMMITTEE MEETING – NOVEMBER 5, 2012.

**MOTION:** Councilor Dimas moved, seconded by Councilor Calvert, to approve the minutes of the Regular Finance Committee Meeting of November 5, 2012, as presented.

**VOTE:** The motion was approved unanimously on a voice vote.

**CONSENT CALENDAR DISCUSSION**

6. REQUEST FOR APPROVAL OF PROFESSIONAL SERVICES AGREEMENT – PRINTING, MAILING AND ARCHIVING SERVICES OF UTILITY CUSTOMER BILLS FOR UTILITY BILLING DIVISION; INFOSEND, INC. (RFP #13/07/P). (PETER ORTEGA)

Councilor Calvert said on the second page of the Memo, Mr. Ortega says, "It is requested that this recommendation of award to Infosend, CA, in the approximate amount of \$150,000.00 for postage and \$63,880.00 for printing of bills...." He said the previous paragraph indicates budget is available in the amount of \$67,958.10 and \$75,875.68, which isn't enough to cover the amount of the award.

Mr. Ortega said we are already through half of the fiscal year, so the remaining amount will come from the budget July 2013 through December 2013. He said this contract crosses fiscal years.

Councilor Calvert asked the reason we do that, and the reason we don't align it with the City's fiscal year.

Mr. Ortega said they normally do that, but they originally requested a 6-month contract with Data Print in July, because we knew we would be going through the RFP process. Now that we have done that, we need to get the new contract on track when the Data Print contract expires.

Councilor Calvert asked, regarding the new contract we are awarding, if that contract is renewable and Mr. Ortega said yes.

Councilor Calvert asked the reason we can't do it for 1½ years to get it back on schedule, or just do it for 6 months, and reissue it for one year. He wants to get this contract back in alignment with our fiscal year so we don't get these "funny figures."

Councilor Dominguez said it appears this contract is for a calendar year and not the fiscal year, commenting he has the same questions as Councilor Calvert.

Mr. Ortega said it is the goal to get the contract through the fiscal year. He said in March/April we will be going through an RFP process for a utility billing system, which is a separate contract. He said if any of the scope of services were to change for the billing system, we don't want to be bound until 2015. This is the reason we are going for only one year, with renewal annually for the next 4 years.

Councilor Calvert said he understands. He said, "Since we got it out of whack, can we get it back in the right budget year order." He requested, as it moves forward to the Council, that staff give that some consideration.

Mr. Ortega said he is okay with that, but would need to ask Legal to see if we still have time to redo the contract on that, commenting it is a small change and he doesn't believe the vendor would have a problem.

Councilor Calvert said this is a California company, and asked where it will be postmarked.

Mr. Ortega said they will mail, print, etc., from their Texas Office. Responding to Councilor Calvert, Mr. Ortega said the bill will have the City's return address.

**MOTION:** Councilor Calvert moved, seconded by Councilor Dimas, to approve this request.

**DISCUSSION:** Councilor Ives said the contract indicates that the billing services will be searchable across name, account number, service address and billing date. He asked Mr. Ortega if he is satisfied that these are the only fields he is interested in searching, or are there others.

Mr. Ortega said that should be sufficient, noting it is searching only for the data base of the bill printing. He said there also is the data base from the utility billing system, and they search by either service address or property address.

Councilor Ives said Mr. Ortega noted there would be another matter coming before this Committee, and asked if that relates to the internal system at the water company.

Mr. Ortega said that is correct, noting they are looking at replacing the utility billing system.

Councilor Ives said he spoke with a number of people in the Water Division about ensuring, as we move forward, that there is the capacity to generate the kinds of reports that we need to address various issues, including the OSE's office. He said he will be looking specifically for that kind of capacity as we move forward with that purchase.

Mr. Ortega said that is on the staff agenda as well, and what they are searching and looking for in the product.

Chair Dominguez said page 2 of the contract talks about postage and billing, and indicates in #7, "The contractor will invoice the City separately for postage." He said, "There's no markup on that postage on their end is there."

Mr. Ortega said that was written in the contract so we don't have to pre-pay postage, and it is paid after the bills are sent out. He said most companies ask us to pre-pay and meter it down as it goes forward. The postage is straight-across, whatever the cost, and would be the same if it was mailed internally.

Councilor Calvert pointed out that one of the reasons for contracting this is so they can pre-sort the mail to get the best postage rate possible.

**VOTE:** The motion was approved unanimously on a voice vote.

11. **REQUEST FOR APPROVAL OF AN ORDINANCE RELATING TO POSSESSION OF CONTROLLED SUBSTANCES; REPEALING SECTION 16-15.1 SFCC 1987, AND ADOPTING A NEW SECTION 16-5.1 TO PROHIBIT THE UNLAWFUL POSSESSION OF MARIJUANA AND SYNTHETIC CANNABINOIDS. (COUNCILORS TRUJILLO AND RIVERA). (JUDGE YALMAN)**  
**Committee Review: Public Safety (approved) 11/20/12; City Council (request to publish) 12/12/12; and City Council (public hearing) 01/09/13. Fiscal Impact – No.**

Councilor Ives said the new material seems to totally supplant the prior Section 16-15.1, Subsections A and B. He said existing subparagraph legislation provides for obtaining medical marijuana and the new Section A leaves out that language, saying, "It is totally unlawful for a person to intentionally possess 1 ounce or less of marijuana or synthetic cannabinoids, also known as Spice K2 or other name."

Alfred Walker, Assistant City Attorney, said he believes this is a drafting oversight and a good catch by the Councilor.

Judge Yalman said this was done at her suggestion, noting she has been getting charges filed on people who have prescription or non-prescription drugs. Judge Yalman said, "It should be by prescription

and I have no authority over it. And so, in drafting this, I thought that sentence should be eliminated, because it gives the impression that Municipal Court has authority over substances that are handled in a higher court. We were getting people who had narcotics without the prescription and nowhere in any statute does the Municipal Court have authority over those. So I thought it was a very misleading sentence. It's the intro sentence to the State Statute, and the State Statute is quite a bit longer, and it goes on, who's got authority, but it includes District Courts, Magistrate Courts, Metro Courts and Municipal Courts, and Juvenile Courts. So I actually thought it was misleading to the officers who were busy filing these charges in Municipal Court because they would find people with prescription drugs that are under some of the federal schedules that never should have been in Municipal Court. So, if you have one of those, we're just the wrong Court. I have no jurisdiction."

Mr. Walker said, "Presumably, you do have jurisdiction over violations of §16-15-1 NMSA. Yes."

Judge Yalman said, "Right, but if they.... and they took that intro, but if someone brings in a... which is what they did, and I even had, I can't remember the name of the drug, but it was a Schedule 2 drug, and I said I don't think I have jurisdiction. And that's actually what got me looking into the statute, and I do not have any.... if you have a Schedule 2 drug without a prescription, that is supposed to be filed in a higher court and not this Court. So it just seemed to me very misleading to the officers, because it looks like I had jurisdiction, but I don't."

Councilor Ives asked, "In terms of clarifying the statute, what specifically are you looking to not be in the Statute."

Judge Yalman said, "The only thing in the State Statute initially that applied to Municipal Court was marijuana. Now, the State Statute also has synthetic cannabinoids, so that's all we've got. And then the other part of the original Statute said if you have a second charge it should go to the D.A., which is like. It doesn't happen. All I need to do, because it's usually the police officers, is file in Magistrate Court, and that's what we tend to have happen as a matter of course if we get something that shouldn't be filed in Municipal Court, we let them know. And I dismiss it, and they usually file it in Magistrate Court. They don't consult, I don't believe, most of the time with the District Attorney."

Councilor Ives said under State Statutes, it is lawful for someone to possess certain amounts of substances if under a doctor's care, and that includes medical marijuana. He said our statute is such that we prohibit that use and make it a criminal statute, which makes our statute more far reaching than the State's. He believes there would be a number objections if they have been prescribed medical marijuana and are no longer able to use it in the City.

Mr. Walker said this is a good concern. He suggested as a fix for that concern, to add a sentence to Paragraph A, to the effect, "It is not a violation of this Ordinance for a person to possess marijuana obtained pursuant to a valid prescription or order of a practitioner while acting in the course of his professional practice, or as authorized by the Controlled Substances Act." He said we're talking only about marijuana in this Ordinance, and doesn't think the language is broad enough to cover any other prescription substance.

Judge Yalman said she doesn't remember seeing that in the State Statute.

Mr. Walker said it isn't in the State Statute, but this is his reading of the opening provision of the State Statute, which allows medical marijuana.

Councilor Ives said it would be valuable to get clarification from Councilor Trujillo the sponsor. He said when Councilor Trujillo introduced this bill at the last Council meeting, he spoke specifically about K-2 Spice and other synthetic cannabinoids.

Councilor Calvert asked if he wants to add those to the existing Ordinance.

Councilor Ives said presumably. However, he would recommend postponing it to the next meeting so we can get clarity on that, because it does sound as if there are varying concerns and it's something we should get right just because it's an issue of significant importance to many people in the community.

**MOTION:** Councilor Ives moved, seconded by Councilor Dimas, to postpone this item to the next Finance Committee meeting of January 8, 2012, with direction to staff to meet with the sponsors, Judge Yalman, Alfred Walker and/or Geno Zamora to get clarification on the issues discussed this evening.

**DISCUSSION:** Chair Dominguez asked Dr. Morgan to be sure that Councilor Trujillo and Councilor Rivera are contacted to let them know what happened here in Committee with their bill.

**VOTE:** The motion was approved unanimously on a voice vote.

12. **REQUEST FOR APPROVAL OF AN ORDINANCE RELATED TO THE CITY OF SANTA FE UNIFORM TRAFFIC ORDINANCE; AMENDING SCHEDULE A, SECTION 2, PENALTY ASSESSMENT MISDEMEANOR SCHEDULE TO DELETE "JAYWALKING" FROM SUCH SCHEDULE AND AMENDING SECTION 3, MANDATORY COURT APPEARANCE SCHEDULE, TO INCLUDE JAYWALKING (COUNCILOR TRUJILLO). (JUDGE YALMAN). NOTE: This title may be amended in accordance with amendment sheet provided in the packet. Committee Review: Public Safety (approved) 11/20/12; City Council (request to publish) 12/12/12; and City Council (public hearing) 01/09/13. Fiscal Impact – No.**

Councilor Calvert said he is troubled with the priority being given to jaywalking in raising the penalty from \$25 to \$300, which is more than we charge for speeding or running a red light. He said it seems in a tourist town where we have people ambling across the Plaza and around that area, this might get us into more trouble than it solves. He understands there have been some high profile cases where pedestrians were injured or killed when they weren't doing as they were supposed to. However, he doesn't know that this is needed and/or the fix for the problem. He said he has trouble with the whole concept.

Chair Dominguez asked the rationale for the increase of the fine to \$300.

Judge Yalman said, "I think the police who investigate those accidents are the ones that are particularly upset, and they brought it to me. And, so I didn't know the extent... I know about DWIs and we always know about those deaths. We seem to downplay the pedestrian injuries and deaths. It seemed to me a mandatory appearance was reasonable."

Judge Yalman said there was a discussion of no mandatory appearance, where we could just have a fine such as the one for parking in a disabled space, which ranges between \$250 and \$500. She said because of the size of the fine people go to court, and it isn't necessary to have a mandatory appearance.

Judge Yalman said, "It's a way of emphasizing jaywalking, but I agree, it appears more serious than some of the other traffic matters."

Councilor Calvert said then the hope is that it would be a deterrent, but if a pedestrian is injured, would you "heap insult on injury" and then take them to court for jaywalking.

Judge Yalman said, "We do, and we do in traffic as well. You cause a car accident, you get hurt, guess what, you get the ticket. It happens. We do that. I say we, I'm not the one giving the ticket, but one does that. It happens."

Councilor Dimas said then this basically is an idea to bring to people's attention that jaywalking is illegal in Santa Fe.

Judge Yalman said, "And that it's a lot riskier than most of us realize."

Councilor Dimas suggested perhaps we need to have a warning period to get the word out before issuing citations. He suggested perhaps warning citations for people who are jaywalking, rather than sending them to Court right away, just to get the message out for 60-90 days before the new schedule of fees is incorporated. He said the whole idea is to get the message out, and we can use all media venue available to do this.

Judge Yalman pointed out that the fine is up to \$300, but it is not mandatory.

Councilor Ives said he and Judge Yalman exchanged emails earlier today. He asked her the number of jaywalking violations over a three-year period, noting Judge Yalman indicated there were 48 of which 9 were dismissed by her or by the prosecutor, so there were 37 valid violations over a 3 year period, or about 1 a month. He said it doesn't seem a tremendously significant matter, and he is not sure of the efficacy of imposing a \$300 fine on jaywalking. He noted this happens a hundred times in and around the Plaza during daylight hours. He said he is trying to get a sense of the significance of the problem from the Judge's perspective. He said in the penalty section of the Uniform Traffic Citation, the penalty associated with speeding are much less significant.



Judge Yalman said the Council has taken a position on that in imposing the Calming Fee which is equal to the fine in speeding. She said another issue she has been told is that the City doesn't have sufficient crosswalks, particularly on the busy streets. She said others have told her if they try to cross on the pedestrian signal at the crosswalk on St. Francis, St. Michaels and such, there isn't enough time to get across the street before the light changes, so there are other problems she didn't address

Councilor Ives said jaywalking is when a pedestrian is not using marked section or a section from curb to curb at the end of the street. He said Lincoln Avenue is a very long street before there is a break and jaywalking not uncommon. He said he understands the intention, but "I think it's a bit of over-kill myself."

**MOTION:** Councilor Dimas moved, seconded by Councilor Ives, to move forward without recommendation.

**DISCUSSION:** Councilor Calvert said one thing the Judge brought to our attention is the issue of the timing of the traffic signals for pedestrians. He said he would like to direct staff to be sure, especially on the busier streets, that the time allotted for crossing is sufficient so that we're not part of the problem, for both the able-bodied and those who are less able to get across.

Councilor Dominguez said he understands the intent and respects that. However, if it is a law that can't be equally applied across the board, which would include Councilors crossing the street on a Wednesday night, and it seems like something which potentially could be abused.

Melissa Byers said she would like to clarify if this is not approved by a Council Committee, it won't go forward to the Council for consideration according to the Governing Body Rules. She said it was approved by Public Safety, but that isn't a Council Committee, noting this is the only Council Committee which will hear this bill.

Chair Dominguez said it could be remanded to Public Works for consideration.

Councilor Ives said that would allow us to hear from the bill sponsors, which would be helpful.

**WITHDRAWAL OF MOTION AND SECOND:** Councilor Dimas and Councilor Ives withdrew their motion and second, respectively.

**MOTION:** Councilor Dimas moved, seconded by Councilor Ives, to remand this item to the Public Works Committee.

**VOTE:** The motion was approved unanimously on a voice vote.

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## **END OF CONSENT CALENDAR DISCUSSION**

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## **DISCUSSION**

### **15. UPDATE ON SANTA FE UNIVERSITY OF ART AND DESIGN DEFERRED MAINTENANCE. (LISA MARTINEZ)**

Ms. Martinez presented information from her Memorandum of November 16, 2012, to the Public Works Committee, which is in the Committee packets.

Ms. Martinez introduced Tom Olmstead, Facilities Manager, Santa Fe University, who is here to answer any questions the Committee might have of him.

*The Committee commented and asked questions as follows:*

- Chair Dominguez asked, regarding Exhibit G-1, if all of the items which are deleted are items which the University will complete, such as signs.

Ms. Martinez said when they went through all of these projects as they worked on them over the past 3 years, as they worked through the various buildings, they found other projects which became emergencies, priorities, and those have been incorporated those into the new G-1. In terms of anything deleted, she believes they will pay to have those done over a certain period of time.

- Chair Dominguez asked if those things which were on the original list of things to do on which the approval was based, "will be done by the City or the University."

Ms. Martinez said, "My understanding is that's correct."

- Chair Dominguez asked for an example of that.

Ms. Martinez said, for example, a couple of the things which have been added to the new G-1, work on the cafeteria and maintenance buildings, those were projects they found in need of repair or needed work. They had to relocate the cafeteria into a different facility, because the old building was in such bad shape. She said as all of the projects have been worked on, other priorities have been determined. A lot of emergencies have come up which had to be dealt with, noting a lot of the emergencies related to utility projects, and those had to be looked at carefully. She said she doesn't believe the original G-1 assessment was as thorough as it could have been, so you will find discrepancies in the numbers in terms of what was originally proposed and what it ultimately cost.

- Chair Dominguez asked if she is saying this Governing Body made a decision on an assessment that wasn't thorough. He said in the beginning the City allocated a "ton of money for specific things that were intended to get the facility to a better position to attract and retain students."

Ms. Martinez said she believes the assessment was thorough, but she is unsure how in-depth the assessment was in terms of each building. She said as projects started, as is typical with any remodel, once you get into it, you find one thing that leads to another and another and another, she thinks that what happened. It's not that it wasn't thorough to begin with, it's just that she believes it was that they found more problems along the way than were anticipated.

- Councilor Ives said, "With regard to the difference between the exhibits related to the 5<sup>th</sup> and 6<sup>th</sup> columns which deal with asbestos. On the original it appears that most of the buildings had asbestos abatement scheduled. And I presume the assessment determined that there was the possibility of friable asbestos in some measure. And of course, looking at the new G-1, it's deleted for the Greer Garson and then the Forum and Southwest Annex and Alumni Hall and Luke Hall and Benildus Hall. I suppose from the safety and environmental safety perspective, I am wondering why those are deleted as opposed to maintained."

Ms. Martinez deferred to Tom Olmstead.

Tom Olmstead said, "Benildus, for an example, has little or no asbestos in it at all. Luke, at the point in time that the University decides to renovate Luke, the University will have to do the asbestos abatement that point in time. The building has been basically in a pickled state since we took over. It's not being used now. It would be a waste of money to go in there and clear out the asbestos and not know what we're really going to renovate it to."

Mr. Olmstead continued, "Some of the other buildings.... for example the asbestos study was estimated at \$123,000. It cost \$43,000. So it was a bad estimate to start with on what the survey was going to cost. The Administration building, we've done some. We're not done renovating the Administration Building, and as we go through continual reservations, it'll be our responsibility to remove that asbestos. So, we're only removing asbestos when we go in and do something to the building, otherwise it would be a real waste of money to tear out the asbestos, because we'd have to replace the floor, but it may not need to be replaced right now."

- Councilor Ives said then you've made an assessment and have determined that buildings are safe for occupancy, notwithstanding the presence of the asbestos, and "I understand it has to be friable, etc., to really cause a problem."

Mr. Olmstead said, "Absolutely. In most cases, the asbestos that's there is the floor tile that was put down in the 1960's. It's covered with carpet. At the point in time, we have to renovate, take out the carpet, take out the floor tile, we solve that problem. Around a lot of the windows, the caulking. When we replace the windows we have to take care of it at that point in time."

- Chair Dominguez said this is just an update. He said there are a lot of deletions in the ADA accessibility stuff. He asked if this means those things will be taken care of by someone else.

Ms. Martinez said she understands those will be taken up by the University as they work through the remainder of the project. She said, "Typically, the way these projects work is if you touch it, you need to go in and make the renovations, so I'm assuming that as they work with each building and they work with the path of travel between buildings, they will go in and make the necessary ADA accommodations."

- Chair Dominguez asked if there is a time limit requiring them to do this. His assumption is that the University is doing well and will continue to do well, and at some point they will have to make these improvements, and they're not just intentionally keep student population low to avoid doing so.

Ms. Martinez said, "No. In terms of just general liability, I would think that the law went into effect in 1992. I think ever since then there was an automatic liability set up for any public facility to have to provide accessible accommodations throughout, whether a college campus, an office building or any other commercial space. And so, I think it's always in everyone's best interest to make those changes, make those accommodations and make the entire facility accessible."

- Chair Dominguez asked if there is a timeline on some of these things for which the University is paying.

Ms. Martinez said she doesn't know if a time limit is established in the lease agreement, but there were time limits for the deferred maintenance items for which the City is paying.

- Councilor Ives said, regarding security safety – fire alarm sprinklers, there were many deletions. He asked, "Are the buildings up to Code on fire, and so when you touch them again that's when you will have to upgrade to the current Code."

Ms. Martinez said, "That's exactly correct."

Chair Dominguez thanked Ms. Martinez for her presentation.

**16. REQUEST FOR APPROVAL OF PROCUREMENT UNDER STATE PRICE AGREEMENT – THIRTY (30) POLICE VEHICLES FOR POLICE DEPARTMENT; VARIOUS VENDORS. (POLICE DEPUTY CHIEF SCHAEFL) Committee Review: Finance Committee (postponed) 11/05/12; Finance Committee (canceled) 11/19/12; and City Council (scheduled) 12/12/12.**

A Memorandum dated November 27, 2012, with attachments, to the Finance Committee, from John Schaerfl, Deputy Chief of Police, is incorporated herewith to these minutes as Exhibit "1."

Deputy Chief Schaerfl reviewed information from his Memorandum of November 27, 2012, to the Finance Committee. Please see Exhibit "1" for specifics of this presentation.

*The Committee commented and asked questions as follows:*

- Councilor Calvert understands there are savings on the purchase. He asked, in terms of the operation of these vehicles, if they had purchased the Ecoboost would they have gotten better gas mileage.

Mr. Rodarte said, "There's a little bit of a difference. The Ecoboost is not identified as far as the economical standpoint on a police engine. They don't do any type of stats on either the 3.7 police engine regular or the Ecoboost. But if it is a regular 3.7 liter, it's doing 19 and 29, 19 in the City and 29 on the highway. But the Ecoboost is not identified as far as the mileage on there. That would be a regular vehicle. Just keep in mind, either one of the police cars we're looking at today are not rated. They don't do that because of idle times and all of the other stuff. But 19 and 29 is the standard."

- Councilor Calvert asked what the gas mileage on a standard car without the Ecoboost.

Mr. Rodarte said, "The standard without the Ecoboost would be 19 and 29."

- Councilor Calvert said it would be identical.

Mr. Rodarte, "No. The Ecoboost would actually be less, based on what I'm seeing here now. Councilor Dimas stressed the torque and the horsepower and that good stuff. It is tremendously different, but I think the whole difference between them basically is the horsepower. But I cannot see, and I've been thumbing through these books and I don't see an actual figure that they're giving for the Ecoboost engine..."

- Councilor Calvert said, "No, no, no. I understand that, but what I'm saying is... you're saying that they don't rate the gas mileage on police vehicles, but the Ecoboost on a standard version of this vehicle would be 19 and 29. On a standard version of the vehicle without the Ecoboost, what would the gas mileage be."

Mr. Rodarte said, "The standard version without the Ecoboost is the 19 and 29. Let me flip over here to... I happen to have my trusty little manual here. Let me go over to the regular Ford cars, okay. And in this book, they identify the Ford Taurus with the 3.5 liter that we're going to be doing the on police cars as 19 and 29. On the Ecoboost, they don't give me a figure as far as the stat book in here." He said he has another book and he can dig through it, but he doesn't see an exact figure on the gas mileage on the Ecoboost.

- Councilor Dimas said, "I've checked on those. The Ecoboost is, as I said at the last meeting, is 365 horsepower. It's a twin turbo engine, which is capable of going 147 mph. The standard police vehicle that the Police Department is looking at now, is 288 hp, which is capable of going, from everything that I've read, about 127 mph. So, if you have that much torque, obviously you're not going to be getting the same gas mileage. If you've got 365 hp vs. 288 hp, logically you're not going to be getting that much more."

- Councilor Calvert said it is his understanding that the Ecoboost was designed so that it didn't kick in the full engine all the time, and there might be a gas savings. He said, "What I'm saying is... you're not able to give me mileage ratings on police vehicles, I understand that. So the best proxy that I think we could get would be these vehicles, the standard vehicle, with and without Ecoboost. And that's what I was asking for, is the standard version of these vehicles, because if we don't get the Ecoboost option, we're going to get the other option, but it's still a police vehicle. You don't know the mileage reading on either one of them. But, on their standard versions, what are they. In other words, the standard version without and the standard version with, what are those gas mileage ratings. Is that something that we have."

Mr. Rodarte said, "Just the standard version, whether it's the regular Taurus on the street or the police cruiser, the only information I have is 19 and 29 on that engine. I do not have..."

- Councilor Calvert said we're talking about two engines.

Mr. Rodarte said yes, we're talking about a 3.5 liter and a 3.7 liter, and they're doing the same exact thing on the car and the truck as far as the vehicle we're buying here.

- Chair Dominguez asked the Deputy Chief to continue with his presentation, and we can ask questions after that.

***Deputy Chief Schaerfl continued his presentation.***

- Councilor Dimas asked how many all-wheel drives they have in the fleet, other than the SUVs and the trucks..

Deputy Chief Schaerfl said none.

- Councilor Dimas said, "Personally, I don't have a problem with that. I think it's a great idea, but with the winters we've been having recently, and I'm not sure great that is, but I would certainly not vote not approve it, because you have all-wheel drive, because I have a vehicle with all-wheel drive. And I think it's a good idea if we ever get the two feet of snow that we're expecting this year, which I hope will come in handy."

***Deputy Chief Schaerfl continued his presentation.***

Deputy Chief Schaerfl noted they requested fresh quotes from MHQ on just the electronics without labor, and there was a savings since the labor of the upfit will be handled at the Radio Shop within the City.

Deputy Chief Schaerfl said the Radio Shop has indicated that they feel, after a learning curve, they should be able to turn out 2 vehicles per week, which is still a little longer in duration than MHQ which promised 3 vehicles a week, but either way, the Radio Shop assures that they should be able to address their needs once they get their formatting down.

Deputy Chief Schaerfl said, "In summation, we've tried to address some of the concerns that did arise. We have open lines of communication with the Radio Shop and I foresee this to be a successful venture, barring any unforeseen drawbacks with the availability of products from the manufacturer.

- Councilor Ives said the last statement Deputy Chief Schaerfl made with regard to ordering parts, is one which still concerns him. He understands from the last session, that was part of the reason the turnaround on completed cars was challenging. He said at the last meeting, it was indicated that MHQ has a large inventory and they would be responsible for doing all the work with the parts in town. He understands the proposal has been changed to have the Radio Shop order them, hold them in stock at the Radio Shop. He asked if we have an indication from the manufacturer at this point in time, whether there would be delays in delivering that, such that there would be a slow-down in turnaround of finished vehicles.

Deputy Chief Schaerfl said, "What we do have going for us in this instance, is that the Ford Police Interceptor package is now 18 months old, whereas 1½ years ago, it was a brand new police package. The last 18 months has allowed the manufacturers of the specialty equipment to fully ramp-up and come up to speed. So the fact that we have entire agencies, like New Mexico State Police which are transitioning to this, what we have is the manufacturers have a lot more inventory. Thus when agencies make their order, I think the turnaround times are substantially less than they had been. There is the fact that that if, for instance, if MHQ had done the upfit, any items that we specify they can draw from their inventory in stock. In our case now, if directed to have the Radio Shop do the install, everything that we're going to install is going to be a special order. An example, an 18 wheeler full of our equipment will drive up to the Radio Shop and deliver it."

Deputy Chief Schaerfl continued, "I have not received any indication from the industry that there is a huge delay in any of these parts, because they are a standardized equipment list. I don't want to estimate what that would be. Usually when we order police gear and equipment, you're looking at a couple of weeks to a month, depending on what it is and the size of the order. Keeping in mind that there is a delay or build-up time of the vehicles at Ford, I could see that these two orders would mesh in and potentially arrive to coincide with each other."

- Councilor Ives asked in terms of the additions to be made to the base cruisers, if this is the same equipment that's been put on the last 20 vehicles, if this package has been around for 18 months,

Deputy Chief Schaerfl said, "No sir. Primarily, they might share a couple of coincidental items, but there are some substantial differences in a Chevy Impala equipment upfit and a Ford Taurus. There may be, for example a light bar of a certain classification could fit both vehicles. But the console, the cage, compartment for the trunk and such are all vehicle specific."

- Councilor Ives said the Deputy Chief was talking about a learning curve in the radio shop for this new equipment, and asked his sense of the timing on the learning curve and being able to turn the vehicles around.

Mr. Williams said, "I don't anticipate it's going to take very long, in the sense that these guys have been installing police vehicles, various different types for years and years. This particular Ford is new to them in that whenever you come across a new vehicle, we have to get familiar with certain things, exactly where you're going to place this, what you're going to mount it on, that type of thing. We've already requested, through the purchasing office, the manuals for these police packages for these vehicles so we can get those ahead of time, so the guys can get familiar with that. So I anticipate the first couple of installs is going to be the learning curve and then after that, they're off and running."

- Councilor Ives asked Mr. Williams if he has an estimate of the timing on that based on his prior experience with new equipment coming in.

Mr. Williams asked if he is speaking of the overall time.

- Councilor Ives said no, he is speaking of the learning curve.

Mr. Williams said, "Like I said, I believe the first couple few vehicles, two weeks at the most. But again, I'm confident that once they get their rhythm, they're going to catch up. And then when you factor out over the 15 week period, I think they're going to be on that two vehicle per week average, so we will believe... it's just the first couple of weeks they won't do that."

- Councilor Ives said, "And you said two weeks is probably as much time as will be needed for that purpose. In terms of ordering that equipment, the way the Chief described it, you will handle all of that. Do you anticipate placing that order as soon as there's approval from the Council to move ahead with the proposal so that it will all be in stock when cars start arriving."

Mr. Williams said, "Yes. We would place that order immediately, so I agree with the Deputy Chief in that we would place that order immediately. Even if there are back orders that just aren't unreasonable, I anticipate that we would get that equipment no later than they would get the vehicles, because from what I understand, there's going to be a shut-down of the plant during the month of December. So I think we're still going to get the equipment before they get the vehicles."

- Councilor Ives said, "I noticed too, it talked in the updated memo about two vehicles per week. Is that presumably, again, just trying to make sure I understand how you guys are coordinated, if there are problems with this, we'll be able to figure out how to fix them. So, presumably, if they bring two vehicles over on a Monday, you guys will have them turned around by the following Monday, or by that Friday. Is that sort of what you're contemplating here in terms of turnaround time, and making that part of the relationship..."

Mr. Williams said that is the goal.

- Councilor Ives said we've talked about the cost of labor saved, and the last time we met, I asked about overtime within the Radio Shop. I don't know if you had any specific figures on that or whether the \$50,000 savings, depending on overtime, may or may not prove to be the case. I am



certainly glad that you guys have been talking and working together and figuring out how to make this work.

Councilor Ives said, "I would obviously like to, I think everybody on Finance would like to hear back from both of you if there are any problems are experienced, so that the Council, as policymakers can figure out something that ultimately will work, so thank you."

- Councilor Calvert said he is not clear and asked if the Radio Shop will take possession of all of these parts at one time – how is that going to work.

Mr. Williams said they will take possession of the parts as they come in, so yes, conceivably all of them..

- Councilor Calvert asked if there is a storage problem at all in this.

Mr. Williams said, "Yes sir. The Radio Shop has an area and they actually receive all of the equipment for the City that is ordered – all the computers, the monitors, everything. So this is something that they're very accustomed to doing."

- Councilor Calvert said there isn't a huge storage area, and asked if there will be a problem with them being able to store all of this equipment once it comes in, and store it while they are working on vehicles.

Mr. Williams said it's always crowded and they always find a way to make it happen, so it certainly will be crowded.

Mr. Rodarte said in terms of storage and security, recently they did a City-wide campaign with 100 plus replacement computers. He said, "In my area, behind my office, I have a secure location in which we stored all of the extra stuff that the radio shop could not handle. He said they basically work side by side with them and we're very very secure as to who can go in and out. I do have the option to say they're welcome to use that area again, just like we're doing with the computer campaign to keep them from having to be overwhelmed with all the stuff coming in. It's always an option. It's a finance area and it's welcome to all the departments within that purview."

- Councilor Dimas thanked the Police Department and the Radio Shop for working together, and said it sounds like they have a deal worked out which will work well and he is pleased to see that they are working together. He said, with regard to the \$50,900 savings, if you go back to the original memo which was provided to us, the amount of labor and equipment comes to \$359,817. He asked if that amount has changed.

Deputy Chief Schaerfl said, "Yes, and there's a couple of variables in here. There were a couple of options that we did or didn't check on the quotes that we received from MHQ. The first quote as straight up as the math could prove to me was \$305,589.55. Now that's taking into account, primarily the reduction in installation for labor costs at the MHQ side."

- Councilor Dimas said, "If you take the \$359,817, and subtract the \$305,589.55, I come up with \$54,227.45 in savings, so I'm wondering about the other \$3,327.45, that's what I was doing on my calculator there."

Deputy Chief Schaerfl said, "I did review that, and there were a couple of cents difference every time I added it up. But when we got the quotes, I arrived at these totals in two different ways. I took the original quotes that we submitted with the very first packed on November 5<sup>th</sup>, and the first time I worked the numbers, I simply removed labor costs from those. Prior to tonight's meeting I actually requested fresh quotes and the totals weren't exactly the same. And some of it was because, even though the City of Santa Fe is tax exempt, there are still some taxes charged on labor, so that was part of the difference. But it was I'll say minuscule, it was plus or minus \$100 in the realm of a quarter million dollars, either way we worked it, all we ever get invoiced for, whichever way we go, is exactly for what we order. It could just be the taxes."

- Councilor Dimas said, "So we're in between then that \$50,000 that \$54,000, is that what you're telling me, somewhere in there."

Deputy Chief Schaerfl said, "Yes, that's correct."

- Councilor Dimas said if you take that and you add it to the \$14,000 that you're saving on the Ecoboost and then the \$8,194.40 for the two radios, I come out with a total... well extracting the \$3,027 and using the \$50,400 that was your figure, I'm coming out with savings of \$73,094.40. Does that sound about right."

- Deputy Chief Schaerfl said he doesn't have the number before him, "but I do believe you."

- Councilor Dimas said, "It's not a difficult question Robert. What I'd like to know is if you've got \$73,094.40 in savings, how many additional vehicles can you buy and equip with that amount of money."

Mr. Rodarte said, "Two. Two vehicles."

- Councilor Dimas asked, "Rather than ordering 30, why wouldn't you order 32, if you could. I mean if you're short on cars and you have this additional savings of \$73,094.40. I'm sure Chief you would love to have two more vehicles. So if we could get 32 vehicles ordered, doesn't that make more sense to do that than to spend this money on all the other things that we're talking about."

Mr. Rodarte said, "We can do that. We can go ahead and make an adjustment here and bring it forward to Council with two additional vehicles. We can do that."

- Councilor Dimas said, "I would like to, when we get to the actual motion, to amend it to include two more vehicles."

- Chair Dominguez said, "I would just offer some caution, only because it sounds like staff would need to do some work to make sure that the \$73,000 is going to... We don't want just a vehicle, we want radios, etc."
- Councilor Dimas said, "Right, this is fully equipped with everything else that they come with."

Mr. Rodarte said, "I would recommended moving it the way it is at this point. There are still a lot of funds available for additional vehicles in the future. Both of the Police Contracts have been extended along with the MHQ contract for all the supplies. I think the most logical thing to do here, is to get these 30 ordered, go back and assess what they really need, rather than add just two more of the same ones, and come back with another request if they want to by the end of the fiscal year. I think that would be a better idea than to just throw a couple more in there."

- Councilor Dimas said, "So, in essence, you don't know if they actually need 32."

Mr. Rodarte said they always do, but we can, with these going in place, I think we can build it up a little bit more. It's not going to matter from now till January first, because we're going to miss the cut-off. If these get approved on the 14<sup>th</sup> [12<sup>th</sup>?], we'll have that day to order them. Don Chalmers is going to try to place them in. The plants shut down Monday morning, and they won't come back up until January 5<sup>th</sup>. These 30 are going to be showing up here approximately the last week of February, or the first two weeks of March. So if we come back on the Finance Committee meeting of January 8<sup>th</sup> and 9<sup>th</sup>, I think they're back to back. If we come back with an additional quantity that they might want, they might want more than two. We'll still have those still coming about the same time these will. Because, realistically, by giving it better thought, we'll be able to, as these 30 are coming in, the next couple will be right behind them, so it really won't matter whether we get them at the same time or not.'

- Councilor Dimas said, "Okay. I don't want to cause any problems. I was just trying to make it a little bit better for the Police department if we could do that with those cost savings and use that money on additional vehicles if we could. Like I said, "I don't want to cause any kind of problem. So, that's all I have."
- Chair Dominguez asked what fund these moneys come from.

Dr. Morgan said it comes out of two funds, which are the Police Property Tax Vehicles and the Police Property Tax Inventory Exempt, commenting that it all comes out of the Police Property Tax.

- Chair Dominguez said then there are some restrictions on how we can spend the \$73,000.

Dr. Morgan said, "Sure."

- Councilor Ives said it appears there could be substantial savings from Ecoboost, noting Ford's website indicates up to 20% greater fuel economy and 15% reduction in emissions, and not in the

context of police vehicles. He said this was Councilor Calvert's question, and as this goes forward to Council it might be interesting to hear a little bit more if you think there is that type of a difference, because those could be potentially significant savings over the life of 30 of these vehicles.

- Councilor Ives asked Mr. Williams for an update on the certification of the employees in the Radio Shop for purposes of doing this work and addressing a liability question Councilor Trujillo had raised.

Mr. Williams said he looked in the certification program. He said, "And the first thing to note with the certification program is that it is a voluntary thing, and it's not a national standard. It's not anything along those lines, even though in looking at it, it seems to be very worthwhile. I talked to guys at the Radio Shop and it's something that they would like to pursue, but again, it's not a natural standard. We're what is considered customer owned and maintained, and there is no liability issue with respect to what we've been doing since I've been with the City that predates me. In terms of having our staff people, you know we set up job descriptions.... You know, the City of Santa Fe has insurance. We train people. They gain experience, they install and maintain various types of equipment. And one of the other chief things to note in this, is it's low voltage. We're not talking about something that requires a journeyman or an electrical license or that type of thing. It's low voltage equipment. And we're not different than about every other shop in government specifically."

Mr. Williams continued, "And the other thing of course with the Motorola Radio, when you look at MHW, they're not certified to install those. They're not a Motorola certified organization. But with respect to this particular certification, it looks like something that was worthwhile. And you know, the organization was really started by the International Association of Fire Chiefs. And the main reasons they started that organization and that certification body was for the maintenance of fire trucks and ambulances, and they expanded into police vehicles. So they also have certifications for mechanics of police and fire vehicles as well as fleet managers. So it's probably good for other areas of the City who do [inaudible] police vehicles and police fleets and fleets in general to look at those things as well as the Radio Shop."

- Councilor Ives asked, with respect to the certification discussed at the previous meeting, how much time does it take, and how costly it is.

Mr. Williams said it's not very costly, noting they've already completed the last certification program for this calendar year, and they're going to start up two test cycles in Spring 2013, and "we will jump on that," but it's not very costly. He said, "I've looked through a lot of the prerequisites, and a lot of them are [inaudible] and I have high confidence in our guys. They probably already know 90% of that stuff anyway, but again, it's a good idea. And anytime we can have a body, whether volunteer or not, recognize and require someone to get a certification so you can say, 'I went through this training program. I tested. I'm certified. I recertified.' That's always good, there's no doubt about it, so we intend to do that."

- Councilor Ives said another thing we discussed at the previous meeting was warranties versus repairs in-shop, and whether there were any differences. He thought people were going to look at that issue and come back to tell us what, if any, differences there would be in terms of costs over the long term.

Mr. Williams said, "With respect to the warranty, in the sense that in this setup where the Radio Shop would be doing the installations, of course, and the labor, it's a lifetime warranty. The City obviously pays the salary. With respect to equipment, it's going to vary depending on the type of equipment. And like I said before, typically, you know we have additional equipment in the Radio Shop so that we can get police officers back on the street as quickly as possible. So if we have an equipment issue, if it's still under warranty, we'll swap it out and then send off the other unit to be repaired or replaced. And that's how it works with MHQ as I recall."

- Councilor Ives asked, "Do we know if the equipment warranties are coextensive with the MHQ warranties. In other words, you can have a warranty that extends beyond the manufacturer's warranty. I was wondering, if it happened, if we were doing it in-house, we'd be buying new equipment that was no longer warranted. And I'm wondering if MHQ is any different in that regard."

Deputy Chief Schaerfl said, "The base manufacture warranty on all the [inaudible] we're purchasing that are purchased new is identical, whether we install it ourselves or get it from MHQ. As Mr. Williams stated, if we have a problem 5 years from now with a light bar, it's going to be outside the manufacturer's warranty, so we as a City would purchase another one and then the Radio Shop can install it. It is covered indefinitely because if there's an issue, we would just go back to the Radio Shop. The same exact thing with MHQ, the only difference being is they would give a lifetime warrant on the installation like our Radio Shop does, but if there was ever a problem down the road, it wouldn't require a City service to fix, because it would be outside that contractual warranty agreement."

**MOTION:** Councilor Dimas moved, seconded by Councilor Ives, to approve this request.

**FRIENDLY AMENDMENT:** Councilor Ives said he would second the motion and propose a friendly amendment with regard to direction to staff, following-up on Thomas Williams' expressed intent to have the personnel in the Radio Shop to become certified. He said it doesn't have to be done prior to them doing the installations, commenting it doesn't sound as if the programs will necessarily match up exactly, although it's close. If it could be done prior to the installation it would be great, but as soon as practicable.  
**THE AMENDMENT WAS FRIENDLY TO THE MAKER AND THERE WERE NO OBJECTIONS BY THE OTHER COUNCILORS.**

**CONTINUATION OF DISCUSSION ON THE MOTION AS AMENDED:** Chair Dominguez asked if there will be a fiscal impact for the certification.

Mr. Williams said they can find the fee within the current budget, which is about \$300 per person.

Chair Dominguez said, "Dr. Morgan, if you don't mind, if we can just make sure that we express to the City Manager that we want for these departments or divisions or units or whatever level they're at, to have some good communication with each other. What I would like to avoid is for one department or division to be pointing to the other one and saying this didn't get done because of. I want there to be some clear communications with them, inter-departmentally so that we can try to avoid. So if you can express that, then that would be helpful."

**VOTE:** The motion, as amended, was approved unanimously on a voice vote.

17. **REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO COMMUNITY WORKFORCE AGREEMENTS ("CWA"), SUBSECTION 28.8 OF THE CITY OF SANTA FE PURCHASING MANUAL; DIRECTING THAT THE BIDDING PROCESS FOR THE MARKET STATION CONDOMINIUM AT THE SANTA FE RAILYARD PROJECT COMPLY WITH THE CWA ORDINANCE; AND DIRECTING STAFF TO COLLECT DATA RELATED TO THE CWA FOR THE MARKET STATION PROJECT AND PRESENT AN ASSESSMENT TO THE GOVERNING BODY (COUNCILORS WURZBURGER, IVES AND CALVERT). (NICK SCHIAVO AND ROBERT RODARTE). Committee Review: City Business & Quality of Life (approved) 11/13/12; Public Works (approved) 11/13/12; Finance Committee (canceled) 11/19/12; and City Council (scheduled) 11/28/12. Fiscal Impact – No.**

This item was removed for the agenda and postponed to the Finance Committee meeting of January 8, 2013.

18. **REQUEST FOR APPROVAL OF A RESOLUTION RELATING TO COMMUNITY WORKFORCE AGREEMENTS ("CWA"), SUBSECTION 28.8 OF THE CITY OF SANTA FE PURCHASING MANUAL; CREATING A NEW SUBSECTION 28/9/5 OF THE PURCHASING MANUAL TO ESTABLISH THAT THE COMMUNITY WORKFORCE AGREEMENTS ORDINANCE SHALL ONLY APPLY TO THE MARKET STATION CONDOMINIUM AT THE SANTA FE RAILYARD PROJECT UNTIL A REVIEW AND ASSESSMENT OF THE RESULTS OF THE PROJECT IS COMPLETED. (COUNCILORS WURZBURGER, IVES AND CALVERT). (NICK SCHIAVO AND ROBERT RODARTE). Committee Review: City Business & Quality of Life (approved) 11/13/12; Public Works (approved) 11/13/12; Finance Committee (canceled) 11/19/12; City Council (request to publish) 11/28/12; and City Council (public hearing) 01/09/13. Fiscal Impact – No.**

This item was removed for the agenda and postponed to the Finance Committee meeting of January 8, 2013.

19. **REQUEST FOR APPROVAL OF A RESOLUTION DIRECTING STAFF TO NEGOTIATE AND EXECUTE AN AMENDMENT TO ARTICLE 12, OF THE MASTER COMMUNITY WORKFORCE AGREEMENT ("CWA") TO REQUIRE THE HIRING OF ELIGIBLE SANTA FE COUNTY RESIDENTS PRIOR TO HIRING NON-RESIDENTS (COUNCILOR CALVERT). (NICK SCHIAVO AND ROBERT RODARTE) Committee Review: City Business & Quality of Life (approved) 11/13/12; Public Works (approved) 11/13/12; Finance Committee (canceled) 11/19/12; and City Council (scheduled) 12/12/12.**

This item was removed for the agenda and postponed to the Finance Committee meeting of January 8, 2013.

20. **REQUEST FOR APPROVAL OF AN ORDINANCE REPEALING THE COMMUNITY WORKFORCE AGREEMENT ORDINANCE, SUBSECTION 28.8 OF THE CITY OF SANTA FE PURCHASING MANUAL (COUNCILORS BUSHEE, DIMAS AND RIVERA). (NICK SCHIAVO AND ROBERT RODARTE). Committee Review: City Business & Quality of Life (approved) 11/13/12; Public Works (not approved) 11/13/12; Finance Committee (canceled) 11/19/12; City Council (request to publish) 11/28/12; and City Council (public hearing) 01/09/13. Fiscal Impact – No.**

This item was removed for the agenda and postponed to the Finance Committee meeting of January 8, 2013.

**21. OTHER FINANCIAL INFORMATION**

**A. STATUS OF CITY OF SANTA FE INVESTMENT PORTFOLIO AS OF SEPTEMBER 31, 2012. (HELENE HAUSMAN)**

Ms. Hausman said everything is A-OK as far as we can make it within the confines of the current economy, noting we have dropped 10 basis points from June, from 0.81% yield, to 0.71%. She expects something similar between the end of September and the end of December. This was not unanticipated, and the City currently is slightly ahead of the budget projection for this time of the year.

Ms. Hausman said two C.D.'s matured today and they have been rolled over to the lower rate. The Wells Fargo Bank Savings Account which was paying 0.25%, was dropped to 0.23%. She purchased a \$3 million security for 3 years with a one-year call at 20 basis points less than she was able to purchase 6 months ago. The trend continues. The investment advisors with whom she works give her 5-6 options, and are clear about the reasons for each and what is in our best interest.

Ms. Hausman reported that First National Bank is merging with a bank group in El Paso which takes it up a notch as a regional bank.

Ms. Hausman said LANB has been downgraded by two banking rating forms, BankRate.com, and the other listed in her report, noting the City has a \$10 million CD and a \$250,000 CD with LANB. She will be watching that, noting ratings are posted quarterly, and it may be a report or two before she sees a change, but she will keep the Committee posted.

Ms. Hausman noted she redid the Average Yield to Maturity Table when she discovered she had an error, noting it was because she didn't check a box. The average yield to call is only 160 days, while the average yield to maturity is about 700 days, or 23 months. She noted everything is being called very quickly, commenting that will change some day, but there is no clear sense of when that may change. She said as long as interest rates continue to drop, she suspects the use of the callable investment will continue.

Chair Dominguez asked about the Redflex Systems, inc., and asked if this is just so we can maintain transactions with them.

Ms. Hausman said that was set up as a separate bank account, under the terms of our agreement with them, and the Police Department monitors and reconciles that account. It is a restricted account and can't be used for anything including investment of proceeds.

Chair Dominguez asked if the \$52,000 is what we have in the account for payment to Redflex, and Ms. Hausman said it is money that has come in.

Chair Dominguez said then this is the revenue we have generated from Redflex.

Ms. Hausman said she will have to get someone from the Police Department to give him more information about that account, or she will get that information for the next meeting.

Dr. Morgan said he understands it as Ms. Hausman has said, and she can get more information if you would like, but it is the money we have received from RedFlex.

Councilor Calvert asked if this is our net profit or does it still have to be divided according to the formula in the contract, and Dr. Morgan said Ms. Hausman will have to get more information for the next meeting.

Chair Dominguez said it would be helpful to get more information on this. He thanked Ms. Hausman for her presentation.

**B. UPDATE ON GROSS RECEIPTS TAX REPORT RECEIVED IN NOVEMBER 2012 (FOR SEPTEMBER 2012 ACTIVITY) AND LODGERS' TAX REPORT RECEIVED IN NOVEMBER 2012 (FOR OCTOBER 2012 ACTIVITY). (DR. MELVILLE MORGAN)**

Dr. Morgan reviewed the information which is in the Committee packets. Please see this information for specifics of this presentation. Dr. Morgan commented he isn't real excited about the GRT, nor is he upset, because we are in the plus one, minus one range we established when we set the budget



for this year. Right now it is \$122,000 negative, month to month comparison, noting overall, it is a \$71,000 reduction toward meeting the budget.

Dr. Morgan noted the lines are right on top of each other in the two charts in the packet, which means we're right on budget. He said, "What I can tell you is in the best of all worlds, is we're on budget, and that's a good thing." He said much of what is happening in the United States, even in terms of the holiday spending, is some reflection of what is going on with trying to keep the fiscal cliff from happening. He said they've talked about the fiscal cliff as a national thing for two years. However, when the A.R.R.A. [American Recovery and Reinvestment Act of 2009] money was first awarded to state and local governments, we were trained to avoid the fiscal cliff, because they knew these would be one-time monies. He said they have been discussing the fiscal cliff in one way or another for 4-5 years, and we need to keep this in mind when we start talking about payroll, spending patterns, our GRT picture, etc. He said there wouldn't be a big uptick in GRT if they prevent the fiscal cliff. He can guarantee there will be a level of spending during the holidays. He said we just have to stay tuned to when they fix the fiscal cliff, noting it was done at the last minute.

Chair Dominguez asked how the State surplus might impact the municipalities.

Dr. Morgan said he would like to get a piece of those funds for the City, but said we shouldn't get too excited about getting these funds.

## **22. MATTERS FROM THE COMMITTEE**

There were no matters from the Committee.

## **23. ADJOURN**

There was no further business to come before the Committee, and the meeting was adjourned at 6:45 p.m.

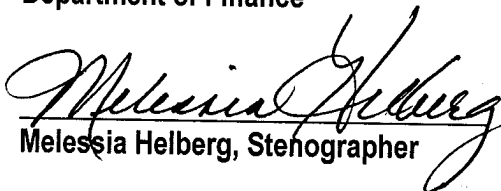
**Reviewed by:**

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**Carmichael A. Dominguez, Chair**

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**Dr. Melville L. Morgan, Director  
Department of Finance**

  
**Melessia Helberg, Stenographer**

# City of Santa Fe, New Mexico


## memo

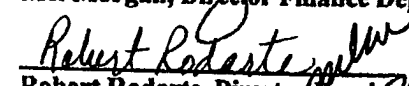
**DATE:** November 27, 2012

**TO:** Finance Committee

**VIA:**

  
Robert Romero, City Manager

  
Mel Morgan, Director Finance Department

  
Robert Rodarte, Director Purchasing Department

  
Raymond Rael, Chief of Police

**FROM:** John Schaerfl, Deputy Chief of Police 

**SUMMARY:** Changes to vehicle purchase proposal as mandated by Finance Committee meeting of November 5, 2012.

The following is a list of the current police vehicle proposal items. The changes noted are as instructed following the Finance Committee meeting of November 5<sup>th</sup>, 2012.

- The proposal is for 30 Police replacement vehicles.
- 25 of the vehicles will be marked units for use by Police Patrol Officers.
- 5 of the vehicles will be unmarked units for use by Police Detectives.
- Of the Patrol vehicles, 18 will be Ford Explorer Utility Vehicles, 7 will be Ford Taurus Sedans.
- The option for the "Ecoboost" engines on the Patrol Sedans has been dropped, saving \$2000 per unit on the 7 Patrol Sedans. This change saves \$14,000 on total proposal.
- The total cost for the vehicles alone is \$760,110.00

*Exhibit "1"*

- The emergency equipment will be ordered via NM State Price Agreement from MHQ in Albuquerque, NM.
- The additional electronic equipment (Radios, RADAR's, In-car cameras, Wireless GPS Units) will be ordered from their respective vendors, also on NM State Price Agreement.
- The total cost of all emergency/police/electronic equipment is \$305,589.55
- All emergency equipment and electronic systems will be installed by personnel at the Radio Communications Office (City Radio Shop).
- The cost of labor saved by having all installation work handled by the Radio Shop is \$50,900.00
- Should the Finance Committee and City Council direct the vehicle up-fit to be completed by the Radio Shop, the ordering, receipt, inventory, and storage of all emergency equipment and electronics will be the full responsibility of the Radio Shop.
- Should the Finance Committee and City Council direct the up-fit to be completed by MHQ of Albuquerque, the ordering, receipt, inventory, and storage of all emergency equipment and electronics will be the full responsibility of MHQ of Albuquerque.
- The ordering, receipt, inventory, and storage of all police vehicles will be the full responsibility of the Police Department Fleet manager. The vehicles will be stored in the Police Department's secure impound lot on Huey Rd.
- Once all vehicles and emergency equipment and electronics have been received, the Police Department Fleet Manager will coordinate with the Radio Shop for the delivery of approximately two vehicles per week. Additional vehicles will be made available on an as-needed basis.
- As vehicles are finished by the Radio Shop, they will be immediately retrieved by the Fleet Manager, inspected and issued to Police Personnel.
- The estimated difference in up-fit time from MHQ is as follows:  
MHQ - 3 vehicles per week, 30 vehicles = 10 weeks (2.5 months)  
Radio Shop - 2 vehicles per week, 30 vehicles = 15 weeks (3.75 months)
- The Graphics for the new Police vehicles have already been designed and digitized by Subia of Albuquerque. The graphics will be purchased and applied by Subia. This company offers a lifetime guarantee on the graphics and the installation. Prior attempts to contract with local companies in Santa Fe for the application of Police Fleet graphics have met with mixed results. This process will be completed after the up-fit of the vehicles.
- After a complete inventory of the crashed or otherwise non-usable Police Vehicles was conducted, only two vehicles contained equipment of any significant value which may be transferred into the new units. The items were 2 Motorola police radios valued at \$4097.20 ea (new), thus saving \$8,194.40 in new equipment procurement.
- All other vehicles currently in the Police Fleet are not available for donation of parts/equipment as they will all be issued to Police Personnel in the very near future.

**ACTION REQUESTED:**

Approval of the amended proposal for the purchase of 30 replacement Police Vehicles.

# City of Santa Fe, New Mexico

## memo

**DATE:** October 17, 2012  
**TO:** Finance Committee  
**FROM:** Robert Rodarte, Officer  
Purchasing Division  
**VIA:** Dr. Melville L. Morgan, Director  
Finance Department

**SUMMARY:** Purchase of 30 Police Pursuit and Support Vehicles  
Vendors: Don Chalmers Ford and MHQ of Albuquerque  
State Price Agreements: 20-000-000-00026 and 10-000-00-00014:  
Digital Ally: State Price Agreement: 10-000-00-84:  
MPH Industries: State Agreement: 20-000-00-00033:  
Sierra Wireless GPS: State Price Agreement: 11-000-00-00014AC:  
Motorola Solutions: New Mexico State E911:

On November 5, 2012, the City of Santa Fe Police Department presented to the Finance Committee a request for the procurement of 30 replacement Police vehicles and complete installation of all equipment and accessories, from the aforementioned State Price Agreements.

The Finance Committee voted to reject the request and to bring it back for presentation on November 19, 2012 with the following recommendations.

- Eliminate the "eco boost" engine and to go with the standard V-6, option.
- Eliminate the complete turnkey installation of all equipment and accessories by MHQ of Albuquerque.
- Have the complete installation preformed by the City Radio shop.
- Provide an itemized list of all equipment and accessories needed to complete the project.

Documentation related to the changes have been provided by the City Police Department.

Funding for this procurement is available in the following Business units:

22252.570950 Police Property Tax/ Vehicles < 1.5 ton.	\$ 1,027,255.00
22252.572500 Police Property Tax/Vehicles/Inv. Exempt	412,951.00
<b>TOTAL:</b>	<b>\$ 1,440,206.00</b>

The Itemized breakdown for all procurement related to this project is identified in the attached information provided by the Police Department. The total cost is listed as \$1,333,784.30.

The Police Department will be replacing vehicles that are currently out of service or have exceeded their useful life. A replacement list has been provided by the Police Department.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City Policy, procurement from State Price Agreements over \$50,000, require City Council approval (City Purchasing Manual Section 11.1).

**ACTION REQUESTED:**

It is requested that this procurement award to the various vendors identified above from the listed State Price Agreements, in the total amount of \$1,333,784.30, be reviewed, approved and submitted to the City Council for consideration.

# City of Santa Fe, New Mexico

## memo

DATE: November 14, 2012

TO: Finance Committee

VIA:

Robert Romero, City Manager

Mel Morgan  
Mel Morgan, Director Finance Department

Robert Rodarte, Director Purchasing Department

Raymond Rael, Chief of Police

FROM: John Schaerfl, Deputy Chief of Police

SUMMARY: Purchase of 30 Police Department Vehicles  
Vendor: Don Chalmers Ford (Albuquerque)  
State Price Agreement 20-000-00-00026 (AA) 0000051541

The City of Santa Fe Police Department has requested the procurement of thirty (30) replacement police patrol and investigations vehicles from the aforementioned State Price Agreements. Don Chalmers Ford (Albuquerque) is the authorized vendor on the Price Agreement. The cost of the vehicles is \$760,110.00.

Funding for this procurement is available in the following business units:

22252.570950 Police Property Tax/Vehicles	\$1,027,255.00 (available)
22210.571500 Police Property Tax/Inventory Exempt	\$412,951.00 (available)
<b>TOTAL</b>	<b><u>\$1,440,206.00 (available)</u></b>

The attached documentation from the Police Department identifies the vehicles and associated equipment to be purchased. All respective NM Price Agreements are also attached. The Police Department will be replacing vehicles that are currently out of service and/or have exceeded their useful lives, or have been crash damaged and written off by the City's Risk Management Division.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City policy, procurement from the State Price Agreements over \$50,000 requires City Council Approval (City Purchasing Manual Section 1.1.1).

**ACTION REQUESTED:**

It is requested that this vehicle procurement award to Don Chalmers Ford, from State Price Agreements #20-000-00-00026 (AA) 0000051541, in the total amount of \$760,110.00, be reviewed, approved and submitted to the City Council for consideration.

RJR: jws



# City of Santa Fe, New Mexico

# memo

DATE: November 14, 2012

TO: Finance Committee

VIA:

Robert Romero, City Manager

Mel Morgan  
Mel Morgan, Director Finance Department

Robert Rodarte  
Robert Rodarte, Director Purchasing Department

Raymond J. Rael  
Raymond Rael, Chief of Police

FROM: John Schaerff, Deputy Chief of Police

SUMMARY: Emergency Equipment for Police Vehicles  
Vendor: MHQ of Albuquerque  
State Price Agreement 10-000-00-00014

The City of Santa Fe Police Department is requesting the procurement of emergency vehicle gear and equipment for the up-fit of the thirty (30) replacement police patrol and investigations vehicles. MHQ (Albuquerque) is the authorized vendor on the State Price Agreement. The cost of the emergency equipment is \$305,589.55

In addition to the required emergency equipment, the following list of additional equipment (all from NM State contracts) is required for installation in each newly purchased Police vehicle:

Digital Ally in car camera system 30 ea @ \$3,995.00 ea = \$119,850.00  
MPH Industries Police RADAR 25 ea @ \$1,899.00 ea = \$47,475.00  
Motorola Police Radio XTL-5000 13 ea @ \$4,097.20 ea = \$53,263.60  
Motorola VHF radio CDM 1550 30 ea @ \$672.83 ea = \$20,184.90  
Sierra Wireless GPS Dispatch unit 25 ea @ \$1,092.45ea = \$27,311.25  
Total cost for Cameras, Radios, RADARs, GPS = \$268,084.75

**The Grand total for all emergency equipment and required ancillary electronics, all of which shall be installed by the City of Santa Fe Radio Shop: \$573,674.30**

The quantities indicated in the above list have already been adjusted for any equipment which may be transferred from older police vehicles. You will note that only 13 Motorola XTL5000's are required as 2 are transferable from older vehicles and 10 are in inventory at the radio Shop. 25 each RADAR's and GPS units are required as these will only be installed in the marked Patrol vehicles and not in the Investigations vehicles.

Any other older Police Fleet vehicles not currently issued to active officers must retain all equipment currently installed as these vehicles are slated for issue to officers about to enter their post-academy Field Training stage of employment.

Funding for this procurement is available in the following business units:

22252.570950 Police Property Tax/Vehicles	\$1,027,255.00 (available)
22210.571500 Police Property Tax/Inventory Exempt	\$412,951.00 (available)
<b>TOTAL</b>	<b><u>\$1,440,206.00 (available)</u></b>

The attached documentation from the Police Department identifies the vehicles and associated equipment to be purchased. All respective NM Price Agreements are also attached. The Police Department will be replacing vehicles that are currently out of service and/or have exceeded their useful lives, or have been crash damaged and written off by the City's Risk Management Division.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City policy, procurement from the State Price Agreements over \$50,000 requires City Council Approval (City Purchasing Manual Section 11.1).

**ACTION REQUESTED:**

The following itemized equipment requirements are requested for approval:

Emergency Equipment delivered by MHQ of Albuquerque = \$305,589.55  
State Price Agreement #10-000-00-00014

Digital Ally in car camera system 30 ea @ \$3,995.00 ea = \$119,850.00  
State Price Agreements #10-000-00-00084

MPH Industries Police RADAR 25 ea @ \$1,899.00 ea = \$47,475.00  
State Price Agreements #20-000-00-00033

Motorola Solutions  
Motorola Police Radio XTL-5000 15 ea @ \$4,097.20 ea = \$61,458.00  
Motorola VHF radio CDM 1550 30 ea @ \$672.83 ea = \$20,184.90  
State Price Agreements #New Mexico State E911

Sierra Wireless GPS Dispatch unit 25 ea @ \$1,092.45ea = \$27,311.25  
State Price Agreements #11-000-00-00014AC

RJR: jws

Vehicles To Be Replaced (30) With This Order

Vehicles for replacement				
	Fixed Asset	Year	Milage	Reason other than mileage
1	52899	05	174,082	
2	52700	08	170,217	Redlined needs gaskets for overheating
3	51271	04	147,808	
4	51257	04	146,654	
5	28329	00	143,464	
6	52754	06	143,250	
7	52945	06	141,535	
8	52028	04	136,407	
9	29059	00	130,688	
10	52530	07	130,322	
11	52033	04	129,716	
12	51273	04	126,243	
13	52943	06	120,432	
14	52811	05	119,754	
15	51268	04	118,416	
16	52081	04	118,133	
17	52918	05	117,956	
18	52922	05	116,450	
19	52919	04	114,378	
20	52034	04	112,343	
21	52036	04	110,775	
22	52887	08	110,120	
23	50043	02	108,612	
24	51261	04	108,068	
25	51260	04	106,678	
26	52810	04	104,488	
27	52794	05	103,679	
28	52753	06	102,926	
29	52543	06	102,693	
30	52649	07	102,446	
31	52029	04	100,355	
32	29348	01	98,333	
33	52917	04	97,166	Door locks not operational
34	22452	82	96,177	Needs to much work should not be driven due to door hardware issues
35	52544	07	94,097	
36	52901	05	93,483	
37	52641	07	90,297	
38	27347	99	90,197	
39	53859	08	90,000	
40	28415	01	83,456	Totaled
41	52643	08	72,350	Totaled under litigation hold for trial
42	27360	86	64,365	Old show car upkeep too costly not used enough
43	53873	08	36,598	Totaled repairs over 75% of value used for parts to save money at warehouse.
44	52812			Totaled
45	52032			Totaled
46	52918			Totaled

# City of Santa Fe, New Mexico

## memo

DATE: October 17, 2012  
TO: Finance Committee  
FROM: Robert Rodarte, Officer  
Purchasing Division  
VIA: Dr. Melville L. Morgan, Director  
Finance Department

SUMMARY: Purchase of 30 Police Pursuit and Support Vehicles  
Vendor: Don Chalmers Ford and MHQ of Albuquerque  
State Price Agreements: 20-000-000-00026 and 10-000-00-00014:

The City of Santa Fe Police Department has requested the procurement of 30 replacement Police Pursuit and support vehicles from the aforementioned State Price Agreements, in the total amount of \$1,133,927.00. By utilizing the two State Price Agreements the police department will obtain turnkey ready vehicles. MHQ of Albuquerque which is a subsidiary of Don Chalmers Ford will perform the needed installation of all the police related equipment and accessories. The City Police Department has provided supporting documentation which details their objected related to this process.

Funding for this procurement was approved in this year's Budget (12/13) and is available in the following Business units:

22252.570950 Police Property Tax/ Vehicles < 1.5 ton.	\$ 1,027,255.00
22252.572500 Police Property Tax/Vehicles/Inv. Exempt	412,951.00
<b>TOTAL:</b>	<b>\$ 1,440,206.00</b>

The attached information provided by the Police Department identifies the vehicles to be purchased. The Police Department will be replacing vehicles that are currently out of service or have exceeded their useful life.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City Policy, procurement from State Price Agreements over \$50,000, require City Council approval (City Purchasing Manual Section 11.1).

### ACTION REQUESTED:

It is requested that this procurement award to Don Chalmers Ford and MHQ of Albuquerque, from State Price Agreements # 20-000-000-00026 and 10-000-00-00014, in the total amount of \$1,440,206.00, be reviewed, approved and submitted to the City Council for consideration.

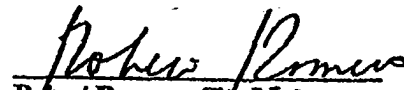
# City of Santa Fe, New Mexico

## memo

**DATE:** October 2, 2012

**TO:** Finance Committee

**VIA:**

  
Robert Romero, City Manager

  
Mel Morgan, Director Finance Department

  
Robert Rodarte, Director Purchasing Department

  
Raymond Rael, Chief of Police

**FROM:** John Schaertl, Deputy Chief of Police 

**SUMMARY:** Purchase of 30 Police Department Vehicles  
Vendor: Don Chalmers Ford (Albuquerque)  
State Price Agreement 20-000-00-00026 (AA) 0000051541  
  
Up-Fit of Police Vehicles  
Vendor: MHQ of Albuquerque (division of Don Chalmers)  
State Price Agreement 10-000-00-00014

The City of Santa Fe Police Department has requested the procurement of thirty (30) replacement police patrol and investigations vehicles from the aforementioned State Price Agreements. Don Chalmers Ford (Albuquerque) is the authorized vendor on the Price Agreement. The cost of the vehicles alone is \$774,110.00. The cost of the emergency equipment up-fit performed by MHQ of Albuquerque (a division of Don Chalmers Ford) is \$359,817.00. The total amount of the vehicle purchase and up-fit is \$1,133,927.00.

Additional purchase requirements include the following, on NM State Price Agreements:

Digital Ally in car camera system 30 ea @ \$3,995.00 ea = \$119,850.00  
MPH Industries Police RADAR 25 ea @ \$1,899.00 ea = \$47,475.00  
Motorola Police Radio XTL-5000 15 ea @ \$4,097.20 ea = \$61,458.00  
Motorola VHF radio CDM 1550 30 ea @ \$672.83 ea = \$20,184.90  
Sierra Wireless GPS Dispatch unit 25 ea @ \$1,092.45ea = \$27,311.25  
Total cost for Cameras, Radios, RADARs, GPS = \$276,279.15

**TOTAL COST OF VEHICLE PURCHASE, UP-FIT, AND MANDATORY  
CAMERAS/RADIOS/RADARS/GPS = \$1,410,206.10**

Funding for this procurement is available in the following business units:

22252.570950 Police Property Tax/Vehicles	\$1,027,255.00 (available)
22210.571500 Police Property Tax/Inventory Exempt	\$412,951.00 (available)
<b>TOTAL</b>	<b><u>\$1,440,206.00 (available)</u></b>

The attached documentation from the Police Department identifies the vehicles and associated equipment to be purchased. All respective NM Price Agreements are also attached. The Police Department will be replacing vehicles that are currently out of service and/or have exceeded their useful lives, or have been crash damaged and written off by the City's Risk Management Division.

By City policy, the City can use State or Federal Price Agreements without having to bid the items on its own. By City policy, procurement from the State Price Agreements over \$50,000 requires City Council Approval (City Purchasing Manual Section 11.1).

**ACTION REQUESTED:**

It is requested that this vehicle/up-fit procurement award to Don Chalmers Ford, from State Price Agreements #20-000-00-00026 (AA) 0000051541, in the total amount of \$1,133,927.00, be reviewed, approved and submitted to the City Council for consideration.

Additionally, the following itemized equipment requirements are requested for approval:

Digital Ally in car camera system 30 ea @ \$3,995.00 ea = \$119,850.00  
State Price Agreements #10-000-00-00084

MPH Industries Police RADAR 25 ea @ \$1,899.00 ea = \$47,475.00  
State Price Agreements #20-000-00-00033

**Motorola Solutions**

Motorola Police Radio XTL-5000 15 ea @ \$4,097.20 ea = \$61,458.00  
Motorola VHF radio CDM 1550 30 ea @ \$672.83 ea = \$20,184.90  
State Price Agreements #New Mexico State E911

Sierra Wireless GPS Dispatch unit 25 ea @ \$1,092.45ea = \$27,311.25  
State Price Agreements #11-000-00-00014AC

RJR: jws



## EXECUTIVE SUMMARY

The Santa Fe Police Department is proposing to purchase 30 replacement vehicles in the current fiscal year. We are postponing our request to purchase new/expansion vehicles and we are only asking for vehicles that will serve to replace existing units that are operationally compromised because of excessive mileage (odometer readings above 100,000 miles); have been involved in crashes that have left the vehicles non-operational; or that will act as replacement, multi-functional, multi-purpose vehicles; thereby allowing us to reassign limited purpose vehicles back to patrol. The itemized request is as follows:

- 18 Replacement Ford Explorer Police Package Vehicles for Patrol
- 7 Replacement Ford Sedan Police Package Vehicles for Patrol
- 5 Replacement Ford Sedan Police Package Vehicles for Investigations

The Department has 162 operational vehicles that are assigned as the primary vehicles to patrol (to include traffic, DUI, K-9 and the public safety aides), investigations, administration and animal services. Currently, Department staffing for sworn personnel is 165. Additionally, there are twelve (12) vacancies which we expect to fill by the end of the calendar year. There are currently no "extra" vehicles in the Police fleet with which to outfit any additionally hired vacancy fills (Sworn).

Included in the 165 vehicles are four (4) units that are currently being used as "loaner" units when primary vehicles are in for servicing or repair. Within the next three (3) months, these four "loaner" units will have to be assigned to newly hired officers who are transitioning onto patrol teams as independent officers.

Current odometer readings show that of the 162 operational vehicles, 25% have mileages in excess of 100,000 miles; 19% have mileages between 75,000 and 100,000 miles; 17% have mileages between 50,000 and 75,000 miles and 39% of the vehicles have mileages under 50,000 miles. All odometer readings are approximated. An officer working an 8-hour day will average 75-100 miles from the time they go on duty to the time they are off duty. This average daily mileage does not include travel time to and from work.

In addition to the 162 operational units, the Department has 20 non-operational vehicles which are no longer in service because of terminal mechanical and/or equipment problems. We have three unmarked units that are

being used as loaner vehicles for investigations and support services. Each of these 3 vehicles has odometer readings between 95,000 and 140,000 miles.

In FY 2009/2010 the Department purchased 32 vehicles; 15 marked patrol units; 4 unmarked units; 6 pick-up trucks; and 7 Public Safety Aid Nissan Xterra's.

In FY 2010/2011 the Department purchased 2 vehicles: 2 unmarked administrative units.

To date in FY 2011/2012 the Department has purchased 1 replacement Animal Services truck.

Vehicle life expectancy analysis shows that after 75,000 miles, cumulative maintenance and repair costs far outweigh the cost of purchasing a new vehicle. The Santa Fe Police Department does not retire vehicles because of set mileage limits. We will drive our units far beyond 100,000 miles and we typically only redline cars when they are mechanically unsound or non-functional. However, we can show that our police vehicles that have odometer readings above 75,000 miles cost the city more money in ongoing maintenance and repair.

When we replace a police vehicle because of excessive mileage, if that vehicle is still mechanically sound, we will use it as a pool or "loaner" car and assign it to officers who have their units in the shop for maintenance. We also work with other departments in the City. In the past and we have given vehicles to other departments within the city who have no budget to replace their aging fleet vehicles. We use every vehicle we purchase until that vehicle is no longer operational or safe.

The replacement vehicles itemized above are currently funded through the Municipal Gross Receipts Tax Fund 22210 and the Police Property Tax Fund 22252.

## **REPLACEMENT VEHICLE PROPOSAL**

The Santa Fe Police Department is requesting approval for the purchase of 30 replacement vehicles. The total cost for the vehicle purchase is \$1,382,894.90. Due to the lengthy process endured during the procurement of our last order of police vehicles (FY 2009/2010), the Santa Fe Police department purchased only two (2) vehicles during FY 2010/2011. As such, the remainder of funds budgeted for vehicle purchases last year (\$763,000.00) was carried forward into this fiscal year. The Police Department currently has \$1,440,206.00 available for vehicle purchases. This proposed expenditure is fully funded in the FY 2012/2013 budget (and carried forward monies) from both the Municipal Gross Receipts Tax and the Police Property Tax Fund.

The Santa Fe Police Department currently has 38 police vehicles with between 100,000 and 170,000 miles on the odometer. This equates to 25% of the fleet. Each vehicle in the Police fleet must be maintained at such an operational level as to ensure safe and effective police operations at all times. This includes constant use during the Officer's shift, wherein the vehicle is operated under the harshest conditions. The patrolling of city streets as well as highways, involves high speed operation during response to emergencies, extended periods of idling during traffic control, and constant wear and tear from response to routine calls for service.

Fiscally responsible fleet management theory states that there is an inherent trade-off between fleet capital and operating costs: if an agency spends money on replacing fleet vehicles sooner, operating costs will be lower and residual values will be higher.

Conversely, if an agency spends less on vehicle replacement, the reverse will be true.

Deferring \$1 million dollars worth of replacement vehicle purchases in any given fiscal year for an agency that typically spends approximately that amount every one to two fiscal years -- like the Santa Fe Police Department -- will not result in an overall savings in the long term.<sup>1</sup> In fact, it has been shown that organizations risk increasing overall fleet costs by postponing replacement spending in pursuit of short-term budget savings.

Depending on the current age and state of a fleet, the short-lived savings gained from postponing fleet replacement may cost agencies much more in maintenance and emergency replacement expenditures at a later time.<sup>2</sup>

The economic principles of timely vehicle replacement are well known to fleet managers. By conducting a lifecycle cost analysis of any particular vehicle, it has been found that a vehicle's capital cost diminishes over time, while its operating costs increase, mainly because of maintenance and repair costs. In attempting to cut budgets by postponing replacement purchases, the supposed savings are usually just transferred from the capital side to the operating side of the general ledger.

State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 20-000-00-00026.

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Item	Approx. Qty.	Unit	Article and Description	Unit Price
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001	300	Each	Vehicle, Four Door Sedan, All Wheel Drive, Full Size (Police Pursuit Rated)	(AA) Don Chalmers
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Base Cost, Per Unit, FOB Dealer's Place of Business \$25,573.00

Net Cost, Per Unit, FOB, Santa Fe, New Mexico \$25,573.00

Model: Ford Interceptor Sedan

Make: Ford

Engine: 3.5 V6 Eco Boost

Mpg: 17 city 25 hwy

+ 594.<sup>00</sup> *option*

26,167.<sup>00</sup> *PAID*

24,167.<sup>00</sup> *Tr Unit*

Vendor to indicate final order acceptance date August tentative.

Final order acceptance date may be a consideration in determining award.

**Minimum Specifications:**

Wheel Base: not less than one hundred twelve (112.0) inches.

Alternator: minimum 200 amp, (high-output alternator).

Battery: 12 volt, heavy duty, 750 cold cranking amp minimum.

Brakes: four wheel disc antilock brakes with all speed traction control, heavy duty police, brakes must be anti-lock (abs).

Warning light in dash shall indicate when parking brake is engaged.

Engine: engine offered shall be a v-6 3.5 Eco Boost design. Engine must be a minimum of 350 (HP) horsepower.

**Air Conditioning:**

A. Vehicle shall be factory equipped with an air conditioning unit capable of cooling the passenger compartment while not taxing the engine cooling system.

B. SUV - vehicles shall be factory equipped with a front and rear air conditioning unit.

C. Integrated with the heater/defroster unit.

Shock Absorbers: heavy duty double action type, front and rear, valves to give the vehicle maximum road ability when operating over rough roads and during cornering at high speeds.

Lights: dome light wiring to front door switches shall be rendered inactive (dark car feature).

Seats: front bucket seats - shall be manufacturer's police vehicle heavy duty cloth front bucket seats with manual lumbar support, designed to withstand daily police use. Shall be constructed with heavy-duty springs and backrest supports. Rear shall be vinyl seats and vinyl flooring.

**Wheels:**

A. To be eighteen (18) inches in diameter.

B. Rim to be of heavier gauge metal than used in standard production.

C. Hub cover shall be designed to remain tightly attached to the wheel during high speed police pursuit service.

Armrests: armrest door closure devices shall be provided on all doors.

Radio: police base AM/FM audio system, single CD four speakers and clock.

State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 20-000-00-00026

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Item 001 Continued Options:		Unit Price
A) 18" Full Wheel Covers	(Add)	\$60.00
B) Blind Spot Information System - (Must Order With Option #AA)	(Add)	\$475.00
C) Two Tone Special Paint, (May Effect Delivery Time)	(Add)	\$1,200.00
D) Standard Factory Single Tone Paint	(Deduct)	\$0.00
E) Ballistic Door Panel - Driver & Passenger	(Add)	\$3,095.00
F) Ballistic Door Panel - Driver Only	(Add)	\$1,550.00
G) Front Wheel Drive / 3.5 L V-6 Engine	(Deduct)	\$2,500.00
H) All Wheel Drive / 3.5 L V-6 Engine	(Deduct)	\$2,500.00
I) Two Tone Vinyl Wraps #1	(Add)	\$820.00
J) Two Tone Vinyl Wraps #2	(Add)	\$820.00
K) Two Tone Vinyl Wraps #3	(Add)	\$685.00
L) Vinyl Word Wrap - (Police)	(Add)	\$775.00
M) Cloth Rear Seat	(Add)	\$60.00
N) Daytime Running Lamps	(Add)	\$50.00
O) Street Appearance Package	(Add)	N/C
P) Locking Gas Cap	(Add)	\$20.00
Q) Engine Block Heater	(Add)	\$35.00
R) Interior Upgrade Package	(Add)	\$125.00
S) Fleet Keyed Alike	(Add)	\$50.00
T) Spotlight	(Deduct)	\$100.00
U) Spotlights - Passenger And Drivers Side	(Add)	\$210.00
V) Trunk Storage Vault	(Add)	\$120.00
W) Rear Console Plate	(Add)	\$35.00
X) Window Tint - Side And Rear	(Add)	\$160.00
Y) Pre-Wiring For Grille Lamp, Siren And Speaker	(Add)	\$50.00
Z) Rear Door Handles / Locks Inoperable	(Add)	\$35.00
AA) Rear View Camera (Must Order With Option #B)	(Add)	\$240.00
BB) Remote Key Without Key Pad	(Add)	\$250.00
CC) Reverse Sensing System	(Add)	\$295.00
DD) Spotlight (Led Upgrade)	(Add)	\$340.00

*Insert/unmarked only*

State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 20-000-00-00026

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Item 001 Continued Options:		Unit Price
EE) Syno System Must Order Blind Spot And Reverse Sensing System	(Add)	\$295.00
FF) Electronics Tray (Without Fan)	(Add)	\$240.00
GG) Police Prep Package Option #1	(Add)	\$895.00
HH) Police Prep Package Option #2	(Add)	\$415.00
II) Police Prep Package Option #3	(Add)	\$475.00
JJ) Police Prep Package Option #4	(Add)	\$715.00
KK) Police Prep Package Option #5	(Add)	\$1,605.00
LL) Police Prep Package Option #6	(Add)	\$3,570.00
MM) Trunk Circulation Fan	(Add)	\$60.00
NN) Noise Suppression (Ground Straps)	(Add)	\$95.00
OO) Perimeter Anti-Theft Alarm -- Requires Remote Keyless Entry (Bb)	(Add)	\$120.00
PP) Police Anti-Theft Shift Lock Device Installed	(Add)	\$195.00
QQ) Police Anti-Theft Shift Lock Device In Trunk	(Add)	\$125.00
RR) Remappable Steering Wheel Switches -- (N/A With Syno)	(Add)	\$150.00
SS) Remappable Steering Wheel Switches -- (With Voice, Requires Syno)	(Add)	\$150.00
TT) Labor Rate Per Hour	(\$ Per Hour)	\$75.00
UU) Extra Key Patch	(Add)	\$150.00
New Mexico State Police wrap	(Add)	\$550.00



State of New Mexico  
General Services Department  
Purchasing Division

GSD/PD (Rev. 01/11)

Statewide Price Agreement Amendment

Awarded Vendor  
5 Vendors

Telephone No. \_\_\_\_\_

Price Agreement Number: 10-000-00-00014

Price Agreement Amendment No.: Two

Term: Feb 7, 2011 thru Feb 6, 2013

Ship To:

All State of New Mexico agencies, commissions,  
institutions, political subdivisions and local public bodies  
allowed by law.

Procurement Specialist: Sandra Lujan *SL*

Telephone No.: (505) 827-0242

Invoice:

As Requested

Title: Vehicle Screen, Partitions, Computer Stands, Consoles, Modems & Accessories

This Price Agreement Amendment is to be attached to the respective Price Agreement and become a part thereof.

In accordance with Price Agreement provisions, and by mutual agreement of all parties, this Price Agreement is extended from February 7, 2012 to February 6, 2013 at the same price, terms and conditions.

Except as modified by this amendment, the provisions of the Price Agreement shall remain in full force and effect.

Accepted for the State of New Mexico

*Sandra K. Sanchez Br*  
New Mexico State Purchasing Agent

Date: 1/6/12

Purchasing Division, 1100 St. Francis Drive 87505, PO Box 6850, Santa Fe, NM 87502-6850 (505) 827-0472.



State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 10-000-00-00014

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(AA)

0000068891

Adamson Industries Corp.  
45 Research Dr.  
Haverhill, MA 01832  
(978) 681-0370

Payment Term: Net 30 days  
FOB: Destination  
Delivery: 30 days ARO

(AB)

0000051480

Advanced Communications  
2417 Baylor S.E.  
Albuquerque, NM 87106  
Attn: Martin Trujillo  
(505) 250-5593

Payment Term: Net 30 days  
FOB: Destination  
Delivery: 45 days ARO

(AC)

0000009746

AEP - NM  
dba New Mexico Emergency Products  
4210 2<sup>nd</sup> St. N.W.  
Albuquerque, NM 87107  
(505) 242-9111

Payment Term: 2% Net 20 days  
FOB: Destination  
Delivery: ARO 30 days

(AD)

0000009746

AEP - NM  
dba New Mexico Emergency Products  
4210 2<sup>nd</sup> St. N.W.  
Albuquerque, NM 87107  
(505) 242-9111

Payment Term: 2% Net 20 days  
FOB: Destination  
Delivery: ARO 30 days

(AE)

0000051541

Don Chalmers Ford, Inc  
dba MHQ of New Mexico  
2500 Rio Rancho Blvd  
Rio Rancho, NM 87124  
(505) 890-2201

Payment Term: Net 30 days  
FOB: Destination  
Delivery: As Requested

(AF)

0000049408

First In Inc.  
3720 Hawkins NE  
Albuquerque, NM 87109  
(505) 344-5899

Payment Term: Net 30 days  
FOB: Destination  
Delivery: 30 days ARO

(AG)

0000050718

West Mesa Auto Craft, Inc.  
dba West Mesa Emergency Products, LLC  
122 Frontage Road  
Rio Rancho, NM 87124  
(505) 891-0774

Payment Term: Net 30 days  
FOB: Destination  
Delivery: As Requested

State of New Mexico  
General Services Department  
Purchasing Division  
Price Agreement #: 10-000-00-00014

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The Department of Public Safety is seeking a Price Agreement for vehicle screens, vehicle partitions, computer stands, consoles, modems and accessories.

The term of this agreement shall be for one (1) year from date of award with the option to extend for a period(s) of three (3) additional years, on a year-by-year basis, by mutual agreement of all parties and approval of the New Mexico State Purchasing Director at the same price, terms and conditions. This agreement shall not exceed four (4) years.

The purpose of the specifications is to establish an acceptable product to be installed in New Mexico State Police and other law enforcement vehicles. These screens, partitions, computer stands, consoles, modems and accessories will isolate and protect patrol personnel from back seat passengers and provide a secure docking solution for the computer aided dispatch (CAD) system.

Bidders must submit proof of factory approved distributor. Failure to supply proof with bid will be basis for disqualification.

**Screens:**

Only complete screens, with brackets and hardware, will be accepted. Items must be standard production items and may not be specially built for this bid. Bids must be for the complete unit that includes the adjustable major portion of the screen and the portion installed to fill the voids between the front seats and rear seats. Units must be individually packaged to protect the screens.

**Specifications:**

1. The screen must meet the 2012 Federal Motor Vehicle Safety Standards
2. The screen must be vinyl-coated or plexi-glass to inhibit corrosion
3. The main partition must be designed for proper fit in police pursuit vehicles
4. The split seat protector or protector or partition must fill the void between the front seats
5. All installation hardware must be included with each screen
6. Bidders must provide a separate bid for each Police Vehicle (Ford, Chevy and Chrysler)

Product reference: must meet the above specifications or equivalent product.

Average order 60-100 each per year

**Partitions:**

Only complete with brackets and hardware, will be accepted. Items must be standard production items and may not be specially built for this bid. Bids must be for the complete unit that includes the major portion of the partition and the portion installed to fill the voids between the front seats and rear seats. All items bid must be included in the price per unit. Units must be individually packaged to protect the partition.

**Specifications:**

1. The partition must be constructed of a heavy duty durable frame, plastic or equivalent window, durable lower panel
2. Bidders must provide a separate bid for each Police Vehicle (Ford, Chevy and Chrysler)

Product reference: must meet above specifications or equivalent product.

Average order 60-100 each per year

2011 Vehicle Purchase Recommendation (itemized):

20-000-00-00026 AA exp. 12-26-12

Qty	Mfg.	Description	Fleet Division	Type	Unit Price	Extended Price
18	Ford	Explorer Interceptor	Replacement Patrol		\$26,117.00	\$470,106.00
7	Ford	Sedan Interceptor	Replacement Patrol		\$26,167.00	\$183,169.00
5	Ford	Sedan Interceptor	Replacement Investigations		\$24,167.00	\$120,835.00

**VEHICLE PURCHASE TOTALS:**

<u>TYPE</u>	<u>NUMBER</u>	<u>COST</u>
FORD EXPLORER	18	\$470,106.00
FORD SEDAN PATROL	7	\$183,169.00
FORD SEDAN INVEST.	5	\$120,835.00
	<hr/> 30	<hr/> \$774,110.00

**2011 Vehicle EMERGENCY EQUIPMENT UP-FIT Recommendation (itemized):**

**\*\*MHQ OF NEW MEXICO CERTIFIED POLICE EMERGENCY UPFITTER\*\***

Qty	Mfg.	Description	Fleet Division Type	Unit Price	Extended Price
18	Ford	Explorer Interceptor	Patrol equipment	\$13,876.00	\$249,768.00
7	Ford	Sedan Interceptor	Patrol Equipment	\$10,327.00	\$72,289.00
5	Ford	Sedan Interceptor	Unmarked Equipment	\$7,552.00	\$37,760.00

**EQUIPMENT UP-FIT TOTALS:**

<u>TYPE</u>	<u>NUMBER</u>	<u>COST</u>
FORD EXPLORER	18	\$249,768.00
FORD SEDAN PATROL	7	\$72,289.00
FORD SEDAN INVEST.	5	\$37,760.00
	<hr/> 30	<hr/> \$359,817.00

**MHQ of New Mexico  
Police Equipment Sales and Service**

## Quotation

Curtis, J. 3FPD98612 SEDAN PATROL
Date 07/20/78
City City of Santa Fe Police Department
Assignment John Schmitt
Phone (505) 241-6241
Home (505) 221-0419
Cell (505) 221-0419
Encls
Filed
State Person J. Gentry

PO's Point	Quota Valid	Est Ship Date	Terms
Destination	30 Days	30 Days ARO	Net 30

**Equipment available on NLS: Contact 1-800-828-0067**

Part#	Description	Manufacturer	Qty	Unit Price	Extended
7311 Ford Interceptor Sedan Patrol		Ford Motor	1	\$1,350.00	\$1,350.00
Federal Signal Legend 48' Lightbar		Federal Signal	1	\$960.00	\$960.00
Spartan Blown Platinum		Spartan Blown	1	\$113.40	\$113.40
Burn Speaker		Burn Speaker	1	\$24.00	\$24.00
Pump Bumper License Plate Light Blue		Federal Signal	1	\$83.00	\$83.00
Pump Bumper License Plate Light Red		Federal Signal	3	\$63.00	\$189.00
Trunk Light Mount Bracket		Federal Signal	1	\$16.00	\$16.00
Lenscap Pads Bracket		Federal Signal	1	\$16.00	\$16.00
Low Frequency Alarm		Whisper	1	\$339.00	\$339.00
Overseer Console		Harris	1	\$204.51	\$204.51
Quad Reader		Harris	1	\$3,150.00	\$3,150.00
2 Accessory Guides		Harris	1	\$33.00	\$33.00
Interceptor Gascan Push Bumper with Lights		Go Rhino	1	\$922.00	\$922.00
Space Overlay Partition		Acme Fabric	1	\$975.00	\$975.00
Prizette Seat		Acme Fabric	1	\$371.56	\$371.56
Wheeler Swivel		Acme Fabric	1	\$362.00	\$362.00
Ride Computer Mount		Acme	1	\$134.00	\$134.00
Metro Pad		MRG	1	\$336.00	\$336.00
Computer Station Device		Harris	1	\$236.17	\$236.17
Docking Station for DR31		Gambler Johnson	1	\$760.00	\$760.00
Printer Mount		Gambler Johnson	1	\$160.50	\$160.50
Thermal Printer		Gambler Johnson	1	\$476.00	\$476.00
Rear Truck Mnt.		PRD	1	\$241.00	\$241.00
MiniLink Wireless Harness		SP	1	\$312.73	\$312.73
REDWALL WHEEL DRIVE S.E.N.Y		FORD	1	\$23,973.00	\$23,973.00
(Hesd per 4494 specifications)		MRG	1	\$693.00	\$693.00
Installation of equipment on Police Interceptor		MRG	1	\$1,665.00	\$1,665.00
Tax on Labor			1	\$108.40	\$108.40
				GRS Total	\$33,900.97

Thank you for the opportunity to serve you. Please contact us with any questions.  
John Granger - Operations Manager 505 821 0667 [jgranger@mhqpm.com](mailto:jgranger@mhqpm.com)  
Toll Free: 1-800-757-6164

2500 Rio Rancho Blvd  
Rio Rancho, NM 87124.

**www.mhhe.com**

806.821 0867  
1-800-767-6166

# WFO

**505.821 0887  
1-800-757-8154**

FLIGHT POINT	Quote Valid	Est Ship Date	Terms
Destination	30 Days	30 Days ARO	Net 30

Part #	Description	Manufacturer	Qty	Unit Price	Extended
Vehicle	38713 Ford Mustang Sedan All-clip				
131-10044	Front Interior Lightbar	Federal Signal	1	\$193.00	\$193.00
131-10044	Rear Interior Lightbar	Federal Signal	1	\$194.00	\$194.00
131-10044	Front Exterior Lightbar	Federal Signal	1	\$194.00	\$194.00
131-10044	Rear Exterior Lightbar	Federal Signal	1	\$194.00	\$194.00
131-10044	Shower Speaker	Federal Signal	1	\$113.40	\$113.40
131-10044	Shower Speaker Bracket	Federal Signal	1	\$24.00	\$24.00
131-10044	Grille Lens/Trunk Plots Light Blue	Federal Signal	3	\$53.00	\$159.00
131-10044	Grille Lens/Trunk Plate Light Red	Federal Signal	3	\$53.00	\$159.00
131-10044	Grille Light Bracket	Federal Signal	1	\$11.40	\$11.40
131-10044	Trunk Light Mount Bracket	Federal Signal	1	\$18.00	\$18.00
131-10044	License Plate Bracket	Federal Signal	1	\$18.00	\$18.00
131-10044	Intersection LED Insert Red/Blue	Whalen	2	\$72.00	\$144.00
131-10044	Red LED Insert Rear	Whalen	2	\$72.00	\$144.00
131-10044	White LED Insert Rear	Whalen	2	\$72.00	\$144.00
131-10044	Low Frequency Horn	Whalen	1	\$598.00	\$598.00
131-10044	Intersector Console Section	Haris	1	\$235.51	\$235.51
131-10044	Car Holder	Haris	1	\$51.60	\$51.60
131-10044	3 necessary cables	Haris	1	\$33.00	\$33.00
131-10044	Side Controller Mount	Haris	1	\$133.08	\$133.08
131-10044	Computer Action Device	Haris	1	\$258.17	\$258.17
131-10044	Seating System for C-31	Gambor Johnson	1	\$760.00	\$760.00
131-10044	Rear Trunk Tray	Ford	1	\$215.00	\$215.00
131-10044	Mini Universal Wine Harness	PS	1	\$13.75	\$13.75
131-10044	SEDAN ALL VEHICLE DRIVE SUNNY	FORD	1	\$23.073.00	\$23.073.00
131-10044	Installation of equipment on Ford Mustang	MMQ	1	\$1,960.00	\$1,960.00
131-10044	Tax on Labor		1	\$101.50	\$101.50
				Grand Total	\$34,125.12

2500 Rio Rancho Blvd  
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# OTHM

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**21-000-00-000-01: Insurance of US Navy by American Insurance**

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1-800-787-8164

# MHQ of New Mexico

## Police Equipment Sales and Service

### Quotation



Quote #	SFPD111512 SEDAN PATROL
Date	11/15/2012
To:	City of Santa Fe Police Department
Attention	John Scharfel
Phone	(505) 9556085
Fax	(505) 2310619
Cell	(505) 2310619
Email	
Faxed	
Sales Person	J. Granger

F.O.B Point	Quote Valid	Est Ship Date	Terms
Destination	30 Days	30 Days ARO	Net 30

Equipment available on NM State Contract 10-000-00-00014

Part #	Description	Manufacturer	Qty	Unit Price	Extended
Vehicle	2013 Ford Interceptor Sedan Patrol				
LG45	Federal Signal Legend 45" Lightbar	Federal Signal	1	\$1,350.00	\$1,350.00
SP3000	Smart Siren Platinum	Federal Signal	1	\$950.00	\$950.00
AS124	Siren Speaker	Federal Signal	1	\$113.40	\$113.40
750501-04	Siren Speaker Bracket	Federal Signal	1	\$24.00	\$24.00
IPX300-3	Push Bumper/License Plate Light Blue	Federal Signal	1	\$63.00	\$63.00
IPX300-4	Push Bumper/License Plate Light Red	Federal Signal	3	\$63.00	\$189.00
IPX-TRNK4	Trunk Light Mount Bracket	Federal Signal	1	\$15.00	\$15.00
IPX-LPH1	License Plate Bracket	Federal Signal	1	\$18.00	\$18.00
HOWLER	Low Frequency Siren	Whelen	1	\$339.00	\$339.00
C-VS-1508-INSE	Interceptor Console	Havis	1	\$295.31	\$295.31
C-CUP24	Cup Holder	Havis	1	\$31.50	\$31.50
C-LP-3	3 accessory outlets	Havis	1	\$33.00	\$33.00
5390-L24	Interceptor Sedan Push Bumper with lights	Go Rhino	1	\$525.00	\$525.00
475-0291	Space Creator Partition	Jotto Patriot	1	\$675.00	\$675.00
475-0286	Prisoner Seat	Jotto Patriot	1	\$371.25	\$371.25
475-0051	Weapon System	Jotto Patriot	1	\$262.50	\$262.50
C-HDM-204	Side Computer Mount	Havis	1	\$134.09	\$134.09
IMHQ- WB	Window Bars	MHQ	1	\$235.00	\$235.00
C-MD-102	Computer Motion Device	Havis	1	\$236.17	\$236.17
7160-0318-05	Docking Station for CF31	Gamber Johnson	1	\$760.00	\$760.00
7160-0126	Printer Mount	Gamber Johnson	1	\$160.50	\$160.50
14328	Thermal Printer	Gamber Johnson	1	\$475.00	\$475.00
PP-Mini	Mini Universal Wire Harness	PP	1	\$318.75	\$318.75
				Grand Total	\$7,574.47

Thank you for the opportunity to serve you. Please contact us with any questions.  
 John Granger - Operations Manager 505 821 0667 jgranger@mhqnm.com  
 Toll Free: 1-800-757-6164

2500 Rio Rancho Blvd  
 Rio Rancho, NM 87124

www.mhqnm.com

Item 7.



MHQ of New Mexico  
Police Equipment Sales and Service



Quotation

Quote #	SFPD111512 UTILITY PATROL
Date	11/15/2012
To:	City of Santa Fe Police Department
Attention:	John Scharfel
Phone	(505) 9555085
Fax	(505) 2310619
Cell	(505) 2310619
Email	
Faxed	
Sales Person	J. Granger

F.O.B Point	Quote Valid	Est Ship Date	Terms
Destination	30 Days	30 Days ARO	Net 30

Equipment available on NM State Contract 10-000-00-00014

Part #	Description	Manufacturer	Qty	Unit Price	Extended
Vehicle	2013 Ford Interceptor Utility Patrol				
LG53	Federal Signal Legend 53" Lightbar	Federal Signal	1	\$1,550.00	\$1,550.00
SMLCN85-NM	Rear Lightbar	Federal Signal	1	\$843.90	\$843.90
SP3000	Smart Siren Platinum	Federal Signal	1	\$950.00	\$950.00
ES100	Siren Speaker	Federal Signal	1	\$179.40	\$179.40
ESU	Siren Speaker Bracket	Federal Signal	1	\$15.00	\$15.00
IPX300-3	Grille/License Plate Light Blue	Federal Signal	1	\$63.00	\$63.00
IPX300-4	Grille/License Plate Light Red	Federal Signal	3	\$63.00	\$189.00
IPX-LPH1	License Plate Bracket	Federal Signal	1	\$18.00	\$18.00
VTX609R	Vertex Red Rear	Whelen	2	\$72.00	\$144.00
VTX609W	Vertex White Rear	Whelen	2	\$72.00	\$144.00
HOWLER	Low Frequency Siren	Whelen	1	\$339.00	\$339.00
C-1800	Interceptor Console Utility	Havis	1	\$295.31	\$295.31
C-CUP2-1	Cup Holder	Havis	1	\$31.50	\$31.50
C-LP-3	3 accessory outlets	Havis	1	\$33.00	\$33.00
5340-2L-1	Push Bumper with Integrated LED Lights	Go Rhino	1	\$575.00	\$575.00
476-0304	Space Creator Partition	Jotto Patriot	1	\$875.00	\$875.00
476-0305	Rear Partition	Jotto Patriot	1	\$487.50	\$487.50
476-0061	Weapon System	Jotto Patriot	1	\$262.50	\$262.50
476-0309	Window Bars	Jotto Patriot	1	\$256.50	\$256.50
C-MD-102	Computer Motion Device	Havis	1	\$236.17	\$236.17
C-HDM-204	Side Computer Mount	Havis	1	\$134.09	\$134.09
7160-0318-05	Docking Station for CF31	Gamber Johnson	1	\$760.00	\$760.00
7160-07126	Printer Mount	Gamber Johnson	1	\$160.50	\$160.50
143328	Thermal Printer	Gamber Johnson	1	\$475.00	\$475.00
PP-Mini	Mini Universal Wire Harness	PP	1	\$318.75	\$318.75
OPS-FIU-1D-12	Box Option # 2	OPS	1	\$1,975.00	\$1,975.00
	Total Amount				\$11,111.12

Thank you for the opportunity to serve you. Please contact us with any questions.  
John Granger - Operations Manager 505 821 0667 jgranger@mhqnm.com  
Toll Free: 1-800-757-6164

2500 Rio Rancho Blvd  
Rio Rancho, NM 87124

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505.890.2200  
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